

Council Activity Briefings



Date: Wednesday 8 May 2024
Time: 9:30am
Venue: Hine Paaka Council Chamber, Te Whare Whakaterere
2 Baring Square East, Ashburton

Attendees

Mayor Neil Brown
Deputy Mayor Liz McMillan (Chair)
Councillors Leen Braam
Carolyn Cameron
Russell Ellis
Phill Hooper
Lynette Lovett
Rob Mackle
Tony Todd
Richard Wilson

Executive Team

Chief Executive Hamish Riach
GM Infrastructure & Open Spaces Neil McCann
GM Compliance & Development Jane Donaldson
GM Business Support Leanne Macdonald
GM People & Facilities Sarah Mosley
GM Democracy & Engagement Toni Durham

Activity Reports

1	People & Facilities		Time	Page
1.1	EA Networks Centre	Julia Allen	9:30am	4
1.2	Ashburton Library	Jill Watson	9:35am	10
1.3	Ashburton Art Gallery & Museum	Shirin Khosraviani	9:40am	20
1.4	Customer Services	Amanda Watson	9:45am	27

2	Infrastructure & Open Spaces			
2.1	Open Spaces	Ian Soper	9:50am	29
2.2	Solid Waste Management	Hernando Marilla	9:55am	34
2.3	3 Waters Operations	Hernando Marilla	10:00am	39
2.4	4 Waters Projects	Andrew Guthrie	10:05am	41
2.5	Stockwater Operations	Crissie Drummond	10:10am	56
2.6	Roads and Footpaths	Mark Chamberlain	10:15am	58
2.7	Contracts Awarded / Upcoming Tenders	Neil McCann	10:20am	66

Morning tea 10:30am

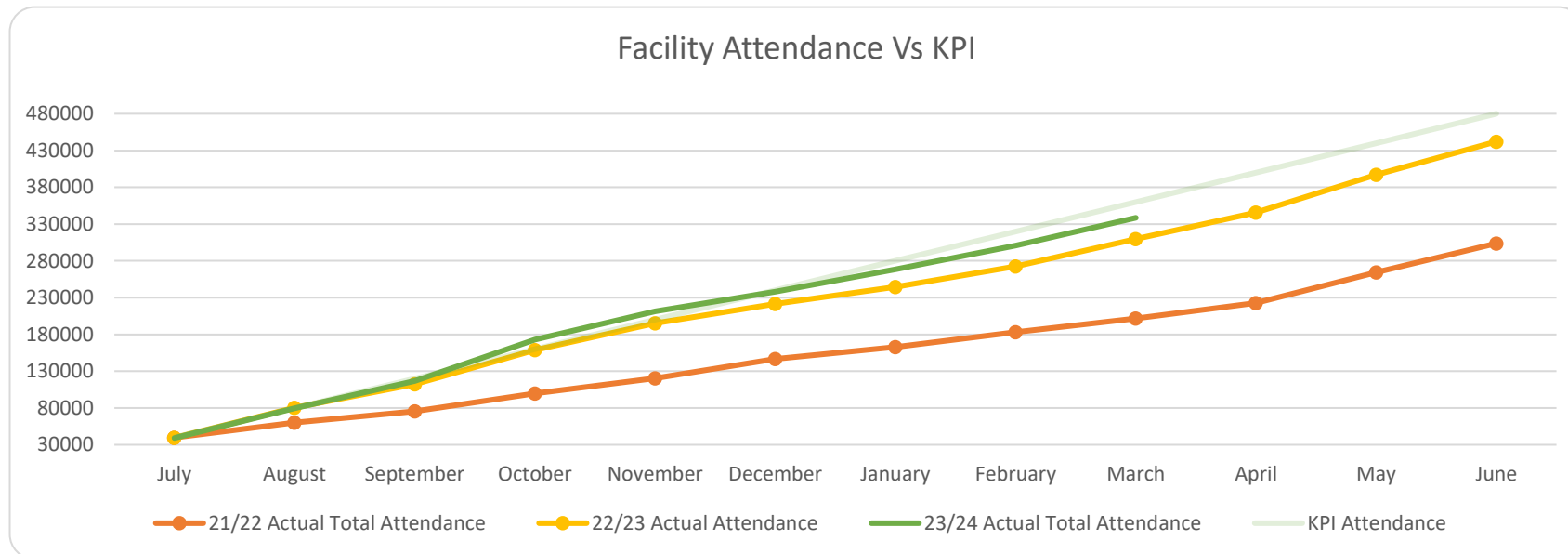
3	Compliance & Development			
3.1	Building Services	Michael Wong	10:45am	67
3.2	Civil Defence Emergency Management	Jim Henderson	10:50am	73
3.3	Alcohol Licensing/Bylaw Monitoring & Enforcement	Rick Catchpowle	10:55am	76
3.4	Animal Control	Rick Catchpowle	11:00am	77
3.5	Environmental Health	Rick Catchpowle	11:05am	78

3.6	Planning	Ian Hyde	11:10am	79
3.7	Economic Development	Simon Worthington	11:15am	80
4	Business Support			
4.1	Information Systems	Gordon Tupper	11:20am	89
4.2	Property	Renee Julius	11:25am	94
4.3	Forestry	Renee Julius	11:30am	98
4.4	Finance	Erin Register	11:35am	99
5	Democracy & Engagement			
5.1	Communications	Janice McKay	11:40am	100
5.2	Strategy & Policy	Mark Low	11:45am	102
5.3	Memorial Halls & Reserve Boards	Ann Smith	11:50am	110
5.4	Welcoming Communities	Mercedes Walkham	12.00pm	111

1. People & Facilities

1.1 EA Networks Centre

1.1.1 Facility

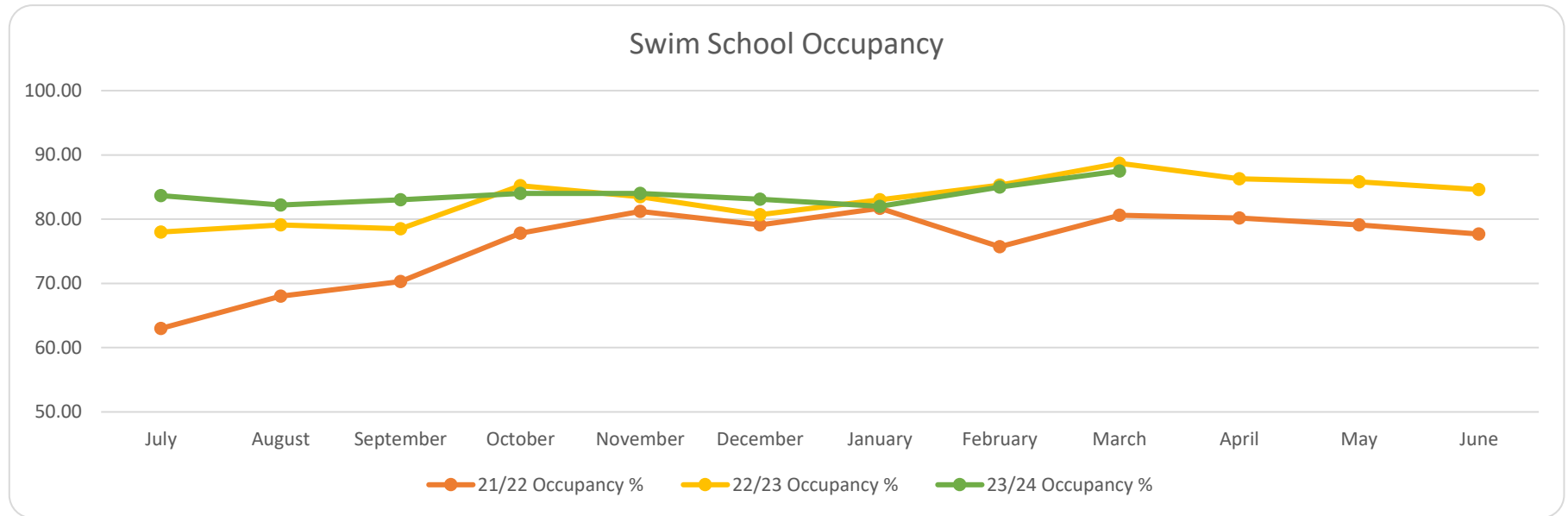


Comments:

- The 2021-31 LTP outlines the level of service and performance measures for EANC: “We provide quality gym, pool and stadium facilities”.
- The EA Networks Centre is well utilised with a goal of 485,000¹ attendees in the 2023/24 year, as per the LTP. At the end of March 2024 338,535 visitors had attended the EA Networks Centre.

¹ No adjustment to the KPI has been factored in due to the change in facility operating hours

1.1.2 Swim School Occupancy

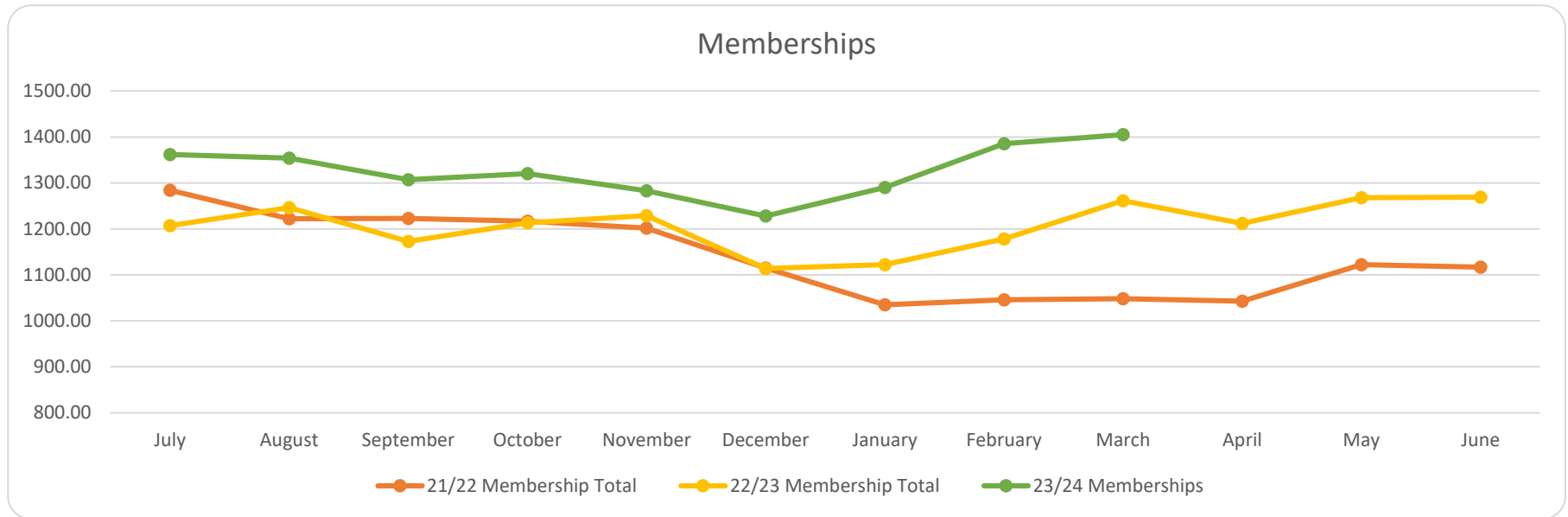


Comments:

- This graph represents the occupancy percentage of the Swim School. Approximately 1,110 Learn to Swim students participated each week of Term 1 2024.

Note: We are not aware of any reported water safety related incidents in the Ashburton District in 2023.

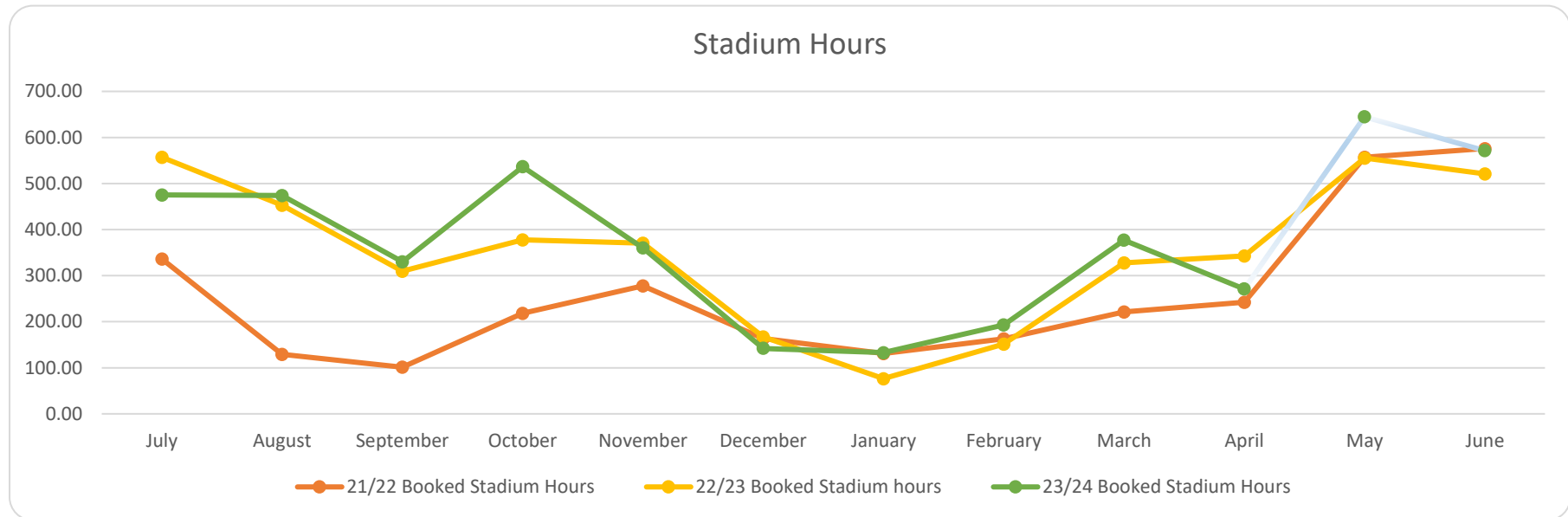
1.1.3 Memberships



Comments:

- This graph represents the tracking of EA Networks Centre memberships.
- Membership numbers are tracking steadily although it's important to note that uptake of Upfront Flexi memberships remains popular, making retention trends very hard to track.
- Officers are reviewing the current membership structure as part of the upcoming LTP.

1.1.4 Stadium Hours



Comments:

- This graph represents booked stadium hours by customers and demonstrates expected seasonal trends.
- Forecasting (shaded line) for the coming two months has been added to give an understanding of forward bookings, however it should be noted this is always subject to change.
- May and June are traditionally the busiest months in the stadium with Winter sports.
- This graph does not include internally run programmes, such as holiday programmes and Active Adventures.

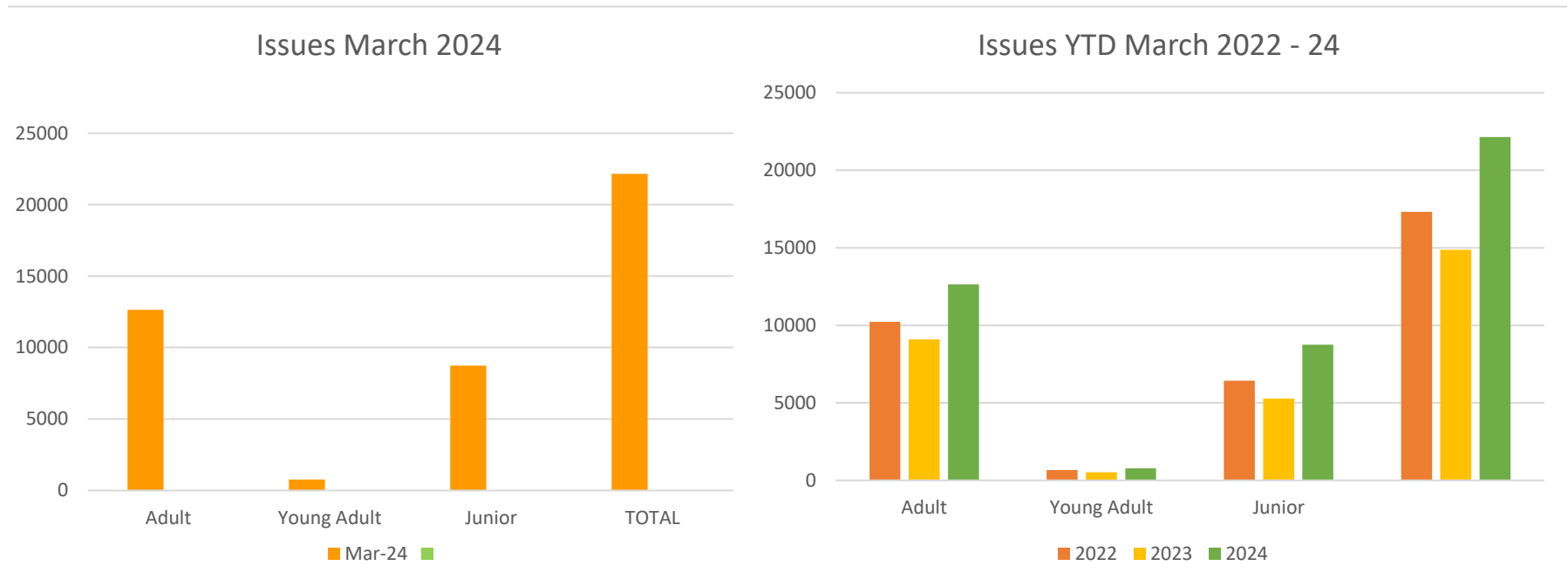
1.1.5 Activity comments

Facility	
Activity/Programme	Description
Stadium Stadium bookings	<ul style="list-style-type: none"> • The April EANC holiday programme was at 96% capacity. This included two field trip days and seven days based at the Centre. • Mid Canterbury Netball Premier, Social and Saturday competitions start up for the season in the first week back of term 2. Alongside this, term 2 will also see the return of the year ¾ programme on Friday afternoons. • Active adventures had a successful start back to 2024, with the average session attendance 33 children. This is aimed at toddlers aged 12 months-5 years and focuses on play and development of gross motor skills. • EANC was host to a Canterbury trampoline competition which saw in excess of 100 athletes compete as part of a Canterbury series. This is the second competition which EANC has now held, with the Centre informally being known as the most popular trampoline venue in Canterbury particularly due to spectator viewing capacity. • EANC will also host Ashburton College’s Active As programme, which runs for the first five weeks of term 2 and 3. This will see parts of the junior school come to the Centre to engage in a variety of physical activity opportunities provided by EANC and local sporting organisations, such as Mid Canterbury Badminton, Mid Canterbury Netball, and Mid Canterbury Cricket.
Fitness Centre Gym activities	<ul style="list-style-type: none"> • The previous Couch to Wellness program concluded with another successful outcome. Radius Millstream rest home contributed 7 participants, and there were 9 self-referrals, along with 1 referral from a Medical Centre. The next Couch to Wellness program is set to begin on May 3rd, and there is already considerable interest from the Tangata Atumotu Trust (TAT). • The number of fitness assessments conducted by staff for members in April has doubled compared to March which can be attributed to several factors. Firstly, the success of the Couch to Wellness program, as participants who completed the program have inspired others to take proactive steps toward their own fitness goals. Additionally, internal promotion efforts highlighting the benefits of regular exercise and wellness initiatives within our community have raised awareness and encouraged more individuals to participate in fitness assessments. • The gym team participated in the April falls promotion at Te Whare Whakatere, conducting grip strength tests and blood pressure checks, and engaging with approximately 200 people.

<p>Pool Aquatics activities</p>	<ul style="list-style-type: none"> • Three new lifeguards have recently gained the PLPC qualification, two more have completed their assessment and onto their shadowing hours, and one more is in the midst of the theory and practical training. • For the first term school holidays, the Main Pool inflatable has been scheduled and advertised for two sessions, for the next holidays they will be out twice per week.
<p>Swim School</p>	<ul style="list-style-type: none"> • The swim school has produced its first Waterbabies focused day during the April school holidays incorporating parent and baby Aquacise and introductory opportunities for Parents and Children to swimming. • Swim School staff have undertaken training with Coastguard Safe Boating to further promote the Water Safety skills being taught to the community. • The Squads program sent three swimmers to National Age Group Swim Meet in Hawke’s Bay, a big accomplishment for our swimmers.
<p>Business</p>	<ul style="list-style-type: none"> • The Lake Hood jumping platform opened on 19th April 2024 with a small photo shoot with the Mayor, Deputy Mayor and ACL (represented by Gary Casey). • The second replacement heat pumps for EA Networks Centre Pool and operational heating were commissioned on 16th April 2024

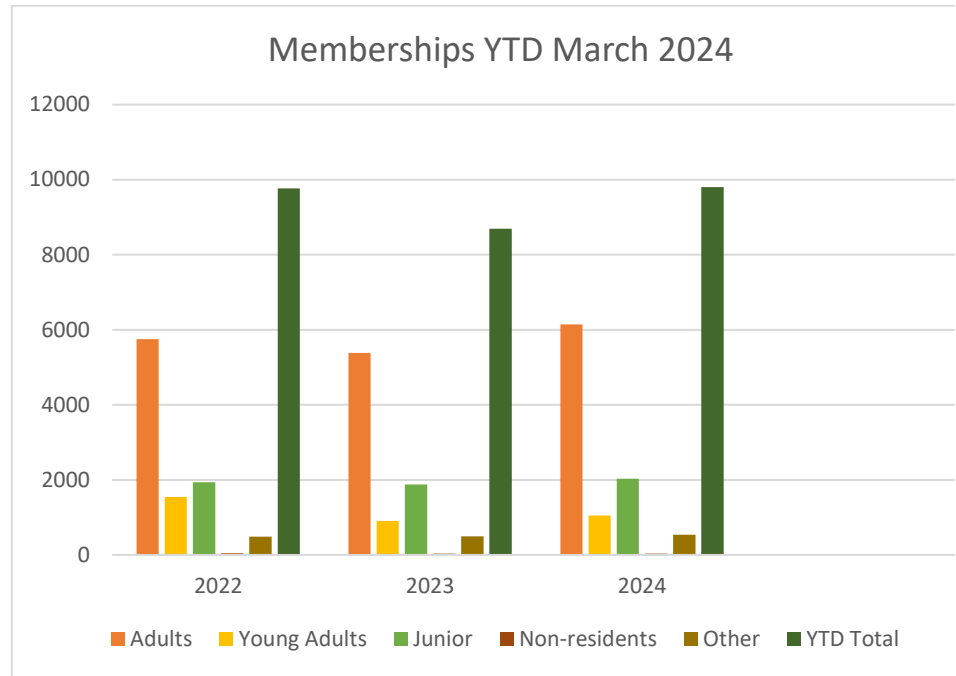
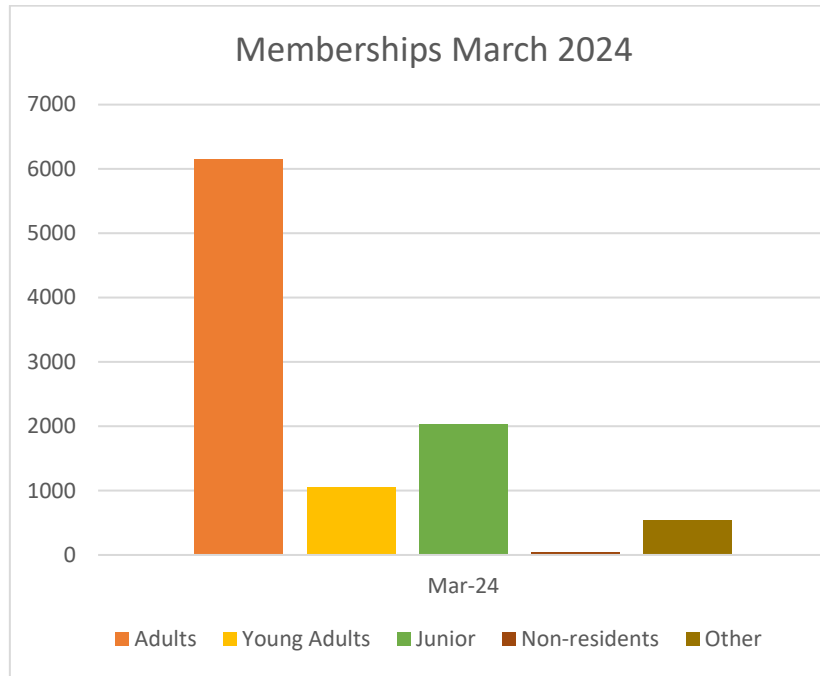
1.2 Library

1.2.1 Issues

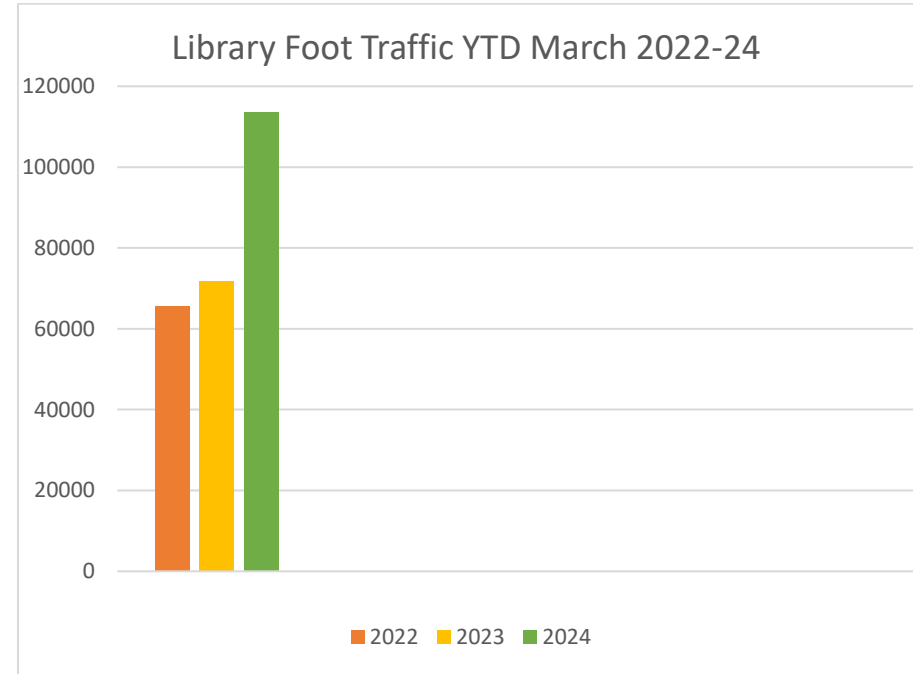
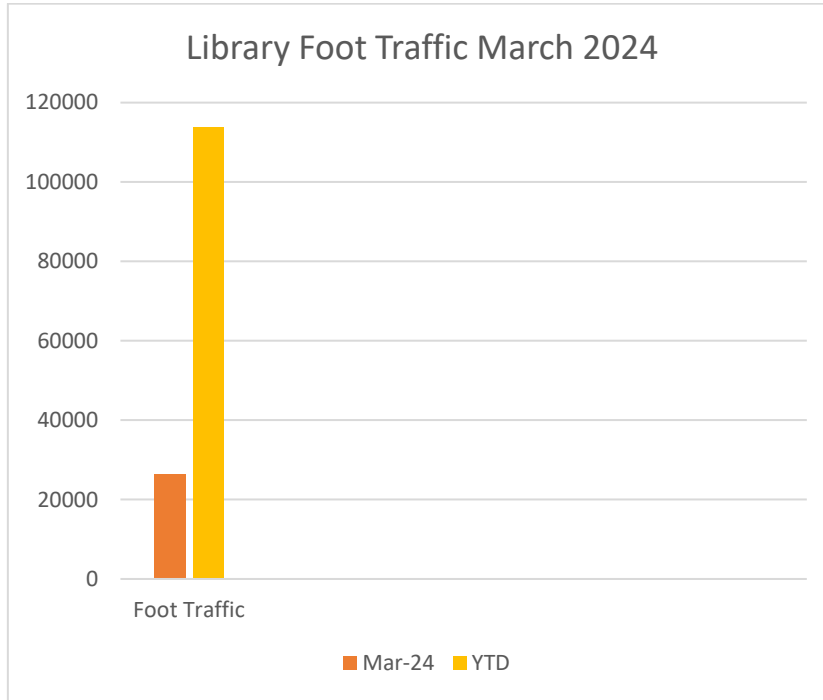


Comments:

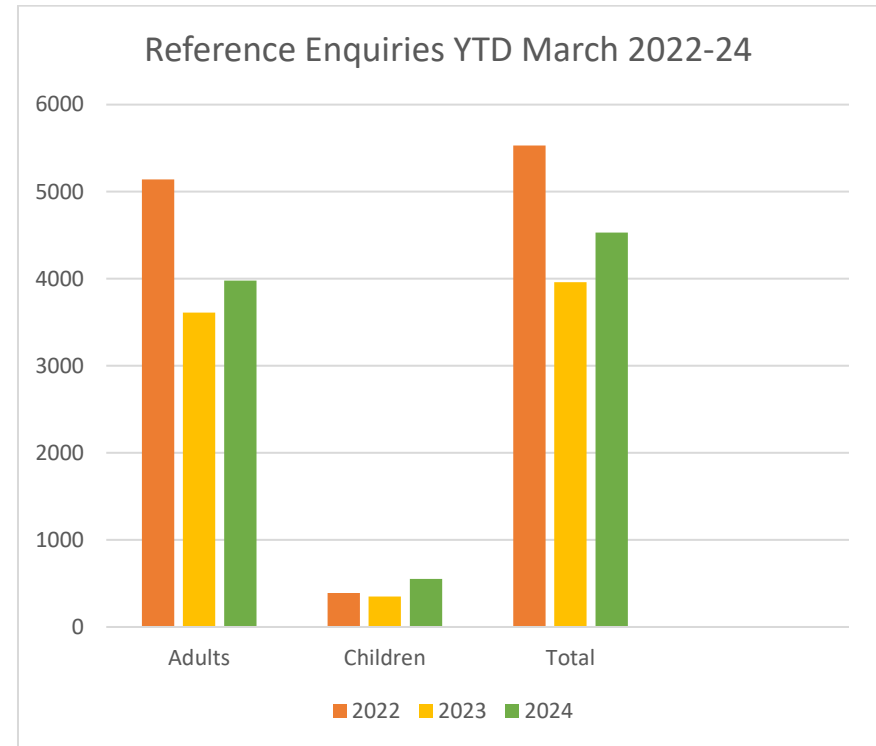
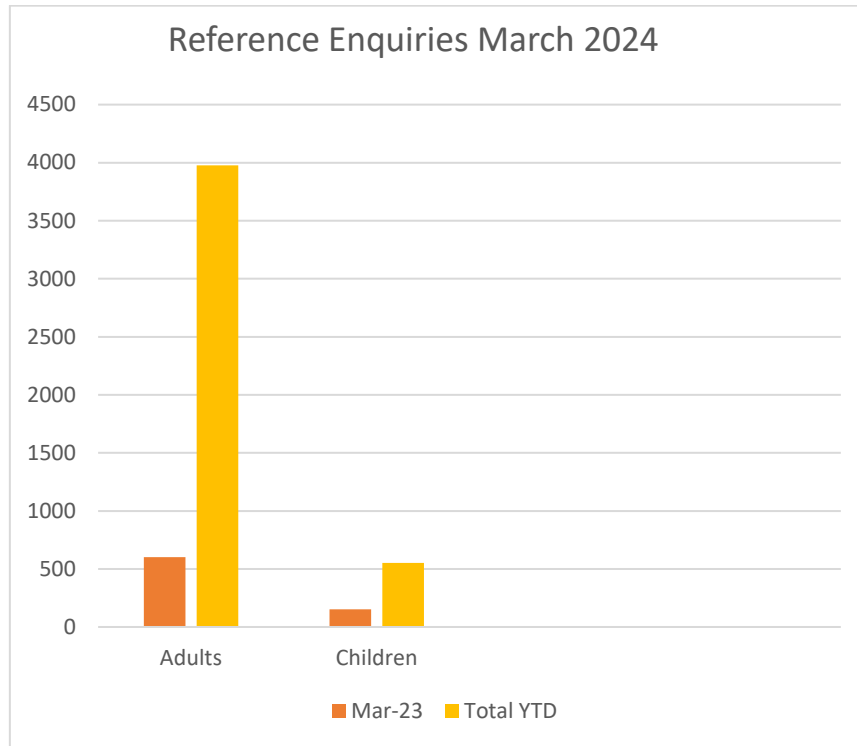
1.2.2 Memberships



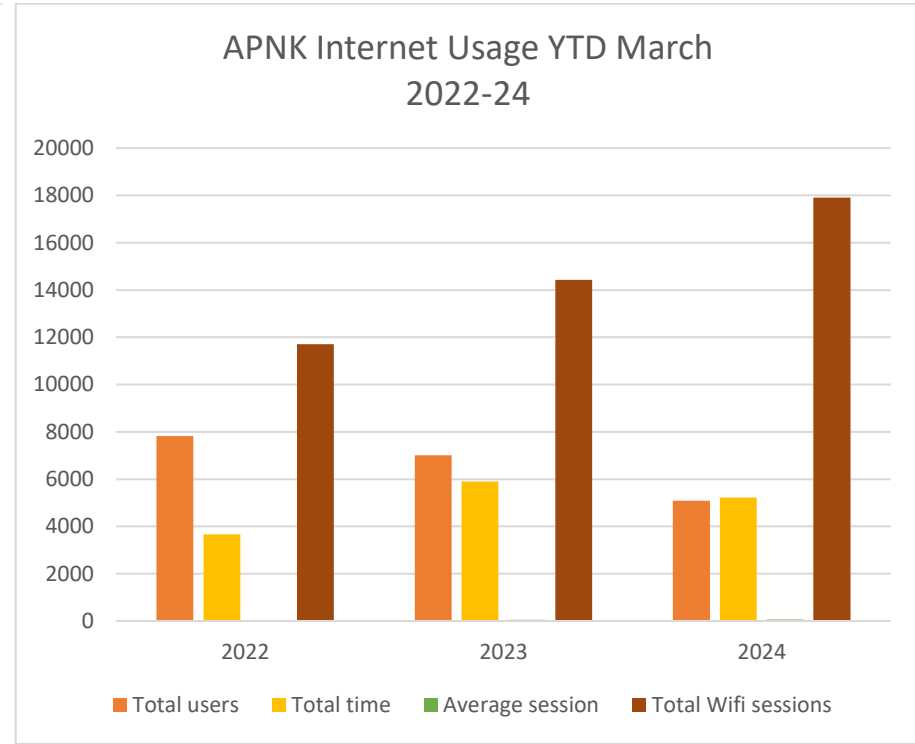
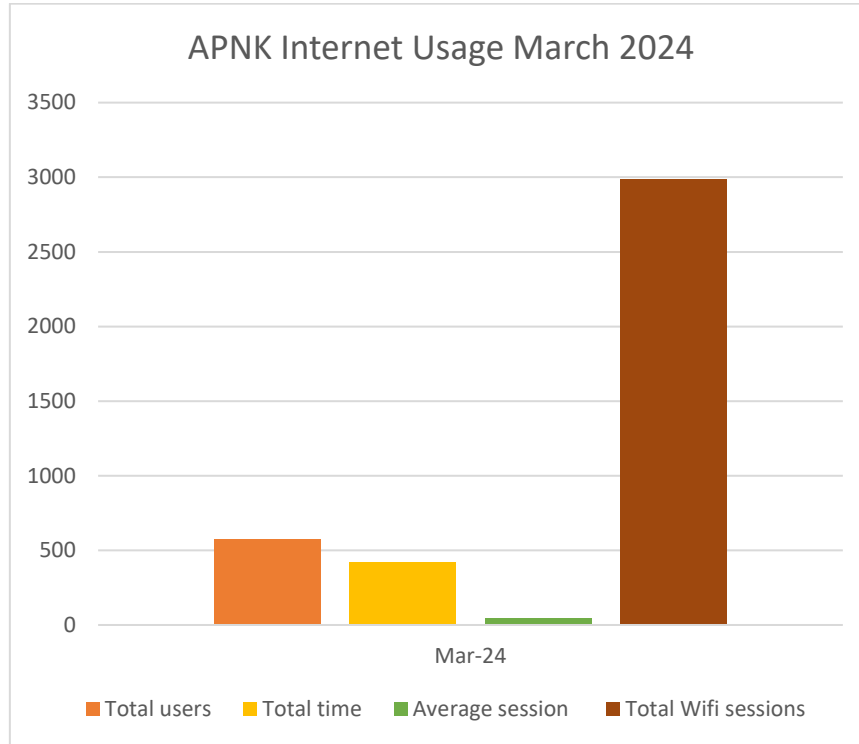
1.2.3 Library Foot Traffic



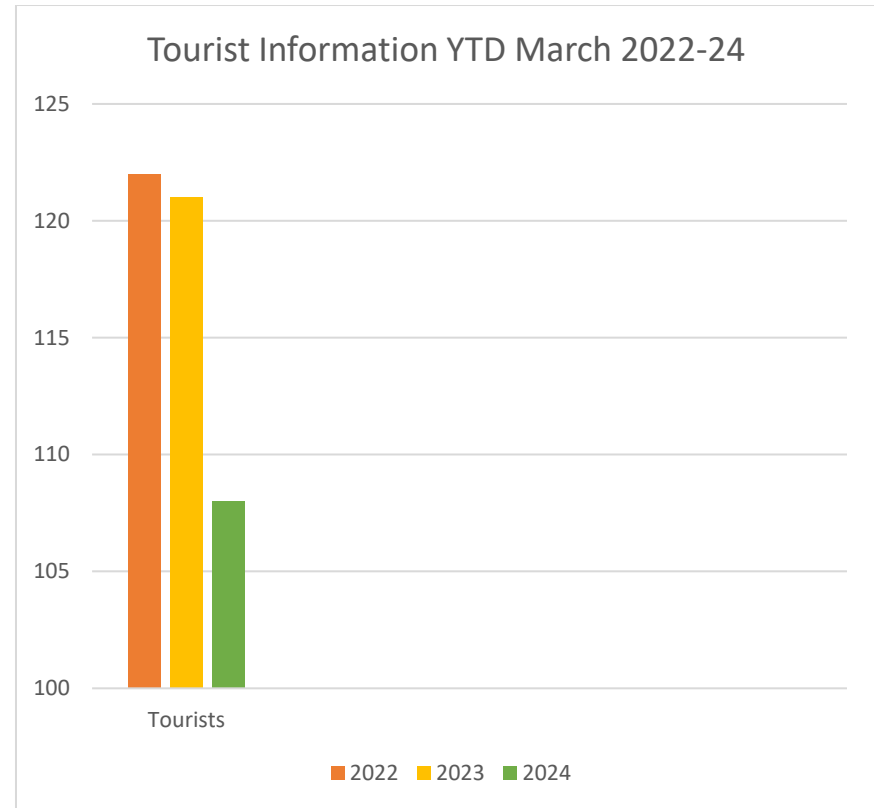
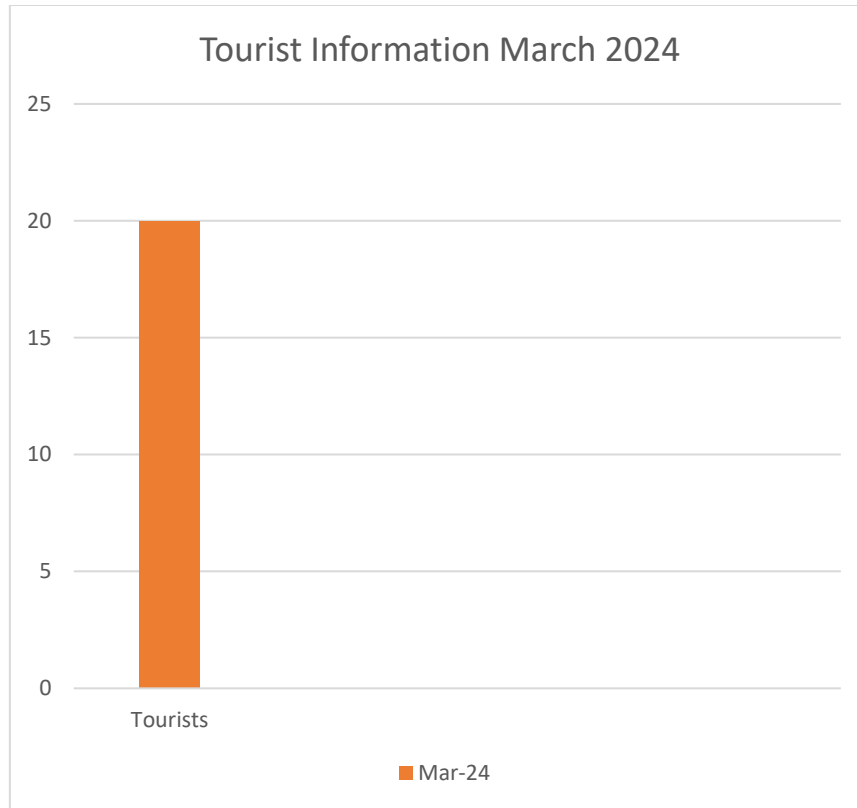
1.2.4 Reference Enquiries



1.2.5 APNK Internet Usage



1.2.6 District Tourism Information Requests



1.2.7 Activities for March 2024

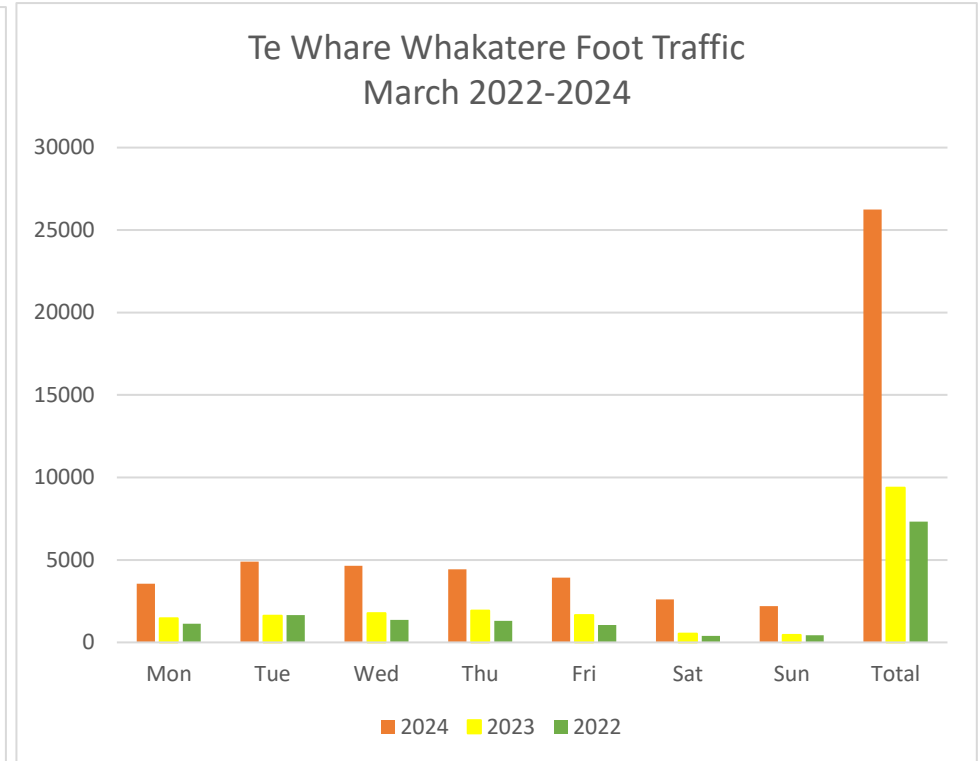
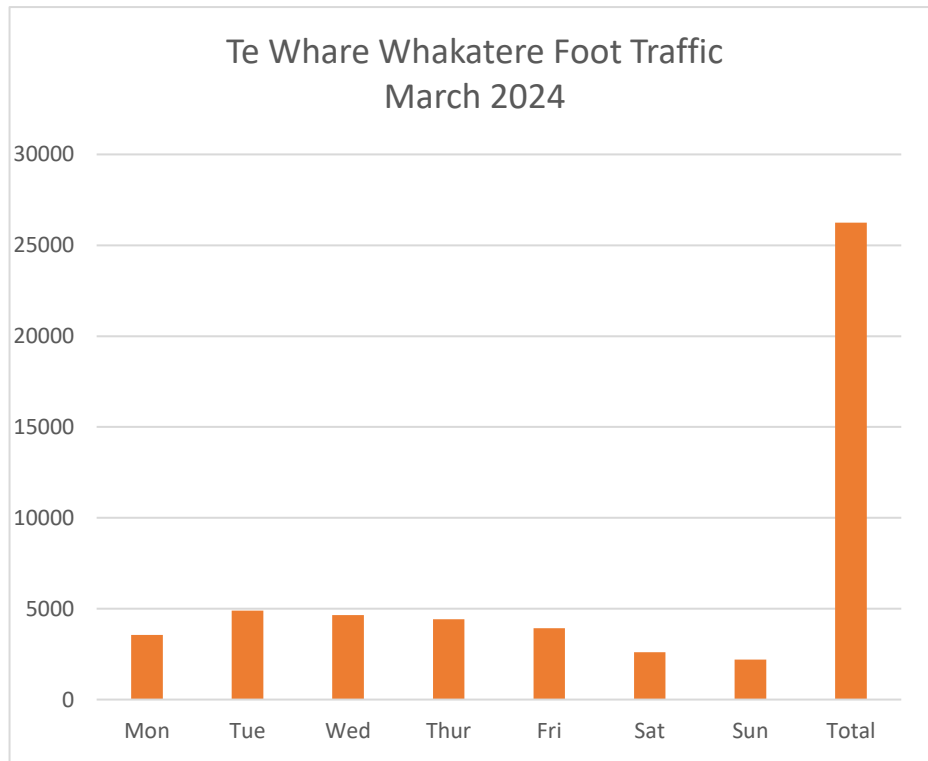
Community Engagement Activities	
<i>Activity/Programme</i>	<i>Description</i>
Craft & Chatter	Monthly Community Craft Group where participants bring along their own craft or do a craft supplied by the library - for all levels of ability, ages and crafts One session was held with 5 participants attending.
Book Club	Monthly community book club The book club held one session with 21 attendees.
Next Chapter	A monthly programme of literacy-based activities designed for those living with a diagnosed dementia 8 people attended one session.
Elderly outreach	A programme of reading activities, crafts and looking at objects - designed to encourage older people to engage in conversation and share memories Two sessions with 47 participants from Elizabeth St Daycare and Tuarangi Home
Knitting Group	A weekly social group which encourages people to knit alongside others instead of sitting knitting at home alone. <ul style="list-style-type: none"> • Four sessions were held, 51 people attended.
Te Reo Māori classes	A collaboration with Keep Learning Mid Canterbury <ul style="list-style-type: none"> • 3 introductory sessions with 32 attendees
Death & Paperwork	In partnership with Keep Learning Mid Canterbury, a 3 part series with various experts presenting. Part two Wills & Executors attended by 91 people
Books on Wheels	A fortnightly service to library users who are housebound or who find it difficult to get to the library. Books are curated by library staff and delivered by volunteers from Altrusa. 32 users each fortnight.
Te Reo Māori Language Courses	In partnership with Keep Learning Mid Canterbury Four classes were held, 48 people attended
School Lunch Ideas	Collaboration with local health providers and Keep Learning Mid Canterbury The workshop was attended by 25 people
Library Building Tours	In the opening fortnight we offered hourly tours to the public. We are now giving tours to community groups and organisations by appointment. 30 people have attended these tours

Crafting with Dies	A fortnightly session where participants can create cards using elements created with a die cutting machine 2 Sessions attended by 9 participants
Build + Lego building for adults	Build + Lego building for adults (New activity) <ul style="list-style-type: none"> • 3 sessions attended by 4 adults and 1 YA

Digital Access Projects	
<i>Activity/Programme</i>	<i>Description</i>
CV Help	CVs, cover letters and applications This drop-in service is available when required, with 3 people attending during this time. Feedback continues to be positive from both Work and Income NZ and those accessing this service.
Digital help	One-on-one assistance with digital skills, including device and e-Book help outside of official sessions There were 189 people requiring assistance in the reporting period.
Recycle a Device	Training young people to refurbish devices, diverting them from landfill and donating them to families in need <ul style="list-style-type: none"> • There were 11 students who attended 3 sessions of RAD in March • We gave out 7 laptops in March. • We had 1 added to the waitlist. • There are 32 people on the wait list Currently.
Skinny Jump Wi Fi Modem	Low-cost broadband 10 people accessed Skinny Jump during the period.

Youth Programming	
<i>Activity/Programme</i>	<i>Description</i>
Dungeons & Dragons	There were 2 sessions of Dungeons & Dragons in March. The age of participants is between 13- 18 years, averaging 12 teens attending each session.
Teen Book Club	We had our first monthly session with 1 person attending.
Paint along with Bob Ross for teens	We had 10 teens 13 – 18 years attend this session.
Children’s Library	
<i>Activity/Programme</i>	<i>Description</i>
Wriggle and Read	Movement to music for ages 0-3 Three sessions were held over March, with 94Children and 78 Adults (172 in total) attending.
Create Explore Discover	STEM learning through play We held Four sessions over March, with 38 children and 26 adults (64 in total) attending.
School class visits	Story and browsing <ul style="list-style-type: none"> • The library hosted 20 school class visits during March. • Schools that visited the library included Ashburton Christian School, Ashburton Intermediate, a small ALP’s (Assisted Learning Programmes) group from Ashburton Intermediate, St Joseph’s, and Mt Sommers Springburn School. • 449 children and 32 adults attended, a total of 481.
Story & Rhyme	Story & Rhyme sessions ages 3-5 years We had four Story & Rhyme sessions over March with 43 children and 20 adults attending.
Build – Lego Club for kids	Build – Lego Club ages 8+ (new club just started) <ul style="list-style-type: none"> • 4 sessions in March • 78 Children & 27 Adults (total of 105) attended.

Te Whare Whakaterere Foot Traffic

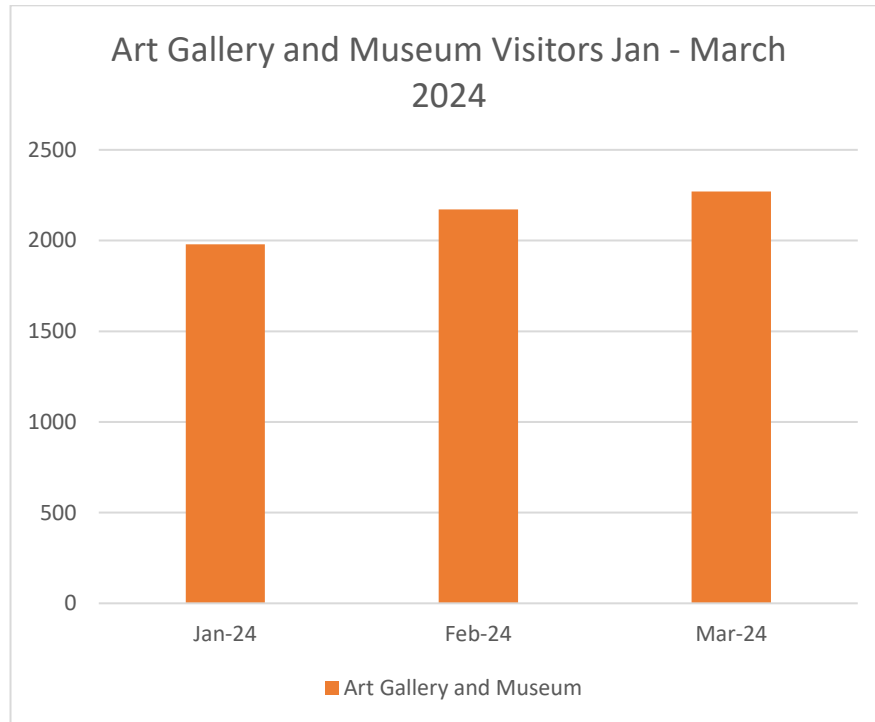


Comments:

- The annual comparison graph compares only previous library's foot traffic with Te Whare Whakaterere, it does not include foot traffic in the previous administration building.

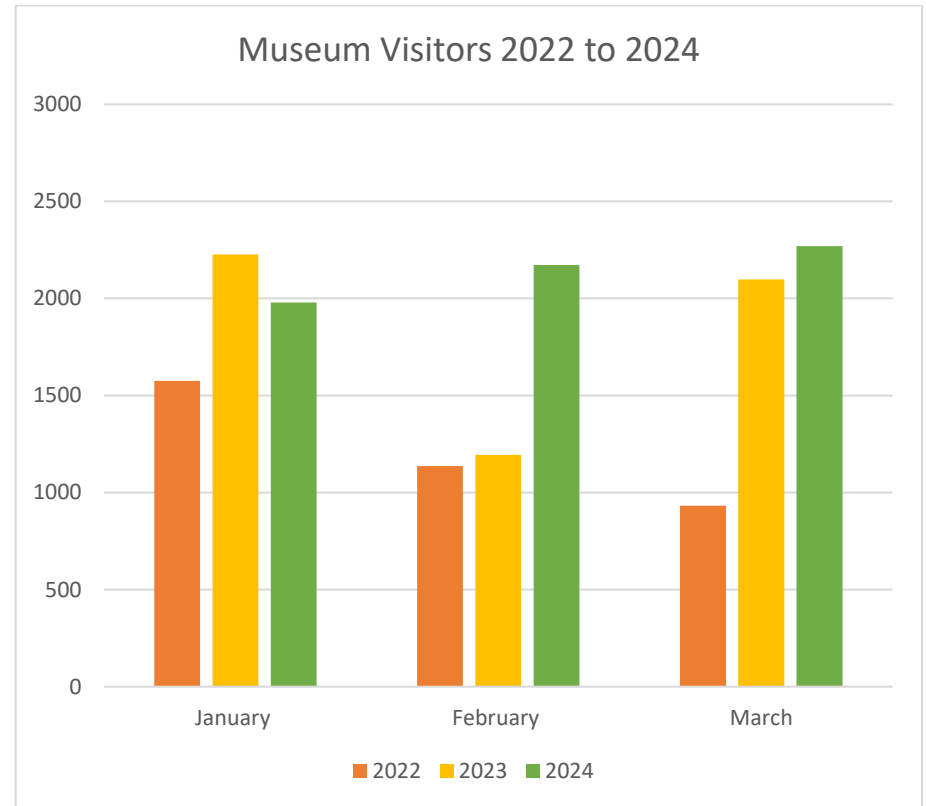
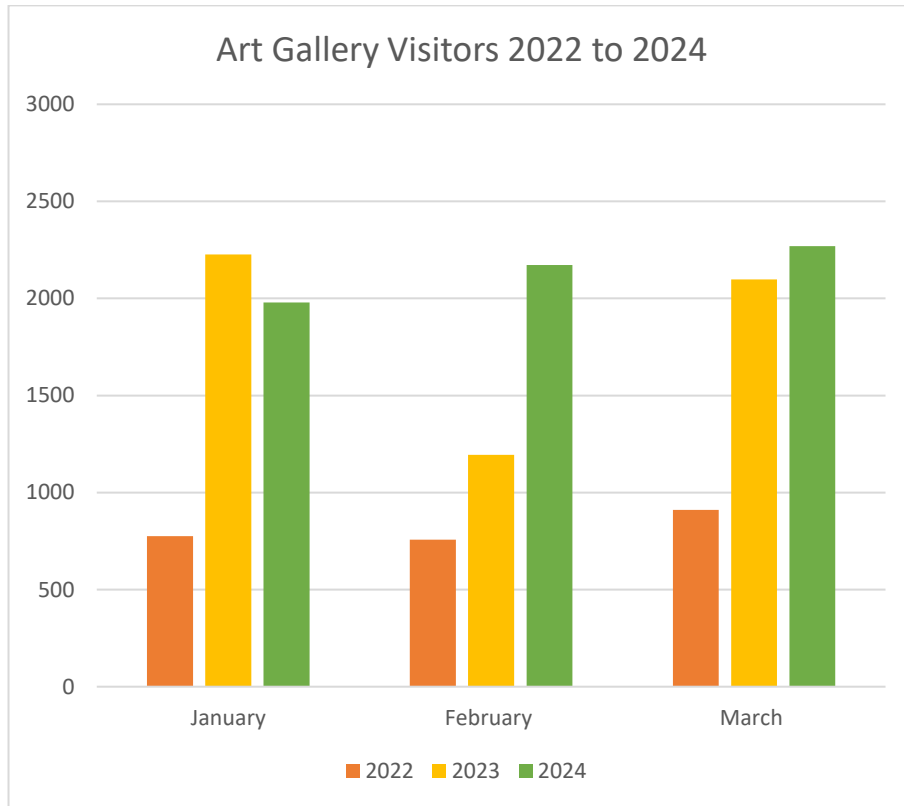
1.3 Ashburton Art Gallery and Museum

1.3.1 Art Gallery and Museum Visitors



Comments:

Visitor numbers increased in February due to a number of term 1 school bookings and the opening of *A New Era: Ng King Bros. Chinese Market Garden Settlement*, which drew 246 attendees. Visitor numbers were highest in March due to additional term 1 school visits and outreach, involvement with the Mid Canterbury Children’s Day which saw 219 people participate in AAGM’s craft tent activity, and 227 attendees at the joint exhibition opening of ZAFAA24 and Jo Burzynska’s *Scents Take up the Ringing*.



Comments:

Visitor numbers to the Art Gallery and Museum in Jan-March 2024 exceeded the 2022 figures, however this is partly due to a change in recording the number of visitors to the building from November 2022 onwards. Numbers in January 2024 were slightly less than the previous January due to a popular virtual reality activity offered in 2023. Numbers in February 2024 were almost double the previous February due to a number of term 1 school bookings and the opening of *A New Era: Ng King Bros. Chinese Market Garden Settlement*, which drew 246 attendees.

1.3.2 Activities:

Exhibitions and Displays (continued)		
<i>Activity/Programme</i>	<i>Description</i>	<i>Date</i>
Sharing Histories Gifts of 2023	<ul style="list-style-type: none"> • <i>Sharing Histories</i> explores some of the treasured objects, archives, and photographs that were generously donated to and acquired by the Ashburton Museum and Historical Society in 2023. • This annual exhibition showcases some of our most special and fascinating acquisitions of the previous year and explores why they are significant to Hakatere Ashburton. 	18 February – 7 April 2024
Marian Maguire's <i>The Enlightenment Project (expanded)</i>	<ul style="list-style-type: none"> • <i>The Enlightenment Project (expanded)</i> aims to make sense of this important age of European history, and the worldwide reverberations that resulted. • This exhibition builds on the initial showing of <i>The Enlightenment Project</i> in 2022. Maguire has created additional works which extend into prehistory, reflect on current reality, and provide a counterpoint to the Western world view. 	18 February – 14 April 2024
<i>A New Era: Ng King Bros. Chinese Market Garden Settlement</i>	<ul style="list-style-type: none"> • 16 years ago the descendants of the men who founded the Ng King Bros. Chinese Market Garden expressed their desire to share their land and the legacy of their buildings and stories with the community. • Our new exhibition <i>A New Era: Ng King Bros. Chinese Market Garden Settlement</i> celebrates the restoration and February 2024 re-opening of this significant local site to the public as a community heritage park. 	26 February – 12 May 2024
ZAFAA24	<ul style="list-style-type: none"> • Now in its eighth year, the Zonta Ashburton Female Art Awards exhibition, presented by the Zonta Club of Ashburton in partnership with the Ashburton Art Gallery, showcases the works of emerging and mid-career female artists based in Waitaha Canterbury. • This year, 35 finalists were selected from 60 entries for the Premier Award, and 26 entries were featured in the Young Generation Award category, for those aged 16-20 years. This year's Premier Award was won by Marie Porter for her work <i>The Rocks</i>. 	1 March – 14 April 2024

Exhibitions and Displays		
<i>Activity/Programme</i>	<i>Description</i>	<i>Date</i>
Jo Burzynska's <i>Scents Take up the Ringing</i>	<ul style="list-style-type: none"> • Dr Jo Burzynska is a multimedia artist, researcher and writer. Initially working in sound, her practice has become increasingly multisensory, resulting in work that combines sound with taste, touch and scents. She was the winner of the Premier Award in the Zonta Ashburton Female Art Awards 2023. • In <i>Scents Take up the Ringing</i>, multisensory bells ring out a call to meditate on, nurture and celebrate resonances and interconnectivity through a shared sensory experience. Visitors are invited to experience the scent and sound pairing of each bell in close proximity, then how they combine within the wider space. 	1 March – 21 April 2024

Education and Public Programmes		
<i>Activity/Programme</i>	<i>Description</i>	<i>Date</i>
What do you see? and Acquisition Adventurers foyer activities	<ul style="list-style-type: none"> • Our What do you see? foyer activity invited visitors to make an eye-themed artwork that looked into the future of humanity, inspired by concepts and compositions in <i>The Enlightenment Project (expanded)</i>. • Our Acquisition Adventurers foyer activity invited visitors to role-play as a Collections Registrar and acquire an object for an imaginary museum. 	18 February – 16 March 2024
Mid Canterbury Children's Day outreach activity	<ul style="list-style-type: none"> • An outreach activity was delivered by the Art Gallery and Museum as part of the craft tent at Mid Canterbury Children's Day 2024. Participants were given the opportunity to make a monster munch cup-and-ball stylised game. 	3 March 2024
Art Addicts	<ul style="list-style-type: none"> • Art Addicts is a weekly after school art space for tamariki and whanau. Sessions encourage exploration and experimentation with different artists, themes, materials and techniques. 	6, 13, 20, 27 March 2024
Kōwhai Mums	<ul style="list-style-type: none"> • Kōwhai Mums is a fortnightly group for parents/carers with tamariki aged 0-5 years. These sessions are delivered in collaboration with Hakatere Multicultural Council. Although the group welcomes all, it has an emphasis on engaging newcomers to Hakatere Ashburton. 	6, 27 March 2024

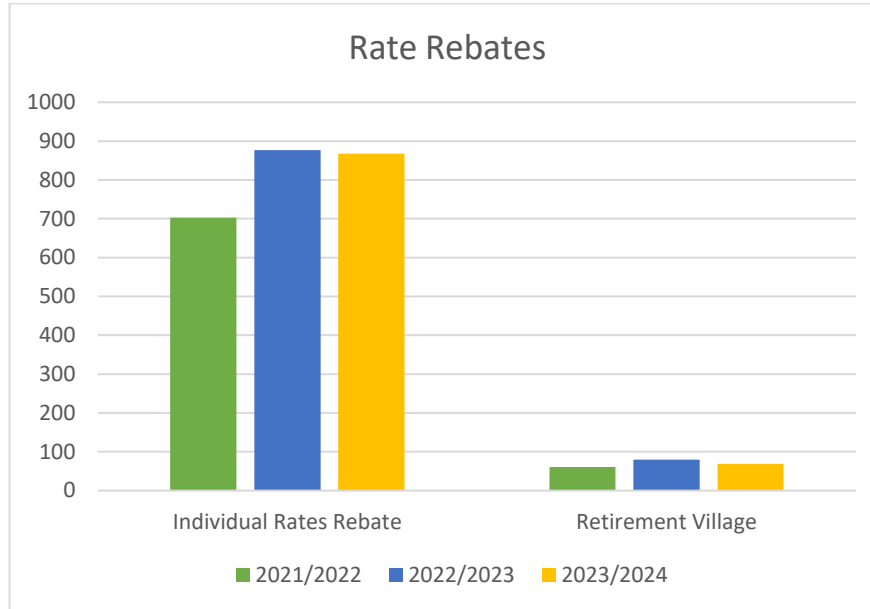
Education and Public Programmes (continued)		
<i>Activity/Programme</i>	<i>Description</i>	<i>Date</i>
Janet Abbott talk Christchurch Capital of Culture 1900-1950	<ul style="list-style-type: none"> Janet Abbott from Christchurch Art Gallery Te Puna o Waitwhetū gave an illustrated talk about some of the better-known and lesser-known female artists who flourished in Ōtautahi Christchurch during the troubled decades of the early 20th century. 	6 March 2024
In Colour	<ul style="list-style-type: none"> In Colour is a monthly group that supports mental health, mindfulness, and social connection through creativity. Sessions are relaxed and art activities are guided by the interests of the group. 	8 March 2024
Ashburton Christian School visit	<ul style="list-style-type: none"> Our Educator delivered an ‘Investigating Printmaking’ programme inspired by a collection of prints from the AAG collection. It was an opportunity for ākongā to learn about the different processes behind printmaking techniques and create their own drypoint and woodcut plates and prints. 	12 March 2024
Ashburton College visit	<ul style="list-style-type: none"> Our Educator delivered a geology programme based around greywacke found in the Hakatere River and basalt found at Banks Peninsula, as well as an exploration of local maps, rocks and fossils. 	13 March 2024
Rakaia School outreach visit	<ul style="list-style-type: none"> Our Educator delivered a programme based around a bug hunt on the Rakaia School grounds, as part of which ākongā learnt about insect features and created observational drawings of insects. 	14 March 2024
ABS Lagmhor School visit	<ul style="list-style-type: none"> Our Educator delivered a programme inspired by Marian Maguire’s <i>The Enlightenment Project (expanded)</i> whereby ākongā were tasked with thinking of an invention that they use and creating a new version of it. 	15 March 2024
Sniff + Match: Smelly Bingo and Ng King Bros. Collage foyer activities	<ul style="list-style-type: none"> Our Sniff + Match: Smelly Bingo foyer activity invited visitors to test their sense of smell with an interactive game of bingo, inspired by Jo Burzynska’s <i>Scents Take up the Ringing</i>. Our Ng King Bros. Collage foyer activity invited visitors to explore a photograph from the museum’s archives depicting a Ng King Bros. horse and wagon, before bringing the black and white photograph to life with a vibrant collage of traditional Chinese vegetables. 	17 March – 11 April 2024

Education and Public Programmes (continued)		
<i>Activity/Programme</i>	<i>Description</i>	<i>Date</i>
Arlene Baird talk Ng King Brothers Chinese Market Garden Settlement	<ul style="list-style-type: none"> Heritage consultant Arlene Baird gave a talk about the Ng King Brothers Chinese Market Garden Settlement on Allens Road. Arlene has been involved with the site since 2014, liaising with ADC, Heritage New Zealand Pouhere Taonga and Ng King descendants, to project managing the stabilisation of the buildings and refurbishment of the site in a way that shares its fascinating story. 	17 March 2024
Jo Burzynska artist talk and workshop	<ul style="list-style-type: none"> In this interactive talk/workshop, Jo Burzynska discussed <i>Scents Take up the Ringing</i> and delivered a sound and wine tasting session for the Zonta Club of Ashburton. 	19 March 2024
Artzheimers	<ul style="list-style-type: none"> Artzheimers is a monthly tour delivered in collaboration with Dementia Canterbury, designed to provide a meaningful community-based art experience for people living with dementia. 	21 March 2024
ABS Lagmhor School visit	<ul style="list-style-type: none"> Our Educator delivered a programme inspired by Jo Burzynska's <i>Scents Take up the Ringing</i>, where ākonga had the opportunity to combine sound and scent to create a scented wind chime. 	22 March 2024
Hakatere Marae Easter Family Fun Day	<ul style="list-style-type: none"> An outreach activity was delivered by the Art Gallery and Museum at the Hakatere Marae Easter Family Fun Day. Participants were given the opportunity to create using polymer clay, playdough and water colour paints. 	23 March 2024
St Joseph's School visits	<ul style="list-style-type: none"> Our Educator delivered a programme inspired by Marian Maguire's <i>The Enlightenment Project (expanded)</i> whereby ākonga were tasked with thinking of an invention that they use and creating a new version of it. 	25, 26 March 2024
Mt Hutt College outreach visits	<ul style="list-style-type: none"> Our Educator delivered a programme using oral histories from the AM&HS community archives in order to help ākonga develop their interviewing skills. 	25, 26, 27, 28 March 2024

Collections and Research		
<i>Activity/Programme</i>	<i>Description</i>	<i>Date</i>
Research Enquiries	<ul style="list-style-type: none"> Our Archivist responded to 30 research enquiries in March, 22 of which were from the public. 	March 2024
Collection Development and Management	<ul style="list-style-type: none"> Acquisition of new items, cataloguing and rehousing projects, environmental monitoring and pest management continues Work on uploading collection records to PastPerfect Online continues, with a public launch of the site scheduled for 5 May 2024 Ashburton District Council’s historical archives are being re-catalogued in order to make the collection more accessible to council staff and to the public, in line with Public Records Act obligations 	March 2024
ADC Art Collection	<ul style="list-style-type: none"> Officers are working on a plan to install <i>The Star</i> sculpture by Charlie Jaine in the Ashburton Domain. A location has now been secured at the northern end of the Royal Lawn. The large tapa cloth has been removed from the old Library building and relocated to Christchurch for condition reporting and conservation plan. 	March 2024
Media and Promotion		
<i>Activity/Programme</i>	<i>Description</i>	<i>Date</i>
Reviews/Features	<ul style="list-style-type: none"> Jo Burzynska’s <i>Scents Take up the Ringing</i> was featured in ArtBeat ZAFAA24 was featured on The Big Idea’s “Lowdown” and in the Ashburton Guardian ZAFAA24/Premier Award winner Marie Porter were featured in Metropol 	March 2024
Articles/Blog Posts	<ul style="list-style-type: none"> In March, our Archivist wrote 5 articles for the Ashburton Guardian’s ‘Timeless Tales’ page about the Ashburton Road Board, the Ng King Chinese Market Garden archaeological finds, the formation of the Borough Council, the early years of the County Council, and race walker Harry Alpe. 	March 2024

1.4 Customer Services

1.4.1 Rate Rebates



This year, the rates rebate scheme provides eligible people a rebate of between \$73 to \$750 based on their household income, level of rates and living arrangements.

Income for single person on Superannuation is \$27,988.48 and would receive a full rebate.

For a couple Superannuation is \$42,500.64.

For example:

- Rates value of \$2,900 & income \$42,500.64 = rebate of \$276.67;
- Rates value of \$3,100 & income \$42,500.64 = rebate of \$410.00;
- Rates value of \$3,300 & income \$42,500.64 = rebate of \$543.33;
- Rates value of \$3,500 & income is \$42,500.64 = rebate of \$676.67.

Comments: Rates Rebate Calculator on DIA website very easy to use and we encourage you to visit site.

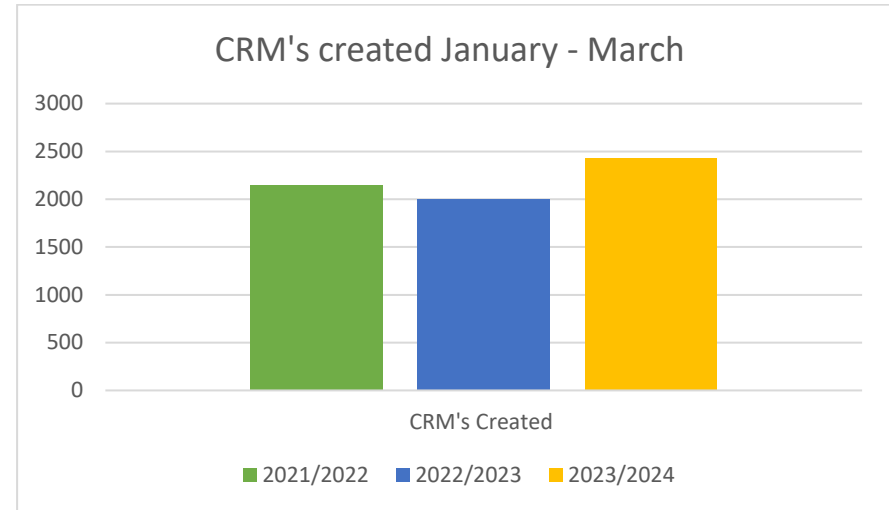
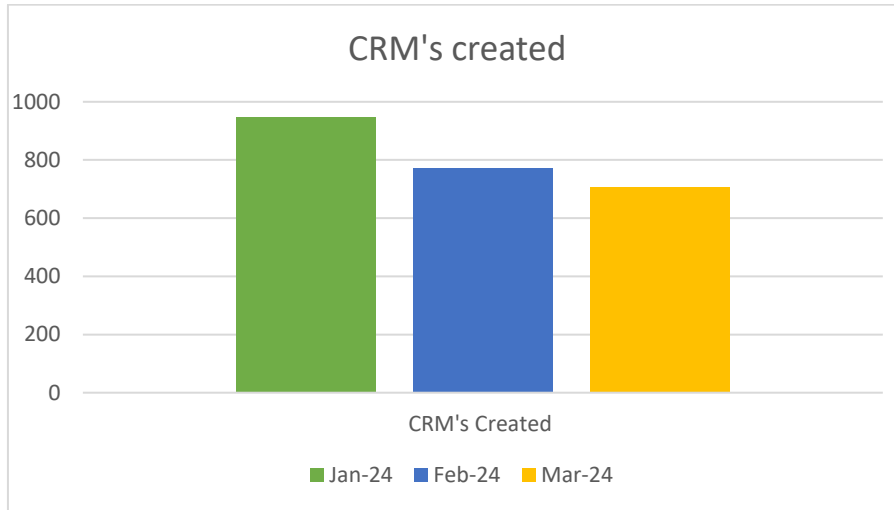
<https://www.govt.nz/browse/housing-and-property/getting-help-with-housing/getting-a-rates-rebate/rates-rebate-calculator/>

868 rates rebate applications have been sent to the Department of Internal Affairs resulting in \$584,409.95 paid to back to ADC in rebates.

69 retirement village residents, who have applied have had rebate payments paid back to them directly and not to the retirement village, total \$46,211.36.

These application forms will continue to come in over the next 2 months and are due to be submitted to DIA by 30 June 2024.

1.4.3 CRMs created



Comments:

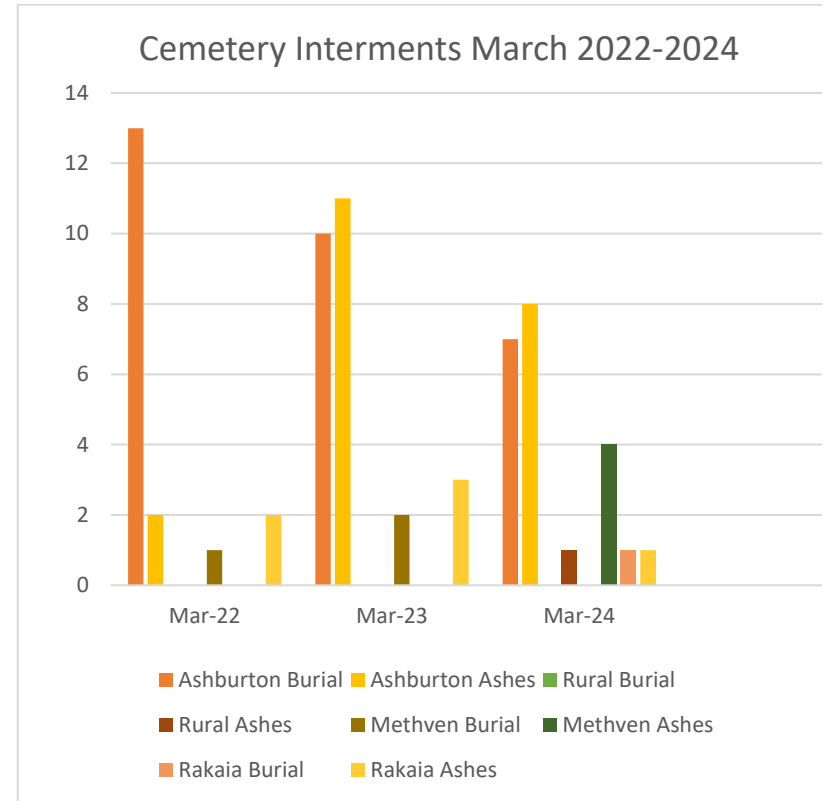
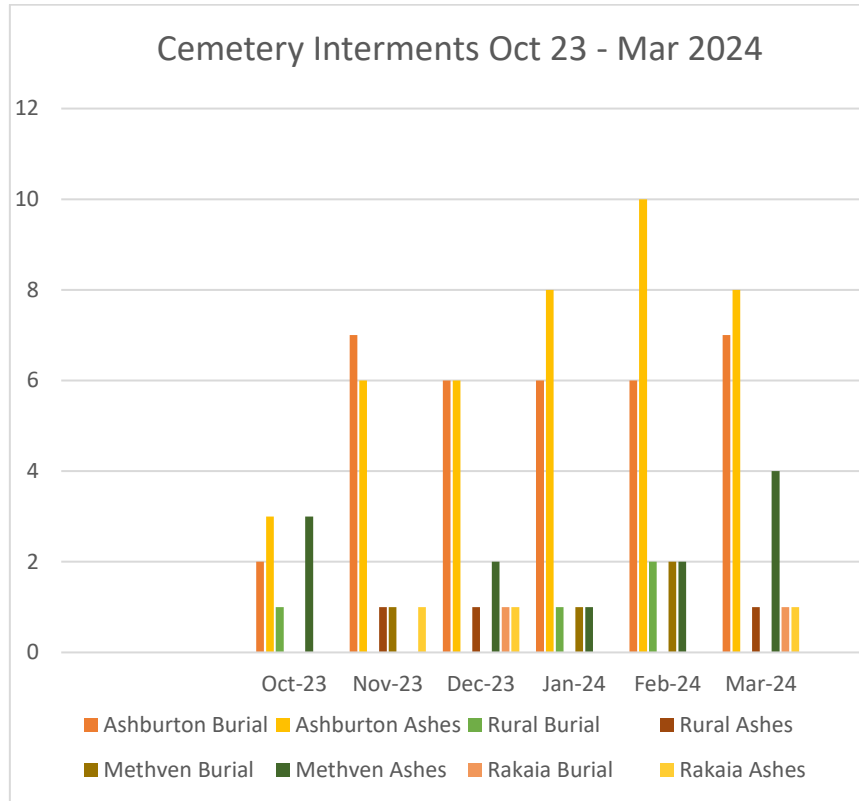
Request Type	Jan	Feb	Mar	Total	Previous 3 month rolling Total
Kerbside	226 (2)	195 (1)	176 (1)	597	618
Assets water	255(1)	187(2)	171 (2)	613	608
Roading	164(3)	149(3)	97 (3)	410	283
Animals	96	74	74	244	280
Info requests	52	48	76	176	138
Noise	30	40	27	97	182
Property	23	20	15	58	44
Trees	35	23	19	77	75

The order of the first three requests has stayed the same for the last two months with a reduction in the number per month.

2. Infrastructure & Open Spaces

2.1 Open Spaces

2.1.1 Cemeteries



Open Space Management

- The Open Spaces management team continue to work on the delivery of scheduled capital work projects with good progress being made. Still on target for completion by 30 June.
- Work on Reserve Management Plans (RMPs) is ongoing. With Council approval to consult on the Reserve Classifications, the final reviews of the draft RMP's is occurring prior to this item coming onto the Council table in May for a June-July public consultation process.
- Multiple subdivisions are working their way through the system. Staff continue to work with developers to ensure good outcomes for our community open spaces. Staff remain focused on achieving strategic linkages to other current and proposed reserve sites.
- Staff are working closely with the Policy and Strategy team on various matters relating to Reserve Boards.
- Traffic Management Plan (TMP) training of staff is still ongoing.
- Management of team leave is occurring with a number of staff utilising winter to lower their available leave allocations
- The Open Spaces Administration team is focused on a timely resolve for customer service requests. Autumn is always a time of year when the community lodge leaf-related complaints.

Ashburton Domain

- The resurfacing of hard surfaces and driveways throughout the Domain is underway at the time of writing. This is a major undertaking with disturbance to all site users. A lot of the seal surfaces have never been resealed so once complete it will be scheduled into the Roding RAMM system for future and ongoing cyclical review of maintenance requirements.
- Pond edging of some problematic areas of the middle pond are about to commence.
- Work continues in reconfiguring paths and gardens in the in the natural wildflower/butterfly garden area.
- Planning is ongoing for the Kings Birthday Glow in the Park event. Staff have conducted another walkover with the Council Events team and service providers.
- Autumn leaf tones are now very much on display in the Domain. With colder nights and shorter days triggering hormones in deciduous trees and shrubs to activate the plant to begin the natural leaf detachment process. Chlorophyll production stops and the leaf pigment starts to degrade. This is what often reveals showy golden reds and yellows that were masked by the green.
- The winter cycle of annual bedding plants have grown on well and staff are in the process of changing over the annual plots in April.
- The new flying fox has been hit over the school holidays with a queue of users a common occurrence.
- Bike Skills Park planning and estimating is progressing well with a report to the Council pending.

- Domain sports fields have renovation work is under way.
- A site visit was undertaken with the Ashburton Art Gallery/Museum Curator and a site chosen for the location of the Charlie Jaine sculpture. It will be at the northern corner of the Royal Lawn. This site has prominence of view being at the junction of several paths and visible from the main carpark. Staff will now progress the instillation of a foundation before mounting the sculpture.
- A replacement Ashburton Domain sign at the corner of West Street and Walnut Ave has been confirmed. The new sign is scheduled to be in place before Kings Birthday weekend.

General Parks and Reserves and Gardens

- Playground weekly and monthly safety checks and maintenance continues throughout the district.
- Playground upgrades are continuing with work about to commence on the Mount Somers Domain playground.
- Traffic Island at SH1 East Street has had the ivy and soil removed and reinstated with red concrete. This is in keeping with other SH1 traffic islands and will be a safety improvement for staff working on that problematic intersection, in the middle of SH1.
- Staff have been focused on having all the District RSA areas looking their best for the Anzac Day celebrations.
- Proctor Park (Ashbury Grove) has had its new sign installed in recent weeks. Staff note the regular use the new playground is getting.
- Cawton Park has been cultivated, recontoured and resown in lawn. Staff plan to add some seating once the lawn is established.
- Staff have met with ACL Maintenance team Leader at Lake Hood to discuss pending tree replacements this winter along with other maintenance contract items. This is in preparation for the change in service delivery from July when the Council officially takes over.
- Staff have met with NZTA in relation to street trees in Methven that are impinging upon the road corridor. There will be reshaping of three specimen trees within the town boundary and removal of several outside the boundary due to electrical wire implications.
- SH 1 speed berms at Rakaia have been recently replanted.
- Staff met with Methven Lions following the April Methven Community Board meeting to discuss the next stages of planting at the Methven Cemetery. This planting will finish off the planting of the Eastern side bund created after the treeline was removed as a result of windthrow in September 2021. There will also be completion planting of the stockwater race at the northern end of the cemetery with native grasses to enhance the area and delineate the water race.
- Spraying rounds for weed control continue throughout the district.
- Annual beds around the district are in the process of being replanted with the winter/spring cycle of bedding plants. Again, staff have added spring flowering bulbs to some high profile plots to add another dimension of colour to these displays.
- A neighbouring fence to a Council reserve in Smitheram Street Reserve has been rebuilt in accordance with the Fencing Act.
- The Rakaia Domain R.F.C. driven new Recreation Centre project is progressing favorably in line with it's estimated opening in July.

Public Conveniences

- The replacement new Rakaia Domain facility has been procured and the overall project is in the construction stage. Council staff remain in close contact with project leaders.
- Rakaia Salmon Site public toilets were the target of vandalism. The plastic fixtures in the middle cubicle was set alight at about 1.00am on a Sunday morning. The ensuing fire blackened that entire cubicle, contaminated the adjoining cubicles, two on either side and the cleaners service duct in behind. It is an insurance job and the Police are still making enquiries. Damage is estimated at approximately \$6,500. And the cubicle is still closed as we await delivery of a replacement door.

2.1.3 Biodiversity**Recent Activity**

- Investigation into making Plantation Road, a native vegetation site and insurance reserve is ongoing following Council approval of ADBAG recommendations on 6 December 2023. A meeting was held with one of the neighbouring landowners. Meeting the other landowner is still pending due to ill health. Also, the repair of dilapidated fences around the existing native plantings at the site has been completed.

Completed Projects

- The Biodiversity planting at Wakanui Beach Restoration site was held on Sunday 21st April 2024. Twenty-two participants, made up of Council staff, Wakanui Crew Group and Ashburton Forest and Bird, attended the event. We planted 660 mixed species of native trees.

Planned Projects

- A planting day is planned for Borough School Year 7 and 8 at the Smallbone Reserve on 3rd May 2024. Native trees for the project were donated by parents and Lushingtons Garden Centre.

2.2 Solid Waste Management

2.2.1 Solid Waste Management Contract

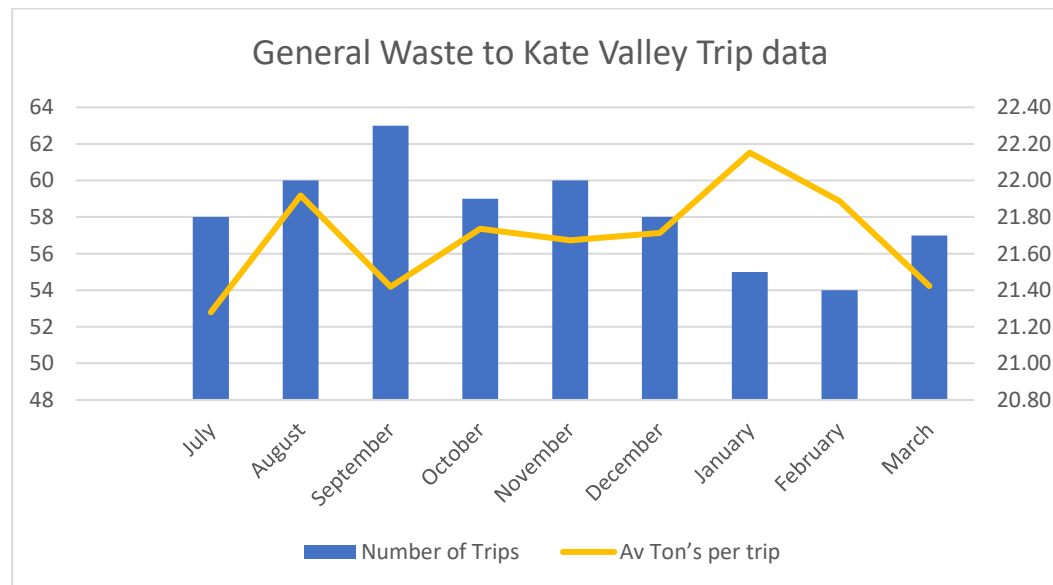
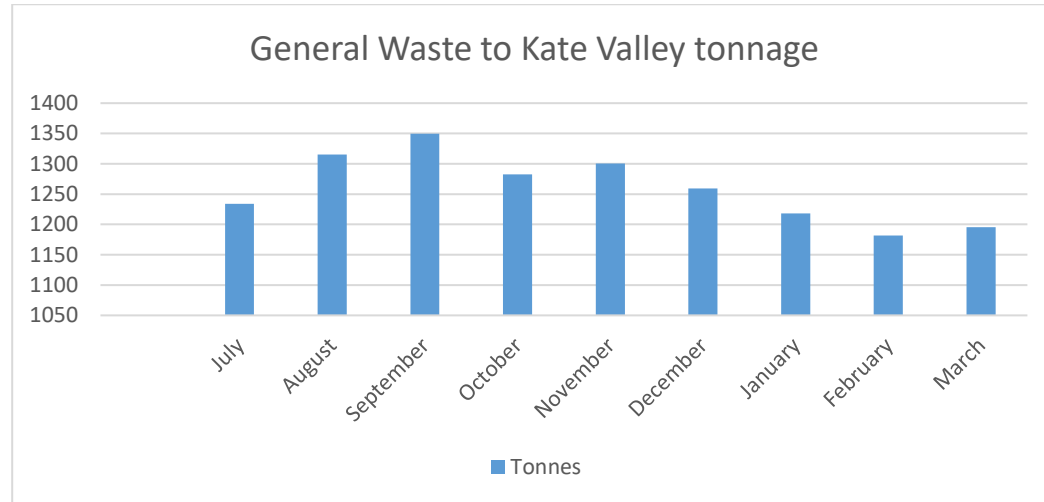
- Morrison Low have been engaged to assist staff prepare the Solid Waste Management Procurement Plan - Request for Proposals (RFP)
- The draft Procurement Plan will be presented to Council as a report in May.
- It is envisioned that the RFP is completed and will go out to tender in September 2024 to allow awarding by December 2024.
- Staff intend to provide the winning contractor with at least 18-months establishment time before the new contract commences in September 2026.

2.2.2 Solid Waste Kerbside Refuse and Recycling Collection

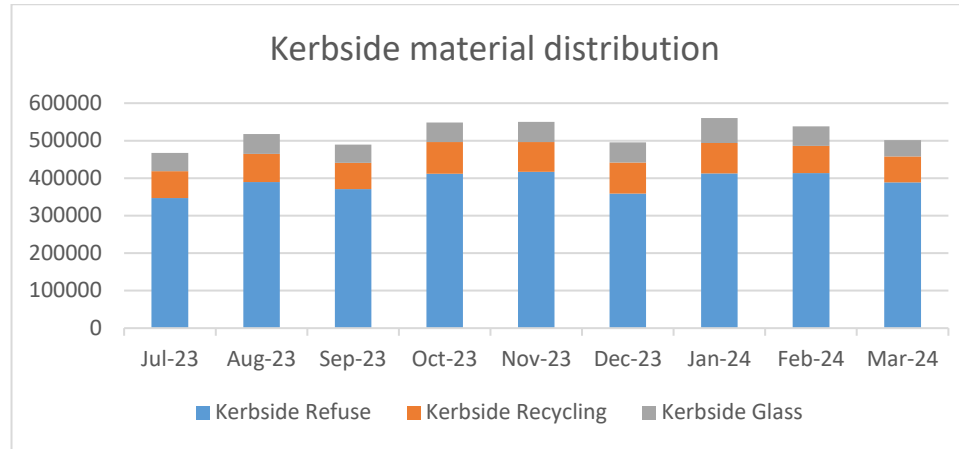
A total of 292 CRMs was received in March 2024. A summary of the CRMs for the last 6 months is shown below.

Request Enquiry	Monthly Total Number					
	Oct	Nov	Dec	Jan	Feb	March
Illegal dumping	12	10	9	10	4	18
Kerbside - Bin Accessory	25	6	7	13	6	14
Additional Bins	21	32	37	29	29	40
Damaged Bins	24	21	7	15	23	38
New Bins	17	21	19	22	14	32
Gross Contamination	16	13	35	30	21	59
Missing Bins	16	5	7	19	17	21
Missed Collections & Other Contractor Complaints	39	43	31	67	62	58
Satellite Drop Off Site Issues	7	8	2	4	5	12
Total	177	159	154	209	181	292

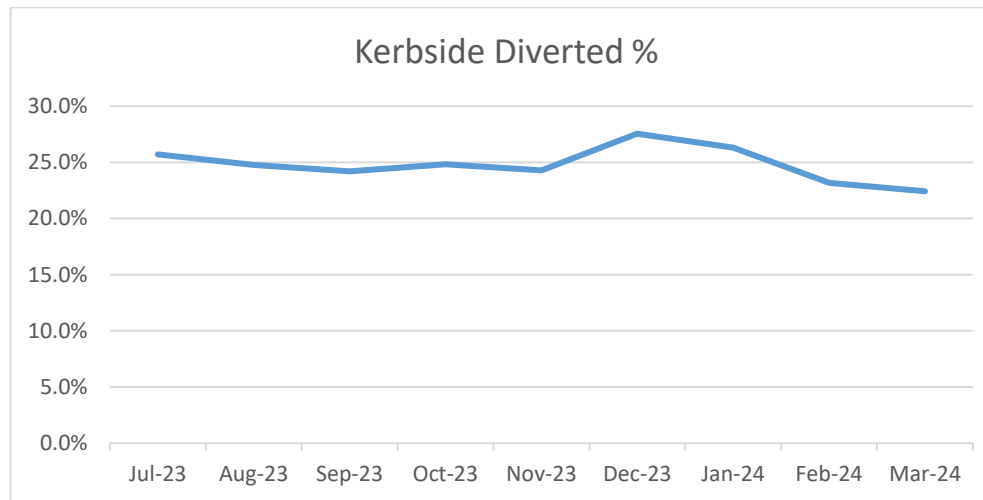
- Of the total number of missed collections reported in March, only 27 were actually missed bins.
- Gross contamination has increased in March. Two were reported in Rakaia, 6 in Tinwald, 13 in Methven and the remaining 38 incidents were in Ashburton.
- The request for new bins for new properties has doubled from the the previous month.



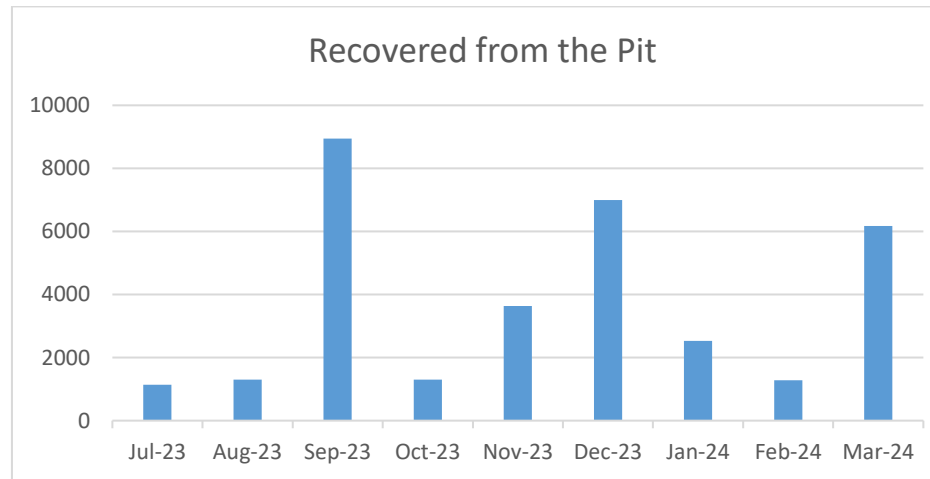
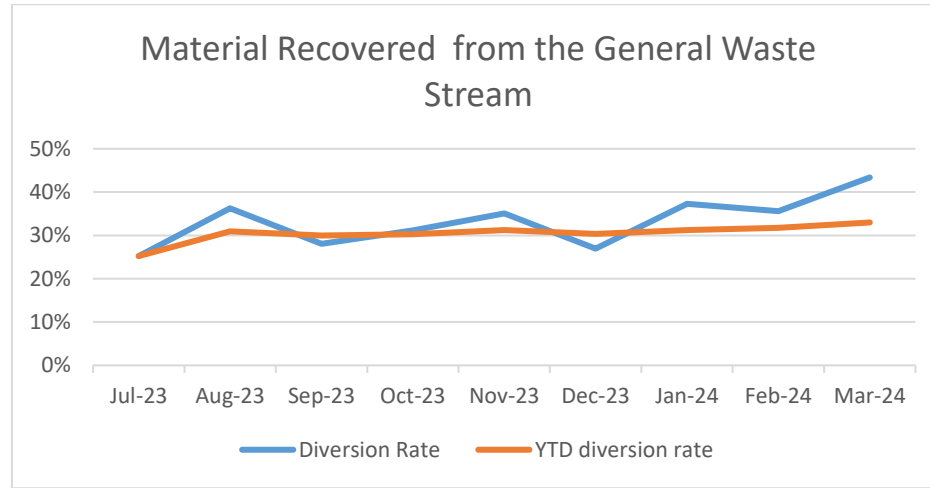
- 1,195 tonnes of waste were sent to the Kate Valley landfill in March. This brings the total waste sent to landfill to 11,426 tonnes from June 2023. More than 14,800 tonnes was sent to landfill during the previous financial year.



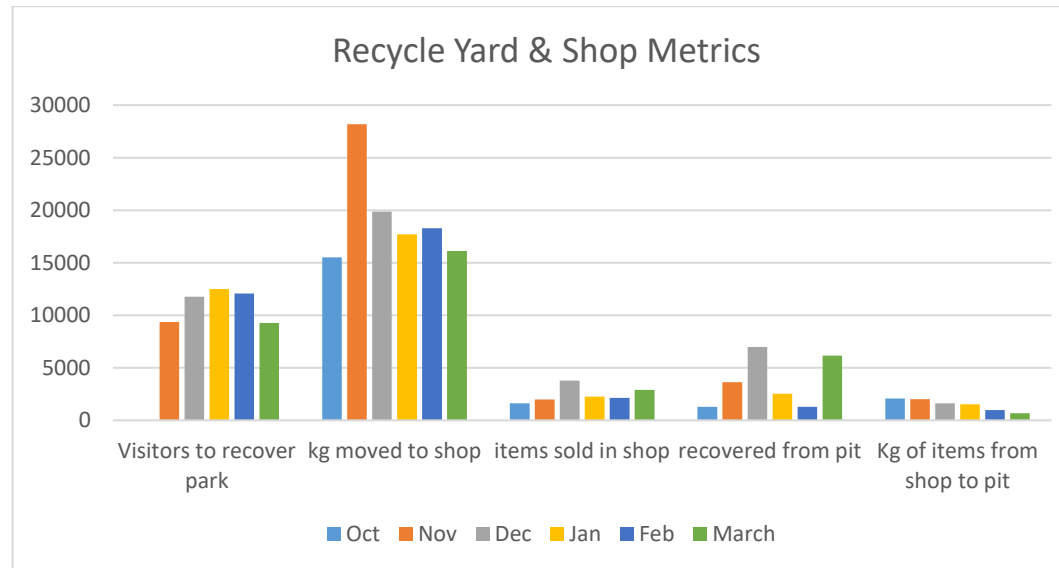
- The kerbside Refuse, Recycling and Glass collection volumes have slightly dipped in March compared to the previous two months.



- Total kerbside collection was down overall, both glass and recycling down from the previous month. March has lowest kerbside diversion recorded in the last 9 months at 22%.



- Diversion Rate and pit recovery has gone up in March. The contractot have split the metal and reuse items to give a more accurate reflection of recovery



- March has had less visitors through the recycling yard, with slightly less being dropped for re use shop, items recovered from pit suitable for re use shop up have increased 38%.
- Product being moved from the shop to the pit continues to be reduced month on month

2.2.2 Waste Education

- The kerbside audits are continuing to see some improvements with what is being put into the recycling bins. The team is still fielding questions on lids, tetra paks and soft plastic.
- Bookings for school/preschool visits and education sessions are coming in, including requests for help to set up worm farms.
- Planning for the April school holiday programme included making Anzac poppies.
- Lesley visited with the Kai for Kids team – very impressed with their setup.
- In March the team attended the Childrens Day event at the Tinwald Domain.

2.3 3 Waters Operations

2.3.1 General Operations and Maintenance Activities

- For the month ending March, the following activities were carried out:
 - The purchase of four Aeris Global aerators for the oxidation pond at the Ashburton Wastewater Treatment Plant on Wilkins on Wilkins road is in-progress. The aerators are expected to be installed by the end of June 2024.
 - The installation of water meters on the Dromore, Fairton, Chertsey and Hinds schemes have commenced. The contractors are confident they can install the 250 water meters by the end of June 2024.
 - The pipe relining works carried out by PipeTech is complete. A total of 2,433 meters of wastewater mains were renewed in Allenton, Netherby, Hamstead, Wakanui, Rakaia and Methven.
 - The Fairton Pipeline Contract has been awarded to Fulton Hogan. The work will commence 29 April and is expected to be completed by the end of July 2024.
 - A total of 112 CRMs were received in March . The locations of the CRMs is shown below:

Location	Total %
Ashburton	68
Hinds	4
Methven	13
Montalto	6
Mt Somers	1
Rakaia	4
Springfield	6
Chertsey	1
Dromore	4
Mayfield	5
TOTAL	112


- Water operation and maintenance contract works are ongoing on the water supply network. The work includes maintenance of the water treatment plants, repairing of leaks, inspection of connections and water meters.

- Wastewater operations and maintenance activities are mainly focused on the wastewater treatment plants in Ashburton, Rakaia and Methven including work such as the repair of sewer pipes, unclogging of blockages and small sewer pipe renewals relates to 13% of the work.

2.4 4 Waters Projects

Project Title / Description	Start Date	End Date	On Track (Yes/No)	Within Budget (Yes/No)	Mgr in Charge	Comments
<p><u>Rakaia Bore Drilling</u></p> <p>Project covers the drilling phase for the second bore for the Rakaia water supply.</p>	10/07/23	30/06/24 (revised)	Yes	Yes	HAM	<p>Service Provider – McMillan Drilling & Fulton Hogan</p> <ul style="list-style-type: none"> • Drilling of the bore is complete. • Pipeline works was awarded to Fulton Hogan. • The project is expected to be completed by June 2024 

Project Title / Description	Start Date	End Date	On Track (Yes/No)	Within Budget (Yes/No)	Mgr in Charge	Comments
<u>Ashburton Wastewater Renewals 2022-2023</u> Project covers the renewal of wastewater pipelines in Elizabeth Street; Wills Street; Cameron Street; Princes Street; Nixon Street; Kermode Street; and William Street in Ashburton.	04/09/23	31/03/24 (revised)	Yes	Yes	HAM	Service Provider – Utilities Infrastructure NZ Ltd <ul style="list-style-type: none"> • Construction commenced on 4 September 2023 • All work was completed end of March 2024
<u>Contract WATE0289 - Ashburton District Council Watermain Renewals 2022/2023</u> Project covers renewal of watermains in Ashburton (Elizabeth St, Grigg St, River Terrace and Cass Street, Chalmers Ave, Melcombe St, Grove St), Methven (Kilworth St, Main ST, Barks Road, Mackie St), Hinds (Cracraft St, Peter St, Isleworth Rd, and Hakatere (Hakatere Drive, Hakatere Drive Extension)	01/07/22	30/06/24	Yes	Yes	HAM	Service Provider – Ashburton Contracting Ltd <ul style="list-style-type: none"> • The contract period is for two (2) financial years. The contract commenced in April 2023 and was completed 16 April 2024.

Project Title / Description	Start Date	End Date	On Track (Yes/No)	Within Budget (Yes/No)	Mgr in Charge	Comments
<p><u>Mount Somers Membrane Plant</u> Project covers the construction and commissioning of a new membrane treatment plant for Mount Somers.</p>	17/0723	31/07/24	Yes	Yes	HAM	<ul style="list-style-type: none"> • Service Provider – Masons Engineers NZ • Contract was awarded on 26 June 2023 • Siteworks are progressing well and to programme.  <ul style="list-style-type: none"> • Building construction is expected to be completed mid-May. • Mechanical works have commenced and are expected to be completed mid May 2024. • The new plant commissioning is programmed to start in May and be operational by July 2024 if the commissioning phase is successful.

Project Title / Description	Start Date	End Date	On Track (Yes/No)	Within Budget (Yes/No)	Mgr in Charge	Comments
<u>Ashburton Wastewater Relining Contract 2022-2023</u> This project is part of Council's annual capital works which covers the sections of the sewer main located in Grey St, Eton St, Rapley St, Wakanui St, Chapman St and Wellington St. A total of 1563 meters of sewer line was relined.	12/22	05/23	Yes	Yes	HAM	<ul style="list-style-type: none"> • Service Provider – Pipe-Tech Trenchless Technology • 3-year contract awarded in 2021 on a 1+1+1 basis • Enabling works was completed Mid-February 2024. • Relining works have been completed last week of March 2024.

Project Title / Description	Start Date	End Date	On Track (Yes/No)	Within Budget (Yes/No)	Mgr in Charge	Comments
<u>UV Upgrades - Ashburton</u> Project covers the design phase for the treatment upgrades of the Ashburton water supply.	26/10/22	30/06/25	No	Yes (at risk)	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> • Of the water treatment upgrades currently being designed, the Ashburton sites are the most challenging, due to space constraints and our desire to optimize the use of existing building/s where possible. We are also now able to add the existing lime room footprint into the design. • For Argyle Park, design at this site has continued on the basis of a building extension immediately adjacent on the SE side of the WTP. This will trigger the need for building and land use consents. The availability of the lime room has not altered the concept for this site. • For Ashburton Domain, the existing WTP is part of a much larger building that includes public toilets, and paddling pool filtration plant. We were investigating potentiating utilizing the building footprint occupied by the toilet and pool equipment. However, now that the lime room is available, no additional space is required. • For Bridge Street, building extensions are now unlikely to be required. It appears feasible to utilise the limeroom footprint at this site. • For the Tinwald site, a new standalone building to house treatment equipment will be constructed within the existing WTP compound. There will be changes required within the existing building but there is no longer any need for penetrations through the character façade of the building. • This project is the subject of additional funding in Year 1 of the proposed 2024-34 LTP.

Project Title / Description	Start Date	End Date	On Track (Yes/No)	Within Budget (Yes/No)	Mgr in Charge	Comments
<u>UV and Filtration Upgrades - Rakaia</u> Project covers the design phase for the treatment upgrades of the Rakaia water supply.	26/10/22	30/06/25	No	Yes (at risk)	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> This project requires the reconfiguration of the site and addition of a new building. As the site is constrained and in a road reserve, careful design is required, and consenting (land use) may be required. Siting location for new building has been confirmed. Unfortunately, it will require the removal of three trees in the vicinity. This has been the subject of discussions with the Open Spaces Manager. Detailed design is continuing. This project is the subject of additional funding in Year 1 of the proposed 2024-34 LTP.
<u>UV and Filtration Upgrades – Hinds, Mayfield & Dromore</u> Project covers the design phase for the treatment upgrades of the Hinds, Mayfield and Dromore water supplies.	26/10/22	31/12/24 (revised)	No	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> The design phase for this project is now complete. This project is expected to be out for tender early May.
<u>UV and Filtration Upgrade - Chertsey</u> Project covers the design phase for the treatment upgrade of the Chertsey water supply.	26/10/22	30/06/25	No	Yes (at risk)	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> Due to the extra complexities with this site, it is separated, but can be built alongside the others if design proceeds without issues. We are proceeding with detailed design based on a site within the Alexander Street road reserve (unformed road). Work on getting access to this area will be progressed by ADC officers while Beca continue design. Beca have identified the need for pH correction for this supply. This was not envisaged as part of the original project but given we are designing a new plant in its entirety; it is logical to include provision for the additional treatment process at this time. Detailed design work is continuing in conjunction with similar projects at the Rakaia & Tinwald sites.

Project Title / Description	Start Date	End Date	On Track (Yes/No)	Within Budget (Yes/No)	Mgr in Charge	Comments
<u>Rakaia Second Bore Consenting</u> Project covers the consenting process associated with the second bore project.	10/07/23	30/06/24	Yes	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> Consent application was lodged with ECan on 26/01/24. The consent is very straight-forward, with the only change being sought is the inclusion of new bore as an operational source. We are in discussions with two affected landowners regarding the impact of the protection zone on their properties. One of the landowners already has the protection zone from the operational bore.
<u>Definition of Source Risk Management Areas</u> Project covers investigations to determine extent of source risk management areas for each community drinking water source.	BAU	BAU	Yes	Yes	ARG	Service Provider - Aqualinc Research Ltd <ul style="list-style-type: none"> The Mayfield water supply source investigation has been completed. Work has now commenced on Dromore water supply.
<u>Nitrate Investigations</u> Project covers investigations into the Tinwald bore to potentially forecast when the bore water quality may breach the maximum allowable value (MAV) for nitrate. The work will also include determining likelihood of intercepting a new deeper aquifer with lower nitrates.	BAU	BAU	Yes	Yes	ARG	Service Provider – To be confirmed <ul style="list-style-type: none"> Given the highly specialized nature of this work, officers have approached Aqualinc Research Limited for a proposal. This proposal is under review by officers.
<u>Water Safety Plans</u> Project covers the development of water safety plans for all ADC water supplies.	26/10/22	30/06/24	Yes	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> Updated plans for the Ashburton, Methven, Rakaia & Hinds supplies were completed by Beca in December. Beca are continuing work on the balance of plans.

Project Title / Description	Start Date	End Date	On Track (Yes/No)	Within Budget (Yes/No)	Mgr in Charge	Comments
<u>Montalto Water Supply Investigation</u> Project covers the investigations into upgrade options to address protozoal compliance.	26/10/22	30/06/24	Yes	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> The I&O intake addendum has been received and is under review by officers. Once the report is finalised, a workshop will be needed to take Council through the findings and determine a preferred direction. No work since last report.
<u>Peri-urban Water Network Detailed Design</u> Project covers the investigations, survey and detailed design of watermain extensions necessary to service the peri-urban areas of Ashburton.	24/08/23	30/06/24	Yes	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> High level modelling is complete. Already identified potential pipeline upgrades required outside subject area. Draft report was issued for officer review on 15/12/23. No further work on this project during the period.
<u>Ashburton - Lime Dosing Equipment Renewal (3 sites)</u> This project covers the renewal of the lime dosing equipment at the Ashburton water treatment plants.	01/07/23	30/06/24	Yes	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> Beca and completed the analysis of the results of the 3 mths monitoring and have concluded that lime dosing could cease without any significant implications to the water supply. Consequently, this renewal project will not be progressed.
<u>Leak Detection Programme</u> This project covers the procurement of specialist acoustic leak detection contractors to progress our annual leak detection programme.	BAU	BAU	Yes	Yes	ARG	Service Provider – Detection Services <ul style="list-style-type: none"> The scope for this work included Methven, Rakaia, Hinds and Tinwald. All work is now complete and identified a total of 256 leaks (comprising 151 private leaks and 105 leaks on the public network). Letters have been sent to the affected property owners. Operations are following up the public network leaks through the maintenance contractor.

Project Title / Description	Start Date	End Date	On Track (Yes/No)	Within Budget (Yes/No)	Mgr in Charge	Comments
<p><u>Hydrant Testing</u></p> <p>This project covers the annual hydrant testing programme. Approximately 310 hydrants across Ashburton, Methven and Rakaia water supplies will be tested for flow and pressure.</p>	BAU	BAU	Yes	Yes	ARG	<p>Service Provider – Detection Services Ltd.</p> <ul style="list-style-type: none"> • This work was tendered and awarded to Detection Services Ltd. • The contractor expects to have two separate crews operating. • Testing of hydrants is scheduled to commence on or about 6/08/24 subject to traffic mgmt. approval.
<p><u>2023/24 Water Pipeline Renewals Design Only</u></p> <p>This project covers the investigations, survey and detailed design for pipeline renewals in Archibald Street (Graham St-Hassal St), East Street (Cameron St-Walnut Ave), and Mason Place (full length) in Ashburton; Spaxton Street (Carr-Alford) in Methven; and Taverners Road (full length) in Dromore.</p>	01/07/23	30/06/24	Yes	Yes	ARG	<p>Service Provider – Beca Consultants Ltd</p> <ul style="list-style-type: none"> • Detailed design is underway. • The physical works is programmed for 2025/26 (Year 2) of the LTP. <p>Note-: Following a comment from the Mayor at a previous briefing the construction drawings for the Taverners Rd project have been annotated with a requirement for the contractor to confirm with landowners the ongoing need for connection prior to construction. This may ultimately allow in the total length of the renewal being reduced.</p>
<p><u>Grit Chamber Pipeline Renewal</u></p> <p>Project covers design phase of a renewal of the wastewater pipeline from the Trevor Rd grit chamber to the new river crossing pipeline.</p>	26/10/22	30/06/25 (revised)	Yes	Yes	ARG	<p>Service Provider – Beca Consultants Ltd</p> <ul style="list-style-type: none"> • We are progressing the consenting phase of the project. • We have received a Section 92 request. ECan have raised concerns about a “wet bit” of land near the proposed pipeline alignment. They indicate that it may be a wetland that requires protection. • This has necessitated the engagement of ecologist to visit the site and assess the area. This has been completed and confirmed no wetland is present. • The construction phase has been rebudgeted and rescheduled to the 2024/25 year.

Project Title / Description	Start Date	End Date	On Track (Yes/No)	Within Budget (Yes/No)	Mgr in Charge	Comments
<u>Ocean Farm Irrigation Investigation</u> Project covers the detailed investigations into potential upgrades of the current, or replacement irrigation systems for Ocean Farm.	08/03/23	30/06/24 (revised)	Yes	Yes	ARG	Service Provider – Beca Consultants Ltd (+Waterforce Ltd) <ul style="list-style-type: none"> Beca have completed reviewing results of the field testing and identified some potential leakage in network. Officers met with the project team on 15 March. The investigations are nearing completion. The draft report was received on 20/03/24 and is under review by officers.
<u>Ocean Farm Wetland Improvement Works</u> Project covers the detailed design of inter-cell connecting structures for flow control.	08/12/22	30/06/23	No	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> Site investigations have been completed and draft design prepared and submitted for consideration. O&M contractor has expressed concerns about the constructability of the structures due to site constraints. Prompted consideration of other construction materials. Project on hold pending reconsideration of options.
<u>Wilkins Rd & Ocean Farm Groundwater Assessment</u> Project covers an assessment of groundwater depth and flow directions in and around the WWTPs at Wilkins Rd & Ocean Farm and the subsequent oversight of the redrilling of piezo monitoring bores.	04/11/22	31/12/23 (revised)	No	No	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> McMillan’s Well Drilling has been engaged for the construction of new piezo bores. Beca oversaw the installation works to ensure construction is in accordance with the agreed assessment. All bores are now installed. The last bore, behind the aeration pond at Wilkins Road was drilled on 28/03/24. Note-: This is unbudgeted work but as compliance related is being progressed using available carry over funding.

Project Title / Description	Start Date	End Date	On Track (Yes/No)	Within Budget (Yes/No)	Mgr in Charge	Comments
<u>AMP Tradewaste Investigation</u> Project covers the investigations into the feasibility of a future tradewaste discharge from Ashburton Meat Processors on Bridge Street.	01/03/23	30/11/23 (revised)	No	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> The report has been finalised and received. An initial mtg has been held with AMP to discuss what would be required in terms of development contribution (or equivalent). A further meeting is planned to refine these discussions. It is envisaged that a workshop will be required to present the report findings to Council, and outcome of discussions with AMP before determining the next steps. Note-: This work is being funded by AMP.
<u>Sludge Surveys</u> Project covers the development of a methodology for annual (repeatable) sludge surveys of Council WWTP oxidation ponds and completion of survey for the 2023 year.	24/07/23	31/10/23	No	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> Officers have reviewed the results of the investigation and confirmed that there is less sludge than expected. This is positive news but doesn't preclude the need for future sludge management in the short and medium-term. The report has been reviewed by officers and is now finalized.
<u>NE Ashburton Wastewater Servicing Investigation</u> Project covers investigations into options to provide a wastewater service to the NE Ashburton area. This is conceptual only.	24/08/23	30/06/24	Yes	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> This project is being undertaken in conjunction with the Peri-urban water network detailed design. Concepts for gravity servicing being explored. Struggling to get minimum grades across the contour of land. Potentially dictating additional network pump stations. Draft report was issued for officer review on 15/12/23. No further work on this project during the period.

Project Title / Description	Start Date	End Date	On Track (Yes/No)	Within Budget (Yes/No)	Mgr in Charge	Comments
<u>Rakaia WWTP Sludge Drying Beds</u> Project covers the detailed design and consenting of sludge drying beds at the Rakaia WWTP.	06/09/23	31/12/24 (revised)	Yes	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> Detailed design is complete. Some minor enabling works will be carried out at the site to facilitate the optimum layout for the beds. This includes undergrounding the power supply to the site in order to remove the internal site overhead lines and power poles. Consent applications and supporting documentation have been prepared for Air Discharge, and Construction Phase Stormwater Discharge. This documentation has been received and forwarded to AECL for comment. Once finalized with Arowhenua, the consent application will be lodged with ECan.
<u>2023/24 Wastewater Pipeline Renewals Design Only</u> This project covers the investigations, survey and detailed design for pipeline renewals in Catherine Street (McMurdo St-Grove St), Philip Street (Oak Gr-Walker St), Saunders Road (Creek Rd-Pages Rd), Tancred Street (No: 245-Chalmers Ave) in Ashburton.	01/07/23	30/06/24	Yes	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> Survey has been completed. Detailed design now underway. The physical works is programmed for 2025/26 (Year 2) of the LTP.

Project Title / Description	Start Date	End Date	On Track (Yes/No)	Within Budget (Yes/No)	Mgr in Charge	Comments
<u>CCTV Pipeline Condition Assessments</u> This project covers the pipeline condition assessments using CCTV. These surveys are used to improve our understanding the condition and performance of wastewater networks in Ashburton & Methven, and stormwater networks in Ashburton.	BAU	BAU	Yes	Yes	ARG	Service Provider – City Care Water Limited <ul style="list-style-type: none"> • This is a multi-year contract awarded on 17/04/24. • Contractor is yet to establish on site.
<u>Dam Safety Assessments</u> This project covers the classification and assessment of dams operated by Council to meet the Building (Dam Safety) Regulations 2022 which come into force 13 May 2024. Two sites are captured: Lake Hood and Wilkins Road WWTP (Ponds 3&4)	BAU	BAU	Yes	No	ARG	Service Provider – To be confirmed <ul style="list-style-type: none"> • The regulations require sign-offs by recognised engineers in dam safety. • Officer are in discussions with potential service providers at present. Note: Unbudgeted expenditure, compliance related.
<u>Mount Somers Stormwater Investigation</u> Project covers investigations into a potential cut-off drain to protect the Mt Somers Township	24/04/23	30/06/24 (revised)	Yes	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> • The report has been finalised and officers propose to hold a workshop to discuss the report findings. • Officers have been unable to progress this project.

Project Title / Description	Start Date	End Date	On Track (Yes/No)	Within Budget (Yes/No)	Mgr in Charge	Comments
<u>Stockwater Intake Fishscreens</u> Project covers the detailed design of suitable fishscreening infrastructure at the Methven Auxiliary, and Brothers intakes.	28/03/23	30/06/24 (revised)	Yes	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> ALIL have confirmed they have no further interest in Methven Auxiliary intake, so Council will have to decide what next for the site. Beca redirecting design efforts to the Brothers intake site, which MHV & ALIL have confirmed interest. Beca have commenced work on a concept design consistent with the recently released fish screening guidelines. Preliminary discussions have been held with ECan on the concept. The results of the discussions to be considered by officers on 2 February.
<u>Scarness Weir Abatement Notice Resolution</u> Project covers work required to retrospectively consent the structure and carry out modifications as necessary.	28/03/23	30/06/24 (revised)	No	No	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> Draft documents to support consent application have been finalized. Commenced engagement with AECL on consent application. Envisage feedback and revisions on or about 22 May. Note: Unbudgeted expenditure, compliance related.
<u>MHV/ALIL Stockwater Delivery Investigations</u> Project covers the investigations being undertaken by MHV Ltd (and Ashburton Lyndhurst Irrigation Ltd) into taking over stockwater delivery.	01/08/22	01/09/24	Yes	Yes	ARG/CD	Service Provider – MHV Water and Ashburton Lyndhurst Irrigation <ul style="list-style-type: none"> A proposal for the provision of this service has been received from MHV & ALIL. A second proposal review/clarification meeting between ADC/MHV/ALIL personnel was held on 7 September. Discussions are ongoing and officers are awaiting a refined proposal from MHV. Project on hold pending LTP direction on stockwater.

Project Title / Description	Start Date	End Date	On Track (Yes/No)	Within Budget (Yes/No)	Mgr in Charge	Comments
<u>Pudding Hill Intake Closure</u> Project covers the investigation of the potential closure of the Pudding Hill stockwater intake.	Nov. 2022	TBC	Yes	Yes	ARG/CD	Service Provider –Melius Ltd (John Wright) <ul style="list-style-type: none"> • The Melius report has been reviewed by officers and has now been finalized. • Project on hold pending LTP direction on stockwater.

2.5 Stockwater Operations

2.5.1 General

- The ongoing low river/stream flows at many of our intakes continues to put pressure on the delivery of stockwater to parts of the network. Still waiting for a decent rainfall.
- The low flows being experienced has encouraged people to look towards alternative supplies for stockwater.
- Preparations have been made for the provision of stockwater in the Montalto/Ruapuna area during the RDR shutdown for two weeks from 6 May. Access to irrigation ponds and the necessary siphon infrastructure is in place.
- Race cleaning and spraying is slowing down with the growing season coming to an end.

2.5.2 Applications

- A summary of the current applications is listed below:

Stockwater closures/alterations/culvert installation applications as at 26 April 2024

PHASES

Application ID	Location	Length*	No of properties	1	2	3	4	5	Comments
SKW/008/22	Brothers Road	12164	17						To be readdressed in Feb 2024/On hold
SKW/013/22	Back Track	4431	10						Awaiting Pudding Hill closure project/LTP
SKW/034/22	792 Lismore Mayfield Road	9026	10						Physical work to be completed
SKW/008/23	1170 Ashburton River Road	9623	7						Physical work to be completed (21 June)
SKW/010/23	71 Wilkinsons Road	3635	12						Physical work to be completed (21 Sept)
SKW/012/23	490 Old Main South Road	8949	6						^Report to Council
SKW/013/23	89 Somerton Road	414	2						Draft Report
SKW/015/23	563 Chertsey Kyle Road	5119	5						Physical work to be completed
SKW/016/23	721 Chertsey Road	6610	5						Physical work to be completed
SKW/020/23	1037 Rangitata Highway	6739	7						^Report to Council
SKW/023/23	Junction Road	15135	16						^Report to Council
SKW/024/23	1149 Ealing Montalto Road	841	2						Physical work to be completed
SKW/025/23	656 Lower Downs Road	8962	5						Draft Report
SKW/026/23	Le Bretons Road	14702	14						Draft Report
SKW/027/23	1149 Ealing Montalto Road	4813	6						Physical work to be completed
SKW/028/23	Line Road, Methven	0	1						Physical work to be completed
SKW/030/23	Methven Highway	0	2						Physical work to be completed
SKW/002/24	721 Chertsey Road	4275	5						Physical work to be completed
SKW/003/24	52 Bennetts Road	3672	5						Physical work to be completed
SKW/004/24	51 Terrace Road (realignment)	0	1						Draft Report
	Phase complete		Phases:	<i>Application received</i>	<i>Information gathering</i>	<i>Review significance and scope</i>	<i>Reporting and decision making</i>	<i>Sign off work completed and rates/GIS update</i>	
	On track								
	Overdue								

*Note: a 0 in the length column relates to a culvert or pump service installation application - no race is being closed.

^ These three race closures are the local races that run east of State Highway 1 in the Ealing area. The Montalto Hinds main running down Hackthorne Road supplies these races and is currently being surveyed for closure. All four closure reports will be presented to Council for approval in due course.

2.6 Roads and Footpaths

2.6.1 2023/24 financial year expenditure to 31 March 2024

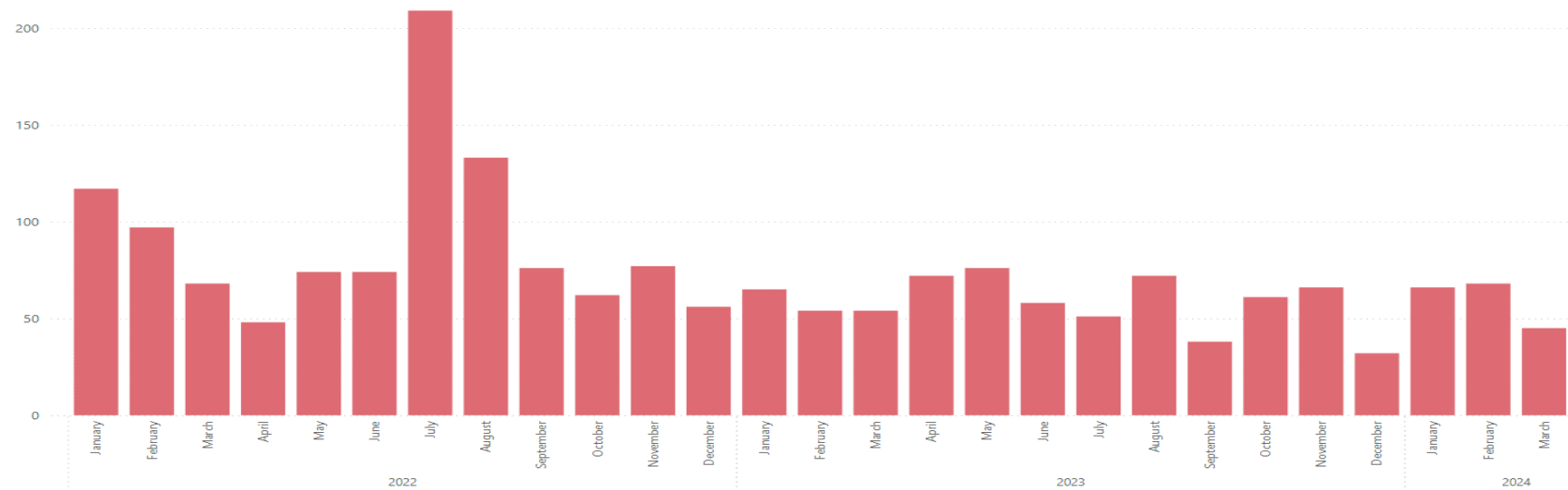
Subsidised Road Maintenance	to 31/03/2024	Budget
Sealed Pavement Maintenance	\$2,109,503	\$1,661,652
Unsealed Pavement Maintenance	\$671,663	\$780,300
Routine Drainage Maintenance	\$306,442	\$436,800
Structures Maintenance	\$117,864	\$75,000
Environmental Maintenance	\$472,147	\$493,055
Network Services Maintenance	\$764,453	\$896,570
Network Operations	\$60,824	\$17,320
Cycle Path Maintenance	\$651	\$3,641
Footpath Maintenance	\$344,816	\$338,130
Level Crossing Warning Devices	\$24,488	\$39,880
Minor Events	\$90,444	\$65,499
<i>Emergency Works</i>	<i>\$961,662</i>	<i>\$1,044,790 (Waka Kotahi approved)</i>
<u>Network and Asset Management</u>	<u>\$749,759</u>	<u>\$1,024,350</u>
Total Subsidised Maintenance	\$5,713,055	\$5,832,197 (\$6,876,987 including emergency works)
Subsidised Renewals		
Unsealed Road Metalling	\$1,006,855	\$1,144,440
Sealed Road Resurfacing	\$2,200,804	\$2,747,150
Drainage Renewals	\$85,655	\$623,595
Pavement Rehabilitation	\$1,677,018	\$3,141,143 (Waka Kotahi approved an additional \$1,000,000)
Structure Component Replacement	\$2,847	\$30,000
Traffic Services Renewals	\$189,981	153,380
<u>Footpath Renewals</u>	<u>\$661,313</u>	<u>\$500,000</u>
Total Subsidised Renewals	\$5,824,472	\$8,339,708
Subsidised Local Road Improvements		
LCLR Roding Improvements	\$870,720	\$1,220,517
Unsubsidised Miscellaneous Work		
	\$967,648	\$2,047,500

2.6.2 2023/24 expenditure

- 14,647 m² of sealed road digouts completed
- 3,443 m² of sealed road stabilisation repairs completed
- 5,679 km of unsealed grading completed
- 28,030 m³ of maintenance metal placed
- 98% of the maintenance budget (excluding emergency works) and 70% of the renewals budget has been spent. 75% through the financial year, 82% of the total maintenance and renewals budget spent. We will need to manage the overall expenditure to the end of the year but ensuring the essential work and repairs are still done.
- The last of the heavy maintenance sites are being worked on.
- The reseal work is complete with final claims to be processed and the rehabilitation work has Seafield Rd as the last site to be completed.

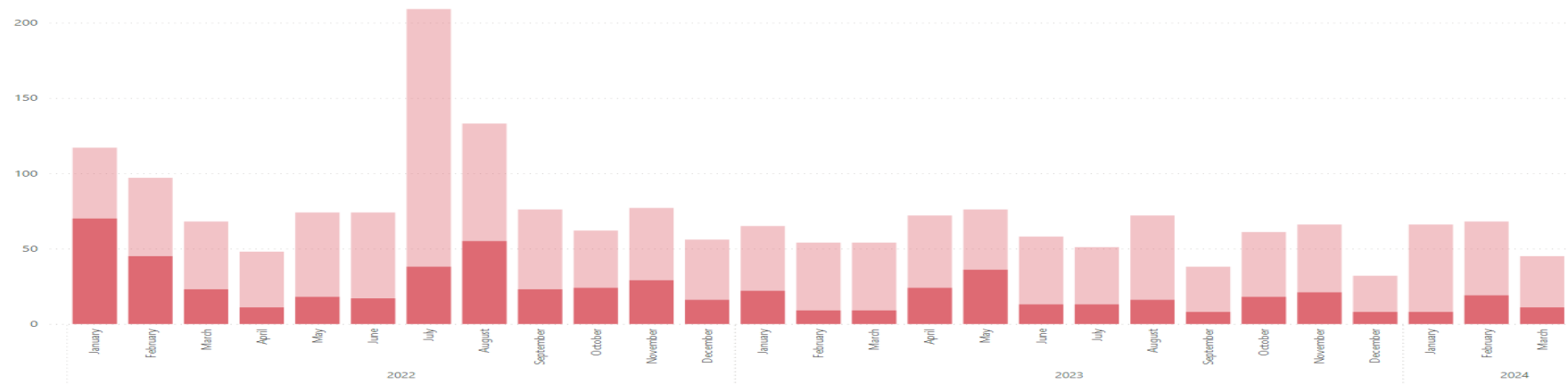
2.6.3 Roding CRM data

January 2022 to March 2024 All Roding CRMs



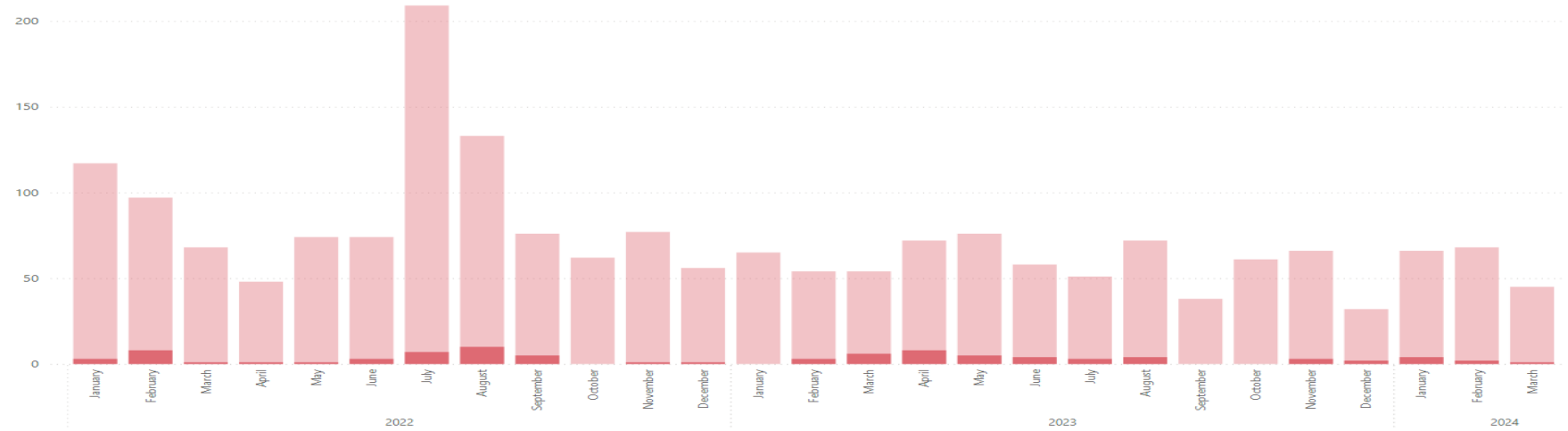
All roding CRMs with the fluctuations through the years. The increase in July August 2022 evident from the heavy rain events.

January 2022 to March 2024 All Pavement CRMs



All Pavement CRMs in relation to the overall CRMs with a general decrease since January/February 2022.

January 2022 to March 2024 Unsealed CRMs



All Unsealed CRMs in relation to the overall CRMs.

2.6.4 Main areas of work

- Routine maintenance work ongoing.
- Heavy maintenance near completion with the last of the sites being done before winter.
- Extra cleaning of leaf fall has and will be carried out.

2.6.5 Sealed Road Rehabilitation

- The first 2023/24 sealed road rehabilitation contract was awarded to Fulton Hogan and includes:
 - Thompsons Track 1.107 km (complete)
 - Thompsons Track 1.332 km (complete)
 - Seafield Road 1.260 km (construction in progress)
 - Tinwald Westerfield Mayfield Road 0.860 km (complete)
 - Tramway Road 0.672 km (complete)
- The second sealed road rehabilitation contract was awarded to ACL and includes:
 - Ealing Montalto Road 0.990 km (complete)
 - Ealing Montalto Road 0.990 km (complete)
 - Lismore Mayfield Road 1.400 km
 - Maronan Road 0.910 km (complete including an additional 0.500 km added because of deterioration of the adjacent section).
- The contract for rehabilitation of the seal (mill old seal and place new asphalt) at the two roundabouts on Chalmers Avenue was awarded to Fulton Hogan. The Beach Rd/Moore St roundabout has been completed. The Walnut Ave/Bridge St/Albert St roundabout starting late April.



Lismore Mayfield Rd – prepared for sealing



Thompsons Track – sealing in progress

2.6.6 Local road improvements and new footpaths

- The contract for new footpath and associated kerb and channel for the Three Waters Better Off funding awarded to Fulton Hogan has construction at all sites near completion. The footpath on Laghmor Rd prepared for sealing and tidy up of the berms to be done at other sites.
- The new footpath and kerb and channel on Racecourse Road has been added to this contract as a variation with work to begin week of 29 April with completion before end of June 2024.
- There is drainage renewal funding available this year and it is intended to replace the old kerb and channel on Walnut Ave between SH1 and Oak Grove. The work is currently out to tender.
- Sealed crossroad intersection signage has been completed at 33 rural sealed crossroads. Before and after photos of two of the intersections are below.

Before and after photos of Boundary Rd/Isleworth Rd below:

Before – single Give Way sign



After – gated larger Give Way signs



Before – no advance warning



After – gated Give Way Ahead warning signs with white backboard



Junction Rd/Poplar Rd:

Before – Give Way



After – gated Stop signs



Before – no advance warning



After – gated Stop Ahead warning signs with white background



2.7 Contracts – Tenders

Contract/Tender	Date Tendered
ROAD0347 Kerb & Channel Renewals 2023-2024	15 April 2024
Ashburton Water Treatment Plant Upgrades 2024 -2025 (Package 1 of 3)	1 May 2024

3. Compliance & Development

3.1 Building Services

3.1.1 Building consents / amendments

Month	Building Consents				% Processed within 20 Days	Average Processing Days	Inspections Carried Out (max wait time in brackets)	CCC Issued within 20 Days
	Received	Received YTD	Issued	Issued YTD				
April	89 (57)	612 (646)	66 (58)	544 (624)	72.7%	16.5	333 (10)	100%
May	56 (75)	668 (721)	70 (53)	614 (677)	71.4%	16.6	427 (10)	98.8%
June	46 (77)	714 (798)	72 (88)	686 (765)	54.2%	20.8	388 (10)	100%
July	55 (66)	55 (66)	69 (43)	69 (43)	55.1%	21.6	373 (10)	100%
August	30 (69)	84 (135)	44 (51)	113 (94)	68.2%	16.3	373 (10)	96.5%
September	44 (59)	128 (194)	42 (64)	155 (158)	78.6%	15.1	342 (10)	93.3%
October	29 (56)	156 (250)	28 (64)	183 (222)	67.9%	17.7	324 (10)	97.9%
November	31 (55)	187 (305)	32 (52)	215 (274)	74.2%	18.8	348 (10)	100%
December	29 (32)	216 (337)	26 (57)	241 (331)	76.9%	16.2	245 (7)	93.1%
January	27 (56)	243 (393)	38 (48)	279 (379)	78.9%	15.0	196 (7)	97.2%
February	44 (50)	287 (443)	30 (51)	309 (430)	83.3%	14.3	295 (5)	95.7%
March	51 (79)	338 (522)	43 (47)	352 (477)	93.0%	14.2	281 (5)	100%

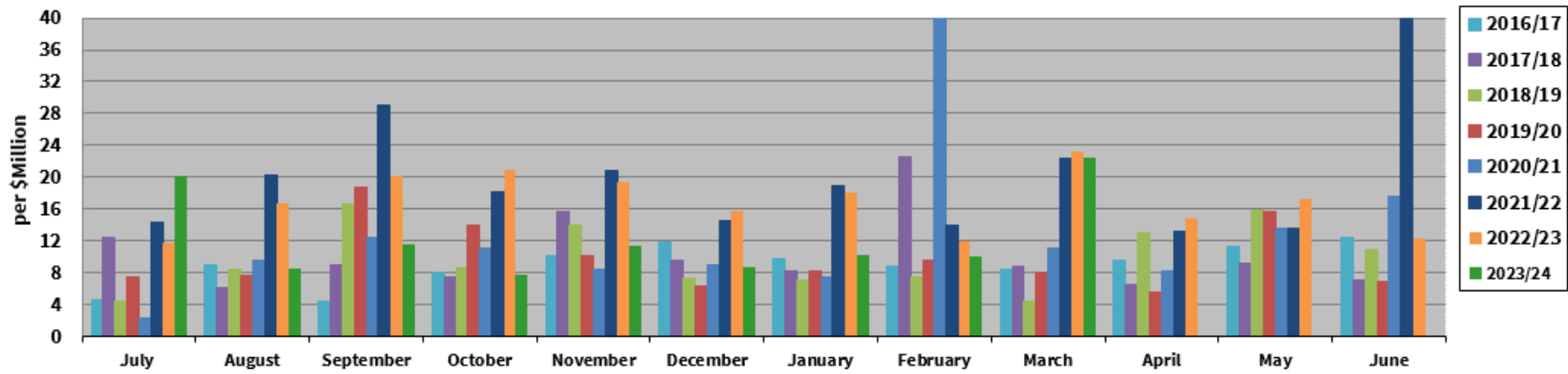
Note: figures in brackets are for the corresponding month during the previous year.

Month	BC Value of Work			
	Received	Received YTD	Issued	Issued YTD
April	\$27,051,031 (\$15,041,804)	\$190,256,393 (\$209,551,698)	\$14,871,519 (\$13,295,489)	\$167,799,177 (\$176,642,418)
May	\$4,904,661 (\$13,867,109)	\$195,161,054 (\$223,418,807)	\$17,353,453 (\$13,478,121)	\$188,152,630 (\$190,120,539)
June	\$12,387,195 (\$26,913,674)	\$207,548,249 (\$250,332,481)	\$18,242,825 (\$47,456,951)	\$203,395,455 (\$237,577,490)
July	\$8,738,727 (\$19,070,838)	\$8,738,727 (\$19,070,838)	\$20,219,273 (\$11,771,787)	\$20,219,273 (\$11,771,787)
August	\$9,886,060 (\$16,691,862)	\$18,605,787 (\$35,762,700)	\$8,484,452 (\$10,711,920)	\$28,703,724 (\$22,483,707)
September	\$12,316,580 (\$20,935,138)	\$30,922,367 (\$56,697,837)	\$11,568,003 (\$20,074,811)	\$40,271,727 (\$42,558,518)
October	\$12,217,236 (\$17,760,643)	\$43,134,602 (\$74,458,480)	\$7,710,277 (\$20,483,747)	\$47,982,004 (\$63,042,265)
November	\$15,015,499 (\$22,671,793)	\$58,150,101 (\$97,130,274)	\$11,365,505 (\$19,347,252)	\$59,347,509 (\$82,389,517)
December	\$14,337,900 (\$13,811,240)	\$71,488,001 (\$110,941,514)	\$8,853,920 (\$15,729,540)	\$68,201,429 (\$98,119,057)
January	\$10,590,075 (\$20,165,092)	\$82,478,076 (\$131,106,605)	\$10,155,875 (\$18,111,744)	\$78,357,304 (\$116,230,801)
February	\$7,683,885 (\$15,005,370)	\$90,661,961 (\$146,111,975)	\$10,069,500 (\$13,119,667)	\$88,426,804 (\$129,350,468)
March	\$15,067,412 (\$16,793,386)	\$105,729,373 (\$162,905,362)	\$22,379,910 (\$23,143,790)	\$110,806,714 (\$152,494,258)
Note: figures in brackets are for the corresponding month during the previous year.				

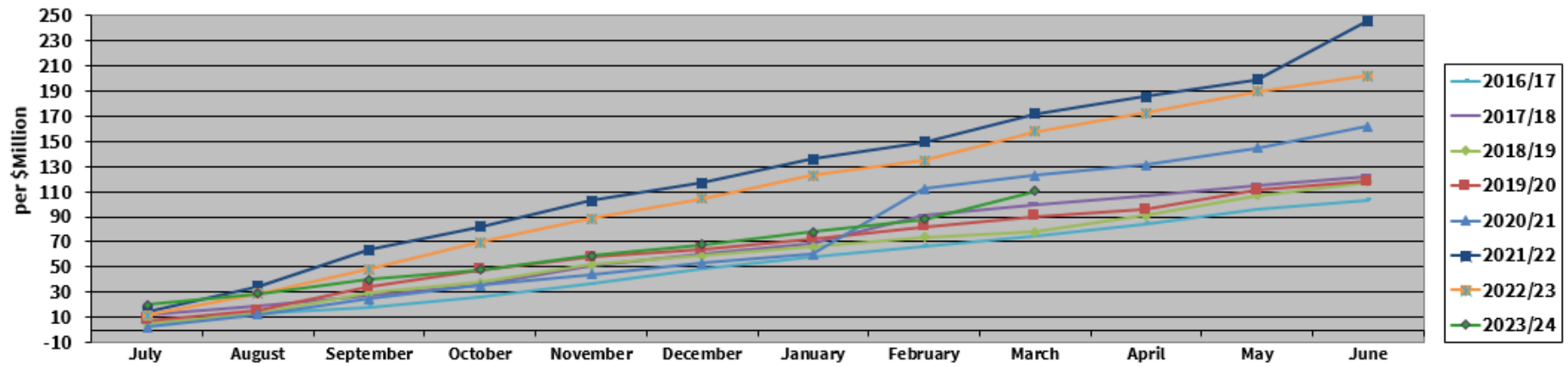
Month	Building Amendment				% Processed within 20 Days
	Received	Received YTD	Issued	Issued YTD	
April	19 (26)	303 (186)	24 (16)	295 (164)	100%
May	24 (32)	327 (218)	22 (38)	317 (202)	100%
June	20 (29)	347 (247)	18 (25)	335 (227)	94.4%
July	26 (47)	26 (47)	20 (35)	20 (35)	100%
August	26 (47)	53 (83)	30 (35)	50 (70)	100%
September	28 (26)	81 (109)	27 (39)	77 (109)	96.3%
October	20 (37)	101 (146)	20 (32)	97 (141)	90%
November	35 (40)	136 (186)	28 (28)	125 (169)	100%
December	22 (24)	158 (210)	28 (26)	153 (195)	90.9%
January	20 (18)	178 (228)	14 (14)	167 (209)	100%
February	46 (36)	224 (264)	33 (41)	200 (250)	100%
March	24 (34)	248 (298)	26 (36)	226 (286)	100%

Note: figures in brackets are for the corresponding month during the previous year.

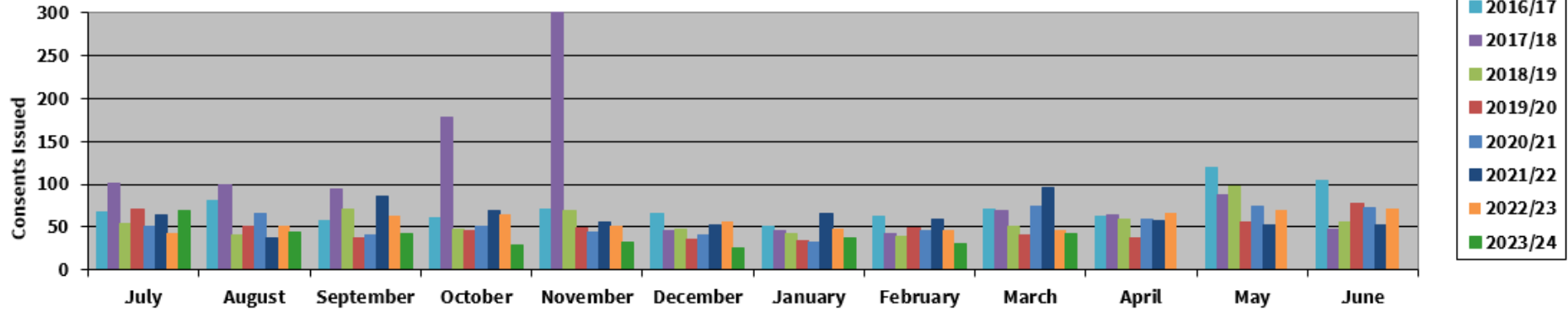
Building Consent Values By Month



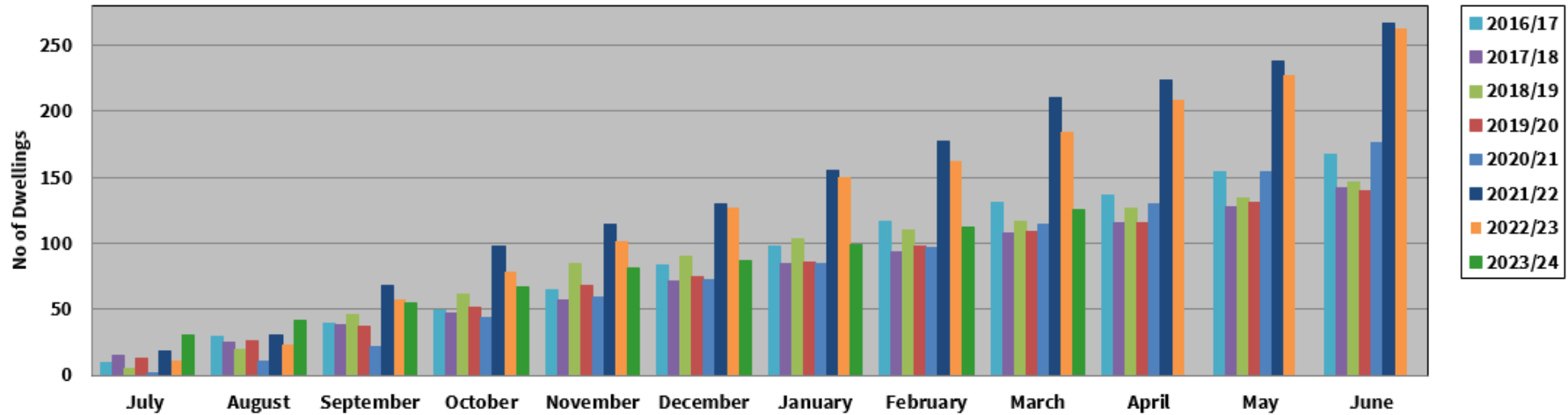
Building Consent Values Accumulating

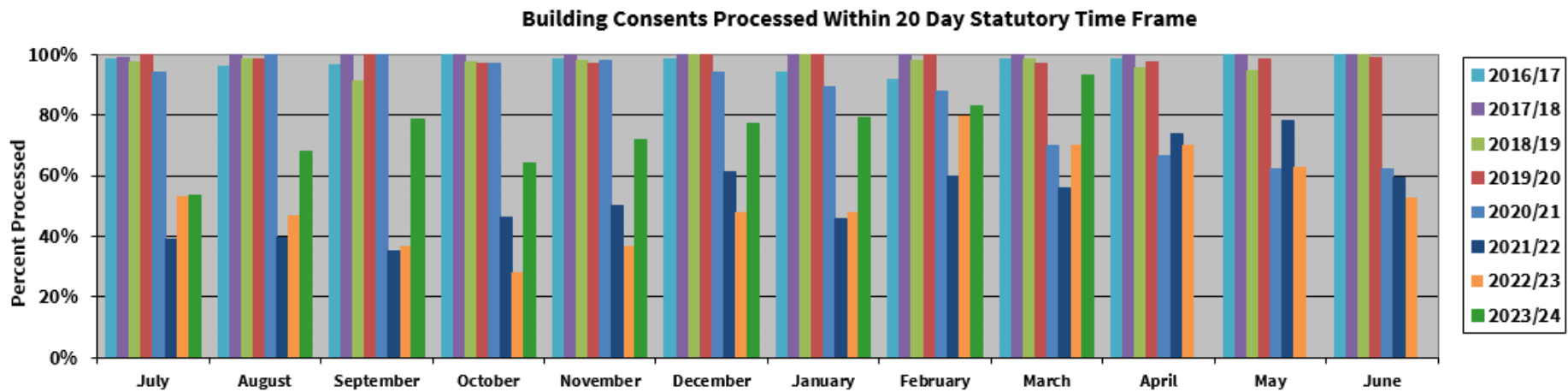
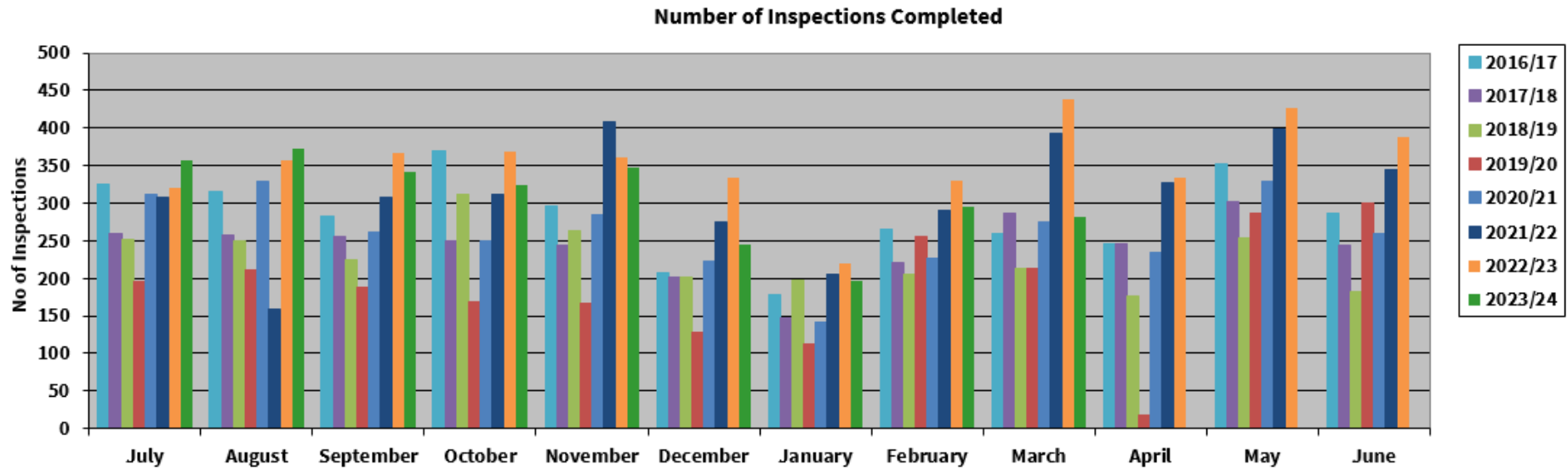


Number of Consents Issued By Month



Number of Dwelling Consents Accumulating





3.1.2 In the last activity briefing, I mentioned our IANZ assessment and that we had eleven general non-compliances left to sort out. We have had our proposed action plan accepted by IANZ and six of the non-compliances cleared to date. We have until the end of May to clear the rest. Overall issued building consents are down by 27% compared to the same time last year and 10% for the pre covid years. New housing is down 28% from

last year but up 15% from pre covid years. Enquiry levels are still high for pre consent meetings so there may be a few consents to come in prior to financial year end to boost our numbers. The government announced on 18th April that the earthquake-prone building regulations review would take place this year (instead of 2027) and while the review is underway, the government intends to extend the seismic strengthening deadlines by four years for all those buildings whose deadline had not yet been reached as of 2nd April 2024. This affects about 30 buildings in our district, six of which had planned to start the strengthening work this year. The risk is now in our current economic environment that this work can be delayed. Cabinet will agree to terms of reference in May with the intention that the review will form a bill to be passed by the end of 2024 to amend the Building Act to reflect the new regulations.

3.2 Civil Defence Emergency Management

3.2.1 March 2024

March has proven to be a busy month in the Emergency Management space with a number of meetings, shows, presentations and training activities being undertaken. The month commenced with a Recovery Managers' meeting conducted online, followed by an update of the work being conducted by the Lifelines Utilities Group on Priority Route selection for post disaster.

Children's day was attended by volunteers from our Civil Defence team and feedback was that it was a very successful activity. CDEM volunteers including the EMO were onsite at the Methven A & P Show as part of the Emergency Services stand with volunteers from St John and FENZ brigades also attending.

An Introduction to Civil Defence Centres course was conducted in Methven and was attended by volunteers from Methven Civil Defence team, Mt Somers Response Team and the Red Cross. This clashed with the Hauora Tahī, focus on whanau day which was conducted at the Hakatere Marae; Civil Defence was an apology but will attend the next scheduled day for this activity over Matariki weekend.

The fifth and final meeting of the Canterbury El Nino Working Group was conducted, and all participants agreed that it was a valuable group to be a part of and strengthened our relationships with our partner agencies.

Exercise Ru Whenua (Earthquake) is a national level exercise, based on an Alpine Fault magnitude 8 rupture scenario and designed to test the National Emergency Management Agency (NEMA) and the National Crisis Management Centre (NCCMC) on the Response and Recovery phases post earthquake.

A workshop was conducted at our EOC, facilitated by members of the Ex Ru Whenua planning team from Canterbury CDEM Group. It involved members of our EOC team, partner agency representatives, Executive team members and the Mayor. We discussed how the response to the AF-8 earthquake would look in the Ashburton District. Ostensibly, the workshop was to source information to provide problems by way of exercise injects to Exercise Ru Whenua, but also proved to be a valuable chance for all of us to be in one room talking about what will be a devastating event for Ashburton District. One member of the group reminded everyone that every day that went by without the quake was one day closer to it occurring.

A meeting was conducted between the EMO and members of the Trust and the Pastor from the New Life Church where discussions about how they could assist in an emergency allowed us to confirm arrangements and the EMO then prepared an MOU for consideration by the Trust. At this stage it is proposed that the Church would provide a CDC location, along with a drop in centre. The old Bowls Pavilion at the front of the complex will be investigated to be used as a temporary Emergency Services Hub on the south side of the bridge during emergencies.

The EMO and Recovery Manager also met with the Coordinator from the Mid Canterbury Catchment Collective, to discuss arrangements with this group regarding the readiness, response and recovery phases of an emergency event and to clarify parameters and expectations. The Coordinator has agreed to join the District Liaison Committee, to further develop the relationships between the organisations on this committee.

Other meetings attended by the EMO in the month included hosting Neighbourhood Support at the EOC, attendance at the Safer Ashburton meeting, followed by a tour of the EOC and a meeting of the Mid & South Canterbury Civil Defence Coordination Committee in Timaru. There was also the three monthly meeting of the Response Planning Group conducted, with this group looking to focus on the key large scale risks in the region and undertaking planning for mitigating these.

The EMO also attended the launch of Te Runanga o Ngai Tahu & AF-8 Programme Campaign Launch, which is a collaboration between the Runanga and the AF-8 project team to increase awareness of the AF-8 project among Tangata Whenua.

The EMO also made contact with members of the FENZ stations at Hinds and Mayfield to ensure that these key relationships were maintained.

The volunteer training night was conducted mid month with the volunteers conducting generator checks and the EMO running a test on the Te Whare Whakatere generator in behind the EOC. We were also provided with a presentation from the Rapid Relief Team from the Brethren Church, a group that is able to stand up 30 volunteers in the district to assist with provision of welfare services in emergencies. We also discussed and locked in the training programme for this group for the remainder of the year.

Members of the IT team and the EMO stood up the EOC (computers, monitors, phones, keyboards and IT equipment) with each of the function desks then tested to ensure that connectivity etc was proven. The EMO then invited all EOC volunteers and partner agencies to visit the EOC to have a look at this layout and confirm how the space will be utilised in an event.

The EMO provided agenda items for the Aoraki Environmental Consultants Hui, to discuss emergency management activities within the district.

The final activity for the month was an AF-8 presentation provided by the EMO to the Alford Forest Volunteer Fire Brigade. This was based on a request placed via FENZ for the EMO to provide these presentations to Lauriston, Mt Somers and Alford Forest Brigades. The presentations to the other two brigades will occur over the coming months.

3.3 Alcohol Licensing / Bylaw Monitoring & Enforcement

Month	On/OFF/Club new applications	On/Off/Club renewal application	Special Licence applications	Managers Certificates (new and renewal)	Temporary Authority
April	0	2	4	18	0
May	4	4	8	27	2
June	1	4	7	23	0
July	1	6	9	17	1
August	2	3	9	8	2
September	0	1	10	19	0
October	1	4	11	13	0
November	2	2	6	17	0
December	1	3	6	7	1
January	0	0	0	10	0
February	1	5	13	15	1
March	0	1	7	18	1

3.4 Animal Control

The following is a breakdown of animal control activities for the reporting period:

Month	Dogs currently registered	Known un-registered dogs	% of dogs registered	Infringements	Dogs Seized	Dogs Euthanized	Dogs rehomed	Barking dog letters sent	Reports of wandering stock
April	6857	127	98.0%	5	7	1	1	1	5
May	6892	112	98.4%	1	9	0	0	3	3
June	1204	5736	17.3%	3	5	0	2	8	3
July	5590	1392	80.1%	2	5	0	0	5	5
August	6325	625	91.1%	2	8	0	0	4	6
September	6414	549	92.1%	3	10	1	2	3	5
October	6505	461	93.4%	10	15	0	2	0	5
November	6596	376	94.6%	18	12	0	1	3	3
December	6643	356	94.9%	13	15	0	0	0	5
January	6705	312	95.5%	14	10	0	2	6	5
February	6775	257	96.3%	23	10	0	3	2	3
March	6823	177	97.5%	14	5	0	6	6	2

3.5 Environmental Health

The following is a breakdown of Environmental Health activities for the reporting period:

Month	Food Premise Verifications	Food Control Plans Audited	Mobile shops/food stall inspections	Mentoring Sessions	Hairdresser inspections
April	5	5	0	0	0
May	10	10	0	0	18
June	8	8	0	0	0
July	10	10	0	0	8
August	8	8	0	0	3
September	8	8	0	0	2
October	16	16	0	0	2
November	14	14	0	0	0
December	13	13	0	0	0
January	8	8	0	0	0
February	8	8	0	0	0
March	4	4	0	0	1

3.6 Planning

Resource Consents	March 2023	March 2024
No. of resource consent applications decided ₁	19	22
No. of resource consents decided within statutory timeframe	19	21
Resource consent KPI Compliance (accumulating)	98.76%	95.7%
Notified/ Limited notified applications decided	0	2
Other:		
No. of 223 Certificates processed	9	5
No. of 224 Certificates processed	6	2
No. of building consents reviewed against District Plan ₂	19	21

Land information memoranda	March 2023	March 2024
LIMs Produced	88	64
LIMs Produced within 10 working days	88	64
LIMS (accumulating)	546	599

3.7 Economic Development

3.7.1 Events

Events Programme 2023/24	
Council Events <ul style="list-style-type: none">• Citizenship Ceremony (5th June): The Ashburton District will warmly welcome the next round of New Zealand citizens at a ceremony held at the Event Centre on the 5th June.• ANZAC Day (25th April): Officers have actively worked with Governance and the Ashburton RSA to plan for the two ANZAC Day services on Baring Square West. Officers are satisfied and an event approval letter has been issued.• Glow In the Park Progress (31st May – 2nd June): Planning for the upcoming “Glow In The Park” event is well underway. EA Networks has come onboard as a main sponsor, along with a number of other businesses who are providing contra support/sponsorship to make this event a success. Marketing for this event will kick off the first week of May.• Business of the Year Awards: Following the success of the 2024 campaign, RiRa is working on a 20-month campaign which will incorporate four high profile Business of the Year Awards (BOYA) dynamic keynote events that will be hosted in the Ashburton District. These will be designed to be a networking funnel and forum which attract entrants for the ANZ Business of the Year Awards 2026.	
Recent community events involving Council: <ul style="list-style-type: none">• Community Kai• Easter Scavenger Hunt• Methven Walking Festival• Schools Out – Night at the Museum	
Upcoming community events and activities involving Council: <ul style="list-style-type: none">• Wheels Week 2024• Ashburton Car Club Street Sprints• Ashburton Vintage Car Club Swap Meet	<ul style="list-style-type: none">• Repco Standing Quarter Mile Sprint• Lest We Forget Run/Walk• Hair for Care Day

3.7.2 Mayors Taskforce for Jobs

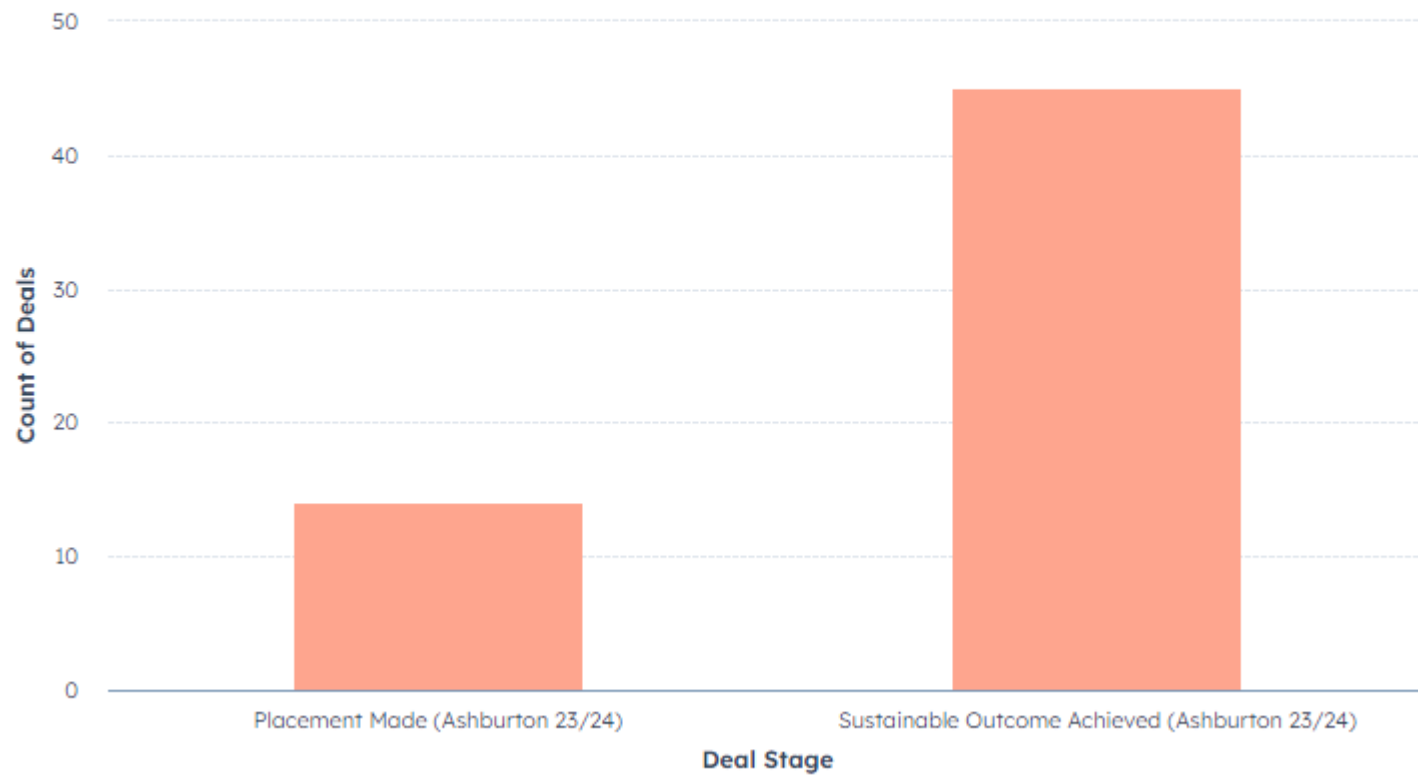
- Placements
 - There have been 59 placements for the 2023-24 financial year, with 45 in sustainable outcomes so we are 21 ahead of target with 2 months to go. Officers checked with LGNZ and the Mayors Taskforce for Jobs office to see if there was additional monies for over achieving the contracted numbers and can confirm there is no more funding available for the extra outcomes. There have been 2 clients go into university study which is not an MSD outcome but a great outcome for the clients themselves.
- Driver Licensing
 - Officers have supported 7 people with licenses directly this month and a further 23 through the 3 local high schools.
 - The biggest barriers continue to be not having access to a vehicle for lessons and driving practice.
 - To make license training more accessible Council Officer's investigated options around better utilizing the car provided to the Salvation Army, however this was not an option. Officers are exploring other options to improve the accessibility that young people have to gaining their licenses in the Ashburton District.
 - NZTA wait times are back to over a three month wait time to book licenses for people which means it takes longer for them to gain full licensing. Despite previous lobbying to NZTA in Wellington there seems to be an issue with the new process that allows for someone to pay for their test and then if they fail have as many re-sits at no charge. This has resulted in test stations having extended waiting times across Canterbury.
- Referrals
 - New business continues every week with a minimum of 3 new clients a week.
 - Officer continues to spend time developing employer and stakeholder relationships to achieve better outcomes.
 - Referrals from MSD have been harder to place people with more barriers than most.
- A new staff member has been hired and will start work 13 May 2024 and he comes from a background of extensive youth work.
- The Facebook page has 138 followers and continues to grow: <https://www.facebook.com/MTFJAshburton>
- Officer continues to plan for the interactive family careers day for 24 August 2024. St Johns, FENZ, NZ Police and NZ Defense Force have been approached. Also looking for some Agriculture Tech opportunities, hospitality, IT and trades.

Total Placements Made And Sustainable Outcomes 23/24 ⓘ

ALL TIME

FILTERS (2)

● Count of Deals

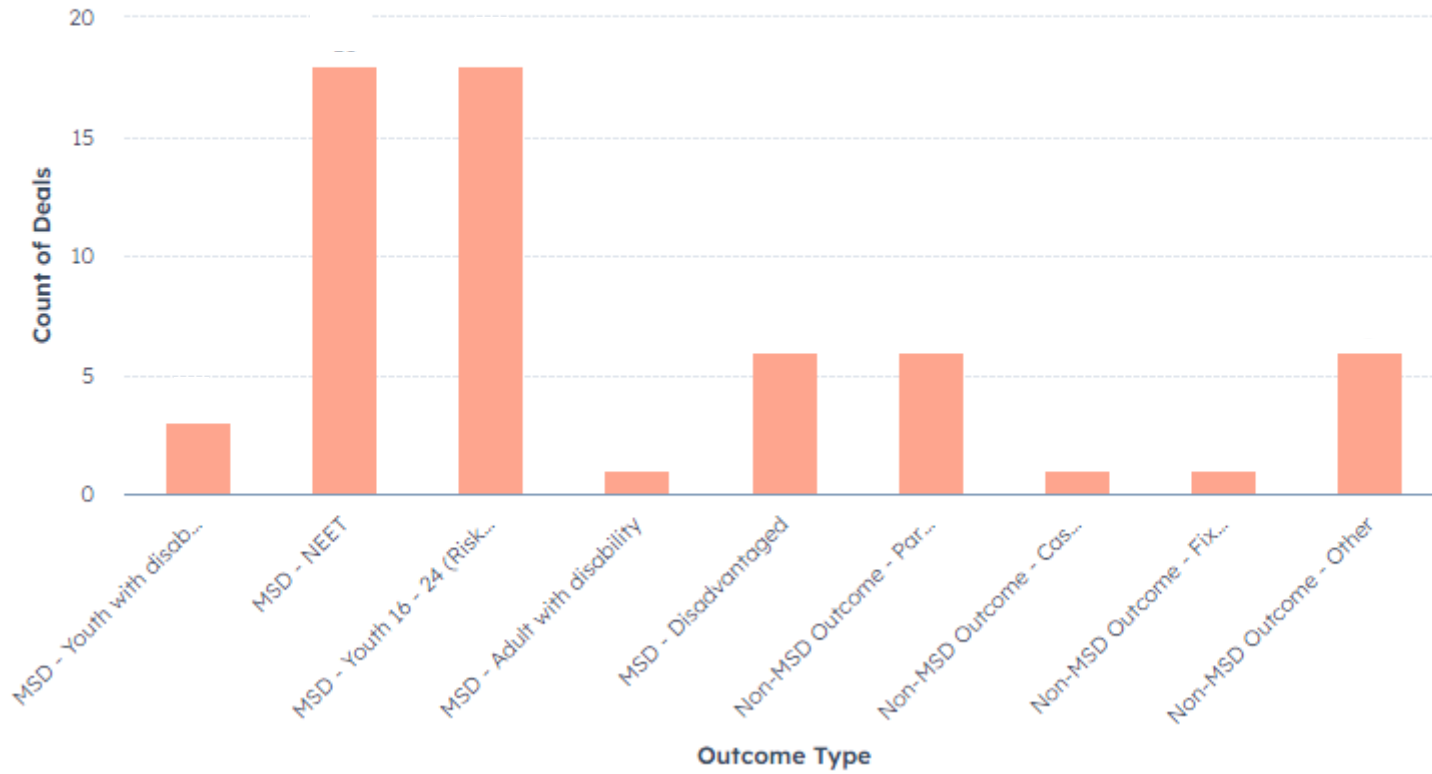


Outcomes by Type 23/24 ⓘ

ALL TIME

FILTERS (2)

● Count of Deals



3.7.3 Visitor Promotion

Visitor Promotion

- Officers have been meeting with operators throughout the district to discuss visitor promotion and the current campaigns.
- A networking event was held recently with 42 registrations and 37 operators and staff in attendance. An informal agenda allowed attendees the opportunity to meet, mingle and chat. An informal forum also took place where Shelley challenged the group to think more collaboratively across the breadth of their offerings. Some great conversation followed, showing great ideas for working together. Attendees were encouraged to make submissions to the draft LTP in relation to increasing the District Promotion budget. Operators were given the opportunity to provide input and feedback on the new Visitor Guide brochure as well as several other interactive stations where they could have their say on budget spend, brand identity and focus for the district promotion. Initial feedback, from both a survey, emails and verbally have been very positive, with comments such as: *'I just wanted to commend you on the outstanding job you did yesterday. I was truly impressed by how effectively you structured the afternoon to maximize everyone's contributions.'* And *'Yes - it was great. I mostly talked with people who had accommodation or food but I had to leave early as I wanted to talk to activity operators. I thought the event was well run and one of the best I have been to in the 9 years I have been involved with Experience Mid Canterbury.'*
- As well as the ChristchurchNZ Winter Campaign, work is underway for direct promotion of the district exclusively through the EMC brand. Officer is working with local operators and film/short movie makers to acquire footage to use in a winter campaign. The campaign will follow on from the successful summer campaign with the two themes of Indulge and Action. Showing a video of action activities in the district (skiing, ice skating, jet boating etc) followed by a day of indulgence (soaking in hot pools, getting massaged, eating great food and spending time with family).
- The Mid Canterbury Visitor Guide Brochure is being reprinted. Updated content is in production and hopefully this new booklet will be printed in the next 6 weeks.
- A meeting has been arranged with the Customer Service team to discuss the Visitor area in Te Whare Whakatare. Officer will show CS team the interactive boards and how visitors can use them to learn about the district. Discussion has also been had about potentially placing a flag at the entrance to the building with an 'I' or 'information' on it, so that visitors know local information can be found inside.
- A brief meeting was held with the Ashburton Events Centre, who are listed on Google as the location for Ashburton District Tourism. Since November/December they have been receiving approx. 3 people per week in person looking for information on the district. This can be directly related to the success of the summer campaign being launched at the same time. Officer has edited the Google listing and the reference to Ashburton Events Centre has now been removed online.

- The existing EMC website continues to limp along as it is old and struggling to provide functionality needed at a professional level. An updated site is desperately needed with clear navigation and improved functionality.
- It became clear at the networking event that an online booking facility is imperative for the district. The logical place to host this would be on the midcanterburynz.com website. However the website is antiquated and the operating system is not compatible with newer software required to successfully develop this. A centralised booking system will enable users to book accommodation/meals/activities and package deals in the district from the Experience Mid Canterbury website. Currently users have to follow at least 3 more links to do this. In the current world of instant gratification, the user experience is key to ensure satisfaction and brand equity. If a new website is developed a free booking system could be integrated allowing users this experience. ADC could charge a nominal fee for the service to operators who take part.
- Some marketing training has been given to operators and is ongoing.
- Several meetings have been held between the Marketing Advisor and other stakeholders in relation to updating maps of the district. The Marketing Advisor hopes to create a digital map that will be the 'one map to rule them all.' The map will accommodate all items of interest in the district that are not only traditionally found on a map, but also all new points of interest, such as: EV Charging stations, AED machines, walking tracks, dog parks, heritage sites, etc.
- A meeting was held with delegates from 7 other District Councils in Canterbury and ChristchurchNZ to discuss the idea of a Dark Skies Trail in the province. Each district was at a different stage in relation to dark sky and its offerings, and further meetings will be held to see if we can progress.
- A competition is currently running on social media promoting dog parks in our district and asking entrants to send photos of their dogs. To date (22.04.24) over 110 entries have been received. The competition closes on Friday, 26 April and 20 images will be selected as winners. The winners receive an ADC dog poo bag holder and bags. Consideration is being given to creating a calendar from all the entries as an additional form of engagement and revenue earner for the District Promotion budget. All entrants into the competition have agreed (upon entry) that their images can be used for district promotion which is a way to acquire great content, for no investment.
- A (very) draft proposal was emailed to Hamish Riach in response to an email enquiring as to whether Mid Canterbury could emulate a Food Festival like the Bay of Plenty do. The proposal outlined a four day event shared around the district that not only promoted local food but also local attractions. The key to the success of an event such as this is budget, planning and resources.
- Officers attended lunch with Mt Hutt delegates and Christchurch NZ delegates to discuss working more collaboratively. It was agreed by all that there was a great deal of benefit to working together and extending information to each other. To date, no follow up has been received.

Tourism expenditure

This section describes the extent of tourism expenditure in Ashburton District. The data is in current prices and distinguishes between spending by domestic and international visitors to Ashburton District. Tourism expenditure should not be confused with tourism GDP, which is a measure of value added by the tourism sector.

Tourism expenditure

March years, current prices

Year	Ashburton District			% growth total	New Zealand			% growth total
	Domestic	International	Total		Domestic	International	Total	
2009	\$113.6m	\$38.0m	\$151.6m		\$11,862.7m	\$7,407.2m	\$19,269.9m	
2010	\$113.1m	\$40.5m	\$153.6m	1.3%	\$11,789.8m	\$7,051.7m	\$18,841.6m	-2.2%
2011	\$132.0m	\$40.5m	\$172.5m	12.3%	\$12,160.6m	\$6,723.9m	\$18,884.4m	0.2%
2012	\$140.2m	\$35.0m	\$175.1m	1.5%	\$12,417.4m	\$6,738.5m	\$19,155.9m	1.4%
2013	\$146.6m	\$42.3m	\$188.9m	7.9%	\$12,911.3m	\$6,523.1m	\$19,434.4m	1.5%
2014	\$156.6m	\$43.5m	\$200.1m	5.9%	\$13,541.5m	\$6,921.8m	\$20,463.3m	5.3%
2015	\$153.2m	\$42.9m	\$196.1m	-2.0%	\$14,447.8m	\$8,555.2m	\$23,003.1m	12.4%
2016	\$151.3m	\$51.3m	\$202.6m	3.3%	\$15,324.7m	\$10,460.6m	\$25,785.4m	12.1%
2017	\$150.6m	\$54.2m	\$204.8m	1.1%	\$16,224.1m	\$10,392.5m	\$26,616.6m	3.2%
2018	\$150.3m	\$53.5m	\$203.8m	-0.5%	\$17,294.1m	\$11,440.8m	\$28,734.8m	8.0%
2019	\$153.3m	\$62.5m	\$215.8m	5.9%	\$17,608.9m	\$11,992.4m	\$29,601.3m	3.0%
2020	\$152.6m	\$64.1m	\$216.7m	0.4%	\$17,753.8m	\$12,350.5m	\$30,104.3m	1.7%
2021	\$165.7m	\$7.2m	\$172.9m	-20.2%	\$19,141.0m	\$1,321.8m	\$20,462.8m	-32.0%
2022	\$194.6m	\$8.6m	\$203.1m	17.5%	\$19,256.8m	\$1,489.5m	\$20,746.3m	1.4%
2023	\$206.4m	\$35.2m	\$241.6m	19.0%	\$21,487.8m	\$8,034.9m	\$29,522.7m	42.3%

Highlights of Ashburton District 2023

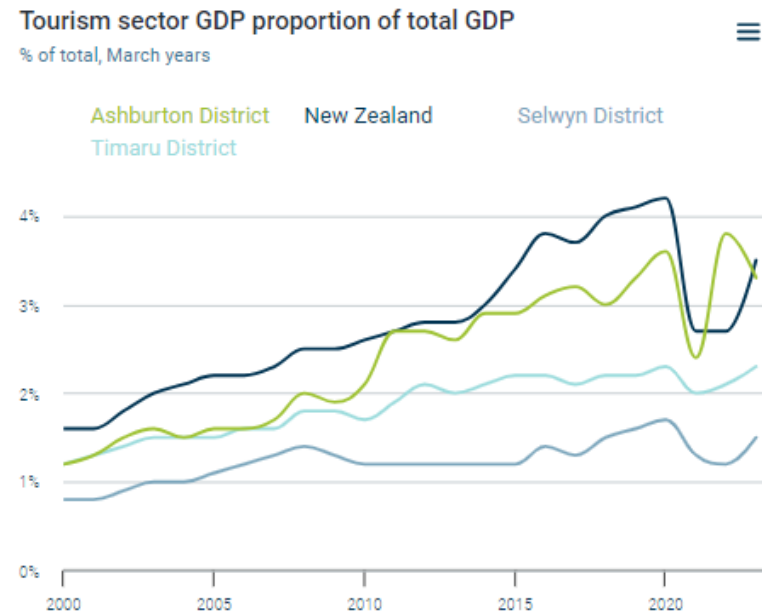
In Ashburton District tourists spent a total of \$241.6m in 2023. Spending was **up by 19.0%** compared with the previous year. By comparison spending increased by 42.3% in New Zealand.

International visitors contributed 14.6% in Ashburton District in 2023, while domestic visitors contributed 85.4%.

2023 Data from Infometrics on the GDP derived from Tourism Follows:

Tourism GDP

The tourism sector is not an industry but rather comprises parts of various industries including accommodation and food services, retail, arts and recreation services like transport. This section describes the contribution of tourism to total GDP in Ashburton District. It shows how tourism ranks as a contributor to the economy in Ashburton District relative to the broad ANZSIC industries. Below are comparisons with NZ, Selwyn District and Timaru District.



Highlights for Ashburton District, 2023

The tourism sector contributed \$93.7m towards GDP in Ashburton District in 2023. This amounted to 3.3% of Ashburton District's economic output in 2023 as compared to 1.2% in 2000.

Growth in the tourism sector in Ashburton District has averaged 7.8% since 2000, compared with an average of 6.9% in New Zealand, 7.9% in Selwyn District and 5.7% in Timaru District.

Economic output in Ashburton District's tourism sector **declined** by 12.5% in 2023, compared with increases of 35.0% in New Zealand, 23.4% in Selwyn District, and 8.9% in Timaru District.

- The second meeting of the Mid Canterbury Tourism Advisory Group (MCTAG) been held. The Minutes have been uploaded to Stellar

3.7.4 Business Attraction

Officers are working with several developers to attract new businesses to Ashburton and support other local businesses to undertake expansion of their existing sites. Due to the commercial sensitivities of this work the details of these developments will be provided to elected members directly.

4. Business Support Group

4.1 Information Systems

4.1.1 Projects

The following provides detail on a selection of team activity, typically the larger or more complex work items that are currently being work on.

Brief Project Description	Start Date	Estimated Completion Date	On track	Within budget	Carry-over	Comments
Application and Process Development						
Application enhancement and development	BAU Activity		N/A	N/A	N/A	<p>Ongoing development and business improvement within Council's ERP and other core applications.</p> <p>Recently deployed developments included:</p> <ul style="list-style-type: none"> • Redesign of current PDR digital process • Version upgrade to Museum Object Management application (supports current activity below) • Resource Consent – Open Spaces condition addition to process • 100m affected property capture (LIM) update • Internal notification of staff absence (leave) <p>Current developments include:</p> <ul style="list-style-type: none"> • Investigation of new platform service for Museums object management application, Past Perfect. • Review and update of Open Spaces H&S plant inspection surveys. Multi-phased project

Brief Project Description	Start Date	Estimated Completion Date	On track	Within budget	Carry-over	Comments
						<ul style="list-style-type: none"> • Closed Water Main Segment map development. • GIS Water Supply Borehead inspection survey and reporting. • Debt Management Process – agency notification update • Building process updates following IANZ Audit • District Ecological Map • Swimming Pool process update (Building) • Revenue & Finance – map development to support public notification of policy once approved. • Version upgrade works for Council Property, Finance and HR applications. • Open Space Tree App (GIS) enhancement for inspection history.
Aerial Imagery Capture 23/24 – Urban and Rural Areas	July 2023	June 2024	Yes	Yes	Yes	<p>These works are in collaboration with ECan, Selwyn DC, Timaru DC and LINZ and form part of a planned cyclic renewal of this asset.</p> <p>Urban imagery is completed and undergoing QA activities as part of the acceptance process.</p> <p>Rural imagery capture is complete with delivery for QA pending.</p>

Brief Project Description	Start Date	Estimated Completion Date	On track	Within budget	Carry-over	Comments
Learning Management System	February 2024	August 2024	Yes	Yes		Provision of a digital learning management system to support, in the first instance the education and use of records and associated record management systems. An RfP has been issued with a closing date for responses 10th May.
IT Infrastructure, Server and Desktop						
Cyber Security	BAU Activity		N/A	N/A	N/A	Ongoing program in the development of reducing Council's cyber security risk profile and includes monitoring, patch management and identification, investigation and application of security related applications and enhancements.
Desktop Hardware Renewals	February 2023	June 2024	Yes	Yes	Yes	With the completion of Te Whare Whakaterere the deployment, configuration and operational of Emergency Management devices is complete. As part of our renewal program works to replace identified user devices is underway.
Server and Storage Hardware Renewal	May 2023	August 2024	Yes	Yes	Yes	Forms part of our cyclic renewal programme of required server and storage hardware. Hardware has been confirmed and is on order. Deployment and configuration activities and order of will now be confirmed with the provider (HP) and local support.
Art Gallery and Museum Telephony and Desktop Service Replacement	April 2024	September 2024		Yes	N/A	Works that will replace and align this site with the rest of Council current telephony (Teams) and desktop services. These works are linked to the upgrade and migration of the Museum Object

Brief Project Description	Start Date	Estimated Completion Date	On track	Within budget	Carry-over	Comments
						System, which is underway. Once complete the delivery of these works can be confirmed.
Information Management						
Physical and Digital Record Management - continuing work to identify, record, appraise and manage remaining Council physical records.	BAU Activity		N/A	N/A	N/A	<p>Continuing and ongoing activity with business teams to assess digital and physical records held by Council as part of the management of the life of that record including that of protected or permanent retention under statutory Acts including the Public Records Act and Local Government Official Information and Meetings Act. Work includes the decision to retain or dispose a record based on Council's adopted retention and disposal schedule.</p> <p>Current works include inspection of physical records held at Open Spaces and records transferred from the Baring Square East site.</p> <p>On the digital side, works have commenced to assess, and managed unstructured data held on business file shares.</p>
Digitalisation of Physical Format Records	January 2024	March 2024 (1 st deliverable) May 2024 (2 nd deliverable)	Yes	Yes	No	<p>Assessment of received physical record digitalisation requests from business teams and resulting of recommendation of a programme of works based on value, priority, cost, and effort.</p> <p>Recommendation received and to be reviewed (2nd deliverable) to confirm next actions</p>

Brief Project Description	Start Date	Estimated Completion Date	On track	Within budget	Carry-over	Comments
Information Management Audit	January 2024	May 2024	Yes	Yes	N/A	<p>Internal audit to assess Council current information management operational framework and activity against Archives NZ audit standards.</p> <p>This work will allow us to measure ourselves against best practice and benchmark ourselves against other New Zealand Council, providing us with direction on future areas of improvement and management.</p>
Information Asset Register	January 2024	July 2024	Yes	Yes	N/A	<p>Current work is developing the approach and plan to deliver the prepared project brief. This includes subject matter training for staff.</p> <p>Delivery of a register is considered best practice, supporting good management of records held and their management.</p> <p>On completion this work would lead to subsequent works relating to information asset management.</p>
Data Management - Monitoring and Reporting	BAU Activity		N/A	N/A	N/A	Ongoing activity for service monitoring on information creation and disposal for physical and digital form, supporting current and future service activity.

4.2 Property

Current	Brief Project Description / progress
Ashburton Business Estate	<ul style="list-style-type: none"> • Three sections in stage two are on hold while two potential purchasers complete due diligence. • Officers are working through the details for the sale of 1.7-hectares, which is also within the undeveloped 21-hectare lot off Ashford Avenue. • In total, approximately 43-hectares of the Business Estate remains unsold, with 39-hectares sold.
Elderly persons housing	<ul style="list-style-type: none"> • Out of Council’s 102 available units, 16 units at Friendship Lane are set to be demolished and redeveloped. Currently there are 9 vacant units. A further 7 tenanted units within the Friendship Lane Development area will be relocated when the next vacant units become available. • There are currently 5 vacant units outside of the Friendship Lane redevelopment, all being redecorated at this time. • There are 24 applications on the waiting list, with 12 people wanting single units and 12 requesting double units (4 couples and 8 individuals). This does not include the 7 tenants at Friendship Lane. • 15 people on the waiting list are current residents in the Ashburton District, with 9 being from out of town. • The occupancy rate is currently at 99% of available units. • Tenants on the waiting lists are placed in available units at the discretion of Council Officers. This will depend on their position in the waitlist, their location and the urgency of the applicant’s situation. Officers are prioritising the relocation of the remaining 7 tenants at Friendship Lane to enable the redevelopment of 16 units in a timely manner.
Methven Medical Centre upgrades	<ul style="list-style-type: none"> • Methven Medical Centre have completed the internal alterations to the current building. Officers are working on options for a relocatable building.
Oval Pavilion – Ashburton Domain	<ul style="list-style-type: none"> • Both the Trust and Council have various matters to progress before a full report can be prepared for Council.
Walnut Avenue Pavilion – Ashburton Domain	<ul style="list-style-type: none"> • The Sale and Purchase Agreement is fully signed. Council staff are still waiting on information from the current building owner before we can transfer ownership of the building to Council. They have committed to providing this information before the end of April 2024.

Current	Brief Project Description / progress
Former Ashburton Public Library	<ul style="list-style-type: none"> The sale of the former Ashburton Library is now unconditional, the new owner will take possession on the 10th May 2024.
Current	Brief Project Description / progress
Airport	<ul style="list-style-type: none"> Officers obtained valuations for various leases due for reviews at the Airport late last year. Council Officers are currently undertaking a number of rent increases, new leases and tidying up any variation to Leases. At the Safety Group meeting, Council outlined the proposed fees and charges for 2024/2025 which included a change in methodology as a result of user feedback from the 2023/2024 fees and charges. Users were encouraged to comment on the proposal through the LTP consultation process. The LTP consultation process and key dates were outlined to users. Council is still waiting from the CAA for a decision regarding the request for a ‘Common Zone Frequency’ for Ashburton. The CAA have said that <i>“at this stage CAA are at the ‘decision making’ phase for this CFZ application. We are hoping to make this to facilitate the 2024 VNC updates if successful”</i>. Mid Canterbury Aero Club hosted the 2024 National Flying Championships from the 12-17 March 2024. The Ashburton Aviation Museum hosted 12 Yak Aircraft for the week before Easter. The Aircraft based themselves at the airport, practising the same routine that the Aircraft displayed at the 2024 Warbirds over Wanaka. The presence of these aircraft on the airfield produced a lot of entertainment and excitement for the District and the Museum must be acknowledged and commended for their efforts.

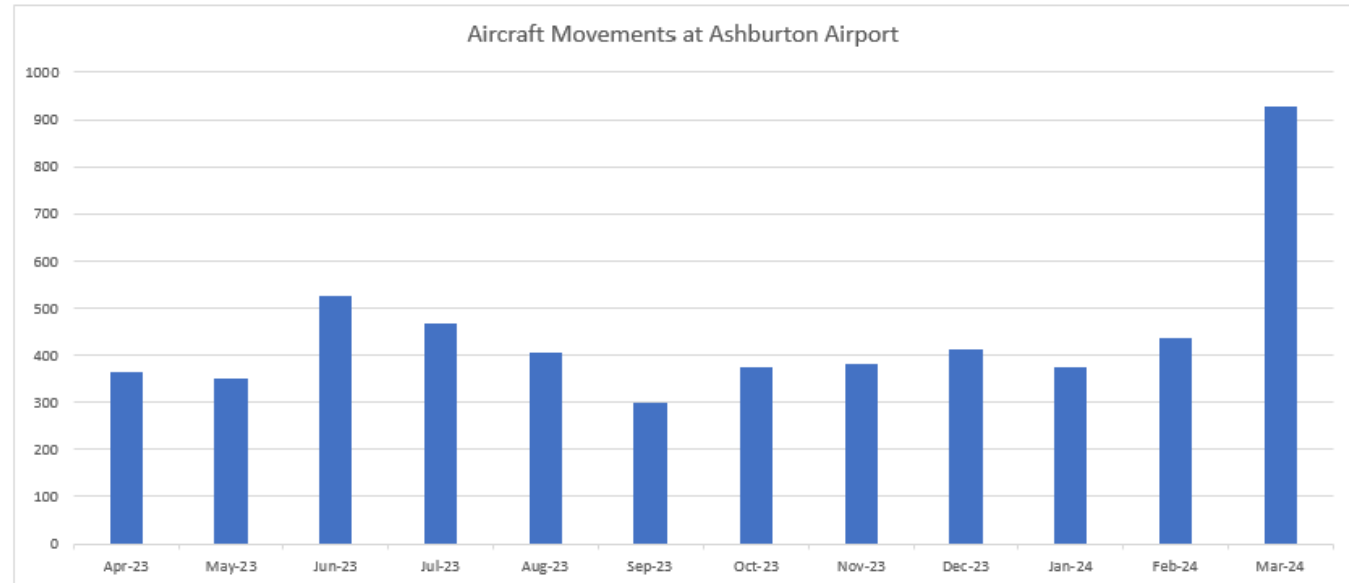


Current	Brief Project Description / progress
	<p>Included are snips from the 26 March 2024, showing patrons waiting to watch the aircraft (also noting that practise times are not published). Webcam courtesy of Mid Canterbury Aero Clubs imagery via https://myairportcams.com/</p>  <p>2024-03-26 16:05:28 UTC +12 NZAS - Ashburton Facing West</p> <p>The image is a wide-angle shot of an airport parking area. In the foreground, several cars are parked in a paved lot. Beyond the parking lot, there is a grassy field and some airport infrastructure. The sky is filled with light, wispy clouds, and a very bright sun is visible on the right side, creating a lens flare effect. The overall scene is captured during the late afternoon or early evening.</p>

Current

Brief Project Description / progress

- *The following table* provides an update of aircraft movements for the past 12 months.
- The high movement numbers in March 2024 can be attributed to Mid Canterbury Aero Club hosting the NZ Flying Nationals, the Aviation Museum hosting the YAK Aircraft and transitioning aircraft landing on their way to ‘Warbirds over Wanaka’.



4.3 Forestry

4.3.1 Forest Harvesting & Sales

The log sale of the forest adjacent to the Rakaia Gorge off Wightmans Road was completed with the cartage of the firewood logs in December. A paper will come to Council regarding the future options for the site.

Planning works now needs to start with regard to the next plantation that is scheduled for harvest. This is potentially a high value Douglas Fir forest at Pudding Hill, immediately behind the Mt Hutt Retreat. The forest is located on a relatively steep hill with difficult access and potential environmental issues as the forest borders conservation land and Pudding Hill stream.

4.3.2 Activity Briefing Questions

What are the potential environmental issues referred to at the last activity briefing update relating to the harvest of Pudding Hill?

Any potential environmental issues will be identified and addressed as part of the harvest plan which is yet to be developed. Noting this harvest plan will need to comply with the Resource Management (National Environmental Standards for Commercial Forestry) Regulations 2017. These regulations were amended in November 2023 and provide nationally consistent regulations to manage the environmental effects of the 8 core forestry activities.

4.4 Finance

4.4.1 Projects

Brief Project Description	Start Date	Estimated Completion Date	On track (yes/no)	Within budget (yes/no)	Carry-over (yes/no)	Comments
LTP 2024-34	Current	June 2024	Yes	Yes	No	Finance is preparing for the post consultation stage of the process and the final LTP.
Rating Property Valuations	Current	November 2024	Yes	Yes	No	Finance has been working with QV and investigating a shared pricing model with other councils in our region.
Procurement Cards	Current	June 2024	Yes	Yes	No	A small number of staff out in the field are taking part in a test of purchase cards. This will mean they are to be able to purchase small items <\$50. The test is to ensure the process runs smoothly, before they are issued to any further staff who require them. While this will not be the fully automated process at this stage, it will enable staff to gain some procurement efficiencies for the smaller items.
Sale of vehicles	Current	Ongoing	Yes	Yes	No	Two replacement vehicles are now in operation and a third is in progress. The last two should be ordered before the end of the financial year.

5. *Democracy & Engagement Group*

5.1 Communications

5.1.1 Overview

- Main workstreams progressed in the last reporting period was primarily the Long Term Plan consultation and suite of over 30 engagement events, having dialogue with over an estimated 1100 participants. The community event livestream had a reach of 2600 participants. We have captured some communications data through Google analytics and Social Pinpoint which will help us understand which communication methods were most effective in relation to the objectives set in the communications plan.
- Consultations and campaigns in the planning phase are: Glow in the Park event marketing, Reserve Management Plan consultation, Representation Review consultation, Library new website, 1000 Books Before School, Dog registration campaign
- Other ongoing work includes participation in regional workstreams, requests to answer media enquiries, design and production of print and signage materials, website management and training of staff, oversight of 15 social media channels, troubleshooting and supporting staff with digital communications, livestreaming and video production, intranet and newsletter communications for staff, recruitment, and facility advertising (except Art Gallery and Museum).

5.1.2 Planned projects

- The following table summarises significant communications projects, campaigns, or consultations in the last reporting period.

Brief Project Description	Comms start date	Est. End date	On track	Objectives/comments
Long Term Plan 2024-34 consultation – Five for our Future	Nov	April	Yes	<p>[IN PROGRESS]</p> <p>To ensure the community is informed about the key issues in the draft Long Term Plan and know they can provide feedback.</p> <ul style="list-style-type: none"> To clearly communicate the reasoning behind Council’s preferred options. To explain the limitations Council has both with finance and capacity to complete projects and the need to carefully prioritise what is progressed over the next 10 years. The community feels satisfied with the way Council has communicated with them about the Long Term Plan and the proposed decisions and projects. The community is engaged and makes a minimum of 800 items of feedback or submissions on the Long Term Plan. Each person living in the Ashburton District is reached at least 3 times through different channels. Council’s reputation is maintained and where possible, enhanced.

5.2 Strategy & Policy

5.2.1 Current projects

Brief Project Description	Start Date	Estimated Completion Date	On track	Comments
<p>Long Term Plan 2024-34</p>	<p>1 January 2023</p>	<p>30 June 2024</p>	<p>Yes</p>	<ul style="list-style-type: none"> - Work underway or ongoing on: <ul style="list-style-type: none"> - Consultation opened on 27 March and closes 28 April. As at the date of preparation: <ul style="list-style-type: none"> ▪ Led by elected members, 31 engagement events were held over a period of three weeks including stakeholder meetings, school visits, community meetings, LTP pop-ups, Talk it Up Tuesdays and LTP roadshow sausage sizzles in various communities. We directly connected with an estimated minimum 1,100 people through these events. ▪ Throughout the period, the Five For Our Future consultation has also been promoted through newspaper advertising, media articles, social media, displays in various locations, videos, radio advertising and direct messaging. ▪ A range of takeaway materials were made available including the full consultation document, issues brochures, EA Masterplan consultation document, LTP policies consultation document, and LTP supporting information. ▪ The LTP itsourplace.nz website has been well utilised with over 7,500 visits, 16,000 views, 50 questions asked, and 1,100 downloads. ▪ When this report was prepared, 1,521 submissions had been received on the LTP, 68 submissions on the EANC Masterplan, and 16 submissions on the LTP policies. - LTP Hearings are planned to commence the week starting 13 May with LTP Deliberations planned for the week starting 20 May. Following audit, the plan will be adopted on 26 June.

Brief Project Description	Start Date	Estimated Completion Date	On track	Comments
Bylaws and Policies	Ongoing		Yes	<ul style="list-style-type: none"> LTP policies – These are being consulted on alongside the LTP. Solid Waste Bylaw – Work is commencing again on progressing the Solid Waste Bylaw review, with consultation planned for later in the year.
Strategies and plans	Ongoing		Some delays	<ul style="list-style-type: none"> Reserve Management Plans – Council have approved the Reserve Classifications report with this to be publicly notified for a month’s consultation planned in May. The draft Reserve Management Plans will be presented to Council in mid-May with the two month consultation process required to commence over June/July. EA Masterplan – Hearing on the EA Masterplan is planned for the first week of June 2024, with the plan to be progressed for adoption by the end of June. Biodiversity Strategy – This was adopted in March 2024. Climate Change Resilience Plan – Action Plan – work continuing.
Annual Residents Survey 23/24	Aug 23	July 2024	Yes	Third wave of surveying for 2023/24 complete. Final results will be reported through the year-end performance reporting.
Representation Review	Oct 23	Nov 24	Yes	In April a workshop was held with Council to discuss early engagement responses to the Representation Review. Work is now underway on preparing a report for Council to approve an initial (draft) proposal in early June. Following this, the formal Local Electoral Act (LEA) consultation process will occur during June/July with the final proposal to be confirmed by 4 September 2024.
Aoraki Environmental Consultancy (AEC)	Ongoing		Yes	<ul style="list-style-type: none"> Officers continue to meet regularly with AEC. Current topics of discussion include the Long Term Plan, representation review and reserve management plan development.
Consultation	Ongoing		Yes	<ul style="list-style-type: none"> Long Term Plan (and associated policies) consultation closes April 28. EANC Master Plan consultation closes April 28

Brief Project Description	Start Date	Estimated Completion Date	On track	Comments
				<ul style="list-style-type: none"> Reserve Management Plan classifications consultation commences May. Draft Reserve Management Plan consultation commences June- July (2 months) Representation Review consultation commences mid June 2024

5.2.2 External Submissions/Reports of interest

Submissions made:

Organisation	Submission Summary	Type	Due Date	Status
Ministry of Transport	<p>Government Policy Statement (GPS) – Land Transport</p> <p>The government have released a new Draft GPS – Land Transport that sets out the government’s land transport strategy. This includes what the government expects to be achieved from its investment in land transport through the National Land Transport Fund (NLTF), what the government expects to be achieved from its direct investment in land transport, how much funding will be provided and how the funding will be raised, how it will achieve its outcomes and priorities through investment in certain areas, known as “activity classes” (e.g. the maintenance of state highways or road policing) and a statement of the Minister’s expectations of how the New Zealand Transport Agency (NZTA) gives effect to the GPS.</p>	Council	2 April	Lodged
Environment Canterbury	<p>What’s the Cost? - Environment Canterbury Long Term Plan 2024-34</p> <p>This represents Environment Canterbury’s Long Term Plan, which outlines their 10 year programme from 2024-34. The Plan focuses on their work in Environmental Regulation and Protection, Community Preparedness and Response to Hazards and Public Transport, along with a few other funding matters.</p>	Council	14 April	Lodged

Submissions underway or expected

Organisation	Submission Summary	Type	Due Date	Status
DIA	<p>Local Government (Electoral Legislation and Māori Wards and Constituencies) Amendment Bill</p> <p>This Bill repeals the Māori wards legislation of the previous Government and reinstates the poll provisions for establishing Māori wards. The changes will bring back the 5% threshold for petitions calling for a binding poll. Councils that have established Māori wards/constituencies in 2023 for the 2025 local elections will be required to either hold a poll on the establishment of their Māori wards in their 2025 election or if councils do not wish to hold a poll, those councils will be given the opportunity to reverse or rescind their decision to disestablish those wards later this year. If Councils do hold a poll its outcome will be binding for the 2028 and 2031 local elections.</p> <p>The Bill is also proposed to include adjustments to election timing, with a possible extension of the voting period and voting packs delivery period, alongside a shortening of the nomination period.</p>	Council	Estimated June	Awaiting the Bill – Estimated late May
TBC	<p>Local Water Done Well</p> <p>The first of two projected bills giving effect to Local Water Done Well, this will focus on the proposed service delivery plans.</p>	Council	TBC	Awaiting the Bill – Estimated April
MFE	<p>Resource Management Act Amendment Bill</p> <p>Bill to change the hierarchy of obligations created by Te Mana o Te Wai in the NPS Freshwater, extending the duration of marine farm consents, and ceasing the implementation of new Significant Natural Areas for three years to enable a thorough review of their operation. Five changes are proposed for inclusion in the Bill:</p> <ul style="list-style-type: none"> • Make it clear that, while the NPS-FM is being reviewed and replaced, resource consent applicants no longer need to demonstrate their proposed activities follow the Te Mana o te Wai hierarchy of obligations, as set out in the National Policy Statement for Freshwater Management (NPS-FM). 	Council	TBC	Awaiting the Bill – Estimated May

Organisation	Submission Summary	Type	Due Date	Status
	<ul style="list-style-type: none"> Amend stock exclusion regulations in relation to sloped land. Repeal intensive winter grazing regulations. Align the consenting pathway for coal mining with the pathway for other mining activities in the National Policy Statement for Indigenous Biodiversity (NPS-IB), NPS-FM, and the National Environmental Standards for Freshwater (NES-F). Suspend the NPS-IB requirement for councils to identify new Significant Natural Areas (SNAs) for three years. 			

Consultations not submitting on

Organisation	Submission Summary	Type	Due Date	Status
Environment Select Committee	<p>Fast Track Approvals Bill</p> <p>The Fast-track Approvals Bill is an omnibus bill that would enable a fast-track decision-making process for infrastructure and development projects that are considered to have significant regional or national benefits.</p> <p>The bill would establish a separate process for several approvals under different legislation, including the RMA , Conservation Act, Wildlife Act, Heritage NZ Pouhere Taonga Act, Exclusive Economic Zone and Continental Shelf Act, Crown Minerals Act and Fisheries Act.</p> <p>To access the fast-track approvals process, project owners would need to apply to the joint Ministers. A project would then be referred to an expert panel to assess the project and make a recommendation to the joint Ministers, who would then determine whether the approvals should be granted or declined.</p>	NA	19 April	A Mayoral Forum submission was prepared on the Bill which Council did not support. Council is focused on preparing an application to become a listed project in the Fast-Track Approval Bill for the second bridge project. If successful the project would end up being included in Schedule 2 of the Bill. If enacted, projects listed would either be able to apply directly to the Expert Panel or apply to the Minister for referral to the Expert Panel. The application is due by 3 May.

Organisation	Submission Summary	Type	Due Date	Status
Climate Change Commission	<p>Provide Advice for Preparation of Emissions Budgets</p> <p>Every five years, the Climate Change Commission must:</p> <ul style="list-style-type: none"> - review emissions budgets that are already set – they may recommend a budget be revised if there have been changes to the way emissions are measured or reported, or if significant changes have affected the considerations on which the emissions budget was originally based. <p>recommend the maximum level of the next emissions budget</p>	N/A	8 April to 31 May	No submission planned
Climate Change Commission	<p>Review of the 2050 Emissions Target</p> <p>The Commission must review emissions budgets every five years starting in 2024. At the same time as this, they must provide independent expert advice on whether any changes should be made to Aotearoa New Zealand’s legislated 2050 targets. These could be changes to what the targets are, what gases they apply to, when the targets have to be met by, and how much can be met in Aotearoa New Zealand or paid for overseas.</p>	N/A	8 April to 31 May	No submission planned

Future Submission opportunities (once full details are known).

The information has been provided by Taituara and other sources.

Organisation	Name of initiative	Stage
TBC	<p>Repeal of Good Friday and Easter Sunday as Restricted Trading Days</p> <p>This Private Members’ Bill allows more or less unfettered shop trading and sale of alcohol on Good Friday and Easter Sunday. It is a matter for shop owner discretion. Among other things, the provisions empowering local government to set a local policy on shop trading would be removed. The default restriction on the sale and supply of alcohol on these days would be repealed.</p>	TBC

Organisation	Name of initiative	Stage
DOC	<p>Consultation on proposals for inclusion in the next implementation plan for Te Mana o te Taiao – Aotearoa New Zealand Biodiversity Strategy and Aotearoa New Zealand's response to the Global Biodiversity Framework (GBF)</p> <p>Consultation on proposals for inclusion in the next implementation plan.</p>	TBC
MBIE	<p>Building Act Amendment (maybe more than one)</p> <p>The Coalition Government says its plans to reform the building consent system will make it more affordable to build a home. It intends to review the Building Code to bring in a streamlined risk-based consenting regime, as well as increase the availability of construction materials. Building and Construction Minister Chris Penk said the reform would increase competition, lower building material costs, and support New Zealand's resilience to supply-chain disruptions.</p>	2024/25
MFE	<p>RMA replacement legislation #2</p> <p>Bill or Bills to replace the Resource Management Act – signalled this will be based on Individual Property Rights.</p>	Likely 2025
TBC	<p>Local Water Done Well Bill #2</p> <p>Framework for economic regulation and the more detailed powers and duties of the water CCOs (possibly including additional charging powers)</p>	Dec 2024
MFE	<p>Amend/replace National Policy Statement on Indigenous Biodiversity</p> <p>Amend/replace National Policy Statement on Indigenous Biodiversity</p>	TBC
MFE/Board of Inquiry	<p>New National Policy Statement for Freshwater Management</p> <p>Cabinet has agreed to replace the National Policy Statement for Freshwater Management 2020 (NPS-FM) 'to better reflect the interests of all water users.'</p>	2025?
MFE	<p>New National Policy Statement on Renewable Energy Generation</p> <p>New National Policy Statement on Renewable Energy Generation</p>	TBC
Ministry of Transport	<p>Land Transport Management Act Amendment Bill</p> <p>Amending the Land Transport Management Act</p>	TBC

Reports/releases of interest

The following are reports recently released of interest

Organisation	Name of initiative	Status
<p>Department of Internal Affairs</p>	<p>Report of the Government Inquiry into the response to the North Island Severe Weather Events Report of the government Inquiry into the response the North Island Severe Weather Events – Cyclone Hale, Auckland rainfall event and Cyclone Gabrielle. <i>Significance:</i> 14 Recommendations proposed, including creating a warning system for natural disasters, building up the capability and capacity of civil defence staff, and including iwi Māori, businesses and locals in disaster planning. Minister for Civil Defence has signalled a new Emergency Management Bill this term</p>	<p>Report to Minister</p>
<p>Building and Construction Minister</p>	<p>Review of earthquake prone building system Minister has announced the earthquake-prone building review to be brought forward, with work to start immediately, and extending the deadline for remediations by four years. Terms of Reference will be agreed by Cabinet in May, with a bill intended to be passed before the end of 2024.</p>	<p>Media release</p>
<p>Housing Minister</p>	<p>Tenancy Act changes Changes to the Residential Tenancies Act announced, including reintroducing 90-day terminations, returning landlords notice periods for periodic tenancies to 42 days (under certain circumstances), returning tenants notice periods for ending tenancies to 21 days and reintroducing landlords’ ability to give notice to end a fixed-term tenancy at the end of the term without requiring a specific reason</p>	<p>Media release</p>

5.3 Memorial Halls & Reserve Boards

5.3.1 Activities – items of importance

Memorial Hall and Reserve Board Meetings

Mayfield Reserve Board

- The Board has moved to remove the old Tennis Pavilion, this will create a new space for the new mower shed.
- The Memorial Hall Committee have given approval to the Mayfield Squash Club, to develop the area outside at the Squash Clubrooms. The Club is wanting to install pavers outside the sliding door, to create a more family friendly area.

Rakaia Reserve Board

- The Board is working through the process of connecting the Rakaia Domain, to the Rakaia town water supply.
- The Michael Street block has a new lessee, they are using the block to graze horses.

Methven Reserve Board

- The reseal project for the carpark beside the United Clubrooms came in under budget
- The Board were happy with the review of the draft Reserve Management Plan

Tinwald Reserve Board

- The Plains Museum Trust are working with site groups on the rebranding with the new site name ‘The Plains Heritage Park’
- Approximately 150 people came through the open day for the Tinwald Pool

Tinwald Memorial Hall

- John Harris and Maureen Cole have retired from the Board, collectively between them they have given more than 100 years of service
- The Board are revisiting hall fees and booking systems

5.4 Welcoming Communities

- Welcoming Communities site/online guide is live <https://www.ashburtondc.govt.nz/ashburton-district/about-ashburton-district/welcoming-communities>. From stakeholder meetings, a new Advisory Group will be created to work on the Welcoming Plan.
- The poster to promote the site/online guide and distribute it to employers, schools, community organisations and government agencies is also ready.
- Currently working on updating the Diversity and Inclusion policy alongside People and Capability. (This is part of the Welcoming Plan).
- Attending cultural and organisational events happening in the district to keep networking with the community.
- Secured \$30,000 of MBIE Meaningful Refugee Participation funding for Safer Mid Canterbury. ADC will be the holder of the funds and report back to MBIE on progress, while SMC will deliver a Farsi Language School with the funding.