

Minutes of the Mount Somers Reserve Board held on the 13th September 2022, at 7.30pm at the home of Kristin Stace.

Present

Colleen Stanley, Rhonda Huggins, Kristin Stace, Maryann Heaven, Clare Harden (Community Administration Officer) Nathan Huggins, Ian Beach, Chris Murphy.

Apologies

Heath Heaven, Leen Braam (Council.)

	Action List.	By Whom	Status
1	Bring coffee to meeting. Sugar. Colleen, remember your glasses. 😊 😊	Colleen	Done
2	Memorial garden design and development.	Leen	Ongoing
3	Starting the process of painting the public toilets.	Maryann	Ongoing
4	Purchase water pipes and dig a trench in camping ground	Heath	Ongoing
5	RSA and Remembrance Army	Maryann	Ongoing
6	Letter to Rugby Club	Rhonda	Done
7	Domain signs and new camp kitchen sign	Chris	Ongoing
8	Hole above Kitchen Eave	Heath	Ongoing
9	Working Bee	Kristin	Ongoing
10	Purchasing more spray	Nathan	Done
11	Liase with J Lamb to complete Evacuation and Emergency Procedures for the Hall/Camping Ground, Pool, Contractors sign in book, Accident Information forms, Hazards Register, Working Bees Hazard Managements form.	Clare	Ongoing
12	Camp configuration to be looked at.	Heath Chris Leen Steve	Ongoing
13	Prices for stainless benches for kitchen.		Ongoing

Memorial Garden – Clare is going to talk to Leen about whether he wants to continue with this and we will discuss at next meeting the way forward.

Water pipes have been purchased, it just needs the work done now.

Signs are ready to go up once a couple of wee changes have been made.

Camp Kitchen sign is needed. Chris is going to do a mock up of one to share to us.

Hole above Kitchen Eave is dry rot. At the moment we will just cover it up until we can look at it properly as it will be a big job to fix.

Working Bee – Chip to be spread out. Maybe put some along side of driveway to create more of a garden. A big branch needs to be removed from the old pond.

An arborist will be needed to remove a tree by the rifle club.

Kristin moved that we get an arborist out to remove the damaged tree by the rifle club and check the structural integrity of all our large trees in the domain. Nathan seconded the motion. Carried.

Going to ask for Rugby Club marker to mark out the camp sites. The school may have one as well.

Working bee Sunday, 16th October 1pm.

Minutes of the last meeting were taken as read and were moved as a correct record of that meeting.

Moved: Kristin

Seconder: Colleen

Matters arising from the last meeting.

Open spaces – taking over the staff. No communication with the staff. Some confusion over their job description and who they need to be communicating with. Clare will look into this.

Hall floor looks amazing.

Correspondence

Approving the rugby liquor license.

Letter from Historic Places.

Are we happy to have a Historic building plaque on our building which is worth \$1800.00.

We would like to have one but we want to make sure that it is in a nice placement.

Kristin will let them know that we would like one.

Finance Report

We had a look at a draft of our finance situation and we are on track with our budget.

Maryann moves accounts	Gundry Plumbing	\$162.79
Kristin seconded	Canterbury Floor Sanding	\$12,700

Caretakers Report

Toilet cistern needs looked at. Waiting to see if ladies toilet is fixed, and if not we will get a plumber to look at both of them.

Kristin is getting hold of Pete to get him to look at one of our power boxes in domain.

A camper felt that it gave a wrong reading.

We will hopefully get the trenches dug for pipes etc at the working bee.

General Business


Clare is going to get four No Smoking and No Vaping signs for us and the Rugby Club. Reserve board AGM is being held on the 8th November.

Rhonda is going to write a letter to the museum to tell them about the \$5000 that we have gifted them.

Rhonda is going to measure the supper room to get the size for the stainless steel benches.

Meeting closed 9.10pm

	Action List.	By Whom	Status
1	Bring coffee to meeting. Sugar. Colleen, remember your glasses. 😊 😊	Colleen	
2	Memorial garden design and development, RSA and Remembrance Army	Leen Maryann	
3	Starting the process of painting the public toilets.	Maryann	
4	Purchase water pipes and dig a trench in camping ground	Heath	
5	Contacting Pete about the No 4 Power Point in the Camping Ground	Kristin	
6	Letter to Museum	Rhonda	
7	Domain signs and new camp kitchen sign	Chris	
8	Hole above kitchen eave.	Nathan	
9	Working Bee	Kristin	
10	Talk to Leen about whether he wants to continue with memorial garden	Clare	
11	Liase with J Lamb to complete Evacuation and Emergency Procedures for the Hall/Camping Ground, Pool, Contractors sign in book, Accident Information forms, Hazards Register, Working Bees Hazard Managements form.	Clare	
12	Camp configuration to be looked at.	Heath Chris Leen Steve	
13	Measuring up for the Stainless Steel benches for kitchen	Rhonda	
14	Arborist to be contacted	Kristin	
15	Contact open spaces about communication with employees.	Clare	
16	No Smoking and No Vaping Signs	Clare	
17	Contacting Historic Places about plaque	Kristin	
18	Marker for Camping Ground sites		

 Rhonda


 Clare

 Maryann

 Heath


 Leen

 Chris

 Colleen

 Ian

 Kristin

 Nathan

Mount Somers Reserve Board Wish List

- Upgrading Hall Toilets.
- New cabinetry in Kitchen.
- Stainless Steel Work Benches in Kitchen.
- Playground Upgrade.
- Reseal Driveway.
- Commercial Dishwasher – Steriliser.
- Washing Machine with Coin Slot.
- Paving outside Camp Kitchen.
- Sanding of Hall Floors.
- Painting Hall Toilets.
- Backing Board on Back of Stage.
- Laundry Tub.
- Memorial Garden around Flag Pole.