

A Guide to Council

Local Governance Statement 2025-28

Adopted 25 February 2026

If you would like further information or have questions about any information contained in this document please contact Council officers for further information.

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Contents

1. Introduction	4
District profile	4
2. What Council does	5
Local government in Ashburton District	5
Purpose of Local Government	5
Functions undertaken by Council	5
3. Legislative framework	6
4. Governance	7
Electoral system	7
Reviewing the electoral system	7
Representation arrangements	7
Council Elected Members –2025-28	9
Methven Community Board Elected Members –2025-28	10
Role of elected members	11
Council standing committees	12
Council meetings	15
Conduct of elected members	15
5. Management structures and relationships	17
Chief Executive	17
Organisation structure	17
Equal Employment Opportunities Policy	19
6. Key planning and policy documents	20
7. Engaging with Māori	21
Hakatere Marae Komiti	22
8. Official information	22
Records held by Council	22
Requests for official information	22
Appendix one – Council committees and appointments	24
Appendix two – Council policies	29
Appendix three – Council bylaws	33
Appendix four – Council plans and strategies	35

1. Introduction

This Local Governance Statement provides information about Council’s responsibilities, structure and governance processes. It also details how Council engages with the community, makes decisions, and how the community can engage with decision-making and contribute to making our district a better place.

This document must be updated and adopted within six months of each triennial local authority election.

District profile

Geography

The Ashburton District is located in the central part of the South Island. The district covers approximately 6,175 square kilometres, bounded in the east by the Pacific Ocean and the west by the Southern Alps. The northern and southern boundaries are the Rakaia and Rangitata Rivers respectively.

Our people

The district’s population has grown steadily in recent years, and looks set to continue this growth. The latest subnational population estimates the approximate population of Ashburton District as 37,400 in 2025. 2023 Census information released by Statistics New Zealand shows that in the Ashburton District:

- the median age of 40.1 years is higher than the national median of 38.1
- 19.75% of residents are aged 65 or over, compared to a national figure of 16.6%
- 81.1% of people belong to the European ethnic group, whereas nationally only 67.8% of people belong to this group
- 8.6% of people belong to the Māori ethnic group, below the national figure of 17.8%.



Figure 1 - Ashburton District

Our towns

- **Ashburton** (population approximately 21,600) is the commercial and services hub of the district, with a strong and growing manufacturing sector. Ashburton is the location of many of the district’s major sports and cultural facilities and where the Council offices are located.
- **Methven** (population approximately 2,170) is located at the base of the foothills of the Southern Alps. The tourist centre of the district, servicing the Mount Hutt ski field, Methven’s population can more than double during the ski season.
- **Rakaia** (population approximately 1,680) is located on the southern bank of the Rakaia River. Renowned for salmon fishing in the Rakaia River and its highly fertile, productive land, Rakaia is an important service centre for the surrounding area.
- **Mt Somers**, adjacent to Ashburton Gorge, is the gateway to the high country of the district.
- **Hinds, Chertsey, and Mayfield** are local service centres for their respective surrounding rural areas.

2. What Council does

Local government in Ashburton District

There are 78 local, regional and unitary councils in New Zealand. Ashburton District Council (Council) was formed in 1989 with the amalgamation of the Ashburton Borough and Ashburton County Councils.

Environment Canterbury (ECan), the regional authority for Canterbury, was also formed at this time with a mandate to manage the region's environmental well-being, water, air and land. Changes to local government legislation have broadened this mandate but a focus on these issues remains.

Purpose of Local Government

Section 10 of the Local Government Act 2002 ('the Act') sets out the purpose of local government as being:

1. to enable democratic local decision-making and action by, and on behalf of, communities; and
2. to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future.

At the time of adopting the Local Governance Statement, the Government is in the process of updating the purpose of the Act through the Local Government (Systems Improvements) Bill.

Functions undertaken by Council

In fulfilling the purpose as described in s.10 of the Act, Council carries out a variety of functions, including:

- formulating a strategic direction and detailing Council's work programmes and budgets through the Long-Term Plan (LTP) and Annual Plan processes;
- determining the services and activities to be undertaken by Council;
- providing and managing local infrastructure including:
 - network infrastructure like roads, footpaths, wastewater, drinking water, stormwater and stock water, and
 - community infrastructure such as the public library, parks and recreational facilities;
- administering various regulations to promote the safety and well-being of residents, including the formulation and enforcement of bylaws;
- advocating on behalf the local community to central government, the regional council, other local authorities and non-government organisations;
- environmental planning, regulation and management through the Ashburton District Plan and through local bylaws;
- ensuring local communities are encouraged to be part of local decision-making processes; and
- encouraging residents to be active and engaged members of their local community.

3. Legislative framework

Councils are required to work within and towards implementing the objectives of numerous statutes. Some of the key legislation that applies to all local authorities in New Zealand includes but is not limited to:

- Building Act 2004
- Burial and Cremation Act 1964
- Bylaws Act 1910
- Civil Defence Emergency Management Act 2002
- Dog Control Act 1996
- Fast-track Approvals Act 2024
- Food Act 2014
- Gambling Act 2003
- Health Act 1956
- Health and Safety at Work Act 2015
- Litter Act 1979
- Local Authorities (Members Interest) Act 1968
- Local Electoral Act 2001
- Local Government Act 1974
- Local Government Act 2002
- Local Government (Rating) Act 2002
- Local Government Official Information and Meetings Act 1987
- Local Government (Water Services) Act 2025
- Local Government (Water Services Preliminary Arrangements) Act 2024
- Privacy Act 2020
- Public Works Act 1981
- Reserves Act 1977
- Rating Valuation Act 1998
- Resource Management Act 1991
- Sale and Supply of Alcohol Act 2012
- Water Services Act 2021

4. Governance

Electoral system

Council uses the first past the post (FPP) electoral system. This form of voting is used in parliamentary elections to elect Members of Parliament to constituency seats. Electors vote by indicating their preferred candidate(s), and the candidate(s) that receives the most votes is declared the winner. Electors have a vote for each vacant position.

The other electoral system permitted under the Local Electoral Act 2001 is the single transferable vote system (STV).

Reviewing the electoral system

The Local Electoral Act 2001 requires councils to review its electoral system and representation arrangements at least every six years. As part of a review, Council can resolve to change the electoral system to be used at the next two elections or conduct a binding poll on the question, or electors can demand a binding poll. A poll can be initiated if at least five percent of electors sign a petition demanding that a poll be held.

Once changed, the electoral system must be used for at least the next two triennial general elections, (i.e. the electoral system cannot be changed for one election and then changed back for the next election).

Council undertook a review of its electoral system and representation arrangements in 2024. This review resulted in the first past the post electoral system being retained for the October 2025 local body elections.

Representation arrangements

Council

The Ashburton District is divided into three local electoral wards:

Ward	No. of representatives
Ashburton ward	5
Eastern ward	2
Western ward	2

The Ashburton District Mayor (“the Mayor”) is elected from the district at large. Councillors are elected from within the wards - there are no councillors elected from the district at large.

A map showing ward boundaries can be viewed at Council offices or online at www.maps.adc.govt.nz/Gallery/

Methven Community Board

The Methven Community Board (the Board) has a chairperson and six other members. Five members are elected triennially by voters in the Methven community, and Council appoints two councillors. The Board elects its own chairperson at its first meeting after the triennial election.

Māori wards and constituencies

Council does not have separate Māori wards. The Local Electoral Act 2001 gives Council the ability to establish separate wards for Māori voters. Council may resolve to create separate Māori wards as per the [Local Electoral Act 2001](#).

Reviewing representation arrangements

Council is required to review its representation arrangements at least once every six years. The review must consider:

- the number of elected members (within the legal requirement to have a minimum of six and a maximum of 30 members, including the Mayor)
- if elected members (other than the Mayor) will be elected by the entire district, if the district will be divided into wards for electoral purposes, or if there will be a mix of 'at large' and 'ward' representation;
- if election by wards is preferred, the boundaries and names of those wards and the number of members that will represent each ward;
- whether to have separate wards for electors on the Māori roll; and
- whether to have community boards, and if so, how many, their boundaries and membership and whether to subdivide a community for electoral purposes.

Council undertook a formal review of representation arrangements in 2024. The review resulted in:

- the number of elected members remaining the same, at nine plus the Mayor;
- the number of councillors representing each ward remaining the same (five for Ashburton ward, two for Eastern ward, and two for Western ward);
- boundary amendments including shifting the Eastern-Ashburton ward boundary, to include the newly developed Trevors Road area as part of the Ashburton Ward, and extending the Methven Community Board boundary to include properties that receive a benefit from the Community Board; and
- the Methven Community Board being retained, with seven members (five elected).

Further details on the matters Council must consider in reviewing its representation arrangements can be found in the Local Electoral Act 2001.

Representation reorganisation

The Local Government Act 2002 sets out procedures which must be followed during proposals to:

- unify districts or regions
- create a new district or region
- abolish a district or region
- alter the boundaries for a district or region
- transfer a statutory obligation from one local authority to another
- allow a territorial authority to assume the powers of a regional council.

The process for reorganising local government was significantly changed in 2012. An application or proposal for change can now be lodged by anyone, provided it shows the rationale for change and explains how the proposed option will promote good local government.

The Local Government Commission (LGC) considers all reorganisation applications and will consult with the community to establish the level of support for reorganisation in the affected areas. The LGC will also conduct its own research to identify all reasonably practicable options.

Should the LGC recommend changes to the current arrangements, a draft proposal will be prepared, and the community will be formally consulted. Following the conclusion of this process, if the LGC decides to proceed further, they will issue a final proposal.

A petition signed by 10 percent of the electors in any of the affected districts can demand a poll on the final reorganisation proposal. If the final proposal is supported by a poll, or if no poll is held, then a reorganisation scheme is prepared and implemented by an Order in Council.

Further information on these requirements can be found in the Local Government Act 2002.

The Local Government Commission has guidelines on procedures for local government reorganisation available on their website at lgc.govt.nz

Council Elected Members –2025-28

Mayor



Liz McMillan
mayor@adc.govt.nz

Deputy Mayor [and Eastern Ward Councillor]



Richard Wilson
richard.wilson@adc.govt.nz

Ashburton Ward



Julie Moffett
julie.moffett@adc.govt.nz



Carolyn Cameron
carolyn.cameron@adc.govt.nz



Russell Ellis
russell.ellis@adc.govt.nz



Phill Hooper
phill.hooper@adc.govt.nz



Tony Todd
tony.todd@adc.govt.nz

Eastern Ward



Phill Everest
phill.everest@adc.govt.nz

Western Ward



Deb Gilkison
deb.gilkison@adc.govt.nz



Jeanette Maxwell
jeanette.maxwell@adc.govt.nz

Methven Community Board Elected Members –2025-28

Chairperson



Megan Fitzgerald
megan.fitzgerald@adc.govt.nz

Deputy Chairperson



Richie Owen
richie.owen@adc.govt.nz



Faye Barrand
faye.barrand@adc.govt.nz



Robin Jenkinson
robin.jenkinson@adc.govt.nz



Simon Wareing
simon.wareing@adc.govt.nz

Council Appointees



Jeanette Maxwell
jeanette.maxwell@adc.govt.nz



Deb Gilkison
deb.gilkison@adc.govt.nz

Role of elected members

The Mayor and councillors have the following roles:

- setting the policy direction of Council;
- monitoring the performance of Council;
- representing the interests of the district - all members must declare, on election, that they will perform their duties faithfully and impartially and according to their best skill and judgment in the best interests of the district); and
- employing the Chief Executive - under the Local Government Act 2002, Council employs the Chief Executive, who in turn employs all other staff on its behalf.

Role of the Mayor

The mayor is elected by the district as a whole and, as one of the elected members, shares the same responsibilities as other members of Council. In addition, the mayor has the following roles.

Role	Responsibilities
Presiding member at Council meetings	Ensuring the orderly conduct of business during meetings, as determined in the Standing Orders
Advocate on behalf of the community	Promoting the Ashburton District community and representing its interests. Advocacy will be most effective when carried out with the knowledge and support of Council.
Ceremonial head of Council	
Leading Council	Providing leadership and feedback to other councillors, including teamwork advice and chairing committees.

Changes to the Local Government Act in 2012 expanded the powers and responsibilities available to the mayor. This means that the mayor is now able to do the following:

- lead the development of council plans, policies and budgets,
- appoint the Deputy Mayor,
- establish council committees, and
- appoint chairpersons to Council committees.

Council still has the power to disestablish a committee established by the Mayor or remove a mayor-appointed chairperson from office.

Role of the Deputy Mayor

The Deputy Mayor can be appointed by the mayor or elected by Council at the first meeting following elections. Generally, the Deputy Mayor exercises the same roles as other elected members.

If the Mayor is absent or incapacitated, or if the office of mayor is vacant, then the Deputy Mayor must perform the responsibilities and duties, and may exercise the powers, of the Mayor (as summarised above). The Deputy Mayor may be removed from office by resolution of Council.

Executive Committee

The Executive Committee is comprised of the Mayor, Deputy Mayor and Councillors Cameron, Ellis and Hooper. The Executive Committee meet as required.

Council standing committees

Council may create one or more committees of Council. A committee chairperson is responsible for presiding over meetings of the committee, ensuring the committee acts within the powers delegated by Council, as set out in Council's Delegations Manual. A committee chairperson may be removed from office by resolution of Council.

Council reviews its committee structures after each triennial election and is able to make changes at any time by resolution of Council. Following the 2025 election Council established the following standing committee:

Audit, Risk and Finance Committee

Chair: Cr Carolyn Cameron

Deputy Chair: Cr Richard Wilson

Purpose

The purpose of the Audit, Risk & Finance Committee is to provide oversight, advice, and assurance to the Council on matters relating to financial management and reporting, risk management, internal control systems, and audit processes. The Committee supports the Council in fulfilling its governance responsibilities by ensuring transparency, accountability, and sound financial stewardship in accordance with the Local Government Act 2002 and other relevant legislation and standards.

Membership

Membership of the Committee comprises:

- Cr Carolyn Cameron (Chair)
- Cr Richard Wilson (Deputy Chair)
- Cr Russell Ellis
- Cr Tony Todd
- Cr Jeanette Maxwell
- External appointee – Murray Harrington
- Mayor, Liz McMillan (ex-officio)

The quorum is four members.

Meeting Frequency

The Audit, Risk and Finance Committee will meet on a two monthly cycle, or on an as-required basis as determined by the Chair and Group Manager Business Support.

Committee members shall be given not less than five working days' notice of meetings.

Delegations

The Audit, Risk and Finance Committee has no delegated authority to make decisions. Its role is to consider and review matters of strategy, policy or significance in its sphere of Council business, and (if appropriate) to make recommendations to full Council.

Sphere of business

- To receive and consider the project plan and timetable for the following projects –
 - Long Term Plan (LTP) and any amendments
 - Annual Plan & Budget
 - Annual Report and Audit
- To receive reports on all external party audits of any and all Council activities, and review significant issues and risks arising.
- To be the primary monitoring mechanism for Council's Council Controlled Organisations (CCOs) and Council Controlled Trading Organisations (CCTOs) and shareholdings. Develop Council's Letter of Expectation for Ashburton Contracting Limited. Review the CCOs' draft statements of intent and advise CCOs of any comments.
- Ensure the Council adheres to all financial and non-financial legal and statutory obligations.
- Provide advice and assurance on governance, risk management, and internal control frameworks to the Council.
- Ensure the Council has a comprehensive risk management system that effectively identifies, assesses, and manages its significant risks.
- Assist the Council in defining its risk appetite and monitoring emerging risks.
- Oversee the adequacy and effectiveness of internal controls, including those safeguarding financial and non-financial assets, and ensuring privacy, cyber security, fraud detection.
- Monitor financial management, including policies on investment, treasury, debt, revenue, and expenditure within Council strategy and legislative frameworks.
- Recommend new or revised financial policies to Council to promote ethical and prudent financial practices, excluding Revenue & Financing Policy and Rates Postponement & Remission Policy.
- Recommend the appointment and engagement terms (scope, fees, timetable) of the external auditor.
- Review external audit reports, including audit opinions and management letters, and monitor the Council's responses to significant findings.
- Receive regular updates on fraud information and investigate any control weaknesses.
- Monitor and review Health & Safety related matters, including matters of organisational services in the area of Health & Safety.

Reporting

The Audit, Risk and Finance Committee reports to the Council.

Three Waters Committee

Chair: Cr Russell Ellis

Deputy Chair: Cr Phill Hooper

Purpose

The purpose of the Three Waters Committee is to provide oversight of:

- the district's drinking water, wastewater and stormwater infrastructure programme and services; and
- the implementation of the internal business unit (IBU) in accordance with the water services delivery plan,

in a manner that promotes the current and future interests of the community (Local Government Act 2002 and Local Government (Water Services) Act 2025).

Membership

Membership of the Committee comprises:

- Cr Russell Ellis (Chair)
- Cr Phill Hooper (Deputy Chair)
- Cr Carolyn Cameron
- Cr Phill Everest
- Cr Deb Gilkison
- Mayor, Liz McMillan (ex officio)

The quorum is four members.

Meeting Frequency

The Three Waters Committee will meet on a four weekly cycle, or on an as-required basis as determined by the Chair and Group Manager Infrastructure. This frequency is to be reviewed mid 2026. Committee members shall be given not less than 5 working days' notice of meetings.

Delegations

The Three Waters Committee has no delegated authority to make decisions. Its role is to consider and review matters of IBU implementation and Three Waters forward planning, service delivery, risk and compliance and (if appropriate) to make recommendations to full Council.

Sphere of business

- Internal Business Unit
- Drinking Water supplies
- Stormwater network
- Wastewater – reticulation and disposal (including trade waste and septage disposal)

Reporting

The Three Waters Committee reports to the Council.

Council meetings

Council generally meets on a three weekly meeting cycle. Extraordinary meetings may be called as required to deal with specific issues that arise.

A schedule of meeting dates for the current year can be found on Council's website. Further details on these committees, including terms of reference, membership and meeting arrangements can be obtained from Council's Governance Team or online at ashburtondc.govt.nz

Conduct of meetings

The legal requirements for Council meetings are detailed in the Local Government Act 2002 and the Local Government Official Information and Meetings Act 1987 (LGOIMA).

All Council and committee meetings must be open to the public unless there is a valid reason to consider an item with the public excluded. Although meetings are open to the public, members of the public do not have speaking rights unless prior arrangements are made with Council.

LGOIMA contains a list of the circumstances when councils may consider items with the public excluded. These circumstances generally relate to protection of personal privacy, professionally privileged or commercially sensitive information, and the maintenance of public health, safety and order.

For an ordinary meeting of Council, at least 14 days' notice of the time and place of the meeting must be given. Extraordinary meetings can be called with three working days' notice. The Council agenda is a public document, although parts may be withheld if the above circumstances apply.

The Mayor or committee chairperson is responsible for maintaining order at meetings and may, at their discretion, order the removal of any member of the public for disorderly conduct, or remove any member of Council who does not comply with standing orders.

Meeting minutes must be kept as evidence of the proceedings of the meeting. These must be made publicly available, subject to LGOIMA provisions.

During meetings, the Mayor and councillors must follow Standing Orders (a set of procedures for conducting meetings). Council may suspend Standing Orders with a vote of 75 per cent of the members present. A copy of the Standing Orders can be obtained online at ashburtondc.govt.nz

Conduct of elected members

Elected members have specific obligations regarding their conduct, as prescribed by the following statutes:

- **Schedule 7 of the Local Government Act 2002** which includes obligations to act as a good employer to the Chief Executive and to abide by the current Code of Conduct and Standing Orders.
- **The Local Authorities (Members' Interests) Act 1968** which regulates the conduct of elected members in situations where there is, or could be, a conflict of interest between their duties as an elected member and their financial interests (either direct or indirect).
- **The Secret Commissions Act 1910** which prohibits elected members from accepting gifts or rewards which could be seen to sway them to perform their duties in a particular way.
- **The Crimes Act 1961** regarding the acceptance of gifts for acting in a certain way and the use of official information for private profit.

Code of Conduct

Council has adopted a Code of Conduct for elected members. The Code sets out Council's understanding and expectations of how the Mayor and Councillors will relate to one another, to staff, to the media and to the general public in the course of their duties. The Code of Conduct also covers disclosure of information that elected members receive or possess, and details sanctions Council may impose if an individual breaches the code.

Adopting a Code of Conduct is a requirement of Schedule 7 of the Local Government Act 2002. All elected members are required to adhere to the Code of Conduct. Once adopted, it may only be amended by a 75 per cent or more vote of Council.

A copy of the full Code of Conduct can be obtained online at Council's website ashburtondc.govt.nz

5. Management structures and relationships

Chief Executive

The Chief Executive is appointed by Council in accordance with section 42 and clauses 33 and 34 of Schedule 7 of the Local Government Act 2002. The Chief Executive implements and manages Council's policies and objectives within the budgetary constraints established by Council and oversees the democracy and governance functions of Council.

Under section 42 of the Local Government Act 2002, the responsibilities of the Chief Executive are:



Hamish Riach

Chief Executive

hamish.riach@adc.govt.nz

- implementing the decisions of Council,
- providing advice to Council and the Methven Community Board,
- ensuring that all responsibilities, duties and powers delegated to the Chief Executive or to any person employed by the Chief Executive, or imposed or conferred by any Act, regulation or bylaw, are properly performed or exercised,
- managing the activities of Council effectively and efficiently,
- maintaining systems to enable effective planning and accurate reporting of the financial and service performance of Council,
- providing leadership for the staff of Council, and
- employing staff (including negotiation of the terms of employment for the staff).

Organisation structure

Business Support

This group of Council delivers business support functions. These include:



Helen Barnes

Group Manager – Business Support

helen.barnes@adc.govt.nz

- Finance
- Information systems
- Property

Community and Open Spaces

This group of Council delivers community and engagement services. These include:



Toni Durham

Group Manager – Community and Open Spaces

toni.durham@adc.govt.nz

- Communications
- Grants & funding
- Memorial halls & reserve boards
- Strategy & policy
- Cemeteries
- Open Spaces
- Public conveniences

Compliance & Development

This group of Council delivers regulation to ensure community safety and well-being is maintained through education, monitoring and enforcement, and promotes economic development. These include:



Ian Hyde

Group Manager – Compliance & Development

ian.hyde@adc.govt.nz

- Alcohol and gambling venue licensing
- Animal control
- Building regulation
- Community planning
- District planning
- Economic development
- Emergency management
- Land information
- Parking
- Public health

Infrastructure

This group of Council delivers infrastructure services. These include:



Neil McCann

Group Manager – Infrastructure

neil.mccann@adc.govt.nz

- Drinking water
- Rooding
- Solid waste
- Stockwater
- Stormwater
- Wastewater

People & Facilities

This group of Council delivers organisation development and human resources support to managers and employees, and our recreation facilities.



Sarah Mosley

Group Manager People & Facilities

sarah.mosley@adc.govt.nz

- Ashburton Library
- Ashburton Art Gallery & Museum
- Customer services
- EA Networks Centre
- People & capability
- Health and safety

Legal & Democracy

This group of Council delivers governance and legal services and support to Mayor, elected members, community board, and staff.



Tania Paddock

Group Manager Legal and Democracy

tania.paddock@adc.govt.nz

- Legal
- Governance
- Election process
- LGOIMA
- Privacy functions

Equal Employment Opportunities Policy

Council is an Equal Employment Opportunity (EEO) employer and has an EEO policy and a commitment to EEO principles.

The recruitment/selection, opportunities for training, promotion and transfer, and conditions of employment are to be undertaken or offered without preference being given on the basis of gender, marital status, religious or ethical belief, race, age, ethnic or national origins, and regardless of any disability irrelevant to an individual's ability to carry out the job.

Remuneration and Reward Policy

Council acknowledges that its remuneration and reward practices are an important factor in attracting, motivating and retaining the talent the Council requires to deliver exceptional service to our community.

Rewarding employees who strengthen the desired culture through delivering organisational values and performance requirements is critical to the ongoing success of the organisation.

6. Key planning and policy documents

For a list of key Council bylaws, policies, plans and strategies please see the appendixes.

Long-Term Plan (LTP) details Council's vision for the future of the district, the roles Council undertakes to achieve its stated objectives, and the activities required to carry out these roles. The LTP also details Council's key financial policies and its proposed spending for the coming ten years.

The LTP must be reviewed at least every three years. It can, if necessary, be amended during the three-year life cycle, but any amendment requires a Special Consultative Procedure (SCP) and is subject to external audit.

The LTP is available on Council's website [Long-Term Plans | Ashburton DC](#). Copies are also available at Te Whare Whakaterere, the Ashburton Library & Civic Centre.

Annual Plan outlines Council's proposed activities, spending and rate requirements for the coming financial year. Under section 95 of the Local Government Act 2002, consultation on an Annual Plan is only required in years when no LTP is produced and only if there are significant or material differences from the content of the LTP for the financial year to which the proposed Annual Plan relates. The Annual Plan can be viewed on Council's website [ashburtondc.govt.nz](#), or at Te Whare Whakaterere, the Ashburton Library & Civic Centre.

Annual Report provides information on how Council has performed over the preceding financial year, whether it has operated within budget and whether it has delivered the levels of service indicated in the LTP and/ or Annual Plan. The Annual Report is required under the Local Government Act 2002 to be adopted by the end of October each year.

The Annual Report is audited by Council's independent auditors Audit New Zealand.

Ashburton District Plan gives effect to Council's powers and responsibilities under the Resource Management Act 1991 (RMA) and details the environmental features of the district and how Council proposes to manage and monitor these. The RMA requires Council to monitor the effectiveness of the decisions made under the District Plan and to monitor the state of the environment within the district.

On 7 August 2014, Ashburton District Council formally approved the adoption of the second-generation Ashburton District Plan, this decision was notified on 14 August and the District Plan formally became operative on 25 August 2014.

The District Plan is available online at [District Plan | Ashburton DC](#) or can be viewed at Te Whare Whakaterere, the Ashburton Library & Civic Centre.

Ashburton District Waste Management and Minimisation Plan: Council has worked with our community to develop a Waste Management and Minimisation Plan (WMMP) that sets out Council's vision, goals, objectives and specific strategies to promote waste minimisation and reduce the amount of residual waste going to landfill. Council's WMMP can be viewed at Te Whare Whakaterere, the Ashburton Library & Civic Centre and is available online at [Waste Minimisation and Management Plan | Ashburton DC](#).

Triennial Agreement: Section 15 of the Local Government Act 2002 requires all local authorities within a region to agree protocols for communication and collaboration over the next triennium after each triennial election. The Triennial Agreement requires that all local authorities within the region work collaboratively and in good faith for the good governance and success of their districts, cities and region.

Councils must reach agreement not later than 1 March after each triennial general election.

Council bylaws: Council has a number of bylaws in effect to enable the control of certain nuisances. Examples include bylaws to govern dogs, transportation, open spaces etc. A list of all Council bylaws is provided in Appendix Three. The bylaws can be viewed at Te Whare Whakaterere, the Ashburton Library & Civic Centre or on Council website [Bylaws | Ashburton DC](#).

Significance and Engagement Policy (known as the Community Engagement Policy): Section 76AA of the Local Government Act 2002 requires Council to adopt a policy setting out a general approach to determining significance of proposals and decisions, how Council will respond to community preferences for engagement and how to engage with communities on other matters. This policy enables Council and the community to identify the degree of significance attached to decisions, issues, assets, proposals and activities and provides clarity about how and when communities will be engaged. The policy must also list which assets Council considers to be strategic assets under the Act.

A copy of the policy is available from Te Whare Whakarete, the Ashburton Library & Civic Centre or from Council's website, [Policies | Ashburton DC](#).

Council's consultation approaches are also required to meet legislative requirements contained in the Local Government Act 2002, the Resource Management Act 1991 and other relevant legislation.

The Local Government Act 2002 (Part 6) sets out consultation principles and a Special Consultative Procedure (SCP) that local authorities must follow when making certain decisions. Council can and does consult outside of the SCP.

Other legislation which Council is bound by may have statutorily specified consultation processes to be used when the SCP is not used. This includes the Resource Management Act and the Ngai Tahu Settlements Act 1998.

Other strategic planning documents: Council has prepared a variety of strategic planning documents to guide Council and community decision-making and work programmes. These strategies have been prepared in consultation with the community. These can be viewed at [Strategies | Ashburton DC](#), and include:

- Ashburton District Parking Strategy
- Biodiversity Strategy
- Climate Change and Sustainability Strategy
- Economic Development Strategy
- Financial Strategy
- Infrastructure Strategy
- Open Spaces Strategy
- Play, Active Recreation and Sport Strategy
- Surface Water Strategy
- Walking & Cycling Strategy

7. Engaging with Māori

The Ngāi Tahu Papatipu Rūnanga– Te Rūnanga o Arowhenua, Te Ngāi Tūāhuriri Rūnanga and Te Taumutu Rūnanga share mana whenua (customary authority) status and responsibilities in Ashburton District. Arowhenua is the principal Māori kainga (settlement) of South Canterbury and lies between the junction of the Temuka and Opihi Rivers just south of Temuka. Arowhenua's takiwā (district) covers the area between the Rakaia and Waitaki Rivers and inland to the Main Divide. As a Council, we recognise the importance and special position of tangata whenua within the region, and the role iwi play within our community engagement processes.

We continue to be committed to building a strong relationship with Te Rūnanga o Arowhenua and working with the rūnanga in good faith. Te Rūnanga o Arowhenua wholly owns Aoraki Environmental Consultancy Limited (AEC), which has the mandate from Arowhenua to be the primary contact for all environmental and resource consent matters. We have signed a service level agreement with AEC to enable this work to take place. AEC provide a focal point and interface between our work and Māori interests.

Hakatere Marae Komiti

The Hakatere Marae is a mataa waka (from many canoes) organisation based at Hakatere Marae north of Ashburton town. Council works with the Hakatere Marae Komiti when appropriate on issues such as community safety and emergency management.

8. Official information

Records held by Council

Council is required to keep and manage records in accordance with statutes including the Local Government Act 2002, Local Government Official Information and Meetings Act 1987 (LGOIMA) and Public Records Act 2005. Records kept by Council include but are not limited to:

- standard files containing inward and outward correspondence, memorandums, reports held on all aspects of Council activities
- financial records, annual budgets and audited accounts
- order papers, agendas and minutes of Council and standing committee meetings
- a register of policy decisions made by Council
- a register of authorities delegated by Council to its Committees and senior officers
- applications, proceedings of hearings and decisions under Resource Management Act 1991 and previous Town Planning legislation
- maps relating to land use
- aerial photographs of streets
- plans of underground reticulation and services (water, sewerage, stormwater and drains)
- Civil Defence plans
- contract documents
- Local Government Act and other Acts relating to the activities of Council
- lease documents and deeds of Council owned real estate.

Requests for official information

All requests for information are considered to be made under LGOIMA and the Privacy Act 2020. Requesters do not have to state that they are making a request under an Act.

Once a request is made, Council must supply the information unless there is a reason for withholding it.

LGOIMA provides that information may be withheld if release of the information would:

- endanger the safety of any person
- prejudice maintenance of the law
- compromise the privacy of any person
- reveal confidential or commercially sensitive information
- cause offence to tikanga Māori or disclose the location of waahi tapu
- prejudice public health or safety
- compromise legal professional privilege
- disadvantage Council carrying out negotiations or commercial activities
- allow information to be used for improper gain or advantage.

Requesting information

Any individual, group or organisation can request information held by the council either about:

- themselves, under Section 40 of the Privacy Act 2020, or
- aspects of Council's activities under Section 10 of the LGOIMA

Requests for official information may be written or verbal.

The request should be as specific as possible - Council may seek clarification to determine if the scope can be more specific.

Council must answer requests for information within 20 working days. If Council needs extra time to source and provide the requested information, the applicant must be advised in writing that an extension of time is required, the reason for this and the estimated period of the extension.

If the information requested is extensive, Council may charge for time spent processing the request and for printing and copying costs. The fees and charges schedule in the Long-Term Plan and Annual Plan for Local Government Official Information and Meetings Act 1987 (LGOIMA) Requests includes further information on possible charges.

If the requested information is held by another agency, Council will either pass the request on to that agency or advise the requester of the agency to make the request to.

To make a request for official information in writing, please address it to:

Customer Services

Ashburton District Council

PO Box 94

ASHBURTON 7740

To make a request for official information by email, please [email us](#).

To make a request for official information by telephone, please contact our Customer Services team on (03) 307 7700.

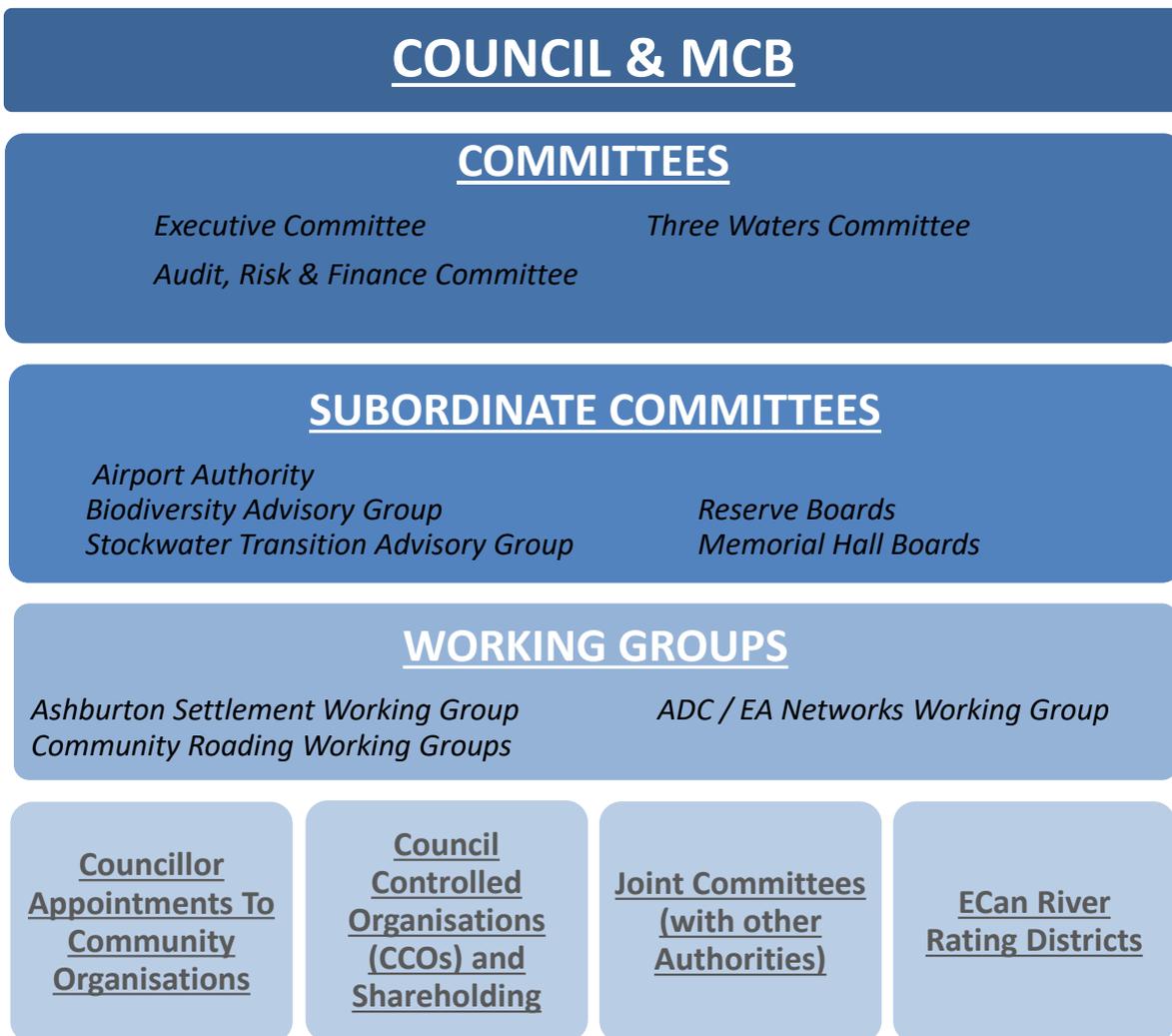
Appendix one – Council committees and appointments

Ashburton District Council Governance Structure

Appointments to Committees and Organisations 2025-28

Adopted by Council on 5 November 2025

Structure



Appointments to Committees

STANDING COMMITTEE	
Audit, Risk & Finance Committee	
Chair	Cr Carolyn Cameron
Deputy Chair	Cr Richard Wilson
Members	Cr Russell Ellis Cr Tony Todd Cr Jeanette Maxwell + external appointee <i>Mayor ex officio</i>
Executive Committee	
Mayor	Liz McMillan
Deputy Mayor	Cr Richard Wilson
Councillors	Cr Carolyn Cameron Cr Russell Ellis Cr Phill Hooper

Three Waters Committee	
Chair	Cr Russell Ellis
Deputy Chair	Cr Phill Hooper
Members	Cr Carolyn Cameron Cr Phill Everest Cr Deb Gilkison <i>Mayor ex officio</i>

Methven Community Board

Crs Deb Gilkison and Jeanette Maxwell

Appointments to subordinate committees

Ashburton Airport Authority

Crs Russell Ellis (Chair), Jeanette Maxwell and Tony Todd

Biodiversity Advisory Group

Crs Richard Wilson (Chair), Deb Gilkison and Phill Everest

Stockwater Transition Working Group

Crs Richard Wilson and Carolyn Cameron

Memorial Hall Boards and Reserve Boards

Alford Forest Reserve	Cr Jeanette Maxwell	Pendarves Reserve	Cr Russell Ellis
Chertsey Reserve	Cr Phill Everest	Rakaia Reserve	Cr Phill Everest
Dorie Reserve	Cr Phill Everest	Ruapuna Reserve	Cr Deb Gilkison
Ealing Reserve	Cr Tony Todd	Seafield Reserve	Cr Tony Todd
Greenstreet Reserve	Cr Julie Moffett	Tinwald Reserve	Cr Phill Hooper
Highbank Reserve	Cr Jeanette Maxwell	Lagmhor Westerfield Hall	Cr Russell Ellis
Hinds Reserve	Cr Richard Wilson	Mayfield Hall	Cr Deb Gilkison
Mayfield Reserve	Cr Deb Gilkison	Mt Hutt Memorial Hall	Cr Jeanette Maxwell
Methven Reserve	Cr Jeanette Maxwell	Rakaia Hall	Cr Richard Wilson
Mt Somers Reserve	Cr Deb Gilkison	Tinwald Hall	Cr Carolyn Cameron

Appointments to working groups

ADC and EA Networks Working Group **Public Excluded**

Mayor (Chair) & Crs Tony Todd and Richard Wilson

Ashburton Settlement Working Group

Crs Julie Moffett & Phill Hooper

Community Rooding Working Group

Crs Phill Everest (Chair), Deb Gilkison, Julie Moffett and Richard Wilson

Appointments to other organisations or committees

Council appointments to community organisations

Advance Ashburton Trust	Mayor
Age Friendly Ashburton Strategy Steering Group	Council appointee Cr Julie Moffett
Ashburton Seniors Centre Trust	Council appointee Cr Russell Ellis

Ashburton Youth Advisory Group	Council appointee Cr Phill Hooper
Creative Communities Assessment Committee <i>[Reports to Creative Communities NZ]</i>	Council appointees Crs Deb Gilkison and Tony Todd
Electricity Ashburton Shareholders Committee	External appointees (x3) <i>[Kate Templeton and Gary Wilson – until August 2027 and David Ward – until Aug 2028]</i>
Hekeao-Hinds Water Enhancement Trust	Mayor
Lake Clearwater Hutholders Association	Mayor and Cr Deb Gilkison
Lion Foundation	Mayor
Mid Canterbury Rural Support Trust	Council appointee Cr Jeanette Maxwell
Plains Museum Trust	External appointees (x2) <i>[Stefan van Vliet & Alden Thomas until October 2028]</i>
Safer Mid Canterbury District Board <i>[Includes Safe Communities Steering Group]</i>	Council appointees Crs Julie Moffett and Tony Todd <i>Julie Moffett</i>
Waitaha PHO Board	External appointee (x1) <i>[David Matthews]</i>

Council Controlled Organisations (CCOs) and Shareholding

Ashburton Community Water Trust	Mayor
Ashburton Contracting Limited (Directors)	<i>[Alister Lilley (C) and Craig Stewart (to 2026), Darin Cusack (2027) and Andrew Barlass, & Ross Pickworth (to 2028)]</i>
Eastfield Investments Liaison	Mayor / or Deputy Mayor & Chief Executive
Rangitata Diversion Race Management Limited (RDRML)	Cr Richard Wilson <i>(Mayor alternate)</i>
RDRML Remuneration Subcommittee	Cr Carolyn Cameron

Joint Committees (with other Authorities)

Biodiversity Champions Group	Cr Deb Gilkison
Canterbury Regional Civil Defence Emergency Management Group	Mayor <i>(Cr Richard Wilson alternate)</i>
Canterbury Regional Landfill Joint Committee	Cr Russell Ellis <i>(Mayor alternate)</i>
Canterbury Regional Land Transport Committee	Mayor <i>(Cr Richard Wilson alternate)</i>
Canterbury Waste Joint Committee	Cr Russell Ellis <i>(Mayor alternate)</i>

Central Biodiversity Advisory Group	Cr Richard Wilson
Climate Change Action Planning Reference Group	Cr Phill Everest
Road Safety Co-ordinating Committee	Council appointees Crs Phill Hooper (Chair), Phill Everest & Jeanette Maxwell
Total Mobility Committee	Council appointee Cr Tony Todd

Environment Canterbury River Rating Districts

Ashburton Hinds Drainage	Cr Richard Wilson	Lower Rakaia River	Cr Russell Ellis
Ashburton Rivers	Cr Carolyn Cameron	Mt Harding Creek	Cr Jeanette Maxwell
Ashburton Town Stopbanks	Cr Phill Everest	Rakaia Double Hill	Cr Liz McMillan
Cleardale (Rakaia Gorge)	Cr Jeanette Maxwell	Staveley Stormwater Channel	Cr Deb Gilkison
Dry Creek	Cr Jeanette Maxwell	Upper Hinds River	Cr Richard Wilson
Lower Hinds River	Cr Richard Wilson		

Appendix two – Council policies

Policy	Date of adoption	Review schedule	Purpose
Appointment and Remuneration of Directors Of Council Organisations	2025	2030	Outlines Council's approach to appointment and remuneration of directors appointed to companies by Council.
Artificial Intelligence Policy	2025	2026	Outlines the use of artificial intelligence tools at Council.
Asset Disposal Policy	2020	2025	Ensures disposal of Council assets achieves value for money and is conducted in an efficient, fair and transparent manner.
Backflow Prevention Policy	2021	2026	Outlines Council's responsibility to ensure that measures are in place to mitigate the risk of backflow contamination and to provide guidance and a pragmatic approach to providing water supply backflow prevention devices within the Ashburton drinking water supply network operated by Council.
Civic Art Collection Management	2021	2026	Sets out acquisition and maintenance of Council's civic art collection.
Closed Circuit Television (CCTV)	2024	2029	Outlines how Council operates CCTV cameras and the use of images obtained from CCTV footage.
Communications Policy	2021	2024 (under review)	Provides guidance on the communication processes used by Council and sets standards for elected members in dealing with media enquiries.
Community Engagement Policy	2024	2027	Details Council's approach to determining the significance of proposals and issues and how Council will engage with the community on decisions.
Community Grants and Funding Policy	2025	2030	Details Council's approach to distributing community grants and funding.
Community Honours and Awards Policy	2022	2025	Details awards, eligibility and the nomination and selection criteria.
Corporate Risk Policy	2019	2022	This risk management policy provides the context and framework for how risks to ADC are to be managed.
Council Owned or Managed Rural Reserves Policy	2017	2022	Details the conditions for the temporary sole use of part of Council managed domains and reserves.

Policy	Date of adoption	Review schedule	Purpose
Customer Privacy Policy	2020	2025 (under review)	Outlines how Council collects and uses personal information in accordance with the Privacy Act 2020.
Dangerous, Affected and Insanitary Buildings Policy	2025	2030	Details Council's approach to dealing with dangerous and insanitary buildings.
Development & Financial Contributions Policy	2024	2027	Outlines the approach used for charging of costs associated with servicing new development or connections to council infrastructure.
Dog Control Policy	2021	2026 (under review)	Details requirements and conditions for dog owners.
Elderly Persons Housing Policy	2024	2027	Provides guidelines on tenant eligibility for persons wanting to live in Council-owned elderly persons housing.
Elected Members Allowances and Reimbursement	2025	2028	Sets out expense allowances for elected members.
Equal Employment Opportunities	2022	2027	Sets out Council's commitment to equal opportunities for employment.
External Appointments Policy	2022	2027	Details Council's position when requested to make Council appointments to external organisations and community groups.
Fraud & Corruption Policy	2022	2027	Provides guidance for Council officers and elected members who encounter or suspect fraud and/or corruption.
Gambling Venue Policy	2025	2028	Sets out the location and number of gaming machines permitted in Ashburton District.
Library Collection Policy	2025	2030	Sets out the criteria to be used in selecting, maintaining and withdrawing library material.
Local Alcohol Policy	2024	2030	Sets out guidelines for Council functions regarding liquor licensing.
Local Approved Products Policy	2024	2029	Provides the Psychoactive Substances Regulatory Authority with a local policy framework when making decisions on licence applications to sell psychoactive products in Ashburton District.
Local Government Official Information and Meetings Act 1987 Requests	2024	2027	Details Council's process and charges for responding to LGOIMA requests.
Mobility Parking Policy	2019	2024	Ensures holders of mobility permits have access to appropriate vehicle parking.

Policy	Date of adoption	Review schedule	Purpose
Naming Policy	2023	2028	Provides clarity and consistency in the naming of assets vested in Council and details the process for residents to suggest names which are of significance to the local area.
Over 80's Parking Policy	2022	2027	To enable the elderly driving community to easily access services within the Ashburton District.
Partnerships with the Private Sector	2019	2024	Details Council approach to partnerships of a business nature with the private sector.
Pressure Sewer Systems Policy	2020	2023	Detail the use of pressure sewer systems as a wastewater reticulation, the ownership of on-property equipment, responsibilities for installation and for operation and maintenance.
Procurement Policy	2025	2028	Details Council's principles and approach to procurement.
Property Holdings Policy	2017	2022	Details Council's approach to properties, including Glasgow leases, freeholding residential leasehold land, leased industrial properties and rural leasehold land.
Protected Disclosures Policy	2022	2025	Sets out Council's approach to protected disclosures as per the requirements of the Protected Disclosures Act 2000.
Rates Postponement Policy	2024	2027	Outlines Council's requirements for postponing rates payments.
Rates Remission Policy	2024	2027	Details Council's approach to the provision of non-commercial community services, facilities and recreational opportunities in the district by way of rates remission.
Revenue and Financing Policy	2024	2027	Details Council's approach to funding its operating and capital expenditure, determining who pays for Council activities and on what basis, with a view to achieving the fairest funding mix for the community as a whole.
Sensitive Expenditure Policy	2024	2027	Sets guidelines around sensitive expenditure.
Smokefree Outdoor Areas	2022	2025	Designates certain areas of Ashburton District as smokefree.
Temporary Closure of Parking Spaces	2022	2025	Sets out conditions for closing restricted parking spaces for exclusive use.
Treasury Management Policy	2023	2026	Sets out procedures and guidelines to be used to safeguard Council's investments, maximise

Policy	Date of adoption	Review schedule	Purpose
			returns and minimise its risks, both in investing and its borrowing liability.
Use of Footpath for Alfresco Dining	2022	2027	Sets out the conditions that are to be met when a business within the Ashburton District wishes to make use of the footpath area in front of their premises to allow patrons to dine with or without alcohol.
Use of Pole Mounted Street Flags Policy	2025	2030	Sets out the conditions for the attachment of display banners on streetlight poles.
Use of Sports Field & Domain Usage	2018	2020	Ensures a consistent approach is undertaken with regard to the management, development and maintenance of Council owned or managed sports fields and domains.
Visitor Experience Code of Conduct	2024		Outlines the standards of behaviour can be expected from staff and visitors to Council's facilities.

Appendix three – Council bylaws

Title	Date of adoption	Review schedule	Purpose
Advertising & Signage in Public Places	2017	2027	Ensures that advertising signs are erected, maintained, and displayed in such a manner that they do not create a nuisance, cause offence or present a hazard or a danger to public safety.
Alcohol Control	2023	2033	Reduces the potential for alcohol-related offensive behaviour and harm, damage, disorder and crime.
Brothel Location	2021	2026 (under review)	Regulates the location of brothels and minimise the potential and/or perceived community harm or offence.
Cemeteries	2017	2027	Protects the public from nuisance and to protect, promote and maintain health and safety regulating the use of cemeteries in Ashburton District.
Dog Control	2021	2026 (under review)	Sets standards of control which must be observed by dog owners, covering matters such as dogs in public places, wandering dogs, ownership of three or more dogs and nuisances caused by dogs.
Explanatory	2023	2033	Provides a set of provisions which are common to and form part of all Council Bylaws.
Keeping of Animals, Bees and Poultry	2016	2026 (under review)	Outlines requirements for the keeping of animals, bees and poultry. The requirements are deemed necessary for the protection of neighbouring property owners.
Open Spaces	2021	2026 (under review)	Protects Council's open spaces from damage or misuse and to allow for their effective management for the benefit and enjoyment of all users.
Public Places	2018	2028	Ensures public places are used in a manner that will not cause obstruction, protects the public from nuisance, and maintains public health and safety.
Solid Waste Management & Minimisation	2024	2029	Sets conditions that ensure waste is collected and disposed of in a manner that protects the health and safety of the public and the Council's employees and contractors.
Stormwater	2022	2027	Manage and regulate the land, structures, and infrastructure associated with Ashburton District Council's Stormwater Networks.
Trade Wastes	2023	2033	Controls and monitors trade waste discharges into public sewers to protect the public from nuisance,

Title	Date of adoption	Review schedule	Purpose
			protect the environment and ensure compliance with discharge consent conditions.
Trading in Public Places	2022	2032	Regulate trading in public places in order to protect the public from nuisance and to protect, promote and maintain public health and safety.
Transportation and Parking	2023	2033	Sets controls for parking, all types of traffic and the use of the transportation network within Ashburton District, other than State Highways controlled by NZTA.
Wastewater Drainage	2021	2031	Controls and monitors trade waste discharges into public sewers.
Water Races	2025	2030	Defines Council's requirements for the protection of water races and maintenance of water quality.
Water Supply	2016	2026	Manages and protects Council's water supply systems from misuse or damage and to protect the public from nuisance.

Appendix four – Council plans and strategies

Title	Date of adoption	Purpose
Ashburton District Parking Strategy	2021	Sets out the desired outcomes for parking across our district and identifies a range of methods that can help meet our objectives.
Ashburton Airport Development Plan	2022	Contains a 30-year vision for the Ashburton Airport facility.
Ashburton Domain Development Plan	2020	Covers improvements to be undertaken over the next 30 years at the Ashburton Domain.
Ashburton Town Centre Parking Plan	2021	Sets out of plan for managing parking in the Ashburton town centre, now and in the longer term (beyond five years).
Annual Plan 2025/26	2025	Prepared in years when a Long-Term Plan is not produced. The plan details the work programme and expenditure for the coming year.
Biodiversity Strategy 2024	2024	Describes the voluntary commitment form the Ashburton District to protecting and enhancing biodiversity.
Climate Change & Sustainability Strategy	2025	Describes how the Ashburton District will be impacted by a changing climate and how Council is planning for it.
Ashburton District Plan	2014	Describes and regulates the means in which use, development and protection of the district’s natural and physical resources will be managed in the future.
EA Networks Centre and Surrounding Land - 30-Year Masterplan	2024	Outlines a plan to ensure development at the site is logical, supported by the community and keeps the centre relevant to our growing and changing district.
Economic Development Strategy and Action Plan	2023	Framework and action plan for economic development in the district.
Financial Strategy 2024-34	2024	Outlines how we will manage our finances over the ten years of the Long-Term Plan 2024-34.
Infrastructure Strategy 2024-54	2024	Looks across the next 30 years and lays out the most likely scenarios for how our critical infrastructure will be managed.
Lake Camp & Clearwater Plan	2022	Our 30-year plan for the Lake Camp and Clearwater area.
Long Term Plan 2024-34 - Volume 1 Long Term Plan 2024-34 - Volume 2	2024	A long-term strategic planning document that forecasts Council’s budgets and project priorities over the coming ten years. The Long-Term Plan is prepared every three years.

Title	Date of adoption	Purpose
Open Spaces Strategy	2016 (under review)	Identifies clear principles, goals, objectives and actions for open spaces within the district.
Play, Active Recreation and Sport Strategy	2022	Provides a strategy for the future of play, active recreation and sport with the Ashburton district.
Surface Water Strategy	2018	Details how surface water within the district will be safeguarded and sustainably managed.
Tinwald Domain Development Plan	2018	A working document that helps protect and enhance both the landscape and historical values of the Tinwald Domain.
Walking & Cycling Strategy	2020	Provides a framework for making walking and cycling (for transport and recreation) safer and more attractive, with the aim of increasing the number of people using the walking and cycling network.
Waste Minimisation and Management Plan	2022	Sets out our plans to minimise and manage waste in our district.
Water Services Delivery Plan	2025	Outlines Council's plan to establish an internal business unit to deliver drinking water, wastewater and stormwater services to the community from 1 July 2027.

Community Strategies

Title	Date of adoption	Purpose of Community Strategic Plans
Mayfield Strategic Plan	2013	These plans identify goals and objectives that the community hopes to achieve. They also describe how local community can work together to achieve these goals over the next five to ten years.
Methven Community Strategic Plan	2025	
Mt Somers Strategic Plan	2003	
Rakaia Strategic Plan	2009	

Reserve Management Plans

Title	Date of adoption	Purpose of Reserve Management Plans
Volume 1 - General Policies	2024	
Volume 2 - Ashburton Domain	2024	

Title	Date of adoption	Purpose of Reserve Management Plans
Volume 3 - Reserves managed by reserve boards	2024	Provides for and ensures the use, enjoyment, maintenance, protection, preservation and development of the reserves in the Ashburton District.
Volume 4 - Ashburton Neighbourhood Reserves	2024	
Volume 5 - Methven, Rakaia and Rural Reserves	2024	

Activity Management Plans

Council’s Activity Management Plans were last reviewed in 2024, in preparation of the Long Term Plan (LTP) 2024-34. They are reviewed prior to the development of each LTP. The plans describe the key duties of each activity, as well as goals, performance measures, changes, key projects, standards, funding impact statements and future management for the coming ten years. The contents of the Activity Management Plans are reflected in the [Long-Term Plan](#), but they are also available on request.