

Methven Community Board

AGENDA

Notice of Meeting

The meeting of the **Methven Community Board** will be held on:

Date: Monday 16 October 2023
Time: 9.00 am
Venue: **Mt Hutt Memorial Hall Board Room**
Main Street
Methven

Membership

- Kelvin Holmes (Chair)
- Richie Owen (Deputy Chair)
- Megan Fitzgerald
- Robin Jenkinson
- Allan Lock

Council appointees

- Deputy Mayor Liz McMillan
- Councillor Rob Mackle

Methven Community Board

Timetable	
Time	Item
9:00am	Meeting commences

ORDER OF BUSINESS

1 Apologies

- Allan Lock

2 Extraordinary Business

3 Declarations of Interest

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

Confirmation of Minutes

- | | | |
|---|-----------------------------------|---|
| 4 | Methven Community Board – 4/09/23 | 3 |
|---|-----------------------------------|---|

Activity Reports

- | | | |
|-----|------------------------------|----|
| 5.1 | Democracy & Engagement | 5 |
| 5.2 | Business Support | 7 |
| 5.3 | Compliance & Development | 7 |
| 5.4 | Infrastructure & Open Spaces | 10 |

Business with the public excluded

- | | | |
|---|---------------------------------------------------------------------------------------------|-------|
| 6 | Discretionary grant application
Section 7(2)(a) Protection of privacy of natural persons | PE 1 |
| 7 | Discretionary grant application
Section 7(2)(a) Protection of privacy of natural persons | PE 10 |

4. *Methven Community Board – 4/09/23*

Minutes of the Methven Community Board meeting held on Monday 4 September 2023, commencing at 10:30am, in the Mt Hutt Memorial Hall Board Room, 160 Main Street, Methven.

Present

Kelvin Holmes (Chair), Megan Fitzgerald, Allan Lock, Richie Owen and Robin Jenkinson;
Mayor Neil Brown and Deputy Mayor Liz McMillan.

In attendance

Neil McCann (GM Infrastructure and Open Spaces), Janice McKay (Communications Manager), Mary Jenkin (EA to CE) and Carol McAtamney (Governance Support).

1 Apologies

Cr Rob Mackle

Sustained

2 Extraordinary Business

Nil.

3 Declarations of Interest

Nil.

It was noted that there are currently three out of the five Community Board members who are also members of the Methven Lions Club. The Chair reported that clarification is being sought from the Office of the Auditor General as to whether these members may be exempted from having to declare an interest in Methven Lions Club projects.

4 Confirmation of Minutes

Minutes will be corrected to record that Holmes Rd (not McCloy's Rd) requires maintenance, and that Lines Rd will be included as an alternative option for a solid waste management site.

That the minutes of the Methven Community Board meeting held on 24 July 2023, as amended, be taken as read and confirmed.

Owen/Jenkinson

Carried

5 Activity Reports

That the reports be received.

McMillan/Fitzgerald

Carried

• Representation Review

A workshop on the representation review for the makeup of the Council, Maori representation, boundaries, the number of elected members and community boards, and how they are elected, is scheduled to be held at the conclusion of the Board meeting.

• Methven tree lights

This project continues to be a work in progress. A proposal for funding is to be submitted to Council for the 2024/25 annual plan.

- **Tourism – Operators Get-together**

It was noted that the recently held operators' get-togethers have not been well attended. It is expected that the timing of the meetings are not suitable to most operators. Council's Marketing Advisor is to be invited to attend the next Methven Community Board meeting to discuss options.

- **Welcome to Methven sign**

The Welcome to Methven sign on Barkers Road has been damaged. HEB have been engaged to replace the sign. Officers will investigate the feasibility of relocating the sign 20-30 metres down the road to past the trees on Holmes Road.

- **Membrane plant**

The official opening of the Membrane Plant is scheduled for Friday 6 October, 10.00am with a community open day to be held on Saturday 7 October, 9am to 12pm.

- **Garden of Harmony**

The Board would like to investigate ways that the Garden of Harmony space could be enhanced. It was suggested that the Board submit to Council to get this included in the future Reserve Management Plan and the LTP.

The meeting concluded at 11.20am.

Confirmed 16 October 2023

Chairman

5. Activity Reports

5.1 Democracy & Engagement

5.1.1 Strategy & Policy updates

- **Local Alcohol Policy consultation**

Following the Council hearing in August, two changes were proposed to the policy, including extending the current one-way door policy across the district and extending footpath hours to 1am. The policy has been revised, but this required us to consult on the Policy again, which has commenced with consultation closing 25 October. Details of which can be found [here](#).

- **Long Term Plan 2024-34 development**

Work continues on the development of the 2024-34 Long Term Plan. 983 survey responses were received to the early engagement process that closed in August, alongside four workshops held with 29 groups represented. Work to collate this has taken some time with a workshop with Council held on 11 October. Officers have been preparing budgets, business cases and Activity Management Plans with Council consideration to occur in November/December. Work continues on the various workstreams (e.g. LTP policies, financial strategy) associated with the LTP process. This work will continue over the next 9 months.

- **Representation Review**

Work continues on the six yearly representation review, with a session held with Council and the Methven Community Board. Work is now progressing on the areas identified from these sessions to present back to the Board and Council in preparation for an early engagement to be held later this year.

- **Biodiversity Strategy**

A draft Biodiversity Strategy has been prepared and will be considered by Council for adoption to head out to consultation commencing in late October.

- **Economic Development Strategy consultation**

A Council hearing on the draft Economic Development Strategy was held on 17 August, with some changes proposed to the strategy as a result. Submissions can be found [here](#). This is being revised and brought back to Council.

- **Draft Reserve Management Plans**

The Draft Reserve Management Plan is being prepared for a further round of consultation in 2024. When available, information will be under Council's [consultation page](#) and brought to the Board for consideration.

5.1.2 Office of the Auditor General – Application under Local Government (Members’ Interests) Act 1968

The Officer of the Auditor General’s (OAG) legal team have responded to the Board’s request for clarification around declarations of financial conflicts of interest. **Appendix 1**

Three of the Board members, being a trustee and members of the Lions Club of Methven, are concerned that they could be in breach of the legislation if they participate in decision-making on discretionary grant applications received from the Club.

Officers sought a declaration from the Auditor-General to allow these members to participate in grant applications from the Lions Club of Methven if the Auditor-General is satisfied that:

- a. the application of the non-participation rule would impede the transaction of business by the council; or
- b. it would be in the interests of the electors or residents of the district that the rule should not apply.

This application was made on the grounds that it is in the interests of the people in the local authority’s area that the non-participation rule should not apply and that applying the non-participation rule would impede the transaction of business by the Methven Community Board.

The OAG’s advice is that neither Kelvin Holmes, Allan Lock, nor Robin Jenkinson (who are members but not officers of the Lions Club) have a financial interest in the grant applications. As such, the Auditor-General has no power to grant a declaration.

The OAG has not considered or formed a view on whether the Board members have a non-financial interest in the grant applications because of their associations with the Club and the Trust.

5.1.3 2024 Meetings

A meeting schedule for 2024 has been prepared for Council’s consideration and adoption on 18 October. The draft schedule has the same structure and meeting frequency as the 2023 calendar but also offers the option for an extra Board meeting.

The Board will need to consider whether the current schedule is still working for members and make a recommendation that will confirm preferred meeting dates for 2024.

The draft MCB meeting schedule has proposed –

1) Option 1 – 8 meetings held 6-7 weekly (status quo)

MCB 29 Jan, 11 Mar, 22 Apr, 10 Jun, 29 Jul, 9 Sep, 21 Oct and 2 Dec

2) Option 2 – 9 meetings held 5-6 weekly

MCB 29 Jan, 4 Mar, 8 Apr, 13 May, 24 Jun, 29 Jul, 9 Sep, 21 Oct and 2 Dec

If neither of the above options are agreed, the Board will need to determine its preference. If there is a compelling reason to change meeting frequency (days / time), then alternative dates and times can be recommended to Council. If significant change to the meeting frequency is sought, Council would need to understand the rationale for this.

While there’s no statutory requirement for the Board meeting dates to be adopted, having a schedule is more efficient and provides members the ability to plan their commitments over the year. Adopting a schedule doesn’t prevent it being amended from time to time and if it becomes necessary to cancel a scheduled meeting, all reasonable effort will be taken to publicly notify the reasons for the cancellation.

The proposed Council and Methven Community Board meeting dates are shown in the draft calendar.

Appendix 2

Recommendation to Council

That the Methven Community meeting dates for 2024, as scheduled in Option 1, be confirmed.

5.1.4 Discretionary grant correspondence

Correspondence from Methven Hockey will be presented for discussion by the Board Chair.

Appendix 3

5.2 Business Support

5.2.1 Finance Report

The August 2023 income and expenditure report is appended.

Appendix 4

5.2.2 Customer Request Management

The CRM report for the reporting period is appended.

Appendix 5

5.3 Compliance & Development

5.3.1 Building Services

Nothing of significance to report. Overall in the district consent levels are reasonably steady but back to pre-covid levels. Interest appears high for the next stages of Camrose.

2023 Consents	Issued		Issued YTD		Value of Work		Value of Work YTD	
January	5	(8)	5	(8)	\$1,640,000	(\$4,134,800)	\$1,640,000	(\$4,134,800)
February	4	(3)	9	(6)	\$844,150	(\$2,466,550)	\$2,484,150	(\$6,601,350)
March	6	(5)	15	(11)	\$3,434,700	(\$6,586,027)	\$5,918,850	(\$13,187,377)
April	5	(6)	20	(17)	\$811,982	(\$2,043,648)	\$6,730,832	(\$15,231,025)
May	11	(2)	31	(19)	\$1,655,062	(\$644,080)	\$8,385,894	(\$15,875,105)
June	7	(9)	38	(28)	\$1,780,092	(\$5,199,000)	\$10,165,986	(\$21,074,105)
July	10	(2)	48	(30)	\$2,332,200	(\$496,250)	\$12,498,186	(\$21,570,355)
August	1	(3)	49	(33)	\$1,500,000	(\$1,886,198)	\$13,998,186	(\$23,456,553)
September		(8)		(41)		(\$1,966,144)		(\$25,422,697)
October		(2)		(43)		(\$2,932,346)		(\$28,355,043)
November		(6)		(49)		(\$725,000)		(\$29,080,043)
December		(2)		(51)		(\$780,000)		(\$29,860,043)

Note: figures in brackets are for the corresponding month, the previous year.

2022 Consents	Issued	Issued YTD	Value of Work	Value of Work YTD
January	8 (3)	8 (3)	\$4,134,800 (\$344,000)	\$4,134,800 (\$344,000)
February	3 (3)	11 (6)	\$2,466,550 (\$388,500)	\$6,601,350 (\$732,500)
March	15 (5)	28 (11)	\$6,586,027 (\$429,650)	\$13,187,377 (\$1,162,150)
April	6 (6)	34 (17)	\$2,043,648 (\$313,000)	\$15,231,025 (\$1,475,150)
May	2 (2)	36 (19)	\$644,080 (\$392,524)	\$15,875,105 (\$1,867,674)
June	9 (9)	45 (28)	\$5,199,000 (\$2,180,610)	\$21,074,105 (\$4,048,284)
July	2 (2)	47 (30)	\$496,250 (\$743,000)	\$21,570,355 (\$4,791,284)
August	5 (3)	52 (33)	\$1,886,198 (\$1,497,820)	\$23,456,553 (\$6,289,104)
September	8 (8)	60 (41)	\$1,966,144 (\$2,489,786)	\$25,422,697 (\$8,778,890)
October	7 (2)	67 (43)	\$2,932,346 (\$835,000)	\$28,355,043 (\$9,613,890)
November	2 (6)	69 (49)	\$725,000 (\$2,601,103)	\$29,080,043 (\$12,214,993)
December	2 (2)	71 (51)	\$780,000 (\$371,050)	\$29,860,043 (\$12,585,993)

Note: figures in brackets are for the corresponding month, the previous year

5.3.2 Regulatory

- **Time restricted parking – Methven Mall**

On 28 June 2023, Council approved the Board’s recommendation that a 30 minute parking restriction be introduced for five of the 15 ‘angle’ parks adjacent to the Supervalu Supermarket in Methven Mall. The signs were installed on 27 July. A recent visit by a Parking Officer showed an excellent rate of compliance with no infringements issued.

5.3.3 Planning

- **Resource Consent Hearing – Methven Resort**

A resource consent for a proposed expansion to the Methven Resort has been received and processed under limited notification by the Planning Team. The notification attracted submissions in opposition and an independent commissioner has been delegated to make the decision on the application. A public hearing has been scheduled to hear submissions on the application and this will take place as follows:

Date: Thursday 26th October 2023

Time: 10am

Venue: Function Room, Mount Hutt Memorial Hall, Methven

5.3.4 Economic Development

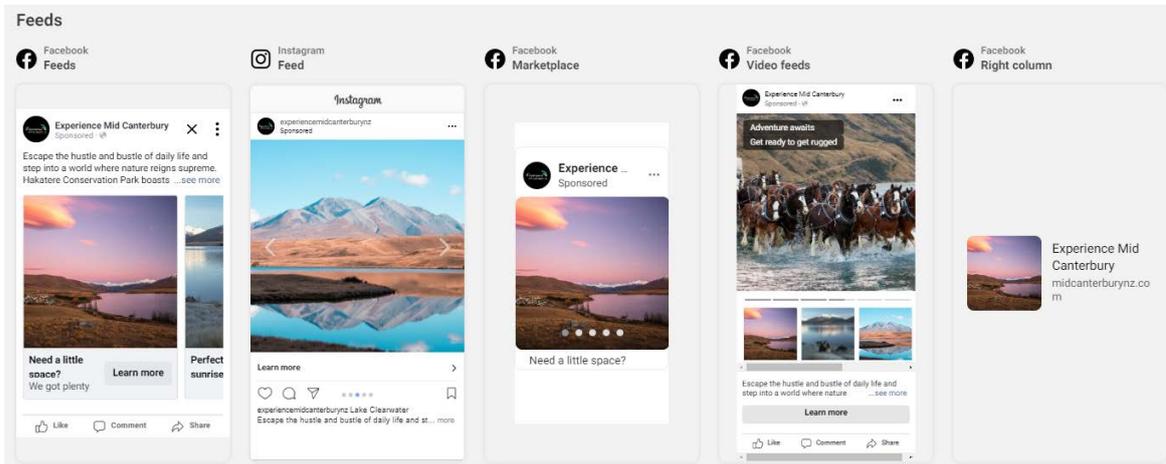
- **Methven tree lights**

A business case for the Long Term Plan has been developed by officers which will be considered by Council for funding in the 2024/25 year. The business case allows for the purchase and installation of lights, annual operating expenditure and maintenance throughout the ten-year period of the Long Term Plan 2024-34.

- **Visitor Promotion / Tourism**

Officers have been meeting with local operators to identify marketing and business development requirements.

A number of quick campaigns to re-establish some awareness of the brand in core domestic markets such as Christchurch and Timaru have been launched, examples below.



Hakaterere Conservation Park Campaign

Spend: \$200.00

Timeline: 16 - 30 August

Placement: Facebook & Instagram ads, complemented with updated detailed landing page on website

Objective: Awareness and landing page views

Outcome:

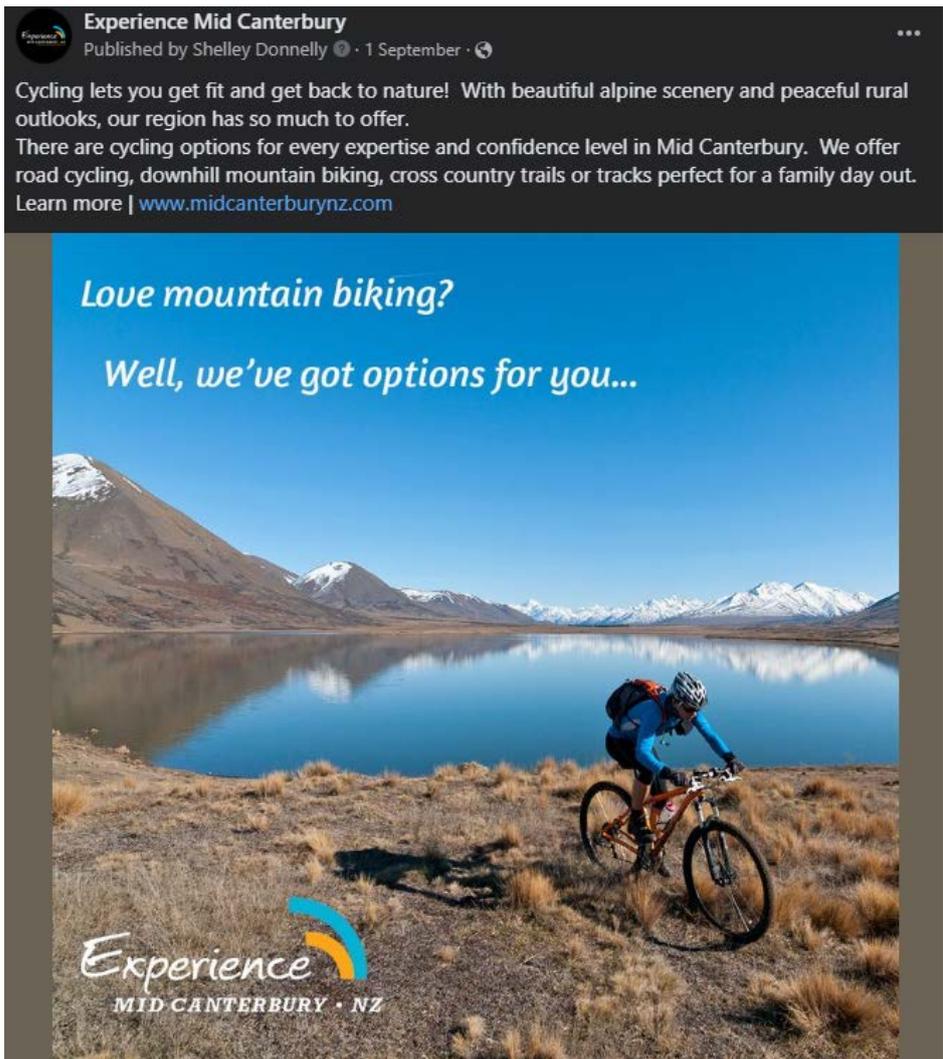
Reach: 28.5k

Impressions: 53.2k

Organic Facebook page views: 1.4k

Landing page views: 1.1k (651% higher than the two weeks prior)

User engagement on landing page: 3.3% (893% higher than the two weeks prior)



- A trade ready training programme was held recently at the Lake House for operators, there was a low turnout, and these training events are being reviewed for the future. Operators attending have provided good feedback, but many operators are not engaging.
- An operator survey has been conducted with a disappointing response. The survey will be reissued to operators again to provide an opportunity for their feedback into shaping Experience Mid Canterbury and to voice their needs from EMC.
- Officers have completed the transfer of all digital and social assets of Experience Mid Canterbury from ChristchurchNZ or previous employees of Experience Mid Canterbury. The accounts are now correctly set up as have been found and recovered, meaning that ADC now has full ownership again of all accounts and profiles.
- Officers are currently scoping a re-establishment and rebuild of the Experience Mid Canterbury brand and business plan for this fiscal year.

5.4 Infrastructure & Open Spaces

5.4.1 Roothing

A new footpath has been constructed on Mackie Street following the water main upgrade (refer 5.4.2).



New footpaths and associated kerb and channel on Dolma Street and Line Road are included in the programme of works funded from the Three Waters Better-Off Funding. The contract is out to tender closing 10 October. Construction at all sites is programmed to be completed by Christmas 2023.

The footpath on the east side of Cameron Street has been renewed with the berm reinstatement to be completed.



A reseal is programmed in 2023/24 on Barkers Road from Mackie Street to Back Track Road.

The repair to the 'Welcome to Methven' sign has been approved. The broken portion was not able to be repaired so a replacement timber board is being manufactured.

5.4.2 Drinking Water

- **Membrane plant**

Construction of the membrane plant building is complete. The plant started producing water on 28 September and was officially handed over to Council for operation and maintenance. Masons Engineering is available to assist and provide further training to the plant operators over a period of one year from the date of handover. An inauguration ceremony took place on Friday 5 October and a public open day was held on Saturday 6 October to allow residents to have a look at the plant.



- **Reservoir**

Commissioning of Tank No. 2 is complete. Treated water is now pumped to the new reservoir from the new membrane plant. Methven now has approximately 950 cubic meters drinking water storage capacity.



- **Watermain renewals 2023/24**

The tender for water pipeline renewals 2022/23 has been awarded to Ashburton Contracting Limited. The work on Mackie Street and Kilworth Street is completed. The work on Main Street will start in the three weeks, weather permitting. The work is programmed to be completed October 2023 but according to ACL, it will now be completed later next year.

5.4.3 Open Spaces

- **Reserves**

Staff are now well committed to dealing with Spring growth and general spring maintenance around the District. Chemical weed control is underway whenever the weather and winds allow it to occur.

Mowing has commenced and is going well around the town and Open Spaces is again committed to keeping on top of the seasonal growth patterns to keep the towns mown areas in check and looking good for the community and visitors.

The gardens are putting on a colourful display especially as the bulbs poke up through the other annuals and offer another colourful dimension to the plantings. Again, staff are keeping a close eye on the weed growth in these plots, and they are receiving regular attention.

Staff have finished mulching the road berms and an amount of underplanting has occurred. The underplanting will continue as long as staff believe it appropriate to do so, from a weather perspective.

Tree maintenance has now concluded as most trees are now breaking bud or in full growth mode.

Playground repairs have concluded and there is to be an inspection in the coming weeks for signoff on what has occurred. There is some remedial lawn work to occur at Spaxton Street following the installation of softfall from a truck that left tyre ruts in the lawn. Staff are awaiting the delivery and installation of some accessible play features which will be added to the Railway Reserve playground once they arrive. The equipment will be installed adjacent to the path for accessible use from the path.

Staff are still awaiting the delivery of canine enrichment equipment which has been ordered. Staff are working with possible installers in tandem so hopefully when the equipment arrives, we will be ready to get it installed as soon as possible.

Staff continue to work with RDR staff and liaising with Heritage New Zealand about proposed improvements to the historic pipe behind the Gardens of Harmony as it has a Historic Places Category 1 Listing.

There have been no further developments on the Natalie Currie Park site, bordering Holmes Road. Last month staff were informed that the developers' contractors, ACL are waiting for the park to dry out before undertaking further work which includes levelling, grassing, and adding a new footpath through the park. This is still the case. The path will provide a valuable linkage for the community when it is built.

There has been some vandalism at the Skatepark, and staff are working with service providers to resolve the issues. Additional plantings at the Skatepark have occurred with some additional plantings designed to fill in the garden areas to the edge of the concrete work. This will ultimately soften the appearance and make the site safer for users by having plantings creating visual barriers between the two.

Open Spaces staff met with the Community Board Chair and Lions Club members and discussed potential future options for the Gardens of Harmony site and adjoining lands.

In the coming month, staff will be dead-wooding trees in Harmony Gardens, topping up soil in the ruts at Chambers Park, checking tree staking and removing those where trees are now secure and managing vegetation on Holmes Road.

- **Methven Cemetery**

General maintenance continues to be delivered at the Cemetery and weed control and spraying is ongoing as is mulching. Staff have also been topping up graves as time allows.

Staff held an onsite meeting with the Community Board Chair and members of the Methven Lions Club a fortnight ago. The discussion surrounded the Club securing a significant amount of revegetation plants and the decision was made to allow for an extension of the bund planting further towards the Methven Chertsey Road and to infill currently grassed areas to the east of the existing walking track in front of the bund. There will also be another native planting between the walkway the stock-water race, dependent upon access to the race being confirmed from the neighbouring property to the north.

Staff will replace a couple of trees which have failed. Tree watering shall continue as required going forward through Spring and Summer. This will be especially important given the current forecast of a dry summer ahead.

- **Public toilets**

These are functioning well. It is pleasing to report minimal recent issues at public toilets in Methven.

5.4.4 Solid Waste Management

- **Methven drop-off yard**

Funding for the development of a transfer station at the Methven drop-off facility was approved in the capital renewals programme of the 2021-2031 Long Term Plan.

A case study will be prepared by staff for FY24/25 to investigate the most appropriate location and level of service to be provided. Funding for the activity is recommended for FY 26/27.

Hamish Riach
Chief Executive



29 September 2023

Toni Durham
Group Manager Democracy & Engagement
Ashburton District Council

Toni.Durham@adc.govt.nz

Tēnā koe Toni

Application under Local Government (Members' Interests) Act 1968

Thank you for your email dated 10 September 2023 (with attached memo dated 17 July 2023) and for the additional information you sent by email on 20 September 2023.

Background

You applied for declarations under section 6 of the Local Government (Members' Interests) Act 1968 (the **Act**) to enable certain members of the Methven Community Board to participate in decisions about grant applications.

You have told me that:

- the members who seek a declaration are Kelvin Holmes, Allan Lock, and Robin Jenkinson:
- the relevant grant applications are those made by the Lions Club of Methven Charitable Trust (the **Trust**) for grants from the Methven Community Discretionary Fund:
- Kelvin Holmes—
 - is a trustee and the Chair of the Trust:
 - is a member, but not an officer, of the Lions Club of Methven New Zealand Incorporated (the **Club**), which is a separate legal entity from the Trust:
- Allan Lock and Robin Jenkinson—
 - are not trustees of the Trust:
 - are members, but not officers, of the Club.

Decision

Section 6 of the Act is about financial conflicts of interest. From what you have told me, neither Kelvin Holmes, Allan Lock, nor Robin Jenkinson have a financial interest in the grant applications. The Auditor-General therefore has no power to grant a declaration under section 6 of the Act.

Reasons

A financial interest is a reasonable expectation of financial loss or gain from a decision.¹ According to the Trust's governing document:²

- all income and capital of the Trust must be applied to 1 or more objects of the Trust (cl 5);
- trustees, including the chair, are not entitled to remuneration for their services as trustees (although they may be reimbursed for reasonable expenses incurred and paid for services actually rendered to the Trust) (cl 10.5 and 10.6).

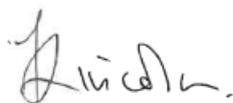
If a grant application were successful, the trustees could only use the funds to further the Trust's charitable objects – not to benefit trustees of the Trust or members of the Club.

Because we do not consider that Kelvin Holmes, Allan Lock, or Robin Jenkinson have a financial interest in the grant applications, there is no basis for the Auditor-General to grant a declaration under section 6 of the Act.

No finding on non-financial conflict of interests

We have not considered or formed a view on whether Kelvin Holmes, Allan Lock, and Robin Jenkinson have a non-financial interest in the grant applications because of their associations with the Club and the Trust. For guidance on non-financial conflicts of interest, see our good practice guide [Managing conflicts of interest: A guide for the public sector](#).

Nāku noa, nā



Fiona Lincoln
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¹ [Local Authorities \(Members' Interests\) Act 1968: A guide for members of local authorities on managing financial conflicts of interest](#), para 4.15.

² Available at [Charities Services | Home](#)

ADC DRAFT 2024 MEETING CALENDAR

DRAFT for Methven Community Board 16/10/23

	January	February	March	April	May	June	July	August	September	October	November	December	
MON	1 Closed						1						MON
TUE	2 Closed						2			1			TUE
WED	3				1 Council		3			2 Council			WED
THU	4	1			2		4	1		3			THU
FRI	5	2	1		3		5	2		4	1		FRI
SAT	6	3	2		4	1	6	3		5	2		SAT
SUN	7	4	3		5	2	7	4	1	6	3	1	SUN
MON	8	5	4 MCB	1 Easter	6	3 King's Birthday	8	5	2	7	4	2 MCB MCB	MON
TUE	9	6 Waitangi	5	2	7 RDRML	4	9	6	3	8	5	3	TUE
WED	10	7 Council	6 Council	3 Council	8	5 Council	10	7 Council	4 Council	9	6 Council	4 Council	WED
THU	11	8	7	4	9	6	11	8	5	10	7	5	THU
FRI	12	9	8	5	10	7	12	9	6	11	8	6	FRI
SAT	13	10	9	6	11	8	13	10	7	12	9	7	SAT
SUN	14	11	10	7	12	9	14	11	8	13	10	8	SUN
MON	15	12	11 MCB	8 MCB	13 MCB	10 MCB	15	12	9 MCB MCB	14	11	9	MON
TUE	16	13	12	9	14	11	16	13	10	15	12	10	TUE
WED	17	14	13	10	15 Council	12	17	14	11	16 Council	13	11	WED
THU	18	15	14	11	16	13	18	15	12	17	14	12	THU
FRI	19	16	15	12	17	14	19	16	13	18	15 Canterbury Anniversary	13	FRI
SAT	20	17	16	13	18	15	20	17	14	19	16	14	SAT
SUN	21	18	17	14	19	16	21	18	15	20	17	15	SUN
MON	22	19	18	15	20	17	22	19	16	21 MCB MCB	18	16	MON
TUE	23	20	19	16	21	18	23	20	17	22	19	17	TUE
WED	24	21 Council	20 Council	17 Council	22	19 Council	24	21 Council	18 Council	23	20 Council	18 Council	WED
THU	25	22	21	18	23	20	25	22	19	24	21	19	THU
FRI	26	23	22	19	24	21	26	23	20	25	22	20	FRI
SAT	27	24	23	20	25	22	27	24	21	26	23	21	SAT
SUN	28	25	24	21	26	23	28	25	22	27	24	22	SUN
MON	29 MCB MCB	26	25	22 MCB	27	24 MCB	29 MCB MCB	26	23	28 Labour	25	23	MON
TUE	30	27	26	23	28	25	30	27	24	29	26	24	TUE
WED	31	28	27	24	29	26 Extra Council	31	28	25	30	27	25 Closed	WED
THU		29	28	25 ANZAC	30	27		29	26	31 Extra Council	28	26 Closed	THU
FRI			29 Easter	26	31	28 Matariki		30	27		29	27 Closed	FRI
SAT			30	27		29			28		30	28	SAT
SUN			31	28		30			29			29	SUN
MON				29					30			30 Closed	MON
TUE				30								31 Closed	TUE
January	February	March	April	May	June	July	August	September	October	November	December		

Meeting	Start time	
Council Methven Community Board	1.00pm 10.30am	Generally 1 st and 3 rd Wednesdays each month (except January & July) Mondays, approx.6 weekly

Two options shown for MCB

- Option 1 MCB – 6-7 weekly (8 meetings/year)
- Option 2 MCB – 5-6 weekly (9 meetings/year)

REPORT TO METHVEN COMMUNITY BOARD RE FUNDING ASSISTANCE PROVIDED TO STAGE A HOCKEY 5's COMPETITION AT MT HUTT COLLEGE IN 2022

In 2022, upon application, the MCB granted the Methven Hockey Club, funding to stage a new form of hockey competition (Hockey 5's), between competing secondary schools in the region, to be held over a weekend at Mt Hutt College.

The funding was used to professionally manufacture the necessary sideboards for 2 hockey 5's courts, and the boards have been trialed and found to be perfect for this form of the game.

The proposed competition event however, was deferred till 2023, but for the following reasons this event will not now be held as was originally proposed.

- 1 The very new hockey concept was not understood or taken up by the competing schools
- 2 The region has very few secondary schools, and these schools have fully committed annual games and events in an increasingly congested school events programme. Adding another event as we proposed was not easily achievable.

As such we are proposing to use the side boards to introduce the 5's game in a more informal manner, and to grow an understanding and appreciation of it at all levels and ages. This will occur in a series of fully promoted 'have a go' sessions, open to all, and using the new sideboards in both Methven and Ashburton. The Methven sessions are planned for the 5 Thursday evenings in November this year, and the Ashburton sessions are planned for all Tuesday and Friday evenings in October this year.

We are confident that this will lead to some organised 5's events in 2024 and beyond.

I trust this gives you the assurance that the grant we received has been put to its intended purpose, that the sideboards have already been well used, and our committee remains confident that Hockey 5's is very likely to catch on in both Methven and the wider region over the next few years. Maybe we were just ahead of Methven time!

I am happy to discuss this further if your Board requires further information.

Barry Maister (cbmaister@gmail.com)

Chair of organising committee

Appendix 4

Monthly Income and Expenditure Report - 139 - Methven Community Board

*Note reserve opening balances will be entered after Audit sign off

For the Month Ended 31 August 2023

	Month Actual	Year To Date Actual	Full Year Budget	Remaining Full Year Budget
Income				
Targeted Rates	12,755.38	25,510.76	148,349.00	122,838.24
Treasury Internal Recoveries	291.87	293.44	0.00	-293.44
Total Income	<u>13,047.25</u>	<u>25,804.20</u>	<u>148,349.00</u>	<u>122,544.80</u>
Expenditure				
Salary / Wages	1,329.26	2,649.39	17,378.00	14,728.61
Staff Training	0.00	0.00	1,042.96	1,042.96
Allowances	0.00	0.00	3,099.96	3,099.96
Indemnity Insurance	0.00	0.00	1,720.95	1,720.95
Conference Expenses	0.00	317.50	1,042.96	725.46
Staff Travel Costs	0.00	0.00	312.90	312.90
Subscriptions / Periodicals	0.00	0.00	286.83	286.83
Suppers & Receptions	91.31	91.31	328.55	237.24
Grants	0.00	0.00	15,645.00	15,645.00
Donations	0.00	0.00	500.00	500.00
Sundry Expenditure	0.00	0.00	26,074.96	26,074.96
Rents / Leases	0.00	0.00	521.50	521.50
Internal Rental	158.25	316.50	1,899.00	1,582.50
Executive Team	956.95	1,999.33	12,468.79	10,469.46
Treasury	6.20	-18.03	1,269.50	1,287.53
Rates	170.66	231.01	865.03	634.02
Communication	365.49	655.18	5,148.32	4,493.14
Community Services	3,412.75	4,074.16	58,743.30	54,669.14
Total Expenditure	<u>6,490.87</u>	<u>10,316.35</u>	<u>148,348.51</u>	<u>138,032.16</u>
Net Surplus/(Deficit)	<u>6,556.38</u>	<u>15,487.85</u>	<u>0.49</u>	<u>-15,487.36</u>
Capital Expenditure				
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Net Cash Movement	<u>6,556.38</u>	<u>15,487.85</u>	<u>0.49</u>	<u>-15,487.36</u>
Cash Reserves				
Plus Net Surplus/(Deficit)		15,487.85		
Less Capital Expenditure		0.00		
Closing Cash Reserves		<u>15,487.85</u>		

Appendix 5

Methven CRM report – October 2023

Application ID	Received On	Source	Full Details	Stage/Decision
CRM0100571/23	28/09/2023 2:00 PM	Phone	Dog control matter - Morgan Street	Complete, Y
CRM1000232/23	20/09/2023 2:16 PM	Phone	Excessive Noise/After Hours - loud music from neighbouring address - Main Street	Complete, Y
CRM100866/23	02/10/2023 10:36 AM	Phone	Leak/Burst pipe - Footpath/Toby - Lilley Place	Received, Y
CRM100867/23	02/10/2023 12:04 PM	Phone	Leak/Burst pipe - Footpath/Toby (as above - Lilley Place)	Cancelled, Y
CRM100885/23	06/10/2023 12:08 PM	Phone	Leak/Burst pipe - Footpath/Toby - (As above Lilley Place)	Received, Y
CRM1601124/23	25/09/2023 8:56 AM	Snap Send, Solve	Drainage - Urban Kerbs or Drains - drain that needs clearing, Forest Drive	Complete, Y
CRM1601133/23	27/09/2023 10:54 AM	Internet,	Drainage - Rural Swales or Drains - Arrowsmith Drive - grass swale needs to be reshaped and grass seeded	Received, Y
CRM1601136/23	28/09/2023 8:23 AM	PNCC	Roading issue - pothole - South Belt/Hobbs Rd intersection with Morgan Street - needs more road cones	Received, Y
CRM1601161/23	04/10/2023 2:51 PM	Snap Send, Solve	Pot Holes - SSS - a pot hole outside 57 South Belt in Methven	Received, Y
CRM200102/23	19/09/2023 11:24 AM	Phone,	Blockage & Overflow - 6 monthly issue with the toilets - Main Street. The toilet bowl is filling up when flushed and not draining away properly.	Complete, Y
CRM200105/23	01/10/2023 9:29 AM	PNCC,	Blocked sewer main in council pipes outside the camping ground, ongoing issue for ~6 years. Barkers Rd.	Complete, Y
CRM2200070/23	19/09/2023 4:01 PM	Snap Send, Solve	Light Support Damaged - Make Safe - SSS outside the Brown Pub Methven. Street light wiring cover taken off and wires exposed - Main Street	Complete, Y
CRM3901728/23	19/09/2023 9:28 AM	eMail,	Missed Collection - Red Bin, As per email - Alma Place	Complete, Y
CRM3901733/23	19/09/2023 11:52 AM	Phone	Kerbside Collection - Missed Collection-- Red Bins at the Mt Hutt Memorial Hall, Main St	Complete, Y

CRM3901736/23	19/09/2023 2:51 PM	Phone	Missed Collection - Red Bin - Alma Place. Bin out by 7.30 am, lid closed	Complete, Y
CRM3901827/23	28/09/2023 2:56 PM	eMail	Missed Collection - Yellow Bin - neighbours bin missed too	
CRM3901828/23	28/09/2023 3:12 PM	eMail	Return of bins - caller had two yellow bins removed from their property about a year ago, one returned. Request for second bin to be returned	Complete, Y
CRM3901836/23	29/09/2023 10:51 AM	Phone	Missed Collection - Red Bin - Blue Pub advise that for the last 2 weeks the red wheelie bin hasnt been collected (carpark entrance on Barkers Road)	Complete, Y
CRM3901838/23	29/09/2023 11:36 AM	Internet	Additional Bins - Main Street, One additional 240L Refuse (Red lid) bin	Completed, Y
CRM3901868/23	04/10/2023 12:15 PM	eMail	Bin Damage - Red Bin - Red wheelie bin - Colcord Place. On Monday 2nd October red rubbish bin was put out for collection and on retrieval found the hinge pin attaching the lid to the bin has been snapped. A new pin would easily fix it.	
CRM3901894/23	09/10/2023 8:37 AM	Phone	Yellow Bin - Gross Contamination	Received, Y
CRM3901898/23	09/10/2023 11:01 AM	Phone	New Bin Stickers - RCY549649 says 44 Main Street Methven, but they are leaving it on McDonald Street for collection which is causing some confusion for the Auditors. So can it please be clearly names as Mt Hutt College. Also a red bin REF440444 that that also be restickered/renamed	
CRM400035/23	18/09/2023 1:47 PM	Phone	Sewer - issue with main line - Barkers Road - camera to be put down from Mackie Street to the back of Barkers Road to find out what is going on with the line.	Complete, Y