

Methven Community Board

AGENDA

Notice of Meeting

The meeting of the **Methven Community Board** will be held on:

Date: Monday 29 January 2024
Time: 9.00am
Venue: Mt Hutt Memorial Hall Board Room
Main Street
Methven

Membership

- Kelvin Holmes (Chair)
- Richie Owen (Deputy Chair)
- Megan Fitzgerald
- Robin Jenkinson
- Allan Lock

Council appointees

- Deputy Mayor Liz McMillan
- Councillor Rob Mackle

Methven Community Board

Timetable	
Time	Item
9 am	Meeting commences

ORDER OF BUSINESS

1 Apologies

2 Extraordinary Business

3 Declarations of Interest

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

Confirmation of Minutes

4 Methven Community Board – 27/11/23 **3**

Activity Reports

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5.4 Infrastructure & Open Spaces **9**

Verbal Updates

Methven Community Meeting 23 January, Kelvin Holmes

Community Garden in Chambers Park, Liz McMillan

4. *Methven Community Board – 27/11/23*

Minutes of the Methven Community Board meeting held on Monday 27 November 2023, commencing at 10.30am, in the Mt Hutt Memorial Hall Board Room, 160 Main Street, Methven.

Present

Kelvin Holmes (Chair), Megan Fitzgerald, Robin Jenkinson, Allan Lock, Richie Owen, Deputy Mayor Liz McMillan and Cr Rob Mackle.

In attendance

Hamish Riach (Chief Executive), Linda Clarke (Communications Advisor) and Mary Jenkin (Governance Support).

1 Apologies

That the apology from Mayor Neil Brown be accepted.

Owen/Lock

Carried

Public Forum

Mac McElwain, John Corbett and Barry Maister were welcomed to the meeting and invited to update the Board on the Lions “Bring back the Birdsong” initiative. This would be a long-term volunteer-based programme that involves trapping pests and planting bird-friendly natives in both Methven and the local foothills. The proposal for Methven is to create a small native bush, bird-friendly sanctuary, possibly adjoining the Garden of Harmony.

The Board has been asked to consider endorsing this and advocating for Council to help progress the initiative. It is envisaged some grant funding would be required to help administer the project.

In conclusion, the Chairman advised that the Board is interested in helping to support this project, and not just with funding. He suggested that they come back to the Board and have further conversation once progress has been made.

Mac, Barry and John were thanked for their presentation and left the meeting at 10.50am.

2 Extraordinary Business

Nil.

3 Declarations of Interest

Nil.

4 Confirmation of Minutes

That the minutes of the Methven Community Board meeting held on 16 October 2023 be taken as read and confirmed.

Fitzgerald/Jenkinson

Carried

Matter arising: The Board recorded its intention to ensure grant recipients complete accountability reports. This will apply to all future grants.

5 Activity Reports

That the reports be received.

McMillan / Fitzgerald

Carried

5.1 Democracy & Engagement

- **Local Alcohol Policy consultation**

It was noted that Council will adopt the final Local Alcohol Policy on 6 December. This follows two rounds of community consultation.

- **LTP 2024-34**

The Board will undertake to be part of the LTP 2024-2034 consultation process.

- **Representation Review**

The Board noted that the representation review proposal is out for consultation until 17 December.

- **Draft Biodiversity Strategy**

The deadline for feedback was yesterday. Council will be hearing submissions on 14 December.

- **Draft Reserve Management Plans**

Further consultation will take place in 2024. When available, the Draft Plans will be publicised and consultation will be undertaken with the community. The Board will consider the proposals and provide feedback.

5.2 Business Support

- **Finance reports**

The Chair noted that the community pool is not showing payment made.

It was noted that this may be a timing issue and officers will check and report back.

5.3 Compliance and Development

- **Visitor promotion**

Hamish advised that Council will give consideration to the amount of resource allocation into this activity through the Long-term Plan 2024-34 budget process.

- **Garden of Harmony site and historic pipe site development.**

The Board will undertake to consult with the community and gather the community's ideas for this site in the new year. It will require further conversation, taking into consideration the historic pipe, before coming to Council.

- **Methven Drop-off yard**

The Board is concerned that non-permitted items are being left at the site and it was agreed that further education is needed to make people aware of the requirements. It was suggested that Council's website be updated to make the information clearer.

That the Board Chairman speaks with the property owner of a site that may be potentially suitable for a recycling depot.

Fitzgerald/Jenkinson

Carried

5.4 Infrastructure & Open Spaces

- **Roading**

Officers have been asked to investigate the need to hard prune trees on Dolmer Street (near deer fence).

Business transacted with the public excluded – 11.30am

That the public be excluded from the following parts of the proceedings of this meeting, namely – the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No	General subject of each matter to be considered:	In accordance with Section 48(1) of the Act, the reason for passing this resolution in relation to each matter:	
6	MCB Minutes 16/10/23 - Discretionary grant applications	Section 7(2)(a)	Protection of privacy natural persons

Owen/Lock

Carried

There being no resolutions passed, the Board resumed in open meeting and concluded at 11.32am.

Confirmed on 29 January 2024

Chairman

5. *Activity Reports*

5.1 Democracy & Engagement

5.1.1 Strategy & Policy updates

- **Local Alcohol Policy**

Following review and the consultation/hearing process, the policy was formally considered and approved at the December 6 Council meeting. Implementation is now progressing under the Sale and Supply of Alcohol Act procedure, which requires public notice of the new policy and advising licence holders. The policy formally comes into force three months after the date of the public notice, which will be 14 March 2024.

- **Long Term Plan 2024-34 development**

Preparation of the draft ADC 2024-34 Long Term Plan continues. Council have held several workshops on aspects of the LTP process with public LTP budget workshops held in December and January. The LTP Consultation Document and supporting information is planned for adoption for consultation by Council on 20 March. Consultation is planned for 27 March to 28 April, Hearings and Deliberations in May and final adoption on June 26. Work continues on finalising information to meet this timetable. Specific issues included for the LTP consultation are intended to be EA Networks stadium extension, outdoor water play (including Tinwald Pool), the future of Balmoral Hall and Polytech land, the future of Stockwater and an organic greenwaste collection service. A comprehensive consultation round is being planned.

Council formally received LTP pre-engagement feedback in December. The new government have also advised the repeal of the Affordable Waters reform legislation, likely to occur in February 2024. Based on that Council have maintained inclusion of three waters (Drinking Water, Sewer, Stormwater) activities in the plan for the full ten years.

- **Representation Review**

Early engagement on the Representation review occurred during November/December with 54 responses received. These will be reported to Council in early 2024, with a decision on an initial (draft) proposal required by the end of May. Consultation is planned for June/July with the final proposal confirmed by 4 September.

- **Biodiversity Strategy**

60 submissions were received on the draft Biodiversity Strategy with a hearing held on 14 December 2023. Fifteen submitters were heard in person, with the final strategy to come to Council for adoption in early 2024.

- **Draft Reserve Management Plans**

The first draft of the Reserve Management Plan continues to be prepared. Consultation on this has been delayed until following the LTP consultation in mid 2024. When available, information will be under Council's [consultation page](#) and brought to the Board for consideration.

- **New coalition government**

The new coalition government has signalled numerous changes to legislation that impacts local government. This includes, as outlined above the Affordable Water Reform legislation. Repeal of the Natural and Built Environment Act and Spatial Planning Act (Resource Management Act replacements) was completed prior to Christmas. We await the rollout of government policy in several areas.

5.2 Business Support

5.2.1 Customer Request Management

The CRM report for the reporting period is appended.

Pages 12-17

5.2.2 Finance Report

The November 2023 income and expenditure reports is appended.

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5.3 Compliance & Development

5.3.1 Building Services

Overall in the district, consent levels have dropped back to pre-covid levels but Methven remains reasonably buoyant. In the years prior to the record year of 2022, consent numbers were averaging 49 with a value of \$7m. Since covid the area has been well above that average in terms of value of work, \$12m, \$29m and \$19m for this year.

2023 Consents	Issued	Issued YTD	Value of Work	Value of Work YTD
January	5 (8)	5 (8)	\$1,640,000 (\$4,134,800)	\$1,640,000 (\$4,134,800)
February	4 (3)	9 (6)	\$844,150 (\$2,466,550)	\$2,484,150 (\$6,601,350)
March	6 (5)	15 (11)	\$3,434,700 (\$6,586,027)	\$5,918,850 (\$13,187,377)
April	5 (6)	20 (17)	\$811,982 (\$2,043,648)	\$6,730,832 (\$15,231,025)
May	11 (2)	31 (19)	\$1,655,062 (\$644,080)	\$8,385,894 (\$15,875,105)
June	7 (9)	38 (28)	\$1,780,092 (\$5,199,000)	\$10,165,986 (\$21,074,105)
July	10 (2)	48 (30)	\$2,332,200 (\$496,250)	\$12,498,186 (\$21,570,355)
August	1 (3)	49 (33)	\$1,500,000 (\$1,886,198)	\$13,998,186 (\$23,456,553)
September	6 (8)	55 (41)	\$983,106 (\$1,966,144)	\$14,981,292 (\$25,422,697)
October	2 (2)	57 (43)	\$1,295,760 (\$2,932,346)	\$16,277,052 (\$28,355,043)
November	3 (6)	60 (49)	\$1,721,884 (\$725,000)	\$17,998,936 (\$29,080,043)
December	6 (2)	66 (51)	\$1,438,721 (\$780,000)	\$19,437,657 (\$29,860,043)

Note: figures in brackets are for the corresponding month, the previous year.

2022 Consents	Issued		Issued YTD		Value of Work		Value of Work YTD	
January	8	(3)	8	(3)	\$4,134,800	(\$344,000)	\$4,134,800	(\$344,000)
February	3	(3)	11	(6)	\$2,466,550	(\$388,500)	\$6,601,350	(\$732,500)
March	15	(5)	28	(11)	\$6,586,027	(\$429,650)	\$13,187,377	(\$1,162,150)
April	6	(6)	34	(17)	\$2,043,648	(\$313,000)	\$15,231,025	(\$1,475,150)
May	2	(2)	36	(19)	\$644,080	(\$392,524)	\$15,875,105	(\$1,867,674)
June	9	(9)	45	(28)	\$5,199,000	(\$2,180,610)	\$21,074,105	(\$4,048,284)
July	2	(2)	47	(30)	\$496,250	(\$743,000)	\$21,570,355	(\$4,791,284)
August	5	(3)	52	(33)	\$1,886,198	(\$1,497,820)	\$23,456,553	(\$6,289,104)
September	8	(8)	60	(41)	\$1,966,144	(\$2,489,786)	\$25,422,697	(\$8,778,890)
October	7	(2)	67	(43)	\$2,932,346	(\$835,000)	\$28,355,043	(\$9,613,890)
November	2	(6)	69	(49)	\$725,000	(\$2,601,103)	\$29,080,043	(\$12,214,993)
December	2	(2)	71	(51)	\$780,000	(\$371,050)	\$29,860,043	(\$12,585,993)

Note: figures in brackets are for the corresponding month, the previous year

5.3.3 Planning

- **Resource Consent Hearing - Methven Resort**

In the previous agenda, it was advised that a hearing into a resource consent proposing to extend the Methven Resort was held on 26 October.

The Independent Commissioner issued his decision to grant the application on the 22nd of December 2023 and this was then circulated to the applicant and submitters on the same day. A copy of the decision and conditions is attached to this agenda

The decision is now in its appeal period, which finishes at the end of January. Appeals against resource consent decisions are determined by the Environment Court and the right to appeal is limited to those that submitted on the application.

5.4 Infrastructure & Open Spaces

5.4.1 Roading

Construction is well under way on the new footpath and associated kerb and channel on Dolma Street and Line Road as part of the contract for the Three Waters Better-Off Funding projects awarded to Fulton Hogan. Trimming of trees encroaching into the road reserve has been carried out.



Reseals are programmed on Barkers Rd, Sam Holmes Dr, and Westward Way.

The Methven Mall footpath access has not yet been fully assessed. Staff will carry this out over the next month.

5.4.2 Open Spaces

- **Reserves**

Staff have been focused on maintaining the town over the festive period. Growth is still active and staff are employing various methods of control.

The town centre annual beds are putting on a good show of colour and are looking good. Ongoing aftercare continues to ensure the longevity of the display. Watering of newly planted trees and shrubs has been occurring over summer and is ongoing.

Methven Dog Park redevelopment has progressed well with a concerted effort to get it up and running late last year. There is still room for another couple of pieces of equipment which staff are working on procuring and having installed. Park users have been actively using the new canine enrichment/agility features and it is being well received by the community. The mowable bund area will be resown with grass in Autumn. Two additional park benches have been purchased for this site and staff shall install these in the coming weeks.

With the installation of the new footpath on the road corridor around the dog park, staff have had the treeline trimmed to allow the development to occur. While staff had planned to in-fill the existing treeline with replacements there has been consideration of whether or not a complete replacement is required. This is yet to be determined. An old derelict fence was also removed while contractors were onsite.

Arborists have removed deadwood in both trees at Methven Pre-school.

The drinking fountain at the Railway Reserve has been replaced. This follows ongoing issues with the prior unit.

Staff are working with a local joiner who will undertake a trial CBD seat slat replacement. The trial example is complete and looks great. Staff are now in the process of assessing the costs and affordability of this solution across the suite of this town furniture. It will determine if the Council can undertake the upgrade in one project or if it needs to be staged, as funding allows.

Before and after pictures:



The Skatepark damage from last year has been rectified prior to Christmas. Sadly, vandals have recently damaged the new plantings on the South side of Mt Hutt Hall, with a couple of plants needing to be replaced. Further damage has occurred to Council signs at Allan Lochhead Green and the Skatepark. Both signs will need to be replaced.

- **Methven cemetery**

General maintenance continues to be delivered at the cemetery and weed control and spraying is ongoing as is mulching. Staff have also been topping up graves as time allows.

Hedges have been cut early in January and are looking good. The cleanup is pending at the time of writing.

- **Public toilets**

These are functioning well. It is pleasing to report minimal recent issues at public toilets in Methven.

- **Biodiversity**

A free Community Workshop on Pest Control is planned for January 25, 2024, from 4.30 pm, in collaboration with the Department of Conservation, Environment Canterbury, Methven Lion and Kanuka Trust. The workshop will explore ideas on Methven Lions' birdsong initiatives and how to set and manage traplines and trap libraries. It will be held at the Mt Hutt Memorial Hall.

Hamish Riach
Chief Executive

Methven CRM report

Application ID	Received On	Source	Full Details	Stage/Decision
CRM0100029/24	28/12/2023 2:02 PM	PNCC	Dog control matter Dolma Street, Methven.	Complete, Y
CRM0100030/24	29/12/2023 2:25 PM	PNCC	Dog control matter, McMillan Street, Methven.	Complete, Y
CRM0100073/24	17/01/2024 5:59 PM	PNCC	Dog control matter South Belt	Received, Y
CRM0100649/23	05/11/2023 6:45 PM	PNCC	Dog control matter, dog roaming – Methven.	Complete, Y
CRM0100651/23	06/11/2023 1:36 PM	Phone	Dog control matter Mackie Street, barking. Phoned Talbots to advise.	Complete, Y
CRM0100657/23	09/11/2023 10:18 AM	Phone	Dog control matter Mackie Street, barking. Phoned Talbots to advise.	Complete, Y
CRM0100663/23	10/11/2023 10:00 PM	Internet	Dog control matter Colcord Place, barking . Phoned Talbot Security Dog on South Belt jumped in the car when caller's wife opened door to check in it. Caller took it home and looked after it overnight. Spoke to Officer.	Complete, Y
CRM0100691/23	26/11/2023 9:15 AM	Internet	Dog Control matter, outside Blue Pub.	Complete, Y
CRM0100709/23	03/12/2023 8:11 AM	Internet	Dog Control matter, Mackie Street, Methven, barking. Phoned Talbots to advise.	Complete, Y
CRM0100764/23	21/12/2023 9:32 AM	Phone	Trip Hazard - complainant reports falling on a missing paving stone on the footpath Main Street Methven, required medical care.	Received, Y
CRM0500001/24	03/01/2024 9:45 AM	eMail Snap Send	Cracked and undulating pavement on footpath and driveway ramps at Racecourse Ave, Methven. Potholes are emerging.	Complete, Y
CRM0500009/24	04/01/2024 12:51 PM	Solve Snap Send	Pot Holes -Pavement - Damaged Racecourse Avenue, Methven.	Complete, Y
CRM0500010/24	04/01/2024 2:05 PM	Solve Snap Send	Cleaning or Clearing overgrown Vegetation, Chapman Street, Methven.	Received, Y
CRM0500015/24	10/01/2024 8:23 AM	Solve Snap Send	Cleaning or Clearing - weeds needing to be cleared on Forest Drive. Unsanitary - bad odour and rubbish Alford Street. Apparently, there is an abatement notice against this property.	Complete, Y
CRM0500164/23	06/12/2023 10:48 AM	Solve	Property File Information, Lampard Street.	Complete, Y
CRM0700007/23	14/12/2023 4:29 PM	Internet	Property File Information Forest Drive Methven.	Complete, Y
CRM0800494/23	03/11/2023 8:48 AM	Phone	Property File Information- Property number provided	Complete, Y
CRM0800512/23	15/11/2023 9:42 AM	Phone		Complete, Y
CRM0800534/23	27/11/2023 1:17 PM	Phone		Complete, Y

CRM0800562/23	12/12/2023 2:41 PM	eMail	Property File Information - Spaxton Street	Complete, Y
CRM0800568/23	14/12/2023 4:15 PM	eMail	Property File Information - Spaxton Street	Complete, Y
CRM0800569/23	14/12/2023 4:19 PM	eMail	Property File Information - McKerrow Street	Complete, Y
CRM0800572/23	18/12/2023 11:54 AM	eMail	Property File Information - Wayne Place	Complete, Y
CRM0800573/23	18/12/2023 11:56 AM	eMail	Property File Information - Forest Drive.	Complete, Y
CRM1000006/24	24/12/2023 6:08 PM	PNCC	Loud party noise at Farquhar Place, Methven.	Complete, Y
CRM1000007/24	24/12/2023 2:41 PM	PNCC Snap Send	Loud music at Farquhar Place, Methven.	Complete, Y
CRM100002/24	03/01/2024 9:29 AM	Solve	Leak/Burst pipe - Footpath/Toby Lilley Place. High pitched squealing noise that is all up and down the street, cannot pin point where it is coming from. (no address provided)	Complete, Y
CRM1000023/24	02/01/2024 2:45 PM	PNCC	Loud music at Chapman Street, Methven	Complete, Y
CRM1000027/24	06/01/2024 6:20 PM	PNCC	Advised of loud music coming from flat at Chapman Street, Methven. Advised this has been going on for years, and Police won't get involved.	Complete, Y
CRM1000028/24	06/01/2024 3:49 PM	PNCC	Loud music ongoing from this location - Chapman Street, Methven	Complete, Y
CRM1000029/24	10/01/2024 12:36 AM	PNCC	Loud music since few hours, Chapman Street, Methven	Complete, Y
CRM1000030/24	09/01/2024 9:12 PM	PNCC	Music, going all night Chapman Street.	Complete, Y
CRM1000031/24	11/01/2024 1:58 AM	PNCC	Excessive Noise/After Hours - Chapman Street at 1 am.	Complete, Y
CRM1000035/24	17/01/2024 11:26 AM	Phone	Excessive Noise, Chapman Street, Methven.	Received, Y
CRM1000036/24	17/01/2024 7:14 PM	PNCC Snap Send		
CRM100004/24	03/01/2024 9:51 AM	Solve	Leak/Burst pipe - Footpath/Toby - MacPhail Place.	Cancelled, Y
CRM100010/24	24/12/2023 9:20 PM	PNCC	No water supply to property, major leak at Anzac Lane.	Cancelled, Y
CRM100013/24	03/01/2024 2:10 PM	Internet	Leak/Burst pipe - Footpath/Toby - leak from the toby at Patton Street.	Received, Y
CRM100014/24	03/01/2024 2:35 PM	Phone	Leak/Burst pipe - South Belt Rd, Methven.	Received, Y
CRM100020/24	29/12/2023 8:31 PM	PNCC	Water leak bubbling up from the road, McMillan Street.	Received, Y
CRM100023/24	02/01/2024 9:10 AM	PNCC	Water leaking quickly from the road, McMillan Street.	Cancelled, Y
CRM100024/24	28/12/2023 12:25 PM	PNCC	Toby leak driveway of (number 90 street address not provided) Ground lifted, bubbling and flowing into the gutter South Belt Road, Methven.	Received, Y
CRM100026/24	30/12/2023 10:03 AM	PNCC		Cancelled, Y
CRM1000279/23	04/11/2023 12:07 AM	PNCC	Excessive Noise, Main Street, Methven, called Talbot Security.	Complete, Y
CRM1000298/23	14/11/2023 7:00 PM	Internet	Excessive Noise Mackie Street, Methven.	Complete, Y
CRM1000300/23	15/11/2023 6:40 PM	Internet	Excessive Noise Mackie St, Methven.	Complete, Y

CRM1000319/23	02/12/2023 9:12 PM	Internet	Loud music and party noise, Spaxton Street, Methven.	Complete, Y
CRM1000320/23	02/12/2023 10:45 PM	Internet	Loud bass music, Cameron Street, Methven.	Complete, Y
CRM1000331/23	15/12/2023 9:04 AM	PNCC	Loud music, Chapman Street, Methven.	Complete, Y
CRM100039/24	08/01/2024 4:17 PM	Phone ADC Staff	Leak/Burst pipe Racecourse Avenue, Methven.	Received, Y
CRM100046/24	09/01/2024 2:33 PM	Member Snap Send	Leak/Burst pipe - Footpath/Toby - Water meter is full of water.	Received, Y
CRM100052/24	10/01/2024 11:55 AM	Solve Snap Send	Leak/Burst pipe – Jackson Street, Methven	Received, Y
CRM101005/23	13/11/2023 11:58 AM	Solve Snap Send	Leak/Burst pipe - Footpath/Toby - Spaxton Street, Methven.	Cancelled, Y
CRM101046/23	22/11/2023 10:37 AM	Solve	No Water - Main Street, Methven.	Cancelled, Y
CRM101071/23	28/11/2023 9:14 AM	PNCC	Update, leak is "getting worse".	Complete, Y
CRM101072/23	28/11/2023 9:18 AM	eMail	Leak/Burst pipe - Spaxton Street , Methven	Cancelled, Y
CRM101074/23	28/11/2023 3:54 PM	Phone ADC Staff	Leak/Burst pipe - Spaxton Street Methven	Complete, Y
CRM101085/23	01/12/2023 10:04 AM	Member ADC Staff	Leak/Burst pipe - Colcord Place, Methven	Cancelled, Y
CRM101089/23	01/12/2023 11:15 AM	Member ADC Staff	Leak/Burst pipe - Lampard Street, Methven	Complete, Y
CRM101095/23	01/12/2023 12:12 PM	Member ADC Staff	Leak/Burst pipe - Talbot Place, Methven	Complete, Y
CRM101101/23	01/12/2023 12:51 PM	Member	Leak/Burst pipe - Alington Street, Methven	Complete, Y
CRM101106/23	03/12/2023 9:32 AM	PNCC Snap Send	No water to property, (address not provided), Methven	Complete, Y
CRM101107/23	05/12/2023 8:19 AM	Solve Snap Send	No water, McPhail Place, Methven	Complete, Y
CRM101115/23	06/12/2023 10:36 AM	Solve	Leak/Burst pipe - Forest Drive, Methven.	Complete, Y

CRM101123/23	06/12/2023 8:24 PM	PNCC Snap Send	No water, 23 South Belt, Methven.	Received, Y
CRM101129/23	07/12/2023 1:02 PM	Solve	Leak/Burst pipe - Footpath/Toby - MacPhail Place, Methven.	Cancelled, Y
CRM101143/23	11/12/2023 11:15 AM	Phone	Leak/Burst pipe - Footpath/Toby - water coming out of the sealed edges.	Complete, Y
CRM101147/23	11/12/2023 4:50 PM	Phone Snap Send	Leak is getting worse - Talbot Place.	Received, Y
CRM101160/23	13/12/2023 4:56 PM	Solve	Leak/Burst pipe - Forest Drive.	Received, Y
CRM101186/23	19/12/2023 9:48 AM	Phone Snap Send	Leak/Burst pipe - Footpath/Toby, Forest Drive	Complete, Y
CRM101199/23	22/12/2023 10:30 AM	Solve Snap Send	Leak/Burst pipe - McPhail Place, Methven	Complete, Y
CRM1200009/24	09/01/2024 8:50 AM	Solve Snap Send	Vandalism - broken sign Barkers Road	Complete, Y
CRM1200012/24	11/01/2024 10:59 AM	Solve Snap Send	Vandalism-- McMillan Street, Methven	Complete, Y
CRM1200106/23	07/11/2023 2:07 PM	Solve Snap Send	Playground Safety Issue - Racecourse Avenue, Methven	Complete, Y
CRM1200117/23	22/11/2023 10:21 AM	Solve Snap Send	Overgrown Vegetation (Geocode provided). Paving stones round Methven looking very untidy with weeds.	Received, Y
CRM1200122/23	08/12/2023 4:38 PM	Solve Snap Send	Mowing being missed on the Island at Lochhead Crescent. Signage - Road marking arrow knocked over in Lochhead Crescent, Methven.	Complete, Y
CRM1600017/24	08/01/2024 9:25 AM	Solve	Pot Holes - Sink hole opening up on road. On forest drive and Main Street intersection Methven. Outside Brown Pub.	Complete, Y
CRM1600018/24	08/01/2024 9:26 AM	eMail Snap Send	Pot Holes - Reported pot holes on the Methven Golf Course entrance	Complete, Y
CRM1600021/24	08/01/2024 10:35 AM	Solve	Hobbs Road, Methven	Received, Y

CRM1600034/24	09/01/2024 11:12 AM	Snap Send Solve	Clean or Clear - Vegetation - complainant reports weeds growing through the gutter and footpath edge, Main Street, Methven	Complete, Y
CRM1600036/24	10/01/2024 8:25 AM	Phone Snap Send	Pot Holes - Main Street Methven intersection outside the Brown Pub. (Reported "sink hole" the size of a dinnerplate)	Complete, Y
CRM1601366/23	16/11/2023 10:11 AM	Solve Snap Send	Clean or Clear Street Gutters / Storm Water, Main Street, Methven from Lampard to Spaxton	Complete, Y
CRM1601425/23	30/11/2023 11:46 AM	Solve Snap Send	Missing /damaged sign in the long grass Tactician Lane, Racecourse Avenue, Methven.	Received, Y
CRM1601438/23	06/12/2023 10:32 AM	Solve	Clean or Clear Street Gutters / Storm Water - Main Street, Methven	Complete, Y
CRM1601449/23	08/12/2023 12:06 PM	Phone Snap Send	Clean or Clear - Detritus Cnr Mackie and Methven Chertsey Road	Complete, Y
CRM1601465/23	12/12/2023 4:42 PM	Solve	Road Signage - Main Street, school sign illumination not functioning.	Complete, Y
CRM2000326/23	06/11/2023 7:41 PM	PNCC	Big crack in the water races at the intersection of Forest Drive and State Highway 77.	Complete, Y
CRM2000370/23	07/12/2023 3:39 PM	Phone	Stockwater Blockage - Corrugated Iron in the stockwater race on Mackie Street blocking the culvert - water flooding out onto the showgrounds.	Complete, Y
CRM200120/23	07/11/2023 1:49 PM	Phone	Blockage & Overflow sewage - Barkers Road	Complete, Y
CRM2300159/23	20/11/2023 10:24 AM	Phone	Snapped tree branch, risk to children - South Belt.	Complete, Y
CRM2300171/23	13/12/2023 11:31 AM	Phone	Overhanging trees Talbot Place, Methven	Complete, Y
CRM2600004/24	08/01/2024 8:38 AM	eMail	Inconsiderate vehicle Parking -Talbot Place.	Received, Y
CRM2700009/24	16/01/2024 9:05 AM	Phone	Elderly Pensioner Housing - front door is sticking.	Complete, Y
CRM3300059/23	04/12/2023 2:33 PM	eMail	Problem regarding boundary fence, Barkers Road	Received, Y
CRM3900066/24	09/01/2024 9:59 AM	Phone	Bin Damage. (No address)	Complete, Y
CRM3900121/24	15/01/2024 4:02 PM	Phone	Yellow Bin - Gross Contamination – Main Street, Methven	Received, Y
CRM3900122/24	15/01/2024 4:06 PM	Phone	Yellow Bin - Gross Contamination – The Mall, Methven	Received, Y
CRM3900133/24	16/01/2024 1:01 PM	Phone	Request bin for new dwelling - Burbank Place.	Processing, Y
CRM3900134/24	16/01/2024 1:57 PM	Phone	Request new Bin – (no address).	Processing, Y
CRM3900159/24	18/01/2024 2:22 PM	eMail	Return of bins (no address).	Received, Y
CRM3902091/23	03/11/2023 12:20 PM	Phone	Request new Bin - Barkers Road.	Completed, Y
CRM3902108/23	06/11/2023 4:22 PM	Phone	Missed Collection - Main Street.	Complete, Y

CRM3902184/23	14/11/2023 4:46 PM	eMail	Request new Bin - Gleniffer Place.	Completed, Y
CRM3902194/23	15/11/2023 11:14 AM	Phone	Missed Collection – (no address).	Complete, Y
CRM3902202/23	16/11/2023 10:23 AM	Phone	Missing/Stolen Bin Spaxton street, Methven.	Completed, Y
CRM3902226/23	20/11/2023 12:52 PM	Phone	Yellow Bin - TAKEN - Gross Contamination - Chapman Street.	BinRetract, Bins Retracted, Y
CRM3902236/23	21/11/2023 9:57 AM	Phone	Request new Bin - Cameron Street.	Cancelled, Y
CRM3902251/23	22/11/2023 10:06 AM	Phone	Additional Bins 1 x 80L RED and 1 x 240L YELLOW	Completed, Y
CRM3902256/23	23/11/2023 8:36 AM	Phone	Yellow Bin - Gross Contamination - Chapman Street	Received, Y
CRM3902346/23	04/12/2023 12:44 PM	Phone	Yellow Bin - TAKEN - Gross Contamination	Completed, Y
CRM3902347/23	04/12/2023 1:15 PM	Phone	Bin Damage - Methven Pharmacy	Complete, Y
CRM3902349/23	04/12/2023 2:24 PM	Internet	Additional Bins Morgan street Methven	Completed, Y
CRM3902351/23	04/12/2023 4:39 PM	Phone	Request new Bin - Both - 5 Arrowsmith Drive	Completed, Y
CRM3902359/23	05/12/2023 11:14 AM	Phone	Yellow Bin - Gross Contamination - 1/203 Main Street Methven	Received, Y
CRM3902369/23	06/12/2023 9:25 AM	Phone	Yellow Bin - Gross Contamination (no address provided)	Received, Y
CRM3902372/23	06/12/2023 9:56 AM	Phone	Yellow Bin - Gross Contamination - Alington Street	Received, Y
CRM3902379/23	06/12/2023 12:56 PM	Phone	Yellow Bin - Gross Contamination - McDonald Street	Received, Y
CRM3902382/23	06/12/2023 1:56 PM	Phone	Yellow Bin - Gross Contamination (no address provided)	Received, Y
CRM3902383/23	06/12/2023 2:00 PM	Phone	Yellow Bin - Gross Contamination (no address provided)	Received, Y
CRM3902434/23	12/12/2023 10:10 AM	eMail	Contractor Complaint -half empty bin, Jackson Street, Methven	Complete, Y
CRM3902447/23	13/12/2023 4:06 PM	Phone	Return of bins as requested by ADC due to non payment	Completed, Y
CRM3902487/23	18/12/2023 8:22 AM	Phone	Yellow Bin - Gross Contamination	Received, Y
CRM400048/23	06/11/2023 4:06 PM	Phone	Tree roots growing pipes, (email address provided only). Sink hole opening up at the intersection of Main Street and Forest Drive, outside Brown Pub.	Received, Y
CRM500002/24	10/01/2024 3:15 PM	eMail		Cancelled, Y

Monthly Income and Expenditure Report - 139 - Methven Community Board

For the Month Ended 30 November 2023

	Month Actual	Year To Date Actual	Full Year Budget	Remaining Full Year Budget
Income				
Targeted Rates	12,755.38	63,586.20	148,349.00	84,762.80
Treasury Internal Recoveries	174.07	1,065.87	0.00	-1,065.87
Total Income	<u>12,929.45</u>	<u>64,652.07</u>	<u>148,349.00</u>	<u>83,696.93</u>
Expenditure				
Salary / Wages	1,329.26	7,301.80	17,378.00	10,076.20
Staff Training	0.00	0.00	1,042.96	1,042.96
Allowances	0.00	0.00	3,099.96	3,099.96
Indemnity Insurance	0.00	1,990.01	1,720.95	-269.06
Conference Expenses	0.00	317.50	1,042.96	725.46
Staff Travel Costs	0.00	0.00	312.90	312.90
Telephone / Tolls	0.00	1,550.00	0.00	-1,550.00
Subscriptions / Periodicals	0.00	275.00	286.83	11.83
Suppers & Receptions	0.00	345.31	328.55	-16.76
Grants	0.00	0.00	15,645.00	15,645.00
Donations	0.00	0.00	500.00	500.00
Sundry Expenditure	843.48	843.48	36,108.96	35,265.48
Rents / Leases	0.00	0.00	521.50	521.50
Internal Rental	0.00	474.75	1,899.00	1,424.25
Executive Team	860.83	5,438.28	12,468.79	7,030.51
Treasury	-201.84	465.26	1,269.50	804.24
Rates	210.45	738.23	865.03	126.80
Communication	367.14	1,921.08	5,148.32	3,227.24
Community Services	4,661.89	18,081.67	58,743.30	40,661.63
Total Expenditure	<u>8,071.21</u>	<u>39,742.37</u>	<u>158,382.51</u>	<u>118,640.14</u>
Net Surplus/(Deficit)	<u>4,858.24</u>	<u>24,909.70</u>	<u>-10,033.51</u>	<u>-34,943.21</u>
Capital Expenditure				
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Net Cash Movement	<u>4,858.24</u>	<u>24,909.70</u>	<u>-10,033.51</u>	<u>-34,943.21</u>
Cash Reserves				
Separate Reserves	0.00	0.00	10,034.00	
Plus Net Surplus/(Deficit)		24,909.70		
Less Capital Expenditure		0.00		
Closing Cash Reserves		<u>24,909.70</u>		

Methven Community Board

Terms of Reference

Purpose

The purpose of the Methven Community Board is to represent the Methven community's interests in Council decision-making in a manner that promotes the current and future interests of the community. The Board's role is as set out in Section 52 of the Local Government Act 2002, to give effect to the purpose of local government in Section 10 of the Local Government Act 2002.

Membership

Membership of the Committee comprises:

- Kelvin Holmes (Chair)
- Richie Owen (Deputy Chair)
- Megan Fitzgerald
- Robin Jenkinson
- Allan Lock
- Cr Liz McMillan (Western Ward Councillor)
- Cr Rob Mackle (Western Ward Councillor)

The quorum is four members.

Meeting Frequency

The Methven Community Board will meet on a six (6) weekly cycle, or more frequently on an as-required basis as determined by the Board and Council.

Committee members shall be given not less than 5 working days' notice of meetings.

Meeting and administrative support will be provided by Council's governance and community services staff.

Roles and Function

The Methven Community Board's functions, duties and powers are set by statute as well as delegated by Council. The Board's delegations are as set out in the Local Government Act 2002 (s52) –

- represent, and act as an advocate for, the interests of its community
- consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board
- maintain an overview of services provided by the territorial authority within the community
- prepare an annual submission to the territorial authority for expenditure within the community
- communicate with community organisations and special interest groups within the community
- undertake any other responsibilities that are delegated to it by the territorial authority.

Delegation

1. Council shall consult with the Board on issues that impact on Methven community's area and allow sufficient time for the Board's comments to be considered before a decision is made.
2. Consider matters referred by Council officers, and Council, including reports relating to the provision of Council services within the Methven Community Board area, and make submissions or recommendations in response to those matters as appropriate.
3. Represent the interests of the Methven Community at Council, committee or subcommittee meetings when a motion under debate relates to a matter that the Board considers being of particular interest to Methven residents.
4. Monitor the Board's budget and approve criteria for, and disbursement of, discretionary funding as approved through the LTP or annual plan.
5. Promote and identify opportunities for Methven to support economic growth.
6. Appoint representatives to the Mt Hutt Memorial Hall Board and the Methven Reserve Board.

This will include:

- a) monitoring and keeping Council informed of Methven community aspirations and the level of satisfaction with Council provided services through proactive engagement with residents;
- b) providing input in to Council's Long Term Plan and Annual Plan, giving a local perspective on the levels of service, expenditure, rate impacts and priorities;
- c) providing input into strategies, policies, bylaws and plans that impact on the Board's area;
- d) providing input into proposed District Plan changes.

Communications

- The Methven Community Board Chair will, on behalf of the Board, undertake to meet regularly with the Mayor and/or Council's Chief Executive (or nominated officer) to provide two-way updates on what the Council and the Board have been and propose to be involved in.
- All information released to the media on behalf of the Methven Community Board shall be through the Chair, or his nominee, with assistance from Council's Communications resources.

Reporting

The Methven Community Board will report to Council.

Adopted

Adopted by Council 29/10/20

[updated Board membership October 2022]