



Ashburton Performing Arts Theatre Trust

2021 – 2022 Budget



Ashburton Performing Arts Theatre Trust Proposed Budget 2021 - 2022

Draft Budget	Applied Budget	Draft Budget	
	July 2019-Jun 2020	2021-2022	Explanation
Income		Income	
Donations/Sponsorship	\$ 1,050.00	\$ 1,938.00	Donations made to ATEC
Car Park Rent Cinema	\$ 4,395.00	\$ 10,400.00	Regent Cinema Leases 20 carparks as part of their resource consent. Increase due to increased rental following revue.
Auditorium Hire	\$ 83,315.00	\$ 74,255.95	125 x Cat 1 Community, 20 x Cat 2 Itinerant, 65 x Cat 3 Conference/Meeting
Bradford Room	\$ 21,437.00	\$ 16,432.17	Increased usage
Green Room	\$ 1,980.00	\$ 2,301.00	No Change
Foyer	\$ 3,104.00	\$ 2,611.20	No Change
Variable Charges	\$ 106,297.00	\$ 78,114.00	Staff hire, inhouse lighting/Sound hire, AV equip hire, management, technician hire,
Kitchen Hire	\$ 725.00		Grand Piano, Rubbish Disposal on charge, Cleaning on charge,
Patron base Ticket Income	\$ 36,574.00	\$ 59,000.00	Based on Service fee and Insider Charge @ approx \$4.64 per ticket from 12,700 ticket sales.
ATEC Promo Show AOT	\$ 17,259.00	\$ 19,461.00	AOT, Fundraising Events, ATEC Procured Performances, Christmas Market, Fundraising Concert
Outside Equip and Services Hire	\$ 37,415.00	\$ 33,123.00	Technician and equipment hire for outside events and in other venues.
Electricity Recovery	\$ 15,044.00	\$ 9,564.00	Funds recovered from oncharging metered power usage.
Advertising Recovery	\$ 8,926.00	\$ 7,917.50	Charging promoters \$200 - 300 per Event Centre booking for optional inclusion in ATEC advertising
Grant - ADC	\$ 298,860.00	\$ 298,860.00	Ashburton District Council Grant.
Govt Apprent Wage Subsidy		\$ 7,000.00	1000 x Jul & Aug 2021 + 500 per month x Sept 2021-June 2022
Naming Rights	\$ 5,000.00	\$ 5,000.00	Naming Rights Contract Renewal (\$5000 annually for the next ten years commencing July 2017).
Bank Interest	\$ 374.00	\$ 468.57	
Confectionary	\$ 16,249.00	\$ 11,830.00	Income from confectionary sales
Catering Income	\$ 69,463.00	\$ 64,631.15	Income from Catering
Bar Income	\$ 48,351.00	\$ 48,949.65	Income from Bar Sales
Total	\$ 775,818.00	\$ 751,857.19	

Draft Budget	Applied Budget	Draft Budget	
	Jul 2018 - Jun 2019	2021 - 2022	Explanation
Expenses		Expenses	
Confectionary Purchase	\$ 10,975.00	\$ 6,861.60	
Bar Purchases	\$ 21,992.00	\$ 20,089.60	Bar purchases
Office Expenses	\$ 9,680.00	\$ 11,410.20	Includes Patron Base Ticket stationary needs and allows for bar and catering admin requirements. General office equipment purchases.
Patron Base Ticketing Licence		\$ 10,200.00	Patron base Operating licence
Windcave, Westpac Merchant		\$ 4,800.00	Merchant Fees.
Admin Fee	\$ 660.00	\$ 1,004.00	Backup office support for Admin/ Faye Johnson (APATT Secretary) MYOB Support
Insurance (2019-2020)	\$ 45,314.00	\$ 49,993.99	Insurance premium to be confirmed. JLT & Rothbury
Membership/Subs	\$ 2,451.00	\$ 4,104.00	Membership subscriptions and offers. EVANZ, CINZ, PAANZ, PPNZ, APRA, memberships
Annual Compliance Fees	\$ 14,151.00	\$ 14,132.80	Schindler (Lifts), B.I.S (WOF), Stewart and Holland (Air Cond), Electra Serve (Emerg Light), ADT Fire (Monitoring) Fire Fighting Pacific (Fire Pump/sprinkler system monthly & annual service), Rotary Equipment (Stage Thrust)
			WOF. Fire Fighting Pacific have a rotating maintenance programme-

Security (Standard night patrol)	\$ 1,504.00	\$ 1,440.00	Night Patrol.
Postage/Courier	\$ 609.00	\$ 393.00	Postage, Courier
Telecommunications	\$ 5,595.00	\$ 5,682.42	Data, Cell Phone, 3 Line Rentals
Advertising/Marketing	\$ 37,250.00	\$ 35,326.20	Off set by advertising recovery
Fuel	\$ 697.00	\$ 631.00	Work van & Personal vehicle fuel reimbursement, Fire pump diesel.
Electricity	\$ 42,782.00	\$ 42,409.11	
Cleaning	\$ 10,972.00	\$ 9,871.20	Cleaning Product, Toilet facilities, Dry cleaning etc
			Annual window clean, Annual carpet clean.
Wages Salaries	\$ 293,000.00	\$ 298,010.30	Wage & Salary: (5 x FTE) Full Time -Manager, Admin, Technician, Tech Assistant, Part Time - Operations, Marketing/F&B Manager. Casual - 2 x Cleaners, 4 x Bar and Catering
Bar/Catering Wages	\$ 19,000.00	\$ 15,234.84	Bar based on 52 events x 3 hrs 1 x Bar Manager @\$22.00ph and 2 x Rostered bar staff @ \$20.00ph Catering Based on 40 events x 4hrs per event @ \$20.00 p/h x 2 people
Kiwi Saver (employer cont)	\$ 5,795.00	\$ 6,793.00	
Staff Training & Employ Expenses	\$ 9,064.00	\$ 8,495.00	Staff Training, Conference attendance, Tuition, First Aid, Fire Warden Training, Food Handling Cert, NZQA Technician Qualifications,
ACC.	\$ 1,551.00	\$ 1,494.00	
Accountancy/Audit/Legal	\$ 8,364.00	\$ 9,072.00	KPMG Accounting and Audit/Argyle Welsh Finigan
Land Rental (ADC)	\$ 44,880.00	\$ 44,000.00	Ash District Council
Lease/Hire	\$ 5,315.00	\$ 5,823.75	Lease photo copier/fax/scanner. 4 x Eftpos terminal.
Rates	\$ 14,384.00	\$ 11,728.00	Incl Environment Canterbury, ADC Rates, Trade Waste, Water Rates
Variable Expenses	\$ 42,805.00	\$ 32,956.30	Additional hire Sound and Lighting equipment, tables, etc. Offset by Variable Charges (income)
ATEC Promotional	\$ 10,972.00	\$ 8,507.50	Costs associated with Arts on Tour Performances and Fund raising events.
Plant & Equip	\$ 13,487.00	\$ 13,855.60	Replacement of essential Plant and Equipment
Catering	\$ 45,109.00	\$ 36,971.35	Catering purchases from contract caterers.
R & M	\$ 37,595.00	\$ 36,952.50	Air Con monthly cleaning and service. General repairs and maintenance of plant and equipment. Replacement lights and theatre lamps.
TOTAL	\$ 755,953.00	\$ 748,243.26	
Profit/Loss		\$ 3,613.93	