

Minutes of the Mount Somers Reserves Board held on the 12<sup>th</sup> May 2021 at 7.30pm in the Mount Somers Hall Kitchen.

### Present

Rhonda Huggins, Heath Heaven, Maryann Heaven, Kristin Stace, Ian Beach, Colleen Stanley, Chris Murphy, Nathan Huggins, Clare Harden (Community Administration Officer).

### Apologies

Leen Braam (Councillor). Rhonda moved apologies.

	Action List.	By Whom	Status
1	Bring coffee to meeting. Sugar. Colleen, remember your glasses. 😊😊	Colleen	Done
2	Contact ADC about shower money boxes. Do they have spares? Can we get \$2 shower machines?	Clare / Maryann	Done
3	Looking at costs to replace the slide.	Clare	Take out
4	Purchase a fire extinguisher	Chris	Ongoing
5	Talk to Wendy about Time and motion sheet	Kristin	Done
6	Contacting Jono Poff regarding bike track	Kristin	Done
7	Extra glass bins for busy seasons	Clare	Done
8	Domain signs and new camp kitchen sign	Chris	Ongoing
9	Organising outside doors to be painted		Ongoing
10	Attend to spraying of broom and gorse.	Kristin	Ongoing
11	Get well card and gift for Kay	Rhonda	Done
12	Contacting Pete Philpott about the acceptance of his quote	Chris	Done
13	Getting prices for foam lagging	Ian	Take out
14	Liase with J Lamb to complete Evacuation and Emergency Procedures for the Hall/Camping Ground, Pool, Contractors sign in book, Accident Information forms, Hazards Register, Working Bees Hazard Managements form.	Clare	Ongoing
15	Purchasing outside solar lights.	Clare	Ongoing
16	Price for blinds for hall and supper room	Kristin	Ongoing
17	Purchase chaps for Wendy	Clare	Ongoing
18	Dates for Wendy and Kays employment – long service leave	Kristin	Take out
19	Starting the process of painting the public toilets.	Maryann	Ongoing
20	Camping ground sites	Heath Chris Leen Steve	Ongoing

- Chris is going to purchase a fire extinguisher for the hall, which is the same size as the Supper room one. He will also find out whether or not we can trade in the old fire hose otherwise we will look at selling it.
- The new domain signs will go up when the camping ground is redesigned.
- We are not going to worry about the lagging in the toilet block now. It will be fine until we get a new block.
- We are going to look at the shower boxes to see if we can alter the time on them.

**Minutes of the last meeting were taken as read and were moved as a correct record of that meeting.**

**Moved: Heath**

**Seconded: Ian**

#### Matters arising from the last meeting

Kristin went and spoke to the Mount Somers Citizens Group about the bike track and native gardens. They are going to plant some natives between the swimming pool and the water race. The blackberries need sprayed first and then the Citizens group will look at the planting.

Todd Lewis is waiting for the weather to clear before he delivers the bark for the domain gardens.

#### Correspondence

- Tender from Kelly and Todd Lewis for the cemetery block which we have accepted. Information In Committee
- Quote from Canterbury wood chip, for chip to go in the playground.

Discussion on whether we still go with bark. Clare showed us some pictures of some matting under swings etc. Heath moved that we purchase five mats to go under swings and slides. Ian Seconded the motion. We will relook at the bark replacement when we get the new playground.

#### Caretakers Report

Rhonda read out report. We are going to get Wendy to do an hour a week to rake up the leaves. But not on the footpath as this is a council problem.

#### Finance Report

Maryann shared the income and expenditure report from the council.

Maryann moved a payment of \$47.05 to the Station Farm Shop. Heath seconded the motion.

#### General Business

To redo grant application for the rewiring of the camping ground power boxes, we need to get a quote for the electrical work. Chris is going to talk to Pete Philpott about this. It needs to be done by the end of the week. To save cost we thought it might be easier if we dig the trench for the cable.

We need to start looking at ideas for the new ablution block. For e.g where we want it and what we want in it.

Clare is going to talk the Project manager from council to come and talk to us about it.

Meeting closed 8.43pm.

	Action List.	By Whom	Status
1	Bring coffee to meeting. Sugar. Colleen, remember your glasses. 😊 😊	Colleen	
2	Talk to Pete Philpott to get a quote for changing the power boxes in camping ground.	Chris	
3	Blackberries to be sprayed by the pool.		
4	Purchase a fire extinguisher	Chris	
5	Contact Project Manager from council regarding Toilet Block.	Clare	
6	Purchase mats to go under swings and slides.		
7	Purchase chaps for Wendy	Clare	
8	Domain signs and new camp kitchen sign	Chris	
9	Organising outside doors to be painted		
10	Attend to spraying of broom and gorse.	Kristin	
11	Purchasing outside solar lights.	Clare	
12	Price for blinds for hall and supper room	Kristin	
13	Starting the process of painting the public toilets.	Maryann	
14	Liase with J Lamb to complete Evacuation and Emergency Procedures for the Hall/Camping Ground, Pool, Contractors sign in book, Accident Information forms, Hazards Register, Working Bees Hazard Managements form.	Clare	
15	Camping ground sites	Heath Chris Leen Steve	
16			

 Rhonda

 Heath

 Colleen

 Kristin

 Clare

 Leen

 Ian

 Nathan

 Maryann

 Chris