

# Methven Community Board

4 September 2023



## *Methven Community Board – 24/07/23*

Minutes of the Methven Community Board meeting held on Monday 24 July 2023, commencing at 10:30am, in the Mt Hutt Memorial Hall Board Room, 160 Main Street, Methven.

### **Present**

Kelvin Holmes (Chair), Megan Fitzgerald, Allan Lock, Richie Owen, Robin Jenkinson, Deputy Mayor Liz McMillan and Cr Rob Mackle.

### **In attendance**

Toni Durham (GM Democracy & Engagement) and Heather Stoddart (Governance Support).

### **1 Apologies**

Mayor Neil Brown (absence)

Sustained

### **2 Extraordinary Business**

Nil.

### **3 Declarations of Interest**

Nil.

### **4 Confirmation of Minutes**

**That** the minutes of the Methven Community Board meeting held on 12 June 2023 be taken as read and confirmed.

Fitzgerald/Lock

Carried

### **5 Community Board Standing Orders 2023**

#### **Recommendation to Council**

**That** the Methven Community Board adopts the 2023 Standing Orders for the conduct of its meetings, with the following amendments:

- i) Provisions for meetings by audio-visual link – yes.
- ii) A casting vote for chairpersons – yes.
- iii) Option B (less formal) as the default for speaking and moving motions.

Jenkinson/Fitzgerald

Carried

### **6 Community Board Code of Conduct**

#### **Recommendation to Council**

**That** the Methven Community Board Elected Members Code of Conduct 2023 be adopted.

Mackle /Lock

Carried

## 7 Activity Reports

**That** the reports be received.

McMillan/Fitzgerald

Carried

- **Economic Development Strategy & Consultation**

Toni Durham to ensure that an invite is sent to the MCB for the hearing planned for 17 August 2023.

- **Local Alcohol Policy**

Invite extended to all who wish to attend the submission hearings on 3 August.

- **Long Term Plan 2024-34**

There are another two early engagement workshops scheduled for the 9/10 August. Attendance at the workshops can be an issue especially in terms of getting a good community cross sector representation. Invites to be emailed out to target specific people and/or groups, but can't always rely on people/groups attending.

- **Representation Review Work**

Led by the Strategy & Policy Manager, Mark Low. Mark to be invited to attend the next MCB meeting. Need to engage with MCB and have a conversation around boundaries. Since the last review, there has been the development of new subdivisions. The new review needs to capture the growth and justify that the new boundaries are part of the community and have a greater representation for the area in line with the local infrastructure.

- **Customer Request Management**

Need to ensure the CRM relating to the damaged equipment, specifically boards on the seats have been repaired.

- **Time Restricted Parking – Methven Mall**

Timeframe on the installation of the Methven Mall signage to be provided.

- **Methven Tree Lights**

The Board agreed that a conversation with a representative from EA is needed regarding the issue with power, whether there was an adequate power supply and if it was up to current code. If these were issues, then for them to be rectified before the 50th Anniversary celebrations.

- **Roading**

It was mentioned that Dolma Street had had their gutters cleaned and all the waste was scraped to the side, but never cleared away properly and it all to end back in the gutter. Follow up needs to happen with WasteCo regarding best practise to avoid similar issues.

With the recent rainfall conditions, the town handled the excess water relatively well. The Garden of Harmony was completely flooded; expected as it's the storm water basin. However, due to the depth of water 5-6 metres in some places, it was recommended that there needs to be restricted access and necessary signage making the public aware.

It was noted that the walkway by Holmes Road [\[amended 4/09/23\]](#) may need a touch up after the flooding.

There needs to be a conversation with Neil McCann to discuss decent soakage down Racecourse Avenue (west of new subdivision) as there is a lot of surface water, which is a reoccurring problem.

- **Drinking water**

The dry commissioning of the membrane plant is complete. The wet commissioning stated 21 August and is expected to be completed in two weeks. If the wet commissioning proves a success,

full operational test and fine tuning will follow which will take at least one week. It was suggested that an open-day should be held to allow residents to view the plant.

- **Watermain renewals 2023/24**

Works on Mackie Street and Kilworth Street are completed. Only works on Main Street remains to be completed.

- **Reserves**

The Board discussed the need for playgrounds to be made accessible (for children with disabilities), maybe not all but at least one in the area. It was confirmed that Ian Soper is aware of the need for making playgrounds more accessible and this is a work in progress.

It was requested that a rubbish bin be provided near the playground of Grace Island Drive. This will be raised with officers.

The “Welcome to Methven” sign had been damaged on Barkers Rd as it had been hit by a car. This sign was organised and paid for by the MCB. Ian Soper is aware of the issue, and it will be scheduled to be fixed, however the bottom board may not be replaced.

- **Solid Waste Management**

Officers are to undertake investigations into alternative sites (e.g. Vaughan Road, Line Rd [\[amended 4/09/23\]](#) or Pudding Hill sites) and report back with options for consideration.

The meeting concluded at 11.44am.

**[Confirmed by the Methven Community Board on 4 September 2023]**

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**Chairman**