

Ashburton District Council

AGENDA

Notice of Meeting:

A meeting of the Ashburton District Council will be held on:

Date: Wednesday 1 February 2023

Time: 1.00pm

Venue: Council Chamber

Membership

Mayor	Neil Brown
Deputy Mayor	Liz McMillan
Members	Leen Braam
	Carolyn Cameron
	Russell Ellis
	Phill Hooper
	Lynette Lovett
	Tony Todd
	Richard Wilson
	<i>[Vacancy – Western Ward]</i>

Meeting Timetable

Time	Item
1.00pm	Council meeting commences
2.15pm	HEB presentation – David Simpson (Executive GM Regional Infrastructure)

1 Apologies

2 Extraordinary Business

3 Declarations of Interest

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

Minutes

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Business Transacted with the Public Excluded

11	Council – 21/12/22		PE 1
	<ul style="list-style-type: none"> Transfer Walnut Ave Pavilion Community House Mid Canterbury Trust Library & Civic Centre PCG – 13/12/22 	Section 7(2)(h) Commercial activities Section 7(2)(h) Commercial activities Section 7(2)(h) Commercial activities	
	[Now in open meeting]		
	<ul style="list-style-type: none"> Baring Sq East redevelopment 		
12	Library & Civic Centre PCG – 24/01/23	Section 7(2)(h) Commercial activities	PE 3
13	Sale of Land	Section 7(2)(h) Commercial activities	PE 6

4. Council Minutes – 21 December 2022

Minutes of the Council meeting held on Wednesday 21 December 2022, commencing at 1.00pm in the Council Chamber, 137 Havelock Street, Ashburton.

Present

His Worship the Mayor, Neil Brown (Chair); Councillors Leen Braam, Carolyn Cameron, Russell Ellis, Phill Hooper, Lynette Lovett, Tony Todd and Richard Wilson.

In attendance

Hamish Riach (Chief Executive), Leanne Macdonald (GM Business Support), Neil McCann (GM Infrastructure & Open Spaces), Sarah Mosley (GM People & Facilities), Ian Hyde (Acting GM Strategy & Compliance) and Carol McAtamney (Governance Support).

Staff present for the duration of their reports: Toni Durham (Strategy & Policy Manager), Femka van der Valk (Policy Advisor), Tayyaba Latiff (Policy Advisor), Mark Chamberlain (Roading Manager), Tania Paddock (Legal Counsel/Acting Property Manager), Janice McKay (Communications Manager), Erin Register (Finance Manager), Crissie Drummond (Infrastructure Services Support Lead), Ann Smith (Property Officer) and Michelle Hydes (Property Advisor).

Three members of the public attended.

Acknowledgement of Councillor Rodger Letham

Council observed a moment's silence for Councillor Rodger Letham. Cr Letham was elected to the Ashburton District Council in 2019 and re-elected in October 2022.

Declaration by Councillor Leen Braam

The statutory declaration was made by Cr Leen Braam, as required by cl. 14, Schedule 7 of the Local Government Act 2002, and witnessed by the Mayor and Chief Executive.

Presentations

Bancorp – 1.51pm – 2.26pm

Mid Canterbury Catchment Collective – 2.35pm – 3.03pm

1 Apologies

Deputy Mayor Liz McMillan

Sustained

2 Extraordinary Business

Nil.

3 Declarations of Interest

Item 16 – Cr Ellis gave notice that he will withdraw from debate and decision.

4 Confirmation of Minutes – 7/12/22

That the minutes of the Council meeting held on 7 December 2022, be taken as read and confirmed.

Todd/Cameron

Carried

5 Methven Community Board – 12/12/22

That Council receives the minutes of the Methven Community Board meeting held on 12 December 2022.

Cameron/Lovett

Carried

6 Use of Footpaths for Alfresco Dining Policy

1. **That** Council adopts the Draft Use of Footpaths for Alfresco Dining Policy 2022 as attached in appendix 1.
2. **That** Council begins charging licence to occupy fees for the new licence to occupy holders from 1 July 2023.

Lovett/Braam

Carried

7 Shade Initiatives – UV/Sun Protection

That Council approves the mainstreaming of shade initiatives at an operational level, subject to approved budget, with there not being a requirement to develop a policy.

Braam/Todd

Carried

8 Interim Speed Management Plan

1. **That** Council adopts lowering the speed limits around schools.

Todd/Cameron

Carried

2. **That** Council adopts the lowering to 30km/h around urban and rural schools.

Ellis/Braam

Carried

Cr Lovett recorded her vote against the motion (#2).

3. **That** Council adopts a variable speed limit for rural schools and a permanent speed limit for urban schools.

Braam/Ellis

Carried

4. **That** Council adopts the principle on urban fringes as proposed with a 1km radius from a township's boundary

Lovett/Ellis

Carried

5. **That** Council adopts the principle on speed reduction in developed urban areas with a high number of users as proposed.

Ellis/Braam

Carried

9 Stockwater Race Closure – Anama Area

1. **That** Council declines the application to close the stockwater race starting on PN: 21870, 3133 Arundel Rakaia Gorge Road, and finishing on PN: 24028, 323 Anama Settlement Road, at this time.
2. **That** Council forms and facilitates a focus group (chaired by the Mayor), which includes supporting and opposing property owners, to seek possible alternative options to supplying stockwater water.
3. **That** the closure application be reviewed in 18 months' time to ensure the application is progressing.

Cameron/Todd

Carried

Bancorp

Miles O'Connor was welcomed to the meeting

- Overview of Bancorp Treasury Service
- Services to Ashburton District (12 years)
- Recent market developments
- Recession expected next year
- Mortgage rate increases expected to get worse next year.
- May 2023 peak for OCR
- Consumer confidence lowest it has ever been
- Forecast is gloomy

11 Financial Reports – October & November 2022

That Council receives the financial variance reports and EA Networks centre income and expenditure reports for October and November 2022.

Cameron/Lovett

Carried

Mid Canterbury Catchment Collective

Angela Cushnie and Janine Holland were welcomed to the meeting and gave an overview on the recently formed Mid Canterbury Catchment Collective

- Purpose - to encourage and coordinate an integrated catchment – by-collective approach to intergenerational land and water stewardship between the Rakaia and Rangitata Rivers from mountains to sea
- Next steps – engage with stakeholders, develop a long-term strategy and support catchment communities.
- Community led and solution focused built on collaboration and trust
- Current Catchment Groups/Communities
 - Foothills
 - Hekeao Hinds Hill Country
 - Hekeao Hinds Lowlands
 - Existing Landcare groups – Upper Rangitata Landcare group and Whitcombe Landcare Group in the Rakaia gorge

Council adjourned for afternoon tea at 3.04pm and resumed at 3.20pm.

12 Councillor Reports

That the reports be received.

Lovett/Cameron

Carried

13 Mayor's Report

- **Appointment to Regional Event Funding Panel**

That Councillor Phill Hooper be appointed as Council's representative on the Regional Events Funding panel until the Panel is wound up in 2023.

Braam/Todd

Carried

That Council receives the Mayor's report.

Mayor/Braam

Carried

10 Adoption of Annual Report 2021-22

Pressure on Audit NZ office, which spills over onto organisations that they are auditing. Which caused the Government granted 2 months additional time for audits to be completed. In light of these circumstances CE expressed thanks and appreciation to the Finance team for the tremendous effort they have undertaken to get this finalised within the statutory deadline/requirements. Echoed by the Mayor. Next year deadline being moved back to 31 October.

That Council adopts the 2021/22 Annual Report for Ashburton District Council.

Cameron/Lovett

Carried

Business transacted with the public excluded – 3.36pm.

That the public be excluded from the following parts of the proceedings of this meeting, namely – the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No	General subject of each matter to be considered:	In accordance with Section 48(1) of the Act, the reason for passing this resolution in relation to each matter:	
14	Council 7/12/22	Section 7(2)(h)	Commercial activities
15	Walnut Ave Pavilion	Section 7(2)(h)	Commercial activities
16	Community House MC Charitable Trust	Section 7(2)(h)	Commercial activities
17	Library & Civic Centre PCG – 13/12/22	Section 7(2)(h)	Commercial activities
18	Baring Square East upgrade – award of contract	Section 7(2)(h)	Commercial activities

Todd/Braam

Carried

Business transacted with the public excluded now in open meeting

- **Baring Sq East upgrade – award of contract**
 1. **That** Council approves the carry-over of \$1,006,650 from the 2021/22 budget for the Baring Square East redevelopment project.
 2. **That** Council approves the awarding of the contract for the Ashburton Baring Square East redevelopment to Tru-Line Civil in the amount of Two Million, Four hundred and forty-nine thousand, nine hundred and three dollars and forty-four cents (\$2,449,903.44).
 3. **That** Council approves an additional \$140,513.55 for the project, to be loan funded.

Braam/Lovett

Carried

The meeting concluded at 4.27 pm.

Confirmed 1 February 2023

MAYOR

5. Canterbury Local Authorities Triennial Agreement 2022-2025

Author	<i>Phillipa Clark; Governance Team Leader</i>
Executive Team Member	<i>Toni Durham; GM Democracy & Engagement</i>
Supported by	<i>Hamish Riach; Chief Executive</i>

Summary

- The Canterbury Mayoral Forum adopted the Canterbury Local Authorities' Triennial Agreement 2022-2025 (the Agreement) in November 2022. The Mayoral Forum requires the member councils to ratify the Agreement prior to 1 March 2023.
- The Canterbury Mayoral Forum terms of reference form part of the Agreement.

Recommendation

- 1. That** Council ratifies the Canterbury Local Authorities Triennial Agreement 2023-25.

Attachment

Appendix 1 Draft Agreement and Mayoral Forum terms of reference documents

Background

The current situation

1. Not later than 1 March after each triennial general election of members, all local authorities within each region must enter into a triennial agreement under Section 15 of the Local Government Act 2002.
2. The Agreement mandates the work of the Mayoral Forum, the Chief Executive Forum and other regional forums and working groups. The parties to the Agreement are the 11 local authorities of Canterbury.
3. The purpose of this Agreement is to ensure that appropriate levels of communication, co-ordination and collaboration are maintained between local authorities within the region. Agreements must include:
 - protocols for communication and co-ordination between councils
 - the process by which councils will comply with [section 16 of the Act](#), which applies to significant new activities proposed by regional councils
 - processes and protocols through which all councils can participate in identifying, delivering and funding facilities and services of significance to more than one district.
4. Triennial agreements may also include commitments to establish joint governance arrangements to give better effect to the matters set out above.
5. A triennial agreement may be varied by agreement between all the local authorities within a region and remains in force until local authorities ratify a new agreement.
6. The Canterbury Mayoral Forum Secretariat has drafted the Agreement at the direction of the outgoing Mayoral Forum. The attached draft was discussed and refined at the May and August 2022 meetings of the Mayoral Forum.
7. The Agreement includes terms of reference for the Mayoral Forum and mandates it as the primary mechanism for implementing the Agreement in Canterbury (Agreement, paragraph 14). The Agreement (paragraph 16) also mandates the Chief Executives Forum and other regional forums and working groups.

Engagement with Te Rūnanga o Ngāi Tahu

8. The Mayoral Forum terms of reference, which form part of the Agreement, provide (paragraph 5(c)) that:

The Canterbury Mayoral Forum shall have the power to invite people to attend and participate in its meetings on a permanent and/or issues basis. The Kaiwhakahaere of Te Rūnanga o Ngāi Tahu has a standing invitation to attend and participate in meetings of the Canterbury Mayoral Forum.

9. Engagement with Papatipu Rūnanga through biannual meetings commenced in February 2021. At these meetings the Forum and Rūnanga chairs began discussing how they would like to engage with each other as Canterbury’s leaders, however these discussions were not concluded by the end of the previous local government term.
10. Following adoption of the Triennial Agreement the Mayoral Forum Secretariat will draft letters for the Chair of the Mayoral Forum to send to both the Kaiwhakahaere of Te Rūnanga o Ngāi Tahu and the chairs of the Papatipu Rūnanga (including Te Runanga o Arowhenua) to confirm these arrangements.

Options analysis

Option one – Do not ratify the Triennial Agreement

11. This is not a viable option. The Local Government Act 2002 (section 15) requires all councils to enter into a “triennial agreement” that sets out how they will work together.

Option two – Ratify the Triennial Agreement 2022/25 (Recommended)

<p>Advantages:</p> <ul style="list-style-type: none"> • Council meets its statutory requirement • The Agreement mandates the work of the Mayoral & CE Forums, and other regional forums and working groups 	<p>Disadvantages:</p> <ul style="list-style-type: none"> • No apparent disadvantage
<p>Risks:</p> <ul style="list-style-type: none"> • No apparent risk. The Parties may enter into other agreements and the Triennial Agreement may be varied. 	

Legal/policy implications

Legislation

12. The Agreement complies with requirements in [section 15 of the Local Government Act 2002](#).
13. The Agreement needs to be ratified by the parties to the agreement – the 10 territorial authorities in Canterbury and the regional council – no later than 1 March 2023.

Climate change

14. Council shares in a collective duty of care to safeguard the natural environment. Council’s approach to climate change adaptation and mitigation will benefit from the consistency and alignment that can be achieved through collaboration with other councils in the region.

15. In 2022, the Canterbury Mayoral Forum commissioned and published the Canterbury Climate Change Risk Assessment (CCCRA) from Tonkin & Taylor. The Mayoral Forum will continue to provide governance of the Canterbury Water Management Strategy and lead the implementation of a sustainable development strategy for the region.

Strategic alignment

16. The Agreement demonstrates that Council collaborates with its partners and therefore relates to Council's community outcome of "residents are included and have a voice".

Wellbeing		Reasons why the recommended outcome has an effect on this wellbeing
Economic	✓	The Agreement enables work to take place that will benefit all four Community Wellbeings.
Environmental	✓	
Cultural	✓	
Social	✓	

Financial implications

17. Member councils meet their own costs for meeting attendance (travel, accommodation and Mayoral Forum working dinners). When guests are invited to working dinners, the cost of their meals will come from the regional forums levy councils pay annually. Mayors and Chief Executives pay personally for any alcoholic beverages consumed.
18. The Chief Executive's Forum has a regional forums budget for approved collaborative projects. This is funded by a levy on member councils to an agreed formula. The levy for 2022/23 is \$63,000.
19. The Mayoral Forum may choose to levy councils for specific project work if required, over and above the Chief Executives regional forums budget. This is decided on a case-by-case basis.
20. Selwyn District Council provides meeting rooms and covers catering costs for regional forums that meet in its premises
21. Environment Canterbury covers secretariat salaries and overheads and some Mayoral Forum meeting costs (room hire and lunch). Environment Canterbury also acts as fund-holder for any grants obtained from central government.

Requirement	2. Explanation
What is the cost?	Canterbury Mayoral Forum doesn't levy member councils, however ancillary costs of invited guests are shared.
Is there budget available in LTP / AP?	Yes
Where is the funding coming from?	Within existing budgets
Are there any future budget implications?	No
Reviewed by Finance	Erin Register; Finance Manager

Significance and engagement assessment

Requirement	Explanation
Is the matter considered significant?	No. Adopting and ratifying a triennial agreement, as required by the LGA 2002 s.15, is unlikely to trigger Significance and Engagement policies as adopted by councils to comply with s.76AA of the LGA 2002.
Level of significance	Low - not significant
Rationale for selecting level of significance	N/A
Level of engagement selected	Inform.
Rationale for selecting level of engagement	This level of engagement is appropriate given the significance assessment.
Reviewed by Strategy & Policy	Toni Durham; GM Democracy & Engagement

Next steps

22. Chair of the Mayoral Forum extends a standing invitation to the Kaiwhakahaere of Te Rūnanga o Ngā Tahu to Mayoral Forum meetings and writes to the chairs of the Papatipu Rūnanga to invite them to meet biannually with the Mayoral Forum.
23. The Secretariat will publish a signed copy of the Agreement on the Mayoral Forum website by 20 March 2023.

Canterbury Local Authorities' Triennial Agreement 2022–25

Background

1. Section 15 of the Local Government Act 2002 (the Act) requires local authorities within a regional council area to enter into a Triennial Agreement (the Agreement) by 1 March following triennial local body elections.
2. The purpose of the Agreement is to ensure appropriate levels of communication, co-ordination and collaboration between local authorities within the region. The agreement must include:
 - protocols for communication and co-ordination between the councils
 - the process by which councils will comply with section 16 of the Act, which applies to significant new activities proposed by regional councils
 - processes and protocols through which all councils can participate in identifying, delivering and funding facilities and services of significance to more than one district.
3. Agreements may also include commitments to establish joint governance arrangements to give better effect to the matters set out in paragraph 2 above.

Parties to the Agreement

4. The Parties to the Agreement are the Kaikōura, Hurunui, Waimakariri, Selwyn, Ashburton, Timaru, Mackenzie, Waimate and Waitaki District Councils, the Christchurch City Council, and the Canterbury Regional Council (Environment Canterbury).

Standing together for Canterbury

5. The Parties agree to work collaboratively and in good faith for the good governance and sustainable development of their districts, cities and region.

Communication

6. The Parties value and will maintain open communication, collaboration and trust. In the interest of “no surprises”, the Parties will give early notice of potential disagreements between, or actions likely to impact significantly on, other Parties.

Significant new activities

7. When a Party is considering a major policy initiative or proposal that may have implications for other Parties, they will give early notification to the affected Parties and share the information with the Canterbury Mayoral Forum and the Canterbury Chief Executives Forum.
8. The Canterbury Regional Council will provide early advice to the Canterbury Chief Executives Forum and the Canterbury Mayoral Forum of any significant new activity, in addition to other requirements specified in s.16 of the Act.

Local government structure in Canterbury

9. Notwithstanding the spirit of co-operation and collaboration embodied in the Agreement, the Parties, individually or collectively, reserve the right to promote, consult and/or research change to the structure of local government within the Canterbury region.
10. This right is consistent with the intent to improve the effectiveness and efficiency of local government (Local Government Act 2002 s.24AA), having particular regard to communities of interest and community representation.

Regional Policy Statement review

11. The Agreement applies to any change, variation or review of the Canterbury Regional Policy Statement.

Collaboration

12. The Parties commit to working collaboratively to:
 - enable democratic local decision-making and action by, and on behalf of, communities
 - promote the social, economic, environmental, and cultural well-being of communities in the present and for the future (Local Government Act 2002, s.10).
13. Collaboration may be undertaken on a whole-of-region, or sub-regional, basis.
14. The primary mechanism to implement this Agreement is the Canterbury Mayoral Forum. The Forum will meet quarterly and operate in accordance with its agreed terms of reference, which are attached as **Appendix 1**.
15. The Canterbury Mayoral Forum will:
 - continue to provide governance of the Canterbury Water Management Strategy
 - develop and lead implementation of a sustainable development strategy for Canterbury region for the local government triennium 2023–25
 - advocate for the interests of the region, its councils and communities.
16. The Canterbury Mayoral Forum will be supported by the Canterbury Chief Executives Forum and other regional forums and working groups as agreed from time to time.
17. The Chief Executives Forum will:
 - report quarterly to the Canterbury Mayoral Forum on delivery of its work programme to implement and manage collaborative projects and agreed actions of the Canterbury Mayoral Forum
 - identify and escalate to the Canterbury Mayoral Forum strategic issues and opportunities for collaboration from the Policy, Corporate and Operational Forums and other regional and sub-regional working groups.
18. As requested by the Canterbury Mayoral Forum, Environment Canterbury will host a permanent regional forums secretariat and resource this from the regional general rate.

Other agreements

19. This Agreement does not prevent the Parties from entering into other agreements among themselves or outside the Canterbury region. Any other such agreement should not, however, be contrary to the purpose and spirit of this Agreement.

Agreement to review

20. A triennial agreement may be varied by agreement between all the local authorities within the region and remains in force until local authorities ratify a new agreement.
21. Any one or more of the Parties can request an amendment to this Agreement by writing to the Chair of the Canterbury Mayoral Forum at least two weeks before a regular quarterly meeting of the Forum.
22. The Canterbury Mayoral Forum will review the Agreement no later than the final meeting before triennial local body elections and recommend any changes to the incoming councils.

Authority

23. This Canterbury Local Authorities' Triennial Agreement 2022–25 is signed by the following on behalf of their respective authorities:

COUNCIL	SIGNATURE	DATE
Ashburton District Council Mayor		
Canterbury Regional Council Chair		
Christchurch City Council Mayor		
Hurunui District Council Mayor		
Kaikōura District Council Mayor		

Mackenzie District Council
Mayor

Selwyn District Council
Mayor

Timaru District Council
Mayor

Waimakariri District Council
Mayor

Waimate District Council
Mayor

Waitaki District Council
Mayor

Appendix 1: Canterbury Mayoral Forum terms of reference

1. Name

The name of the group shall be the Canterbury Mayoral Forum.

2. Objectives

- (a) To provide a forum to enable Canterbury councils to work more collaboratively with each other and with central government and other key sector leaders in Canterbury to identify opportunities and solve problems together.
- (b) To identify and prioritise issues of mutual concern and foster co-operation, co-ordination and collaboration to address these issues (including where appropriate joint work plans).
- (c) To formulate policies and strategies on matters where all member councils may act collaboratively in determining plans for the co-ordination of regional growth.
- (d) To ensure increased effectiveness of local government in meeting the needs of Canterbury communities.
- (e) To act as an advocate to central government or their agencies or other bodies on issues of concern to members.
- (f) To develop and implement programmes, which are responsive to the needs and expectations of the community.

3. Principles

In pursuit of these objectives the Canterbury Mayoral Forum will observe the following principles.

- (a) Establish and maintain close liaison with other local government networks to ensure as far as possible the pursuit of common objectives and the minimisation of duplication.
- (b) Establish and maintain close liaison with Ministers of the Crown and local Members of Parliament.
- (c) Establish and maintain close liaison with a wide number of diverse stakeholders and key sector organisations within the region.
- (d) Exercise its functions with due regard to the tangata whenua and cultural diversity of the Canterbury community.
- (e) Keep the local community informed about its activities by proactively releasing information about key projects in a timely manner, as agreed by the member councils.
- (f) Encourage member councils to promote and apply cross-boundary structures and systems.
- (g) Establish a provision for reporting back to its respective Councils.

4. Powers

- (a) The Canterbury Mayoral Forum shall have the power to:
 - (i) levy for any or all of its objects in such amount or amounts as may be mutually determined and acceptable to individual local authorities
 - (ii) determine and make payments from its funds for any or all of the purposes of its objects
 - (iii) receive any grant or subsidy and apply monies for the purposes of such grant or subsidy
 - (iv) fund appropriate aspects of the Forum's activities regionally.
- (b) The Canterbury Mayoral Forum does not have the power to legally bind any council to any act or decision unless that act or decision has been agreed to by decision of that council.

5. Membership

- (a) Membership of the Canterbury Mayoral Forum shall be open to the following councils:
 - Ashburton District Council
 - Canterbury Regional Council (Environment Canterbury)
 - Christchurch City Council
 - Hurunui District Council
 - Kaikōura District Council
 - Mackenzie District Council
 - Selwyn District Council
 - Timaru District Council
 - Waimakariri District Council
 - Waimate District Council
 - Waitaki District Council.
- (b) Each member council shall be represented by its Mayor (or Chair in the case of Environment Canterbury) and supported by its Chief Executive. On occasions where the Mayor or Chair cannot attend, a council may be represented by its Deputy Mayor or Deputy Chair.
- (c) The Canterbury Mayoral Forum shall have the power to invite people to attend and participate in its meetings on a permanent and/or issues basis. The Forum has issued a standing invitation to the Kaiwhakahaere or other representative/s of Te Rūnanga o Ngāi Tahu to attend and participate in meetings of the Forum. The Forum has also extended an invitation to the chairs of the Papatipu Rūnanga to meet biannually with the Mayoral Forum.

6. Chairperson

- (a) The Canterbury Mayoral Forum shall select a Chair at the first meeting immediately following the Triennial Elections. This appointment may be reviewed after a period of 18 months.
- (b) The Chair selected will preside at all meetings of the Canterbury Mayoral Forum.
- (c) The Canterbury Mayoral Forum shall select a Deputy Chair at the first meeting immediately following the Triennial Elections.
- (d) The Canterbury Mayoral Forum may appoint spokespersons from its membership for issues being considered, in which case each member council agrees to refer all

requests for information and documents to the duly appointed spokespersons.

7. Meetings

- (a) Meetings will be held as required with an annual schedule, covering a calendar year, to be determined by the members. Meetings will be held quarterly at venues to be determined.
- (b) Special meetings may be called at the request of four members.
- (c) The secretariat will prepare an agenda for Mayoral Forum meetings in consultation with the Chair and the Chief Executives Forum.
- (d) Agendas for meetings will be issued and minutes will be taken and circulated.
- (e) A summary of each meeting will be drafted and shared on the Canterbury Mayoral Forum website for members to distribute within their councils as a high-level record of the meeting.
- (f) Approved minutes and approved final reports and papers will be made available via the Canterbury Mayoral Forum website as agreed by the Canterbury Mayoral Forum.

8. Decision making

- (a) The practice of the Forum will be to determine issues before it by consensus.
- (b) If the consensus is to determine issues by voting, the determination shall be determined by a majority of votes of the authorities represented at the meeting through the Mayor or Chair or their nominated representative.

9. Secretariat

The Canterbury Mayoral Forum will appoint Environment Canterbury to carry out the secretariat function on such terms and conditions as it shall decide for the discharge of duties. This includes taking minutes, keeping any books and accounts and attending to any other business of the forum.

6. *Community Grants & Funding 2022/23*

Author *Clare Harden, Community Liaison Officer*
General Manager *Toni Durham; GM: Democracy & Engagement*

Summary

- The purpose of this report is to allocate Heritage funding for 2022/23.
- All officer recommendations on the allocation of the grants have been made based on the application's eligibility and the funds available in each grant budget.

Recommendation

1. **That** Council allocates **\$6,300** in Natural & Built Environment - Heritage funding for 2022/23 to the Ashburton Railway & Preservation Society

Attachment

Appendix 1 Summary of grants

Background

Grant applications

1. A total of two applications were received across the grant and funding areas, seeking funding of \$13,300.
2. For a full summary of each application, please see the appendices.

Area	Number of applications	Amount requested	2022/23 budget
Natural & Built Environments			
Heritage	2	\$13,300	\$10,000
Total	2	\$13,300	\$10,000

Options analysis

Option one

3. To allocate the community grants and funding for 2022/23 as per the recommendations on the Summary of Grant sheet.

Option two

4. Council may choose to allocate the funds differently to that recommended by officers.

Legal/policy implications

5. Officers have assessed the grants against the Community Grants and Funding Policy and relevant criteria for each grant category. Commentary on the eligibility of each applicant is noted in the appended document.

Strategic alignment

6. The recommendation relates to Council's community outcome of the grants and funding for 22/23 because of the below wellbeing outcomes.

Wellbeing		Reasons why the recommended outcome has an effect on this wellbeing
Economic	✓	Giving funding to our community greatly reduces the downstream social and economic costs to communities and Council
Environmental	✓	Giving funding to our biodiversity projects across Ashburton District will enable our natural environment to flourish.
Cultural	✓	Promoting cultural equity through funding organisations that promote Cultural participation and events in our district
Social	✓	Encouraging participation in communities by funding events, community spaces, and projects

Financial implications

Requirement	Explanation
What is the cost?	See costs previously noted for each grant category.
Is there budget available in LTP / AP?	Yes, all grants are allocated within the budget available in the 2022/23 yr of the 2021-31 LTP.
Where is the funding coming from?	UAGC and general rates
Are there any future budget implications?	No
Reviewed by Finance	Not required.

Significance and engagement assessment

Requirement	Explanation
Is the matter considered significant?	No
Level of significance	Low
Level of engagement selected	Inform – one way communication.
Rationale for selecting level of engagement	No changes are being made to the available budgets, and therefore, only communication with the applicants is required. Applicants will be advised of the outcome on the adoption of the LTP in June 2022. The community will be notified through a press release of the successful applicants after this time.
Reviewed by Strategy & Policy	Toni Durham; Strategy & Policy Manager

APPENDIX 1

Max funding per application = \$7,000. No more than 50% of the total project cost (applicant's share can include in kind work or materials).							
Organisation details		Eligibility			About the project		
Organisation	Previous funding requests + reporting	Located in Ash District	Preserve / restore	Specialised maintenance	Project details	Funding use	Evidence of need
		Y	N	Y			What has been done before?
Ashburton Railway & Preservation Society	All reporting complete	Y	Y	N	Church of St Philip & St James Church (Heritage Schedule # 116, Group B) To retain originality, 2 south facing coloured glass windows to be replaced with leadlight works. Local Glass Artist, Tash Sim can complete the works.	specialist Local Glass Artist, Tash Sim to complete the works.	The original lead lighting is weakened due to age, causing Windows both Opening and Fixed, on both sides of the Church to bow which is noticeable from outside and inside
Paul & Jo Eden	N/A	Y	Y	N	To replace existing household sewerage system	To pay a contractor to replace the existing septic system	The existing concrete septic tank is breaking down with several large cracks and holes in the walls. When the ground water level rises, as has happened many times this past year, the tank fills, causing a back flow of sewerage and grey water escaping from the lowest point in the drainage system.

Budget contains \$10,000									
Measurable outputs		Other funders	Financials	Project total	Council involvement	Officer involvement			
			\$ requested		Effect of not funding	Reputational / Discrete	Points to consider	Officer recommendation	Council recommendation
Increase use for Wedding events etc, increasing income - which will be used to assist with the ongoing and future maintenance works required.	N/A	Voluntary Labour: We will provide and construct Scaffolding, shifting this as required around the building. Can assist with Puttying work and the Repairer with the handling and tidying of Window materials. Will sand and paint any Frameworks that require repainting.	\$6,300.00	\$12,600	We would prioritise which repair works can be completed - dependent on amount of funding received. Ongoing funding sources would continue to be sought for which the project is eligible for.	Low Discrete	Eligible project, recommend to fund.	\$6,300	
It will enable this beautifully restored 1875 historic cottage to continue to be occupied by the owner without health and safety risk and enable many others who have an interest in the cottage to visit or stay. We plan to publicly celebrate the 150th anniversary of Ross Cottage in 2025.	N/A	cover them with mulch. We will manage the excess soil resulting from digging the hole for the new tank and landscape the area following completion of the project.	\$7,000.00	\$30,000	As we are superannuants with limited funds, any amount granted would be greatly appreciated to reduce the mortgage amount that would need to be obtained to do this work.	Low Discrete	This application does not align to the funding criteria of 'Specialist Historic Maintenance' but it could be argued that this will help preserve the building.	Recommend not to fund	
					Available in Budget		\$10,000		
					Total recommended		\$6,300		

7. Reserves and Memorial Hall Boards – triennial appointments

Author *Clare Harden, Community Liaison Officer*
Executive Team Member *Toni Durham, GM Democracy & Engagement*

Summary

- The purpose of this report is to update Council on the 2022 triennial meetings of reserve boards and memorial hall boards.
- To date, 15 of the 20 reserve boards and memorial hall boards administered by Council have held their triennial meetings and elected their new boards for the 2022-25 term.

Recommendation

1. **That** Council receives the report.
2. **That** Council approves the appointments submitted by each of the Boards, as detailed in this report.

Background

1. Council administers 15 reserves boards and five memorial hall boards. With the exception of Lynnford and Maronan Reserve Boards, which are in the process of being wound up, each Board is required to hold a public election within three months of Council's triennial elections in order to elect a new Board.
2. Triennial meetings are publicly notified and Council's appointee chairs the public meeting. The Council appointee, or a retiring Chairperson convenes the Board meeting immediately after the public meeting to elect the officers for the new term.
3. Board members nominated at the public meeting must be eligible and consent to stand for election.
4. Following their meetings Boards are required to submit nominations to Council for approval. In the event that any member is not approved by Council, the matter will be referred back to the Board with an explanation and a request for further nomination.
5. To date, the following Boards have held their triennial meetings and elected their members:

Board	Date	Members
Rakaia Reserve Board <i>Council appointee: Cr Lovett</i>	31/10/22	Bruce Perry (Chair) Margaret Crozier (Secretary/Treasurer) Bruce Heywood David Boag Alistair Sutherland Brian McGuigan
Mt Somers Reserve Board <i>Council appointee: Cr Braam</i>	8/11/2022	Kristin Stace (Chair) Ian Beach Heath Heaven Maryann Heaven (Treasurer) Rhonda Huggins (Secretary) Chris Murphy Colleen Stanley
Tinwald Memorial Hall <i>Council appointee: Cr Cameron</i>	9/11/2022	John Harris (Chair) Murray Reeves (Dep Chair) Jacqui Windhorst (Secretary/Treasurer) Allen Proctor Jenny Proctor Moreen Cole Thorsten Windhorst (Sec) Alison Donald Paul Demouth (Sec)
Ruapuna Reserve Board <i>Council appointee: Cr Letham</i>	1/11/2022	Rebecca Whillans (Chair) Duncan King (Secretary/Treasurer) David Whillans (Sec) Rupert Averill Frazer Tasker Robbie Watson

		Marie Poad Georie King Davey King (Sec)
Greenstreet/Ashburton Forks Reserve Board <i>Council appointee: Cr Cameron</i>	21/11/2022	Ian Hodge (Chair) Alison Aschen (Secretary/Treasurer) Christine Young Blair Young Sue Scott Jason Lill Michelle Lill Rob Marriott (Sec) Johnathan Ward (Sec)
Methven Reserve Board <i>Council appointee: Cr McMillan</i> <i>Methven Community Board appointee: Allan Lock</i>	22/11/2022	Colin Maw (Chair) Graeme Smith (Secretary/Treasurer) Mike Smith Denise King Anthony Holmes Charles Whitehead Chris Lock James Robinson Murray Holmes
Dorie Reserve Board <i>Council appointee: Cr Lovett</i>	24/11/2022	Dave Mckimmie (Chair) Shane Foster (Secretary/Treasurer) Joe Koorey Steve Booker Dave Jackways AJ Keller Vickie Watson Tom Heneghan Peter Webster Robin Kingsbury George Bedford
Laghmor Westerfield Memorial Hall Board <i>Council appointee: Cr Braam</i>	28/11/2022	Shannon Johnson (Chair) Darryl Oldham (Secretary/Treasurer) Jane Tait Mike Spence Jacob Holdaway Nicola Sim Michael Sheate Kiri Roberts
Pendarves Reserve Board <i>Council appointee: Cr Lovett</i>	29/11/2022	Andrew Sparks (Chair) Justin Watson (Secretary/Treasurer) Chris Keenan Graham Vanderweg Richard McArthur Spencer Watson Michael Vanderweg Sandra Vanderweg Paul Stuart

Seafield Reserve Board <i>Council appointee: Cr Lovett</i>	30/11/2022	Chris Keenan (Chair) Rachel Arnold (Secretary/Treasurer) Elizabeth Rankin Paul Arnold Su Keenen Rachel Roadley Bill Rankin
Mt Hutt Memorial Hall Board <i>Council appointee: TBC</i> <i>Methven Community Board appointee: Megan Fitzgerald (Treasurer)</i>	05/11/2022	Martin Nordqvist (Chair) Angela Grieve Viv Barrett Karen Blacklow Denise Dixey Annie Jacobs
Tinwald Reserve Board <i>Council appointee: Cr Hooper</i>	12/12/2022	Leen Braam (Chair) David Oakley Graeme Ackroyd Ainsley Braam-Smith
Hinds Reserve Board <i>Council appointee: Cr Wilson</i>	13/12/2022	Garry Brown (Chair) Dean McConnell (Treasurer) Angela Cushnie (Secretary) Dave Kingsbury Alison King Jock Moore
Ealing Reserve Board <i>Council appointee: Cr Wilson</i>	15/12/2022	Nigel Reith (Chair) Ben Naylor (Secretary/Treasurer) Ian Thorton Graeme Tarbotton Jane Reith Mark Sleeve Andrew Morris Rachel Morris Karen Tarbotton
Highbank Reserve Board <i>Council appointee: Cr McMillan</i>	15/12/2022	Ian Ridge (Chair) Graeme Foster (Treasurer) Stacey Monson (Secretary) Matt Ridge John Royston Francis Royston Andrew Barnes Tod Holmes
Alford Forest Reserve Board <i>Council appointee: Cr McMillan</i>	24/01/2023	Malcolm Cretney (Chair) Nicky Norrie (Secretary / Treasurer) Julian Chambers Dan Symons Martin Armour Richard Ellis Shani Sol

The current situation

6. Rakaia Memorial Hall and Mayfield Reserve & Hall Board have scheduled their meetings on 1 February and 23 March respectively.
7. Chertsey Reserve Board will be the last Board to schedule their triennial meeting.

Legal/policy implications

Climate change

8. The adoption of this is not impacted by climate change. However, climate change will be a factor in all Reserve and Hall Boards to some degree. Council can expect to see a greater reflection of this in the future.

Strategic alignment

9. The recommendation relates to Council's community outcomes and the overarching vision for the district of Ashburton: District of choice for lifestyle and opportunity.

Wellbeing		Reasons why the recommended outcome has an effect on this wellbeing
Economic	✓	Reserve and Hall Boards all contribute to the local identity and fabric of each community, this enhances the well-beings.
Environmental	✓	
Cultural	✓	
Social	✓	

Financial implications

Requirement	Explanation
What is the cost?	N/A
Is there budget available in LTP / AP?	N/A
Where is the funding coming from?	N/A
Are there any future budget implications?	No
Reviewed by Finance	<i>Not required</i>

Significance and engagement assessment

Requirement	Explanation
Is the matter considered significant?	No
Level of significance	Low
Rationale for selecting level of significance	N/A
Level of engagement selected	1. Inform
Rationale for selecting level of engagement	The community will be informed of Council's decision via the usual media channels.
Reviewed by Strategy & Policy	Toni Durham: GM Democracy & Engagement

8. *Ashburton Car Club - Road Closure*

Author	<i>Mark Smith; Corridor Manager-Roading</i>
Activity Manager	<i>Mark Chamberlain; Roading Manager</i>
Executive Team Member	<i>Neil McCann; Group Manager – Infrastructure Services</i>

Summary

- This report considers an application from the Ashburton Car Club for temporary road closures of sections of Upper Downs Road Mt Somers on 18 February 2023 to hold the Gravel Sprint Meeting.
- This report outlines the benefits and risks to be taken into consideration on whether to approve or decline the road closure.
- The Ashburton Car Club has run car racing events safely and successfully for over 17 years. Their events are well organised and every precaution is taken by the organisers to ensure that the highest levels of safety are maintained. Their events are highly supported by the local community and are a valued attraction to the District.
- Council is not obliged to approve any road closures. Our practice has been to approve such requests, subject to being confident that the event organisers can manage the event safely, and that the road will be restored to pre-race condition.
- Officers are satisfied that the Ashburton Car Club can meet these expectations, as they have repeatedly done so for many years. This event requires no detours and the roads concerned do not experience high traffic volumes. For these reasons, Officers recommend the request be approved.
- Objections close on 20 January 2023 and Council will be updated if any objections are received. The recommendation is made on the premise that no objections are received by 20 January 2023.

Recommendation

1. **That** Council permits the following road to be closed from 8.00 am Saturday 18 February 2023 until 6.00 pm the same day to allow the Gravel Sprint Meeting to be held:
 - **Upper Downs Road, Mt Somers** from Quarry Road to approximately # 518 Upper Downs Road.

Attachment

Appendix 1 Map and overview of road closure

Background

1. The Ashburton Car Club has applied to Council for temporary road closure to allow it to hold the Gravel Sprint Meeting.
2. This event has been advertised with a period of time for objections to be submitted. No objections were received when the objections period closed on 20 January 2023.
3. The required insurances and traffic management plan have been received.
4. This application must be considered by Council under Paragraph 11(e) of the Tenth Schedule of the Local Government Act 1974, because New Zealand Motorsport, of which the Ashburton Car Club is a member, requires roads to be closed for motor sport events under the Local Government Act, as event participants may be under 17 years of age.

The current situation

5. The Ashburton Car Club has applied for a road closure at Upper Downs Road to hold the Gravel Sprint Meeting on 18 February 2023. The event will be held from 8.00 am to 6.00 pm. The affected length of Upper Downs Road runs from Quarry Road to approximately #518 Upper Downs Road. See attached diagram of the road closure (appendix 1).

Options analysis

Option one – Approve Road Closure (Recommended)

6. Our practice has been to approve such requests, subject to being confident that the event organisers can manage the event safely, and that the road will be restored to pre-race condition.
7. Ashburton Car Club has a strong record of safe and successful management of these events in the district for over 17 years.
8. The responsibility for risk-free operation lies with the organisers and all contingencies are covered in the conditions of closure.
9. The road condition will be inspected by Roading staff before and after the event. Staff are confident that the asset will be returned to its pre—existing condition after the event.
10. For these reasons, Officers recommend Option 1.

Advantages:

Well-run /well organised; these events have been held for a number of years without incident and are well supported by the local community.

Disadvantages

If an incident occurs this could prevent access to the road for a period of time.

Risks:

Potential safety issues.

Travel impact on residents, road users, spectators, and local businesses

The impact on the condition of the gravel road. These risks are considered LOW overall as they can all be successfully managed.

Option two – Decline Road Closure**Advantages:**

Any safety, travel delay or road condition impacts are avoided.

Disadvantages:

Many people look forward to these types of events and they provide a positive attraction to the District

Risks:

Reputational risk to Council to hold Motorsport Events within the District

Legal/policy implications

11. Clause 11 of the Tenth Schedule of the Local Government Act 1974 provides –

“That Council may, subject to such conditions as it thinks fit... close any road or part of a road to all traffic (e)... for any exhibition, fair, market, concert, film making, race or other sporting event or public function.”

12. As noted previously, our practice is to enable these events to proceed subject to ensuring the safety of road users, residents, and spectators.

Review of legal / policy implications

Reviewed by In-house Counsel

Tania Paddock, Legal Counsel

Strategic alignment

Wellbeing		Reasons why the recommended outcome has an effect on this wellbeing
Economic	✓	Events attract visitors from outside the District.
Environmental		
Cultural		
Social	✓	Connect communities to enable business, leisure and social activities (social, cultural wellbeing). This event is such an activity.

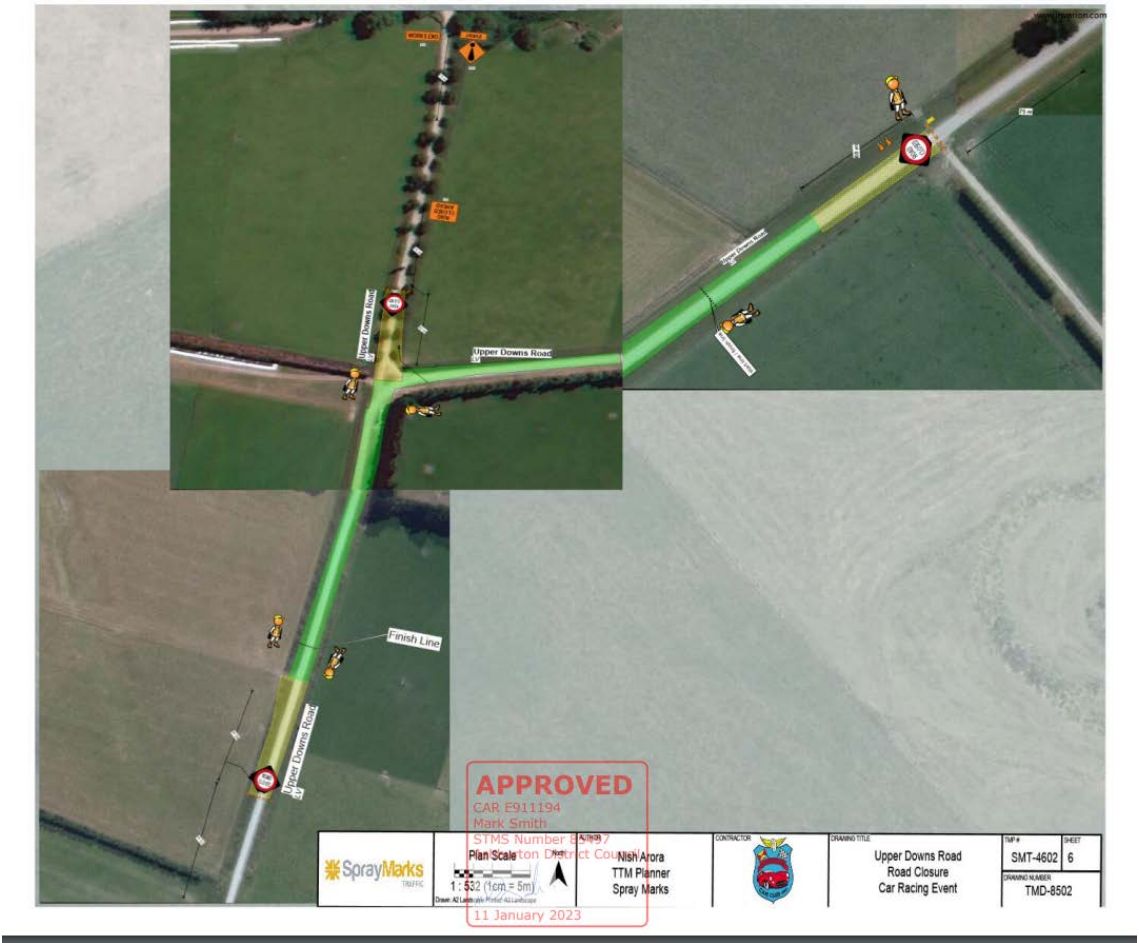
Financial implications

Requirement	Explanation
What is the cost?	No costs incurred to Council
Is there budget available in LTP / AP?	N/A
Where is the funding coming from?	All costs associated with this event are being paid by the organisers (Ashburton Car Club)
Are there any future budget implications?	No
Reviewed by Finance	Erin Register; Finance Manager

Significance and engagement assessment

Requirement	Explanation
Is the matter considered significant?	No.
Level of significance	Medium
Rationale for selecting level of significance	N/A
Level of engagement selected	Level 3 – Consult. Council must advertise the closure and consider objections if any are received.
Rationale for selecting level of engagement	This level of engagement is required to meet statutory requirements.
Reviewed by Strategy & Policy	Richard Mabon, Senior Policy Advisor

APPENDIX 1



9. Financial Reports

Author *Erin Register, Finance Manager*
GM responsible *Leanne Macdonald, GM Business Support*

Attachments

Financial variance (preliminary) report December 2022
EA Networks Centre income & expenditure report – December 2022

***Ashburton District Council
Financial Variance Report
for the period ending
31 December 2022***

Variances greater than \$100,000 are highlighted in **red bold**. If the variance is permanent an explanation is provided.

F (favourable variance) means that either actual revenue is greater than budget or actual expenditure is less than budget.

U (unfavourable variance) is **when** actual revenue is less than budget or actual expenditure is greater than budget.

Please note: The Balance Sheet is draft in this report as we are yet to enter opening balances. This is something that is processed after the audit is complete.

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Income and Expenditure – Overview

For period ending 31 December 2022

\$41.63 M Actual YTD Operating Income	\$88.00 M Forecast Full Year Operating Income	-\$46.37 M Variance Operating Income	47% % of Forecast Operating Income
\$37.98 M Actual YTD Operating Expenditure	\$75.89 M Forecast Full Year Operating Expenditure	-\$37.90 M Variance Operating Expenditure	50% % of Forecast Operating Expenditure
\$2.36 M Actual YTD Capital Income	\$70.37 M Forecast Full Year Capital Income	-\$68.02 M Variance Capital Income	3% % of Forecast Capital Income
\$21.63 M Actual YTD Capital Expenditure	\$92.09 M Forecast Full Year Capital Expenditure	-\$70.46 M Variance Capital Expenditure	23% % of Forecast Capital Expenditure
\$5.00 M Actual YTD Loans Repaid	\$8.50 M Forecast Full Year Loans Repaid	-\$3.50 M Variance Loans Repaid	59% % of Forecast Loans Repaid

Income and Expenditure – Summary

For period ending 31 December 2022

	Actual YTD	Full Year Budget	Variance	Percentage of Budget
Revenue				
Rates	22,105,119	44,264,172	(22,159,053)	50%
Fees and Charges	5,559,152	9,341,051	(3,781,899)	60%
Subsidies and Grants	7,242,228	18,512,632	(11,270,404)	39%
Finance Income	391,675	351,450	40,225	111%
Other Revenue	3,904,784	6,773,806	(2,869,022)	58%
Other Sales	725,352	1,588,199	(862,847)	46%
Development / Financial Contributions	1,700,786	617,400	1,083,386	275%
Gain on Sale of Assets	0	3,975,542	(3,975,542)	0%
Vested Assets	0	2,571,498	(2,571,498)	0%
Total Revenue	41,629,096	87,995,750	(46,366,654)	47%
Operating Expenditure				
Payments to Staff and Suppliers	27,653,586	55,870,322	(28,216,736)	49%
Finance Costs	1,562,764	2,482,221	(919,457)	63%
Other Expenses	95,317	190,717	(95,400)	50%
Depreciation	8,671,861	17,343,722	(8,671,861)	50%
Total Expenditure	37,983,528	75,886,983	(37,903,455)	50%
Net operating surplus (deficit)	3,645,568	12,108,767	(8,463,198)	30%
Capital Income				
Loans Raised	0	64,588,563	(64,588,563)	0%
Land Sales	2,170,681	5,680,000	(3,509,319)	38%
Other Asset Sales & Disposals	184,366	103,000	81,366	179%
Total Capital Income	2,355,047	70,371,563	(68,016,516)	3%
Capital Expenditure				
Infrastructural Assets	4,157,035	24,014,360	(19,857,325)	17%
Cyclic Renewals	6,204,299	22,523,977	(16,319,678)	28%
Plant	109,413	631,515	(522,102)	17%
Additions/Alterations	10,716,261	34,098,335	(23,382,074)	31%
Other Assets	445,232	10,820,872	(10,375,640)	4%
Total capital expenditure	21,632,240	92,089,059	(70,456,819)	23%
Loan Repayments	5,000,000	8,503,149	(3,503,149)	59%
Total capital to be funded	24,277,193	30,220,645	(5,943,452)	80%

Note: \$5m of Loan Repayments relates to last years budgeted loan repayments which were actioned in this financial year due to the timing of loans maturing. This repayment will be in addition to the budgeted repayments for the current year ending June 2023

Transportation – Income & Expenditure Report

For period ending 31 December 2022

	Actual YTD	Budget Full Year	Variance	Percentage of Budget	Permanent Variance
Operating Income					
Footpaths	498,372	1,368,219	(869,847)	36%	No
Roading	6,801,346	14,837,479	(8,036,133)	46%	No
	7,299,717	16,205,698	(8,905,980)	45%	
Operating Expenditure					
Footpaths	637,028	1,391,426	(754,398)	46%	No
Roading	9,643,095	13,984,340	(4,341,245)	69%	Yes
	10,280,123	15,375,766	(5,095,643)	67%	
Capital Income					
Footpaths	0	763,732	(763,732)	0%	No
Roading	0	1,319,813	(1,319,813)	0%	No
	0	2,083,545	(2,083,545)	0%	
Capital Expenditure					
Footpaths	146,168	1,449,620	(1,303,452)	10%	No
Roading	3,692,592	10,775,211	(7,082,619)	34%	No
	3,838,760	12,224,831	(8,386,071)	31%	
Loan Repayments					
Footpaths	59,922	20,379	39,543	294%	
Roading	105,804	201,385	(95,581)	53%	
	165,726	221,764	(56,038)	75%	

The above financials include the following:

Development Contributions	0	0	0	0%
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The above financials do not include the following:

Vested Assets	0	950,690	(950,690)	0%
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The above financials do not include appropriations - to and from activities

Note: Loan Repayments include a portion relating to last years budgeted loan repayments due to timing of loans maturing.

Transportation – Operating Expenditure

Roading

\$4,341,245F***Reason for variance***

Operating expenditure is sitting at 69% of full year budget mainly due to the cost of the repairs from the July rain events.

Currently at \$2.379m with \$2.5m requested as emergency works which Waka Kotahi has not yet approved.

Will have 51% subsidy so Council will need to fund 49%. A report will be presented to Council once approved by Waka Kotahi with the Council share likely to be loan funded.

Emergency works will be approved but will show as an overspend at the end of the 2022/23 year.

Drinking Water – Income & Expenditure Report

For period ending 31 December 2022

	Actual YTD	Budget Full Year	Variance	Percentage of Budget	Permanent Variance
Operating Income					
Group Water Supplies	2,932,203	5,748,179	(2,815,977)	51%	No
Methven/Springfield Water Supply	152,731	293,032	(140,301)	52%	No
Montalto Water Supply	161,414	319,018	(157,604)	51%	No
Lyndhurst Water Supply	8,465	16,619	(8,154)	51%	
Barhill Water Supply	2,282	4,488	(2,206)	51%	
	3,257,095	6,381,336	(3,124,241)	51%	
Operating Expenditure					
Group Water Supplies	2,660,307	5,653,888	(2,993,581)	47%	No
Methven/Springfield Water Supply	115,930	296,606	(180,676)	39%	No
Montalto Water Supply	129,645	321,864	(192,219)	40%	No
Lyndhurst Water Supply	2,714	3,571	(857)	76%	
Barhill Water Supply	780	1,063	(283)	73%	
	2,909,376	6,276,993	(3,367,617)	46%	
Capital Income					
Group Water Supplies	0	16,251,156	(16,251,156)	0%	No
Methven/Springfield Water Supply	0	1,189,786	(1,189,786)	0%	No
Montalto Water Supply	0	321,472	(321,472)	0%	No
	0	17,762,414	(17,762,414)	0%	
Capital Expenditure					
Group Water Supplies	1,998,370	17,606,532	(15,608,162)	11%	Yes
Methven/Springfield Water Supply	221,747	1,298,498	(1,076,752)	17%	Yes
Montalto Water Supply	6,557	431,032	(424,475)	2%	Yes
	2,226,673	19,336,062	(17,109,389)	12%	
Loan Repayments					
Group Water Supplies	470,896	593,375	(122,479)	79%	No
Methven/Springfield Water Supply	6,937	16,315	(9,378)	43%	
Lyndhurst Water Supply	13,048	13,048	0	100%	
Barhill Water Supply	3,425	3,425	0	100%	
	494,306	626,163	(131,857)	79%	
<i>The above financials include the following:</i>					
Development Contributions	130,414	129,168	1,246	101%	
<i>The above financials do not include the following:</i>					
Vested Assets	0	381,100	(381,100)	0%	

The above financials do not include appropriations - to and from activities

Note: Loan Repayments include a portion relating to last years budgeted loan repayments due to timing of loans maturing.

Drinking Water – Capital Expenditure

Group Water Supplies

\$15,608,162F

Reason for variance

Not forecasting a permanent favourable variance in this area at this stage. The % of budget expended is low, but the majority of this budget relates to the Methven water treatment plant upgrade project. The physical works relating to this project has commenced and is being accelerated so budgets are expected to be drawn on at pace. This will become apparent through reporting in Dec/Jan and ongoing.

Other projects will be in the design phase (for the most part, nearing completion) and as such don't draw on budgets significantly until the related physical works gets underway.

Methven Springfield

\$1,076,752F

Reason for variance

The % of budget expended is low, but the majority of this budget relates to the Methven water treatment plant upgrade project of which this scheme is part. As noted above, the physical works relating to this project has commenced and is being accelerated so budgets are expected to be drawn on at pace. This will become apparent through reporting in Dec/Jan and ongoing.

Montalto

\$424,475F

Reason for variance

The % of budget expended is low. This is the design phase budget for a treatment solution for the Montalto scheme. At this point little work has been progressed on design as the focus of resources is currently on the larger scheme projects.

Wastewater – Income & Expenditure Report

For period ending 31 December 2022

	Actual YTD	Budget Full Year	Variance	Percentage of Budget	Permanent Variance
Operating Income					
Ashburton Wastewater	2,832,155	4,807,546	(1,975,391)	59%	No
Methven Wastewater	268,350	412,983	(144,633)	65%	No
Rakaia Wastewater	170,450	359,289	(188,839)	47%	No
	3,270,955	5,579,818	(2,308,863)	59%	
Operating Expenditure					
Ashburton Wastewater	2,254,544	4,464,082	(2,209,538)	51%	No
Methven Wastewater	192,878	412,904	(220,026)	47%	No
Rakaia Wastewater	169,677	360,751	(191,074)	47%	No
	2,617,099	5,237,738	(2,620,639)	50%	
Capital Income					
Ashburton Wastewater	0	12,640,324	(12,640,324)	0%	No
Rakaia Wastewater	0	178,356	(178,356)	0%	No
	0	12,818,680	(12,818,680)	0%	
Capital Expenditure					
Ashburton Wastewater	3,842,075	13,944,000	(10,101,925)	28%	Yes
Methven Wastewater	6,353	110,267	(103,914)	6%	Yes
Rakaia Wastewater	171,565	274,228	(102,663)	63%	Yes
	4,019,993	14,328,495	(10,308,502)	28%	
Loan Repayments					
Ashburton Wastewater	911,137	1,126,249	(215,112)	81%	No
Methven Wastewater	12,443	16,277	(3,834)	76%	
Rakaia Wastewater	45,818	47,192	(1,374)	97%	
	969,398	1,189,718	(220,320)	81%	
<i>The above financials include the following:</i>					
Capital Services Contribution	293,297	383,791	(90,495)	76%	
<i>The above financials do not include the following:</i>					
Vested Assets	0	612,850	(612,850)	0%	

The above financials do not include appropriations - to and from activities

Note: Loan Repayments include a portion relating to last years budgeted loan repayments due to timing of loans maturing.

Wastewater – Capital Expenditure

Ashburton

\$10,101,925F

Reason for variance

The % of budget expended is low, but the majority of this budget relates to the North-west Ashburton wastewater servicing project and other projects already committed and underway.

Other renewal projects are in the design phase (for the most part, nearing completion) and as such don't draw on budgets significantly until the related physical works gets underway.

Methven

\$103,914F

Reason for variance

The % of budget expended is low, but the related project is a pipeline relining project. The specialist contractor is not scheduled to undertake the work until Feb/Mar 2023.

Rakaia

\$102,663F

Reason for variance

The % of budget expended is high, however the expenditure shown relates to the Caravan Dump Station project which was carried forward into this year and now completed. Note-: The carry over project budget is included in the Ashburton totals. The project to which the original budget relates is for a sludge disposal area extension. Limited work has been done on this project at present due to our focus on compliance improvements at the site.

Stormwater – Income & Expenditure Report

For period ending 31 December 2022

	Actual YTD	Budget Full Year	Variance	Percentage of Budget	Permanent Variance
Operating Income					
Ashburton Stormwater	612,540	1,199,732	(587,192)	51%	No
Methven Stormwater	52,651	103,739	(51,088)	51%	
Rakaia Stormwater	26,976	53,394	(26,418)	51%	
Hinds Stormwater	5,566	11,161	(5,595)	50%	
Rural Stormwater	26,658	52,151	(25,492)	51%	
	724,391	1,420,176	(695,785)	51%	
Operating Expenditure					
Ashburton Stormwater	565,357	1,318,452	(753,095)	43%	No
Methven Stormwater	66,152	119,906	(53,754)	55%	
Rakaia Stormwater	35,857	68,905	(33,049)	52%	
Hinds Stormwater	2,220	11,182	(8,963)	20%	
Rural Stormwater	3,830	52,735	(48,904)	7%	
	673,416	1,571,180	(897,764)	43%	
Capital Expenditure					
Ashburton Stormwater	3,278	284,840	(281,562)	1%	Yes
	3,278	284,840	(281,562)	1%	
Loan Repayments					
Ashburton Stormwater	263,647	273,939	(10,292)	96%	
Methven Stormwater	7,539	7,539	0	100%	
	271,186	281,478	(10,292)	96%	
<i>The above financials include the following:</i>					
Development Contributions	0	0	0	0%	
<i>The above financials do not include the following:</i>					
Vested Assets	0	626,858	(626,858)	0%	

The above financials do not include appropriations - to and from activities

Note: Loan Repayments include a portion relating to last years budgeted loan repayments due to timing of loans maturing.

Stormwater – Capital Expenditure

Ashburton

\$281,562F

Reason for variance

The % of budget expended is low. Budget relates to the detailed design phase of the West Street Attenuation and Treatment facility. Due to competing demands on design services, this work wasn't scheduled to commence until later in the financial year.

Stockwater – Income & Expenditure Report

For period ending 31 December 2022

	Actual YTD	Budget Full Year	Variance	Percentage of Budget	Permanent Variance
Operating Income					
Stockwater	634,269	1,032,155	(397,886)	61%	No
	634,269	1,032,155	(397,886)	61%	
Operating Expenditure					
Stockwater	743,002	1,042,341	(299,339)	71%	Yes
	743,002	1,042,341	(299,339)	71%	
Capital Income					
Stockwater	0	148,473	(148,473)	0%	No
	0	148,473	(148,473)	0%	
Capital Expenditure					
Stockwater	242	148,473	(148,231)	0%	Yes
	242	148,473	(148,231)	0%	
Loan Repayments					
Stockwater	9,174	17,674	(8,500)	52%	
	9,174	17,674	(8,500)	52%	

The above financials include the following:

0	0	0	0%
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The above financials do not include the following:

0	0	0	0%
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The above financials do not include appropriations - to and from activities

Note: Loan Repayments include a portion relating to last years budgeted loan repayments due to timing of loans maturing.

Stockwater – Operating Expenditure

Stockwater

\$299,339F

Reason for variance

Operating expenditure is sitting at 71% of the full year budget mainly due to the cost of reinstating river intakes as a result of the July and ongoing rain events. The Methven Axillary intake required major repairs to prevent the river washing away the intake gate and associated infrastructure.

Significant mains race cleaning is carried out during spring and early summer which will ease off in the new year. Traffic Management requirements are adding to the cost of some main race cleaning.

It is unknown at this time if the overall expenditure will remain within budget but our maintenance activity is on trend to exceed our budget provision.

Stockwater – Capital Expenditure

Stockwater

\$148,231F

Reason for variance

The % of budget expended is low as no work has commenced at this point. The budget relates to the detailed design phase of fish screens at the Brothers and Methven Auxiliary intakes. Beca consultants will be doing this work and were briefed on the project on 29 November.

Waste Reduction & Recycling – Income & Expenditure Report

For period ending 31 December 2022

	Actual YTD	Budget Full Year	Variance	Percentage of Budget	Permanent Variance
Operating Income					
Refuse Collection	1,301,155	2,518,797	(1,217,643)	52%	No
Refuse Management	2,139,468	4,717,076	(2,577,608)	45%	No
	<u>3,440,623</u>	<u>7,235,873</u>	<u>(3,795,251)</u>	<u>48%</u>	
Operating Expenditure					
Refuse Collection	1,284,247	2,525,103	(1,240,856)	51%	No
Refuse Management	2,412,246	4,796,389	(2,384,143)	50%	No
	<u>3,696,493</u>	<u>7,321,493</u>	<u>(3,625,000)</u>	<u>50%</u>	
Capital Income					
Refuse Management	0	94,465	(94,465)	0%	
	<u>0</u>	<u>94,465</u>	<u>(94,465)</u>	<u>0%</u>	
Capital Expenditure					
Refuse Collection	8,217	0	8,217	0%	
Refuse Management	139,032	204,512	(65,480)	68%	
	<u>147,249</u>	<u>204,512</u>	<u>(57,263)</u>	<u>72%</u>	
Loan Repayments					
Refuse Collection	1,511	4,462	(2,951)	34%	
Refuse Management	36,103	27,171	8,932	133%	
	<u>37,614</u>	<u>31,633</u>	<u>5,981</u>	<u>119%</u>	
<i>The above financials include the following:</i>					
Development Contributions	0	0	0	0%	
<i>The above financials do not include the following:</i>					
Vested Assets	0	0	0	0%	

The above financials do not include appropriations - to and from activities

Note: Loan Repayments include a portion relating to last years budgeted loan repayments due to timing of loans maturing.

Recreation Facilities – Income & Expenditure Report

For period ending 31 December 2022

	Actual YTD	Budget Full Year	Variance	Percentage of Budget	Permanent Variance
Operating Income					
Ashburton Museum and Art Gallery	846,746	1,669,455	(822,709)	51%	No
Library	680,714	1,326,781	(646,066)	51%	No
Recreation Facilities and Services	2,892,577	5,760,613	(2,868,037)	50%	No
	4,420,037	8,756,849	(4,336,812)	50%	
Operating Expenditure					
Ashburton Museum and Art Gallery	974,622	2,161,032	(1,186,410)	45%	No
Library	781,266	1,630,441	(849,174)	48%	No
Recreation Facilities and Services	3,302,091	6,940,797	(3,638,706)	48%	No
	5,057,979	10,732,270	(5,674,290)	47%	
Capital Income					
Library	0	177,598	(177,598)	0%	No
Recreation Facilities and Services	0	33,000	(33,000)	0%	No
	0	210,598	(210,598)	0%	
Capital Expenditure					
Ashburton Museum and Art Gallery	5,160	114,546	(109,386)	5%	No
Library	100,873	265,917	(165,044)	38%	No
Recreation Facilities and Services	79,268	281,947	(202,679)	28%	No
	185,301	662,410	(477,109)	28%	
Loan Repayments					
Recreation Facilities and Services	6,846	10,822	(3,976)	63%	
	6,846	10,822	(3,976)	63%	
<i>The above financials include the following:</i>					
Development Contributions	0	0	0	0%	
<i>The above financials do not include the following:</i>					
Vested Assets	0	0	0	0%	

The above financials do not include appropriations - to and from activities

Note: Loan Repayments include a portion relating to last years budgeted loan repayments due to timing of loans maturing.

Recreation & Community Services – Income & Expenditure Report

For period ending 31 December 2022

	Actual YTD	Budget Full Year	Variance	Percentage of Budget	Permanent Variance
Operating Income					
Public Conveniences	312,381	494,633	(182,252)	63%	No
Elderly Persons Housing	305,425	743,756	(438,331)	41%	No
Memorial Halls	187,859	312,755	(124,895)	60%	No
Reserves and Camping Grounds	409,406	860,563	(451,157)	48%	No
Reserve Boards	343,397	676,777	(333,380)	51%	No
Community Safety	26,426	47,296	(20,870)	56%	
	1,584,895	3,135,781	(1,550,885)	51%	
Operating Expenditure					
Public Conveniences	337,334	578,289	(240,954)	58%	No
Elderly Persons Housing	432,956	662,429	(229,474)	65%	No
Memorial Halls	365,716	636,788	(271,072)	57%	No
Reserves and Camping Grounds	534,932	1,024,143	(489,212)	52%	No
Reserve Boards	309,602	699,263	(389,660)	44%	No
Community Safety	29,459	57,803	(28,344)	51%	
	2,009,999	3,658,715	(1,648,716)	55%	
Capital Income					
Public Conveniences	0	1,281,771	(1,281,771)	0%	No
Elderly Persons Housing	0	157,234	(157,234)	0%	No
Reserves and Camping Grounds	(5,000)	45,000	(50,000)	(11%)	
Reserve Boards	0	97,084	97,084	0%	
	(5,000)	1,581,089	(1,391,921)	0%	
Capital Expenditure					
Public Conveniences	243,894	1,196,979	(953,085)	20%	No
Elderly Persons Housing	0	216,531	(216,531)	0%	No
Memorial Halls	105	20,169	(20,064)	1%	
Reserves and Camping Grounds	0	145,000	(145,000)	0%	No
Reserve Boards	1	167,623	(167,622)	0%	No
	244,000	1,746,302	(1,502,302)	14%	
Loan Repayments					
Public Conveniences	6,942	210,171	(203,229)	3%	No
Elderly Persons Housing	0	3,640	(3,640)	0%	
Reserves and Camping Grounds	1,200	37,508	(36,308)	3%	
Reserve Boards	40,000	18,250	21,750	219%	
	48,142	269,569	(221,427)	18%	
<i>The above financials include the following:</i>					
Development Contributions	300	0	300	0%	
<i>The above financials do not include the following:</i>					
Vested Assets	0	0	0	0%	

The above financials do not include appropriations - to and from activities

Note: Loan Repayments include a portion relating to last years budgeted loan repayments due to timing of loans maturing.

Economic Development – Income & Expenditure Report

For period ending 31 December 2022

	Actual YTD	Budget Full Year	Variance	Percentage of Budget	Permanent Variance
Operating Income					
Commercial Property	6,503,546	19,945,300	(13,441,754)	33%	No
Business & Economic Development	363,211	626,637	(263,426)	58%	No
District Promotion	137,889	270,465	(132,576)	51%	No
Forestry	209,012	966,643	(757,631)	22%	Yes
	7,213,658	21,809,045	(14,595,387)	33%	
Operating Expenditure					
Commercial Property	2,861,558	5,232,004	(2,370,446)	55%	No
Business & Economic Development	431,594	801,554	(369,960)	54%	No
District Promotion	109,329	252,177	(142,848)	43%	No
Forestry	286,852	540,373	(253,521)	53%	No
	3,689,333	6,826,108	(3,136,775)	54%	
Capital Income					
Commercial Property	2,175,681	28,530,280	(26,354,599)	8%	No
Business & Economic Development	0	3,000,000	(3,000,000)	0%	No
	2,175,681	31,530,280	(29,354,599)	7%	
Capital Expenditure					
Commercial Property	10,367,998	34,247,010	(23,879,012)	30%	No
	10,367,998	34,247,010	(23,879,012)	30%	
Loan Repayments					
Commercial Property	2,660,897	2,519,965	140,932	106%	No
Business & Economic Development	0	3,000,000	(3,000,000)	0%	No
	2,660,897	5,519,965	(2,859,068)	48%	

The above financials include the following:

Development Contributions	0	0	0	0%
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The above financials do not include the following:

Vested Assets	0	0	0	0%
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The above financials do not include appropriations - to and from activities

Note: Loan Repayments include a portion relating to last years budgeted loan repayments due to timing of loans maturing.

Economic Development – Operating Income

Forestry

\$757,631U***Reason for variance***

The variance in the forestry income is due to budgeted log sales being delayed due to poor export log prices. The market is being affected by the Covid-19 lock downs in China with the demand for logs less half the usual uplift. The forester will present a report when more market information is available. At this stage though the log sale is not expected to proceed until at least March 2023.

Parks & Open Spaces – Income & Expenditure Report

For period ending 31 December 2022

	Actual YTD	Budget Full Year	Variance	Percentage of Budget	Permanent Variance
Operating Income					
Cemeteries	330,594	560,624	(230,030)	59%	No
Parks and Recreation	3,559,670	4,262,102	(702,432)	84%	No
	3,890,264	4,822,726	(932,462)	81%	
Operating Expenditure					
Cemeteries	241,546	589,110	(347,564)	41%	No
Parks and Recreation	2,161,651	3,855,385	(1,693,734)	56%	No
	2,403,197	4,444,494	(2,041,298)	54%	
Capital Income					
Cemeteries	0	244,379	(244,379)	0%	No
Parks and Recreation	0	3,659,747	(3,659,747)	0%	No
	0	3,904,126	(3,904,126)	0%	
Capital Expenditure					
Cemeteries	5,235	285,906	(280,671)	2%	No
Parks and Recreation	333,891	4,463,101	(4,129,210)	7%	Yes
	339,126	4,749,006	(4,409,881)	7%	
Loan Repayments					
Cemeteries	2,121	5,023	(2,902)	42%	
Parks and Recreation	80,681	58,168	22,513	139%	
	82,802	63,191	19,611	131%	

The above financials include the following:

Development Contributions	300	0	300	0%
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The above financials do not include the following:

Vested Assets	0	0	0	0%
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The above financials do not include appropriations - to and from activities

Note: Loan Repayments include a portion relating to last years budgeted loan repayments due to timing of loans maturing.

Parks and Open Spaces – Capital Expenditure

Parks and Recreation

\$4,129,210F***Reason for variance***

There will be a permanent variance of \$420k in expenditure of capital compared to budget in relation to the Domain Promenade Project additional funding which has been put on hold due to insufficient funding being available to complete the project once the project scope was finalised and final costs assessed by a quantity surveyor.

Community Governance & Decision Making – Income & Expenditure Report

For period ending 31 December 2022

	Actual YTD	Budget Full Year	Variance	Percentage of Budget	Permanent Variance
Operating Income					
Council	1,308,549	2,613,197	(1,304,648)	50%	No
Methven Community Board	74,680	145,179	(70,499)	51%	
Youth Council	5,945	10,485	(4,541)	57%	
Community Grants Funding	1,107,700	1,471,781	(364,081)	75%	No
Water Zone Committee	113,297	244,427	(131,130)	46%	No
	2,610,170	4,485,070	(1,874,899)	58%	
Operating Expenditure					
Council	1,562,564	3,456,427	(1,893,863)	45%	No
Methven Community Board	63,614	150,495	(86,880)	42%	
Youth Council	2,908	14,664	(11,755)	20%	
Community Grants Funding	680,792	1,150,462	(469,669)	59%	No
Water Zone Committee	88,105	472,580	(384,476)	19%	No
	2,397,983	5,244,628	(2,846,644)	46%	
Loan Repayments					
Community Grants Funding	99,000	99,000	0	100%	
Water Zone Committee	18,000	18,000	0	100%	
	117,000	117,000	0	100%	

The above financials include the following:

Development Contributions	610,063	512,560	97,503	119%
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The above financials do not include the following:

Vested Assets	0	0	0	0%
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The above financials do not include appropriations - to and from activities

Note: Loan Repayments include a portion relating to last years budgeted loan repayments due to timing of loans maturing.

Environmental Services – Income & Expenditure Report

For period ending 31 December 2022

	Actual YTD	Budget Full Year	Variance	Percentage of Budget	Permanent Variance
Operating Income					
Environmental Health	42,500	110,471	(67,970)	38%	
Building Regulation	1,376,840	2,334,311	(957,471)	59%	No
Emergency Management	94,510	185,148	(90,638)	51%	
Liquor Licensing	125,824	191,294	(65,470)	66%	
Land Information Memorandum	46,909	104,593	(57,684)	45%	
Parking	132,931	249,083	(116,152)	53%	No
Animal Control	410,121	509,177	(99,056)	81%	
Resource Consents	345,788	699,119	(353,331)	49%	No
Monitoring and Enforcement	161,783	333,114	(171,331)	49%	No
Planning	260,087	509,871	(249,784)	51%	No
	2,997,293	5,226,182	(2,228,888)	57%	
Operating Expenditure					
Environmental Health	125,688	214,123	(88,434)	59%	
Building Regulation	1,249,780	2,409,734	(1,159,954)	52%	No
Emergency Management	45,094	119,216	(74,122)	38%	
Liquor Licensing	97,063	219,393	(122,330)	44%	No
Land Information Memorandum	50,911	104,593	(53,682)	49%	
Parking	126,480	260,544	(134,064)	49%	No
Animal Control	261,286	546,645	(285,359)	48%	No
Resource Consents	344,649	763,266	(418,617)	45%	No
Monitoring and Enforcement	150,225	430,058	(279,833)	35%	No
Planning	230,086	517,523	(287,436)	44%	No
	2,681,264	5,585,096	(2,903,832)	48%	
Loan Repayments					
Animal Control	8,800	4,400	4,400	200%	
Planning	128,109	144,302	(16,193)	89%	
	136,909	148,702	(11,793)	92%	

The above financials include the following:

Development Contributions	0	0	0	0%
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The above financials do not include the following:

Vested Assets	0	0	0	0%
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The above financials do not include appropriations - to and from activities

Note: Loan Repayments include a portion relating to last years budgeted loan repayments due to timing of loans maturing.

Miscellaneous, Dividends & Internal Overheads – Income & Expenditure Report

For period ending 31 December 2022

	Actual YTD	Budget Full Year	Variance	Percentage of Budget	Permanent Variance
Operating Income					
Dividends and Interest	1,984,154	2,151,450	(167,296)	92%	No
Library and Civic Centre	191,990	485,873	(293,883)	40%	No
Leadership Team	814,519	1,698,806	(884,287)	48%	No
People & Capability	477,042	1,199,319	(722,277)	40%	No
Information Systems	1,674,837	3,745,331	(2,070,494)	45%	No
Customer Services	339,589	736,471	(396,882)	46%	No
Treasury	591,420	1,508,289	(916,869)	39%	No
Rates	371,595	812,446	(440,851)	46%	No
Community Relations	409,567	969,454	(559,887)	42%	No
Communications	417,694	952,570	(534,876)	44%	No
Property Administration	765,189	1,611,079	(845,890)	47%	No
Service Delivery	2,205,257	4,035,272	(1,830,015)	55%	No
Parks Administration	1,615,112	3,736,098	(2,120,986)	43%	No
Plant Operations	410,512	869,489	(458,976)	47%	No
	12,268,477	24,511,947	(12,243,470)	50%	
Operating Expenditure					
Dividends and Interest	147	52,556	(52,409)	0%	
Library and Civic Centre	191,990	485,873	(293,884)	40%	No
Leadership Team	814,519	1,698,806	(884,287)	48%	No
People & Capability	477,042	1,421,819	(944,776)	34%	No
Information Systems	1,674,853	3,745,329	(2,070,475)	45%	No
Customer Services	339,589	736,471	(396,882)	46%	No
Treasury	591,420	1,548,289	(956,869)	38%	No
Rates	420,875	812,446	(391,571)	52%	No
Community Relations	409,567	989,449	(579,882)	41%	No
Communications	417,954	805,636	(387,682)	52%	No
Property Administration	765,189	1,701,019	(935,830)	45%	No
Service Delivery	2,205,390	4,035,534	(1,830,144)	55%	No
Parks Administration	1,615,242	3,739,251	(2,124,009)	43%	No
Plant Operations	500,315	869,489	(369,174)	58%	No
	10,424,093	22,641,966	(12,217,873)	46%	
Capital Income					
Information Systems	0	134,893	(134,893)	0%	No
Plant Operations	184,366	103,000	81,366	179%	
	184,366	237,893	(53,527)	77%	
Capital Expenditure					
Information Systems	149,948	954,104	(804,157)	16%	Yes
Plant Operations	109,413	631,515	(522,102)	17%	No
	259,361	1,585,619	(1,326,259)	16%	

The above financials include the following:

Development Contributions	0	0	0	0%
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The above financials do not include the following:

Vested Assets	0	0	0	0%
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The above financials do not include appropriations - to and from activities

Note: Loan Repayments include a portion relating to last years budgeted loan repayments due to timing of loans maturing.

Miscellaneous, Dividends & Internal Overheads – Operating Income

Dividends and Interest

\$167,296U

Reason for variance

Dividends and Interest includes dividends received from Transwaste of \$549,000 and ACL of \$1,043,478.

Miscellaneous, Dividends & Internal Overheads - Capital Expenditure

Information Systems

\$804,157F

Reason for variance

Current commitments of \$426,572 exist for planned works that are on-going. Future works related to the renewal of core server infrastructure and aerial imagery are planned but yet to commence. While work is expected to commence before the end of the financial year, these may not be completed by 30 June and therefore a permanent variance is indicated

Loan Repayments

For period ending 31 December 2022

	Actual YTD	Budget Full Year	Variance	Percentage of Budget	Permanent Variance
Loan Repayments	5,000,000	8,503,149	(3,503,149)	59%	No

\$5m of Loan Repayments relates to last years budgeted loan repayments which were actioned in this financial year due to the timing of loans maturing. This repayment will be in addition to the budgeted repayments for the current year ending June 2023.

Balance Sheet - DRAFT

As at 31 December 2022

	YTD Actual	2022 Actual
Public Equity		
Ratepayers Equity	482,969,949	496,053,000
Revaluation Reserves	359,381,082	359,381,082
Funds and Reserves	66,002,918	66,002,918
	908,353,949	921,437,000
Non-Current Liabilities		
External Loans	85,600,000	90,600,000
Other Term Liabilities	696,000	696,000
	86,296,000	91,296,000
Current Liabilities		
Trade Creditors	746,131	3,529,670
GST	(749,572)	(1,358,019)
Deposits & Bonds	1,389,781	809,081
Other Current Liabilities	1,385,729	1,194,190
Accrued Liabilities	2,881,643	9,592,078
	5,653,712	13,767,000
Total Equity & Liabilities	1,000,303,660	1,026,500,000
Fixed Assets	149,580,080	149,578,997
Infrastructural Assets	780,785,654	789,688,225
Work in Progress	36,714,843	34,493,430
Advances	592,442	608,482
Shares	10,471,686	10,471,686
Current Assets		
Cash & Bank	434,471	11,432,424
Cash Investments	12,100,859	18,000,000
Receivables	5,481,961	(1,476,327)
Provision for Doubtful Debts	(58,933)	(58,939)
Stock	76,861	75,824
Accruals	1,436,322	10,998,784
Other Current Assets	2,687,414	2,687,414
	22,158,955	41,659,180
Total Assets	1,000,303,660	1,026,500,000

Net Debt and Borrowings

As at 31 December 2022

Net Debt

85.60 M External Loans	-	12.54 M Liquid Assets	=	73.06 M Net Debt
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External Borrowing

LGFA 2022	7,000,000	4.20%	Floating	13-Feb-23
LGFA 2017	5,000,000	3.74%	Floating	15-Apr-23
LGFA 2018	2,000,000	3.32%	Floating	15-Apr-24
LGFA 2020 Coupon	5,000,000	3.65%	Floating	15-Apr-24
LGFA 2022	5,000,000	3.38%	Floating	15-Apr-24
LGFA 2022	3,000,000	3.39%	Floating	15-Apr-25
LGFA 2022	5,000,000	3.45%	Floating	15-Apr-25
LGFA 2021	7,000,000	3.47%	Floating	15-Apr-25
LGFA 2020	10,000,000	3.73%	Floating	15-Apr-26
LGFA 2020 Coupon	5,000,000	1.23%	Fixed	15-Apr-27
LGFA 2020 Coupon	5,000,000	0.97%	Fixed	15-Apr-27
LGFA 2021 Coupon	16,600,000	2.01%	Fixed	15-May-28
LGFA 2022	<u>10,000,000</u>	3.72%	Floating	20-Apr-29
Total External Funding	85,600,000			

Borrowing by Activity

As at 31 December 2022

Activity	External Borrowing	Internal Borrowing
Commercial Property	42,369,238	4,962,685
Wastewater	18,310,980	708,879
Drinking Water	10,404,987	1,938,505
Environmental Services	833,006	-
Stormwater	2,916,797	-
Cemeteries	1,650,960	85,490
Water Resources	343,360	-
Arts & Culture	2,146,004	-
Refuse and Recycling	676,735	138,412
Stockwater	219,567	113,727
Roading	3,013,289	4,168,126
Footpaths	684,328	-
Recreation Facilities	49,106	-
Civic Building	43,794	-
Parks	1,046,865	709,194
Camping	16,873	-
Public Conveniences	184,112	-
Reserve Boards	690,000	-
Total	85,600,000	12,825,019

Council Investments

As at 31 December 2022

Listed below are the current significant investments held by Council.

Term deposits	Principal	Interest	Term	Maturity
Kiwibank	1,000,859	5.72%	5 Years	19-Oct-27
	1,000,859			

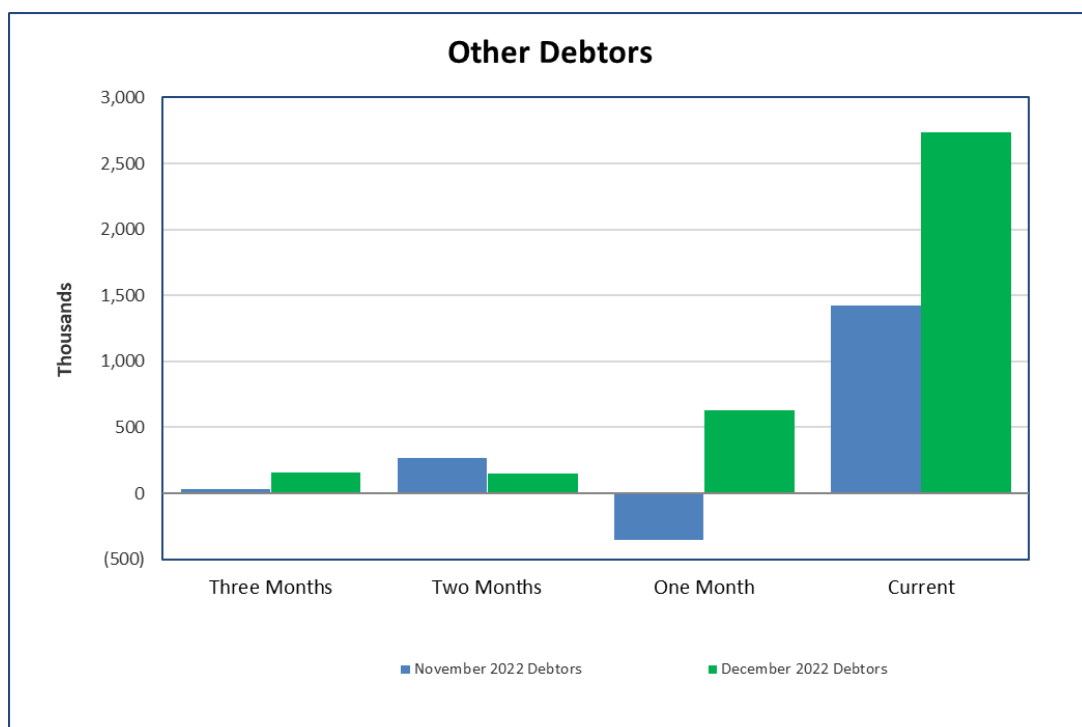
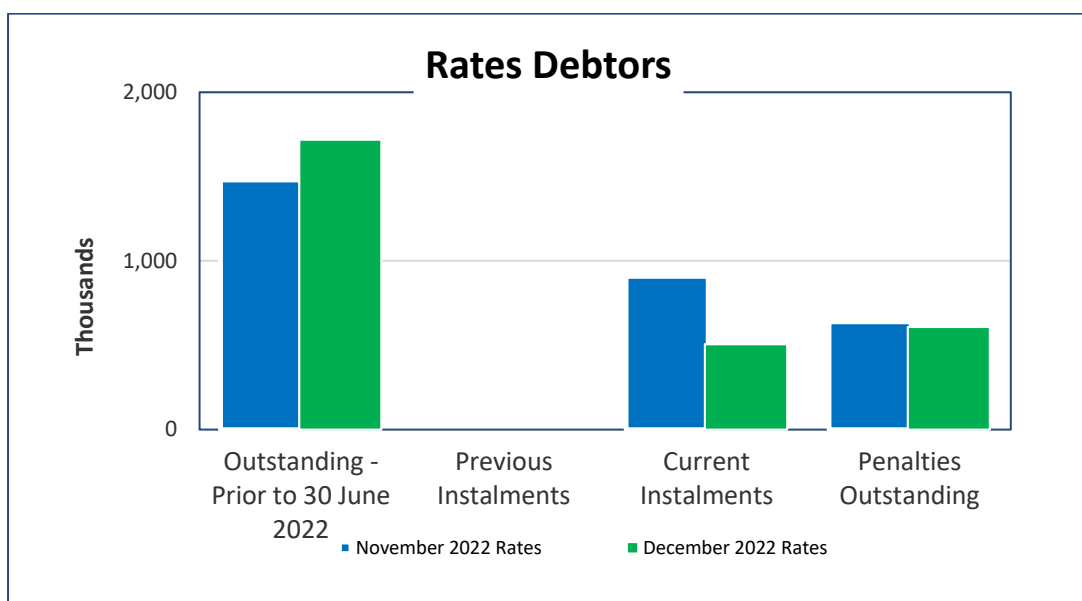
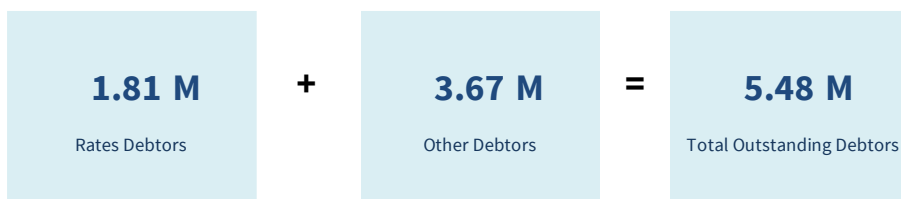
Local Authority Stock and Bonds	Principal	Coupon	Yield	Maturity
Bonds				
BNZ	1,000,000	4.10%	4.51%	15-Jun-23
ANZ	1,000,000	3.00%	6.07%	17-Sep-26
Westpac	1,100,000	6.19%	6.05%	16-Sep-27
	3,100,000			

Advances	
Eastfield Investments	592,442
	592,442

Shares	
Ashburton Contracting Ltd	4,500,000
NZ Local Govt Co-op Shares	55,456
RDR Management	1,146,430
Transwaste Canterbury Ltd	1,128,000
ATS	500
Electricity Ashburton Rebates	1,300
LGFA Equity	1,875,000
Eastfield Investments	1,765,000
	10,471,686

Receivables Summary (Including Prior Month Comparative)

As at 31 December 2022



Ashburton District Council
EA Networks Centre - Income & Expenditure Report
for period ending 31 December 2022

	Transfers	Default	Retail	Room Rental/Events				Aquatic				Fitness				Grand Total		Variance	Percentage of Budget
	Transfers	Default	Retail	Meeting Rooms	Stadium	Events	Total	Pool	Tinwald Pool	Learn to Swim	Total	Gymnasium	Aquasize	Group Fitness	Total	Total			
	Actual YTD	Actual YTD	Actual YTD	Actual YTD	Actual YTD	Actual YTD	Actual YTD	Actual YTD	Actual YTD	Actual YTD	Actual YTD	Actual YTD	Actual YTD	Actual YTD	Actual YTD	Actual YTD	Budget Full Year		
Operating Income																			
Fees	651	-	-	-	82,920	34,377	117,297	223,172	-	231,047	454,219	172,476	9,760	74,559	256,795	828,962	1,743,197	914,235	48%
Grants	10,869	-	-	-	-	-	-	6,352	-	-	6,352	-	-	-	-	17,221	82,320	65,099	21%
Rental	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	432	-	0%
Sales	-	-	54,565	-	-	-	-	-	-	-	-	-	-	-	-	54,565	72,030	17,465	76%
Treasury Internal Recoveries	-	35,156	-	-	-	-	-	-	-	-	-	-	-	-	-	35,156	-	(35,156)	0%
Rates	-	1,944,780	-	-	-	-	-	-	-	-	-	-	-	-	-	1,944,780	3,862,635	1,917,855	50%
Other Income	-	-	-	-	-	-	-	6,325	-	359	6,684	2,750	-	2,459	5,209	11,893	-	(11,893)	0%
	11,520	1,979,936	54,565	-	82,920	34,377	117,297	235,849	-	231,406	467,255	175,226	9,760	77,018	262,004	2,892,577	5,760,613	2,868,037	50%
Operating Expenses																			
Variable costs																			
Personnel Costs	-	-	-	-	2,035	25,657	27,692	-	-	191,142	191,142	-	-	75,280	75,280	294,114	648,332	354,217	45%
Financial / Professional Costs	8,827	14,554	-	-	-	-	-	1,990	-	-	1,990	-	4,272	-	4,272	29,643	104,285	74,642	28%
Promotional Costs	3,429	1,789	-	-	234	2,207	2,441	1,374	255	295	1,923	104	-	-	104	9,687	47,925	38,238	20%
General Costs	40,503	1,107	-	-	520	-	520	27,056	5,476	-	32,532	1,987	-	739	2,726	77,389	143,879	66,490	54%
Purchases	236	121	49,516	-	1,067	-	1,067	5,241	1,120	3,252	9,613	822	542	790	2,155	62,707	100,902	38,195	62%
Property / Plant Costs	50,714	3,921	-	-	720	-	720	1,370	-	93	1,463	772	-	20	792	57,610	161,058	103,447	36%
Energy Costs	232,797	149	-	-	-	-	-	14,312	834	-	15,146	-	-	-	-	248,092	513,555	265,463	48%
Centre Maintenance	62,272	-	-	-	1,084	-	1,084	12,532	-	-	12,532	487	376	-	863	76,752	144,735	67,983	53%
	398,778	21,641	49,516	-	5,661	27,864	33,525	63,875	7,685	194,781	266,341	4,173	5,191	76,829	86,193	855,993	1,864,671	1,008,677	46%
Contribution Margin	(387,258)	1,958,296	5,049	-	77,259	6,512	83,771	171,974	(7,685)	36,625	200,914	171,054	4,570	188	175,811	2,036,584	3,895,943	1,859,359	52%
Fixed costs																			
Salaries	105,694	247,023	-	-	-	-	-	306,065	-	-	306,065	157,663	1,426	-	159,090	817,872	1,683,370	865,498	49%
Office Costs	15,874	3,830	-	-	535	481	1,016	2,885	-	545	3,429	286	70	7,348	7,704	31,853	118,095	86,242	27%
Registrations	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,627	2,627	0%
Security	6,286	135	-	-	177	-	177	-	-	-	-	-	-	-	-	6,598	3,408	(3,190)	194%
Fire Protection	-	-	-	-	-	-	-	471	-	-	471	-	-	-	-	471	-	(471)	0%
Interest	-	3,310	-	-	-	-	-	-	-	-	-	-	-	132	132	3,443	6,304	2,862	55%
Internal Rental	-	-	5,356	8,744	419,700	-	428,445	302,753	-	-	302,753	39,566	-	22,733	62,300	798,853	1,597,706	798,853	50%
	127,855	254,299	5,356	8,744	420,412	481	429,637	612,174	-	545	612,718	197,516	1,496	30,214	229,225	1,659,090	3,411,510	1,752,420	49%
Surplus (Loss) before Council Overhead	(515,113)	1,703,997	(307)	(8,744)	(343,152)	6,031	(345,866)	(440,200)	(7,685)	36,080	(411,805)	(26,463)	3,074	(30,025)	(53,414)	377,494	484,433	106,940	78%
Council Overhead	-	536,648	-	-	-	-	-	-	-	-	-	-	-	-	-	536,648	1,163,898	627,250	46%
Operating Profit / (Loss)	(515,113)	1,167,348	(307)	(8,744)	(343,152)	6,031	(345,866)	(440,200)	(7,685)	36,080	(411,805)	(26,463)	3,074	(30,025)	(53,414)	(159,155)	(679,465)	(520,310)	23%
Depreciation Costs																			
Depreciation - Office Equipment	-	250,359	-	-	-	-	-	-	-	-	-	-	-	-	-	250,359	500,719	250,359	50%
	-	250,359	-	-	-	-	-	-	-	-	-	-	-	-	-	250,359	500,719	250,359	50%
Capital Expenditure																			
Loan Principal Repayment	-	6,846	-	-	-	-	-	-	-	-	-	-	-	-	-	6,846	10,822	3,976	63%
Additions / Alterations	-	-	-	-	-	-	-	4,862	-	-	4,862	-	-	-	-	4,862	10,000	5,138	49%
Other Asset Purchases	4,567	-	-	-	-	-	-	-	-	-	-	-	-	-	-	4,567	22,074	17,507	21%
Cyclic Renewals	858	-	-	-	-	-	-	66,648	-	-	66,648	-	-	-	-	67,506	216,873	149,367	31%
Cyclic Renewals Carryovers	2,332	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,332	33,000	30,668	7%
	7,757	6,846	-	-	-	-	-	71,510	-	-	71,510	-	-	-	-	86,114	292,768	206,655	29%

10. Mayor's Report

10.1 Local Government New Zealand

LGNZ have set their meeting dates for 2023 as per the following:

- Rural and Provincial, Wellington, 2/3 March
- Zone 5 & 6, Queenstown, April (dates TBC)
- Annual Conference, Christchurch, 26/28 July
- Rural and Provincial, Wellington 2/3 November

CE Hamish Riach and myself will attend all meetings and Council policy enables up to two councillors to attend North Island meetings and up to three councillors to attend South Island meetings.

Recommendation

1. **That** Councillors and attend the Rural and Provincial meeting in Wellington, 2/3 March 2023
2. **That** Councillors, and attend the Zone 5&6 meeting in Queenstown.

10.2 Camp Purple Live 2023

On 25 January, I attended Camp Purple Live 2023 in Living Springs, Lyttelton. Camp Purple is an annual six-day camp run by Crohn's and Colitis New Zealand Charitable for children and teens who live with this disease.

At the camp I presented Charlotte Livingstone with a Youth Ambassador award. Charlotte is a 16 year old Ashburton resident who has Crohn's disease. Charlotte is an instrumental member of the young IBD (Inflammatory Bowel Disease) community sharing her story and advocating for greater understanding and support for those living with the condition. On World IBD Day in 2022 Charlotte shared her experiences living with Crohn's disease at Parliament and appeared in the video "IBD Has No Age" https://youtu.be/pKBnZ_QoNik

10.3 Meetings

• Mayoral calendar

December 2022

- 22 December: Councillor Rodger Letham funeral service

January 2023

- 14 January: Te Rūnanga o Arowhenua Powhiri with Councillors and CE Hamish Riach
- 17 January: Coralanne Child - Ministry of Education with CE Hamish Riach
- 17 January: Tihou Weepu – TUIA 2023 programme with Deputy Mayor Liz McMillan (via Zoom)

- 23 January: Mayoral Forum Triennium Strategy workshop with CE Hamish Riach
- 24 January: Library and Civic Centre Project Control Group meeting and site visit
- 24 January: Ashburton Water Zone Management Committee
- 24 January: Lion Foundation/Braided Rivers Community Trust
- 25 January: Bruce Mascull – Spex/Rapid Relief Team
- 25 January: Camp Purple Live 2023, Lyttelton
- 27 January: Three Waters Update for Mayors & CEs of the Ngāi Tahu Takiwā
- 30 January: MPI Wakanui Farmers meeting
- 31 January: CECC – Crime in Canterbury business update

Recommendation

<p>That Council receives the Mayor’s report.</p>

Neil Brown

Mayor