***Community Library Grant   
Reporting Form***

Name of organisation ……………………………………………………………………………………………………

Amount of funding received …………………………………………………………………………………………….

Contact person ……………………………………………………... Phone (daytime) ……………………………

Email address ……………………………………………………………………………………………………………

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| **What was achieved?** |
| Please provide comment on what benefit the grant has provided to your library. |
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| **Financial information** | | | | |
| Please outline the project’s expenses below to show how the grant was used.  *Attach GST receipts, or invoices and bank statements, for all Council expenditure. Please number receipts and record below so that they can be easily matched with the costs.* | | | | |
| **Receipt #** | **Project costs**  *E.g. book coverings, young adult fiction etc.* | **Council funds** | **Other funds** | **Total** |
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| **TOTAL** | |  |  |  |

**Please return form to** [**grants@adc.govt.nz**](mailto:grants@adc.govt.nz) **before the end of the Council financial year 30 June or before applying for further funding, whichever is earlier.**