

Council Activity Briefings



Date: Wednesday 2 August 2023
Time: 9:30am
Venue: Council Chamber
137 Havelock Street, Ashburton

Attendees

Mayor Neil Brown
Deputy Mayor Liz McMillan (Chair)
Councillors Leen Braam
Carolyn Cameron
Russell Ellis
Phill Hooper
Lynette Lovett
Rob Mackle
Tony Todd
Richard Wilson

Executive Team

<i>Chief Executive</i>	Hamish Riach
<i>GM Infrastructure & Open Spaces</i>	Neil McCann
<i>GM Compliance & Development</i>	Jane Donaldson
<i>GM Business Support</i>	Leanne Macdonald
<i>GM People & Facilities</i>	Sarah Mosley
<i>Acting GM Democracy & Engagement</i>	Mark Low

Activity Reports

Time	1 People & Facilities			Page
9:30am	1.1	EA Networks Centre	Richard Wood	4
9:35am	1.2	Ashburton Library	Jill Watson	10
9:40am	1.3	Ashburton Art Gallery & Museum	Shirin Khosraviani	21
9:45am	1.4	Customer Services	Amanda Watson	27

Time	2 Infrastructure & Open Spaces			
9:50am	2.1	Open Spaces	Ian Soper	30
9:55am	2.2	Solid Waste Management	Hernando Marilla	36
10:00am	2.3	3 Waters Operations	Hernando Marilla	37
10:05am	2.4	4 Waters Projects	Andrew Guthrie	40
10:10am	2.5	Stockwater Operations	Crissie Drummond	54
10:15am	2.6	Roads and Footpaths	Mark Chamberlain	56
10:20am	2.7	Contracts Awarded / Upcoming Tenders	Neil McCann	59

10:50am Morning tea

Time	3 Compliance & Development			
11:05am	3.1	Building Services	Michael Wong	60
11:10am	3.2	Civil Defence Emergency Management	Jim Henderson	66
11:15am	3.3	Alcohol Licensing/Bylaw Monitoring & Enforcement	Rick Catchpowle	68
11:20am	3.4	Animal Control	Rick Catchpowle	69
11:25am	3.5	Environmental Health	Rick Catchpowle	70

11:30am	3.6	Planning	Ian Hyde	71
11:35am	3.7	Economic Development	Simon Worthington	72

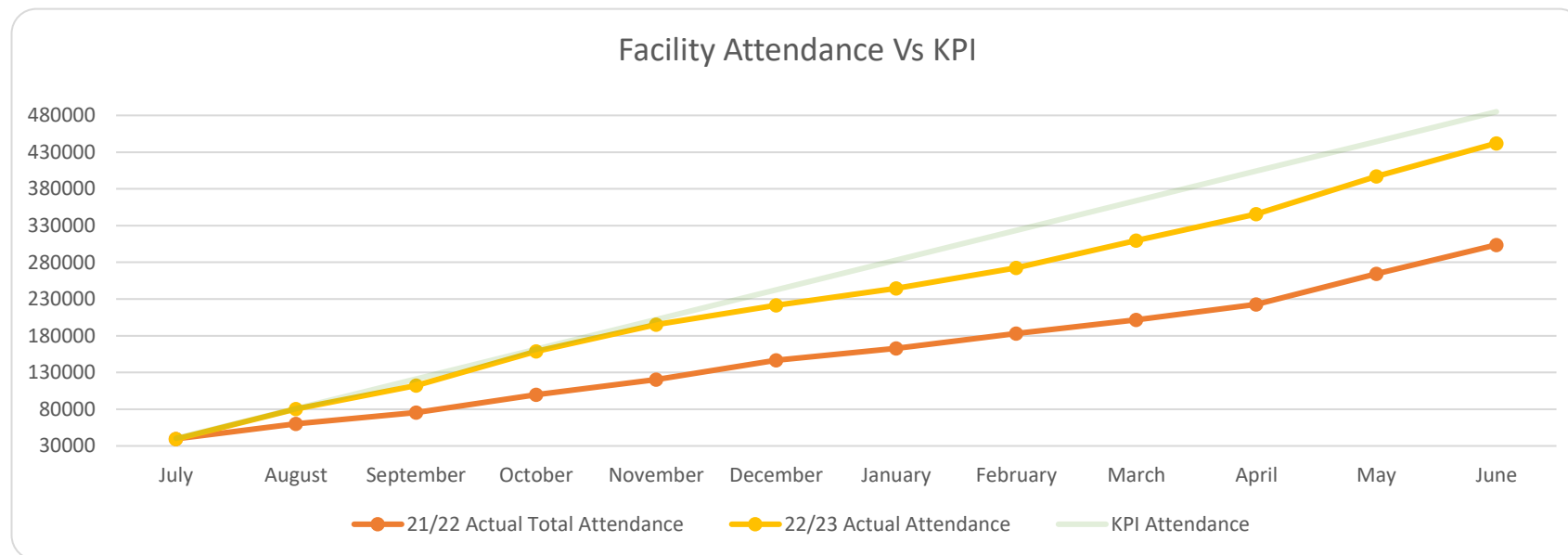
Time	4 Business Support			
11:40am	4.1	Information Systems	Gordon Tupper	78
11:45am	4.2	Property	Renee Julius	83
11:50am	4.3	Forestry	Terry O'Neill	86
11:55pm	4.4	Finance	Erin Register	87

Time	5 Democracy & Engagement			
12:00pm	5.1	Communications	Janice McKay	89
12:05pm	5.2	Strategy & Policy	Mark Low	91
12:10pm	5.3	Memorial Halls & Reserve Boards	Ann Smith	99

1. People & Facilities

1.1 EA Networks Centre

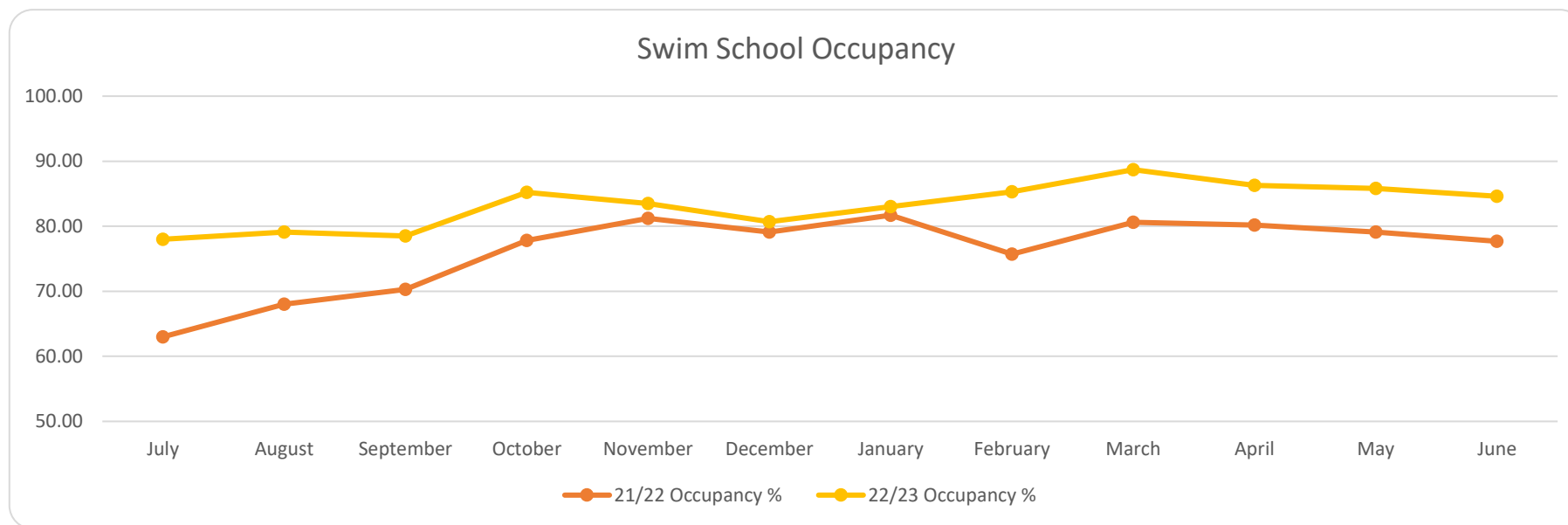
1.1.1 Facility



Comments:

- The 2021-31 LTP outlines the level of service and performance measures for EANC to be: *"We provide quality gym, pool and stadium facilities"*.
- The EA Networks Centre is well utilised with a goal of 485,000 attendees in the 2022/23 year, as per the LTP. At the end of June 2023 442,142 visitors had attended the EA Networks Centre, tracking below the target; however the annual result is 138,372 greater than the previous year.
- It should be noted that no adjustment to the KPI has been factored in due to the change in facility operating hours nor the change in counting methodology – although the new method is considered an improvement on accuracy. The KPI methodology will be reviewed through the LTP process including seasonality considerations.
- May 2023 is noted as the busiest month in foot traffic in recent times with 51,443 visitors.

1.1.2 Swim School Occupancy

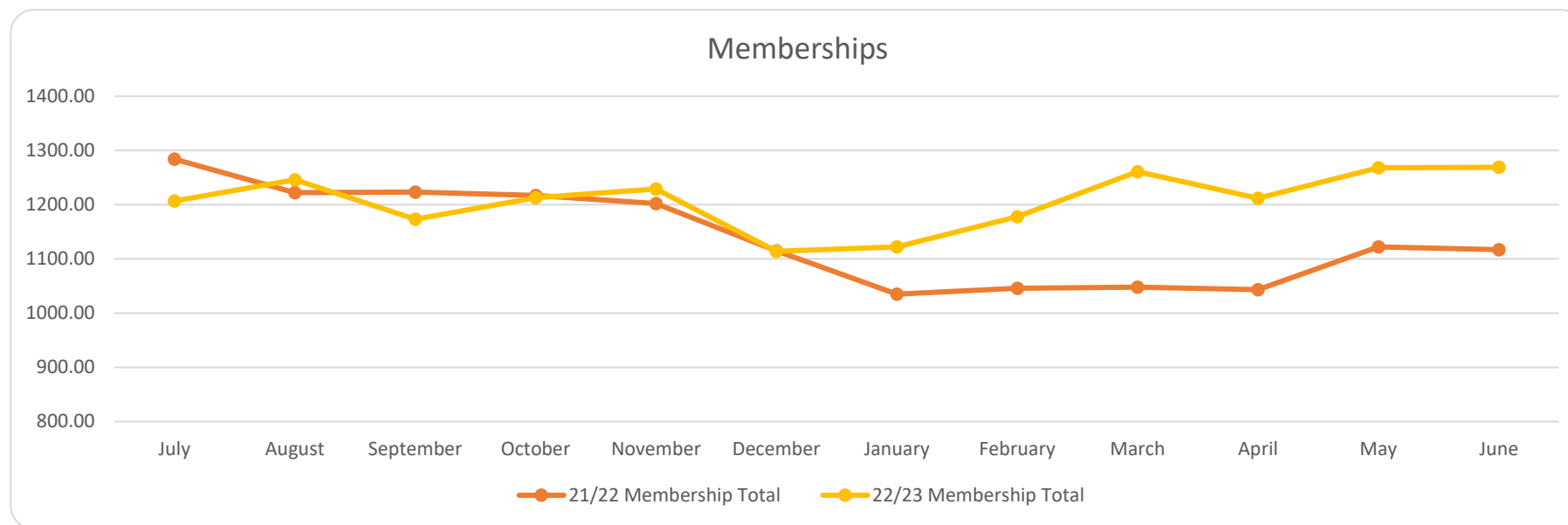


Comments:

- This graph represents the occupancy percentage of the Swim School. Approximately 1,085 Learn to Swim students participated each week in Term 2 to date
- Week 1 of Term 3 has reported 1069 occupants vs 954 for the equivalent week in 2022
- 10,665 lessons were delivered in Term 2 in the EA Networks Centre programmes excluding the schools delivery.

Note: We are not aware of any reported water safety related incidents in the Ashburton District in 2023.

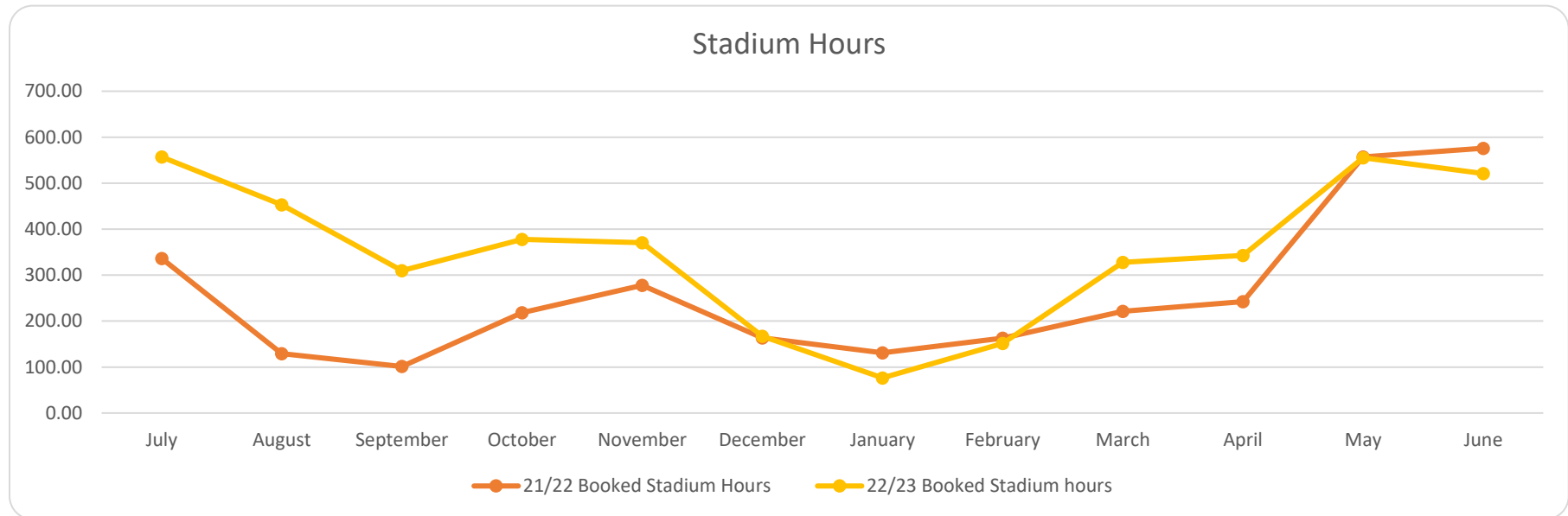
1.1.3 Memberships



Comments:

- This graph represents the tracking of EA Networks Centre memberships.
- Membership numbers are tracking strongly although it's important to note that uptake of Upfront Flexi memberships remains popular, making retention trends very hard to track.
- Officers are reviewing the current membership structure as part of the upcoming LTP.

1.1.4 Stadium Hours



Comments:

- This graph represents booked stadium hours stadium by external customers and demonstrates expected seasonal trends.
- Forecasting is showing booking hours likely to be higher than 2022, majority of bookings come from local utilisation however a major basketball tournament is returning in October 2023
- This does not include internally run programmes, such as holiday programmes and Active Adventures.

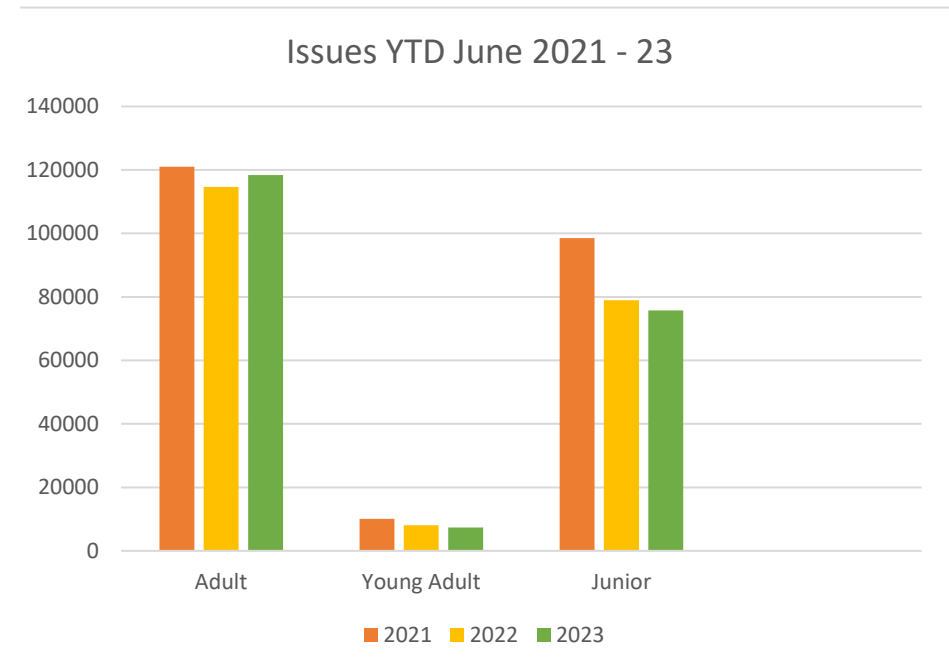
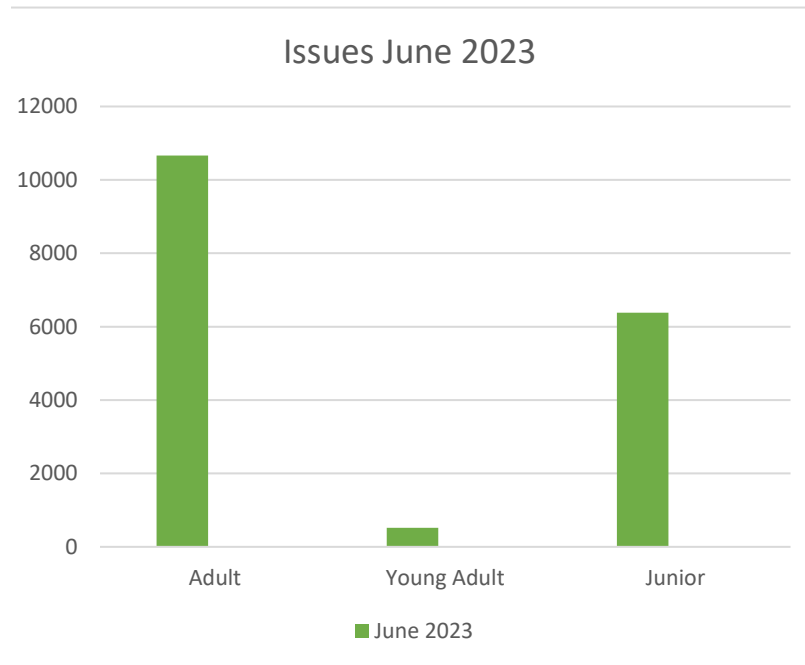
1.1.5 Activity comments for May 2023

Facility	
Activity/Programme	Description
Business	<ul style="list-style-type: none"> The café deck has been completed with glass and balustrades, officers are adding handrails to the ramps to improve accessibility. Additionally officers are working with contractors to add stairs and pathway down the hill directly opposite Oak Grove to aide site accessibility for those that walk to the centre. Commissioning of the new heat pumps is scheduled for July 28 and after completion officers will set about necessary maintenance to the remaining original heat pump that has experienced considerable wear over the last few months. The reduced hours of the pool area will continue through term 3 as officers juggle recruitment challenges with staff leave. New part time lifeguards have been recruited as well movement of a part time to fulltime
Facility	
Activity/Programme	Description
Stadium Stadium bookings	<ul style="list-style-type: none"> The July Holiday Programme operated at 90.5% capacity, with sickness on the day of the session being the main reason for each day not being fully booked. Term 3 sees the return of a number of successful bookings from 2022, including year 1-2 netball every Thursday afternoon and 3v3 basketball every Friday, as well as additional bookings from local schools/homeschool groups to come in and try different sports each week.
Pool Aquatics activities	<ul style="list-style-type: none"> The lifeguard team is continuing to mitigate the effects of staffing shortages, with recruitment ongoing. The first student to come from the Mayor's Taskforce for jobs has just completed the initial skills assessment. Despite staffing challenges, the aquatics team were able to get throw in inflatables, the main pool inflatable, or the inflatable soccer set out most days of the school holidays.
Fitness Centre Gym activities	<ul style="list-style-type: none"> The new treadmills and cross-trainers in the gym are proving extremely popular, giving participants a number of ways to change their exercise patterns through interaction with the machines. Fit-Mum's has made a return for Term 3 selling out all spaces in in 3 days and now running a waitlist. If the waitlist has enough officers will consider options for additional classes however space availability may be an issue. Officers are investigating a possible partnership with Heart Foundation to create and deliver a cardiac specific exercise class.

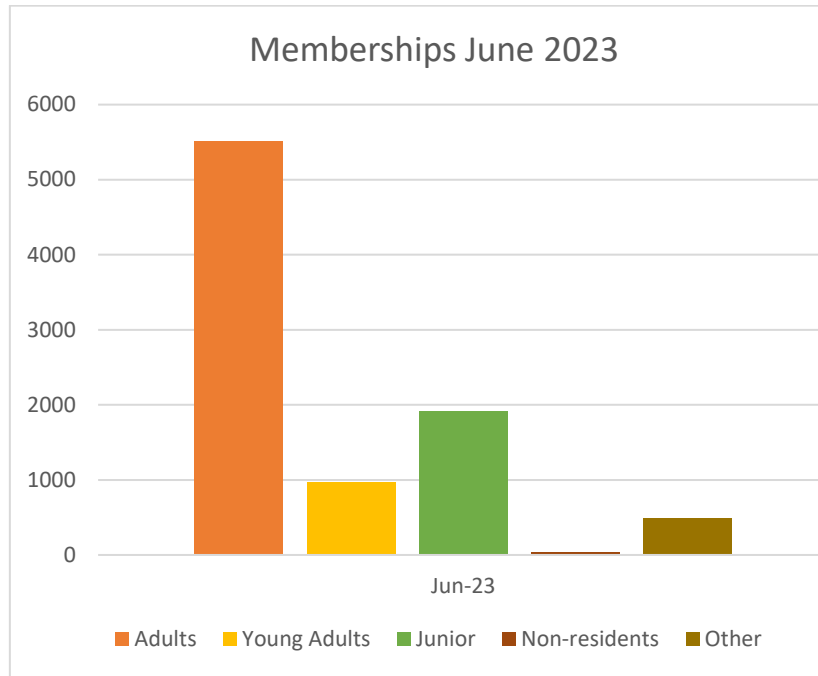
Swim School	<ul style="list-style-type: none"> • The Swim School held a Water Safety Week in week 9 that focused around the winter theme of cold water – water safety. We focused on teaching swimmers how to survival swim, how to swim with clothes and how to stay warm in cold water all under the controlled environment of the cooler main pool. • In collaboration with Ashburton Swim Team we had 10 swimmers attend the South Island Short Course in Blenheim with a range receiving medals and personal bests! We also together hosted a Club Night to help the higher levels of the Swim School understand what the Swim Team is all about and how to join. • Over the July school holidays, we worked with Safer Mid Canterbury to provide lessons to our refugee families in the community. Everyone had a lot of fun and we had great feedback. We felt very honored to be a part of some swimmers' first time ever in water and help them become comfortable and confident swimming.
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1.2 Library

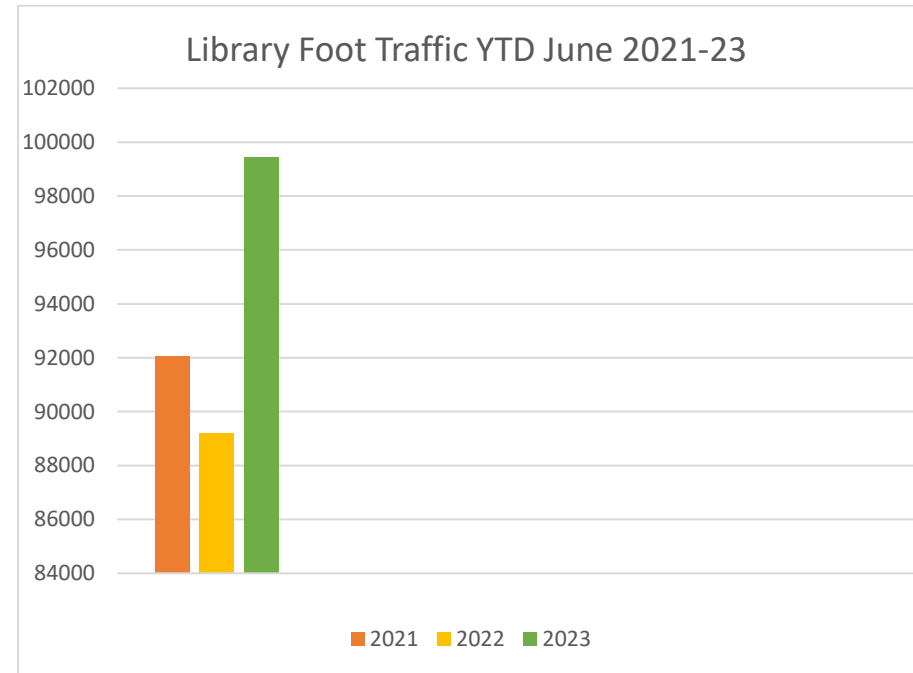
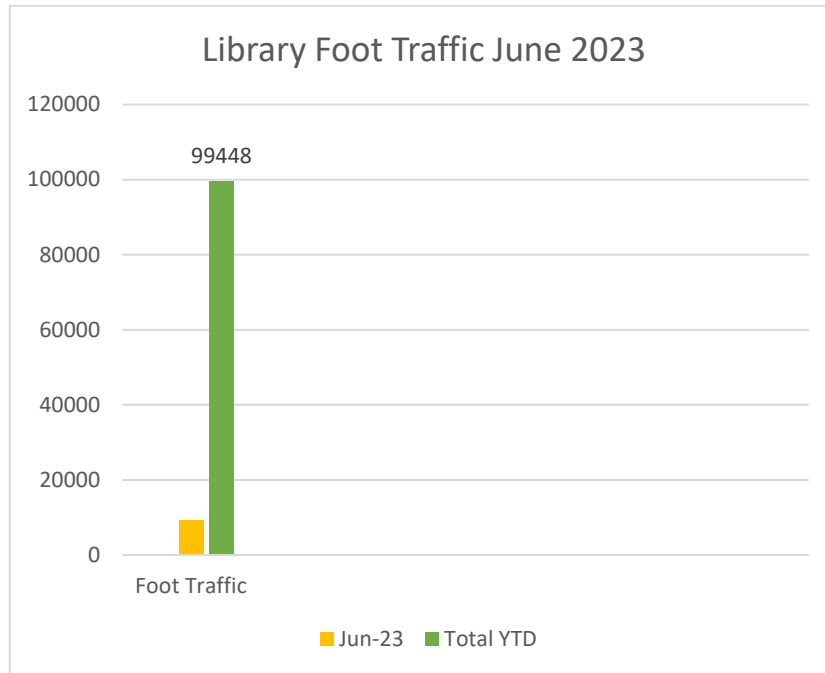
1.2.1 Issues



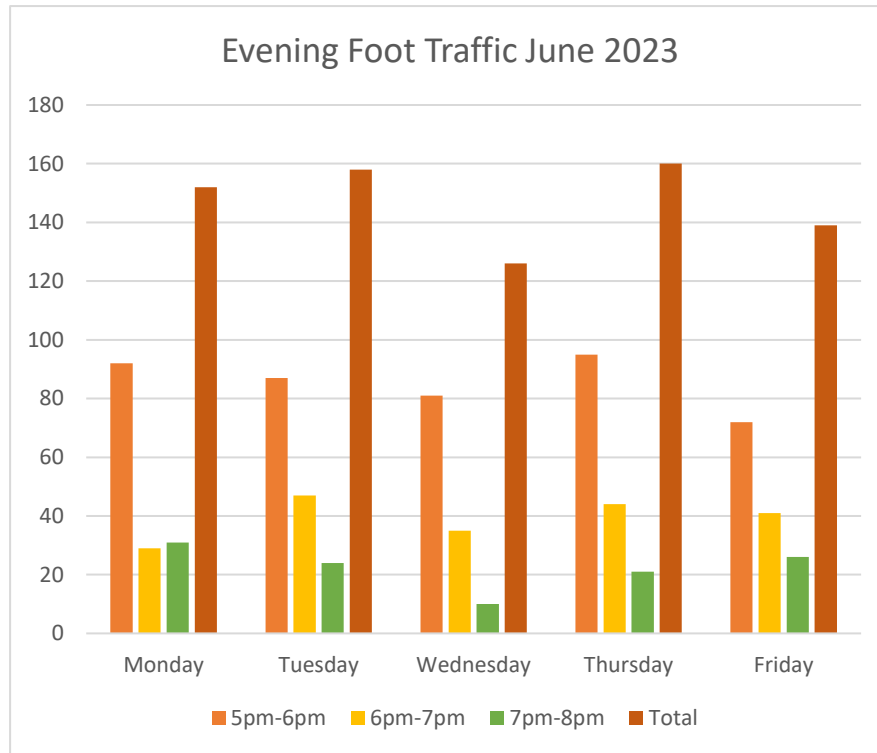
1.2.2 Memberships



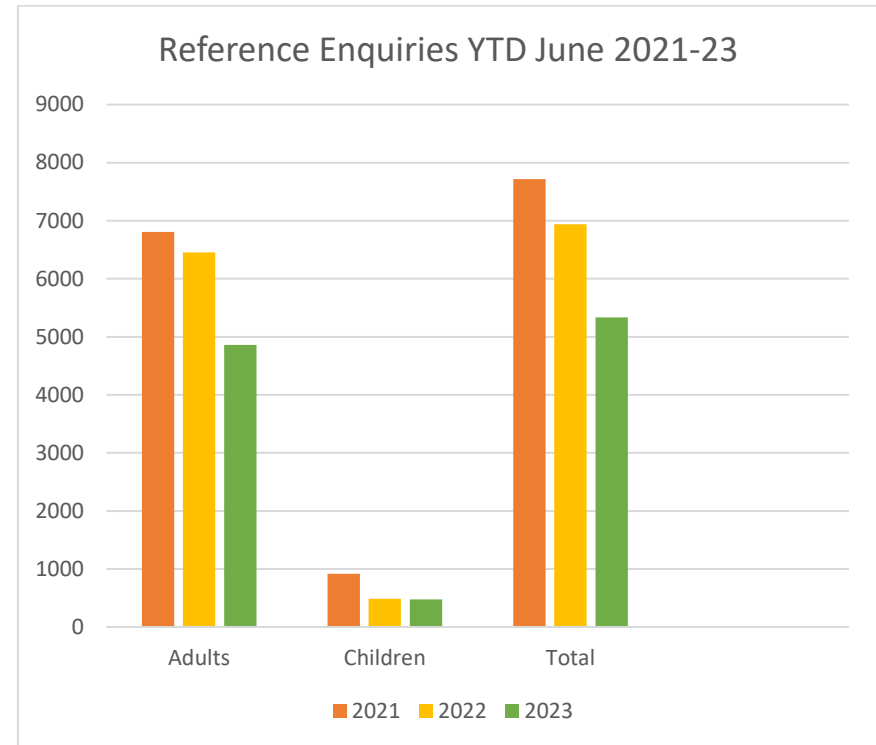
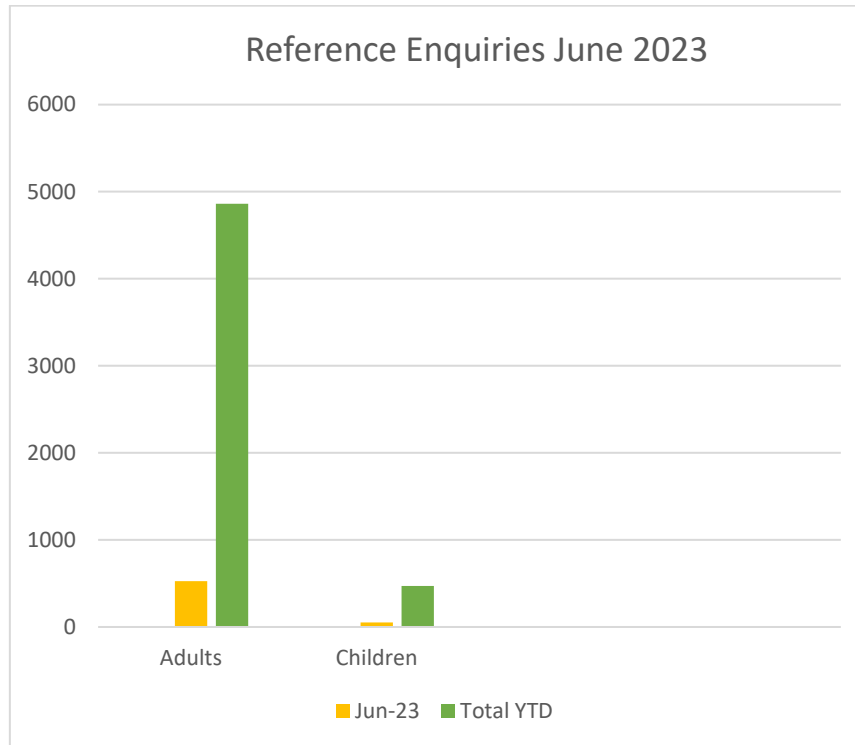
1.2.3 Library Foot Traffic



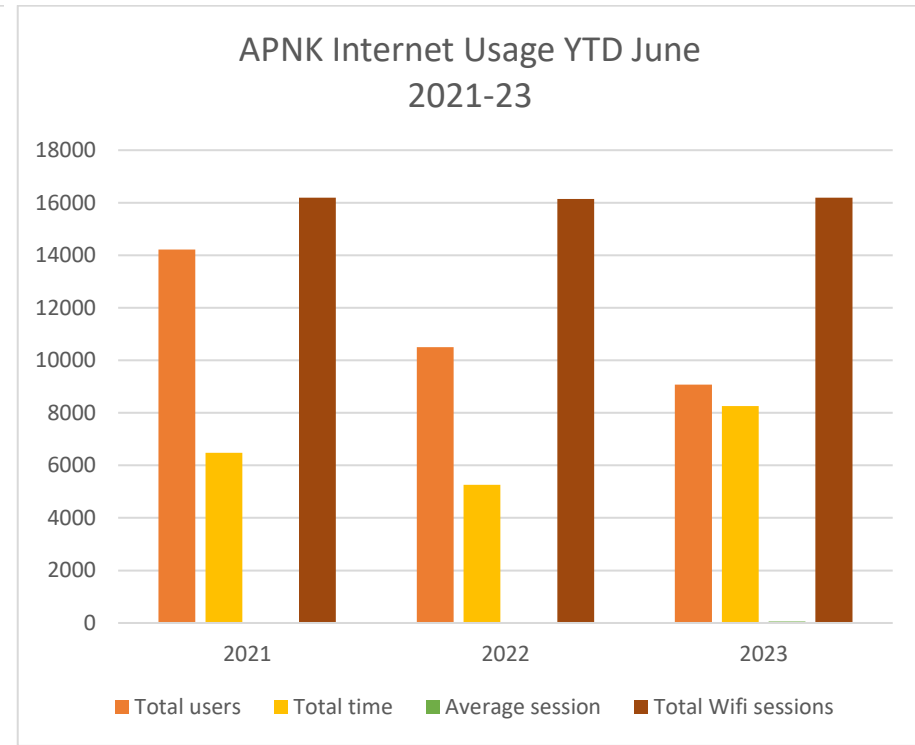
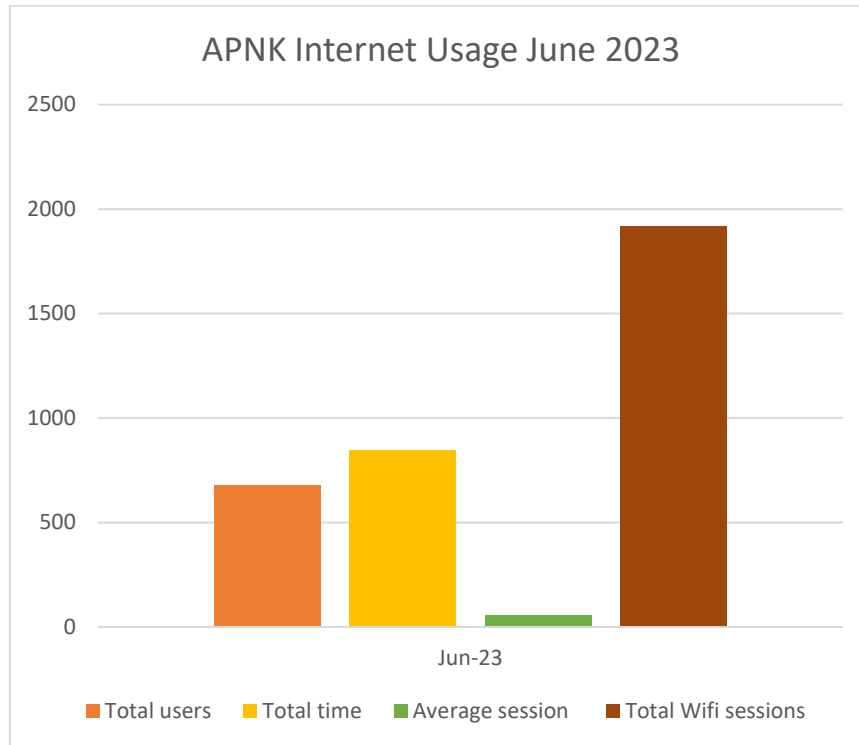
Evening Foot Traffic



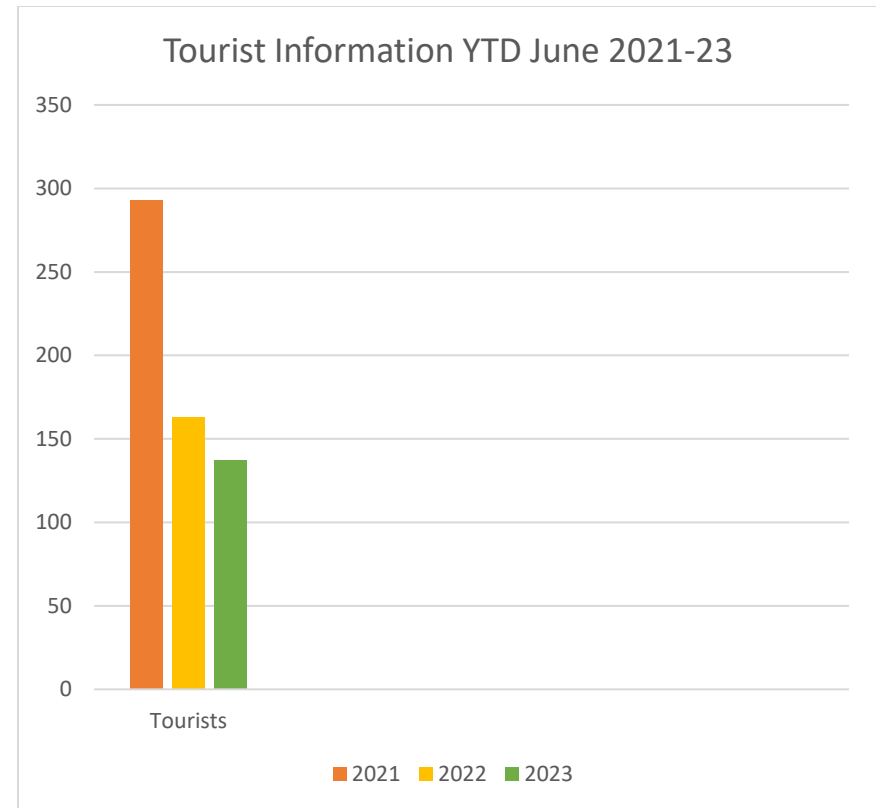
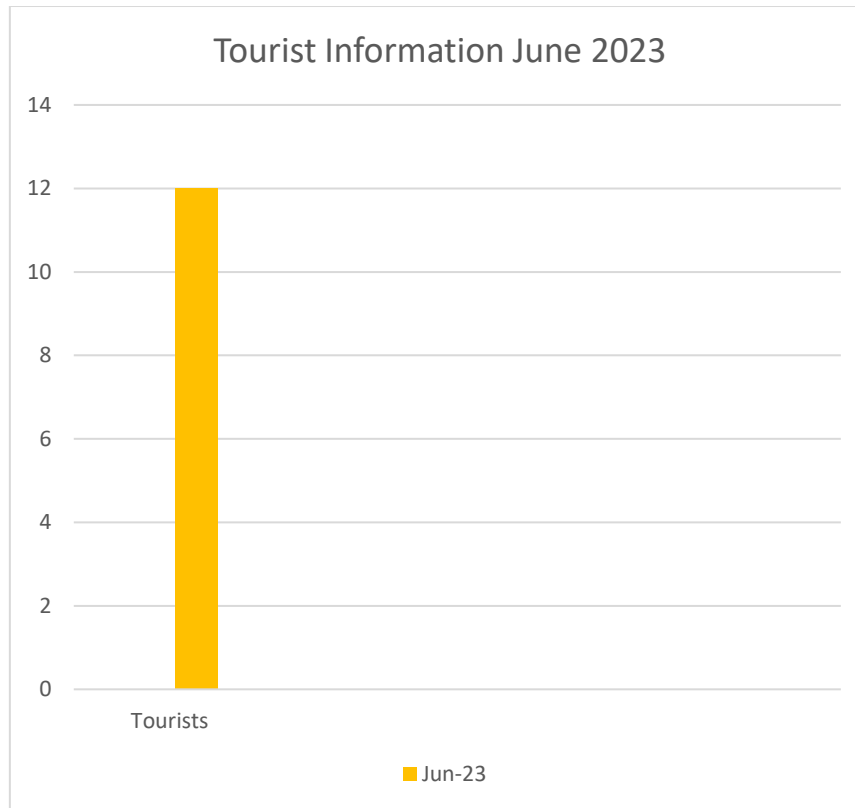
1.2.4 Reference Enquiries



1.2.5 APNK Internet Usage



1.2.6 District Tourism Information Requests



1.2.7 Activities for June 2023

Community Engagement Activities	
Activity/Programme	Description
Meeting spaces	Community use of meeting rooms There were 41 room bookings during the period, with a total of 294 people attending. Groups utilising meeting spaces at the library included art & creativity classes; Greg Dunne (Counsellor); speech & language therapy; individuals attending online video health consultations; meditation groups; work placement coaching services; Dementia Canterbury; English Language Services; and Timebank, individuals having job interviews.
Craft & Chatter	Monthly Community Craft Group where participants bring along their own craft or do a craft supplied by the library - for all levels of ability, ages and crafts One session was held with 12 participants attending.
Book Club	Monthly community book club The book club held one session with 14 people attending.
Next Chapter	A monthly programme of literacy-based activities designed for those living with a diagnosed dementia 5 people attended one sessions.
Elderly outreach	A programme of reading activities, crafts and looking at objects - designed to encourage older people to engage in conversation and share memories One session was held focusing on the Philippa Cameron bio & Interactive story. 18 participants attended from Elizabeth St Daycare
Knitting Group	A weekly social group which encourages people to knit alongside others instead of sitting knitting at home alone, began February 2023 <ul style="list-style-type: none"> Four sessions were held, 60 people attended.
Worldwide Knit in Public Day	Worldwide Knit in Public Day is the largest annual celebration of knitting in the world. It encourages people to get together and enjoy each other's company. <ul style="list-style-type: none"> 22 people attended this event
Sign Language classes	A collaboration with NZ Sign Language 4 U to give the community the opportunity to learn some basic sign language. This is held on Monday's and Thursday's. <ul style="list-style-type: none"> 115 attendees

Adult Paint along with Bob Ross	Using the Bob Ross painting session to introduce the library painting and drawing collection. 1 session for ADC staff held, 6 (maximum capacity) attendees
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Digital Access Projects	
<i>Activity/Programme</i>	<i>Description</i>
Digital Classes	Digital Steps, Appy Seniors and Better Digital Futures Programmes This year a focus has been placed on scheduling a variety of courses for all ages. This includes Digital Steps (stepping up), Appy Seniors and Better Digital Futures. The classes that were run during April and May were: getting to know your iPhone, digital streaming, intro to digital banking, photo editing basics, getting to know your Android smartphone, online groceries, intro to social media, super gold card, intro to smartphones, photobooks Vistaprint, online banking, intro to ChatGPT, Stuff news app and eBooks and eAudiobooks. Total: 26 adults attended digital classes during the period
CV Help	CVs, cover letters and applications This drop-in service is available when required, with 1 people attending during this time. Feedback continues to be positive from both Work and Income NZ and those accessing this service.
Device drop-in	One-on-one assistance with devices 28 people received assistance with their devices over the period.
Digital help	One-on-one assistance with digital skills, including device and e-Book help outside of official sessions Assistance was provided to 88 people during the current period.
E-Book sessions	One-on-one assistance with accessing e-Books held Tuesdays between 2pm and 3pm There was no one looking for assistance with e-books during the session.
Recycle a Device	Training young people to refurbish devices, diverting them from landfill and donating them to families in need <ul style="list-style-type: none"> The total number of people attending either a RAD Club class or a RAD training day in June was: 14 Young Adults and 6 Adults Four devices were given out in June and there are 24 people on the waitlist for a device

	<ul style="list-style-type: none"> We have received 20 new devices to add to our refurbishment queue and RAD will also send us approximately 20 fully refurbished devices next month, to help us clear the backlog
Skinny Jump Wi Fi Modem	Low-cost broadband Zero people accessed Skinny Jump during the period.

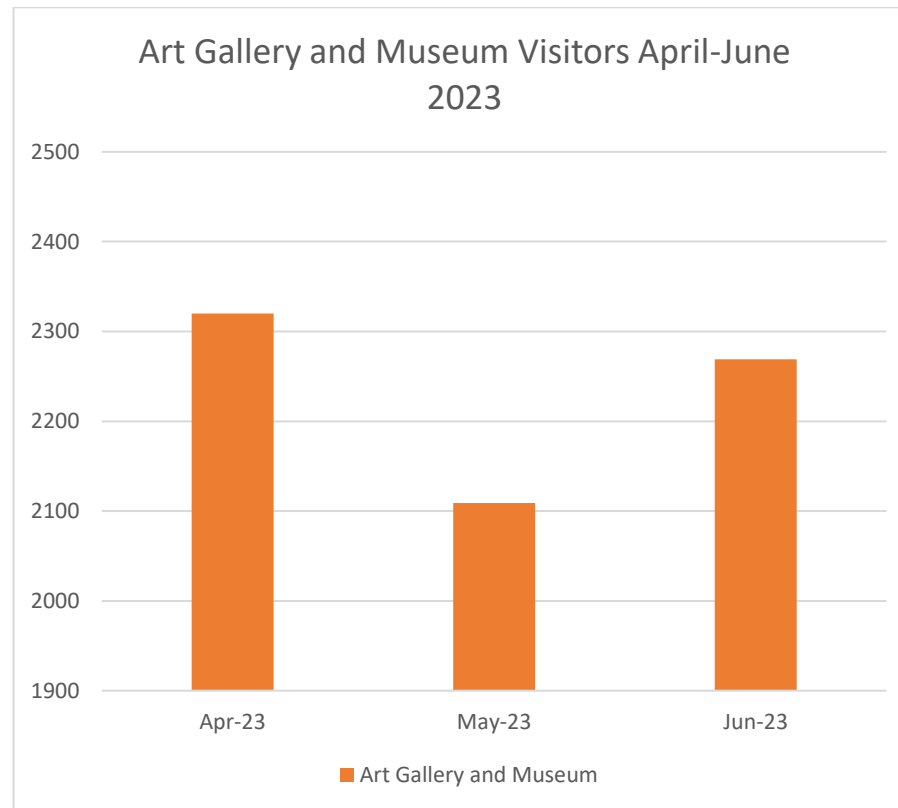
Youth Programming	
<i>Activity/Programme</i>	<i>Description</i>
VR headset	General public use of a VR headset 13 people attended during June. A VR headset is available to those aged 13 years and older during open hours.
Dungeons & Dragons	There were 3 sessions of Dungeons & Dragons in June. The age of participants is between 13- 18 years, averaging 9 teens attending each session.
Paint Along with Bob Ross for teens	<ul style="list-style-type: none"> We had 2 Sessions, 5 teens came to the first event and 2 teens came to the second event. The sessions are open to teens 12 – 18 years of age.

Children's Library	
<i>Activity/Programme</i>	<i>Description</i>
Wriggle and Read	Movement to music for ages 0-3 (run during school term time) Four sessions were held over June, with 64 Children and 52 Adults (116 in total) attending.
Story and Rhyme Time	Stories and rhymes (run during school term time) Four sessions were held over June, with 31 children and 15 adults (46 in total) attending.
School class visits	Story and browsing <ul style="list-style-type: none"> The library hosted 11 school class visits during June. Schools that visited the library included Ashburton Christian School and Ashburton Borough School, also including a small ALP's (Assisted Learning Programmes) group from Hampstead and Ashburton Intermediate. 176 children and 17 adults attended, a total of 193.

Children's Library (continued)	
<i>Activity/Programme</i>	<i>Description</i>
Coding Club	<p>Game development using Microsoft Makecode Arcade (Microbytes and Megabytes Coding Clubs are run during school term time)</p> <p>10 sessions were held in June, we had a total of 42 children attend these sessions.</p>
Homeschool coding group	<p>Coding sessions</p> <p>There were 4 sessions in June with 32 children and 11 Adults (43 total) attending this programme.</p>
Special Interest Groups	<p>Brownies</p> <p>We had 12 children and 1 adult (total of 13) attending the session. We looked at coding robots using the Edison Robots.</p> <p>Kāhui Ako o Hakatere</p> <p>one session in June with 27 adults attending. This is a group of teachers/educators learning about what we offered in relation to literacy help with a focus on learners with dyslexia.</p>

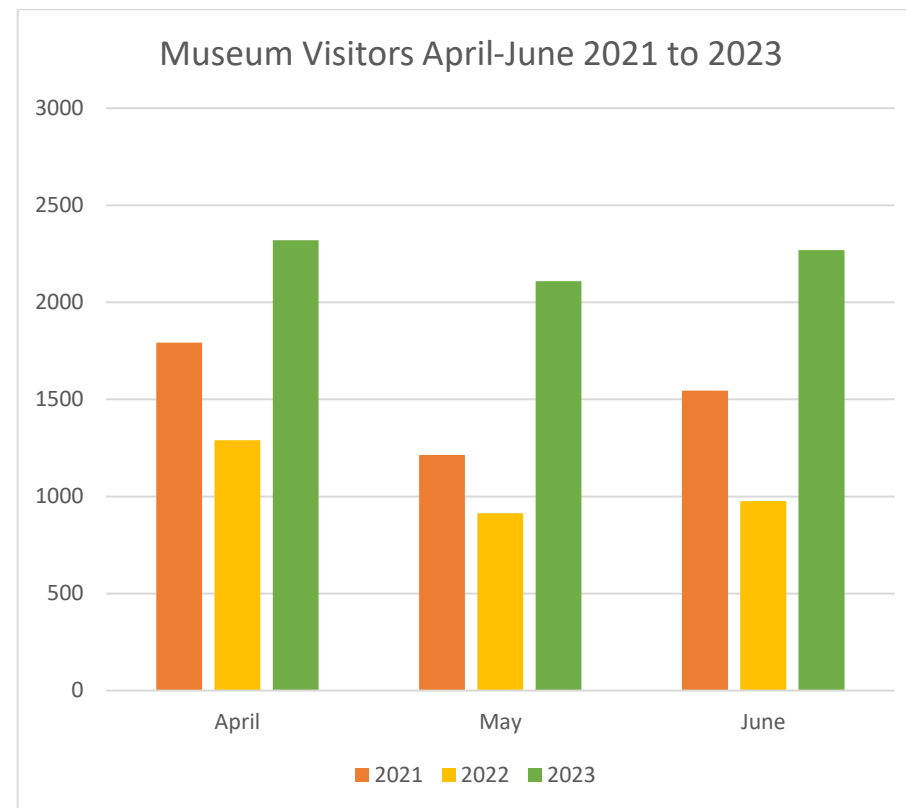
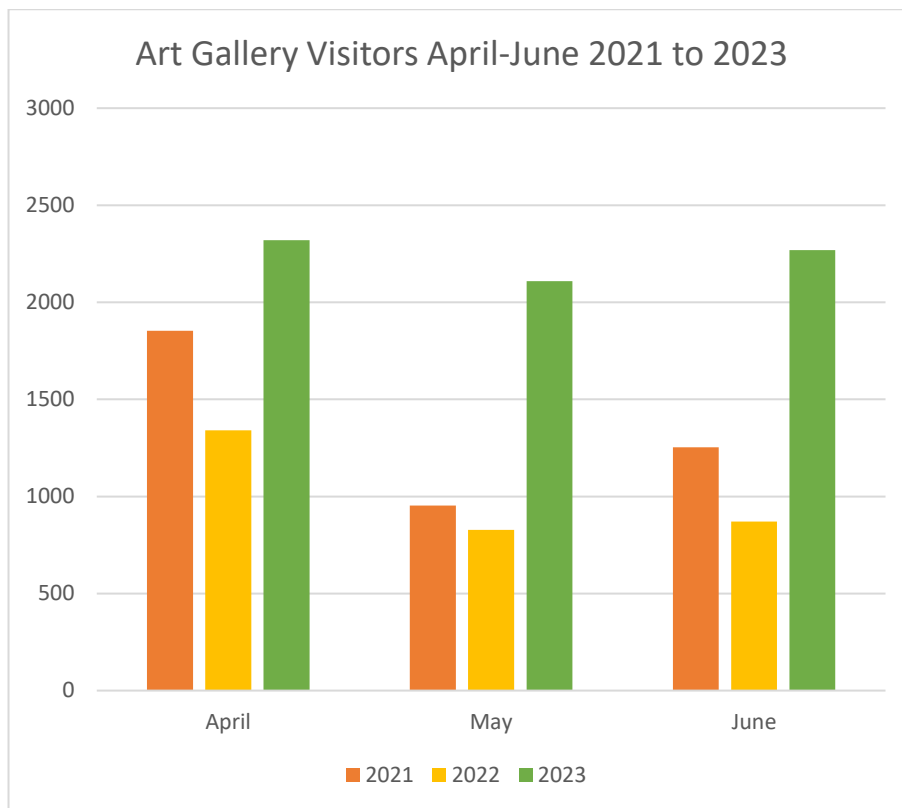
1.3 Ashburton Art Gallery and Museum

1.3.1 Art Gallery and Museum Visitors



Comments:

- Visitor numbers to the Art Gallery and Museum were highest in April due to the school holidays. June visitor numbers were particularly high for this time of year due to 23 classes from schools across the district visiting our facility, including Mind Plus classes and the entirety of Hampstead School.



Comments:

Visitor numbers to the Art Gallery and Museum in April, May and June 2023 exceeded the figures of the previous two years, however this is partly due to the change in recording the number of visitors to the building rather than recording museum and gallery visitors separately.

1.3.2 Activities:

Exhibitions and Displays		
Activity/Programme	Description	Date
Over the Range: Waitaha Canterbury Landscape Paintings from the Collection	<ul style="list-style-type: none"> The Ashburton Art Gallery Inc was recently gifted eight artworks by the Braided Rivers Community Trust from the former art collection of the Ashburton Licensing Trust. Three of these feature in this exhibition of Waitaha Canterbury landscape paintings from the collection. Quotes from sheep farmer Samuel Butler's books that were inspired by these landscapes accompany the paintings to provide an early settler's impression of the often imposing landscape of the region. 	8 June – 27 August 2023
Puaka: A Star on the Rise	<ul style="list-style-type: none"> While Matariki is celebrated by many iwi across Aotearoa to mark the Māori New Year, Kāi Tahu in Te Waipounamu also celebrate Puaka/Puanga. This exhibition provides a tranquil space for the community to reflect on the year that has been, celebrate the present and prepare for what lies ahead, while showcasing the work of creative tamariki and rangatahi in our district. 	17 June – 3 September
Colossal Squid: Freaky Features! Te Ngū Tipua: Ngā Wāhanga Weriweri!	<ul style="list-style-type: none"> <i>Colossal Squid: Freaky Features! Te Ngū Tipua: Ngā Wāhanga Weriweri!</i> centres around an interactive table displaying many different objects including the lens from an eye of the Colossal Squid, part of a tentacle, and a complete tiny squid; the miniature of its colossal relative. This exhibition is developed and toured by Te Papa. 	24 June – 17 September

Education and Public Programmes		
Activity/Programme	Description	Date
Art Addicts	<ul style="list-style-type: none"> AA is a weekly after school art space for children and families. In June, children explored some famous artists such as Edvard Munch and Paul Cézanne and experiment with using different materials such as soft and oil pastels. They also looked at NZ artist Rueben Patterson and made artworks from glitter as well as exploring Mataraki/Puaka. 	7, 14, 21, 28 June 2023

Education and Public Programmes (continued)		
Activity/Programme	Description	Date
Kōwhai Mums	<ul style="list-style-type: none"> A fortnightly art group for ethnic and migrant mums and carers, as well as newcomers to Hakatere Ashburton, with children aged 0-5 years. This programme is delivered in partnership with Hakatere Multi-Cultural Council and Safer Mid Canterbury Newcomers Network. 	14, 28 June 2023
Two O’Clock Tours	<ul style="list-style-type: none"> A fortnightly tour of one of our current exhibitions delivered by our Front of House Assistant. These 20-minute tours are a chance for visitors to gain further insight into our current exhibitions. 	4, 18 June 2023
In Colour	<ul style="list-style-type: none"> A monthly group that supports mental health, mindfulness, and social connection through creativity. Sessions are relaxed and art activities are guided by the interests of the group. 	9 June 2023
Artzheimers	<ul style="list-style-type: none"> A specialised monthly programme delivered by our Programmes Coordinator to a group of Dementia Canterbury members based around a current exhibition or items from our collections. In June participants discussed <i>Over the Range: Waitaha Canterbury Landscape Paintings from the Collection</i>. 	22 June 2023
Glow in the Park	<ul style="list-style-type: none"> Our Programmes Coordinator created hands-on activities for the igloo at the Glow in the park event. 	2 and 3 June 2023
Ashburton Intermediate School visit	<ul style="list-style-type: none"> Our Educator delivered a programme to 1 class from Ashburton Intermediate based around our <i>Westerfield Camp – The Army Marches In</i> exhibition. 	6 June 2023
Fairton School visit	<ul style="list-style-type: none"> Our Director delivered a programme to 1 class from Fairton School based around Rachel Ratten’s exhibition <i>The Construction of Colour</i>. 	7 June 2023

Education and Public Programmes (continued)		
<i>Activity/Programme</i>	<i>Description</i>	<i>Date</i>
Conscription in Canterbury during WWII talk	<ul style="list-style-type: none"> David Littlewood, Senior History Lecturer at Massey University, delivered a talk to coincide with our <i>Westerfield Camp – The Army Marches In</i> exhibition about industrial conscription in Canterbury during WWII. 	7 June 2023
Make your own manu tukutuku workshop	<ul style="list-style-type: none"> The community was invited to make their own manu tukutuku, a Māori kite often flown during Matariki and Puaka/Puanga celebrations, to be displayed in our <i>Puaka: A Star on the Rise</i> exhibition. 	14 June 2023
Ashburton Christian School visit	<ul style="list-style-type: none"> Our Educator delivered a programme to 1 class from Ashburton Christian School based around the Ng King Bros Chinese market garden settlement. 	16 June 2023
Hampstead School visit	<ul style="list-style-type: none"> Our Educator and Deputy Director delivered a programme to 14 classes from Hampstead School based on our <i>Puaka: A Star on the Rise</i> and <i>Colossal Squid: Freaky Features!</i> exhibitions. 	19 – 23 June 2023
St Joseph’s School visit	<ul style="list-style-type: none"> Our Educator delivered a programme to 2 classes from St Joseph’s School based on our <i>Puaka: A Star on the Rise</i> and <i>Colossal Squid: Freaky Features!</i> exhibitions. 	27, 29 June 2023
Mind Plus visit	<ul style="list-style-type: none"> Our Educator delivered a programme to 3 Mind Plus classes based on our <i>Puaka: A Star on the Rise</i> and <i>Colossal Squid: Freaky Features!</i> exhibitions. 	27, 29, 30 June 2023
Ashburton Intermediate visit	<ul style="list-style-type: none"> Our Educator delivered a programme to 1 class from Ashburton Intermediate based on our <i>Puaka: A Star on the Rise</i> and <i>Colossal Squid: Freaky Features!</i> exhibitions. 	30 June 2023

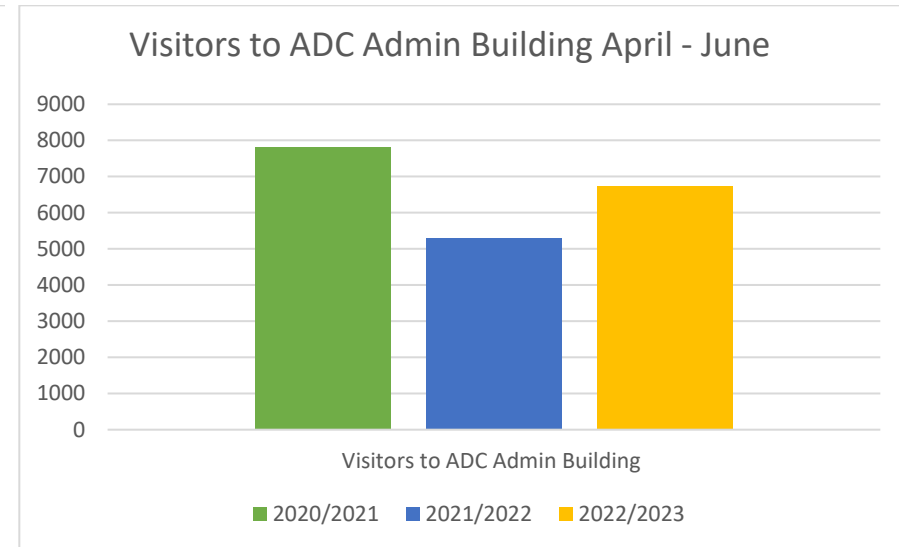
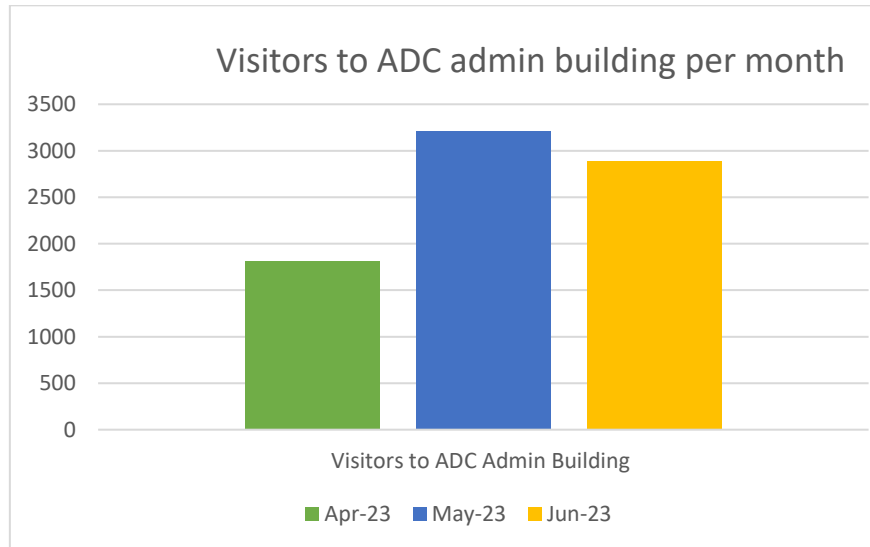
Collections and Research		
<i>Activity/Programme</i>	<i>Description</i>	<i>Date</i>
Research enquiries	<ul style="list-style-type: none"> Our Archivist responded to 34 research enquiries in June, 28 of which were from the public. 	June 2023
Collection Development and Management	<ul style="list-style-type: none"> Acquisition of new items, cataloguing and rehousing projects, environmental monitoring and pest management continues. Work on uploading collection records to PastPerfect Online continues. 	June 2023

ADC Art Collection	<ul style="list-style-type: none"> Conservation work on eight works in the collection has progressed well. Conservation framing is now underway. 	June 2023
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Media and Promotion		
<i>Activity/Programme</i>	<i>Description</i>	<i>Date</i>
Reviews/Features	<ul style="list-style-type: none"> <i>Over the Range: Waitaha Canterbury Landscape Paintings from the Collection</i> was featured in the <i>The Press</i> and <i>Art Zone</i>. <i>Puaka: A Star on the Rise</i> was discussed on the Hokonui radio station and Tiipene Philip was interviewed about his students' involvement with creating the whetū (stars) for the exhibition. An article about <i>Puaka: A Star on the Rise</i> written by several <i>Guardian</i> interns was published in the <i>Ashburton Guardian</i>. 	June 2023
Articles and Blog Posts	<ul style="list-style-type: none"> Our Archivist wrote three articles for the <i>Ashburton Guardian's</i> heritage page in June about royal visits and coronations, Pioneer Park and Te Papa's colossal squid. Our Deputy Director wrote an article about stereoscopes which was connected to Samoan Language Week. 	June 2023

1.4 Customer Services

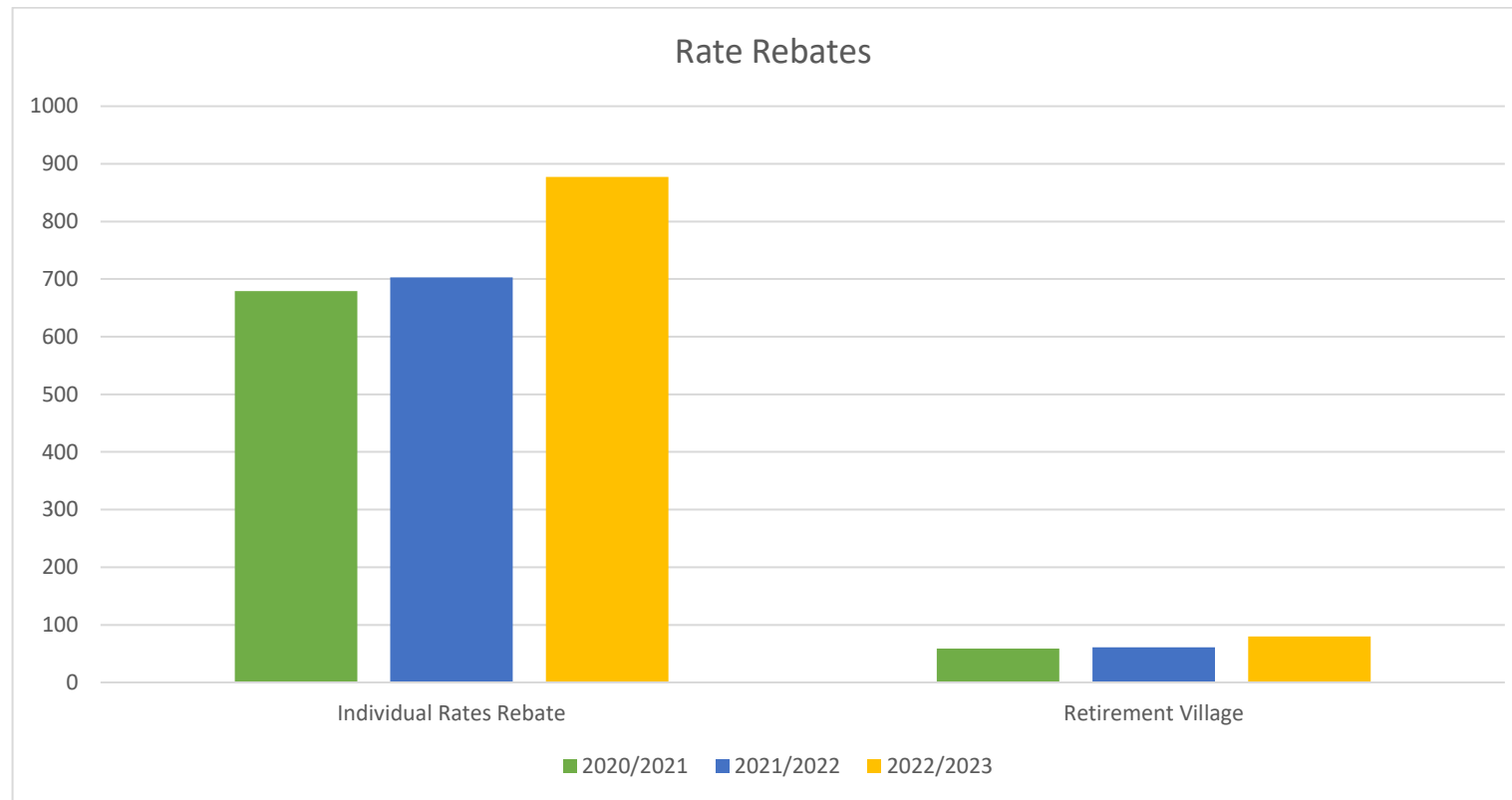
1.4.1 Visitors to ADC administration building



Comments:

June started as a steady month but traffic coming into the administration building increased by the end of the month as dog registrations started arriving in mailboxes and dog owners came to get registrations done and collect their new tags. This is also when our phones and email traffic increases with dog owners advising changes of address, desexing, if a dog has passed away and new dogs. This is also a great time to check that owners' contact details are up to date, e.g. it's now common to see landline numbers being removed.

1.4.2 Rate Rebates



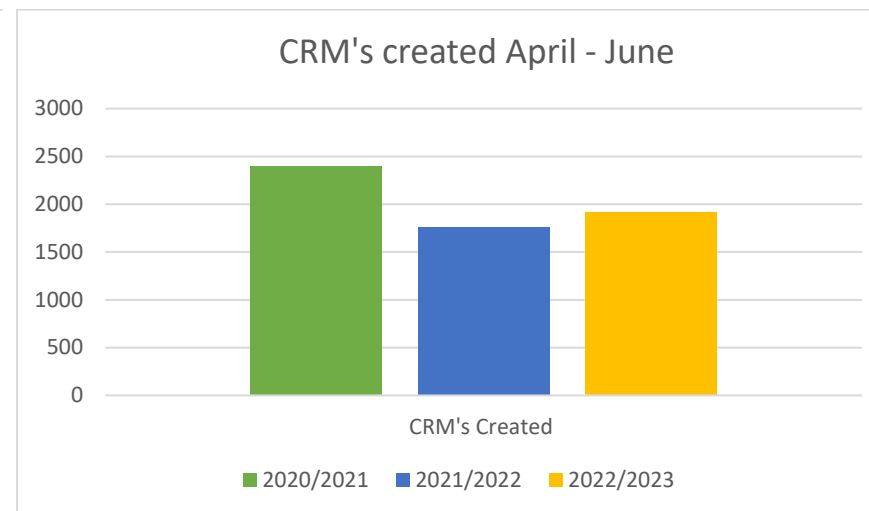
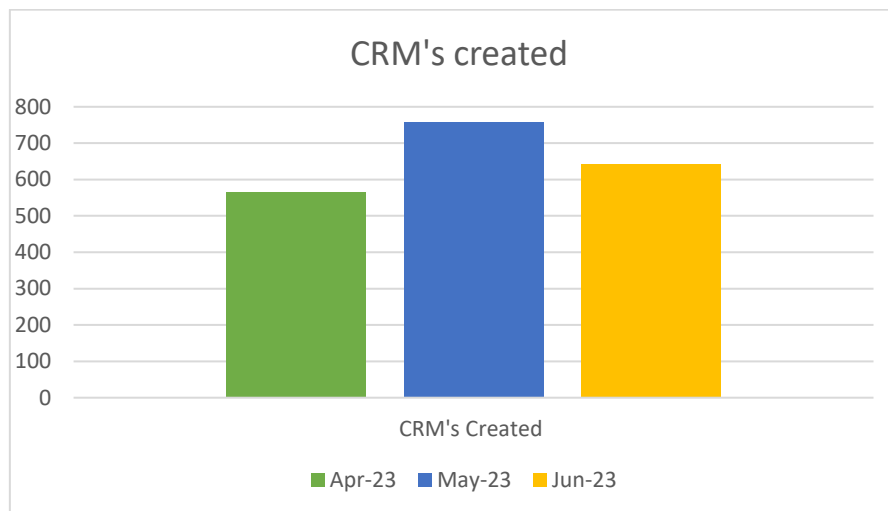
Comments:

We sent away batches on 30/06/2023 for both Residential (37) and Retirement Villages (2). This closing the rebate year with 877 Residential and 80 Retirement Villages rebate applications approved. We will have a couple of weeks off rebates and will start receiving rebate applications again at the end of July for the new rating year.

A couple receiving superannuation is \$42,500.64 (gross) if that is the total income for household and their rates are;

\$3,800.00 will receive a rebate of \$750.00; \$3,200.00 receive \$476.67. Rates of \$2,900.00 receive \$276.67 and \$2,700.00 would receive \$143.33.

1.4.3 CRMs Created



Comments:

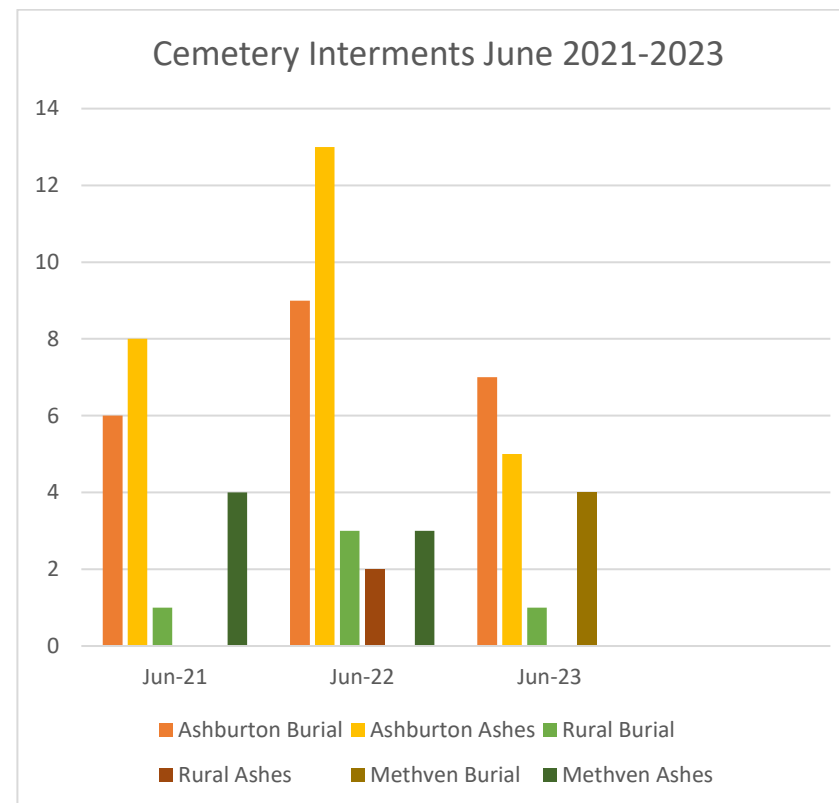
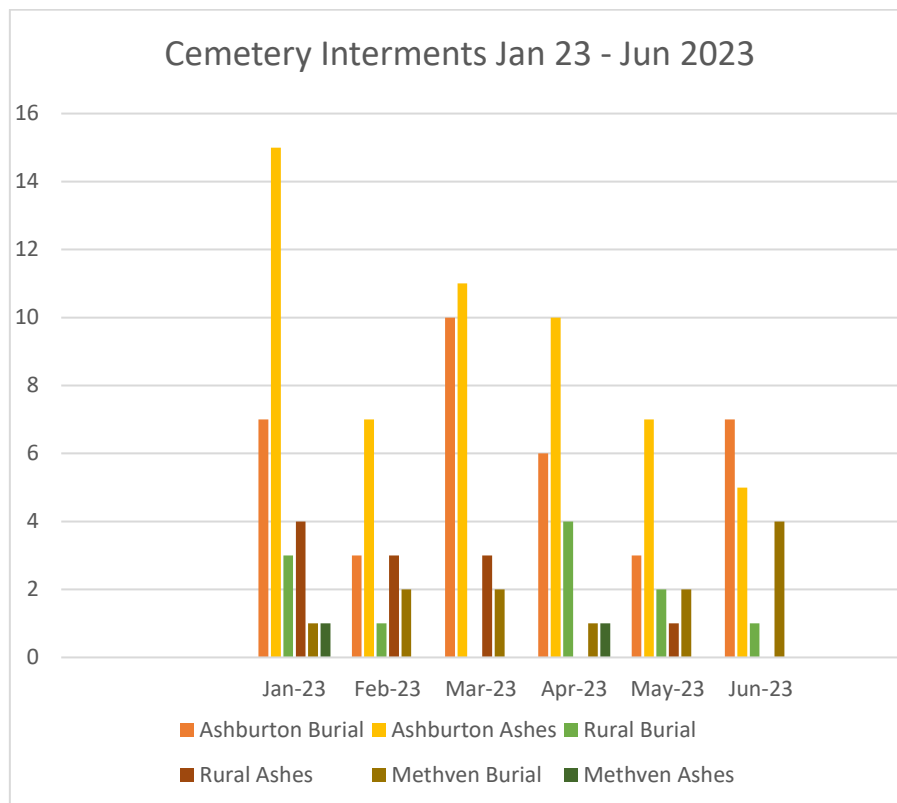
Top (8) categories	Apr	May	June	22/23
Kerbside	115	162	172	2068
Roading	145	216	151	2097
Assets – Water	114	151	111	1697
Animals	68	78	57	751
Information	51	63	49	549
Property	13	21	24	215
Parking	9	8	22	52
Noise nuisance	17	19	21	317

- Parking made it to the top 8 CRM requests for June with 22 requests created. The issue of Illegal parking on footpaths made nationwide headlines throughout the country and news articles created more interest and requests via phone and Snap Send Solve. The last 3 months has seen a steady increase.
- The yearly totals are added in the last column show roading having the most requests followed closely by kerbside rubbish and recycling.

2. Infrastructure & Open Spaces

2.1 Open Spaces

2.1.1 Cemeteries



2.1.2 Activities – items of importance

Cemeteries

- Cemetery staff continue to be focused on constant internment requirements and fit in maintenance tasks around these requirements.
- July has seen the parking bays alongside the new driveway installed.
- Staff continue to have regular contact and dialogue with undertakers on various cemetery matters.
- A new tablet and stand have been fitted into the Ashburton Cemetery office. It is open to the public during working hours and allows the public to access the District Cemeteries database. This will prove immensely invaluable for those searching for cemetery-related information.
- Staff are continuing to spread mulch around the native plantings on the bund at the Methven Cemetery, as time allows.

Open Space Management

- The Open Spaces management team continue to work on delivery of scheduled capital work projects, as profiled in the Long-Term Plan. There are a number of projects that have gone over from one financial year into the next so for a period of months there will be projects from both year 2 and year 3 under way.
- Work on Reserve Management Plans (RMPs) continues with the first round of public consultation closed. The next tranche of work will be reviewing and analysing the feedback and building common themes into the draft plans. This work shall take a few months to complete, by which time there will be a draft document ready for further community consultation.
- Work on the reserve classification project is continuing.
- Work on the updating of the Open Spaces Asset Management Plans is progressing. At the time of writing two plans have been finalised and work continues on the third.
- Open Spaces Supervisors remain focused on cyclical maintenance rounds as winter conditions are present district wide.
- Recruitment is ongoing. Two new starters commenced employment in July, as Horticulturists and we have plans to go back to the market in August for a vacancy and for the additional Council approved resources for CBD maintenance.

Ashburton Domain

- Annual bedding plots are settling in well with some winter colour and flowering now evident.
- Spring bulbs are pushing up through lawns and gardens with some already in flower. This is always pleasing to see after the shortest day as it heralds the pending exit from winter.

- Grass growth has slowed dramatically except for in some sheltered areas. Mowers are still being used to keep lawn areas of leaf tidy, especially where leaf debris is present, but only if the ground conditions are firm enough so as to not leave a mess.
- There has been an unfortunate delay in the commissioning of the new Domain Flying Fox. Contractors have installed the base materials for the artificial grass runway however, with the damp conditions that have been present contractors are advising that it is unwise to progress and lay the artificial grass until such time as the basecourse has settled and dried out. They are saying two to three months. Proceeding now would run the risk of the job failing its longevity test and officers do not want to have to rework the runway area should it fail. Additionally, installing it now would compromise the development guarantees, and pose unnecessary risk. There will be ongoing monitoring of the base course material for the development.
- The resurfacing of hard surfaces throughout the Domain is scheduled for September and is being overseen by Council Roading staff.
- Replacement lighting luminaries on the main footpaths are also scheduled to occur soon, pending supply and installation over winter.
- The new pathway from the corner of West and Wills Streets to the Domain office is nearing completion.
- Capital renewals of underground services shall occur at the Grigg Street entrance to the Domain in the coming months.
- Other projects underway are around pond edging, water infrastructure locations and plant replacement. Also, replacement and reconfigured paths at the natural landscape/wildflower garden area (ex-aviary).
- Domain playground extension featuring less-abled basket swings is scheduled to occur soon.
- Some horticultural developments in the Domain are also under way. The Shade House (ex-aviary) has been planted up with ferns and shade loving plants and is now again open to the public. Staff plan to add some Vireya Rhododendron species to this area for colour.
- Staff are working on an extension to the peony border with a new collection of plant material currently in the nursery.
- There will also be extensions to the Helleborus collection with some new double varieties arriving from a southern specialist grower in the coming weeks. These will be planted in an existing garden bed where the trees in the plot have been lifted to allow for more light to enter the garden which in turn opens up more growing space.
- Following the failure of a large golden Elm outside the Domain office, a bed of maples has been planted in the refurbished plot and the round box-hedged garden is being reverted back to its original design as a Herb garden. Staff located the original plans for this garden and have sourced seed to replicate it. The seedlings are pricked out and growing-on well in the glasshouse. This development has only been possible with the removal of the Elm allowing a lot more light into this garden which was primarily in shade.
- The next cycle of annual bedding plants seed will be sown in the coming weeks.

General Parks and Reserves and Gardens

- Playground weekly and monthly safety checks and maintenance continues throughout the district.

- A number of playground upgrade projects are also in progress or about to commence. These are at the following playgrounds: Tinwald Domain, Spaxton Street and Rail Reserve in Methven.
- With ground temperatures lowering both mowing and spraying cycles have declined in recent weeks. There is still some growth of weeds in protected areas and sports fields get a clip when conditions are favourable to keep them looking sharp.
- Planning is underway to upgrade the Methven dog park with additional canine enrichment features. Staff have developed a draft plan which will be workshopped with the Methven Community Board following its next scheduled meeting.
- Street garden maintenance continues, and staff are identifying opportunities for improvement in the plantings around the district.
- Redevelopment of several plots is scheduled or under way. These include Beach Road roundabout, Coniston, Ascot Place.
- Broadleaf spraying of neighborhood parks is continuing. This will control unwanted species in the lawns.
- The developer of the Ashbury Grove subdivision in Tinwald is still progressing towards the building of a new and replacement playground.

Trees

- Additional tree planting is occurring around the district on reserves, in cemeteries and other maintained areas as required. Staff have been tasked with clearing out the tree holding area to keep tree stock fresh..
- West Street avenue of London Plane trees have had some remedial pruning, lifting off the carriageway, and adjoining buildings.
- White poplar trees at Smallbone Drive have been removed and some other pruning undertaken. There will be replacement specimen trees planted in due course.
- Glassey Drive will have replacement street trees planted in the coming month. They will be Cornus Greenvale, a Dogwood. Residents have all been notified.

Public Conveniences

- The new Mayfield Domain toilets are scheduled to be *open* late winter. Preparation works have been completed late July.
- The Rakaia Domain new facility has been procured and the overall project is in the final planning stages. Council staff remain in close contact with project leaders.
- Lake Camp toilets are installed and remedial siteworks are all but complete, including the landscaping.
- The Hinds Domain public toilet is again fully operational and open to the public.

- The Rakaia Gorge project is progressing well with both tenders being let. The Matariki platform construction will commence in August and the replacement toilets are due later in Spring.
- Lake Hood toilet block is awaiting its new doors frames, and privacy locking mechanisms, keyed to the Council master system.

2.1.3 Biodiversity

Biodiversity Strategy Development

- Technical input into the Biodiversity Strategy Development by the Council Ecologist/Biodiversity Advisor is ongoing. The project is being co-managed by Strategy/Policy and Open Space teams.

National Policy Statement on Indigenous Biodiversity (NPS-IB)

- NPS-IB was gazetted on July 7, 2023, and to come into effect from August 4, 2023.
- Key objective is to maintain indigenous biodiversity and ensure no overall loss in indigenous biodiversity.
- NPS-IB mandates all territorial authorities to undertake all local council significant natural area (SNA) survey in the next 5 years.
- Work programme on how ADC could achieve the NSP-IB implementation and SNA survey target being developed.

Biodiversity Assessment and Monitoring

- We have initiated a conversation with Manaaki Landcare Research to tailor their biodiversity assessment tools for the Mid-Canterbury area. <https://landcare.shinyapps.io/BiodivPrototype/>
- The tool is designed for farm-level assessment within two basic areas: production areas, and non-production areas for both small and large farms.
- The tool gives an overall biodiversity score for each area, along with individual scores for 10 biodiversity categories and would be integrated into the implementation framework for the Council's biodiversity strategy.

Completed Projects (Planting and Pest Management)

Pest Control at Awa Awa Rata Reserve

- Quarterly animal pest control using night shooting completed at Awa Awa Rata Reserve. The Council Ecologist/Biodiversity Advisor is currently working with the Department of Conservation and neighbouring farmers to extend project coverage into DOC land and the Alford Forest area. The next project phase would be September/October 2023.

Boyles Stream Reserve Enhancement Planting

- Replanting of the reserve section adjoining the riverbank with native has been completed. 850 native plants were planted within the reserve.

Taylors Stream Reserve Restoration Project

- Removal of sycamores around the reserve and replanting with natives completed. We planted over 4,000 native trees, shrubs and grasses.

Planned Biodiversity Projects (Planting and Pest Management)

Pudding Hill Stream weed Control.

- Control of willows, sycamore trees, larches, Douglas fir, Himalayan honeysuckle, alders, poplars and monkey musk along the Pudding Hill stream is planned for September 2023. The project was initiated by the Ashburton District Biodiversity Advisory Group and managed by the Council Ecologist/Biodiversity Advisor and ECan's Land Management and Biodiversity Advisor. We have received \$8,000 in funding from Water Zone Committee towards the project.

Lake Camp's New Toilet Block Biodiversity Enhancement.

- Enhancement planting around the new toilet block at the Lake Camp's west end is planned for September 2023.

Native Shelterbelt Planting Proposal at Lake Clearwater Campground.

- The first batch of native shelterbelt planting at the Lake Clearwater campground is planned for September 2023. This project is to replace the exotic pines, *Pinus contorta*, with native trees such as beech trees. Initial beech trees planted around the lake area are thriving at the same height as exotic *radiata* pines.

Environmental Education

Schools' Programme

- The Council Ecologist/Biodiversity Advisor is reinitiating a conversation with Kanuka Trust and Enviro-School to increase school programme coverage within the district. Currently, we have only 34 % coverage (8 out of 23 schools) for both school programmes in Mid-Canterbury. However, this project will be based on funding availability to be fully viable.

2.2 Solid Waste Management

2.2.1 Solid Waste Management

- Repairs to the existing compactor started on 17 July 2023. The repair was to be completed over five days. The contractor made preparation for the bunding and stockpiling of waste during that period to ensure there was minimum disruption of services. It is expected the volumes of waste sent to landfill will increase from an average of 20 tonnes per trip to 25 tonnes once the compactor is refurbished.
- As of end of June 2023, total of 723 trips carrying 14,800 tonnes of waste to Kate Valley.
- The transport cost per trip to Kate Valley landfill has increased by \$94, effective 1 July 2023. The newly repaired compactor is expected to increase the volume of waste sent to Kate Valley thus reducing the number of trips thereby compensating the increase in transport costs.
- Staff are organising the establishment of several working groups with waste companies to facilitate improved and targeted services. It is intended to establish working groups based on waste streams such as a Construction & Demolition Working Group, Plastic and Polystyrene Working Group, Food and Trade Waste Working Group, Paper and Cardboard Working Group, Clothing and Textile Working Group, among others. This will cover all waste streams from construction, industrial, commercial, and institutional sources.
- Contract REFU0281 – Ashburton Closed Landfill Southwestern Slope Remediation – Phase 1 was awarded to Fulton Hogan. The contract is for the remediation and protection of the southwestern slope of Ashburton's old landfill. Contract works are on-going. The fence works have been completed.

2.2.2 Waste Education

- The audit team are continuing kerbside audits across the district. The team is spending more audit hours in Methven currently as bin quality has dropped off and the number of bin pull backs have increased. This is believed to be due to the increased number of out-of-town visitors for the ski season.
- Workshops were hosted in June at the Education Centre for home schoolers making bees wax wraps.
- School visits are picking up now the teacher strikes have finished. Classroom visits for recycling in June to Our Lady of the Snows, Allenton and Tinwald Schools and the Ashburton Guides. St Joseph's School were visited for a water sustainability class.
- Waste stations were run at the Dorie School Fair on 10 June. This was attended by 100+ people and the waste station was positively received by the attendees.

2.3 3 Waters Operations

2.3.1 General Operations and Maintenance Activities

- For the month ending June 30, the following activities were carried out:
 - Bridge Street water treatment plant pump repairs
 - Repair of toby and lateral leaks as part of reactive works
 - Connection of Ashbury Grove subdivision in Tinwald. Water supply to Lake Hood had been disrupted for 4-hours.
 - Completed changing 38 of 125 locks of treatment plants and facilities to ensure security and traceability of users.




- Installation of a new generator at the Argyle Park water treatment plant.
- Carry out sludge survey in Wilkins Road and Methven wastewater ponds. Work is in progress.
- Replaced the Chlorine analyser at the Hinds water treatment plant.
- Repair of access road in Ocean Farm has been completed.
- Replace start counters for the aerators in Methven wastewater treatment plant is in progress.
- Condition survey of Irrigation system at Ocean Farm is in progress.
- Installation of algae screen for the wetland at Ocean Farm is in progress.


2.3.2 General Operations and Maintenance Contract Works

- ACL is working closely with Council's GIS team to create a dashboard for monitoring and reporting of contract works. The dashboard will also be used to plan and manage reactive operations and maintenance activities moving forward.
- A total of 71 CRMs were received in June. More than half (41) of the CRMs are leaks on watermains and 7 are sewer related issues. The remaining 32 percent are odour complaints, meter reading, water pressure and locating of services.


Location	Total %
Ashburton and Tinwald	58
Hinds	4
Methven	10
Montalto	12
Mt Somers	3
Rakaia	5
Springfield	5
Chertsey	3
TOTAL	100


2.4 4 Waters Projects


Project Title / Description	Start Date	End Date	On Track (Yes/No)	Within Budget (Yes/No)	Mgr in Charge	Comments
<p><u>Methven Water Reservoir</u></p> <p>Covers the construction of two reservoirs, associated pipe work, valves, meters, fencing and access track.</p>	01/07/22	30/06/23	No	Yes	HAM	<p>Service Provider – Reliant Solutions Ltd</p> <ul style="list-style-type: none"> Construction of Tank No 2 is practically complete. Commissioning has been postponed due to a leak being detected at the supply valve. The contactor is sourcing a replacement valve. It is anticipated the commission will start in late August. Structural investigation for existing concrete tank has been completed. Beca have submitted their report for review. 

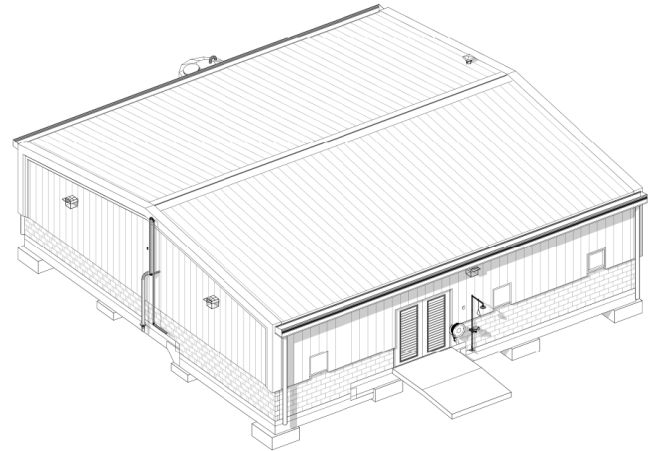
Project Title / Description	Start Date	End Date	On Track (Yes/No)	Within Budget (Yes/No)	Mgr in Charge	Comments
<p><u>Methven Membrane Treatment Plant</u></p> <p>Covers the supply and construction of a new membrane water treatment facility for Methven and Methven Springfield.</p>	01/07/22	30/06/23	Yes	Yes	HAM	<p>Service Provider - Masons Engineers NZ</p> <ul style="list-style-type: none"> Masons are working with ACL and McIntosh Commercial Construction building the Methven Membrane plant. Building construction is progressing as programmed and is on track to allow the installation of the membrane tracks in May 2023. The membrane is programmed to be commissioned by winter 2023. The Architectural and Structural drawings for construction of the Mt Somers Membrane plant have been recently issued by the design consultants (BECA). 

Project Title / Description	Start Date	End Date	On Track (Yes/No)	Within Budget (Yes/No)	Mgr in Charge	Comments
<u>Rakaia Bore Drilling</u> Project covers the drilling phase for second bore for the Rakaia water supply.	10/07/23	28/07/23	Yes	Yes	HAM	Service Provider – McMillan Drilling <ul style="list-style-type: none"> • Tender was awarded to McMillan Drilling • Drilling of bore is progressing and is expected to be completed week ending 28 July. • Pipe works will be completed by a separate contractor
<u>Contract WAT0236 – Water Pipeline Renewals</u> Project covers renewal of watermain and associated fittings in Ashburton (Moore St, River Terrace, Allens Rd, Hanrahan St, Archibald St, Chalmers Ave,) Methven (McDonald St, McKerrow St), Rakaia (Pitt St, Dunford St) and Hinds (Delamaine St, Reed St)	01/07/22	30/06/23	Yes	Yes	HAM	Service Provider – Ashburton Contracting Limited <ul style="list-style-type: none"> • The contract was awarded with two separable proportions. <ul style="list-style-type: none"> - Separable Portion 1 has been completed. - Separable Portion 2 commenced in McKerrow Street, Methven which has been completed. • Work on Archibald Street will be delayed to coincide with the Waka Kotahi intersection upgrade project. • Pipe laying to connect the Methven Springfield water supply to the Methven Water supply scheme was included in the contract as separable proportion No. 4. Work is awaiting tie-in to the existing raw water supply.

Project Title / Description	Start Date	End Date	On Track (Yes/No)	Within Budget (Yes/No)	Mgr in Charge	Comments
<u>Contract WATE0289 - Ashburton District Council Watermain Renewals 2022/2023</u> Project covers renewal of watermain in in Ashburton (Elizabeth St, Grigg St, River Terrace and Cass Street, Chalmers Ave, Melcombe St, Grove St), Methven (Kilworth St, Main ST, Barks Road, Mackie St), Hinds (Cracroft St, Peter St, Isleworth Rd, and Hakatere (Hakatere Drive, Hakatere Drive Extension)	01/07/22	30/06/23	Yes	Yes	HAM	Service Provider – Ashburton Contracting Ltd <ul style="list-style-type: none"> The contract period is for two (2) financial years. The contract commenced in April 2023 and finish in June 2024. Work has started Melcombe and Lagmhor. Work is complete. Awaiting road surfacing. Work at Chalmers Ave, Mackie, and Kilworth Streets to commence the week of 24 July 2023 

Project Title / Description	Start Date	End Date	On Track (Yes/No)	Within Budget (Yes/No)	Mgr in Charge	Comments
<p><u>Contract WWAT089 - NW Ashburton Wastewater Servicing Contract</u></p> <p>Project covers the construction of 2 kms of new gravity wastewater pipelines in Farm Road; Carters Road; and Allens Road; and a new pump station and rising main in Allens Road.</p>	01/07/22	30/06/23	Yes	Yes	HAM	<p>Service Provider – TruLine Civil Ltd</p> <ul style="list-style-type: none"> • Pipe laying works in Allens, Carters and Farm Roads are complete. • The installation of the in-ground storage tank on Allens Road is complete. • Installation of the pump station is completed. Hydro testing of the GRP tanks is completed. Commissioning is scheduled for late July 2023. 

Project Title / Description	Start Date	End Date	On Track (Yes/No)	Within Budget (Yes/No)	Mgr in Charge	Comments
<u>Ashburton Wastewater Renewals 2022-2023</u> Project covers the renewal of wastewater pipelines in Elizabeth Street; Wills Street; Cameron Street; Princes Street; Nixon Street; Kermode Street; and William Street in Ashburton.	01/07/22	30/06/23	Yes	Yes	HAM	Service Provider – Utilities Infrastructure NZ Ltd <ul style="list-style-type: none"> • Pre-construction testing to commence 15 August 2023, weather permitting. • Construction to commence 4 September 2023 and completed by 2 February 2024 • A contract award report will be presented to the 28 June Council meeting. 

Project Title / Description	Start Date	End Date	On Track (Yes/No)	Within Budget (Yes/No)	Mgr in Charge	Comments
<u>Mount Somers Membrane Plant</u> Project covers the construction and commissioning of a new membrane treatment plant for Mount Somers.	17/0723	31/03/24	Yes	Yes	HAM	Service Provider – Masons Engineers NZ <ul style="list-style-type: none"> Contract was awarded on 26 June 2023 Site works will commence 19 July 2022 starting with setting out the temporary accessway and establishment of silt fencing as required ECan consent requirement.  <p>3D VIEW - NORTH EAST</p>

Project Title / Description	Start Date	End Date	On Track (Yes/No)	Within Budget (Yes/No)	Mgr in Charge	Comments
<u>Ashburton Wastewater Relining Contract 2022-2023</u> This project is part of Council's annual capital works which covers the sections of the sewer main located in Grey St, Eton St, Rapley St, Wakanui St, Chapman St and Wellington St. A total of 1563 meters of sewer line was relined.	12/22	05/23	Yes	Yes	HAM	Service Provider – PipeTech Trenchless Technology <ul style="list-style-type: none"> • 3-year contract awarded in 2021 on a 1+1+1 basis • This year's contract work was completed in June. • A new tender will be prepared and released before the end of this year.
<u>Methven Springfield Water Meter Installation</u> This project covered the installation of water meters on all connections on the water supply. This was necessary to give effect to the new Revenue & Financing Policy changes.	15/05/23	30/06/23	Yes	Yes	HAM	Service Provider – Ashburton Contracting Limited <ul style="list-style-type: none"> • A total of 74 water meters have been installed. • Remaining 6 properties require further investigation to determine whether they will be disconnected or upgraded.

Project Title / Description	Start Date	End Date	On Track (Yes/No)	Within Budget (Yes/No)	Mgr in Charge	Comments
<u>3 Water Reform Activities</u> This project covers the various activities required to support the transition to new entities.	BAU	BAU	Yes	Yes	ARG	Service Provider – ADC Staff Resources <ul style="list-style-type: none"> Data and digital workstream <ul style="list-style-type: none"> Staff have been preparing asset data and uploading info to DIA portal. Part of this work includes implementing new asset naming hierarchies prior to upload. Consultation with Council Owned Mixed Use water supplies <ul style="list-style-type: none"> Council has two water supplies that meet the definition – Methven Springfield and Montalto, however Methven Springfield will no longer comply once joined to Methven. Staff were meeting with DIA reps to discuss upcoming consultation by DIA with supply users. It is understood the consultation is to explain an potential alternate future for these schemes i.e. they might be excluded from assets that would transfer.
<u>UV and Filtration Upgrades</u> Project covers the design phase for treatment upgrades to Ashburton (4); Rakaia; Fairton, Hinds, Mayfield, Chertsey and Dromore water supplies.	26/10/22	30/06/24	No	Yes (at risk)	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> Concept designs received for officer review 2 June 2022. Currently considering procurement approaches for physical work. Final approach influences detailed design phase. Project is proving to be very complex with some sites requiring a complete rescoping exercise to ensure all issues can be addressed.
<u>Laboratory Annual Assessment</u> Project covers the annual assessment by IANZ to ensure the lab continues to be recognised by TA.	BAU	26/05/23	Yes	Yes	ARG	Service Provider – International Accreditation New Zealand <ul style="list-style-type: none"> Assessment completed as programmed. No corrective actions arising, and recognition has been maintained for further year.

Project Title / Description	Start Date	End Date	On Track (Yes/No)	Within Budget (Yes/No)	Mgr in Charge	Comments
<u>Definition of Source Risk Management Areas</u> Project covers investigations to determine extent of source risk management areas for each community drinking water source.	BAU	BAU	Yes	Yes	ARG	Service Provider - Aqualinc Research Ltd <ul style="list-style-type: none"> Report for the Mt Somers water supply SRMA has been completed. Work is continuing at present on the Chertsey water supply.
<u>Water Safety Plans</u> Project covers the development of water safety plans for all ADC water supplies.	26/10/22	30/06/24	Yes	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> A number of scheme plans are with officers for review and the works continues at pace. Plans for the three largest supplies were scheduled for completion by the end of the calendar year. Methven will be subject to the completion of new facility. Beca are awaiting some inputs from ADC on telemetry set-points.
<u>Rakaia Second Bore</u> Project covers the investigations and design phase for the construction of a new bore for the Rakaia water supply.	26/10/22	30/06/23	Yes	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> Initial investigations, planning and document preparations completed to support drilling phase (now with P&O). Borehead and connecting pipeline design now complete and provided for tendering (now with P&O)
<u>Montalto Water Supply Investigation</u> Project covers the investigations into upgrade options to address protozoal compliance.	26/10/22	30/06/23	Yes	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> Initial investigations have been completed. Draft I&O submitted for officer review 28/03/23. Now finalized and issued 05/05/23. Approved additional investigative works on intake improvements. Output from work will be provided as addendum to I&O report noted above.
<u>Peri-urban Water Network Detailed Design</u>	TBC	30/06/24	No	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> Project brief expected to be confirmed in the week commencing 24 July. High level modelling likely to commence mid-August.

Project Title / Description	Start Date	End Date	On Track (Yes/No)	Within Budget (Yes/No)	Mgr in Charge	Comments
Project covers the investigations, survey and detailed design of watermain extensions necessary to service the peri-urban areas of Ashburton.						
<u>Water Network Modelling</u> Project covers the updating of our Ashburton water network hydraulic model to determine impacts of new development on the network (Trevors Rd).	BAU	30/06/23	Yes	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> Reviewed and updated existing model (c2012). Peak Day Future Growth model provided on 14/05/23. Initial model build and scenario run complete and output received. This work is complete.
<u>Grit Chamber Pipeline Renewal</u> Project covers design phase of a renewal of the wastewater pipeline from the Trevor Rd grit chamber to the new river crossing pipeline.	26/10/22	29/09/23	No	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> Detailed design is progressing with draft documents expected on or about 31 July. Site investigations were delayed due to access challenges. Preliminary Site Investigation (PSI) issued 7 July.
<u>Ocean Farm Irrigation Investigation</u> Project covers the detailed investigations into potential upgrades of the current, or replacement irrigation systems for Ocean Farm.	08/03/23	31/12/23	No	Yes	ARG	Service Provider – Beca Consultants Ltd (+Waterforce Ltd) <ul style="list-style-type: none"> Beca reliant on O&M contractor to complete field testing of the existing irrigation system. Note- O&M contractor struggling to resource this work. A hydraulic model (prepared previously by WSP) has been received by Beca on 09/03/23. This will be updated to reflect changes on site and results of field testing and recent telemetry data.
<u>Ocean Farm Wetland Improvement Works</u> Project covers the detailed design of inter-cell connecting structures for flow control.	08/12/22	30/06/23	No	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> Site investigations have been completed and draft design prepared and submitted for consideration. O&M contractor has expressed concerns about constructability of the structures due to site constraints. Prompted consideration of other construction materials. Project on hold pending reconsideration of options.

Project Title / Description	Start Date	End Date	On Track (Yes/No)	Within Budget (Yes/No)	Mgr in Charge	Comments
<u>Wilkins Rd & Ocean Farm Groundwater Assessment</u> Project covers an assessment of groundwater depth and flow directions in and around the WWTPs at Wilkins Rd & Ocean Farm and the subsequent oversight of the redrilling of piezo monitoring bores.	04/11/22	30/06/23	No	No	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> Groundwater assessment has been completed and finally agreed 17/05/23. Currently seeking prices from McMillans for construction of new piezo bores. Beca will oversee the installation works to ensure construction is in accordance with agreed assessment. Note-: This is unbudgeted work but as compliance related is being progressed using available carry over funding.
<u>Wastewater Relining Survey and As-builts</u> Project covers the preconstruction survey and post construction preparation of as-built information for the annual relining programme.	26/10/22	30/06/23	Yes	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> All work now complete.
<u>Odour Management Plan</u> Project covers the development of an odour management plan for the Wilkins Rd and Ocean Farm sites.	10/01/23	30/04/23	Yes	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> This work arose in response to a compliance monitoring report (CMR) from ECan for the Wilkins Rd site. The CMR <u>confirmed compliance</u> with the site's discharge to air consent but noted some associated issues which were considered appropriate to address. Beca carried out site visit in February. Draft plan prepared and submitted on 23/03/23. Odour Management Plan finalized and circulated in April. This work is now complete.

Project Title / Description	Start Date	End Date	On Track (Yes/No)	Within Budget (Yes/No)	Mgr in Charge	Comments
<u>AMP Tradewaste Investigation</u> Project covers the investigations into the feasibility of a future tradewaste discharge from Ashburton Meat Processors on Bridge Street.	01/03/23	21/08/23	Yes	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> Onsite sampling is complete and lab test results have been received and being reviewed. Process modelling is now underway. Capacity assessment is expected to be available on or about 21 August. Note-: This work is being funded by AMP.
<u>Sludge Surveys</u> Project covers the development of a methodology for annual (repeatable) sludge surveys of Council WWTP oxidation ponds and completion of survey for the 2023 year.	TBC	TBC	No	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> The scope of work has been agreed and now includes carrying out sludge survey on all ponds at Wilkins Rd (excluding aeration pond) and both oxidation ponds Methven. Work was scheduled for the week commencing 21 July.
<u>NE Ashburton Wastewater Servicing Investigation</u> Project covers investigations into options to provide a wastewater service to the NE Ashburton area. This is conceptual only.	TBC	TBC	No	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> This project is being undertaken in conjunction with the Peri-urban water network detailed design. Project brief expected to be confirmed in the week commencing 17 July.
<u>Rakaia WWTP Sludge Investigations</u> Project covers the investigation and preparation of advice for minor operational measures to improve compliance at the Rakaia WWTP.	07/02/23	30/06/23	Yes	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> Initial investigations have been completed. Draft report submitted for officer review on 24/04/23. Final report issued 17/05/23. This work is now complete.

Project Title / Description	Start Date	End Date	On Track (Yes/No)	Within Budget (Yes/No)	Mgr in Charge	Comments
<u>Mount Somers Stormwater Investigation</u> Project covers investigations into a potential cut-off drain to protect the Mt Somers Township	24/04/23	14/07/23	Yes	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> • Site visit completed 27/06/23. • Beca liaising with DHI regarding access to district-wide flood modelling results. • Catchment analysis is well advanced.
<u>Stockwater Intake Fishscreens</u> Project covers the detailed design of suitable fishscreening infrastructure at the Methven Auxiliary, and Brothers intakes.	28/03/23	31/12/23	Yes	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> • Agreed scope has to be amended in light of new fish screening guidelines released May 2023 (significantly more onerous). • ALIL have confirmed no further interest in Methven Auxilliary intake, so Council will have to decide what next for site. • Beca redirecting design efforts to Brother site, which MHV & ALIL have confirmed interest.
<u>Scarness Weir Abatement Notice Resolution</u> Project covers work required to retrospectively consent the structure and carry out modifications as necessary.	28/03/23	31/12/23	Yes	No	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> • Beca have been engaged to prepare an application to retrospectively consent the structure. • An initial site meeting has been held with key ECan and Beca staff on 23/02/23. • A survey of a 1 km reach of Mt Harding Creek (500m upstream & 500m downstream) was undertaken in the week commencing 17/04/23. • Beca have identified a potential alternate strategy to formalize structure. This is currently being explored with ECan. Note-: This is unbudgeted expenditure and will appear as an over-expenditure in the stockwater investigations line item (248-30534).

Project Title / Description	Start Date	End Date	On Track (Yes/No)	Within Budget (Yes/No)	Mgr in Charge	Comments
<u>MHV/ALIL Stockwater Delivery Investigations</u> Project covers the investigations being undertaken by MHV Ltd (and Ashburton Lyndhurst Irrigation Ltd) into taking over stockwater delivery.	01/08/22	01/09/24	Yes	Yes	ARG/CD	Service Provider – MHV Water and Ashburton Lyndhurst Irrigation <ul style="list-style-type: none"> Initial consultation survey for all affected properties undertaken in August/Sept 2022. Officers assisted MHV & ALIL during an extended period of discovery / due diligence A proposal for the provision of this service received from MHV & ALIL is being evaluated by officers. This was the subject of discussion at a meeting held on 29 June. The companies received initial feedback and were intending to come back to Council with clarifications.
<u>Pudding Hill Intake Closure</u> Project covers the investigation of the potential closure of the Pudding Hill stockwater intake.	Nov. 2022	TBC	Yes	Yes	ARG/CD	Service Provider – John Wright, Melius Ltd <ul style="list-style-type: none"> Desktop investigation carried out by Melius in February 2023. A letter and survey sent 28 April 2023 to 174 properties supplied stockwater from this intake. 130 survey responses were returned. Further investigation is being undertaken by Melius individually with those who have indicated they will require an alternative supply. Those who did not respond have been identified and will be contacted individually.

2.5 Stockwater Operations

2.5.1 General

- Mains race cleaning maintenance is ongoing across the district.
- Relining and renewal of two failing culverts on the Winchmore main along the Methven Highway have been undertaken.
- The need for maintenance/replacement of old concrete structures such as turnouts and culverts are increasing. This is an age-related issue occurring on mains across the district, some of which will not be closed in the foreseeable future or may never be closed.
- MHV scheme operators commenced operating the Hinds Montalto stockwater area on Monday 3 July for an initial three-month period. They have spent time with the water rangers, but it will take some time for them to gain a good understanding of the network in that area.

2.5.2 HHWET and Managed Aquifer recharge (MAR)

- A trial of conveying MAR water via ADC stockwater races commenced on Monday 10 June. The water is being pumped from the RDR at an initial rate of 40ls to see how the races can handle the extra flow. The races are being monitored daily and the volume will be increased incrementally. The stockwater races are running lower at present for the winter, so there are no capacity issues at this time. This may change later in the season when the flows are increased to get more stockwater to the lower parts of the network.

2.5.3 Applications

- A summary of the current applications is listed below:

Stockwater closures/alterations/culvert installation applications as at 17 July 2023

PHASES									
Application ID	Location	Length*	No of properties	1	2	3	4	5	Comments
SKW/006/22	Ealing Road	0	1						Physical work to be completed
SKW/008/22	Brothers Road	12,164	17						To be readdressed 2024
SKW/009/22	Forest Drive	0	1						Physical work to be completed
SKW/013/22	Back Track	4,431	10						Awaiting Pudding Hill closure project
SKW/018/22	Rangitata Terrace Road	4,519	5						Draft Report
SKW/019/22	83 Massey Road	0	2						Physical work to be completed
SKW/029/22	226 Frasers Road	609	5						Draft Report
SKW/034/22	792 Lismore Mayfield Road	9,026	10						Draft Report
SKW/003/23	393 Stranges Road	0	1						Physical work to be completed
SKW/006/23	874 Barford Road	0	2						Physical work to be completed
SKW/007/23	1049 Stranges Road	4,516	8						Checking all info received
SKW/008/23	1170 Ashburton River Road	9,623	7						Checking all info received
SKW/009/23	384 Methven Chertsey Road	1,305	2						Physical work to be completed
SKW/010/23	71 Wilkinsons Road	3,635	12						Checking all info received
SKW/011/23	123 Singletree Road	2,457	4						Physical work to be completed
SKW/012/23	490 Old Main South Road	8,949	6						Checking all info received
SKW/013/23	89 Somerton Road	414	2						Checking all info received
SKW/014/23	941 Hinds Highway	1,178	1						Physical work to be completed
SKW/015/23	563 Chertsey Kyle Road	5,119	5						Checking all info received
SKW/016/23	721 Chertsey Road	6,610	5						Checking all info received
SKW/017/23	Ashburton Gorge Road		1						Physical work to be completed
	Phase complete		Phases:	Application received	Information gathering	Review significance and scope	Reporting and decision making	Sign off work completed and rates/GIS update	
	On track								
	Overdue								

*Note: a 0 in the length column relates to a culvert or pump service installation application - no race is being closed.

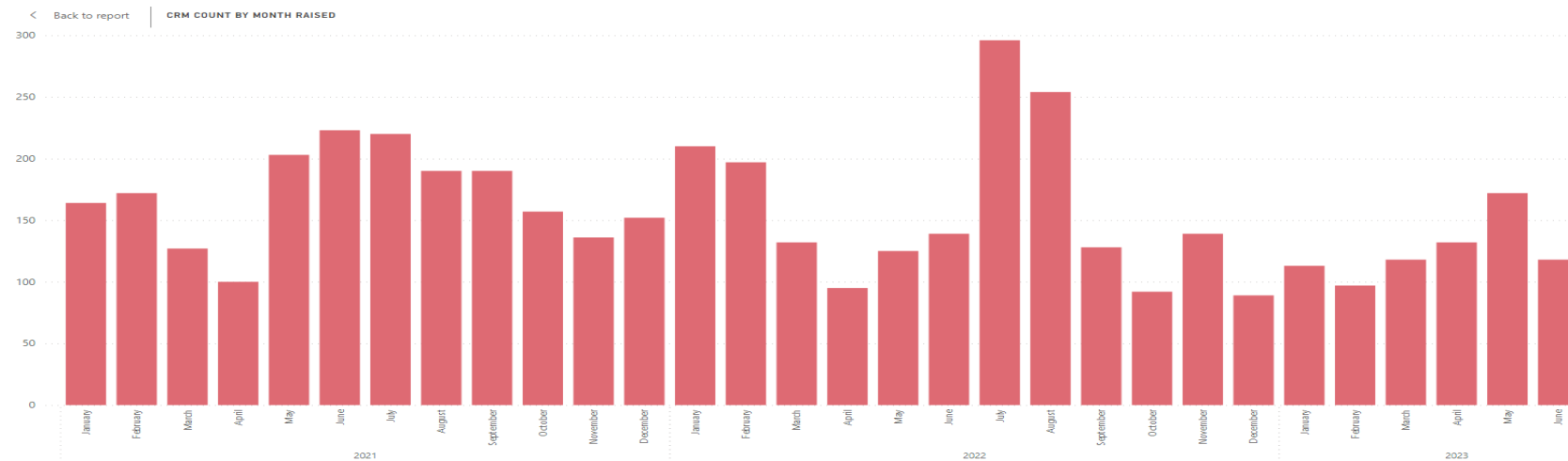
2.6 Roads and Footpaths

2.6.1 2022/23 financial year expenditure

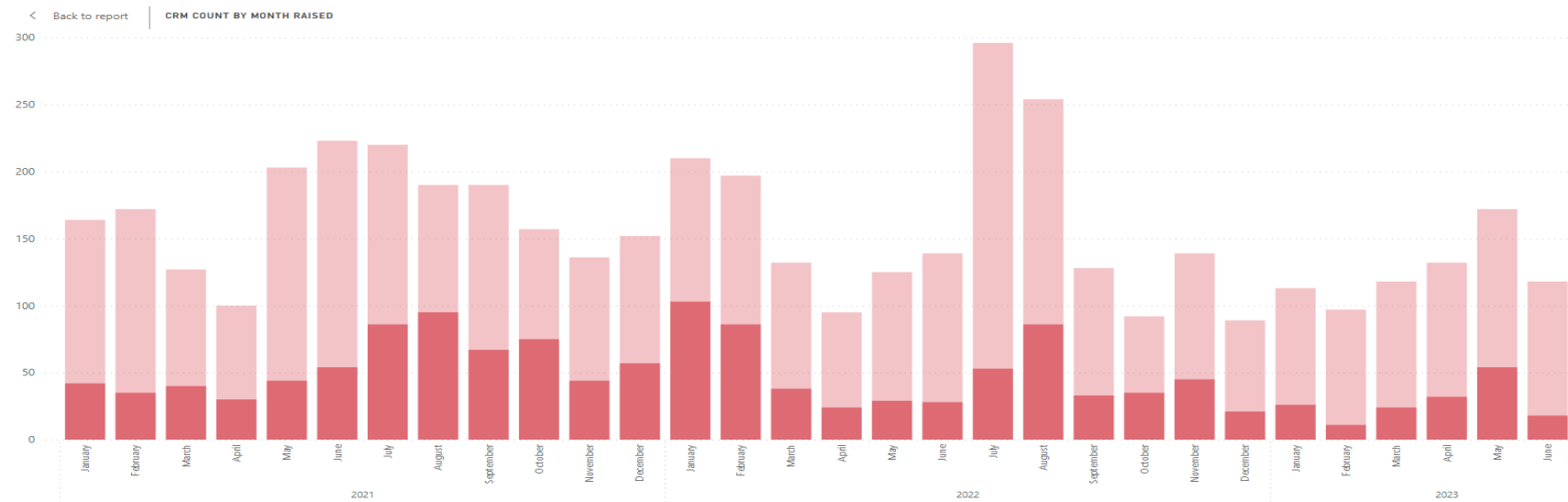
- 100% of the maintenance and renewals budget has been spent and claimed from Waka Kotahi.
- 100% of the footpath renewal budget has been spent and claimed from Waka Kotahi.

2.6.2 Roding CRM data

January 2021 to June 2023 All CRMs



January 2021 to June 2023 Pavement CRMs



2.6.3 Main areas of work

- 6,770 km of unsealed roads graded.
- 36,545 m³ of maintenance metal placed along with 29,302 m³ associated with repairs following the July 2022 heavy rain event.
- Roads with maintenance metalling programmed until the end of August with an estimated volume of 21,803 m³ are:
 - Boltons Road
 - Denshires Road South
 - Frasers Road
 - Mill Road
 - Rushford Road
 - Sanctuary Road
 - Stonylea Road
 - Timaru Track Road

- Wilkins Road
- McConnells Road South
- Scales Road
- Simpsons Road

2.6.4 Sealed Road Rehabilitation

- The 2023/24 sealed road rehabilitation sites with a total length of 8.931 km are proposed to be on:
 - Thompsons Track
 - Ealing Montalto Road
 - Seafield Road
 - Lismore Mayfield Road
 - Tinwald Westerfield Mayfield Road
 - Tramway Road
 - Maronan Road
 - Chalmers Ave roundabout at Beach Rd
 - Chalmers Ave roundabout at Walnut Ave/Bridge St/Albert St

The sites are shown in the forward works programme on the Council website.

2.6.5 Local road improvements and new footpaths

- New kerb and channel and footpath construction continues into 2023/24 at various sites.
- Footpath renewals continues into 2023/24 at various sites.
- The undergrounding of the power on Racecourse Rd is anticipated to start at the end of June and take approximately four weeks to install the cables. Then the cable jointing and associated multiple power outages to get everything connected with the existing services changed to underground supply. It is anticipated this will take until approximately the end of October to complete through to pole removal.

2.6.6 Speed Limits

- The 30 km/hr kura school speed limit signs have been installed at the majority of the permanent speed limits with the speed limits coming into force on 17 July 2023.
- There has been some feedback about the location of signs outside properties which are being dealt with. The signs are installed at the certified location for the speed limit but can be relocated a few metres either side of that if necessary.

2.6.7 Subdivision Developments

- A condition on recent resource consents in urban areas has the developer paying for the full cost of the frontage upgrade i.e. kerb and channel, seal widening, footpaths.
- Some developers have questioned why they must pay the full cost. It is proposed to have a policy presented to Council to clarify Council's position.

2.7 Contracts - Tenders

Contract/Tender	Date tendered
ROAD0298 Road Resurfacing Ashburton District	10 July

3. Compliance & Development

3.1 Building Services

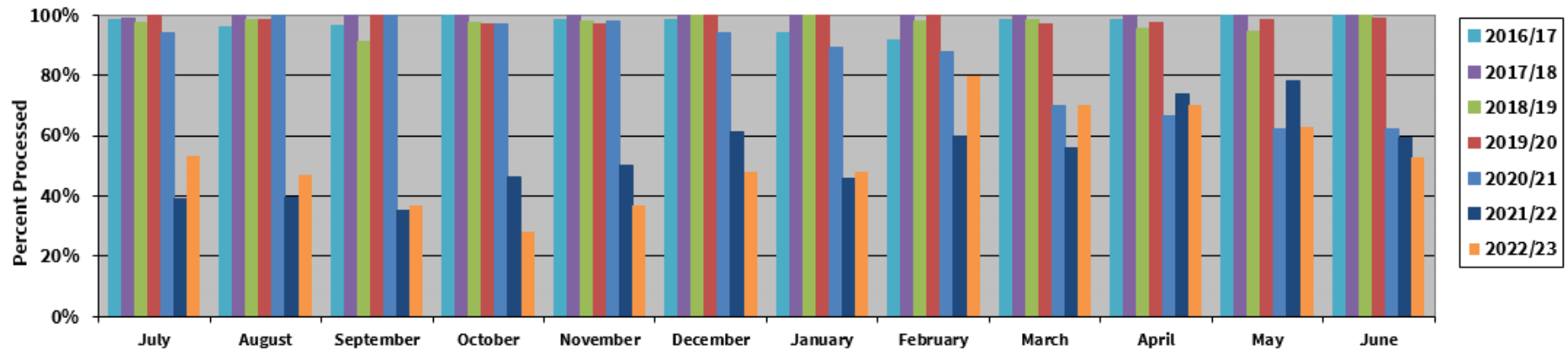
3.1.1 Building consents / amendments

Month	Building Consents				% Processed within 20 Days	Average Processing Days	Inspections Carried Out (max wait time in brackets)	CCC Issued within 20 Days
	Received	Received YTD	Issued	Issued YTD				
July	66 (76)	66 (76)	43 (64)	43 (64)	53.5%	21.7	321 (7)	98.9%
August	69 (47)	135 (123)	51 (38)	94 (102)	47.1%	21.0	358 (10)	97.9%
September	60 (75)	195 (198)	64 (86)	158 (188)	39.1%	23.0	366 (10)	97.3%
October	55 (60)	250 (258)	64 (69)	222 (257)	32.8%	22.8	368 (10)	100%
November	56 (71)	306 (329)	52 (55)	275 (312)	44.2%	24.9	361 (10)	98.3%
December	32 (38)	338 (367)	57 (53)	332 (365)	49.1%	23.1	333 (10)	100%
January	56 (61)	394 (428)	48 (46)	380 (411)	58.3%	20.8	219 (5)	100%
February	50 (51)	443 (479)	47 (59)	427 (470)	80.9%	14.3	320 (5)	100%
March	80 (110)	523 (589)	47 (96)	478 (566)	70.8%	18.9	438 (5)	100%
April	89 (57)	612 (646)	66 (58)	544 (624)	72.7%	16.5	333 (10)	100%
May	56 (75)	668 (721)	70 (53)	614 (677)	71.4%	16.6	427 (10)	98.8%
June	46 (77)	714 (798)	72 (88)	686 (765)	54.2%	20.8	388 (12)	100%
Note: figures in brackets are for the corresponding month during the previous year.								

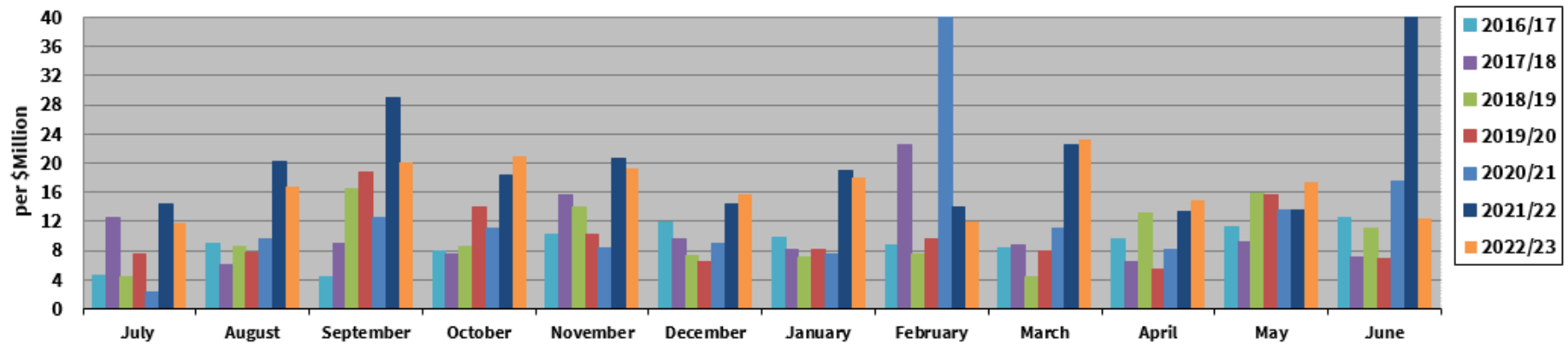
Month	BC Value of Work			
	Received	Received YTD	Issued	Issued YTD
July	\$19,070,838 (\$19,080,527)	\$19,070,838 (\$19,080,527)	\$11,771,787 (\$14,325,251)	\$11,771,787 (\$14,325,251)
August	\$16,279,502 (\$11,440,552)	\$35,350,340 (\$30,521,079)	\$10,711,920 (\$20,293,764)	\$22,483,707 (\$34,619,015)
September	\$21,935,138 (\$25,917,675)	\$57,285,478 (\$56,438,754)	\$20,074,812 (\$28,958,306)	\$42,558,519 (\$63,577,321)
October	\$16,760,643 (\$21,667,808)	\$74,458,481 (\$78,106,562)	\$20,484,017 (\$18,248,787)	\$63,042,536 (\$81,826,108)
November	\$23,121,793 (\$21,756,185)	\$97,580,274 (\$99,862,747)	\$19,347,252 (\$17,868,388)	\$82,822,917 (\$99,694,496)
December	\$13,811,240 (\$11,423,360)	\$111,391,514 (\$111,286,106)	\$15,729,540 (\$14,455,849)	\$98,552,457 (\$114,150,345)
January	\$15,209,792 (\$16,688,544)	\$126,601,306 (\$127,974,651)	\$18,111,744 (\$12,879,953)	\$116,664,201 (\$127,030,298)
February	\$14,353,875 (\$11,328,367)	\$145,435,181 (\$139,303,018)	\$12,253,667 (\$13,900,058)	\$128,917,868 (\$140,930,355)
March	\$17,093,386 (\$55,206,875)	\$163,205,362 (\$194,509,893)	\$23,143,790 (\$22,416,574)	\$152,927,658 (\$163,346,929)
April	\$27,051,031 (\$15,041,804)	\$190,256,393 (\$209,551,698)	\$14,871,519 (\$13,295,489)	\$167,799,177 (\$176,642,418)
May	\$4,904,661 (\$13,867,109)	\$195,161,054 (\$223,418,807)	\$17,353,453 (\$13,478,121)	\$188,152,630 (\$190,120,539)
June	\$12,387,195 (\$26,913,674)	\$207,548,249 (\$250,332,481)	\$18,242,825 (\$47,456,951)	\$203,395,455 (\$237,577,490)
Note: figures in brackets are for the corresponding month during the previous year.				

Month	Building Amendment				% Processed within 20 Days
	Received	Received YTD	Issued	Issued YTD	
July	36 (25)	36 (25)	35 (26)	35 (26)	100%
August	32 (11)	68 (36)	24 (12)	59 (38)	100%
September	26 (14)	94 (50)	35 (13)	94 (51)	100%
October	29 (26)	123 (76)	28 (24)	122 (75)	100%
November	31 (20)	154 (96)	20 (16)	142 (91)	100%
December	22 (16)	176 (112)	24 (20)	166 (111)	95.8%
January	16 (6)	194 (118)	13 (2)	179 (113)	100%
February	33 (16)	227 (134)	40 (15)	219 (128)	97.4%
March	35 (19)	265 (153)	35 (13)	256 (141)	100%
April	19 (26)	303 (186)	24 (16)	295 (164)	100%
May	24 (32)	327 (218)	22 (38)	317 (202)	100%
June	20 (29)	347 (247)	18 (25)	335 (227)	94.4%
Note: figures in brackets are for the corresponding month during the previous year.					

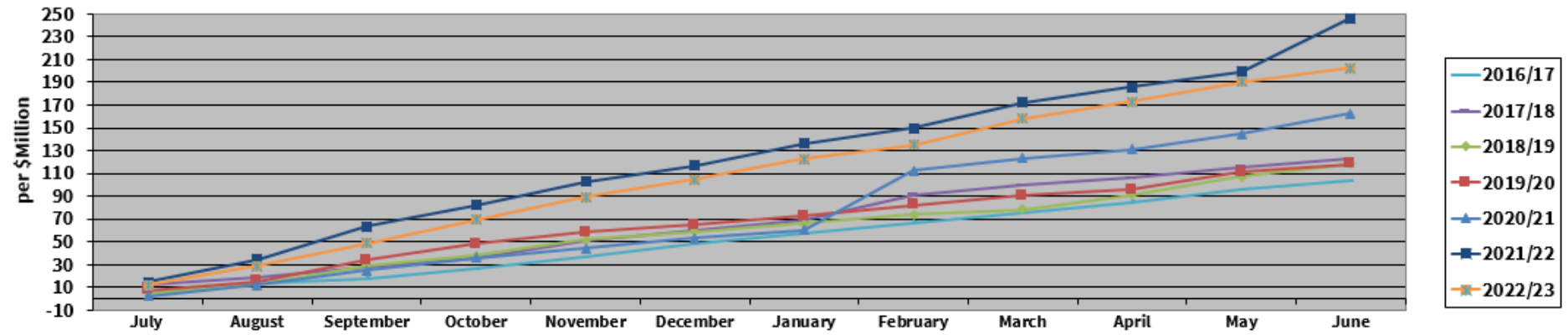
Building Consents Processed Within 20 Day Statutory Time Frame



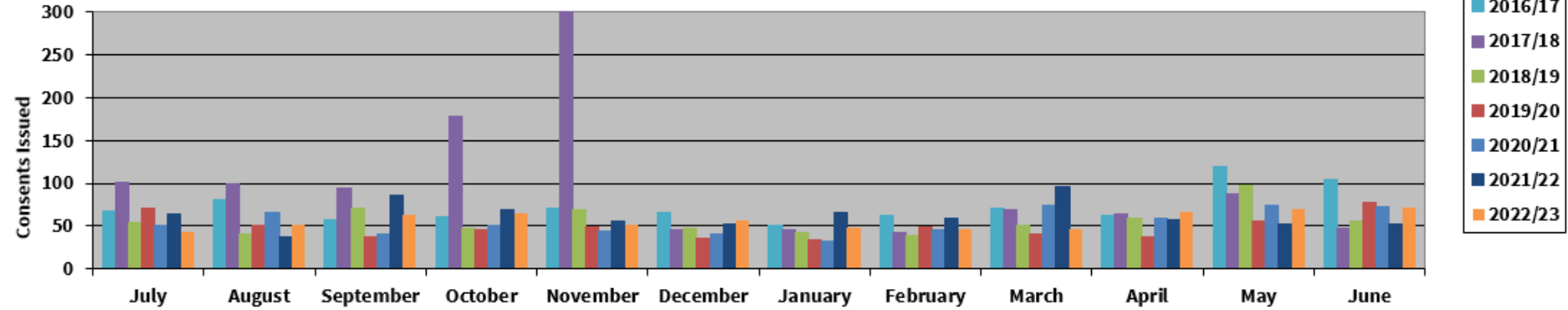
Building Consent Values By Month

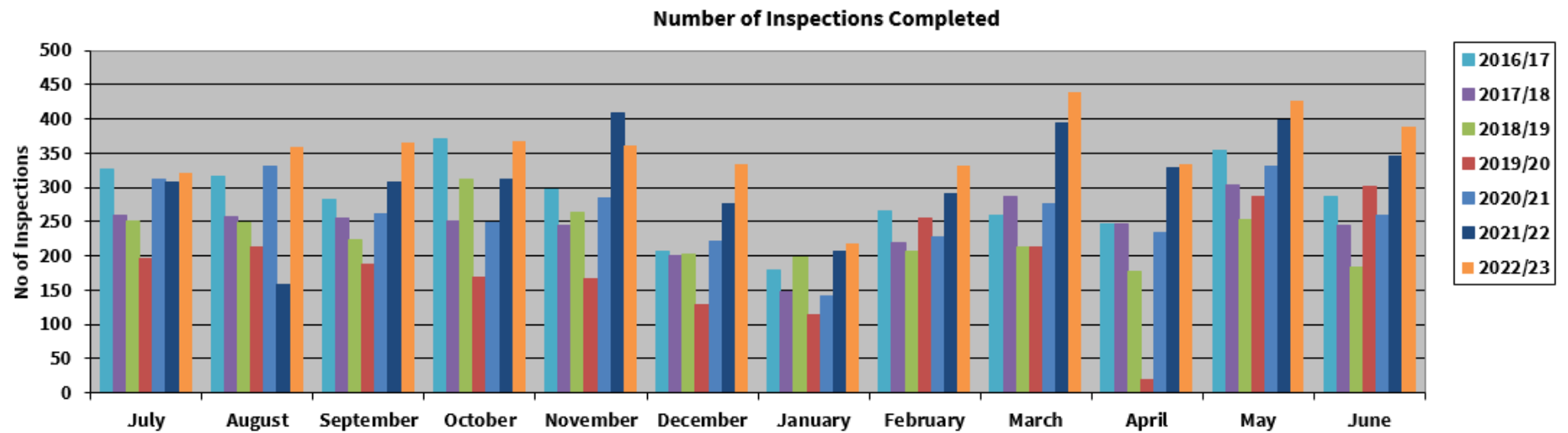
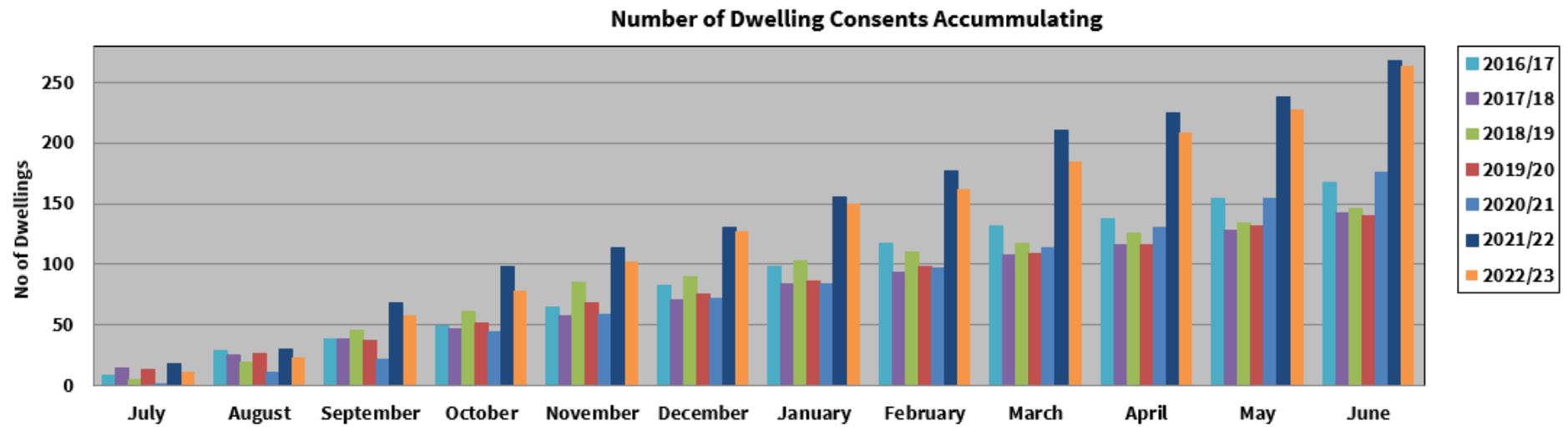


Building Consent Values Accumulating



Number of Consents Issued By Month





3.1.2 Another busy year for residential buildings, we issued 264 new dwelling consents (just behind the 267 from the previous year). The average over the last 11 years has been 200. Overall, the construction value of work cleared \$203m (down from the \$237m last year) but well above the average of \$150m since the Canterbury earthquakes. Our timeframes are improving overall but we have a long way to go. It appears to be the surges of applications that affect processing times as well as the complexity of our houses – they are becoming bigger and have a variety of claddings where nationwide the trend is the opposite. At the other end of the consenting process, the issuing of code compliance certificates remained at almost 100%, being 99.2% (729 certificates) compared to last year's 98.7% (621 certificates). This result meant that we were able to complete the building process efficiently so that final bank draw downs, insurances etc weren't held up from an owner or builder perspective.

3.2 Civil Defence Emergency Management

3.2.1 June 2023

- Civil Defence programme for June commenced with a workshop conducted with our Welfare Agency partners to complete the draft District Welfare Plan. There was an excellent turnout and robust discussion conducted regarding what were the expectations of each agency and the vulnerabilities of each during any emergency event. The District Welfare Plan will be published by the end of July and will be reviewed bi-annually with this group.
- A drone handlers' course was conducted by Drone Safe to qualify selected ADC and Emergency Services staff to Civil Aviation Level One standard. ADC extended an invitation to emergency services partners and two agencies took us up on our offer. This will provide for more resilience within the district as the use of drones in emergency management has grown exponentially in the last 12 months.
- The EMO attended the Aoraki Environmental Corporation Hui sponsored by the Democracy and Engagement Group, and provided a briefing on current and future operations within CDEM. This also allows CDEM to continue to grow relationships with our partners. Other meetings attended included the Rural Working Group, who are looking to streamline how CDEM can work more efficiently with our partners in the rural space across the 4R's (Reduction, Readiness, Response and Recovery).
- Meetings were also held with the Rural Support Trust Chair, FENZ Brigade Chiefs for the Hinds, Mayfield and Rakaia Brigades, an Ethnic Communities planning meeting with Neighbourhood Support and Safer Mid Canterbury, and a meeting with Methven LandSAR to finalise the Memorandum of Understanding with this group.
- CDEM Group meetings attended included the Canterbury Public Education forum, EOC Function training planning meeting, and the Lifelines Utilities Group quarterly forum.

- The EMO also visited Te Pātaka o kā Tuhituhi and Te Waharoa a Hine Paaka with staff from Canterbury Communications, Naylor Love and Logic Group to confirm the requirements and lift plan for the installation of the antenna mast adjacent to the Emergency Operations Centre and the cabling into the radio room.
- Training was conducted with our volunteers attending their monthly training night and the monthly stand-up and desktop exercise for the duty watch was also conducted. The EMO also provided CDEM and AF-8 presentations to the Church of the Latter Day Saints, Hakatere Huts Community, and the Ashburton Senior Citizens group.
- The EMO and Art Gallery & Museum Manager completed the online element of the Response and Recovery Leadership Development Programme provided by Response & Recovery Aotearoa New Zealand (RRANZ), and both were also appointed as Alternate Controller (AAGM Manager) and Alternate Recovery Managers (both) by Council. These appointments will now be forwarded to the Coordinating Executive Group (CEG) and the Joint Committee for ratification.

3.3 Alcohol Licensing / Bylaw Monitoring & Enforcement

Month	On/OFF/Club new applications	On/Off/Club renewal application	Special Licence applications	Managers Certificates (new and renewal)	Temporary Authority
June	5	1	6	17	0
July	0	4	4	19	0
August	2	0	8	13	0
September	0	2	9	14	0
October	0	4	6	14	0
November	0	2	8	27	1
December	0	9	5	11	1
January	0	2	1	7	0
February	0	1	6	19	2
March	1	1	10	11	1
April	0	2	4	18	0
May	4	4	8	27	2
June	1	4	7	23	0

3.4 Animal Control

The following is a breakdown of animal control activities for the reporting period:

Month	Dogs currently registered	Known un-registered dogs	% of dogs registered	Infringements	Dogs Seized	Dogs Euthanized	Dogs rehomed	Barking dog letters sent	Reports of wandering stock
June	6953	75	98.9%	4	12	0	0	3	4
July	5097	1990	71.9%	0	4	0	0	11	7
August	6110	963	86.3%	4	10	2	2	5	3
September	6271	787	88.8%	9	5	0	2	8	5
October	6374	666	90.6%	21	13	2	0	4	3
November	6459	601	91.4%	25	10	0	2	4	2
December	6484	580	91.5%	5	16	0	1	4	8
January	6559	521	92.6%	3	5	2	1	7	6
February	6743	274	96.0%	20	9	0	2	0	2
March	6847	132	98.0%	49	8	1	0	1	3
April	6857	127	98.0%	5	7	1	1	1	5
May	6892	112	98.4%	1	9	0	0	3	3
June	1204	5736	17.3%	3	5	0	2	8	3

- 1 NTR for unregistered/undeclared in June. Over the past 12 months, a total of 93 previously unknown dogs have been found and registered.

3.5 Environmental Health

The following is a breakdown of Environmental Health activities for the reporting period:

Month	Food Premise Verifications	Food Control Plans Audited	Mobile shops/food stall inspections	Mentoring Sessions	Hairdresser inspections
June	8	8	0	0	2
July	2	2	0	0	37
August	11	11	2	0	8
September	8	8	0	0	0
October	9	9	0	0	1
November	27	27	0	0	0
December	17	17	0	0	0
January	13	13	0	0	1
February	11	11	*74	0	5
March	9	9	0	0	1
April	5	5	0	0	0
May	10	10	0	0	18
June	8	8	0	0	0

* includes Ashburton Market Day monitoring of mobile shops and food stalls

3.6 Planning

Resource Consents	June 2022	June 2023
No. of resource consent applications decided ₁	25	15
No. of resource consents decided within statutory timeframe	23	14
Resource consent KPI Compliance (accumulating)	97.52%	98.46%
Notified/ Limited notified applications decided	2	0
Other:		
No. of 223 Certificates processed	5	4
No. of 224 Certificates processed	8	7
No. of building consents reviewed against District Plan ₂	22	9

Land information memoranda	June 2022	June 2023
LIMs Produced	59	53
LIMs Produced within 10 working days	59	53
LIMS (accumulating)	927	715

Note: The above tables show statistics for Planning Team activity over the reporting period.

3.6.1 National Policy Statement – Indigenous Biodiversity.

On Friday 7 July a long awaited piece of regulation relating to environmental protection was released. The National Policy Statement on Biodiversity will come into force on 8 August and contains a number of goals and actions that Regional and District Councils will need to give effect to over coming years. There will be more detailed discussion and explanation of the implications of this to Councillors in due course, however the broad intention is to move from a position of protecting existing biodiversity towards a direction to actively improve and enhance the natural environment. An explanation of the need for the NPS can be found on the Ministry for the Environment Website [here](#).

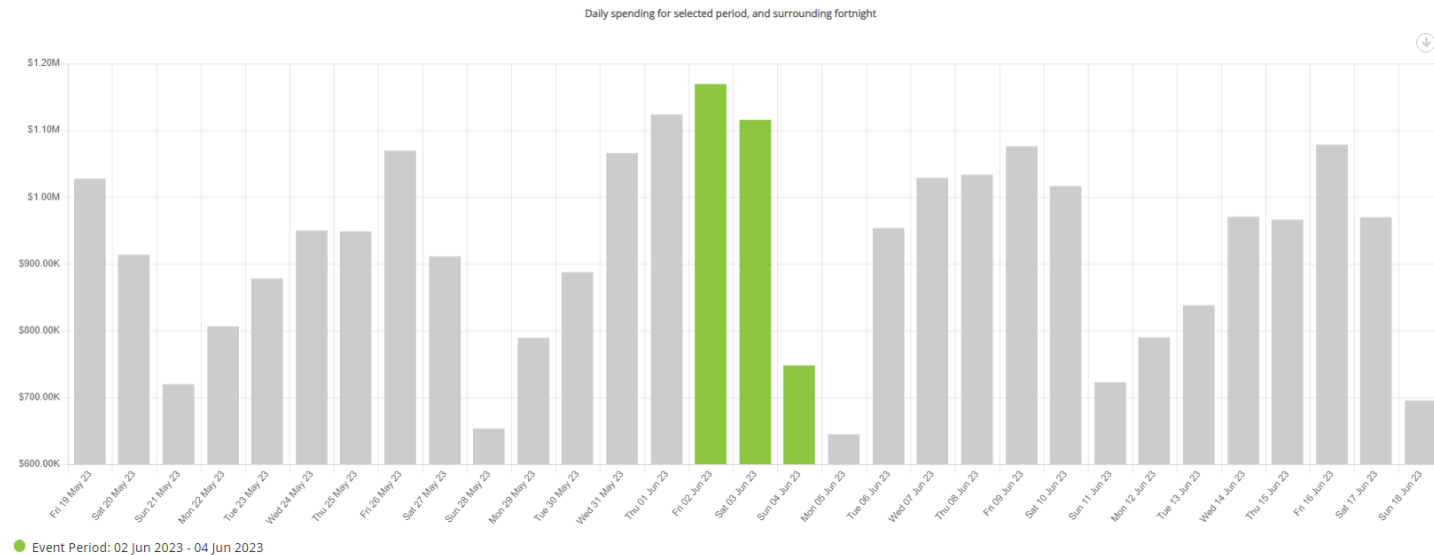
3.7 Economic Development

3.7.1 Events

Events Programme 2022/23

Council Events

- Glow in the Park for 2023 saw a 70% increase in attendance from 2022, and due to bad weather this was over two nights, not the three nights as planned. Friday night saw 7,000 attendees, Saturday night was a massive 10,000 attendees. Since the event was un-ticketed officers relied on an online survey for feedback:
 - 95.79% of people said they would return again
 - 61.45% of respondents came as a group of 3-5 people
 - 83.23% found out about GLOW from Social Media
 - 75.81% of respondents were from the Ashburton District



The total spend in Ashburton was \$3,032,790 which was up 21.1% when comparing Glow the previous year. Please note Glow in 2022 ran three nights vs Glow this year which was two nights with the last night cancelled due to adverse weather. Feedback from the Holiday Park was that they were up 36% from busiest night of the 2022 long weekend, and had the highest occupancy night on record.

- Thursday 3 August is the official launch of the 2024 Business of the Year Awards at the Ashburton Trust Event Centre. ANZ is returning as principal sponsor for this event having seen the potential from the first Business of the Year. Entries will be open from 3 August until 30 September 2023, after which judging will take place. There have been some changes to the category structure with stronger focus on Community, Culture and Sustainability. This has resulted in five new categories that were not available in 2022:
 - Environmental Sustainability
 - Customer Experience
 - Workplace Culture
 - Emerging New Business
 - Community Impact
- As part of the Mt Hutt 50 Year celebration in Methven this August, officers have arranged for an inflatable ice rink to be positioned outside on Kilworth Street as part of the large celebration down town on Thursday 24 August. This will then remain in Methven for the following three days at the Mt Hutt Memorial Hall when there will be times open to the public, and also curling events and a kids disco evening.

Community Events

- A sell out of the inaugural Professional Disc Golf Association Tournament on 17 June saw 72 players competing in the event.
- Although there is no large community event run by ADC for Matariki, there have been a number of smaller events around the district. Some in conjunction with ADC venues such as the library, others completely independently i.e. the Hakatere Marae, Ashburton Astronomy Group. This year however did see the introduction of street flags for Matariki.

Upcoming Events and Activities

- 24 – 27 August will see several events happening in Methven, including a town parade, performance by well known New Zealand band Dragon, and the return of the WhiteOut Festival.
- In celebration of Welcoming Week at the start of September, the ADC Events Advisor is working along with the Hakatere Multi Cultural Council Co-ordinator to bring together a Night Noodle Market in the West Street Carpark; an evening on Saturday 2 September to celebrate our community, share food and spread this year's message "Nau Mai Rā, Glad You're Here"
- "Peak to Pub" which is one of the district's well know events for multi sporters which sees participants race from the Summit of Mt Hutt at 2086m to the comfort of the Blue Pub at 300m is set for 16 September.

3.7.2 Ashburton Youth Council

Ashburton Youth Council 2023

- Participation still remains high with around 20 young people attending each meeting.
- The July meeting was deferred due to the school holidays, and is scheduled to take place on 18 July.
- Upcoming meetings will include the group working with:
 - Planning Team to explore the future of Ashburton and how they would like to see it develop over the next thirty years.
 - Meeting with the Strategy and Policy Team to explore the Open Spaces Strategy.
 - Working on Leadership Development.
- Roles for Youth Council will be worked through over the coming weeks with Councillors Hooper and Ellis and the young people attending.

3.7.3 Welcoming Communities

Welcoming Communities

- A community workshop was held in June with representatives from a number of community organisations present. Feedback from the session has been incorporated into the draft strategy which will be presented to Councillors at an upcoming workshop session.
- Rachel Carr resigned as the Welcoming Communities Co-ordinator and a recruitment round has taken place to select a replacement. Unfortunately a suitable candidate was not found and the position is scheduled to be readvertised.

3.7.4 Workforce Development

Workforce Development

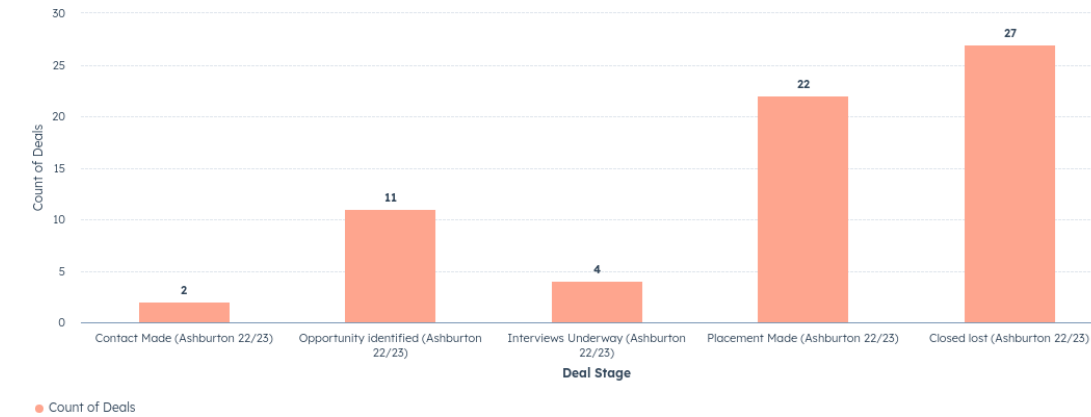
- Further work has taken place on growing the educational provision in Mid Canterbury. A meeting with Darren Mitchell, South Island Director from Te Pukenga identified the commencement of a workstream to determine the regional need for skills development. Te Pukenga and Officers from the Economic Development Unit will work together with businesses in August to develop the profile for regional need and then develop practical responses to these needs.
- The work will also establish the need of local businesses for short form learning that may be uncertified.



Deal totals by stage in Ashburton

Deal totals by stage in Ashburton

Date range: All time



Mayors Taskforce for Jobs (continued)

- The pilot programme finished on 30 June with 21 placements to sustainable employment against a target of 12.
- Currently the caseload numbers are 47 young people not in work, and 22 in work. Those placed into employment and training along with their employers are provided with ongoing support post placement as a key aspect of the programme to ensure sustainability.
- One young person still in school has become a lifeguard with EA Network Center.
- In addition to the job placements there are other outcomes that are achieved that do not count towards the KPI target but represent good outcomes for young people:
 - Driving licences remain a key constraint to young people being able to secure good quality, sustainable employment. There has been a total of 30 new licences for the 6 month period of the programme, which include learners, restricted, full and forklift. With the new programme starting 1 July 2023 we are looking at a defensive driving programme to reduce the time to get a full licence from 18 months to 12 months.
 - Two young men are waiting to hear back from a local employer about building apprenticeships, and one is currently halfway through his pre-trade at ARA.
 - We have six young people in long-term training programmes, one studying interior design and another doing business administration and the other 4 are in pre-trade classes. All are also working part time.
 - There are 2 young people undertaking pre trades work experience with builders.
- The training programmes that were run in June were extremely successful with all who participated receiving qualifications in either Forklift operation, Barista, or First Aid certificates.
- We are planning future training sessions and are currently in discussions to see which ones will see the best outcomes for our clients' verses money invested into the courses.
- We have been offered a two year contract for \$585,000, year one is for a total of \$325,000, with an initial payment of \$150,000 and then the further \$175,000 paid after gaining 15 placements.

3.7.5 Visitor Promotion

Visitor Promotion

- The successful applicant for the Visitor Promotion Advisor position is Shelley Donnelly. Shelley is joining us from Carrfields where she was the Group Manager of Marketing and Communications.
- A successful training session for operators took place with Tracey Green from Directional Tourism, the training focusing on what it takes to get your business trade ready. Further training is scheduled throughout the year with a range of topics planned.
- An exploratory exercise is underway to explore the opportunity to develop a multiday bike tour of Mid Canterbury. This is building on the work started by the Braided Rivers Cycle Trust and others, with a view to seeing if existing trails can be linked to create an iconic bike ride in the district.
- An operators get together is scheduled for 20 July at the Brinkley Resort, this is an opportunity to keep developing the relationships with local operators and provide industry information that we receive from our RTO or the industry bodies which we are members of.

4. *Business Support Group*

4.1 Information Systems

4.1.1 Projects

The following provides detail on a selection of team activity, typically the larger or more complex work items that are currently being work on.

Brief Project Description	Start Date	Estimated Completion Date	On track	Within budget	Carry-over	Comments
Business Improvement and GIS						
Application enhancement and development	BAU Activity		N/A	N/A	N/A	<p>Ongoing development and business improvement within Council's ERP and other core applications.</p> <p>Recently deployed developments included:</p> <ul style="list-style-type: none"> • Rates Data QA Activity (2023 works completed) • Stadium staff timesheet data script and import management update for new pay criteria. • Management activities with solution upgrades to our GIS and ERP system • Online staff 2023 PDR Form • Animal Licensing – one tag for life <p>Current developments include:</p> <ul style="list-style-type: none"> • Map development to support Transport and Parking Bylaw public consultation activities. • Support for End of financial year activities including licence renewals, fees & charges, and rates.

Brief Project Description	Start Date	Estimated Completion Date	On track	Within budget	Carry-over	Comments
						<ul style="list-style-type: none"> • District Plan Map update on public mapping portal. • Pay processing updates • Local Alcohol Policy Map updates • Kerbside Collection process update • Stock Underpass process update • Privacy Request Management Process • Building: Swimming Pool Inspection processes • EM Rakaia Community Response Map • Council Owned Property Map
Aerial Imagery Capture 23/24	July 2023	June 2024	Yes	Yes	No	<p>Works to complete tender documents for the capture of both Ashburton urban and rural imagery is underway.</p> <p>The rural element has been carried forward from 22/23.</p> <p>These works are in collaboration with ECan, Selwyn, Timaru and LINZ and form part of a planned cyclic renewal of this asset.</p>
Systems						
Virtual Desktop Upgrade - Replacement of onsite solution to Microsoft cloud service.	January 2022	September 2023	No	Yes	No	<p>All sites except Art Gallery & Museum complete.</p> <p>Art Gallery & Museum switch includes future service delivery of their Object Management System.</p>

Brief Project Description	Start Date	Estimated Completion Date	On track	Within budget	Carry-over	Comments
Microsoft 365	September 2020	Ongoing Activity	Yes	Yes	No	<p>Introduction of Microsoft 365 cloud-based application and productivity suite.</p> <p>The application includes Office products such as Email, Word, and Excel, but also includes other productivity applications including OneDrive, OneNote, all of which are enabled. The product offering also included SharePoint (which our document management system is built on) and Teams (multi-function communication platform including telephony).</p> <p>Expansion of functionality within the product ahs been added across the business groups and teams to support internal communication and collaboration.</p> <p>Current activity is on the transfer of Council's phone system to Teams Telephony as a replacement for its on-site system. This work is targeted for completion October 2023.</p>
Cyber Security	BAU Activity		N/A	N/A	N/A	<p>Continuing assessment and solution application to reduce Council cyber security risk profile.</p> <p>A penetration test of our external facing network has been completed with recommendations reviewed and actions planned.</p> <p>Microsoft security assessment of our network environment and controls continuing.</p>

Brief Project Description	Start Date	Estimated Completion Date	On track	Within budget	Carry-over	Comments
Library and Civic Centre - Te Pātaka o kā Tuhituhi and Te Waharoa a Hine Paaka	May 2021	November 2023	Yes	Yes	N/A	Works associated to the ICT scope and supply for new Library and Civic Centre. Items included are within and outside main contract covering areas such as network, wi-fi, audio-visual, desktop, and library services.
Desktop Hardware Renewals	February 2023	September 2023	Yes	Yes	Yes	Cyclic renewal of desktop hardware for Emergency Management, Communications, Library and Art Gallery & Museum teams. Emergency Management (1 st phase) and , Communications completed. Library commenced. Procurement for other areas underway.
Server and Storage Hardware Renewal	May 2023	March 2024	Yes	Yes	Yes	Forms part of our cyclic renewal programme of required server and storage hardware. Currently reviewing design options.
Information Management						
Electronic document record management system (EDRMS)	BAU Activity		N/A	N/A	N/A	Continual improvement works and user support within the EDRMS system.
Physical and Digital Record Management - continuing work to identify, record, appraise and manage remaining Council physical records.	BAU Activity		N/A	N/A	N/A	Continuing and on-going activity with business teams to assess physical and digital records held by Council as part of the management of the life of that record including that of protected or permanent retention under statutory Acts including the Public Records Act and Local Government Official Information and Meetings Act. Work

Brief Project Description	Start Date	Estimated Completion Date	On track	Within budget	Carry-over	Comments
						<p>includes the decision to retain or dispose a record based on Council's adopted retention and disposal schedule.</p> <p>Focus has been with teams in the administration and library building prior to relocation to the new building. Recent activity has been in the areas of Governance, Environmental monitoring, Solid Waste, and Economic Development.</p> <p>A review of the current schedule is being made against the recently updated ALGIM schedule which local government uses to manage retention and disposal activity.</p>
Digitalisation of Physical Format Records	May 2022	July 2023	Yes	Yes	No	Works to digitalise Property Team lease files. 650 of 822 files have been digitalisation and added to Council systems. Those files digitalised will be retained in offsite storage pending any future disposal decision.
Data Management - Monitoring and Reporting	BAU Activity		N/A	N/A	N/A	Ongoing activity for service monitoring on information creation and disposal for physical and digital form, supporting current and future service activity.
Data Management – Name Amalgamation	BAU Activity		N/A	N/A	N/A	Ongoing work to identify name data duplication and subsequent amalgamation of name and related activity held within Council's ERP system.

4.2 Property

Current	Brief Project Description / progress
Ashburton Business Estate	<ul style="list-style-type: none"> Two sections in stage two are on hold while potential purchasers complete due diligence. The sale of the 7 hectare lot in stage one settled on 15 June 2023. The sale of 1.0219 hectare lot in stage one settled on 8 June 2023. Officers are working through the details for the sale of 1.7-hectares, which is also within the undeveloped 21-hectare lot off Ashford Avenue. In total, approximately 43-hectares of the Business Estate remains unsold, with 39-hectares sold.
Elderly persons housing	<ul style="list-style-type: none"> Out of Council's 102 available units, 93 are occupied. Of the 9 units that are vacant, 2 are currently being redecorated, 1 waiting on repairs for an underfloor water leak (insurance claim), 1 is available to be to be tenanted. The 5 remaining units are in the area to be redeveloped. Four of these units are scheduled for demolition. The fifth unit is outside of phase one but is beyond refurbishing. There are currently 25 applications on the waiting list, with 6 people wanting single units and 19 requesting double units (3 couples and 16 individuals). 18 people on the waiting list are current residents in the Ashburton District, with 9 being from out of town. Tenants on the waiting lists are placed in available units at the discretion of Council Officers. This will depend on their position in the waitlist, their location and the urgency of the applicant's situation. Council officers continue to work on the staged demolition and rebuild of Friendship Lane.
Mobile Traders	<ul style="list-style-type: none"> Council officers have been preparing Licence to Occupy agreements with mobile traders for the 2023/24 financial year in accordance with the Mobile Shops, Stalls and Trading in Public Places Bylaw.
Alfresco Dining	<ul style="list-style-type: none"> Council officers have been preparing Licence to Occupy agreements for the occupation of footpaths for alfresco dining for the 2023/24 financial year in accordance with the Use of Footpath for Alfresco Dining Policy.

Current	Brief Project Description / progress
Medical Centre upgrades	<p>Methven</p> <ul style="list-style-type: none"> Methven Medical Centre have received the plans for the proposed internal alterations to the current building. They are in the process of applying for building exemption to undertake the internal alterations. Once this work is completed by the Methven Medical Centre, they will be in a position to be able to assess what is required in terms of the relocatable building. <p>Rakaia</p> <ul style="list-style-type: none"> The Rakaia Medical Centre are undertaking interior reconfiguration and cosmetic improvements to their existing building. This work is intended to be completed by September 2023. They then intend to assess the effectiveness of these changes before scoping the next stage of the project.
Oval Pavilion – Ashburton Domain	<ul style="list-style-type: none"> Some members of the Trust met with Council officers in early May to discuss progress of the Pavilion. Council officers have commenced scoping the remedial works required. The next meeting is scheduled for 2 August 2023. Once the building is in Council ownership, officers will liaise further with the occupiers in order to engage contractors to complete the upgrade of the building.
Walnut Avenue Pavilion – Ashburton Domain	<ul style="list-style-type: none"> Trust’s lawyer is in the process of contacting trustees regarding the transfer of the Walnut Avenue building to Council. Council staff will continue to follow up progress with this. Council staff are working with one of the trustees to ascertain bookings and current usage, as well as scoping out immediate remedial works that are required.
West Street - car park	<ul style="list-style-type: none"> Council has agreed to enter into a lease with KiwiRail for the car park. The resource consent application for the car park has been lodged and is currently being assessed by Council’s Planning Team. Council has requested full public notification of the resource consent application, but at the time of preparing this briefing the application had not yet been publicly notified.

Current	Brief Project Description / progress																																				
Airport	<ul style="list-style-type: none"> • Council officers are holding an airport user group meeting on the 1st of August 2023. Previous meetings have been held annually towards the end of the year. A CAA Safety Advisor will be in attendance. • Council officers have been receiving feedback from airport users relating to the fees and charges for the 2023/24 financial year. • Council officers have requested to meet with New Zealand Airline Academy. The owners are currently overseas so this may take place on their return. 																																				
	<div data-bbox="719 496 1966 1118"> <table border="1"> <caption>Aircraft Movements at Ashburton Airport</caption> <thead> <tr> <th>Month</th> <th>Movements</th> </tr> </thead> <tbody> <tr><td>Mar-22</td><td>640</td></tr> <tr><td>Apr-22</td><td>780</td></tr> <tr><td>May-22</td><td>640</td></tr> <tr><td>Jun-22</td><td>520</td></tr> <tr><td>Jul-22</td><td>350</td></tr> <tr><td>Aug-22</td><td>620</td></tr> <tr><td>Sep-22</td><td>440</td></tr> <tr><td>Oct-22</td><td>590</td></tr> <tr><td>Nov-22</td><td>500</td></tr> <tr><td>Dec-22</td><td>420</td></tr> <tr><td>Jan-23</td><td>480</td></tr> <tr><td>Feb-23</td><td>490</td></tr> <tr><td>Mar-23</td><td>420</td></tr> <tr><td>Apr-23</td><td>360</td></tr> <tr><td>May-23</td><td>350</td></tr> <tr><td>Jun-23</td><td>500</td></tr> <tr><td>Jul-23</td><td>520</td></tr> </tbody> </table> </div> <ul style="list-style-type: none"> • The following table provides an update of aircraft movements by month. 	Month	Movements	Mar-22	640	Apr-22	780	May-22	640	Jun-22	520	Jul-22	350	Aug-22	620	Sep-22	440	Oct-22	590	Nov-22	500	Dec-22	420	Jan-23	480	Feb-23	490	Mar-23	420	Apr-23	360	May-23	350	Jun-23	500	Jul-23	520
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4.3 Forestry

4.3.1 Forest Harvesting & Sales

- Forest Management Ltd commenced harvesting of Wightmans Road plantation at the beginning of March and is expected to conclude in August.
- There are some grades of log that were not utilised in the domestic market. The higher grade logs are being sold in the export market but not at the prices anticipated at the start of the harvest. The remaining lower grade logs are being stockpiled and options are being investigated for utilisation.
- As a result of Forest Management Ltd changing the cutting schedule and redirecting logs to the domestic market, they were able to minimise the effect of lower export prices. This was a successful move and as a result of slowing the schedule, not only did sales meet the harvesting budget, but the budget was also in fact exceeded.

4.4 Finance

4.4.1 Projects

Brief Project Description	Start Date	Estimated Completion Date	On track (yes/no)	Within budget (yes/no)	Carry-over (yes/no)	Comments
2023/24 Annual Plan	Current	30 June 2023	Yes	Yes	N/A	The Annual Plan was adopted 28 June 2023, followed by the rates resolution. Following the resolution, the rating system is being updated in preparation to strike the 2023/24 rates.
Interim Audit 2022/23 Annual Report	3 July 2023	13 July 2023	Yes	Yes	N/A	The interim annual report audit got underway at the beginning of July. This was managed primarily through AuditNZ's online dashboard. Auditors were also on site for a couple of days during this time.
Annual Report 2022/23	1/07/2023	Sept 2023	Yes	Yes	No	Staff are working through financial processes and building up the audit file to support the annual report numbers. Staff are coordinating with other areas of council regarding for example asset valuations, to meet audit deadlines.
LTP 2024-34	Current	June 2024	Yes	Yes	No	Finance is working closely with the Strategy & Policy team regarding associated pre-work such as policies and strategies. Building of the budget model is underway, with centrally loaded items currently being worked on.

Brief Project Description	Start Date	Estimated Completion Date	On track (yes/no)	Within budget (yes/no)	Carry-over (yes/no)	Comments
Sale of vehicles	Current	Unknown	Yes	Yes	No	A new round of procurement has commenced.
Purchase card implementation		Unknown	No	Yes	NA	The introduction of purchase cards for small miscellaneous purchases is the final part of the procure-to-pay project. Staff are working with TechOne to find a timeline suitable for TechOne, IS and Finance that doesn't clash with other key programmes of work.
Debt management process		Unknown	Yes	Yes	N/A	The Rates debt collection process testing has halted for the time being, while the new Rates Officer settles into the roll. Implementation of the new process will be a priority once the rates strike has been completed.

5. Democracy & Engagement

5.1 Communications

5.1.1 Overview

- Consultations and campaigns in the planning phase includes Business of the Year Awards (February 2024) and Community Grants promotion. Also on our radar is the Biodiversity Strategy, and Christmas event promotion 2023.
- Other work includes participation in regional workstreams, requests to answer media enquiries, design and production of print and signage materials, website management, oversight of 13 social media channels, troubleshooting and supporting staff with digital communications, livestreaming and video production, intranet and newsletter communications for staff, recruitment, and facility advertising.

5.1.2 Planned projects

- The following table summarises significant communications projects, campaigns, or consultations in the last reporting period.

Brief Project Description	Comms start date	Estimated completion date	On track	Within budget	Comments
LTP pre-engagement “Take 10 for our future”	July 2023	August 2023	Yes	Yes	Multi-media campaign in progress with S&P team https://itsourplace.com/
Business of the Year Awards (With RiRa events)	May 2023	August 2023	Yes	Yes	Multi-media campaign in progress to promote launch August 3 with ED team https://www.businessoftheyear.nz/
Night Noodle Market (With Hakatere Multicultural Council)	July 2023	Sept 2023	Yes	Yes	Multi-media campaign in progress to promote launch September 2 with ED team
Mount Hutt 50 th celebrations	July 2023	August 2023	Yes	Yes	Multi-media campaign in progress to promote launch August 24 with ED team
Community Grants campaign	August 2023	August 2023	Yes	Yes	Multi-media campaign to launch soon and redesign of webpage for improved user-friendliness


Brief Project Description	Comms start date	Estimated completion date	On track	Within budget	Comments
Local Alcohol Policy consultation	June 2023	July 2023	Yes	Yes	Multi-media campaign in progress and closing July 14
Dog registrations	May 2023	June 2023	Yes	Yes	Multi-media campaign in progress, highlighting new metal tags.
Talk it Up Tuesdays	May 2023	August 2023	Yes	Yes	Ongoing multi-media campaign in progress (paused over school holidays)
Ng King Gardens interpretive signage	Sep 2022	Spring 2023	Delayed	Yes	Following one year of working with the descendants of the Ng King Brothers, the eight panels are now in the final revision phase of the design.

5.2 Strategy & Policy

5.2.1 Current projects

Brief Project Description	Start Date	Estimated Completion Date	On track	Comments
Annual Plan	30 Oct 2022	30 June 2023	Complete	<ul style="list-style-type: none"> Annual Plan 2023/24 was adopted 28 June, including the outcomes of Methven/Springfield water supply Revenue and Financing Policy consultation. Final adopted rates increase was 5.97%. Comms piece finalised re Annual Plan programme for 2023/24.
Long Term Plan 2024-34	1 January 2023	30 June 2024	Yes	<ul style="list-style-type: none"> Work underway or ongoing on: <ul style="list-style-type: none"> LTP early engagement underway – ‘Take 10 for our future’ with public multi-media campaign and four stakeholder workshops. Feedback closes Sunday 13 August. LTP workshop programme planned with Council, with future workshops to cover LTP policies, early engagement feedback, activity management plans, LTP strategies and budgets LTP Policy, Infrastructure Strategy, Financial strategy workstreams ongoing Officers continue business case and Activity Management Plan preparation across the organisation. Budgeting to commence in August. Ongoing project planning and review
Annual Report 2022/23	26 June 2023	31 October 2023	Yes	<ul style="list-style-type: none"> Preparation of the 2022/23 Annual Report is underway with the interim audit largely completed. The final audit is scheduled to commence on 18 September with the report adoption required by 31 October 2023.

Brief Project Description	Start Date	Estimated Completion Date	On track	Comments
Annual Residents Survey	Aug 2022	July 2023	Yes	<ul style="list-style-type: none"> The final wave of surveying for 2022/23 was completed and full survey results received. We are finalising timing for the report to be presented to Council in August. First wave of surveying for 2023/24 commences in September.
Aoraki Environmental Consultancy (AEC)	Ongoing		Yes	<ul style="list-style-type: none"> Officers continue to meet regularly with AEC. Current topics of discussion include the biodiversity strategy, reserve management plans, representation review and long term plan.
Bylaws and Policies	Ongoing		Yes	<ul style="list-style-type: none"> The revised Methven-Springfield drinking water supply Revenue and Financing Policy was adopted on 28 June and incorporated into the Annual Plan 2023/24. The revised Transport and Parking Bylaw was adopted on 28 June. Consultation on the Local Alcohol Policy commenced on 14 June and closed Friday 14 July. 42 submissions were received. A hearing is scheduled for Thursday 3 August. LTP policies – work is underway on reviews of the LTP policies including the Rates Remissions and Postponement Policy, Revenue and Financing Policy, Development and Financial Contributions Policy and Treasury Management Policy.
Consultation	Ongoing		Yes	<ul style="list-style-type: none"> Consultation currently underway for: <ul style="list-style-type: none"> Take 10 for our Future – LTP early engagement with public feedback closing Sunday 13 August.
Strategies and plans	Ongoing		Yes	<ul style="list-style-type: none"> Economic Development Strategy – consultation closed on 18 June with 19 submissions received. Hearing and deliberations have been delayed until Thursday 17 August. Biodiversity Strategy – strategy development progressing based on feedback received to date. Awaiting further Arowhenua and runanga input. At this stage, Council workshop planned for Thursday 10 August.

Brief Project Description	Start Date	Estimated Completion Date	On track	Comments
				<ul style="list-style-type: none"> Love Your Parks – first round of Reserve Management Plans consultation closed on July 7, including a two drop-in sessions for Reserve Board members and an informal public session at the Saturday Farmers market. 49 groups and individuals provided formal pieces of feedback received via the website and on paper, with multiple informal piece of feedback via Post-Its notes or using the other opportunities provided (e.g. see photo below from the Library display) 

Brief Project Description	Start Date	Estimated Completion Date	On track	Comments
				<ul style="list-style-type: none"> Feedback is now being collated and analysed for consideration and development into the first draft of the Reserve Management Plans which will be consulted on later in the year. Climate Change Resilience Plan – Action Plan – work continuing..
Representation Review	July 2023	November 2024 (approx.)	Yes	<ul style="list-style-type: none"> Work has commenced on project planning and approach for the 2024 Representation Review. Council is required to undertake a Representation Review every six years. For Ashburton District, the review covers the total number of Councillors and how they are elected, boundaries/names, Community Boards and approach to Māori representation. An initial workshop with Council is planned for Wednesday 16 August.

5.2.2 External Submissions

The following are submissions **have been made**:

Organisation	Submission Summary	Type	Due Date	Status
Waka Kotahi	<p><u>Bilingual Traffic Signs – Waka Kotahi</u></p> <p>A package of 94 bilingual traffic signs in the draft <i>Land Transport Rule: Traffic Control Devices (Bilingual Signs) Amendment 2023</i> has been released for consultation as part of the He Tohu Huarahi Māori bilingual traffic signs programme led by Te Mātāwai and Waka Kotahi.</p>	Council	30 June 2023	Lodged
Governance and Administration Select Committee	<p><u>Water Services Entities Amendment Bill</u></p> <p>This bill is part of a suite of legislation to reform water services regulation and service delivery in New Zealand. The single broad policy of this omnibus bill is to provide for, and adjust, the establishment, governance, functions, and accountability arrangements for 10 publicly owned water services entities that will deliver water services in New Zealand in place of</p>	Council	5 July 2023	Lodged

Organisation	Submission Summary	Type	Due Date	Status
	local authorities. Submissions on the Bill closed 5 July. Council spoke to their submission to the Select Committee hearing on 6 July.			

The following are submissions **we will** be making:

Organisation	Submission Summary	Type	Due Date	Status
Governance and Administration Select Committee	<p>Emergency Management Bill</p> <p>This bill establishes a more flexible regulatory framework for setting standards and managing the emergency management system across what is known as the 4Rs, risk reduction, readiness, response, and recovery. The Bill will replace the Civil Defence Emergency Management Act 2002. It makes practical improvements to meets current and future needs, including clarifying roles and responsibilities across the sector, recognising and enhancing the role of Māori in emergency management, enabling equitable outcomes for communities disproportionately impacted by emergencies, enhancing the resilience and accountability of critical infrastructure, and modernising the legislative design, including establishing a more responsive regulatory framework for setting standards.</p>	Council	TBC	Referred to Select Committee

The following are initiatives that are out for consultation that **we are considering** preparing a submission for:

Organisation	Submission Summary	Type	Due Date	Status
MBIE	<p>Building Consent System Review Options Paper</p> <p>A review of the building consent system is underway. The review aims to modernise the system to provide assurance to building owners and users that building work will be done right first time. This ensures that buildings are well-made, healthy, durable and safe.</p>	Technical	7 August	Open

Organisation	Submission Summary	Type	Due Date	Status
	The review is an end-to-end review of the building consent system – from the building design phase through to the issuing of a code compliance certificate.			
Ministry for the Environment/ Department of Conservation	<p><u>Helping People and Nature Thrive – Exploring a Biodiversity Credit System for Aotearoa New Zealand</u></p> <p>The Government is exploring whether a biodiversity credit system could help to incentivise the protection and restoration of native wildlife in Aotearoa New Zealand. A biodiversity credit system would help to conserve habitats and species by enabling landowners, who protect and restore native wildlife, to earn credits for their actions. The Ministry for the Environment and Department of Conservation (DoC) are seeking feedback on the need for and the design of a biodiversity credit system, and the different roles of government and Māori in implementing it.</p>	TBC	3 November	Open

The following are initiatives that are out for consultation that **we are NOT** preparing a submission for:

Organisation	Name of initiative	Due date
Department of the Prime Minister and Cabinet	<p><u>Lifting the Resilience of New Zealand's Critical Infrastructure Discussion Document</u></p> <p>This consultation seeks feedback on enhancing the resilience of Aotearoa New Zealand's critical infrastructure and the limitations of our current regulatory approach to delivering a resilient critical infrastructure. The purpose is to design a fit-for purpose regulatory framework that ensures our critical infrastructure system is best positioned to manage the range of risks we face today and, in the future (e.g. climate change, deteriorating national security environment, economic fragmentation, rapid technological change)</p>	8 August
Department of Internal Affairs	<p><u>Safer Online Services and Media Platforms Discussion Document</u></p> <p>A proposed approach to regulating online services and media platforms in New Zealand. This covers unsafe and inappropriate content and proposes a solution with more robust consumer protection, including</p>	31 July

Organisation	Name of initiative	Due date
	updating existing legislation to reflect the digitised environment, and new ways to regulate including codes of practice and a new industry regulator.	
Independent Electoral Review	Interim report The Independent Electoral Review was established in 2022 to consider how to make Aotearoa New Zealand's electoral system clearer, fairer, and more accessible for current and future generations. On 6 June 2023, we released our interim report. It presents our key findings from our first stage of public engagement and makes over 100 draft recommendations.	17 July

The following **are possible upcoming consultation** opportunities that we will consider once full details are known. The information has been provided by Taituara based on their sources from government, but they are at pains to indicate that the information is speculative until out for consultation.

Organisation	Name of initiative	Stage
Ministry for Transport	GPS Land Transport 2024 Statement sets out the Government's priorities for land transport funding and indicative funding sources.	TBC
Presumably Environment	Responsibility for Reducing Waste Act Consultation The Government has agreed to repeal the Waste Minimisation Act and the Litter Act and replace them with the "Responsibility for Reducing Waste Act". The aim is for the Bill to be introduced and referred to a Select Committee this year. Details about the proposed legislation can be found at: Cabinet papers seeking policy decisions on the content of new waste legislation Ministry for the Environment	TBC
Presumably Environment	Climate Adaptation Bill Will introduce the legal framework for managed retreat and other climate response matters.	TBC
Not clear	Building Amendment Bill Bill will introduce energy ratings for buildings and waste minimisation plans to support Aotearoa New Zealand's climate change goals. Learn more about the Government's proposed changes.	Early 2023

Organisation	Name of initiative	Stage
Not clear	<p><u>Sale and Supply of Alcohol (Cellar Door Tasting) Amendment Bill</u></p> <p>This Bill allows winery cellar doors to charge visitors for the samples of their own wine and adds an off-licence category for wineries holding an on-licence.</p> <p><i>NB – this is a Private Members Bill that is waiting first reading. Details about consultation will only be known if and when the Bill gets a first reading.</i></p>	Awaiting first reading
Not clear	<p>Epidemic Preparedness Legislation</p> <p>Develop an enduring legislative framework for COVID-19 that is fit for purpose for any future pandemics.</p>	Early 2023

5.3 Memorial Halls and Reserve Boards

5.3.1 Activities – items of importance

Memorial Hall and Reserve Board Meetings

Alford Forest Reserve Board

- Road name change paperwork has been filed out and handed in – the Reserve Board’s first choice is Mt Alford Road
- Follow up with Open Spaces on the removal of the ‘ugly tree’
- Ann to follow up on the historic sign for the ancient matai, Hine Paaka, for the memorial wall

Hinds Reserve Board

- New public toilet install has been completed
- Lynnford and Maronan Halls buildings to be salvaged or sold
- Old Plunket Rooms to be converted into changing rooms before the next swimming season
- The Reserve Board had a good discussion and feedback about the Reserve Management Plan

Mayfield Reserve Board

- New public toilet install has been completed, waiting on asphalt repair at front of toilets
- A new water line was installed for the public toilets, this will hopefully reduce the on-property water leaks in the Domain.
- New doors for the hall to be installed after July – \$10,000 of Community Infrastructure funding will help with this project
- New mower shed – Ian Soper from Open Spaces will visit and assess a new site for this
- Some more original Ngaio McKee prints have been found, two of these will be framed and hung inside the hall with the others.

Methven Reserve Board

- Katelyn from Property attended the last meeting to establish the areas each Domain user group occupies, and an update on the new draft lease and licence to occupy agreements for the user groups
- Methven Croquet Club has asked for the surrounding hedge to be removed and replaced with a corrugated fence – a Community Infrastructure Grant will be applied for to help with this project
- Resealing of Gate 2 carpark – the Roading department have offered to assist and will oversee the project, as well as organise the tender process

Reserve Board Meetings (continued)

Tinwald Reserve Board

- Robin Kilworth presented the monthly Plains Museum Trust report in person, updating the Reserve Board on ongoing current matters
- An onsite meeting has been setup with Ed Sampson from Sampson Pictures on 4 August. A site walk-over and consultation for the Devils on Horses film documentary.
- Disk Golf project – Zac has been onsite to develop a design concept for the proposed course
- Open Spaces have started the upgrade of the playground in the Domain
- American Car Show booked in for 30 September
- Mid Canterbury Dog Training Club are holding a Championship Obedience and Rally-O-Show, on 25 and 26 November