

Council Activity Briefings

Date: Wednesday 30 July 2025
Time: 2:00pm
Venue: Hine Paaka Council Chamber, Te Whare Whakatare
2 Baring Square East, Ashburton



Attendees

Mayor Neil Brown
Deputy Mayor Liz McMillan (Chair)
Councillors Leen Braam
Carolyn Cameron
Russell Ellis
Phill Hooper
Lynette Lovett
Rob Mackle
Tony Todd
Richard Wilson

Executive Team

<i>Chief Executive</i>	Hamish Riach
<i>GM Infrastructure & Open Spaces</i>	Neil McCann
<i>GM Compliance & Development</i>	Ian Hyde
<i>GM Business Support</i>	Helen Barnes
<i>GM People & Facilities</i>	Sarah Mosley
<i>GM Democracy & Engagement</i>	Toni Durham

Activity Reports

1	Business Support		Time	Page
1.1	Information Systems	Gordon Tupper	2:00pm	4
1.2	Property	Renee Julius	2:05pm	9
1.3	Finance	Erin Register	2:10pm	11

2	Infrastructure & Open Spaces			
2.1	Open Spaces	Ian Soper	2:15pm	13
2.2	Solid Waste Management	Hernando Marilla	2:20pm	21
2.3	Stockwater Operations	Crissie Drummond	2:25pm	29
2.4	Stockwater Exit Transition	Crissie Drummond	2:30pm	31
2.5	Roads and Footpaths	Mark Chamberlain	2:35pm	34
2.6	Contracts Awarded / Upcoming Tenders	Neil McCann	2:40 pm	41
2.7	Lake Hood	Neil McCann	2:45 pm	41

Afternoon tea break

3	Compliance & Development			
3.1	Building Services	Michael Wong	3:10 pm	43
3.2	Civil Defence Emergency Management	Jim Henderson	3:15 pm	49
3.3	Alcohol Licensing/Bylaw Monitoring & Enforcement	Rick Catchpowle	3:20 pm	53
3.4	Animal Control	Rick Catchpowle	3:25 pm	54
3.5	Food Safety	Rick Catchpowle	3:30 pm	56
3.6	Planning	Brad Thomson	3:35 pm	57
3.7	Economic Development	Ian Hyde	3:40 pm	59

4	People & Facilities			
4.1	Customer Services	Amanda Watson	3:45 pm	71
4.2	Ashburton Library	Jill Watson	3:50 pm	73
4.3	EA Networks Centre	Richard Wood	3:55 pm	78
4.4	Ashburton Art Gallery & Museum	Shirin Khosraviani	4:00 pm	85
5	Democracy & Engagement			
5.1	Communications	Janice McKay	4:05 pm	90
5.2	Strategy & Policy	Mark Low	4:10pm	95
5.3	Memorial Halls & Reserve Boards	Ann Smith	4:15pm	106
5.4	Welcoming Communities	Mercedes Walkham	4:20pm	107

1. *Business Support Group*

1.1 Information Systems

1.1.1 Projects

The following provides detail on a selection of team activity, typically the larger or more complex work items that are currently being worked on.

Brief Project Description	Start Date	Estimated Completion Date	On track	Within budget	Carry-over	Comments
Application and Process Development						
Application enhancement and development	BAU Activity		N/A	N/A	N/A	<p>Ongoing development and business improvement within Council's ERP, GIS and other core applications.</p> <p>Recently completed works include:</p> <ul style="list-style-type: none"> • GIS – District wastewater pump station maintenance survey • GIS – Roadside collection contamination survey • GIS – Plan Change 6 map updates • GIS – New bridge planning designation updates • GIS – Recreational access mapping • Building inspection wait time – process change to manage new statutory wait times for building inspections. • End of financial year/new year activities – charge maintenance, animal and licence renewal and rating support. <p>Current developments include:</p>

Brief Project Description	Start Date	Estimated Completion Date	On track	Within budget	Carry-over	Comments
						<ul style="list-style-type: none"> • GIS - Rooding (contractor) data map integration – requirement subject to confirmation of new rooding standards • GIS – District water treatment pump station maintenance survey • GIS – Coastal mapping (Biodiversity) • GIS – Emergency response mapping (Rakaia and Hinds) • GIS – Electoral ward boundary – map development with supporting public information for Local Government Elections. • Health & Safety – review of corporate solution functionality and configuration. Multi-phase approach covering used functions and improvement opportunity of updated version. • Online event application process – to support the application of requested community events. This application can be used to manage the timeline of an event, including generating relevant documentation, checklists for ADC staff to complete their tasks and have the ability to complete a review of the event. • Mahi Tahi (Council Intranet) development in creating new home, site pages and HR Information Hub for ADC employees. • Property reporting – Review of existing report suite and resulting actions of updating existing, creating new and retiring unused reports.

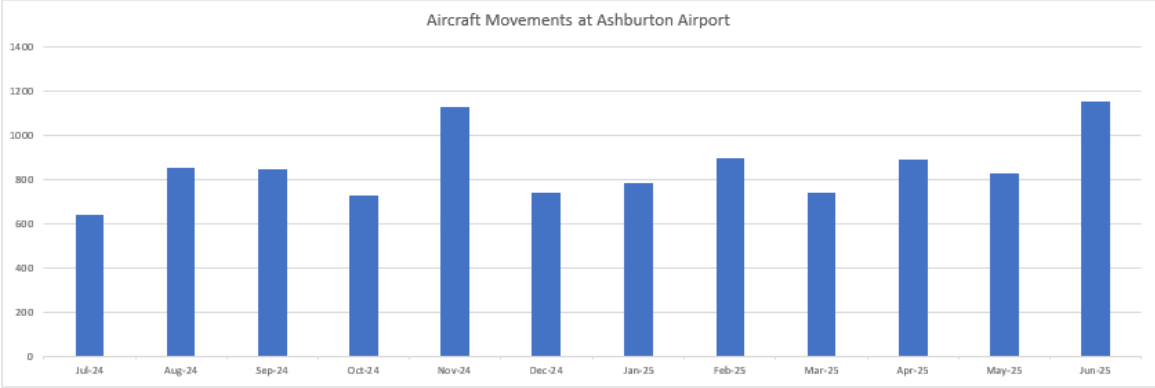
Brief Project Description	Start Date	Estimated Completion Date	On track	Within budget	Carry-over	Comments
Consultation Submission Management	November 2025	September 2025	Yes	Yes	tbc	<p>This project is to deliver a digital solution to support the consultation process specifically in managing received consultation submission and support activities in response, assessment and presentation of submissions.</p> <p>Commercial agreements have been signed, with service build and enablement underway.</p>
Grants & Funding Management	April 2025	February 2026	Yes	Yes	tbc	<p>This project is to deliver a digital solution to support the receipt of grant application and management process on assessment and decision.</p> <p>Commercial agreements have been signed, with service build and enablement underway.</p>
Community Facility Booking System	May 2025	October 2025	Yes	Yes	tbc	<p>Online management solution for booking of community facilities overseen by Property, Open Spaces, Library and Democracy & Engagement.</p> <p>Work to configure the solution continues as planned.</p>
Financial Modules and Management Services	October 2024	September 2028	Yes	Yes	Yes	<p>Transformation of remaining financial and management function and process within the TechnologyOne solution to the current product offering.</p> <p>Multi-stage, multi- year project. Stages identified and scheduled. Works progressing as scheduled.</p>
IT Infrastructure, Server and Desktop						
Cyber Security	BAU Activity		N/A	N/A	N/A	Ongoing programme in the development of reducing Council's cyber security risk profile and includes access, monitoring, hardware and patch management

Brief Project Description	Start Date	Estimated Completion Date	On track	Within budget	Carry-over	Comments
						and identification, investigation and application of security related applications and enhancements. Recent activity has included external auditing of IT security practices and process. Selected recommendations will be included in our continual improvement program for this activity and planning for the current and next financial year.
Core Switch and Security Infrastructure Renewal (Scoping)	July 2025	December 2025	Yes	Yes	N/A	Forms part of our planned renewal programme. This work covers the design and identification of required hardware, ahead of physical renewal works.
Mobile Phone Fleet renewal	August 2024	July 2025	Yes	Yes	No	Forms part of our management and maintenance programme of renewals. At time of writing 70% of devices to be replaced have been replaced. Completion of this work is expected to slip slightly into August 2025.
Information Management						
Data Management - Monitoring and Reporting	February 2025	May 2025	Yes	N/A	N/A	Review and improvement of current service monitoring report covering information creation, volumes, record designation, sentencing and disposal for physical and digital form, supporting organisation record management and compliance. - Completed
Physical and Digital Record Management - continuing work to identify, record, appraise and manage remaining Council physical records.	BAU Activity		N/A	N/A	N/A	Continuing and ongoing activity with business teams to assess digital and physical records held by Council as part of the management of the life of that record, including that of protected or permanent retention under statutory Acts including the Public Records Act and Local Government Official Information and

Brief Project Description	Start Date	Estimated Completion Date	On track	Within budget	Carry-over	Comments
						<p>Meetings Act. Work includes the decision to retain or dispose a record based on Council's adopted retention and disposal schedule.</p> <p>Work continues with Museum staff in recording detail on Council archives (pre-1990) held at the Museum.</p> <p>On the digital side, works are ongoing to assess and manage unstructured and structured data held on business file shares and within our document management systems. This works includes retention and disposal activity.</p>
EDRMS Renewal	July 2025	June 2028	Yes	Yes	N/A	<p>Our EDRMS system is scheduled for replacement in the financial year 27/28, with budget allocated. In a product area that has advanced over the past decade our first action is to complete investigation on what market offerings exist which can support our record management responsibilities, confirm our requirements and prepare to go to market in 26/27</p>

1.2 Property

Current	Brief Project Description / progress
Ashburton Business Estate	<ul style="list-style-type: none"> • In total, approximately 43-hectares of the Business Estate remains unsold, with 39-hectares sold. • Lots 8, 13 and 16 in stage two are on hold for a potential purchaser to complete due diligence.
Elderly persons housing	<ul style="list-style-type: none"> • 95 units are occupied with 8 ready to be filled or renovated. Two new Friendship Lane units are unoccupied with tenants ready to move in early August. • There are 18 applications on the waiting list, with 8 people requesting single units and 10 requesting double units (5 couples and 5 individuals). Three couples have moved off the waitlist and 6 current tenants have moved into the new Friendship Lane units. • 16 people on the waiting list are current residents in the Ashburton District, with 2 being from out of town. • The occupancy rate is currently at 95% of available units.
Airport	<ul style="list-style-type: none"> • Council officers are currently working through rent reviews for ground leases and entering into new ground leases with legal entities. • In accordance with the resolution from the Long-Term Plan, officers are currently investigating alternative management and operation models for the Ashburton Airport. • Airport users are now able to register for the 2025/2026 Annual Landing Fee for the Airport via the Ashburton District Council Website. At the time of writing this report 14 Annual Landing Fees have been issued. • <i>The following table</i> provides an update of aircraft movements for the past 12 months.

Current	Brief Project Description / progress																										
	 <table border="1"> <caption>Aircraft Movements at Ashburton Airport</caption> <thead> <tr> <th>Month</th> <th>Movements</th> </tr> </thead> <tbody> <tr><td>Jul-24</td><td>650</td></tr> <tr><td>Aug-24</td><td>850</td></tr> <tr><td>Sep-24</td><td>850</td></tr> <tr><td>Oct-24</td><td>750</td></tr> <tr><td>Nov-24</td><td>1150</td></tr> <tr><td>Dec-24</td><td>750</td></tr> <tr><td>Jan-25</td><td>800</td></tr> <tr><td>Feb-25</td><td>900</td></tr> <tr><td>Mar-25</td><td>750</td></tr> <tr><td>Apr-25</td><td>900</td></tr> <tr><td>May-25</td><td>850</td></tr> <tr><td>Jun-25</td><td>1150</td></tr> </tbody> </table>	Month	Movements	Jul-24	650	Aug-24	850	Sep-24	850	Oct-24	750	Nov-24	1150	Dec-24	750	Jan-25	800	Feb-25	900	Mar-25	750	Apr-25	900	May-25	850	Jun-25	1150
Month	Movements																										
Jul-24	650																										
Aug-24	850																										
Sep-24	850																										
Oct-24	750																										
Nov-24	1150																										
Dec-24	750																										
Jan-25	800																										
Feb-25	900																										
Mar-25	750																										
Apr-25	900																										
May-25	850																										
Jun-25	1150																										
Clock Tower Lights	<ul style="list-style-type: none"> Replacement LED strip lights are no longer available for the current lighting system. Officers are currently obtaining quotes to replace the lights. 																										
Old Polytech(Cameron St) Demolition	<ul style="list-style-type: none"> The demolition and Asbestos removal tenders for the old Polytech on Cameron Street have been awarded. Greg Donaldson Contracting Limited will handle the demolition and MBC Environmental Solutions will handle the Asbestos removal. Temporary fencing will be installed on the 2 August 2025 and will remain in place for the duration of the project; work will start on the 4 August 2025. Asbestos removal will take approximately 12 weeks, once this is completed the demolition work will start this will take approximately 8 weeks. From the 2 August 2025, the Cameron Street Carpark will be closed to the public. A public update will be provided 																										
Forestry	<ul style="list-style-type: none"> The review of Council's Forestry holdings continues to progress. 																										

1.3 Finance

1.3.1 Projects

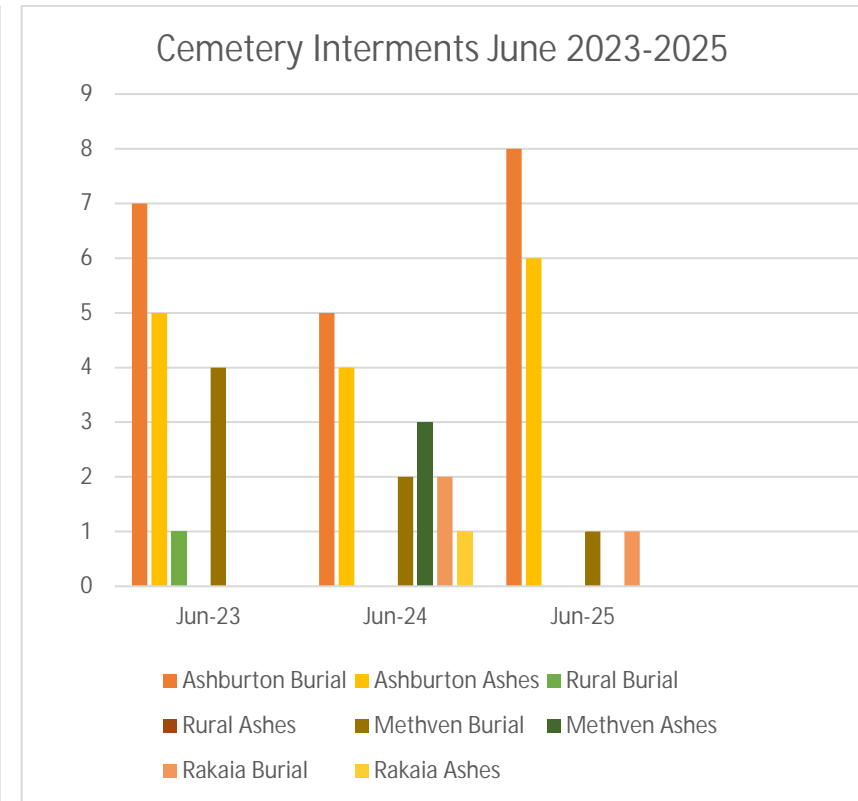
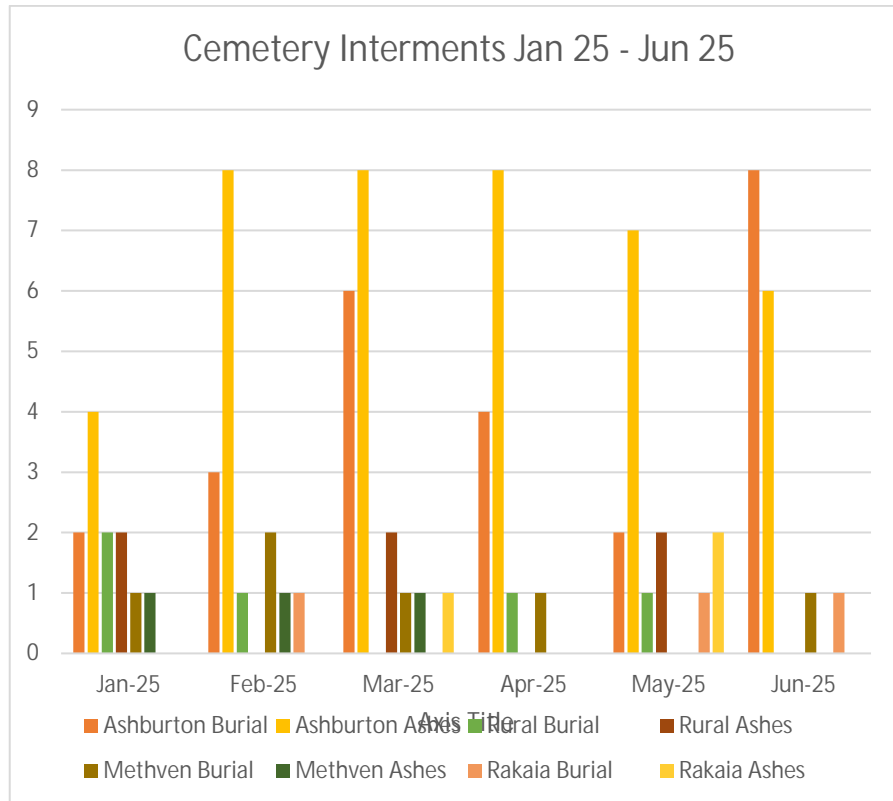
Brief Project Description	Start Date	Estimated Completion Date	On track (yes/no)	Within budget (yes/no)	Carry-over (yes/no)	Comments
Interim Audit	April 2025	July 2025	Yes	Yes	No	A second interim audit commenced on 21 July, due to a shortened April interim financial audit.
Annual Report	July 2025	29 October 2025	Yes	Yes	No	Annual Report preparation has begun. Work with asset managers and associated entities continues as asset revaluations are undertaken. Finance is working through tasks related to the closing off the the financial year before the majority of annual report work can progress.
Financial Modules and Management Services	Current	30 June 2025	Yes		Yes	IS and Finance continue to work though the stages of this multi-stage, multi-year project. Work is progressing as scheduled. End of Year system roll over process in the CiA environment proceeded successfully.
Vehicles (Fleet)	Current	30 June 2025	Yes	Yes	No	A storm has held up the shipment of 2 fleet vehicles, with these vehicles unable to be released until the shipment has been inspected for damage. Procurement for the replacement of the infrastructure team vehicle was undertaken in June and arrived in July due to the supplier having stock available. This is currently being sign written. The vehicle being replaced is scheduled to go to Turners by the end of July. The replacement truck for Open Spaces is currently having a deck built prior to being received by the department.

Brief Project Description	Start Date	Estimated Completion Date	On track (yes/no)	Within budget (yes/no)	Carry-over (yes/no)	Comments
						Insurance proceeds have been received for the fleet vehicle written off in a collision in late May. Procurement for this replacement will be undertaken shortly.

2. Infrastructure & Open Spaces

2.1 Open Spaces

2.1.1 Cemeteries



2.1.2 Activities – items of importance

Cemeteries

- Cemetery staff have had a solid winter so far. Still a regular contingent of visitors to the cemeteries, regardless of the weather.
- Interment activity is now tracking upwards from previous months.
- Staff continue to have regular contact and dialogue with undertakers on various cemetery matters.
- Regular cyclical maintenance continues to occur at closed district cemeteries.
- The new Bremner's Road cemetery fence at Ashburton Cemetery is installed. Staining the fence is pending and subject to favourable weather. Staff are currently investigating options for gates at the four Bremners Road entrances.
- The RSA section of the Ashburton Cemetery, near the kiosk has scheduled turf renovation pending. Work will be weather dependant.
- Preparation work is complete for Muslim burials with staff training ongoing in conjunction with Christchurch City staff.
- Surrounding hedges at the Rakaia Cemetery have been trimmed on the road frontages.

Open Space Management

- Staff are starting to plan for the updating of Open Spaces Asset Management Plans.
- Customer service requests are being closely monitored for timely resolution.
- Staff worked hard to complete the capital renewal programme by year end, in accordance with LTP approvals. The goal was for completion by 30 June – with minimal carry-overs, of which there will only be one relating to the Domain Playground's scoping and planning task.
- Open Spaces Planning staff are dealing with subdivision and land use applications with the aim of ensuring assets are designed, constructed and maintained to Council standards prior to handover. Also ensuring existing parks and reserves aren't adversely affected by neighboring developments.
- Planning staff are also working on standardising and detailing Open Spaces technical requirements for subdivisions and developments.
- Management continues working with the Communication Team to update and improve ADC website information pertaining to Open Spaces.
- Open Spaces management are hosting a Cemeteries Masterclass for Canterbury Councils, staff and contractors. This masterclass will cover cemeteries operations and management. It will be run by a consultant in conjunction with Recreation Aotearoa and the Cemeteries and Crematoria Collective.

- Refurbishment work on the Rakaia Salmon Sculpture is out in the market as a request for proposal. Once accessed, a report will come to the Council on funding requirements to enable remedial work of the sculpture to occur.

Ashburton Domain

- Winter has seen less visitors to the Domain recently, primarily weather related. School holidays did provide a burst of activity especially around play assets.
- The annual bedding displays have grown out well, with the winter cycle of bedding plants already in flower.
- A new replacement Ashburton Domain sign has been installed at the intersection of Walnut Avenue and Oak Grove. This sign is comparable to the one installed last year at the Walnut Avenue and West Street intersection. Others are planned for the corner of Grigg and Elizabeth Streets and West and Will Streets. These renewals are scheduled to occur in the current financial year replacing dilapidated wooden signs.



- Work in the reconfigured wildflower/butterfly garden area continues with additional plantings occurring.
- Perennial plants are having their winter dormant period maintenance undertaken, fertilisers and pruning and mulch being the focus.
- The steering group driving the Ashburton Bike Skills Park have completed the detailed design phase and are now in fundraising mode - preparing and lodging funding applications.
- The Domain Rose Garden refurbishment is still under way. Staff are working with a local contractor on this exciting project.



- Further wet weather in the past month has accentuated a few historical wet patches in the Domain. Staff are now considering just where to install soak-pits to address the problematic issues.
- The Glow in the Park event at Kings Birthday weekend was a resounding success. Some resultant turf damage has received remedial attention.

General Parks and Reserves and Gardens

- Playground weekly and monthly safety checks and maintenance continue throughout the district.
- All four pedestrian footbridges at Awa Awa Rata Reserve have now been replaced. This project has been a collaboration with the Methven Lions Club which undertook the physical works with the Council funding materials and oversight. These bridges receive high foot traffic year-round, but especially in spring when the rhododendrons are in bloom.
- Oak trees are to be planted in gaps along East St between Havelock St and the historic Railway foot bridge over winter.
- Geoff Geering Drive Reserves are receiving some minor improvements. Seating, trees and bollards are being installed. This work is being undertaken in conjunction with work undertaken by the neighbouring residential subdivision at the end of Geoff Geering Drive.

- The Chinese Village has had some remedial repairs undertaken to the buildings at Ng King Bros Market Garden Settlement. This is part of the ongoing maintenance of the site as identified in the heritage building maintenance plan. The site has been confirmed as one of 10 sites across Canterbury formally recognised as a Tohu Whenua site <https://tohuwhenua.nz/regions/waitaha-canterbury/ng-king-bros-chinese-market-garden-settlement>.
- At the Chinese Village, staff will be planting a variety of trees and shrubs over the next few months. This continues the landscaping which will continue over the next few years and aligns with the sites approved landscape plan.
- Annual beds in both Methven and Rakaia are looking good with colour now on display.
- At the Smallbone Drive Reserve near the entrance to EA Networks staff have replanted a tree to replace one historically donated by Ashburton College. It had to be removed as part of the driveway extension last summer. It was not able to be relocated. The new tree will have a new plaque installed to mark the donations occasion. Additional planting is scheduled for the area adjacent to the new site exit lane. This will mirror the plantings beside the steps further to the north.
- The refurbishment of the old Hakatere changing sheds to a shelter, is now complete. Picnic tables have been installed and bolted to a concrete base. Soil surrounds are yet to be sown with grass seed. This will occur as soon as the weather is favorable. This shelter now offers sea views.
- Staff are undertaking pruning around the district also mulching tree rings around specimen trees to aid the aesthetic appearance and to be beneficial for the trees - moisture retention in the warmer months.
- Planning is again underway for scheduled street tree replacements for those previously damaged.

Public Conveniences

- All facilities are working well.
- The new toilet block, Hakatere Lower, is now open and being well received by the local community.
- The Ashburton Domain picnic ground's new toilet block is also now operational and open to the public. New hard surfacing around the facility is complete with landscape plantings imminent.
- Staff met with some Rakaia Reserve Board members onsite, to discuss the future of the old public toilet building and fixtures at the Rakaia Domain. Once the Reserve Board have formally met, discussed the matter and have a resolved direction – the Council will be informed.



2.1.3 Biodiversity

Recent/Ongoing Activity

- Scoping for ecological connectivity modelling and a blue-green network is continuing. Biodiversity Strategy Actions – 2.2 A: “Investigate and develop a plan to establish biodiversity corridors from the mountains to the sea to sustain its functions.”
- The Council Ecologist/Biodiversity Advisor continues to work with the Canterbury Climate Partnership Plan 2024 Action 4 proposed working definition – blue-green network project development, which overlaps with some ADC biodiversity strategy actions.
- The Council Ecologist/Biodiversity Advisor continues to provide input into the proposed District Climate Change and Sustainability Strategy. The strategy has significant biodiversity implications, including Nature-Based Solutions and emission reduction using native plants and wetlands.
- The Council Ecologist/Biodiversity Advisor is working with the Legal team and QEII team to develop Council conservation covenants under section 77 of the Reserves Act. Section 77 allows for the creation of conservation covenants on private land by the local authority on behalf of the Minister. Due to funding cuts, QEII Trust can only cover up to two covenants per annum. Note that entering into a conservation covenant will incur no financial obligations apart from staff time for Council.
- Council staff are also working with ACL to plant out the drainage swales that run from Smallbone Drive to the Ashburton River. This will be completed in the coming planting season.

Completed and Planned Projects

- Pest control at Awa Awa Rata Reserve and the surrounding forest was completed in May 2025. Overall, 124 pest animals were dispatched over five nights. This project was in collaboration with the Department of Conservation (cost-sharing approach).
- Wakanui/Mill Creek biodiversity enhancement planting on Wakanui/Mill Creek channel at Argyle Park and on the same channel by SH1/East Street was completed in June 2025 by Wildlands Consultants. We planted only Carex grasses and shrubs less than 1m in height at maturity to retain the landscape visual of the sports field and railway/business area. The project is part of the enhancement to improve water quality and aquatic habitat for the fish (recommendations received from EOS’s last ecological study of Mill Creek) and support the establishment of green corridors along the Wakanui Creek channel (ECan against condition requirements within the Ashburton Networkwide stormwater discharge consent).
- Harris Scientific Reserve - World Biodiversity Day planting was completed on May 25, 2025; 1200 Kanuka were planted, infilling existing planted sites and additional new planting areas. The planting was a collaborative effort with Ashburton Community Conservation Trust. We had about 50 volunteers at the event, including some Council staff, Ashburton Forest and Bird, and some migrant communities.
- Smallbone Drive Reserve along Dobson Street West and ACL yard was completed. Planting of native shrubs and grasses in some parts of the cleared areas is scheduled for July 2025

- 2025 Proposed Future Plantings (Timeline: ~ until September 2025)
 - Robilliard Park – infill planting (Scheduled)
 - ABE site planting (infill planting of existing planted areas)
 - Taylors Stream planting (bridge side slope and infill planting)
 - Bowyers Stream planting (wet areas beside the plantation that are difficult to mow and infill if needed).

2.2 Solid Waste Management

2.2.1 Solid Waste Management Contract

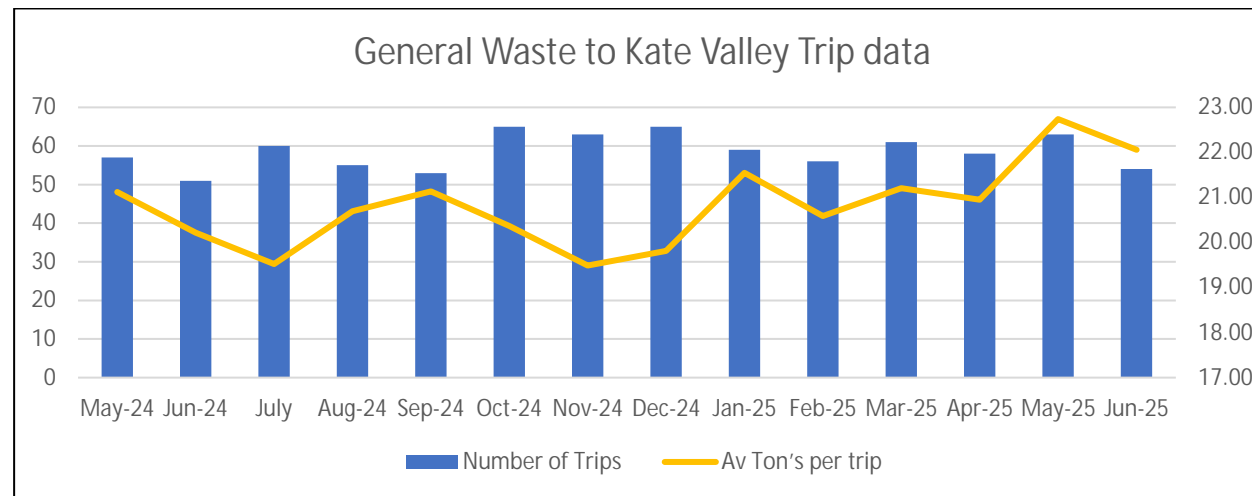
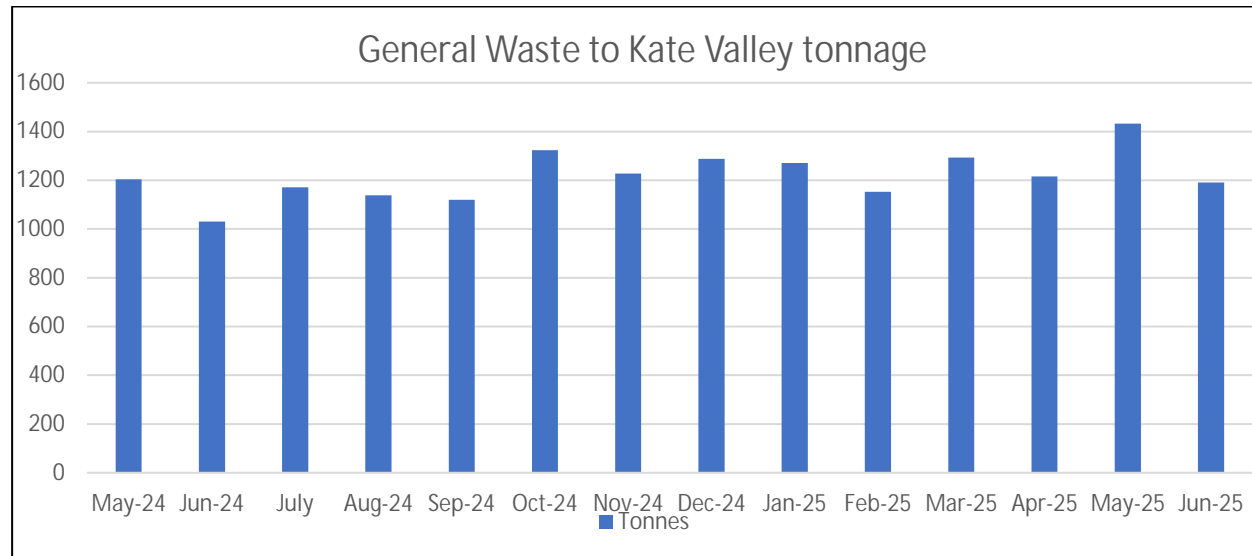
- Contract REFU0343 Provision of Solid Waste Services was awarded to WasteCo at the 21 May 2025 meeting of Council.
- The contract document is with WasteCo for signing.
- An initial contract meeting was held with WasteCo on 2 July to discuss items on their promise lists, mobilisation activities and the purchase of green bins. Fortnightly meetings are scheduled with WasteCo and ADC officers to ensure a smooth transition between now and the contract starting in September 2026.

2.2.2 Solid Waste Kerbside Refuse and Recycling Collection

- A total of 130 CRMs were received in May and 117 in June. A summary of the CRMs for the last six months is shown below:

Request Enquiry	Monthly Total Number					
	Jan	Feb	Mar	April	May	June
Illegal dumping	12	10	7	7	10	5
Kerbside - Bin Accessory	4	7	7	4	3	6
Additional Bins	31	31	26	22	39	23
Damaged Bins	21	12	15	17	12	23
New Bins	12	24	12	22	16	17
Missing Bins	4	3	4	6	11	7
Missed Collections	25	24	34	14	34	27
Contractor Complaints	1	3	3	0	1	3
Satellite Drop Off Site Issues	5	3	7	0	1	4
Other Miscellaneous Complaints	5	7	5	2	3	2
Total	120	124	120	94	130	117

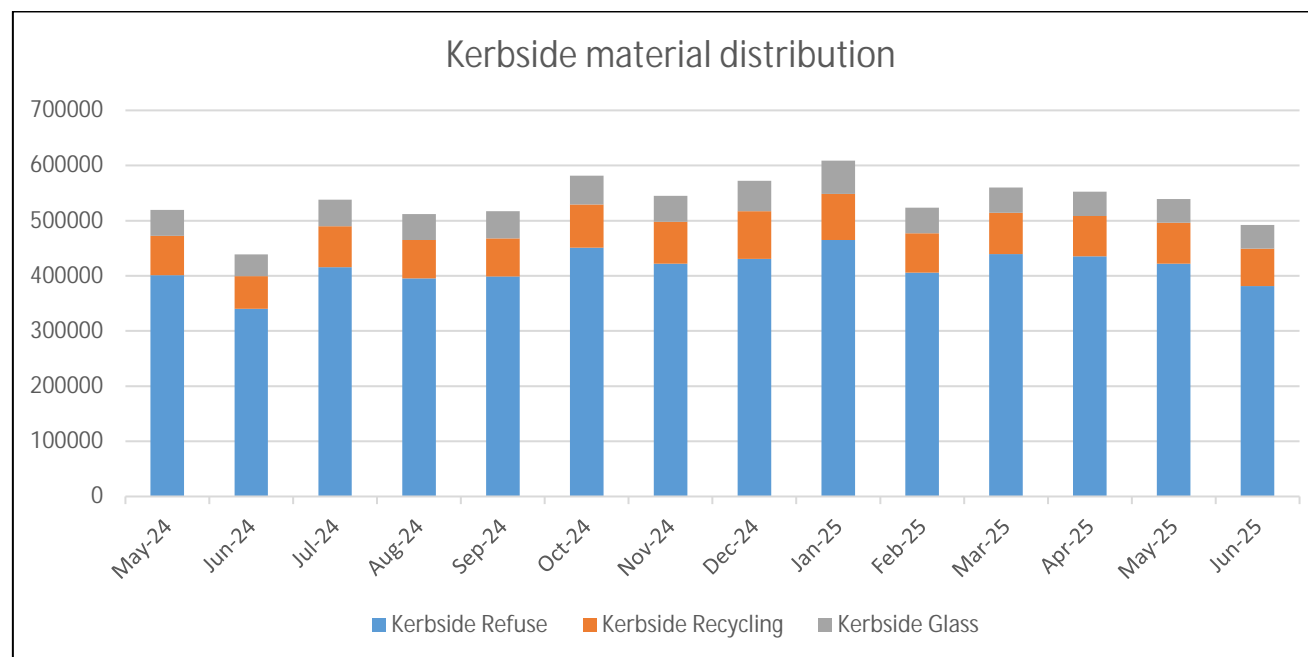
- The number of missed collections did increase in May and June due to new drivers in the trucks who initially were not entirely familiar with the collection areas. Given that more than 12,500 bins are collected each month, the number of missed bins is not affecting the delivery of key performance measures.
- The requests for additional bins peaked in May at 39 but went back to the low 20's in June, similar to the last two months.



- The tonnages for June to Kate Valley were 1,191 tonnes bringing the total waste sent to landfill to 14,699.87 tonnes. This is slightly lower than for the same period last year which was 14,827.14 tonnes. The average weight per load for May was 22 tonnes.

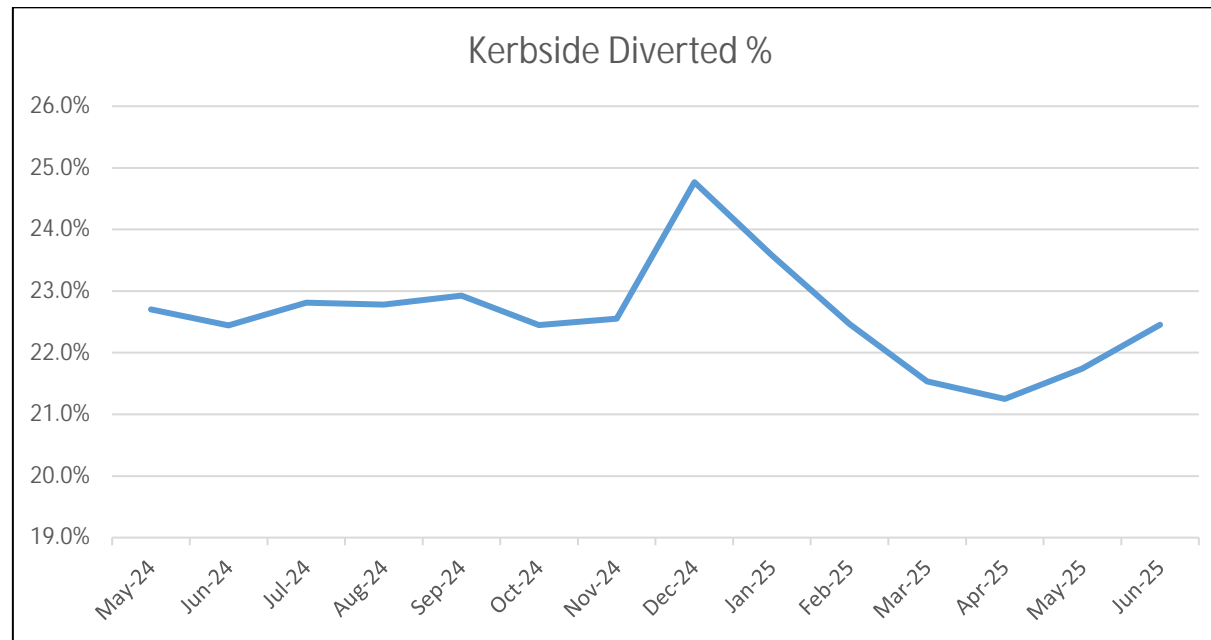
Site	Last 6-months Recycling Volumes						6-month total tonnes
	Jan- 25	Feb- 25	Mar	Apr	May	Jun	
Methven Recycling Centre	18.63	10.71	17.56	11.36	15.04	11.07	84.37
Rakaia Huts	0.224	0	0	0	0	0	0.224
Pendarves	4.09	11.03	4.30	1.94	0.68	2.98	25.02
Hakatere Huts	0.33	2.04	0.63	0.40	1.78	.47	5.65
Willowby	4.31	2.60	4.02	5.44	0.60	2.77	19.74
Rangitata huts	1.99	0.470	0.21	2.27	0.38	0.07	5.39
Hinds	0.940	4.51	2.63	2.42	0.80	4.32	15.62
Mayfield	1.80	2.67	2.45	4.11	1.20	1.08	13.31
Mt Somers	0.950	3.33	0.55	0.42	0.42	3.74	9.41
Staveley	2.10	0.65	2.97	0.67	2.32	0.38	9.09
Fairton	3.75	2.19	2.41	0.64	3.52	2.68	15.19
Rakaia Resource Recovery Park	10.03	4.17	6.58	22.53	5.95	3.68	52.94
Monthly Totals	49.144	44.37	44.31	52.2	32.69	33.24	255.954

- The volume of recyclable materials from the drop off stations decreased in May and June compared to the previous three months.

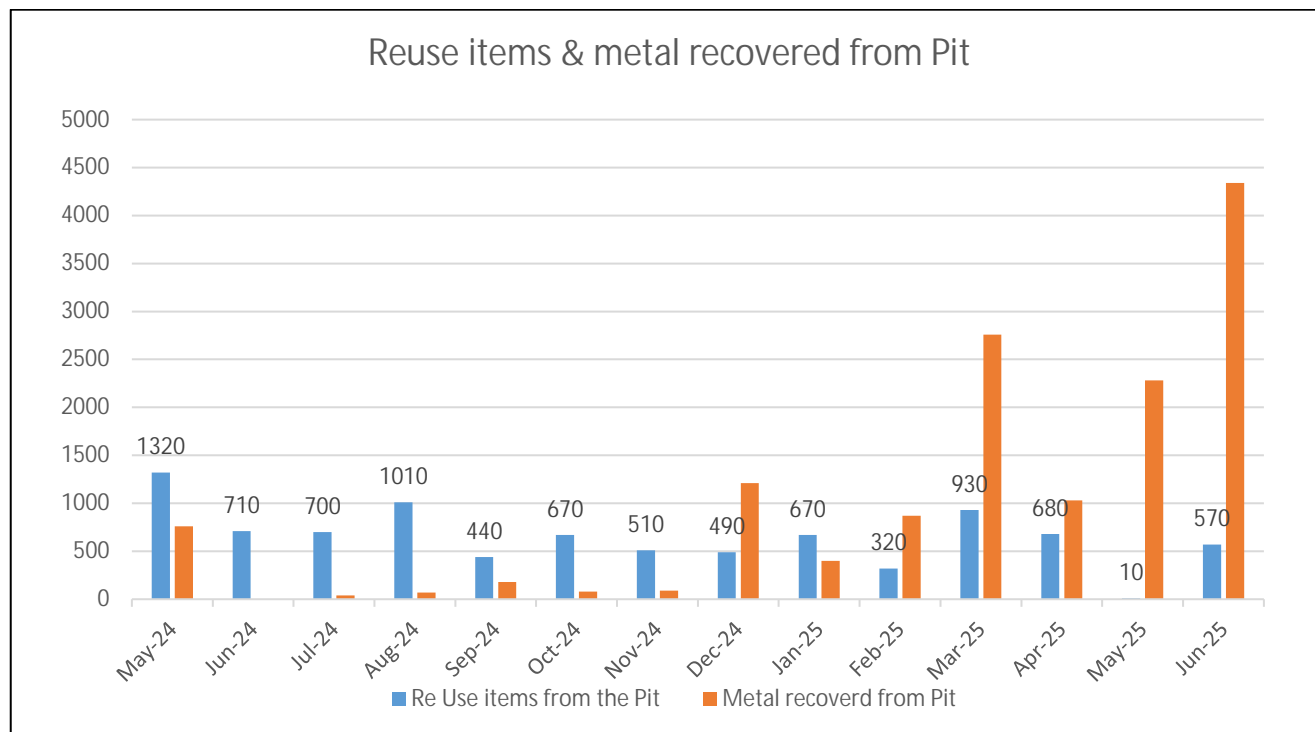
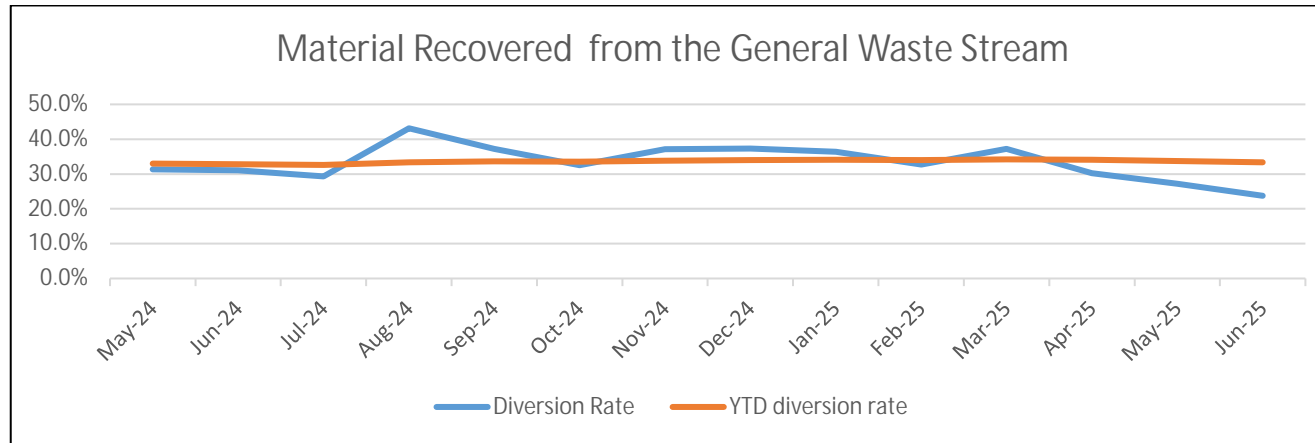


- Less recyclable materials were collected from households seeing kerbside recycling volumes for June at 67.41 tonnes which is slightly lower than the 74.29 tonnes in May and the previous few months.
- Glass collection slightly increased to 43.12 tonnes in June from 43 tonnes in May. It is expected that the volumes of glass collected will follow the same trend as the kerb side collection in the previous months.
- Kerbside refuse dropped from 422 tonnes in May to 381 tonnes June. This is the lowest volume collected since July 2024 but is higher than the June 2024 volume of 340 tonnes.
- A review of the kerbside tonnages over the last few months has revealed that Tuesdays have the highest average tonnage collection amounts at the kerbside:

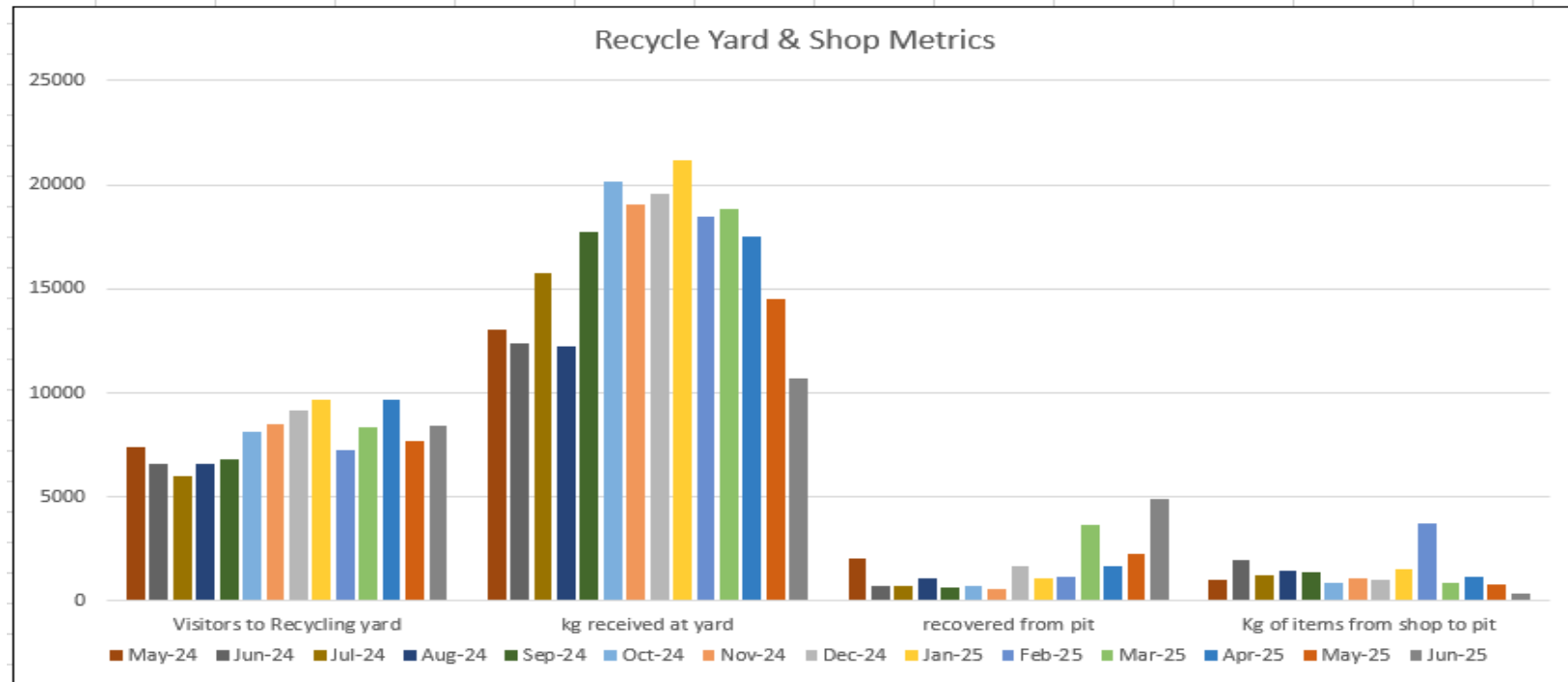
Monday	Tuesday	Wednesday	Thursday	Friday
20.7 t	23 t	19.9 t	18.4 t	17.2 t



- Kerbside diversion rate (volume of kerbside recycling against volume of kerbside general waste collected) has been increasing the past two months with June at 22.5%. April was the lowest at 21.30%.



- Items recovered from the pit increased over the past two months with the June metal volume increasing by more than 90%. This is the highest recovery volume this year. There has been an increase in metal recovered from the pit mainly due to a staff member being assigned to the pit area a few hours each week.
- The RRP recycling center received 8,435 visitors in June, slightly higher than the 7,721 visits in May. The average weight per person of recyclable materials being dropped off is 2.25kg.



- The re-use shop sale figure for June was \$8,593 which is lower than the sales in April and May at \$13,023.60 and \$13,294.51, respectively. The most saleable items continue to be household goods, clothing, outdoor/garden products and toys. Lawn mowers are proving to be popular with 117 sold through the re-use shop between January 2025 and June 2025.

2.2.3 Waste Education

- The kerbside audits are ongoing – some days are better than others.
- Water conservation and water cycle sessions were held at 12 kindy and early childhood centres across the district in June. These will be followed up with wastewater and stormwater sessions.
- Eco Educate ran two waste stations each night at the three-day Glow Event over Kings Birthday weekend. There was a definite increase in waste this year as outlined below but the team was happy with the final diversion rate. The lack of volunteers made for very busy nights for the team, but great positive conversations were held. Kudos goes to the two coffee vendors who offered a discount for those attendees bring their reuseable cups.

Glow Event	2024		2025	
	<i>Diverted kg</i>	<i>Landfill kg</i>	<i>Diverted kg</i>	<i>Landfill kg</i>
Rubbish including single use coffee cups, bowls and dirty plastic takeaway containers		44.50		75.50
Food waste to chickens	331.50		342.25	
Compostable packaging (takeaway packaging and dirty cardboard) to worm farm	180		225.50	
Clean cardboard	77.50		93.50	
Recycling (aluminium cans & plastic bottles)	34.50		50.50	
Large paper potato bags	2			
Totals	625.50	44.50	711.75	75.50
Diversion	93%	7%	90%	10%

- The team participated in the Active Healthy Tamariki Expo held at the EA Networks Centre on 18 June. 1200 students went through the expo with wastewater sessions being provided by the team.
- Several groups have taken advantage of doing the free ARRP site tours – these tours are a great way to remind people what items can be dropped into the recycling centre so less items go into the pit.

2.3 Stockwater Operations

2.3.1 General

- Our intakes were affected during the recent prolonged rain, particularly at the end of June with Pudding Hill, Methven Auxiliary and the Brothers intakes all receiving considerable amounts of gravel and silt into the main offtake channels resulting in significant reinstatement work to clean them out and get the water back on again.



Pudding Hill intake silt removal



Silt build up at Brothers intake

- Regular race maintenance work is ongoing but given the current ground conditions, some of the work is weather and ground dependent.
- We are still receiving the occasional enquiry for smaller, end of line race or insignificant closures.

2.3.2 Applications

- A summary of the current applications is listed below:

Stockwater closures/alterations/culvert installation applications as at 22 July 2025

PHASES

Application ID	Location	Length*	No of properties	1	2	3	4	5	Comments
SKW/008/22	Brothers Road	12,164	17						Pending Council Divestment process
SKW/012/23	490 Old Main South Road	8,949	6						Pending Council Divestment process
SKW/020/23	1037 Rangitata Highway	6,739	7						Pending Council Divestment process
SKW/023/23	Junction Road	15,135	16						Pending Council Divestment process
SKW/007/24	Hackthorne Road to SH1	27,664	25						Pending Council Divestment process
SKW/002/25	339 Stranges Road	0	1						Physical work to be completed
SKW/004/25	Pattons Road	0	1						Physical work to be completed
SKW/005/25	Methven Highway	0	1						Physical work to be completed
SKW/006/25	291 Shepherds Bush Road	2,438	2						Draft Report
SKW/007/25	492 Cracroft Maronan Road	0	1						Waiting for additional information
	Phase complete		Phases:	Application received	Information gathering	Review significance and scope	Reporting and decision making	Sign off work completed and rates/GIS update	
	On track								
	Overdue								

*Note: a 0 in the length column relates to an alteration, culvert or pump service installation application - no race is being closed.

The total length of the stockwater network reduced by 52km over the last financial year:

	Race GIS network 1 July 2024	Race GIS network 30 June 2025	% Change	Length Reduction (m)
Acton	64,383.50	63,605.29	-1.2%	778.22
Main	25,277.62	25,277.62	0.0%	0.00
Race	39,105.88	38,327.67	-2.0%	778.22
Methven Lauriston	455,060.07	445,165.89	-2.2%	9,894.18
Main	84,951.57	84,951.57	0.0%	0.00
Race	370,108.50	360,214.32	-2.7%	9,894.18
Montalto Hinds	384,261.54	371,935.10	-3.2%	12,326.43
Main	103,961.79	97,896.56	-5.8%	6,065.23
Race	280,299.74	274,038.54	-2.2%	6,261.20
Mt Somers Willowby	339,487.11	330,469.10	-2.7%	9,018.00
Main	146,269.11	144,241.44	-1.4%	2,027.67
Race	193,218.00	186,227.66	-3.6%	6,990.33
Winchmore Rakaia	180,494.60	159,559.80	-11.6%	20,934.80
Main	60,465.04	48,642.03	-19.6%	11,823.02
Race	120,029.56	110,917.77	-7.6%	9,111.78
Grand Total	1,423,686.82	1,370,735.19	-3.7%	52,951.63

2.4 Stockwater Exit Transition

Pudding Hill

- At the 24 June meeting of the Stockwater Transition Working Group (STWG) three reports were received:
 - BECA's Pudding Hill Stockwater Race Network Ecological Snapshot
 - AECL's Manawhenua Assessment of the Pudding Hill Intake Stockwater Race
 - Aqualinc's Memorandum – Mt Harding Creek Water Balance Investigation

These reports have been published on Council's Stockwater Exit Transition Plan webpage.

- Melius has completed the investigation into the needs for the properties who will require an alternative stockwater supply should ADC cease the delivery of stockwater in some races.

- Discussions continue with BCI as an alternate supplier for both Pudding Hill and Methven Auxiliary. BCI have prepared a draft Memorandum of Understanding setting out the terms under which BCI would engage with Council in providing an alternative supply of stockwater to parties affected by potential open race closures.
- Stormwater/drainage investigations are progressing with the focus of work assessing the implications if the Pudding Hill network were to close and identifying if any parts of the existing network should be formally retained for drainage purposes. While early in the investigation, it appears that several existing drainage systems will continue to receive overland flow including Mt Harding Creek, ADC drainage reserve north of the Methven Township and the Dry Creek system.
- Archaeological assessments are yet to be progressed.
- Pudding Hill stockwater user properties have been categorised and follow up letters have been sent to all users confirming that the Melius assessment of their future stockwater requirement for their property is correct as to whether they do or don't need an alternative.

Methven Auxiliary

- Melius has prepared a draft report outlining the future requirements for the 27 properties assessed as needing an alternative supply on the Methven Auxiliary network. This report will be presented to the next STWG meeting in August.
- The draft ecological assessment has been received and is being reviewed by officers. It will be presented to the next STWG meeting.
- The cultural assessment will be carried out in early August.
- Stormwater and archaeological assessments are yet to be progressed.

Bushside

- A drop-in session was held at Staveley Hall on 28 May with 12 people attending.
- Melius are currently assessing the user survey results to ascertain property requirements going forward.
- The wider stakeholder consultation received seven submissions with most respondents stating their interest was in environmental values.
- The ecological and cultural assessments will be undertaken in August.

Stoney Creek

- A drop-in session was held at Mt Somers Hall on 17 June with 20 people attending.
- The user survey results have been provided to Melius for analysis of property requirements.
- The wider stakeholder consultation received 5 submissions with most stating their interest was in stormwater, followed by environmental and amenity values.

Other

- The Limestone Creek user survey has been out with follow ups being undertaken for the non-responders to date.
- Survey forms have been sent to properties receiving stockwater from the Brothers intake. The date for a drop-in session is yet to be set.
- Just on 200 people have signed up to receive the regular updates being provided on the stockwater exit project.
- The next meeting of the Stockwater Transition Working Group is programmed for 21 August.

2.5 Roads and Footpaths

2.5.1 2024/25 financial year

	ADC budget	NZTA approved budget	Spend as at 30/06/2025	NZTA Total Claim	Comments
Local Road Operations					
Structures Maintenance	\$400,000	\$302,250	\$121,027	\$121,027	
Environmental Maintenance	\$760,000	\$650,696	\$854,070	\$854,070	
Network Services Maintenance	\$860,000	\$881,283	\$1,262,239	\$1,262,239	
Network Operations	\$18,000	\$17,057	\$7,026	\$7,026	
Level Crossing Warning Devices	\$37,000	\$47,648	\$64,379	\$64,379	
Minor Events	\$100,000	\$94,762	\$273,507	\$193,055	\$80,452 unsubsidised
Network and Asset Management	\$1,100,000	\$1,042,378	\$887,282	\$887,282	
Structures Component Replacement	\$250,000	\$410,634	\$57,630	\$57,630	
Traffic Services Renewals	\$190,739	\$181,783	\$235,522	\$181,783	\$53,739 unsubsidised
Total Local Road Operations	\$3,715,739	\$3,628,491	\$3,762,682	\$3,628,491	100% of NZTA approved budget
Local Road Pothole Prevention					
Sealed Pavement Maintenance	\$2,300,000	\$2,193,133	\$2,249,115	\$2,249,115	
Unsealed Pavement Maintenance	\$850,000	\$851,067	\$935,538	\$935,538	
Routine Drainage Maintenance	\$540,000	\$500,820	\$277,937	\$277,937	
Unsealed Road Metalling	\$1,200,000	\$1,178,400	\$1,712,331	\$1,193,155	\$519,176 unsubsidised
Sealed Road Resurfacing	\$3,040,000	\$3,044,200	\$4,995,548	\$3,044,200	\$1,951,348 unsubsidised
Drainage Renewals	\$435,000	\$540,100	\$455,154	\$455,154	
Pavement Rehabilitation	\$2,640,000	\$2,396,080	\$2,548,701	\$2,548,701	
Total Local Road Pothole Prevention	\$11,005,000	10,703,800	\$13,174,324	\$10,703,800	100% of NZTA approved budget
Walking and Cycling					
Cycle Path Maintenance	\$6,000	\$2,121	\$3,356	\$3,356	
Footpath Maintenance	\$325,000	\$113,778	\$294,621	\$156,128	\$138,493 unsubsidised
Footpath Renewals	\$683,000	\$216,672	\$173,087	\$173,087	
Total Walking and Cycling	\$1,014,000	\$332,571	\$471,064	\$332,571	100% of NZTA approved budget
Road Safety Promotion					
Road Safety Promotion	\$170,000	\$78,000	\$71,882	\$71,882	
Total Road Safety Promotion	\$170,000	\$78,000	\$71,882	\$71,882	92% of NZTA approved budget

Local Road Improvements

Road Improvements – Second Bridge	\$2,600,000	\$140,000	\$89,268	\$89,268	
LCLR Roding Improvements	\$1,600,000	\$100,000	\$295,515	\$100,000	\$195,515 unsubsidised
Total Local Road Improvements	\$4,200,000	\$240,000	\$384,783	\$189,268	79% of NZTA approved budget
TOTAL SUBSIDISED ROADING	\$20,104,739	\$14,982,862	\$17,864,735	\$14,926,012	100% of NZTA approved budget

Unsubsidised Roding

Unsealed Road Metalling	\$500,000		\$519,176		
Sealed Road Resurfacing	\$1,848,000		\$1,951,348		
Streetlights - Power Undergrounding	\$290,000		\$288,218		
Curve Warning Signs	\$70,000		\$54,010		
New Drainage	\$100,000		\$73,880		
Footpath Maintenance	\$150,000		\$138,493		
Street Cleaning	\$200,000		\$218,969		
NZTA State Highway	\$110,000		\$114,874		
TOTAL UNSUBSIDISED ROADING	\$3,268,000		\$3,358,968		

2.5.2 2024/25 Work completed as at 30/06/2025

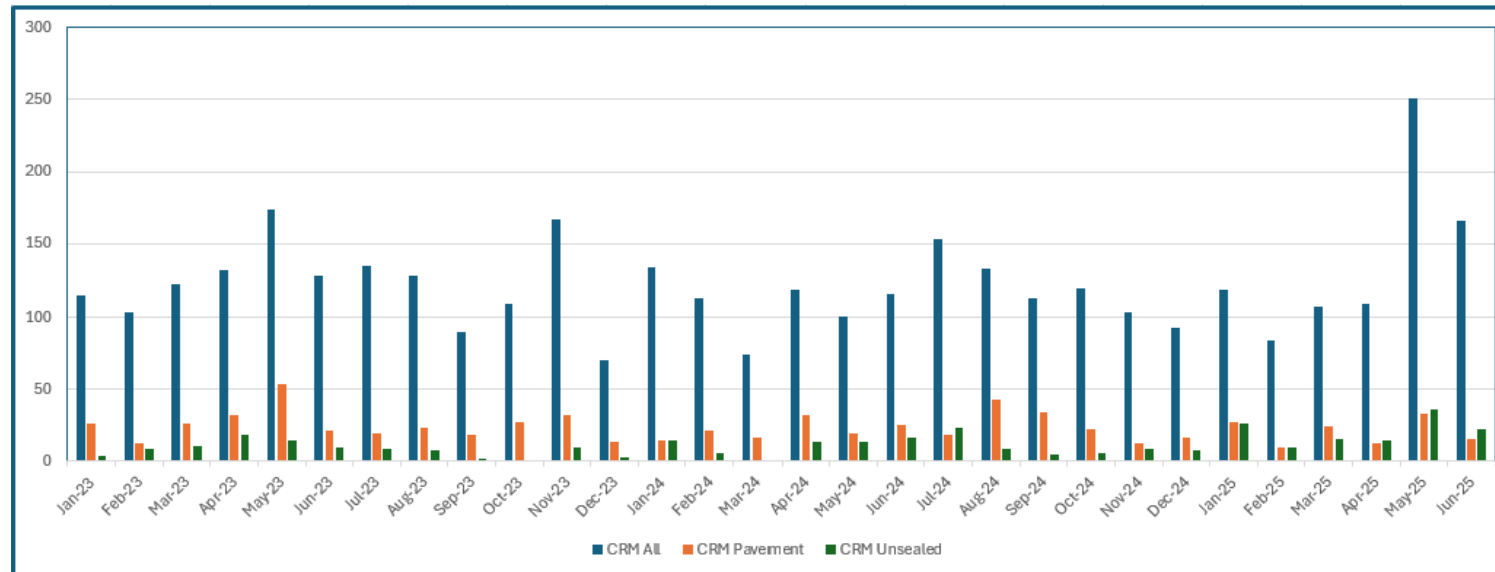
- 7,246 km of unsealed grading completed
- 53,472 m³ of maintenance metal placed
- 9,967 potholes repaired
- 20,286 m² of sealed digout repairs
- 8.525 km of sealed road rehabilitation sealed
- 110.271 km of reseals completed

2.5.3 Main areas of work

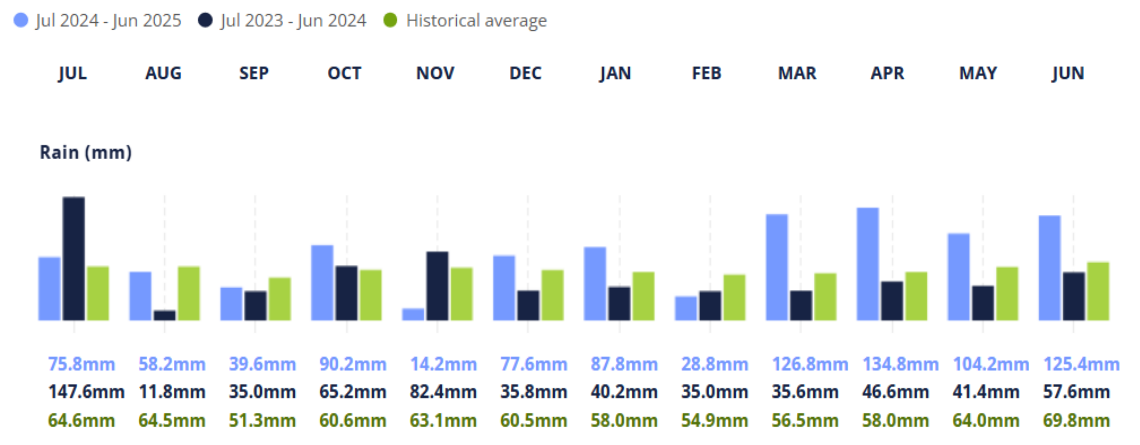
- Routine maintenance work on sealed and unsealed roads.
- Winter maintenance with ice gritting and snow clearing when necessary.

2.5.4 Roding CRM data – January 2023 to June 2025

Roding CRMs showing the fluctuations through the year (All 3,678 - Pavement 708 - Unsealed 353)



There is an increase of CRMs for May and June, and this is likely the result of the above average rainfall for the months of March, April, May, and June.



2.5.5 Corridor access data

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Corridor Access Requests	69	70	85	58	109	64	58	68	94	75	70	45	64	88	76	64	67	97
Traffic Management Plans	33	22	25	34	24	54	18	31	59	26	30	27	22	37	52	45	48	33

2.5.6 Forward Works Programme

Sealed roads work (resealing, rehabilitations and heavy maintenance) for the next three years and the initial unsealed roads maintenance metalling for 2025/26 are shown on the forward works programme on the Council website:

<https://www.ashburtondc.govt.nz/services/transport/road-and-footpath-programmemes>

2.5.7 Sealed road rehabilitation

Sites scheduled for the 2025/26 financial year are:

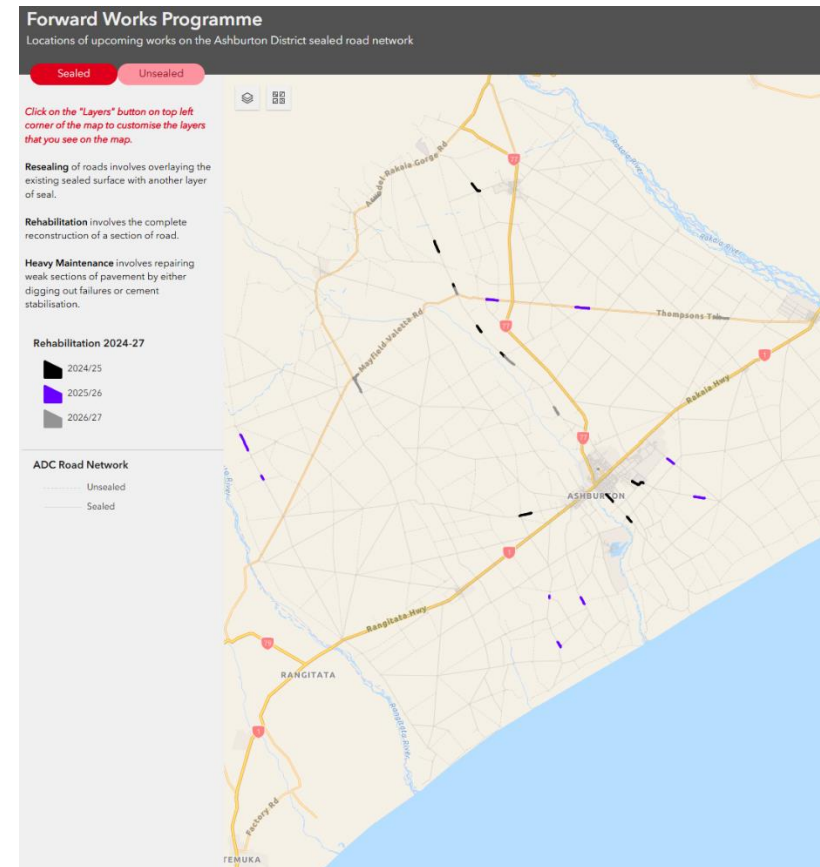
- Thompsons Track (RP32028-33158m)
- Thompsons Track (RP22250m-24040m)
- Seafield Road (RP9150-10250m)
- Fairfield Road (RP2275-3132m)
- Ealing Montalto Road (RP18150-18625m)
- Ealing Montalto Road (RP21575-23260m)
- Fords Road (RP9635-10250m)
- Longbeach Road (RP7700-8000m)
- Longbeach Road (RP12050-13320m)

With contracts being compiled to go out for tender.

2.5.8 Local road improvements

The work programmed with the unsubsidised Council funding is:

- Reseals \$1,000,000.
- Streetlights as part of power undergrounding \$290,000.
- Replacement of concrete streetlight poles \$200,000
- Curve warning signs for out of context curves \$70,000.
- New sumps and soak pits for drainage \$100,000.
- Footpath maintenance \$150,000.



2.5.9 Road Closures for Motorsport Events

There have been no issues with damage to the pavement from previous motorsport events. Organisers have been requested to supply information on numbers of participants and attendees. No information received to report for this briefing.

2.5.10 Ashburton Second Urban Bridge

The project is on the NZTA Waka Kotahi website <https://www.nzta.govt.nz/projects/second-ashburton-bridge/>

Council meeting of 20 August to be attended by Lonnie Dalzell and Richard Osborne of NZTA Waka Kotahi to provide a progress update on the project.

2.5.11 Wills Street Rail Footbridge

The design for the renewal of the footbridge is being worked on by WSP. They are in discussion with Heritage NZ and KiwiRail about scope of work, timings, use of land, etc. The scope of works will be as per the condition assessment previously undertaken and shown below.

The next stage is to agree on the contract conditions, specification and schedule of prices with the intention to have the contract works out for tender and awarded by the end of 2025.

Component Proposed Remedial Work ROC - \$375,000

Iron Truss Structure Localised repairs to iron components (e.g. to address delamination) and a full re-paint of the truss is proposed. Temporary removal of the truss span should be considered as this:

- Avoids working for extended periods in the rail corridor.
- Reduces working at height requirements.
- Simplifies containment for preparation and painting (i.e. can be completed within a controlled area).
- Will likely result in a higher quality outcome.

Iron Piers - \$100,000

Iron pier members can be repaired on site for areas of delamination and section loss. Repainting of these members is also proposed.

Timber Corbels - \$50,000

Due to the decay previously identified during timber drilling, the timber corbels supporting the main truss span are proposed to be replaced while the main truss span is removed for refurbishment. This will require temporary support / removal of immediately adjacent timber approach ramp spans.

Surfacing - \$15,000

Surfacing repairs on the timber approach ramps (including retained fill sections at ends) are proposed.

Timber cross bracing and joists - \$25,000

The timber cross-bracing and joists on the main truss span will require removal for refurbishment of the truss. It is proposed that these be replaced as part of the works.

Timber deck planks - \$90,000

Timber deck planks on the main truss span will require removal for refurbishment of the truss. It is proposed that these be replaced with new hardwood planks and re-surfaced as part of the works.

In addition, select timber deck planks on the approach ramps are recommended for replacement, along with surfacing repairs.

Handrails - \$25,000

Iron handrail posts and the timber top rail are proposed to be repainted. Split timber bracing members and longitudinal infill wires (on approach ramps and main truss) are proposed to be replaced.

Miscellaneous works - \$25,000

As part of the proposed refurbishment works, other routine items should be addressed.

Total Estimate - \$705,000

2.5.12 Procurement Exceptions

Two high expenditure procurement exceptions have been signed off.

- Installation of new streetlight columns where power poles are removed as part of EA Networks Undergrounding Programme 2025/26 has been approved as a Direct Appointment to EA Networks. This allows for the new streetlight installation to be designed and included as part of the undergrounding project.
- Replacement of 42 concrete streetlight poles with new steel columns re-using existing LED luminaires 2025/26 has been approved as a Closed Competitive Process between EA Networks and Power Jointing Ltd.

2.6 Contracts – Tenders

Current Contracts/Tender	Closing Date
ROAD0400 Road Network Maintenance & Operations Contract	25 July 2025
Rakaia Salmon Structure Repair	8 August 2025
ROAD0446 Sealed Road Rehabilitation Rural South 2025-2026	26 August 2025

Awarded Contracts	Awarded to	Value	Estimate	Tenders received	TTM
ROAD0420 Reseals Contract	ACL	\$7,071,956.56	\$7,200,000	four	\$60,000

Note: Three Waters tenders & contract awards will be reported to the Three Waters Committee.

2.7 Lake Hood

The public health warning was lifted on Lake Hood on 4 July 2025 following two consecutive test results below 0.5mm³/L of cyanobacteria biovolume. The health warning was issued on 20 March 2025. In the two previous summers, the public health warning has been in place from January 2024-June 2024, and March 2023-May 2023.

Council staff are regularly meeting with Professor Susie Wood from Lincoln University, ECan and scientists from Earth Sciences New Zealand (the new entity following the merger between NIWA and GNS Science), and sharing information about the lake. Council has begun planning a monitoring programme at Lake Hood to better understand the water temperature and level of dissolved oxygen in the lake. This monitoring will provide crucial data for the hydrodynamic modelling of the lake. Work is also underway planning trials for different products that could be used in the lake and canals to mitigate the further development of algal blooms.

Council staff will attend the annual meeting of the Huntington Park Property Owners Association on 7 August.

Date Water Sample Taken	Total cyanobacteria biovolume (mm ³ /L)
05/12/2024	0.008
09/01/2025	0.5
23/01/2025	6
30/01/2025	5
5/02/2025	3
14/02/2325	0.1
19/02/2025	2
27/02/2025	8
11/03/2025	7
20/03/2025	40
28/03/2025	60
02/04/2025	3
08/04/2025	5
14/04/2025	4
22/04/2025	50
29/04/2025	40
06/05/2025	2
16/05/2025	4
21/05/2025	1
28/05/2025	0.06
06/06/2025	2
13/06/2025	0.5
19/06/2025	0.006
26/06/2025	0.4

3. Compliance & Development

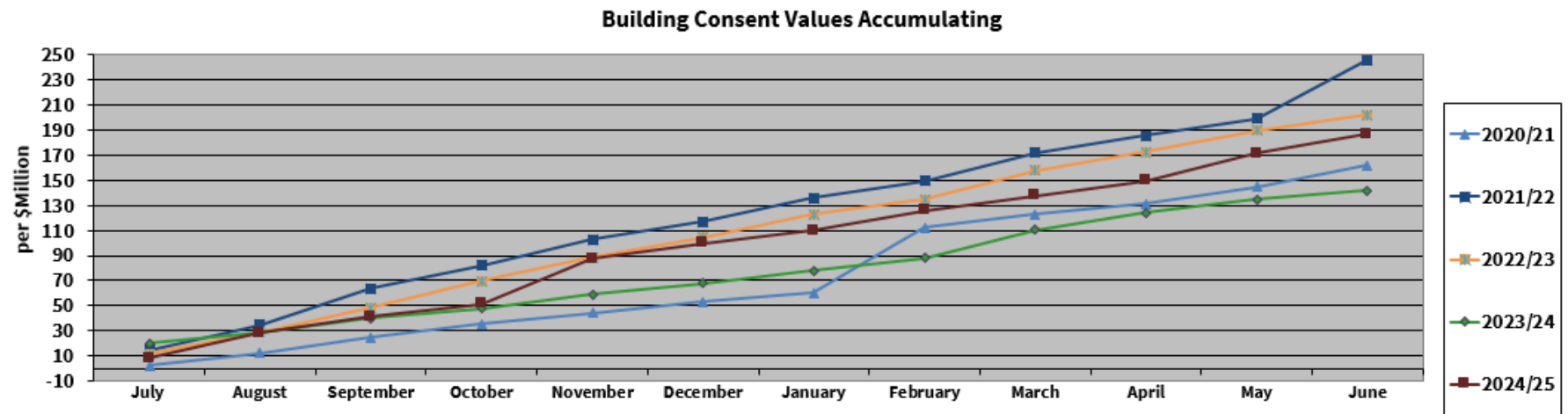
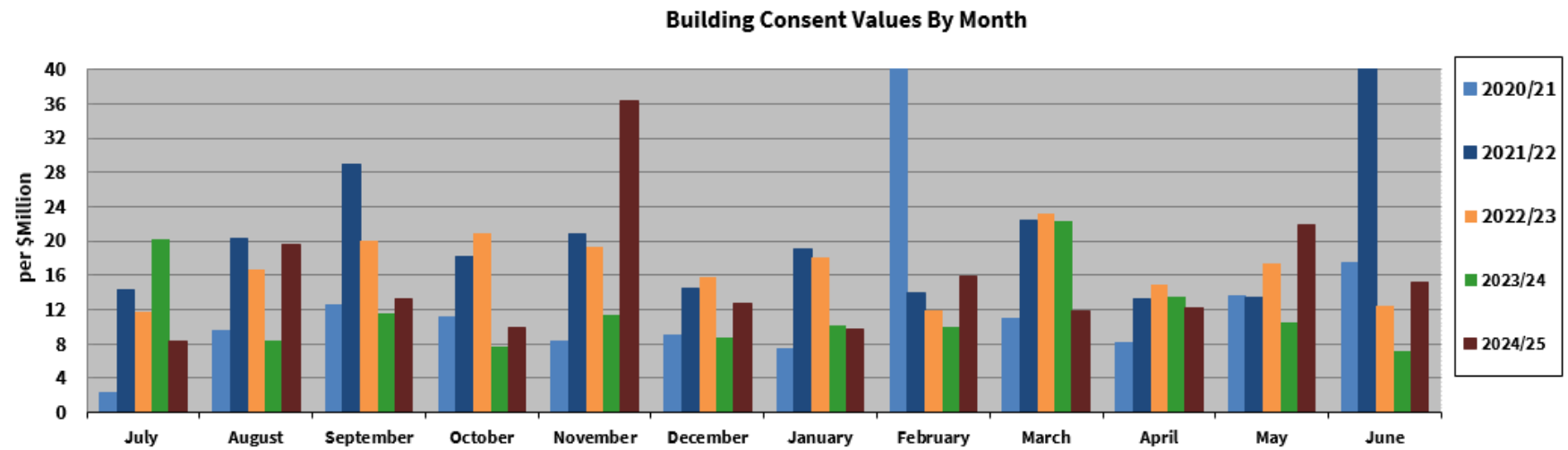
3.1 Building Services

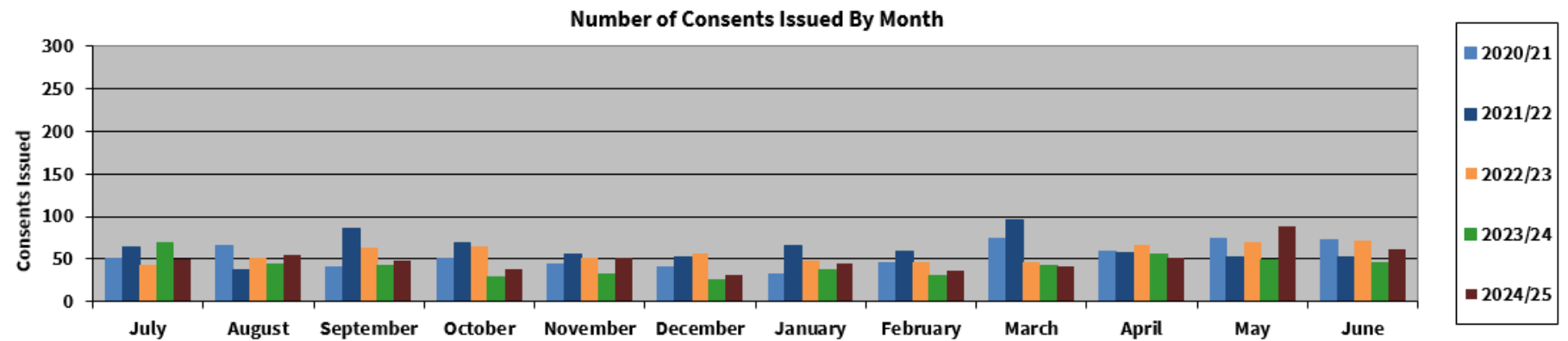
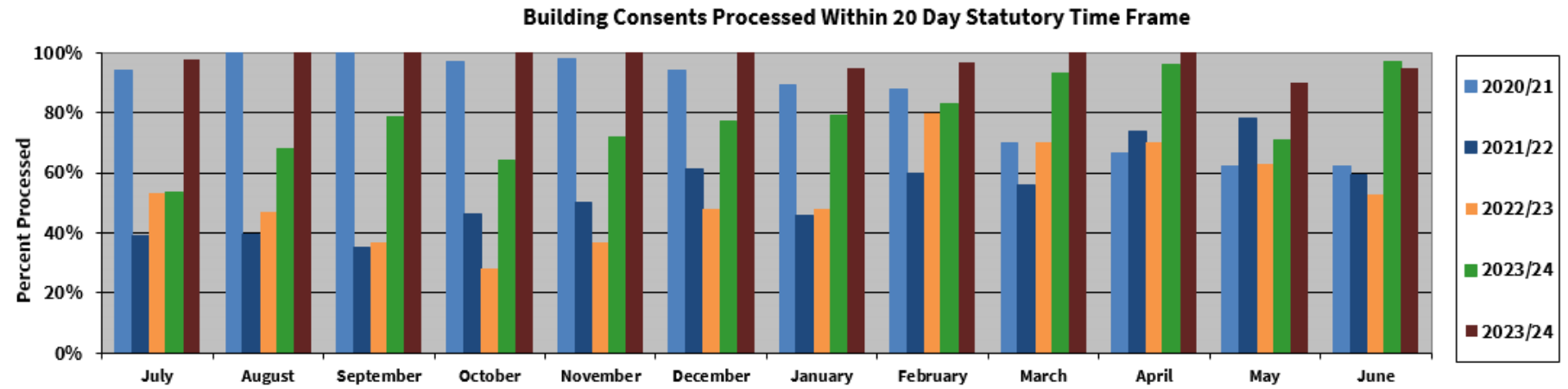
3.1.1 Building consents / amendments

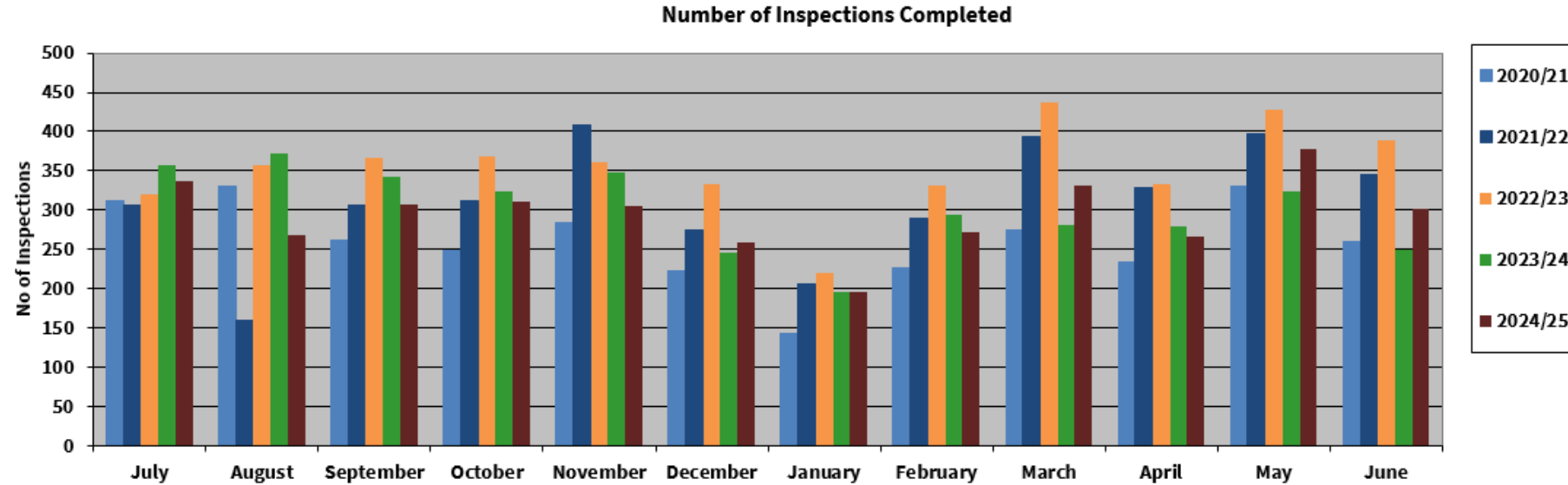
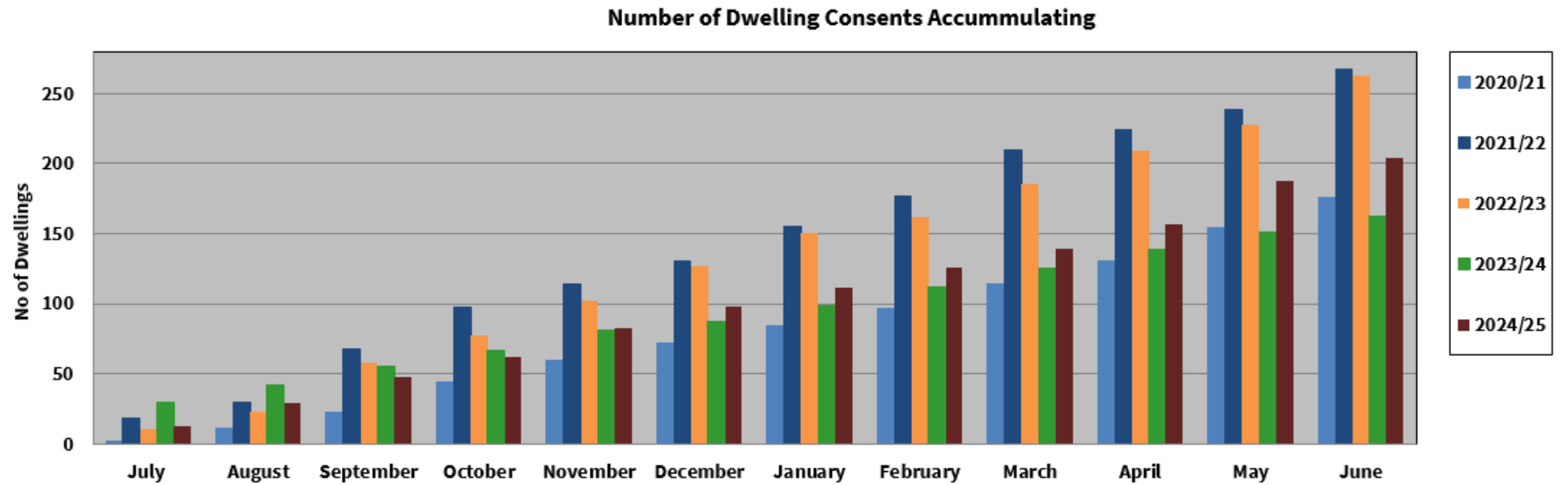
Month	Building Consents				% Processed within 20 Days	Average Processing Days	Inspections Carried Out (max wait time in brackets)	CCC Issued within 20 Days
	Received	Received YTD	Issued	Issued YTD				
July 24	63 (55)	63 (55)	50 (69)	50 (69)	98%	11.3	336 (5)	98.9%
August	50 (30)	113 (84)	55 (44)	105 (113)	100%	10.7	268 (5)	100%
September	41 (44)	153 (128)	48 (42)	153 (155)	100%	10.5	307 (5)	99%
October	57 (29)	210 (156)	38 (28)	191 (183)	100%	9.3	311 (7)	100%
November	41 (31)	251 (187)	51 (32)	242 (215)	100%	13.7	306 (5)	97.6%
December	24 (29)	275 (216)	32 (26)	274 (241)	100%	14.6	259 (4)	100%
Jan 2025	40 (27)	315 (243)	45 (38)	319 (279)	95.6%	11.3	196 (4)	98.2%
February	49 (44)	364 (287)	36 (30)	355 (309)	97.2%	12.2	272 (5)	100%
March	75 (51)	438 (338)	41 (37)	396 (352)	100%	14.6	331 (5)	100%
April	50 (38)	488 (376)	53 (56)	449 (408)	100%	15.3	267 (5)	98.6%
May	83 (58)	570 (434)	89 (49)	538 (457)	91.8%	15.5	378 (5)	85.4%
June 2025	60 (57)	630 (491)	61 (45)	599 (502)	95.1%	14.4	302 (4)	98.9%
Note: figures in brackets are for the corresponding month during the previous year.								

Month	BC Value of Work			
	Received	Received YTD	Issued	Issued YTD
July 2024	\$13,258,955 (\$8,738,727)	\$13,258,955 (\$8,738,727)	\$8,284,275 (\$20,219,273)	\$8,284,275 (\$20,219,273)
August	\$35,962,157 (\$9,886,060)	\$49,206,112 (\$18,605,787)	\$19,649,100 (\$8,484,452)	\$27,933,375 (\$28,703,724)
September	\$12,819,396 (\$12,316,580)	\$62,013,808 (\$30,922,367)	\$13,232,786 (\$11,568,003)	\$41,166,161 (\$40,271,727)
October	\$17,397,800 (\$12,217,236)	\$79,416,608 (\$43,134,602)	\$9,879,454 (\$7,710,277)	\$51,050,815 (\$47,982,004)
November	\$11,425,350 (\$15,015,499)	\$91,411,958 (\$58,150,101)	\$36,348,600 (\$11,365,505)	\$87,399,215 (\$59,347,509)
December	\$12,247,950 (\$14,337,900)	\$103,659,908 (\$74,488,001)	\$12,725,573 (\$8,853,920)	\$100,124,788 (\$68,201,429)
January 2025	\$12,465,350 (\$10,590,075)	\$116,125,258 (\$82,478,076)	\$9,752,450 (\$10,155,875)	\$109,877,238 (\$78,357,304)
February	\$17,146,000 (\$7,683,885)	\$133,271,258 (\$90,661,961)	\$15,809,850 (\$10,069,500)	\$125,687,088 (\$88,426,804)
March	\$17,197,917 (\$15,067,412)	\$149,671,175 (\$105,729,373)	\$11,837,300 (\$22,379,910)	\$137,524,388 (\$110,806,714)
April	\$11,364,300 (\$7,367,399)	\$161,435,475 (\$112,362,772)	\$12,193,217 (\$13,509,376)	\$149,717,605 (\$124,316,090)
May	\$20,492,831 (\$11,504,377)	\$181,593,306 (\$123,867,148)	\$21,851,400 (\$10,623,645)	\$171,569,005 (\$134,939,735)
June 2025	\$14,231,250 (\$20,257,559)	\$195,919,371 (\$144,207,573)	\$15,218,696 (\$7,248,792)	\$186,737,701 (\$142,202,227)
Note: figures in brackets are for the corresponding month during the previous year.				

Month	Building Amendment				% Processed within 20 Days
	Received	Received YTD	Issued	Issued YTD	
July 2024	13 (26)	13 (26)	8 (30)	8 (30)	100%
August	10 (26)	23 (52)	9 (20)	17 (50)	100%
September	9 (28)	32 (80)	4 (27)	21 (77)	100%
October	14 (20)	48 (100)	15 (20)	36 (97)	93.3%
November	10 (35)	56 (135)	8 (28)	44 (125)	100%
December	2 (22)	58 (157)	5 (28)	49 (153)	100%
January 25	9 (20)	67 (177)	10 (14)	59 (167)	100%
February	12 (46)	79 (223)	11 (33)	70 (200)	100%
March	14 (24)	93 (247)	7 (26)	77 (226)	100%
April	8 (22)	101 (269)	12 (18)	89 (244)	100%
May	9 (22)	110 (291)	8 (18)	97 (262)	100%
June 25	14 (10)	124 (301)	13 (7)	110 (269)	100%
Note: figures in brackets are for the corresponding month during the previous year.					







3.1.2 Consent volumes

We ended the financial year with compliance for issuing consents at 97.5% (584/599) with an average of 13 working days. Last year compliance was 78.5% (394/502 consents) at an average of 16 days. Compliance for issuing code compliance certificates was at 97.9% (847/865) with an average of 11 working days. Last year compliance was 97.3% (684/703 certificates) at an average of 11 days

Out of the 630 consents received for the financial year, 222 were for new dwellings (compared to 138 last year). We finished 28% ahead of consents received and 19% ahead of consents issued compared to last year.

3.1.2 Legislative change.

We are preparing for the proposed changes in legislation regarding inspections, self-certification and granny flats but at this early stage we do not expect a decrease in our workload.

3.2 Civil Defence Emergency Management

3.2.1 May 2025

May 2025 commenced with the first day of Exercise Whakahau (Recovery) at a local level. For Ashburton Civil Defence the exercise consisted of two days with our Recovery team and partner agencies attending Friday 2 May as a training in Recovery provided by the Group Recovery Manager. We had 22 people in the room and this was a great opportunity to demonstrate the differences between Response and Recovery. The training was conducted in the Programs Room at EA Networks Centre, which is identified as an alternate Recovery Office in our Ashburton District Recovery Plan.

Day two of the exercise was conducted at Te Whare Whakatere and consisted of our Team plus Agencies working our way through and finalizing and adopting our Local Recovery Plan. Followed by presentations on the preparation of, and who completes the Recovery Transition Report, the formulation of an Initial Recovery Plan in draft, and finally discussions about how we would go about engaging with our community prior to and during the Recovery from a disaster event.

At the completion of this training we were able to adopt our Local Recovery Plan. The Emergency Management Officer (EMO), then spent the week of 19 to 23 May attending Recovery workshops for the five recovery environments (Natural, Social, Built, Economic and Rural) at the

Christchurch City Response Base. This was a very busy time for CDEM in Canterbury as it also coincided with the severe weather event that saw both Selwyn and Christchurch City declare local states of emergency. It was also the first time that recovery has been exercised in the Region and in our District and the learnings and relationships built can not be underestimated.

As stated above there was a severe weather event hit the Canterbury Region over the two days 30 April and 1 May. This event very much involved the area north of the Rakaia River, with the southern districts of the group experiencing a lot of rainfall but no real flooding issues. There were some calls for sandbags from people with surface flooding to their homes and as a result of this the EMO is working with Ashburton Contracting limited (ACL) to find a suitable solution that will work for people impacted by flooding in future. A memorandum will be prepared for the Executive Team outlining what this process will be. Both Selwyn and Christchurch City declared states of emergency due to out of river flooding and isolated communities, and also the danger of land slipping on the peninsula.

The EMO, FENZ and Neighbourhood Support Coordinator met with members of the Barhill Community Group to work through a draft Community Response Plan with them. This meeting was a very good chance to iron out specific risk and mitigations for the community, share contact details and build relationships. The next steps are for the community group to complete the plan with the wider members of Barhill, including phone tree's and contact details. The EMO will then print the plan and provide it to the community along with a back up VHF Radio to allow for two way communications with the village during emergency events.

The EMO attended a meeting at the Hakatere Marae to discuss the upcoming Hauora (wellbeing) days to be conducted during the Matariki period. This was a good chance to reconnect with other agencies who will also be present on the day/s. The Emergency Support Team (EST) volunteers also conducted their monthly training at the Marae where we were hosted, provided a mihi (welcome/greeting) and a tour of the facilities. We also shared kai (food) and confirmed our roles, and how we would work together during an emergency event where the Marae is stood up as a Community Hub or Civil Defence Centre.

The EMO attended the AGM of the Rural Support Trust (RST) mid month and was able to get a full update of the good work this group is doing within the district. The monthly training for the ADC Emergency Operations Centre (EOC) teams was conducted with the focus being on the conduct of an Incident Management team meeting. There was a very good turn out for this training.

AF-8 and the Risks we Face in the district presentations were provided to the Allenton Scouts, Ashburton College year 11 Geography Course, Ladies Friendship Club and Age Concern Senior Social Club. These presentations are invaluable to pass on key messaging around the risk, how we plan for them and what people can do individually and collectively at community level to get ready.

The EMO also met with two new potential EST volunteers who had applied to work with us through Volunteering Mid/South Canterbury. The process involves a meet with the EMO, attendance at a training evening and completion of documentation including a details form, Police Vetting documents and agreement and H & S form.

The two day Emergency Management Forum was conducted a Glen Tui Lodge in the Waimakariri District. This twice annual get together of all EM staff across the region is a chance to catch up, train and inform other Group staff of how we are dealing with issues and risk within their

districts. It also allowed the Group to finalise the submission for the Emergency Management Bill, our Group work program, and finally agree the training pathway for each of the EOC functions within our region.

As mentioned in the April update the Group also conducted a number of workshops, online meetings and discussions to prepare a submission to the Government discussion document on Strengthening New Zealand's Emergency Management Legislation. This was a substantial undertaking and will affect the way EM is managed throughout New Zealand for years to come. The completion of the work then saw the submission presented to the Coordinating Executive Group (CEG) for ratification, before it was presented to the Mayoral Forum and CDEM Joint Committee for signing by the chairs of these groups. The final submission and a covering letter was submitted on 20 May. The submissions will be considered alongside the drafting of the new EM Bill, with a further period of consultation mooted to occur late in 2025 on the draft Bill.

A Coordinated Incident Management System (CIMS) Course was hosted by ADC CDEM in our EOC on 21/22 May. This course is delivered by Land Search & Rescue and provides the "basic Training" for our staff as they begin their training journey to being able to work efficiently within the EOC during an event. This year we had 24 attendee's on the course of which 8 were ADC staff, 1 from Waimate DC, 1 from the RST, 2 from Health, 2 from FENZ, 8 from EA Networks, 1 from Mt Hutt, and 1 from Methven LandSAR. This multi agency group was a great mix and allowed for different perspectives to be considered during the training and exercises.

The final meeting for the month was a short drop in by the EMO to the Mid Canterbury Principals Association meeting in the EOC. This meeting ensures that the relationship between ADC CDEM and the Principals of the district's 23 schools is maintained.

3.2.2 June 2025

The month of June continued to be busy in the Civil Defence space with meetings, presentations and community activities throughout the month. The month commenced for the EMO with the pack down and return of equipment he had borrowed to assist with the Glow in the Park activity. This included generators borrowed from EA Networks and Selwyn District Council Civil Defence team.

The EMO, Water Services Manager and an Emergency management Advisor from Canterbury CDEM Group were invited to attend an Emergency Operations Centre exercise at EA Networks early in the month. The exercise scenario was based on a lack of water in the hydro lakes leading to the need for rolling blackouts to conserve power across the country. The exercise allowed us all to discuss how we would handle this situation in our district from a planning, communications and operational aspect. It also allowed ADC to provide a better understanding to EA Networks on what we considered the priority sites for power to be in the district. Lastly it allowed us to continue to build on the excellent working relationship we have with EA Networks.

Our routine monthly trainings were conducted for our EOC staff, with the focus continuing to be on setting up our functions, logging into our software, and conducting function reporting and an Incident Management Team (IMT) meeting.

The Canterbury Multi Agency Briefing was conducted mid-month. This monthly teams meeting is a chance for EMO's, Emergency Services, Group Staff, and other partners to come together to maintain relationships and catch up on what has been happening in the sector.

The Canterbury Group Controllers Forum was conducted at Tai Tapu Recreation Centre. This annual get together is hosted by the Group Controller and brings local controllers from across the region together to build relationships, undertake learnings and receive updates from across the country. A highlight of the forum was an update from the National Controller on the draft Emergency Management Bill, and the Emergency Management System Improvement Program.

The EMO met with members of the Ashburton District Health group to gain an update on the Ashburton District Health Standup Standard Operating Procedures (SOP). This work which began in 2023 is ongoing with the SOP developed, feedback received and a final draft prepared. The discussion of the meeting was to confirm how the sharing and implementation of the document will occur.

The EMO attended the Rural Advisory Group AGM in Darfield. The AGM was followed by updates from MPI on further work this group will be undertaking, including the release of the Rural Sector Calendar to assist EMO's with understanding what happens when in the rural sector annually.

The monthly training for the Emergency Support Team (EST) volunteers was cancelled for the month of June, due to a family emergency for the EMO. Unfortunately this was at short notice and cover was unable to be found to run the training.

The EMO attended the Response Planning Group meeting at the Group Office in the Justice and Emergency Services Precinct. This three monthly meeting ensures that planning is undertaken and communicated with all of our emergency services partners and ensures they are kept current on where the regions planning suite is at.

The build for the Starlink Portable Kits was undertaken in June. These kits which are made up of a Starlink Mini device, an upgraded modem, fibre optic switch, and Voice Over Internet Protocol (VOIP) phone all packaged in a ruggedised box, allow for internet and telephone connectivity to our smaller townships, and will be ideal for use in a large emergency event where we lose our communications capabilities.

The Starlink will provide reliable internet connection, with the upgraded modem allowing for up to 2000 connections to the device, and the VOIP phone allowing people to make calls. The devices will remain disconnected during "peacetime" but will be able to be stood up quickly via a simple process by Emergency Operations Centre, Logistics staff before or during a response, using the NEMA Commercial Starlink licencing.

These kits were built locally by one of our EST Volunteers. We have initially built five, three of which were built for, and paid for by Kaikoura District Council Emergency Management. The two for Ashburton District will be deployed to two of our townships with more to be built in the coming year.

3.3 Alcohol Licensing

Month	On/OFF/Club new applications	On/Off/Club renewal application	Special Licence applications	Managers Certificates (new and renewal)	Temporary Authority
July 2024	1	6	9	17	1
August	1	9	6	16	0
September	1	8	9	18	0
October	1	6	9	17	1
November	1	8	8	16	2
December 2024	0	5	2	7	0
January 2025	0	3	4	19	0
February	0	3	10	11	1
March	2	2	6	13	1
April	1	1	16	23	0
May	0	5	10	13	5
June 2025	2	5	5	11	0

3.3.1 Withdrawn or Opposed applications:

One Manager's certificate application was withdrawn due to change of circumstances

3.4 Animal Control

The following is a breakdown of animal control activities for the reporting period:

Month	Dogs currently registered	Known un-registered dogs	% of dogs registered	Dogs Impounded	Dogs Euthanized	Dogs rehomed	Infringement
July 2024	5896	909	86.64%	12	0	2	4
August	6334	434	93.6%	4	0	2	0
September	6412	370	94.5%	5	0	1	0
October	6458	335	95%	8	0	2	4
November	6506	282	95.9%	13	0	3	23
Dec 2024	6546	274	96%	7	0	1	12
Jan 2025	6585	257	96.2%	12	0	1	38
February	6614	243	96.4%	9	1	1	34
March	6638	185	97.3%	9	0	0	144
April	6666	155	97.7%	11	0	2	8
May	6646	179	97.3%	3	1	2	4
June 2025	1319	5380	19%	12	0	0	0

Note: Recorded registrations for June 2025 reflect the crossover with the new dog registration year.

3.4.1 Dog registration

For May period - 5 NTR's (Notices To Register) issued for known unregistered dogs, 6 NTR'S for undeclared dogs.

For June period – 1 NTR (Notices To Register) issued for known dogs, 1 NTR for undeclared dogs

The following is a breakdown of total **number of complaints received** (CRMs)

Month	Attack	Fouling	Barking	Wandering /Lost	Welfare	Rushing	Other	Reports of wandering stock
July 2024	5	1	18	46	10	2	3	6
August	2	1	26	19	5	1	5	7
September	0	0	28	33	4	2	4	4
October	4	1	24	40	1	3	0	3
November	1	0	9	51	6	4	2	4
Dec 2024	6	0	26	41	5	3	8	3
Jan 2025	4	0	21	36	5	1	4	2
February	5	0	26	41	3	0	1	1
March	2	0	57	36	2	1	2	0
April	3	0	25	40	5	2	0	8
May	2	0	25	37	0	2	10	8
June 2025	3	0	16	39	0	2	12	2

3.4.2 Ongoing matters:

Ashburton: No ongoing complaints
Methven: No ongoing complaints
Rakaia: Two ongoing barking complaints.
Tinwald: No ongoing complaints

3.4.3 Canine Parvovirus Alert:

During the reporting period, a local veterinarian confirmed a case of canine parvovirus in a dog linked to another that had previously died from the disease. In response, immediate and robust biosecurity measures were enacted at the Pound, including enhanced sanitation protocols and strict access controls.

Simultaneously, our Communications team issued urgent public messages, with an emphasis on the critical importance of vaccinating dogs against parvovirus. Thanks to these swift and coordinated actions, no further cases have been reported by local veterinary clinics, and all Pound operations have now returned to normal.

3.5 Food Safety

The following is a breakdown of food licensing activities for the reporting period:

Month	Food Premises Audited	Food Control Plans Audited	Mobile shops inspected
July 2024	23	23	0
August	5	5	20
September	4	4	8
October	10	10	0
November	8	8	0
December 2024	13	13	0
Jan 2025	6	6	0
February	10	10	0
March	9	9	0
April	13	13	0
May	4	4	0
June 2025	11	11	0

- **Food Safety Audit Outcomes:**

One operator has corrective actions to address concerning labelling, record keeping and general maintenance. This resulted in the audit outcome being escalated to Council's Food Safety Officer for oversee, and the audit regime increased to 1-3 monthly frequency.

3.6 Planning

Resource Consents	May 2024	May 2025
No. of resource consent applications decided ₁	15	23
No. of resource consents decided within statutory timeframe	14	23
Resource consent KPI Compliance (accumulating)	95.65%	99.4%
Notified/ Limited notified applications decided	1	2
Other:		
No. of 223 Certificates processed	5	8
No. of 224 Certificates processed	5	8
No. of building consents reviewed against District Plan ₂	19	3

Land information memoranda	May2024	May 2025
LIMs Produced	100	89
LIMs Produced within 10 working days	100	89
LIMS (accumulating)	769	929

Resource Consents	June 2024	June 2025
No. of resource consent applications decided ₁	26	10
No. of resource consents decided within statutory timeframe	26	10
Resource consent KPI Compliance (accumulating)	96.3%	99.4%

Notified/ Limited notified applications decided	0	0
Other:		
No. of 223 Certificates processed	6	2
No. of 224 Certificates processed	5	4
No. of building consents reviewed against District Plan ₂	19	21

Land information memoranda	June2024	June2025
LIMs Produced	49	84
LIMs Produced within 10 working days	49	84
LIMS (accumulating)	818	1013

3.6.1 Consent Volumes

Planning processed a total of 215 consents in the 24/25 financial year with 99.4% compliance with the timeframe compared to 197 consents at 96.3% for the previous year. The increase in volumes has primarily been an increase in subdivision consents reflecting the high residential acuity in the market. Planning have also processed one Private Plan Change (PC6) which is now operative as well as two currently being processed.

3.6.2 LIM Volumes and Performance

LIMs have seen an increase of 19.3% year-on-year with a total of 1013, the second highest volume ever processed with 100% compliance achieved with an average processing time of less than 3 days (the statutory requirement is 10 days).

3.6.3 Emerging Legislation

The Planning Team have also been actively reviewing the emerging changes to Resource Management and related legislation, including working with other teams, to anticipate changes in responsibilities and priorities which are likely to emerge.

3.7 Economic Development

3.7.1 Events

Events Programme 2024/25

Upcoming Council Events:

- **Glow in the Park:** Final post-event report and final washup is being completed.
- **Citizenship Ceremony:** The next ceremony is scheduled for 18 September, with up to 110 recipients tagged for this ceremony. A query was raised regarding the noticeable increase in recipients over the past 12 months. The Department of Internal Affairs advised this is due to a backlog of applications, as well as ongoing adjustments to a new system. From December 2024 to March 2025, there was also a significant boost in processing due to additional staff overtime.
- **Hakatere Noodle Festival:** This event is scheduled for Sat 13 September. The location will once again be in Baring Square East.
- **Business of the Year Awards:** Planning is underway, with the working group meeting monthly alongside Ri Ra Events. The launch event is scheduled for 5 August.

Community events and activities involving Council in the reporting period:

- PB Scooter Race, 11 May
- Ashburton Intermediate Cross Country, 14 May
- Ashburton Car Club, Standing Quarter Mile Sprint, 17 May
- Methven Medical Centre 40th Anniversary Community Health Day, 18 May
- International Potato Day, 30 May
- Glow in the Park, 30 May – 1 June
- FENZ Methven Anniversary Celebration, 31 May
- Ashburton College Ball, 6 June
- Citizenship Ceremony, 18 June

Upcoming community events and activities involving Council:

Staff are working on 1 event scheduled to occur between July - August 2025 (not including Council Events):

- South Island Half Marathon, 3 August

Two events have been successful for the MBIE Regional Event Promotional Fund:

- \$5,000 to Run Mt Hutt - CJM Events
- \$6,000 to South Island Half Marathon (Lakehood) – CJM Events

3.7.2 Mayors Taskforce for Jobs

Placements

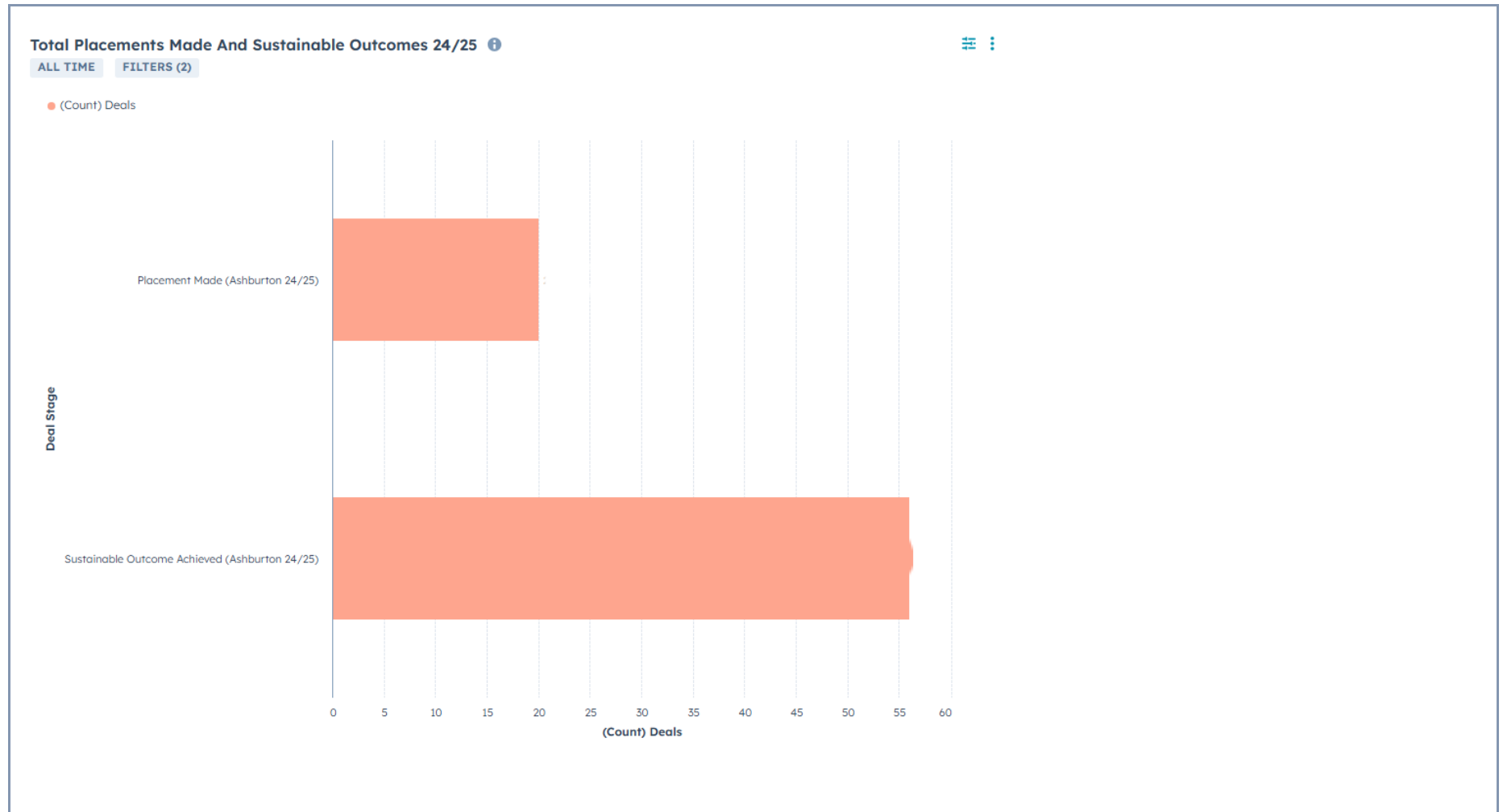
- There were 76 placements with 56 of those now in sustainable employment (been employed for at least 90 days) and 20 waiting to reach their 90 days. The target for the year was 30.
- There are another 8 with interviews underway which will ideally result in placements in work under the new financial year.
- The coordinator is currently working with 35 clients who are seeking work, and the pastoral care of the 20 others waiting for their 90 days or to hear from the interview.

Driver Licensing

- There have been 2 restricted licenses, and 2 full licenses obtained
- There have been continued driving lessons and 11 people have obtained “F” (forklift) endorsement, 1 has obtained Telehandler Operator and one has Wheels Tracks and Rollers through a MTFJ sponsored course.

2025-26 Contract

Significant changes have been made to the MTFJ programme for the 2025 -26, including a requirement for the majority of participants to be on MSD benefits. A significant amount of work, including successful preparation meetings between MTFJ Coordinator, MSD, and MTFJ was undertaken in the period to ensure that the Council’s programme was prepared for the change from first of July.



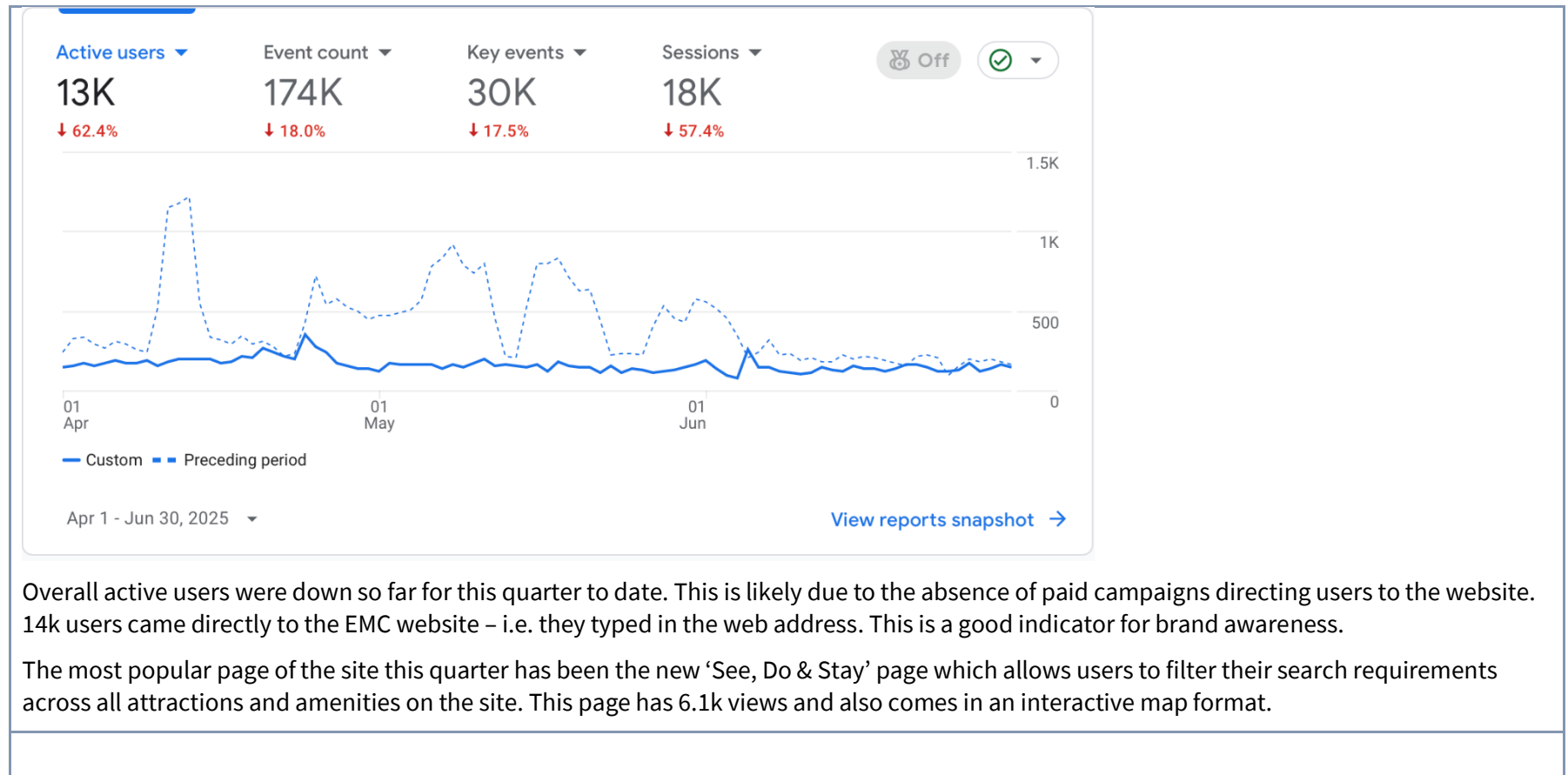
3.7.3 District Promotion

District Promotion – May and June

- An early winter campaign video was launched in early June on Instagram showcasing the Staveley Ice Rink and the Staveley Store. To date (1 July) the video has received over 300k views, 2200 shares, and over 615 saves. The video that was released utilised content that Lilia Alexander was contracted to provide in 2024. These are very positive results, with only a small investment.

- The Air New Zealand inflight magazine, Kia Ora published the 5 page feature on Mid Canterbury after the writer spent time here in January. ([Can be viewed here](#)). The article includes picturesque images of the Hakatere Conservation Park and fabulous write ups and recommendations on activities, eateries and accommodation in the district.
- Complementary advertising to the Kia Ora article was run over May and June in the magazine and officer has received several comments from Air New Zealand passengers who were very complimentary of the advert. One member of the public asked for a high-resolution copy as they wanted to have it framed and hung on their wall.
- Kia Ora magazine reached out for information and images for an article on skiing and apres ski activity. They have confirmed that they will be including information on Mt Hutt, The Rabbit, The Salty Pig and the Blue Pub in the July edition.
- Officer visited with the new manager at Mt Pott's Lodge, Dayboo Clydesdale Stud, Aqua Japanese Restaurant, Bale Restaurant, Abisko Lodge and Apartments, i-Hub Methven and Hemsworth Estate.
- A second social media collab with Brit Cunningham has been rescheduled to September due to other time pressures and lack of accommodation options.
- The Tourism Advisory Group held a workshop with several business owners from Methven and one from Ashburton to hear their views and concerns on short term rental properties, particularly in Methven. Overall the participants acknowledged the need for these properties, but would like the Council to implement some kind of registration/regulation to make the situation more equitable.
- A large amount of time has been spent developing backend website functionality. The improved tools now allow for emails to be sent directly from the website to operators, providing them with their login information and asking them to update their listing on the Experience Mid Canterbury site.
- Officer coordinated additional one on one meetings for Sarah Meikle (Food + Drink NZ) and Patrick O'Sullivan (CHCHNZ) in relation to the Food & Beverage Project. The project outcome is expected for delivery mid July.
- A planned collaboration with Mt Hutt College and Ashburton College to host 2 young (18-21 yrs) influencers from Thailand and Vietnam in August has been postponed. Special Purpose Work Visas were required for the collaboration to go ahead and time did not allow for this to come to fruition. The collaboration could potentially take place later this year or winter next year (2026).

Website Statistics – 1 April – 30 June

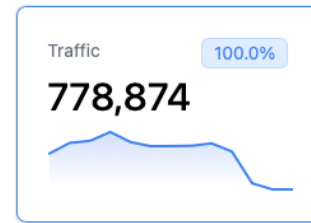


3.7.4 Ashburton District Cycle Trail

Cycle Trail
Xyst are continuing their work on the high level feasibility for the cycle trail, with initial trail route assessment and discussion with key stakeholders undertaken. Their report is expected to be completed in late July/early August.

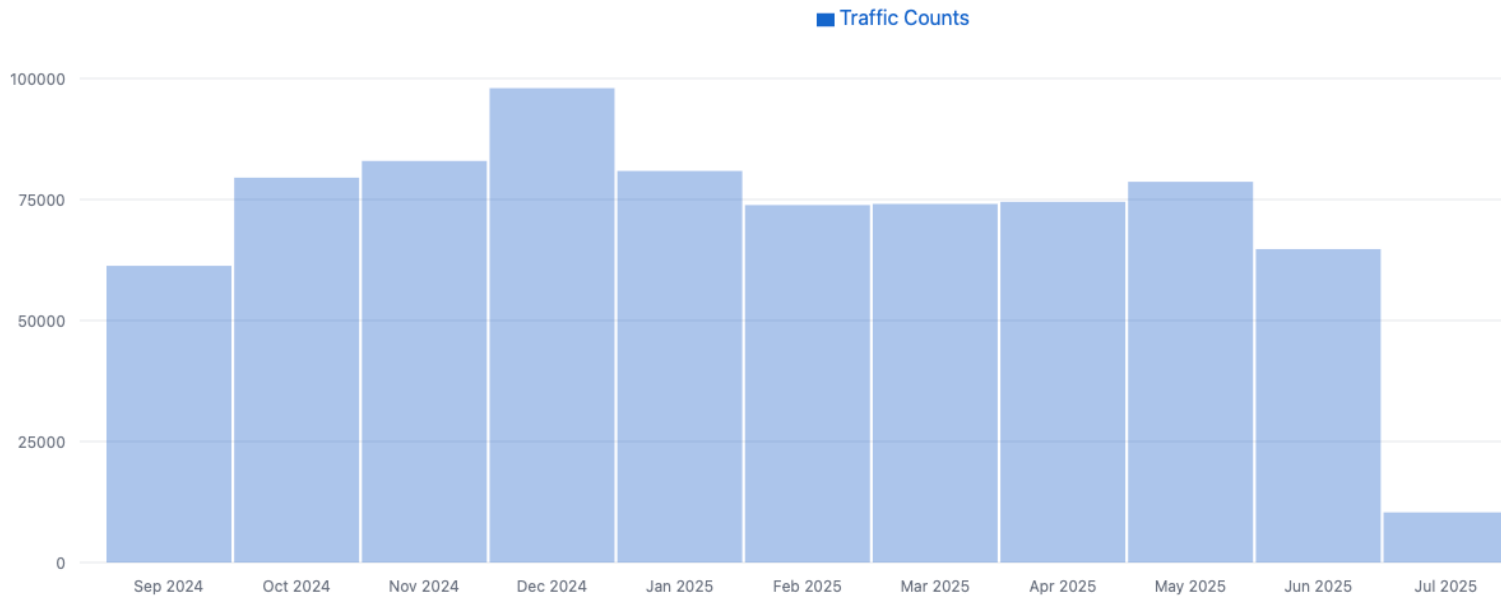
3.7.5 Pedestrian Counters

	Reporting
	<ul style="list-style-type: none">• The number of pedestrian movements counted in May was 78,656 and 64,753 counted in June.• April had more fluctuations than March, largely due to weather events and public holidays.• With eight months of data now captured, early trends are beginning to emerge. A full 12 months will establish a solid baseline, enabling meaningful year-on-year comparisons. This will give a more complete picture of the CBD's overall health and provide elected members and staff with greater confidence when planning future projects to support CBD activity.



Displaying 1 years from Fri, 6 Sep 2024 to Fri, 5 Sep 2025 in month buckets for all sites and all cameras and all counters

[Chart](#) [Table](#) [Map](#) [Camera Details](#) [Counter Details](#)



Graphs for May



Displaying 1 months from Thu, 1 May 2025 to Sat, 31 May 2025 in day buckets for all sites and all cameras and all counters

[Chart](#)

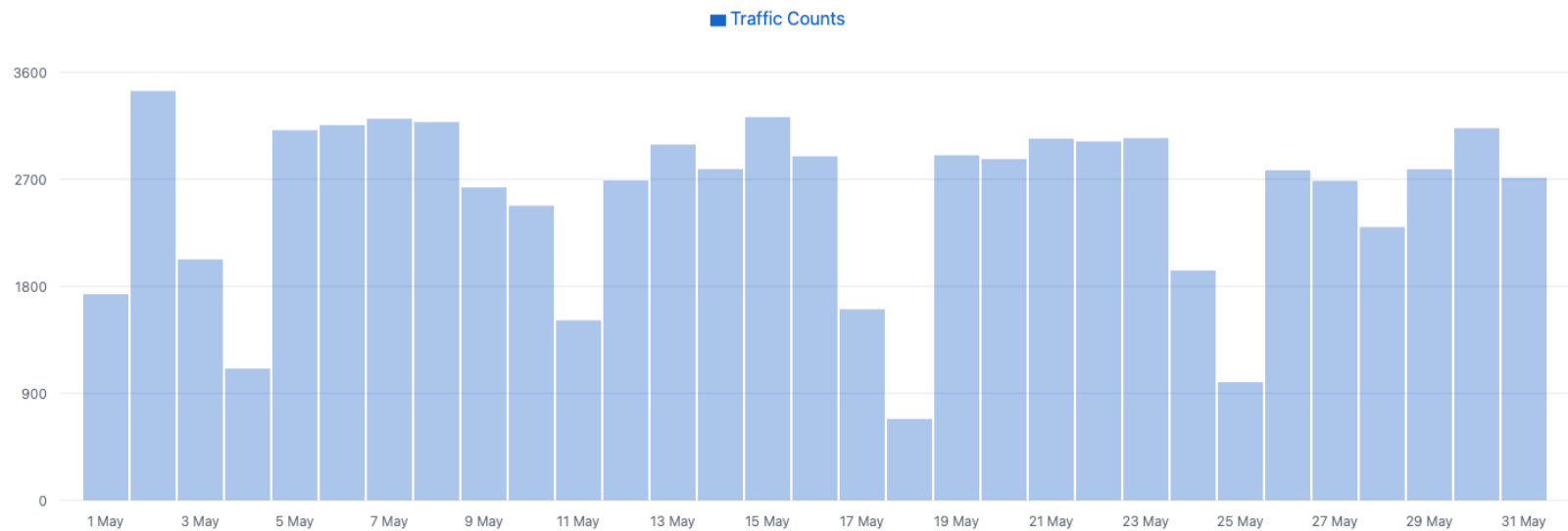
[Table](#)

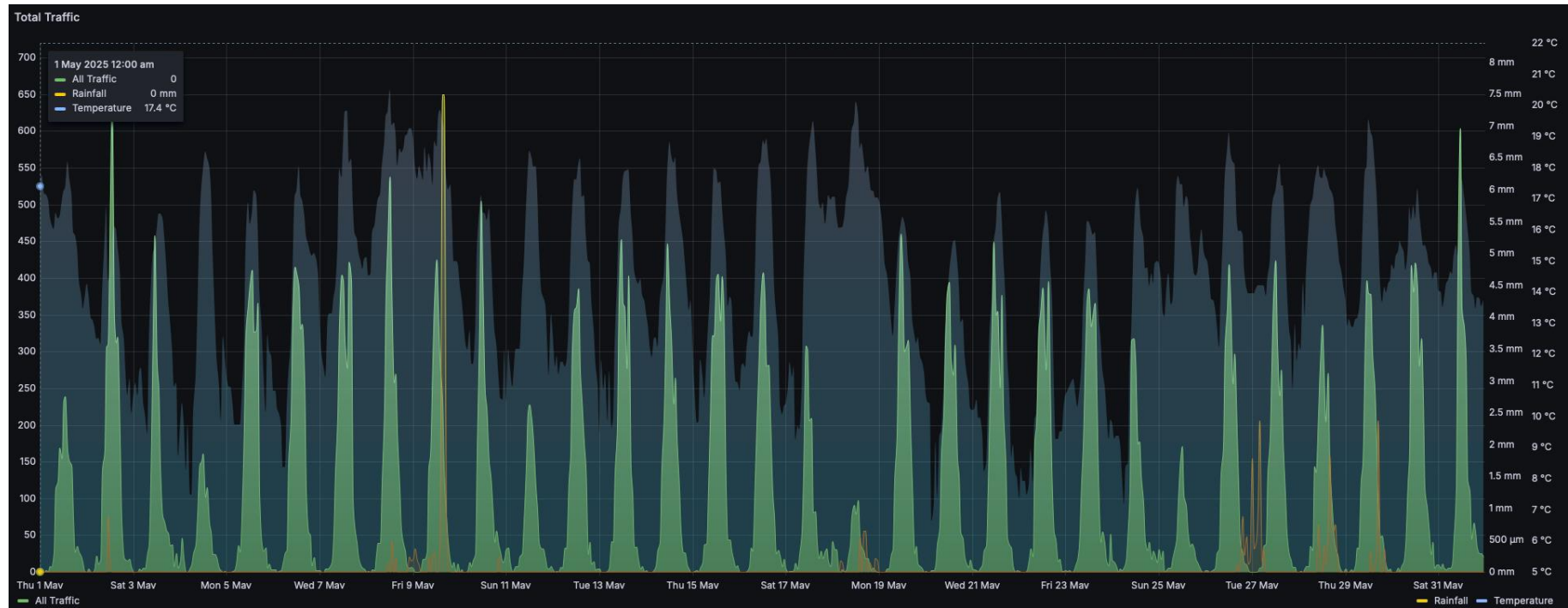
[Map](#)

[Camera Details](#)

[Counter Details](#)

[Expand view](#)





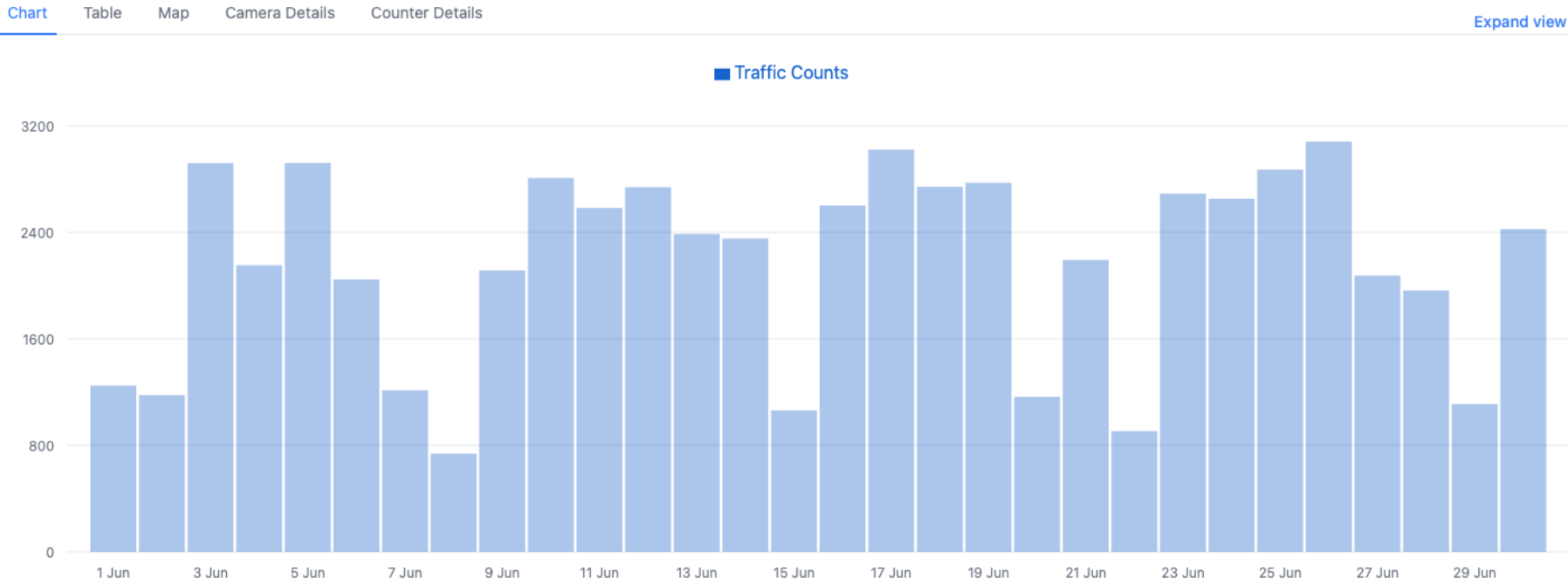
The graph above shows the spikes in pedestrians being counted on an hourly basis in May

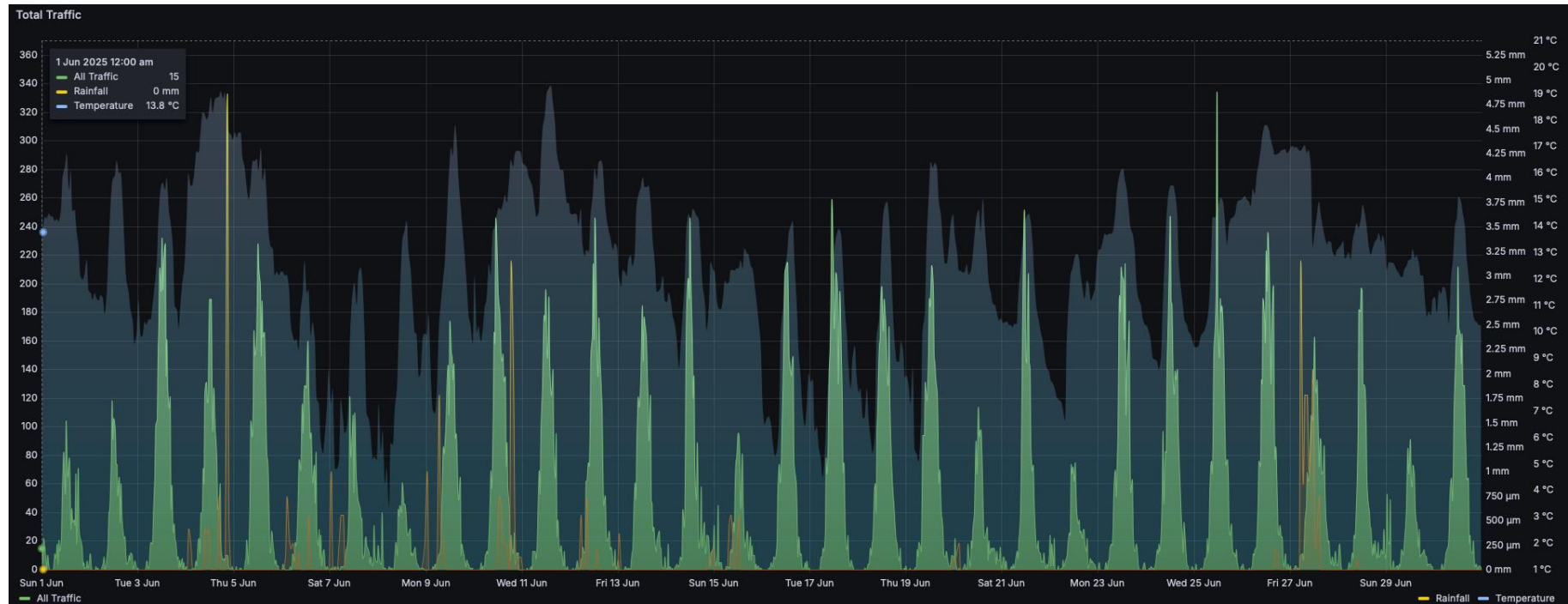
- The green spikes are pedestrians which is read using the left hand key
- The light blue (background/shadow) is temperature that can be read against the right hand key and
- The orange spikes are rainfall which again can be read against the right hand key.

Graphs for June



Displaying 1 months from Sun, 1 Jun 2025 to Mon, 30 Jun 2025 in day buckets for all sites and all cameras and all counters

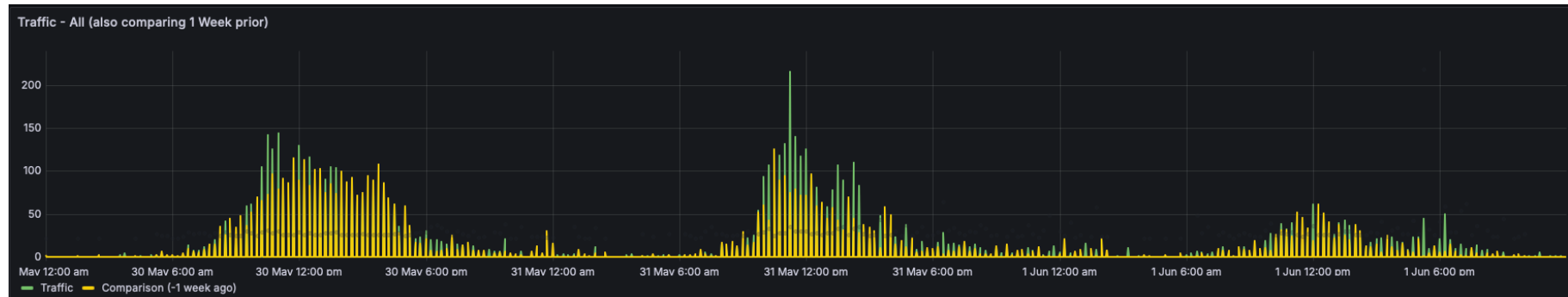




The graph above shows the spikes in pedestrians being counted on an hourly basis in June

- The green spikes are pedestrians which is read using the left hand key
- The light blue (background/shadow) is temperature that can be read against the right hand key and
- The orange spikes are rainfall which again can be read against the right hand key.

CBD pedestrian count data for King's Birthday Weekend & Glow in the Park



- Green bars on the graph show pedestrian numbers
- Yellow bars show comparison pedestrian numbers one week prior

3.7.6 Economic Development General

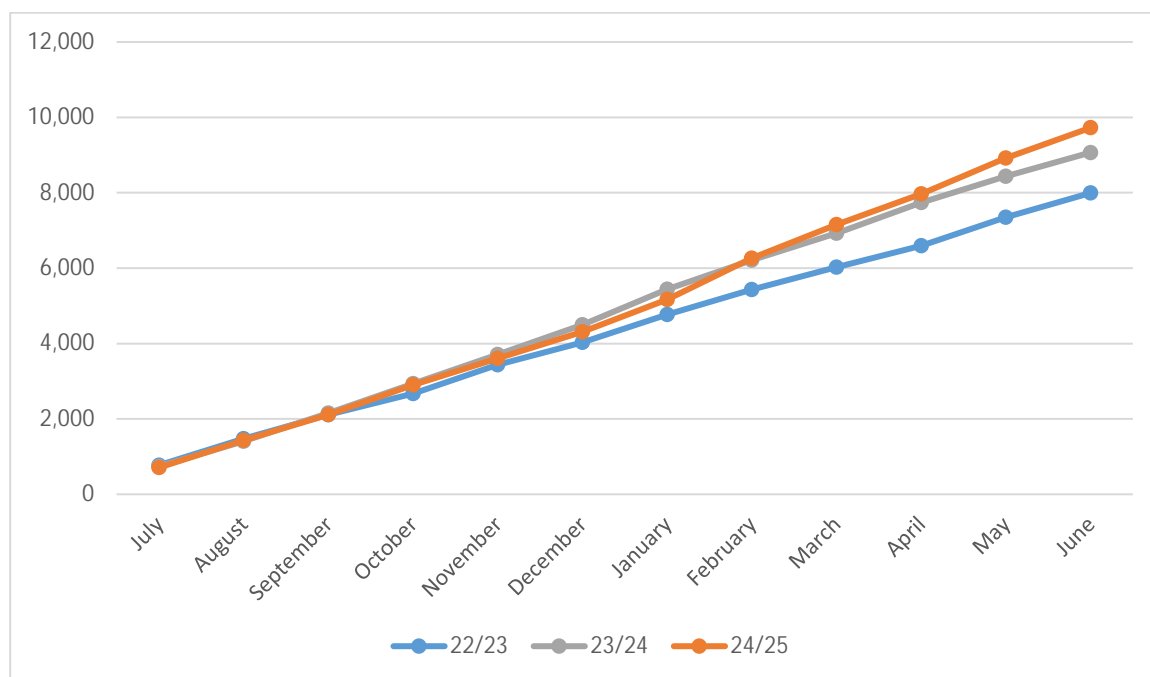
	Reporting
	<ul style="list-style-type: none"> Officer has been collaborating with Keep Learning Mid Canterbury to scope out a series of learning sessions that will be free to attend and open to the public. The sessions will all be focussed on areas that Council are subject matter experts and will be held at Te Whare Whakare. All presenters will be provided and/or coordinated by Ashburton District Council. Four sessions have been planned – one per quarter. Topics include: Food Handling and Safety, Dog Ownership 101, Social Media and Digital Training for Businesses, and Entering or Re-Entering the Workforce. The first session is scheduled for August 12th.

4. People & Facilities

4.1 Council Services

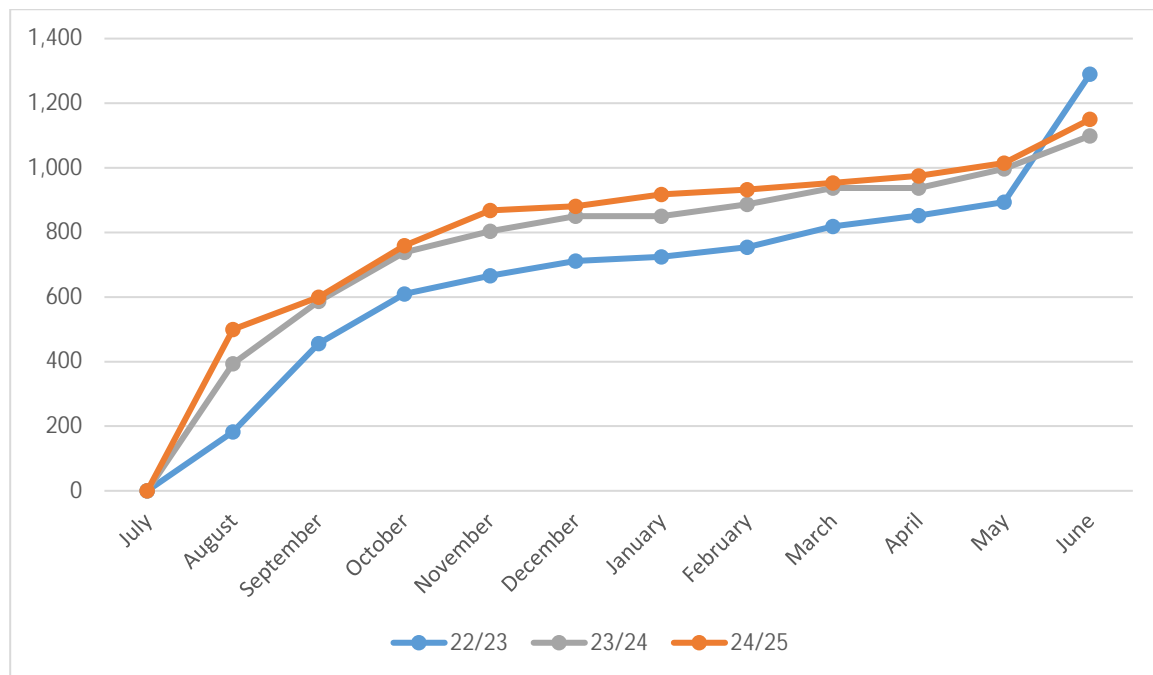
4.1.1 Key Performance Measures

a) Customer Requests Raised



24/25	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Kerbside	126	196	131	206	168	118	234	458	232	208	256	217
Roading	179	150	131	131	112	112	138	115	135	178	259	197
Water	126	142	137	134	153	208	197	231	190	141	172	136
Animal	88	62	73	83	83	91	74	77	100	87	85	75
Info Req	65	43	54	49	49	40	49	73	68	68	66	52
Noise	23	25	42	37	31	41	45	23	24	23	15	31
Property	20	20	42	22	22	12	24	16	27	19	20	18
Other	80	88	68	129	88	81	100	98	114	89	84	76
Total CRM's	707	726	678	791	706	703	861	1091	890	813	957	802

b) Rates Rebates



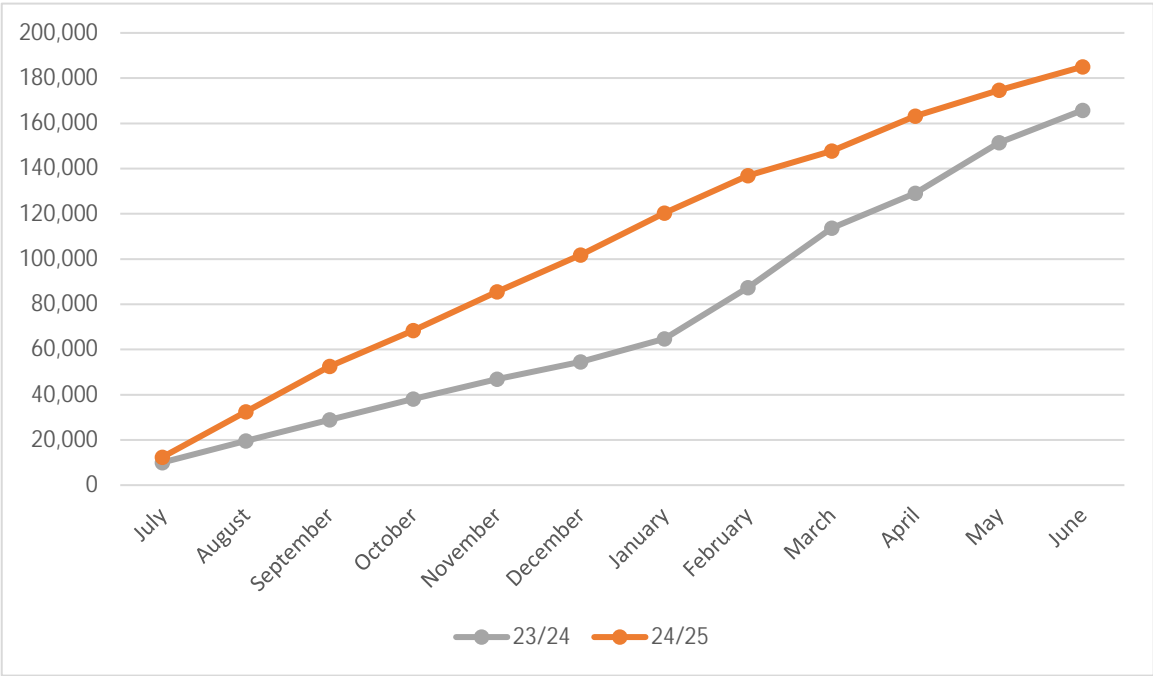
4.1.2 Operational Activities

	Description
Other:	<p>Government announced changes for Rates Rebates Scheme, which increased the income threshold for Super Gold Card holders and the maximum rebate increased from \$790 to \$805.</p> <p>Year end statistics:</p> <ul style="list-style-type: none"> • 1150 Rates Rebates • More than 9700 CRM's created • Over 1500 Snap Send Solves • 17,000 emails • 24,400 phone calls during business hours • 3,100 out of hours phone calls.

4.2 Library

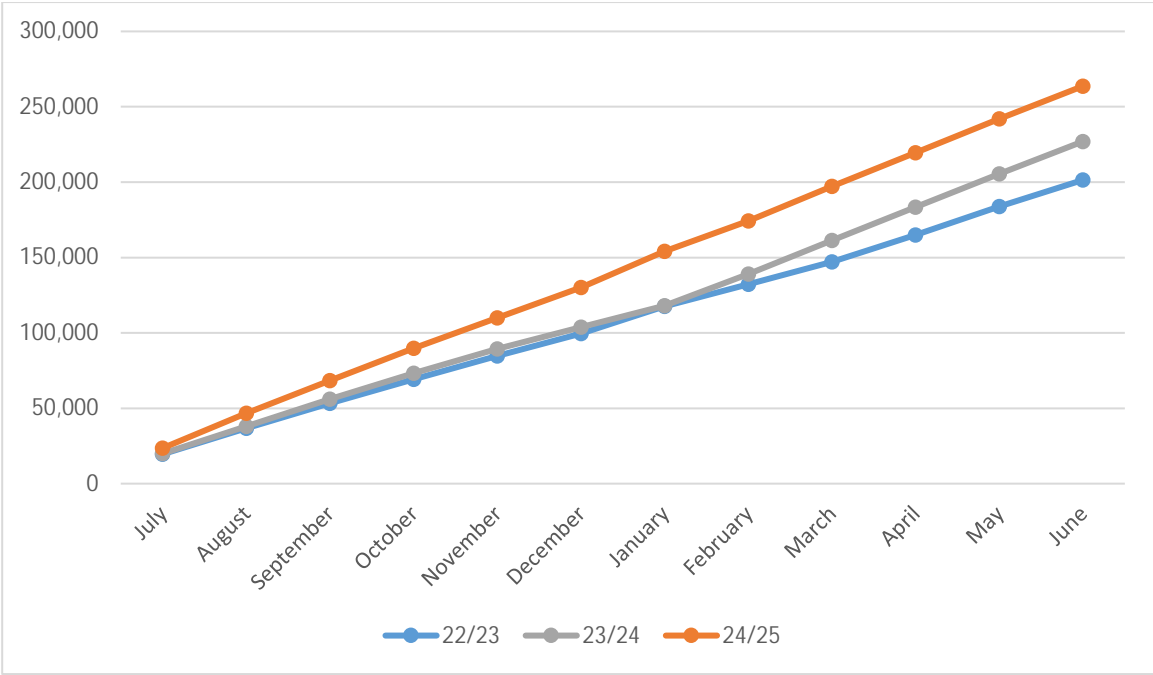
4.2.1 Key Performance Measures

a) Te Whare Whakare Visitation*

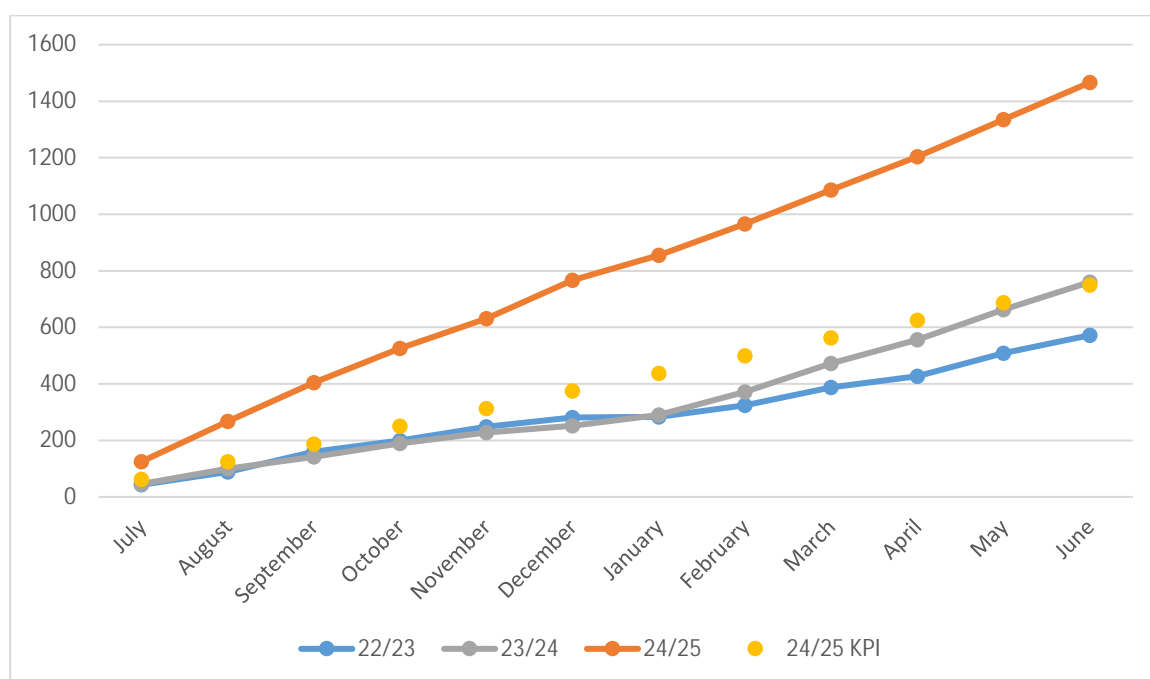


* June to December 2023 data is visitation numbers from the previous Library.

b) Issues



c) Activity & Programme Sessions



d) Other Activity Measures

24/25	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Memberships - Child	2130	2151	2127	2176	2153	2136	2143	2166	2158	2174	2165	2161
Memberships - Teen	1099	1114	1136	1160	1172	1189	1197	1230	1247	1264	1282	1287
Memberships - Adults	6573	6668	6722	6795	6833	6918	7002	6991	7056	7112	7166	7285
APNK Sessions	4185	4467	4080	4534	4301	3471	3618	3534	4208	3449	4348	4004
Paid Meeting Rooms	27	26	26	36	15	7	15	16	23	20	30	15
Approved free Meeting Rooms	22	34	22	21	32	19	25	24	35	28	38	32
Adhoc Meeting Rooms	238	285	267	218	95	149	174	193	265	261	299	115

4.2.2 Activity/Programme Attendees May & June

		<i>Child</i>	<i>Teen</i>	<i>Adult</i>
Brain Injury Group 2 Sessions	Facilitated by the Brain Injury Association, this monthly group offers peer support and education on concussion and all types of brain injury.			27
Knitting Group 8 sessions	A weekly social group which encourages people to knit alongside others instead of sitting knitting at home alone.			144
Crafting with Dies 1 session	A fortnightly session where participants can create cards using elements created with a die cutting machine			6
Spinner Drop in 8 sessions	In partnership with Ashburton Creative Fibre. These sessions provide an opportunity to spin in a social environment, new spinners are encouraged to come and learn from members of Ashburton Creative Fibre.			54
Makerspace Equipment Class 32 sessions	Training all ages to use the equipment in the Maker Space with varying lesson lengths and group sizes	12	27	49
AV Studio 64 sessions	3-hour individual or group sessions that cover training in audio engineering and mastering & 30-minute open demo drop-in sessions	43	29	50
Book Club 2 sessions	Monthly community book club			42
Social Skills for Kids and Teens Workshops	2 Workshops for parents and teachers aimed at giving them a tool box of strategies to support neurodivergent children and teens to feel supported, connected, build friendships and confidence.			160
Elderly Outreach 2 sessions	Literacy based activities for groups of elderly living in rest homes or attending a daycentre.			30
Sign Language Course 4 sessions	A course designed to teach the basics of sign language to members of the community. Participants will be able to communicate in sign language on simple everyday matters			44
Dyslexia Workshops 2 Sessions	2 presentations for teachers, parents and those living with dyslexia. Strategies for becoming an effective learner.			149

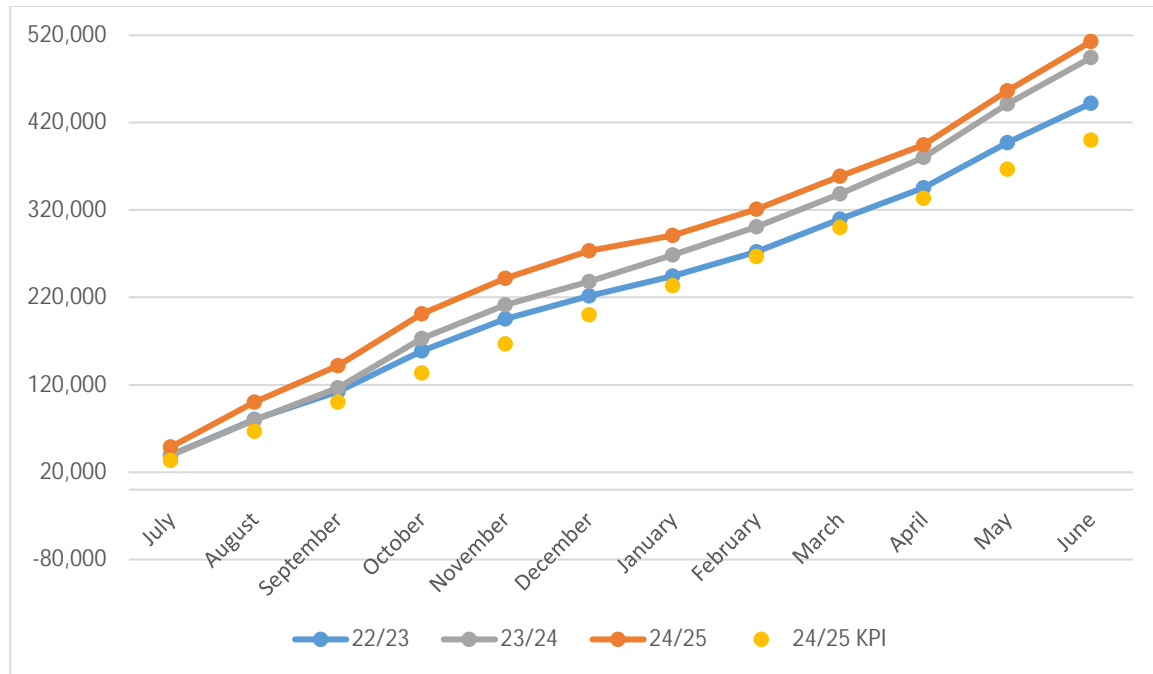
English Language Drop In 8 sessions	A weekly drop-in session with a trained and experienced teacher to practice English.			64
CV Help 5 Sessions	This drop-in service is available when required, with 5 people attending during this time.			5
Next Chapter 2 Sessions	A monthly programme of literacy-based activities designed for those living with a diagnosed dementia			13
Books on Wheels 5 deliveries	A fortnightly service to library users who are housebound or who find it difficult to get to the library. Books are curated by library staff and delivered by volunteers from Altrusa.			190
Recycle a Device 7 sessions	Training young people to refurbish devices, diverting them from landfill and donating them to families in need <ul style="list-style-type: none"> We gave out 19 laptops in May/June We had 18 added to the waitlist. There are 72 people on the wait list currently. 		35	
Dungeons & Dragons 7 Sessions	The age of participants is between 13- 18 years. This is a teen led group. This is run once a week during term time. School Holidays was during April so there are two less sessions.		84	
Teen Sub box 2 issues	Each teen subscription box consists of three books, a craft, and snack and are based on a theme. Available to teens aged 12 -18 years and are issued monthly.		18	
Crafting Magic with paper 1 session	Teen school holiday programme: Paper Cut out art Teens 12-18 years could use the laser cutter to cut out a artwork to create a unique with a water colour backing that they created.		1	
Crafting Magic with paper 1 Session	Teen school holiday programme: Venetian Styled Masks Teens 12-18 years could come to this session and create a design on a mask that involved paper quilling to style it.		1	
Create Explore Discover 8 Sessions	STEM learning through play	141		122
Micro Bytes & Mega Bytes 8 Sessions	Coding Clubs	65		
Minecrafters 5 session	Mine Craft Club	51		

Build – Lego Club for kids 5 sessions	Build – Lego Club	34		13
School class visits 17 sessions	Story and browsing Schools that visited the library included Ashburton Christian School, Saint Joseph’s, and Netherby School.	648		74
Wriggle and Read 8 sessions	<ul style="list-style-type: none"> • Movement to music for ages 0-3 	222		208
Boredom Busters 1 activity	Pyjama Party Movie Day– The first event in the Boredom Busters Series. Kids attended in their pyjamas, ate pikelets with Jam and cream and watched Dog Man the movie. <i>The rest of the boredom buster events occurred in July.</i>	55		25
Matariki Escape Room 14 sessions	Matariki themed escape room Families had to solve puzzles and find clues to unlock the hidden stars of Matariki in this creative Escape Room. <i>Numbers given are only for initial sessions in June</i>	35		14
196 Sessions	Totals	1306	195	1483

4.3 EA Networks Centre

4.3.1 Key Performance Indicators & Activity Updates

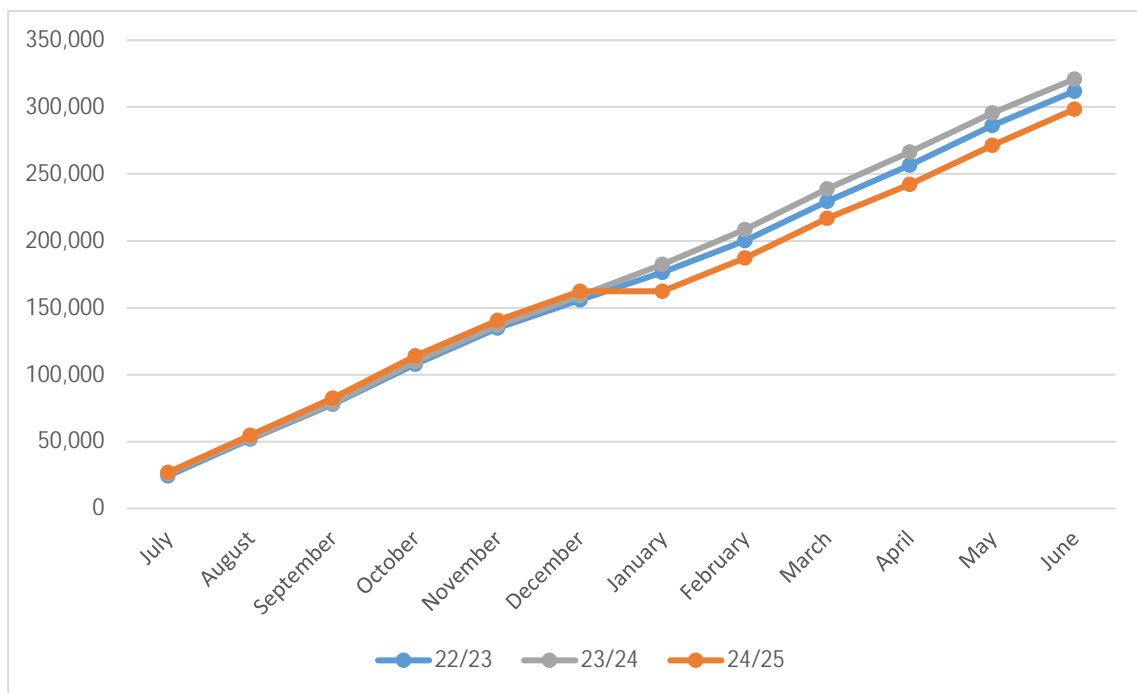
a) Facility-Wide Visitation



Comments:

- The facility's annual visitation hit 512,838. This is the largest on record, exceeding last year's total by 18,511 visitations, even with the pool area being shut from 31/12/24 through until 03/02/25.

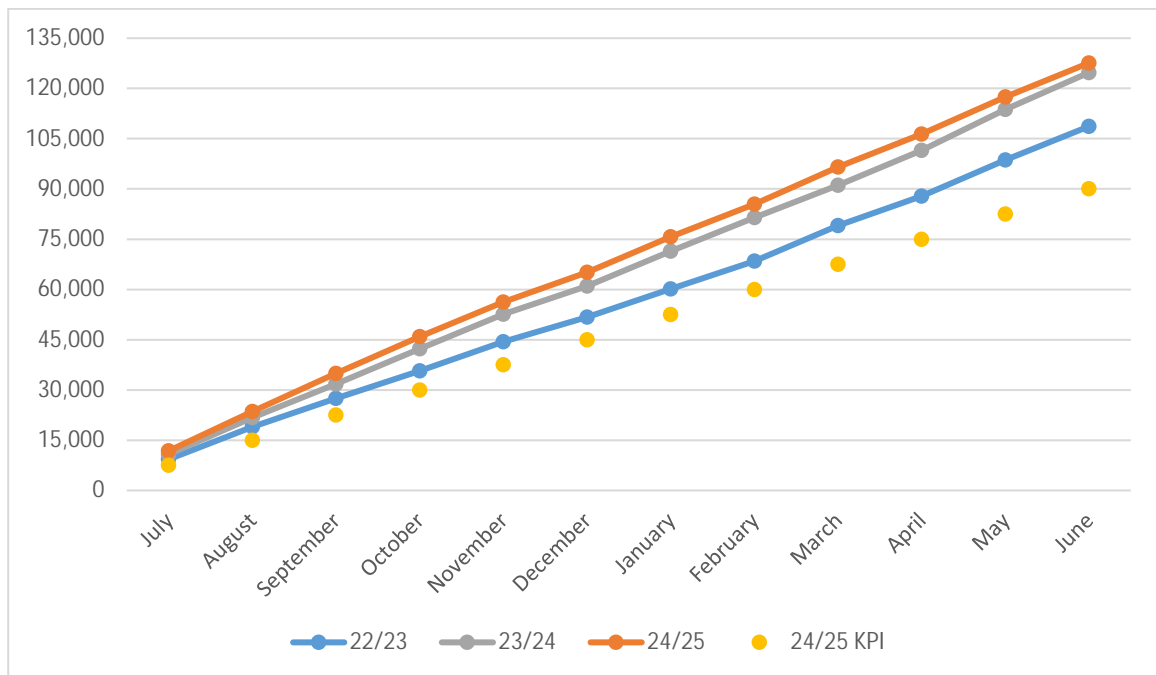
b) Pool Visitation



Comments:

- EANC's 10th birthday celebrations included free swimming for a limited time, which was well attended by the community with around 1100 visiting the facility.
- Ashburton Swim Team hosted the 'Ash Splash' on the 14th-15th June at EANC. This was attended by swimmers from all around the Canterbury and West Coast regions.

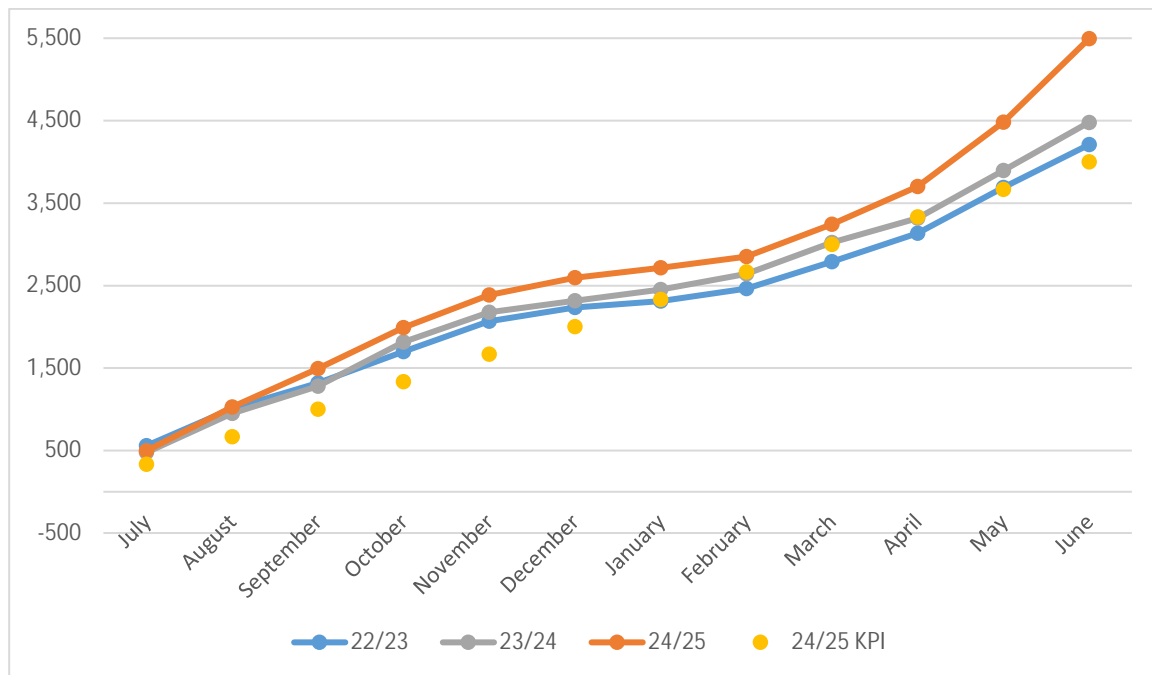
c) Gym & Fitness Visitation



Comments

- Gym and group fitness usage has remained steady over the cooler months, with members maintaining regular routines and strong class attendance.
- We hosted a well-supported Pink Ribbon Breast Cancer Breakfast in May, creating a positive, community-focused event that brought members and staff together for a meaningful cause.
- Preparations are in motion for Dry July fundraising to support the Prostate Cancer Foundation who fund the Prostrfit classes.

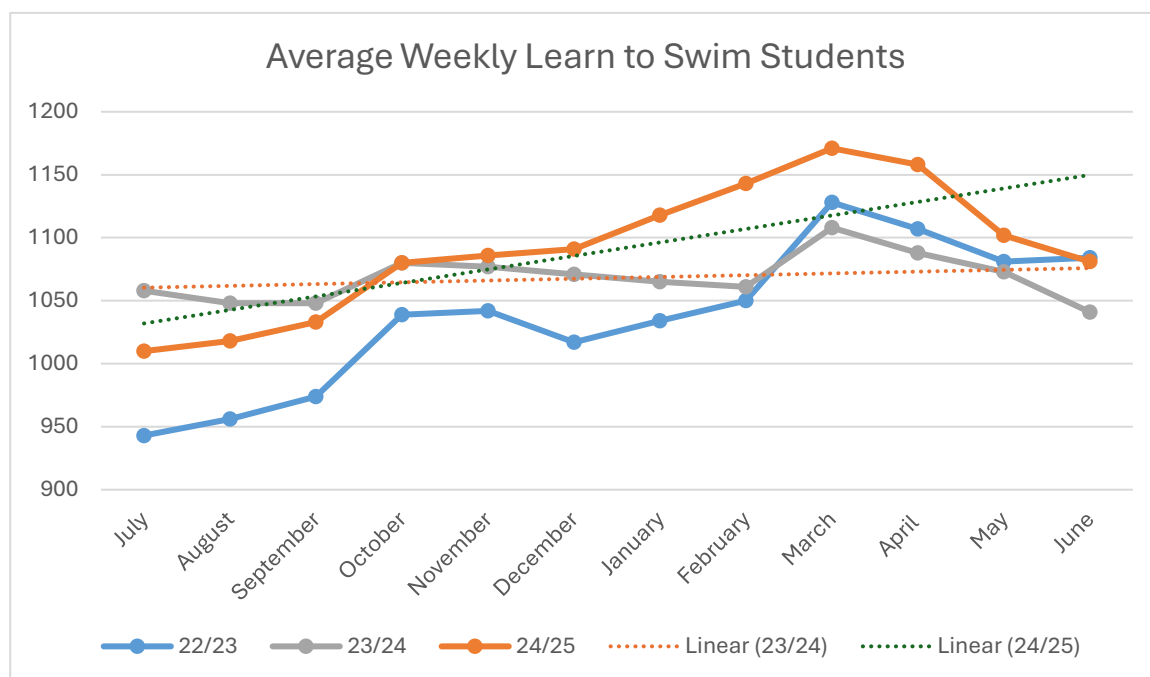
d) Stadium Booked Hours



Comments:

- The stadium saw a large increase in both May and June, with EANC being used for additional programmes by organisations such as the Mid Canterbury Basketball 3x3 competition, which is normally held later in the year.
- June also saw EANC host a number of tournaments such as; the National Indoor Bowls Championship, which ran for nine days, the Aoraki Junior Girls Basketball Tournament, Mid Canterbury Netball/Christchurch Netball Centre's Tupuranga Tournament, a Basketball Mid Canterbury mini-invitational tournament and the Sport Canterbury (Mid Canterbury) Healthy Tamariki Expo.

e) Swim School



Comments:

- Our LTS numbers have stayed on trend with seeing a normal drop off for winter sports and another strong cold and flu season. Many who have left for the term have put themselves on waitlists to re-enrol for Terms 3 and 4.
- The Lion Foundation funding (which subsidises our School Swim Programme) enabled 1,114 students from eleven schools to benefit from swimming lessons during May and June.
- Week 8 of Term 2 (16th – 21st June), the Swim School held Cold Water – Water Safety Week, for the preschool/waterbabies and afterschool programmes. This water safety week is held once a year to help educate swimmers on the hazards of cold water in the district and introduce them to scenarios in a controlled environment to help them feel more water safe.
- Over May and June, various Squad Swimmers participated in 4 swim meets with one of those being Ashburton's own Ash Splash swim meet. At the Ash Splash there were 195 swimmers in attendance from various swim clubs over the two-day meet. Most of the Squad swimmers who are a member of the Ashburton Swim Team raced at the swim meet with a lot of fun had and great swims for those who raced.

4.3.2 Activities/Programmes (May/June)

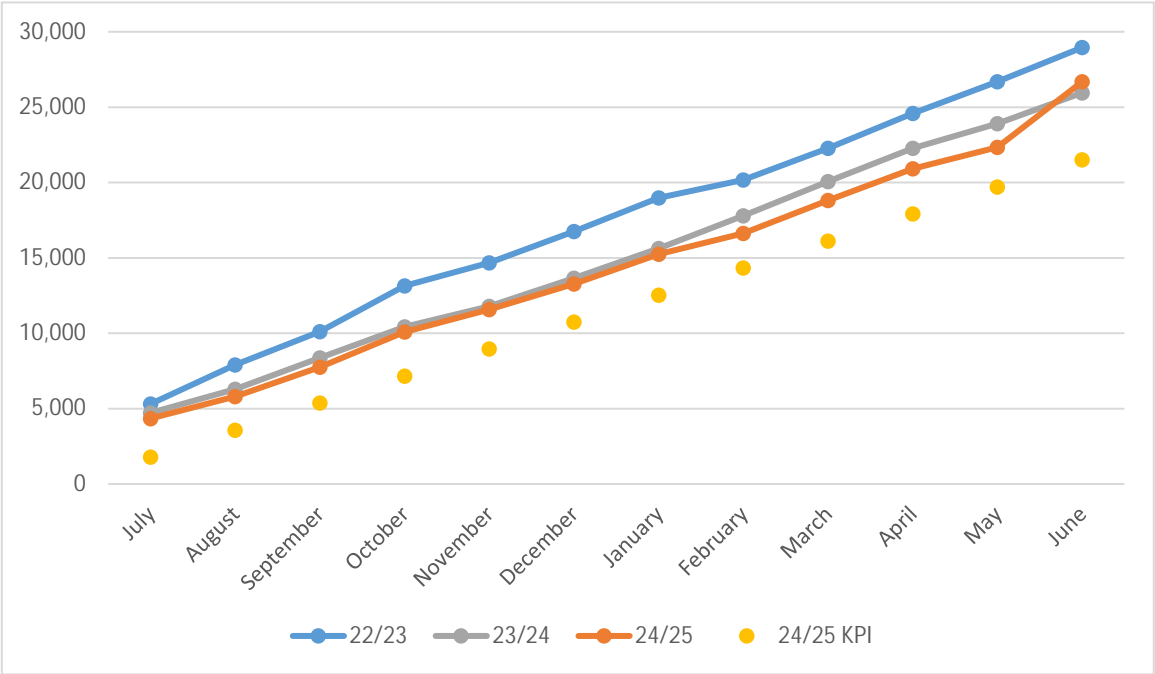
Attendees		Child	Teen	Adult
Couch to Wellness 6 Sessions	Runs During term in 10-week blocks Designed to get people active again			77
Daffodil Wahine 8 Sessions	Every Wednesday at 12.15, this special population class is designed for women to build healthy bones after cancer treatment			96
Prostfit 8 sessions	Every Monday at 11 am, this special population class is designed for Men as part of their rehabilitation from prostate cancer			160
O2go 8 Sessions	Every Wednesday at 10.30am, this special population class is designed to support people with significant breathing Issues like COPD & asthma.			192
Parkinsons Play 8 Sessions	Every Thursday at 1.30 pm, this special population class is designed for people diagnosed with Parkinsons to slow progression and build control of the condition.			64
Fitmums 8 Sessions	Runs during term on Thursdays at 10.45 am - this special population class is designed for new mothers to improve their general strength and fitness in a safe environment, with your baby.			120
Hospice – Offsite programme 24 Sessions	Every Tuesday Wednesday and Friday at 10am – this special population class is designed to maintain movement and mobility.			176
Squad 153 sessions	The current number of squad members at the end of June		66	
Active Adventures 3 sessions	Fortnightly 2-hour toddler play session in the stadium.	82		
Learn to Swim 2,241 group sessions & 495 individual sessions	Total number of private funded swimming lessons over 9 weeks of all Term 2 2025	9,820		
School Swim Lessons 288 group sessions	This programme is co-founded by schools and the Lion Foundation. Lesson delivery at EANC. Over 9 weeks of all Term 2 2025	1,114		

Learn to Swim Holiday Block Courses	-No school holidays during these months.			
Women's Swim Night 2 sessions	Held on the second Wednesday of each month 7- 8.30pm.	4		76
2,757 sessions	Totals	11,020	66	961

4.4 Ashburton Art Gallery and Museum

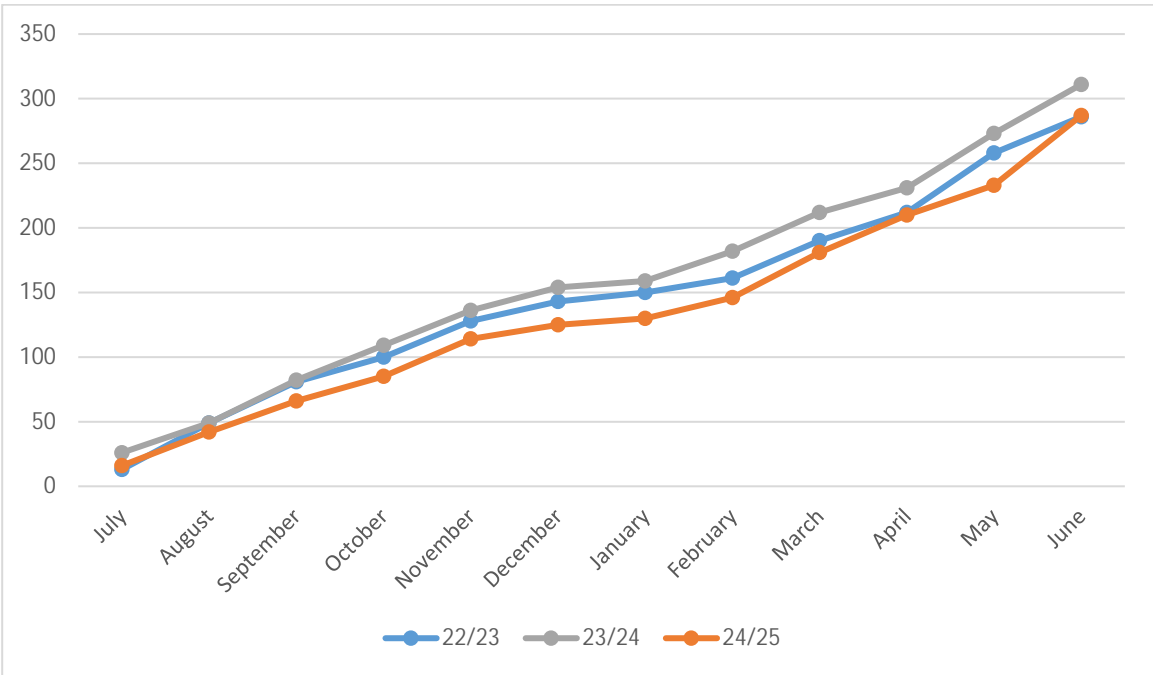
4.4.1 Key Performance Measures

a) Visitation*



*The 2023/2024 figures are a more accurate reflection of visitation numbers at the AAGM following the consolidation of data gathering methodologies at the facility in 2022.

b) Activity & Programme Sessions



c) Other Activity Measures

24/25	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Exhibitions - Local	3	1	0	0	1	2	0	0	4	0	3	0
Exhibitions - National	0	2	0	3	0	0	0	0	0	1	3	1
Exhibitions - Touring	0	0	1	0	0	0	0	0	0	0	0	0
Programmes - School Classes	2	9	8	1	17	3	0	3	19	11	14	35
Programmes - Community	14	17	16	18	12	8	5	13	16	18	9	19

4.4.2 Operational Activities

	Description	Date
Research Enquiries	<ul style="list-style-type: none"> In May 2025, 39 research enquiries were responded to, 37 of which were from the public. In June 2025, 25 research enquiries were responded to, 24 of which were from the public. 	May - June 2025
Collection Development and Management	<ul style="list-style-type: none"> Acquisition of new items, cataloguing and rehousing projects, environmental monitoring and pest management continues. Ashburton District Council's historical archives are being re-catalogued in order to make the collection more accessible to council staff and to the public, in line with Public Records Act obligations. Ashburton Museum & Historical Society collections and Ashburton District Council historical archives continue to be made available to researchers on Whakatere Heritage Collections Online. 	May - June 2025
ADC Art Collection	<ul style="list-style-type: none"> Nil to report 	May - June 2025
Ashburton Wikipedia Project	<ul style="list-style-type: none"> Officers has begun compiling a first batch of photos to forward to Dr Mike Dickson for upload and use on Wikimedia Commons – these will be earlier photos that are verifiably out of copyright (generally pre-1945) that will then be more widely seen and used by researchers. Each photo record on Wikimedia will link directly to Whakatere Heritage Collections, driving up use of the platform once those photos are on Wikimedia. 	May - June 2025

	Description	Date
Articles/Blog Posts	<ul style="list-style-type: none"> In May 2025, 3 articles were written about Muriel Cole and her painting of Cameron Street, Alan Bray and Thyrza Whillans. In June 2025, 4 articles were written about Health and sanitation in Ashburton, Early European settlers' travel issues, J. W. Oliver, traction engine contractor and Victorian "vagrancy laws". 	May - June 2025
Reviews/Features	<ul style="list-style-type: none"> Marie Le Lievre <i>Inventory</i> featured in <i>Art Beat</i> Exhibition openings from 10 May and reception opening featured in the <i>Courier Council Brief</i> <i>Enmeshed</i> featured in the Top Ten Exhibitions in the <i>Press</i>. Interview on <i>Hokonui</i> about <i>Puaka Matariki: I Tō Mātou Wāhi, In Our Place</i>. The Ashburton Society of Arts exhibition featured in both the <i>Ashburton Courier</i> and <i>Guardian</i>. 	May - June 2025

4.4.3 Exhibitions

Description	Date
Negativland : Erebus <ul style="list-style-type: none"> <i>Negativland : Erebus</i> is new foyer wall commission created by Will Hadwen. Will Hadwen's interdisciplinary practice spans photography, time-based media, immersive installation, painting, drawing and collaboration; reflecting a fluid and experimental approach to his art making. With a Master's in Fine Arts from Massey University Wellington, Will creates work which resonates with qualities of light, space, trace, and time, rooted in his background in photography. 	13 April – 16 November
Mountain, Plain, River, Sea: Scenes from the District <ul style="list-style-type: none"> This selection of work from the Ashburton Art Gallery's collection celebrates the varied landscapes of the Whakatere Ashburton district. Some scenes are iconic and enduring, while others have changed through time's passing. The paintings span a period from the 1960s to the late 2010s, and demonstrate how artists have responded to our district's urban, rural and wilderness environs. 	11 May – Sept 2025
Inventory <ul style="list-style-type: none"> <i>Inventory</i> is a solo exhibition by Lyttelton artist Marie Le Lievre. It brings together painting, drawing, photography and collaborative film as an explorative self-portrait of the artist. The central floor work, <i>Inventory</i>, repurposes past painting by combining canvases. Unstretched and laid out, they return to the condition from which they were first created. 	11 May – 22 June
Paintings of Ruined Mythic Phantasies <ul style="list-style-type: none"> A solo exhibition of recent paintings from Timaru-based artist Michael Armstrong address themes that have preoccupied him throughout his career – social justice, politics, the environment and the misuse of power. 	11 May – 22 June

<p><i>Enmeshed: Feminist modes of information sharing</i></p> <ul style="list-style-type: none"> In <i>Enmeshed</i>, artists Julia Holderness, Areez Katki, Erica van Zon, Ana Iti, and Claudia Kogachi each reframe narratives, whether they be personal, cultural, or archival. Engaging with narratives born from archives, films, popular culture and personal histories, these artists retell their chosen stories from a feminist perspective. They critique the frameworks taken for granted as being ‘neutral’ by challenging prescribed structures of organising knowledge to alter how people discover, engage with and interpret narratives. 	11 May – 22 June
<p><i>Puaka Matariki: I Tō Mātou Wāhi, In Our Place</i></p> <ul style="list-style-type: none"> Puaka and Matariki hold great significance for Māori, marking the beginning of the Māori New Year as these special whetū first appear in the midwinter sky. While the Matariki star cluster is celebrated by iwi across Aotearoa New Zealand, Kāi Tahu in Te Waipounamu also observe Puaka – the brightest star in the Orion constellation. Puaka is more visible than Matariki here in Whakatere. The hand painted pou in this exhibition were created by talented Ashburton College students in collaboration with our Educator Katie Graham. Each pou represents a star, and together, symbolise our region’s connection to Puaka and Matariki. The pou are unique, much like the whetū themselves. 	24 May – 27 July
<p><i>Caught in the Moment: Guardian photographs of 1975</i></p> <ul style="list-style-type: none"> This exhibition featuring a selection of photographs from our large collection of Guardian negatives will take you on a journey across various aspects of life in our district 50 years ago. 	31 May – 14 September
<p><i>Small paintings dedicated to big names</i></p> <ul style="list-style-type: none"> In this exhibition Timaru-based artist Nadia Curnow draws inspiration from an international canon of art history, distilling and combining artistic influences from a wide range of ‘big names’ into unique paintings that blend abstract and figurative elements. 	28 June – 3 August

4.4.4 Activities & Programmes – May and June

Attendees		Child	Teen	Adult
<p>Talks, workshops and exhibition openings</p> <p>7 events</p>	<ul style="list-style-type: none"> Special events included the opening of a new exhibition by Nadia Curnow, a volunteer week function, a zine workshop and a back of house tour. 		19	257
<p>Able Art Collective</p> <p>1 session</p>	<ul style="list-style-type: none"> Able Art Collective is a monthly programme that provides a supportive space for individuals with disabilities to explore, learn, create, connect and express themselves through art. These sessions are delivered in collaboration with The Chris Ruth Centre Ashburton. 			11
<p>Island Breeze</p> <p>2 sessions</p>	<ul style="list-style-type: none"> Island Breeze is a monthly programme for Pasifika and Māori wāhine in Whakatere Ashburton to come 	7		29

	<p>together for traditional arts, crafts, singing, socialising and kai.</p> <ul style="list-style-type: none"> These sessions are delivered in partnership with Tangata Atumotu Trust and Plunket. 			
Kōwhai Mums 1 session	<ul style="list-style-type: none"> Kōwhai Mums is a monthly group for parents/carers with tamariki aged 0-5 years. These sessions are delivered in collaboration with Hakatere Multicultural Council and have an emphasis on engaging newcomers to Whakatere Ashburton. 	4		3
In Colour 2 session	<ul style="list-style-type: none"> In Colour is a monthly group that supports mental health, mindfulness, and social connection through creativity. Classes are relaxed and art activities are guided by the interests of the group. 			12
Art Addicts 7 sessions	<ul style="list-style-type: none"> Art Addicts is a weekly after school art space for tamariki and whānau. Classes encourage exploration and experimentation with different artists, themes, materials and techniques. 	155	1	86
Artzheimers 2 sessions	<ul style="list-style-type: none"> Artzheimers is a monthly session delivered in collaboration with Dementia Canterbury, designed to provide a meaningful community-based art experience for people living with dementia. 			16
Cultural Awareness Talk 1 session	<ul style="list-style-type: none"> Cultural Awareness talks are monthly sessions delivered in partnership with Hakatere Multicultural Council that explore the history and customs of people from different cultures living in Whakatere Ashburton. June session was explored Philippines culture. 			16
Community visits/outreach 5 sessions	<ul style="list-style-type: none"> Five outreach sessions were delivered to members of the Radius Millstream care facility, the Methven historical Society, Terrace View rest home and the Hakatere Ceramic and Pottery Group. Officers also delivered outreach activities for children at the Active Healthy Tamariki Expo held at EANC. 	1,000		71
School visits/outreach 49 sessions	<ul style="list-style-type: none"> 49 classes from St Joseph's School, Ashburton College, Home Education, Mt Hutt College, and Ashburton Christian School, Ashburton Borough School, Netherby School, Geraldine High School and Ashburton Intermediate visited AAGM and engaged in an education programme or participated in an outreach session at their school. 	1,048	240	80
77 sessions	Totals	2,214	260	581

5. Democracy & Engagement Group

5.1 Communications

5.1.1 Overview

- Main workstreams **progressed** in the last reporting period include: the Winter What's On Guide, Stockwater Exit Transition Plan, the draft Climate Change and Sustainability Strategy consultation, the draft Water Races Bylaw consultation, and Glow in the Park.
- We are currently **working on**: campaigns for local body elections, dog registrations, grants and funding - Creative Communities, and promotion of Snap Send Solve.
- We are currently **planning for**: Hakatere Noodle Festival (September), the MTFJ Career Fest (October), the Spring What's on Guide (Sept/Oct), Business of the Year Awards 2026 (Aug-Jan).
 - Please note: for Business of the Year awards, the event company is responsible for the marketing, however our team is represented on the project group, so we support and participate as necessary.

5.1.2 Ongoing workstreams

Brief Description	Objectives/comments
News updates	<ul style="list-style-type: none">• Number of news updates remained high since the last report, 31 in May and 28 in June.• Produced regular updates on the Council news site.• Produced weekly editions of Council Brief for distribution on our website and by the local newspapers.
Media relations & enquiry	<ul style="list-style-type: none">• Slight decrease in number of media enquiries, 18 in May and 23 in June.
Website, digital engagement and e-mail	<ul style="list-style-type: none">• Refining the draft of an internal websites strategy to develop key performance indicators, assist us with our RFP criteria and identify areas for improvements.• Completed initial research, design and layout for new website ashburtonlibrary.co.nz, now working on technical developments.• Navigation improvements have been completed for eanetworkscentre.co.nz, we are now working on improving the content site-wide.

Brief Description	Objectives/comments
	<ul style="list-style-type: none"> Content updated with Open Spaces team, next area to update will be the assets and water areas. In June we launched an e-newsletter for Lake Hood. We have since provided three updates and we have 127 subscribers (July). We have received positive feedback from residents on this.
Graphic and multimedia design projects	<ul style="list-style-type: none"> Key design work over this period was for Glow in the Park, Winter What's On Guide, local body Elections, and the Climate Change and Sustainability Strategy. Number of projects: 19 in May and 24 in June. We are developing design templates for the EA Networks Centre, and Emergency Management to speed up production of design assets for these functions. We continue to develop a modular signage strategy to produce more consistent and cost-effective signage across the organisation.
General digital	<ul style="list-style-type: none"> We continue to manage content across 19 digital signage channels, produce Council livestreaming, video production and administrate several social media pages owned by Council.
Public Information Management (PIM) – Emergency management	<ul style="list-style-type: none"> Continued PIM capability development with our volunteers, last meeting June 27. Continued development of templates and systems to make communications as efficient and simple as possible during an emergency.
Internal (staff) communications and engagement	<ul style="list-style-type: none"> With the People and Capability team, we conducted a staff survey about internal communications. Feedback has informed how we can improve our two-way communication with staff, while also reducing the time spent on production of the content and improving the ability for us to be data-driven. Changes are being rolled out.

5.1.3 Campaigns, consultations and communications planning

- The following table summarises significant communications projects, campaigns and consultations in the last reporting period.

Brief Project Description	Comms start date	Est. End date	On track	Objectives/comments
What's On Guide	October 24	Ongoing	Y	[ONGOING]

Brief Project Description	Comms start date	Est. End date	On track	Objectives/comments
				<ul style="list-style-type: none"> Winter school holidays were completed with 492 downloads (this increased from 228 downloads for the Autumn Guide) and approximately 500 copies distributed. Planning is underway for the Spring What's On Guide.
Stockwater Exit Transition Plan	2024	2027	Y	<p>[ONGOING]</p> <ul style="list-style-type: none"> The community and stakeholders are regularly informed of the Stockwater Exit Transition Plan and its progress. Those interested generally understand the Stockwater Exit Transition Plan and its methodology. Feedback about intakes and races is received from landowners and stakeholders at appropriate stages. It's easy to find information on the Stockwater Exit Transition Plan. Newsletter subscribers continue to steadily increase from 188 in May, to 213 in July.
Draft Climate Change and Sustainability Strategy consultation	May	June	Y	<p>[COMPLETED]</p> <ul style="list-style-type: none"> To ensure the community is informed about what we're doing and why. The community and stakeholders can share their views and have the opportunity to help shape the draft strategy. The community and stakeholders can share what they and others, are doing or planning to do, in the climate change and sustainability space. <p>Secondary Objectives:</p>

Brief Project Description	Comms start date	Est. End date	On track	Objectives/comments
				<ul style="list-style-type: none"> The community understand the importance of, and are generally supportive of, having a plan for addressing climate change and sustainability challenges. Council's reputation is maintained and where possible, enhanced.
Glow in the Park – Event marketing	Apr	May	Y	<p>[COMPLETED]</p> <ul style="list-style-type: none"> Supporting the event being held King's birthday with a comprehensive marketing campaign including all branding and signage. Achieved the following metrics: <ul style="list-style-type: none"> Billboards viewed by 24,000 visitors per day 337,389 impressions via NZ Herald campaign Newspaper advertising across Selwyn, Ashburton and Timaru Featured in Air New Zealand's inflight <i>Kia Ora</i> magazine Extensive radio campaign reaching wider Canterbury Printed fence wrap and event signage, enhancing overall experience and sponsor coverage Electronic direct mail reaching 771 subscribers 1.4 million impressions across Facebook and Instagram (600k in Canterbury) 412,200 impressions across You Tube and Google 8,697 people followed the event on Facebook.

Brief Project Description	Comms start date	Est. End date	On track	Objectives/comments
				<ul style="list-style-type: none"> 27,673 website visitors in the month leading up to Glow - https://glowinthepark.nz/
Local Body Elections	Feb	Oct	Y	<p>[IN PROGRESS]</p> <ul style="list-style-type: none"> Adapted LGNZ design templates for efficiency New work: livestream of the Candidates Briefing, coordination and production of candidate videos, and coordination of Meet the Candidates evenings. <p>Communication objectives:</p> <p>Phase One (completed)</p> <ul style="list-style-type: none"> Encourage residents to check they are enrolled to vote. Encourage out-of-town ratepayers to enrol to vote. Inform the public about who can vote and what they're voting for. Inform the public about the key election dates. Encourage people to start thinking about nominations <p>Phase Two (in progress)</p> <ul style="list-style-type: none"> Encourage people to stand for Mayor, Council, Methven Community Board and Licensing Trust Inform potential candidates of the requirements for nominations Inform potential candidates of the role/responsibility of elected members Encourage candidates to complete their nomination early, so there's time to resolve any issues with their application. Provide candidates with information about the election process.

Brief Project Description	Comms start date	Est. End date	On track	Objectives/comments
				<ul style="list-style-type: none"> Monitor election activity across Council channels. <p>Phase Three (planning)</p> <ul style="list-style-type: none"> Encourage electors to vote Inform voters of deadlines for posting/voting Promote locations where voting papers can be returned Provide access to voters for information about candidates Provide access to voters with information about voting and the election process. Monitor election activity across Council channels. <p>https://www.voteashburton.nz/</p>

5.2 Strategy & Policy

5.2.1 Current projects

Brief Project Description	Start Date	Estimated Completion Date	Stage	On Track	Comments
Planning and Reporting					
Annual Residents Survey 2024/25	Aug 2024	July 2025	In progress	Yes	Final wave has been completed. Final survey results will be presented to Council by Key Research in August/September.
End of Year Non-financial performance,	July 2025	September 2025	In progress	Yes	Progress and performance information being collated for the end of year reporting, including Non-Financial performance reporting and Strategy and Policy progress reporting.

Brief Project Description	Start Date	Estimated Completion Date	Stage	On Track	Comments
Strategy and Plan reporting					
Annual Report 2024/25	May 2025	October 2025	In progress	Yes	Work continues on the preparation of the Annual Report 2024/25 with the interim audit completed and a second interim audit underway. This will place Council and Audit NZ in a good position for the final audit work and does not represent additional work.
Bylaw or Policy Development/Review					
Water Races Bylaw	Jan 2025	August 2025	Deliberations/ Hearing	Yes	Consultation concluded with two submissions received. No submitters wish to speak with the deliberations scheduled for 13 August.
Rates Remission Policy	April-May 2025	Mid 2026	Project planning	Delayed	Workshop on Rating units in common ownership held 17 October. Following consultation with Finance, work planned to coincide with the LTP 2027-37 development, so that remissions and their rating impact, can be considered alongside other rating changes. Work is likely to commence in early 2026.
Development Contributions/Levies Policy Work Programme	January 2025	June 2027	Project Planning	TBC	A programme has been prepared to develop and review the development contributions policy aligned with government changes announced in early 2025. A draft Bill is expected in October/November and new legislation likely in June 2026. Work is anticipated to progress in stages through to the final adoption of a new policy in 2027, incorporating the new legislative changes.
Gambling Venue Policy	May 2025	December 2025	Workshop	Yes	The three yearly legislative review of the Gambling Venue Policy is underway. The social impact assessment report has been completed with findings to be presented to Council at the policy workshop on Thursday 31 July.
Sportsfields and Domains Policy	May 2025	TBC	In progress	Yes	Following completion of the Reserve Management Plans, work is progressing on the review, including determining what parts of the policy should remain.

Brief Project Description	Start Date	Estimated Completion Date	Stage	On Track	Comments
Brothel Location Bylaw	June 2025	TBC	In progress	Yes	This bylaw review is due by June 2026. Work has commenced to consider review requirements and timing.
Strategy or Plan Development/ Reviews					
Local Water Done Well (LWDW)/Water Services Delivery Plan	July 2024	September 2025	In progress	Yes	LWDW consultation has been completed and following the hearing Council agreed to establish a standalone business unit (SABU) as its service delivery approach at the May 21 Council meeting. A Water Services Delivery Plan (WSDP) is being prepared to be externally peer reviewed and presented to Council via workshop in early August. The plan will then be adopted by Council in August and lodged with the DIA before the 3 September due date.
Climate Change and Sustainability Strategy	Nov 2024	August 2025	In progress	Yes	Consultation concluded on 18 June with 32 submissions received. A hearing was held on 26 June with 7 submitters speaking to their submissions. Deliberations are planned for 7 August with strategy adoption planned for early September.
Arts, Culture and Heritage Strategy	July 2025	TBC	Early engagement	Yes	Initial survey has been sent to a range of arts, culture and heritage stakeholders as an early opportunity to seek ideas for the strategy.
Forestry Strategy	August 2024	TBC	Research	Ongoing	Work continues with the Property team to gather required information to prepare a broader report for Council on aspects such as on the existing activity, future issues and options for the future.
Open Spaces Strategy 2016 - 2026	June 2025	TBC	Scoping	Yes	Council adopted this strategy in June 2016 and it is now due for its ten-year review. Work has commenced to consider strategy review requirements and timing.
Other Projects/Work					

Brief Project Description	Start Date	Estimated Completion Date	Stage	On Track	Comments
Elderly Housing	January 2025	TBC	Research	Ongoing	Work continues with the Property team on the elderly housing review, including gathering information for next stage of the project.
Canterbury Climate Partnership Plan – Action 7	July 2024	July 2027	In progress	Yes	Ashburton is the lead agency for Action 7. This relates to integrating climate change considerations into Council processes. Work has been scoped and the next stage of work is underway.
Section 17A Reviews	Ongoing			Ongoing	Current reviews focusing on elderly housing and district planning. LG Systems Improvements Bill proposing to remove Section 17A requirements.
Aoraki Environmental Consultancy (AEC)	Ongoing			Yes	Officers continue to meet regularly with AEC.

5.2.4 Completed projects

Brief Project Description	Start Date	Completion Date	Comments
Annual Plan 2025/26	Oct 2024	June 2025	Plan was adopted at the 21 May Council meeting and is now publicly available.
Pre-Election Report 2025	April 2025	July 2025	Report was completed and signed off by the Chief Executive (who is responsible for preparing the report). The report was made publicly available in late June, ahead of schedule.

5.2.5 Upcoming projects

Brief Project Description	Start Date	Estimated Completion Date	On track	Comments
Bylaw reviews	Sep 25 to Jan 26	Jun 2026	Yes	Several bylaw reviews are due over the next 12 months, including Dog Control, Open Spaces, Brothel Location and Keeping of Animals, Bees and Poultry
Policy reviews	Ongoing	Ongoing	Some overdue	Several policy reviews are due over the next 12 months, including Corporate Risk, Communications, Asset Disposal and Community Grants.
Strategy/Plan Reviews	Ongoing	Ongoing	Yes	Various strategies are due for review/development over the next 12 months, including Walking and Cycling.

5.2.6 External Submissions/Reports of interest

Submissions made:

Organisation	Submission Summary	Type	Due Date	Status
Transport and Infrastructure Committee	Building and Construction (Small Stand-alone Dwellings) Amendment Bill This bill is an omnibus bill intended to reduce the time and cost of building a granny flat by permitting small stand-alone dwellings up to 70 square metres to be built without a building consent if certain conditions are met.	Technical	23 June 2025	Lodged
Retirement Commission	2025 Review of Retirement Income Policies The Retirement Commission are reviewing the retirement income policies with a focus on emerging retirement trends over the next 25 years. The submission is in response to home ownership trends identified in the research which indicated the amount of people renting in retirement could double by 2050.	Technical	30 June 2025	Lodged

Consultations underway or considering

Organisation	Submission Summary	Type	Due Date	Status
MfE	Integrated National Direction Package – Package 1-3 Consultation on three packages of National Direction as follows: <i>Package 1: Infrastructure and Development</i> – package to make it easier for councils to plan and deliver infrastructure by making four new national direction instruments and amending four existing national direction instruments. <i>Package 2: Primary Sector</i> – package aims to enable growth in the primary sector by making changes to eight existing national direction instruments. <i>Package 3: Freshwater</i> - seeking feedback on options to amend freshwater national direction to better reflect the interests of all water users, and on whether changes should be implemented under the existing RMA or under new resource management legislation.	Council	27 July	Submit

Organisation	Submission Summary	Type	Due Date	Status
Ministry for Housing and Development/ MfE	Integrated National Direction – Package 4: Going for Housing Growth Consultation on how the proposals in the first pillar of the Going for Housing Growth programme could fit into the new resource management system. Pillar 1 aims to free up land for development and remove unnecessary planning barriers.	Council	17 August	Submit
Governance and Administration Select Committee	Local Government (System Improvements) Amendment Bill The primary policy objective of this bill is to reduce pressure on council rates by refocusing the purpose of local government, better measuring and publicising council performance, prioritising core services in council spending, strengthening council accountability and transparency, and providing regulatory relief to councils.	Council	TBC	Submit

Consultations not submitting on

Organisation	Name of initiative	Due Date
NZ Infrastructure Commission	Draft National infrastructure Plan Draft National Infrastructure Plan that sets out how to address infrastructure challenges. The draft looks at what's underway and what is needed over the next 30 years as our population grows and gets older, demand for renewable energy increases, and the infrastructure currently in place has to be repaired and replaced. It makes 19 recommendations that focus on four areas; establishing affordable and sustainable funding, clearing the way for infrastructure, starting with maintenance and ensuring there is right-sized new investment. Minister's speech here .	6 August
DOC	Biodiversity Strategy implementation plan and Predator Free 2050 Seeking feedback on two important plans to help nature: the next implementation plan for New Zealand's Biodiversity Strategic and the Predator Free 2050 Strategy to 2030	30 June
Finance and Expenditure Select Committee	Regulatory Standards Bill Bill to improve standards of government regulation and the policy-making process in general. (This would give effect to any policy decisions arising from the November 2024 consultation document).	23 June
Primary Production Select Committee	Public Works (Critical Infrastructure) Amendment Bill This Bill amends the Public Works Act 1981 to enable the delivery of critical infrastructure projects by using an accelerated process.	15 June

Future Submission opportunities (once full details are known).

The information has been provided by Taituara and other sources.

Organisation	Name of initiative	Expected Timing ¹
TBC	RMA Replacement Bill A new act to “manage environmental effects that arise from the use of natural resources”.	Late 2025
TBC	Urban Development and Infrastructure Bill Bill to enable urban development and infrastructure. This act will also be aligned with the Government’s Going for Housing Growth plan and its 30-year National Infrastructure Plan.	Late 2025
TBC	Building Act Amendment Bill More comprehensive changes to Building consenting making it easier for private BCAs, address barriers to voluntary consolidation, national consenting body, ensuring national consistency, strengthening roles and responsibilities, new consent pathway for commercial buildings, new assurance pathways more self-certification – further streamlining, risk and liability.	Late 2025?
TBC	Emergency Management Bill The Government will implement a programme of changes in five broad areas: <ul style="list-style-type: none"> • Give effect to the whole-of-society approach to emergency management. • Support and enable local government to deliver a consistent minimum standard of emergency management across New Zealand. • Professionalise and build the capability and capacity of the emergency management workforce. • Enable the different parts of the system to work better together. • Drive a strategic focus on implementation and investment to ensure delivery. 	Late 2025?
TBC	Local Government (Infrastructure Funding and Financing) Amendment Bill Bill will replace development contributions with a system of development levies. Possible changes to targeted rates.	Sept 2025?
TBC	Biosecurity Amendment Bill Bill to give effect to any policy decisions to modernise this legislation	Mid-Late 2025

¹ Timing based on latest available information received via various sources and subject to change.

Organisation	Name of initiative	Expected Timing ¹
TBC	Land Transport Legislation Bill Bill to place government under an obligation to prepare the GPS Land Transport with a ten-year investment horizon (as signalled in the draft GPS). Will empower road tolling. Will be needed to empower transition away from fuel excise, and value capture.	Late 2025
TBC	Public works Act Amendment Bill #2 Bill to implement results of the wider PWA review.	TBC
TBC	Waste Management Bill Possible bill to implement the conclusions of the consultation on waste management.	TBC
TBC	Climate Adaptation Bill Bill sets the legal framework for powers and responsibilities with respect to climate adaptation. If there is a climate adaptation fund it will be in this Bill.	Late 2025
DOC	Consultation on proposals for inclusion in the next implementation plan for Te Mana o te Taiao – Aotearoa New Zealand Biodiversity Strategy and Aotearoa New Zealand's response to the Global Biodiversity Framework (GBF) Consultation on proposals for inclusion in the next implementation plan.	TBC

Reports/releases of interest

The following are reports/releases recently released of interest.

Organisation	Name of initiative	Status
Minister Emergency Management and Recovery	<u>Roadmap for Emergency Management system</u> The Emergency Management System Improvement Programme (EMSIP) is the programme to implement change in the emergency management system after the Government Inquiry into the Response to the North Island Severe Weather Events. EMSIP is led by the National Emergency Management Agency (NEMA). The Government response to the Report of the Government Inquiry outlined the direction of travel for a five-year work programme to strengthen the emergency management system.	Available

Taumata Arowai	<p><u>Drinking water regulation report/Network Environmental Performance Report</u></p> <p>The Water Services Authority – Taumata Arowai has published two reports to make water sector performance more transparent to support performance uplift over time:</p> <ol style="list-style-type: none"> 1. Drinking Water Regulation Report 2024 (DWRR) addresses drinking water supplier performance. It includes data and information for 1 January to 31 December 2024 provided by registered drinking water suppliers and accredited laboratories about the safety and sufficiency of the drinking water they supply. 2. Network Environmental Performance Report 2023/24 (NEPR) includes data and information for the period 1 July 2023 to 30 June 2024 provided by operators of publicly owned drinking water and wastewater networks, as well as some information about urban stormwater networks. 	Available
Finance and Expenditure Select Committee	<p><u>Local Government (Water Services) Bill – Select Committee Report back</u></p> <p>The Select Committee reported back on this Bill which establishes the framework for local government to provide water services in the future. This includes arrangement for the new water services delivery system, a new economic regulation and consumer protection regime and changes to the regulatory framework for water quality and the water services regulator. The Report can be found <u>here</u>. The Bill will now go to Second reading in Parliament.</p>	Available
Minister Infrastructure, Local Government	<p><u>City and Regional Deals to unlock growth</u></p> <p>Government press release outlining expectations for City and Regional Deals (CRDs) as long-term partnerships that will increase economic growth, create jobs, and boost productivity for New Zealanders. The Government has also signed the first Memoranda of Understanding (MOUs) to negotiate deals with Auckland, Otago/Central Lakes and Western Bay of Plenty.</p>	Available
MfE	<p><u>Independent Climate Change Adaptation Report</u></p> <p>The Ministry for the Environment has released the final report of the Independent Reference Group on climate adaptation. The report offers independent recommendations for a new adaptation system, contributing to the development of a national adaptation framework. This framework aims to help New Zealanders understand and manage climate risks to homes, communities, and the economy, enabling informed decisions and providing economic certainty.</p>	Available

5.3 Memorial Halls & Reserve Boards

5.3.1 Activities – items of importance

Memorial Hall and Reserve Board Meetings

Rakaia Memorial Hall

- Renee Julius attended the last meeting and presented the Seismic Assessment and Financial Feasibility reports for the Rakaia Memorial Hall to the Hall Committee.
- The curtains in the main hall have been replaced with funding from ADC and a donation from the Rakaia Lions. The curtain tracks were also upgraded as part of the project.

Mayfield Reserve Board and Memorial Hall Committee

- The Board received funding from the Infrastructure Grant to replace one of the ovens in the Memorial Hall that is no longer working.
- The Presbyterian Church generously donated a portable stain glass window, which has now been installed in the Hall. The Church also gifted a projection screen and vacuum cleaner.

Mt Somers Reserve Board

- The Board received Infrastructure Grant funding for the Hall's reroofing project.
- The Mt Somers Domain Campground closed on 3rd June and reopened on 1st July

Tinwald Reserve Board

- Leen presented the concept plan for the Families Area that will replace the old Tinwald Pool site.
- The Board received funding from the Biodiversity Grant to support their regeneration project focused on redeveloping the shelter belt area.

Methven Reserve Board

- Update to the Board from Council Officers following discussions with the CAA, AeroPath, GCH Aviation and Airways New Zealand, on the Methven Heliport project.

Mt Hutt Memorial Hall Board

- The Board is pleased with the hall's usage and income for the 2024/25 financial year.

Rakaia Reserve Board

- The Rakaia Reserve Board meeting took place in the newly completed Rakaia Recreation Centre, which is a valuable asset to the Rakaia community and the Domain.

Tinwald Memorial Hall

- The Hall committee received Infrastructure Grant funding to replace two fire exit doors and is currently awaiting an update from the contractor on when the work can be carried out.
- The Hall has hosted some big events so far this year and has been used for a variety of functions, including the Ashburton Bird Show, Filipino Independence Day celebrations, Roller Discos, and the upcoming Ashburton Brick Show in September.

,5.4 Welcoming Communities

- On June 3rd, we held the first Learning Community Hub in Methven, where a representative from the Ministry of Education explained to newcomers and migrants how the education system works. The next sessions are on the 22nd of July for Mayfield and Mt Somers, the 30th of July for Ashburton Schools and the 13th of August for Hinds. There will be a second session with each hub, and the content will be based on attendees' feedback. (Photos attached).
- Samoan Language Week 2025 (1 - 7 June). After inviting the Pasifika communities in the district to celebrate their language weeks at the library, we had our first celebration with the Samoan Community. They came up with the ideas about how they wanted to celebrate, which made it more meaningful. We had an Ava o le Feiloaiga (Ava Ceremony) led by youth and senior members of the community, a storytelling session for kids, a tatau (Traditional tattoo) talk and siva (Performance), also had bookmarks people could grab and colour in. The Samoan community was very pleased with the event, and they have given ideas to the other Pasifika communities on how to celebrate. (Photos attached).
- On the 11th of June, we had another farm visit with FENZ and Wellbeing Ōpuke, to share resources and talk about how to keep themselves safe on the farm and about the Welcoming Guide.

- On the 13th of June, we attended the Multicultural Talent Show organised by Hakatere Multi-Cultural Council and the Ethnic Leaders Forum. There were about 17 performances, and it was a very successful event.
- On the 15th of June, we had the opening of Pixel Realm at the glass bridge in the library. The project was funded by the Creative Communities Grant, and with the collaboration of Safer Mid Canterbury, Mixit, the Library and Welcoming Communities, the former refugee Youth Group had the opportunity to showcase their settlement process through pictures and have them exhibited for friends and family to enjoy. (Photos attached).
- Cultural Awareness Talk: The Philippines. We invited Kristine Asuncion, chairperson of Filipino Dairy Workers in New Zealand. She spoke about the values of Filipino people and her personal story of coming to New Zealand.
- We are starting to plan our two largest events, the Hakatere Noodle Festival in September, to celebrate Welcoming Week (5 – 14 September). This year, we will have stories of migrants and newcomers displayed in Baring Square during the week, we will create a colouring competition again, and allow community groups to participate in the event, after a mandatory food handling course currently being organised by Economic Development.

The other event is planned for October, and it used to be the Ethnic Community Fun Day, which will now be called **Cultural Whānau Fun Day**. We are collaborating with Neighbourhood Support, He Waka Tapu, and Hakatere Multicultural Council to organise this and reduce the number of events, to make good use of emergency services' and community organisations' time and resources.

- Attended the first Matariki celebration at Ashburton College, we were welcomed with a pōwhiri, they announced the new Tātāriki Student, a Māori student leader role who advocates for Māori perspectives throughout the kura (school), there were performances, and kai (food).
- Met with the Refugee Resettlement Service to discuss other projects we can use the Meaningful Refugee Participation fund given to us by MBIE. Some of the projects we talked about include governance training for former refugee leaders, budget advice training and a homework hub for the youth. The next step is talking to the community and starting to work with them towards achieving the grant's and the community's desired outcomes.
- On the 27th of July, I visited the Torea Orchard in Pendarves with MTFJ. We shared the Welcoming Guide posters and shared how we can add language to the Google Translate tool on the page, also shared emergency posters for their accommodation facilities and other booklets they can add to their employee induction packs.

- Also on the 27th of July, we attended the 127th Filipino Independence celebration. This year, UNIFIL, Filipino Dairy Workers in New Zealand and the Ashburton Warriors Club collaborated to organise the event, and they invited local food vendors to sell Filipino treats. There were also performances and catwalks.
- Welcoming Plan 2024 is printed and people can also access it online in the Welcoming Communities page.





