

Ashburton District Council

AGENDA

Notice of Meeting:

A meeting of the Ashburton District Council will be held on:

Date: Wednesday 6 March 2024

Time: 1.00pm

Venue: Hine Paaka Council Chamber
Te Whare Whakatere, 2 Baring Square East, Ashburton

Membership

Mayor	Neil Brown
Deputy Mayor	Liz McMillan
Members	Leen Braam
	Carolyn Cameron
	Russell Ellis
	Phill Hooper
	Lynette Lovett
	Rob Mackle
	Tony Todd
	Richard Wilson

Meeting Timetable

Time	Item
1.00pm	Council meeting commences - Public Forum (Historic Places Mid Canterbury)
2.30pm	Digital Waitaha Charitable Trust
3.30pm	RDR Management Ltd (PE)
4.15pm	Ashburton Contracting Ltd (PE)

1 Apologies

2 Extraordinary Business

3 Declarations of Interest

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

Minutes

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Business Transacted with the Public Excluded

13	Audit & Risk Committee 14/02/24	Sections 7(2)(a) & 7(2)(h) Protection of privacy of natural persons & Commercial activities	PE 1
14	ADC_EA Working Group 19/02/24	Section 7(2)(h) Commercial activities	PE 2
15	Library & Civic Centre PCG 20/02/24	Section 7(2)(h) Commercial activities	PE 4
16	EPH Units – Tender for Design & Build	Section 7(2)(h) Commercial activities	PE 7
17	People & Capability report	Section 7(2)(a) Protection of privacy of natural persons	PE 58

4. Council Minutes – 21 February 2024

Minutes of the Council meeting held on Wednesday 21 February 2023, commencing at 1pm in the Hine Paaka Council Chamber, Te Whare Whakare, 2 Baring Square East, Ashburton.

Present

His Worship the Mayor, Neil Brown; Deputy Mayor Liz McMillan and Councillors Leen Braam, Carolyn Cameron, Russell Ellis, Phill Hooper, Lynette Lovett, Rob Mackle, Tony Todd and Richard Wilson.

In attendance

Hamish Riach (Chief Executive), Toni Durham (GM Democracy & Engagement), Jane Donaldson (GM Strategy & Compliance), Leanne Macdonald (GM Business Support), Neil McCann (GM Infrastructure & Open Spaces), Sarah Mosley (GM People & Facilities), and Phillipa Clark (Governance Team Leader).

Staff present for the duration of their reports: Mark Low (Strategy & Policy Manager), Andrew Guthrie (Assets Manager), Richard Mabon (Senior Policy Advisor), Tayyaba Latif (Policy Advisor), Shirin Khosraviani (Art Gallery & Museum Director), Femke van der Valk (Corporate Planner), Richard Wood (Sport & Recreation Manager) and Erin Register (Finance Manager).

1 Apologies

Nil.

2 Extraordinary Business

Nil.

3 Declarations of Interest

Nil.

4 Confirmation of Minutes – 7/02/24

That the minutes of the Council meeting held on 7 February 2024, be taken as read and confirmed.

Braam/Hooper

Carried

5 Methven Community Board – 29/01/24

That Council receives the minutes of the Methven Community Board meeting held on Monday 29 January 2024.

Todd/Cameron

Carried

6 Revenue & Financing Policy – Stockwater management

- 1. That** Council adopts Option Two – Increase minimum charge to \$700 in 2024/25 – as its preferred policy option for public consultation.
- 2. That** Council includes the three following options as alternatives for public consultation:
 - Maintain the status quo
 - Increase the minimum to charge to \$500 in 2024/25
 - Increase the minimum charge to \$700 by 2025/26

Wilson/Cameron

Carried

7 Revenue & Financing Policy – Roads with rural targeted rate

That Council approves the status quo funding approach for roads – Targeted Rooding Rate (CV), for consultation alongside LTP (2024-2034).

Wilson/Cameron

Carried

8 Revenue & Financing Policy – Consultation alongside LTP 2024-34

That Council approves the draft Revenue and Financing Policy for consultation alongside LTP 2024-2034 (Option 1).

McMillan/Lovett

Carried

9 Draft Development & Financial Contributions Policy for consultation

That Council approves the draft Development and Financial Contributions policy 2024-27 for public consultation alongside the 2024-34 Long-term Plan.

Cameron/Braam

Carried

10 Art Gallery & Museum - exhibition lighting

The recommendation wasn't fully supported. Councillors speaking against commented on the significant cost and noted that not all lighting needs to be replaced at this stage. Those in support agreed that complete replacement of the specialised lighting now will ensure consistency.

That Council approves the purchase of new exhibition lighting for the Ashburton Art Gallery & Museum with funds to come from the Arts and Culture Reserve.

Braam/Lovett

Carried

Cr Wilson recorded his vote against the motion.

11 Mid-year Performance Report

That Council receives the mid-year non-financial performance and strategy report.

Mayor/Todd

Carried

12 EA Networks Centre – accessible changing rooms

That no changes are made to EA Networks Centre accessible poolside change/bath rooms.

Hooper/Todd

Amendment

That the EA Networks Centre change facility, fitted with the hoist, be designated for the exclusive use of persons with a disability.

Cameron/Braam

Carried

A show of hands gave 6 for and 4 against and the amendment was passed

Cr Wilson recorded his vote against the motion.

13 Ashburton Car Club – Gravel Sprint event road closure

That Council permits the Upper Downs Road, Mt Somers, from Quarry Road to approximately 518 Upper Downs Road, to be closed from 8.00am Sunday, 24 February 2024 until 6.00pm the same day, to allow the Gravel Sprint event to take place.

McMillan/Lovett

Carried

14 Speed limits at urban schools

That Council retain the permanent 30km/hr school speed limits and add a supplementary sign with *School Days 8:30am to 9:30am and 2:30pm to 3:30pm*, with the signs only to be erected once the Setting of Speed Limits Rule has been changed by Government to permit the new signs.

Mayor/Todd

Carried

Amendment

That Council retain the permanent 30 km/hr school speed limits and add a supplementary sign with *School Days 8:30am to 3:30 pm*, with the signs only to be erected once the Setting of Speed Limits Rule has been changed by Government to permit the new signs.

Ellis/Braam

The amendment failed to pass. The original motion was put and carried.

15 Financial variance report – December 2023

That Council receives the December 2023 variance report.

McMillan/Cameron

Carried

16 Mayor's Report

• Declaration of state of local emergency

Following the signing of the Local Emergency Declaration for the Port Hills fires on 14 February, the Mayor has today signed the Declaration to move into recovery phase.

That the Mayor's report be received.

Mayor/McMillan

Carried

Welcome to Staff

Katie Perry, People & Capability Manager, introduced new staff - Ann McDowall (Accountant), Angela Sparrow (Parking Warden), Courtney Sutton (Planning Administrator), Mercedes Walkham (Welcoming Communities Advisor) and Dean Carr (Property Advisor).

Council also acknowledged the long service of Kathy Hoy (In-house Trainer) – 10 years' service.

Council adjourned for afternoon tea from 3.06pm to 3.27pm.

Business transacted with the public excluded – 3.27pm

That the public be excluded from the following parts of the proceedings of this meeting, namely – the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No	General subject of each matter to be considered:	In accordance with Section 48(1) of the Act, the reason for passing this resolution in relation to each matter:	
17	Council – 7/02/24 • Library & Civic Centre PCG 23/01/24	Section 7(2)(h)	Commercial activities

Ellis/Braam

Carried

There being no resolutions passed, Council resumed in open meeting and concluded at 3.28pm.

Confirmed 6 March 2024

MAYOR

5. Audit & Risk Committee – 14/02/24

Minutes of the Audit & Risk Committee meeting held on Wednesday 14 February 2024, commencing at 1.00pm, in the Hine Paaka Council Chamber, Te Whare Whakatere, 2 Baring Square East, Ashburton.

Present

Mayor Neil Brown; Councillors Russell Ellis (Chair), Leen Braam, Carolyn Cameron, Liz McMillan, Richard Wilson and Murray Harrington.

Also present:

Councillors Phill Hooper, Lynette Lovett, Rob Mackle and Tony Todd.

In attendance

Hamish Riach (CE), Leanne Macdonald (GM Business Support), Sarah Mosley (GM People & Facilities) and Carol McAtamney (Governance Support).

Staff present for the duration of their reports: Katie Perry (People & Capability Manager) and Julie Crahay (Safety & Wellness Lead), Michael Wong (Building Services Manager), Lauretta Smith (Accountant)

1 Apologies

Cr Cameron

Sustained

2 Extraordinary Business

Nil.

3 Declarations of Interest

Nil.

4 Confirmation of Minutes – 29/11/23

That the minutes of the Audit & Risk Committee meeting held on 29 November 2023, be taken as read and confirmed.

McMillan/Braam

Carried

Murray Harrington joined the meeting at 1.09pm

5 Management of Accounts Receivable

A new report providing an update on the management of outstanding receivables. Officers are seeing Councillor feedback on the content of the report.

Outstanding debtors (three months) is stated at \$49k. It was felt that this figure was high and it is to be checked.

The resource consent amounts currently include development contributions, a request was made for these to be reported separately.

That the Audit & Risk committee receives the current accounts receivable.

McMillan/Braam

Carried

6 Civic Financial Services – Statement of Intent for 2024

That the Audit & Risk committee receives the Civic Financial Services Ltd 2024 Statement of Intent.

Wilson/McMillan

Carried

7 Bancorp Treasury Report – December 2023

That the Audit & Risk committee receives the Bancorp Treasury report for the December 2023 quarter.

Braam/Harrington

Carried

Business transacted with the public excluded – 1.19pm

That the public be excluded from the following parts of the proceedings of this meeting, namely – the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No	General subject of each matter to be considered:	In accordance with Section 48(1) of the Act, the reason for passing this resolution in relation to each matter:	
8	Audit & Risk Committee minutes	Section 7(2)(a)	Protection of privacy of natural persons
9	Earthquake-prone buildings	Section 7(2)(h)	Commercial activities
10	Health & Safety	Section 7(2)(a)	Protection of privacy of natural persons

McMillan/Braam

Carried

The meeting concluded at 2.23pm.

6. Biodiversity Advisory Group – 12/02/24

Minutes of a meeting of the Biodiversity Advisory Group held on Monday 12 February, in Hine Paaka Council Chamber, 2 Baring Square East, Ashburton, commencing at 1.00pm.

Present

Mayor Neil Brown and Councillors Leen Braam (Chair) Lynette Lovett and Richard Wilson; Alice Shanks, Adi Avnit, Edith Smith, Angela Cushnie, Barry Austin, Lisa Peers-Adams, Kim Wall, Mike Salvesen, Val Clemens, Jan Kirini and Ian Fraser.

Matt McElwain (Methven Lions Birdsong Initiative) was also present.

In attendance

Ian Soper (Open Spaces Manager), Dr Christian Chukwuka (Ecologist/Biodiversity Advisor) and Mary Jenkin (Governance Support).

1 Apologies

That apologies received from Janine Holland, Donna Field, Nick Vernon, Willy Leferink and Mary Ralston be accepted.

Wilson/Lovett

Carried

2 Extraordinary Business

Nil

3 Declarations of Interest

Nil

4 Previous Minutes

That the minutes of the Biodiversity Advisory Group meeting held on 13 November 2023 be taken as read and confirmed.

Austin/ Avnit

Carried

Presentation

Professor Bruce Clarkson, University of Waikato (via MS Teams) – 1.05 pm-1.48 pm

5 Bringing Indigenous Nature back into NZ urban centres

Professor Bruce Clarkson was welcomed to the meeting and invited to present his report.

The presentation was a summary of urban/peri-urban interactions and ecological restoration, looking at expanding and connecting, and reconstructing urban areas.

At the conclusion of the presentation members took the opportunity to ask questions.

Prof Clarkson cautioned about planting invasive trees and the need to consider if the original inhabitants (plants and animals) have been catered for. He said there has to be a re-balancing of landscapes.

A copy of Prof Clarkson's presentation will be circulated and members may also refer to the website [peoplecitiesnature](https://peoplecitiesnature.org/)

The Open Spaces Manager left the meeting at 1.48pm.

6 District Planning Manager

Ian Hyde provided an overview of RMA and District Plan provisions. This included an explanation of Rural C Zone Rules and the National Environmental Standards (NES) for Plantation Forestry which discusses wilding management and issues associated with historical planting when there were no controls or consents.

Barry Austin commented on the amount of weed control that's been undertaken by the Lake Heron Conservation Society. With a change of land ownership, it's understood that pines will be planted for carbon credits.

Pest management is also an issue and concern was expressed about reduced DOC funding.

It was agreed that solutions need to be found and worked towards.

7 Ecologist / Biodiversity Advisor's report

That the Ecologist/Biodiversity Advisor's report be received.

Smith/ Austin

Carried

8 Group Updates

- **Chertsey tussocks**

Edith asked if Council could carry on the work that she initiated with this significant natural area. Christian will investigate and report back.

- **Staveley Camp and remnant native forest**

Last weekend's weed wrangling and well-being day was successful. The Trap Library is working well and members are assisting to train people to help with monitoring.

The wasp problem needs to be put into a pest management plan – noting that 65 nests have been dealt within a 10 hectare section.

- **Awa Awa Rata**

It was reported that plantings are doing well – as are the weeds.

- **Lake Heron Conservation Society**

Barry Austin reported that DOC found only four wasp nests on the tracks and they have been dealt with. Lake Heron trapping programmes continue. A number of pests have been cleared – mainly hedgehogs and a large number of stoats, but no possums.

Barry confirmed that the Walkway Society maintains Sharplin Falls and noted that some steps need remedial work.

- **Forest and Bird**

Val Clemens congratulated the Council for the biodiversity at Te Whare Whakatere and for naming Hine Paaka Council Chamber after a woman and a tree. Congratulations also on the new restrooms and viewing platform at Rakaia Gorge. The Mayor thanked Val for her comments which will be passed onto staff.

Forest & Bird are continuing to experiment with wool weed map around the rare plants at Harris Reserve. The second enclosure has been completed.

9 Next Meeting

The next meeting is scheduled for Monday 13 May 2024

The meeting concluded at 2.56 pm.

7. ***Draft Community Engagement Policy 2024***

Author	<i>Mel Neumann; Policy Advisor</i>
Activity Manager	<i>Mark Low; Strategy & Policy Manager</i>
Executive Team Member	<i>Toni Durham; Group Manager Democracy & Engagement</i>

Summary

- Council's current Community Engagement Policy is due for review by June 2024.
- The purpose of this report is for Council to consider the draft changes that officers have made to the Community Engagement Policy.
- Moderate changes to the policy are suggested for determining the significance of a proposal or decision.
- It is recommended that the draft policy is consulted on alongside the Long-Term Plan 2024-34, which is planned for March/April 2024.

Recommendation

1. **That** Council approves the Draft Community Engagement Policy 2024, for consultation alongside the Long-Term Plan 2024-34.

Attachment

Appendix 1 Draft Community Engagement Policy 2024

Background

The current situation

1. Council is required by section 76AA of the Local Government Act 2002 (LGA) to have a 'Significance and Engagement Policy'. This purpose of the policy is to set out our approach to determining the significance of a proposal or decision, and to provide clarity on how and when we will engage with the community on proposals.
2. Council's current policy is titled the 'Community Engagement Policy', in order to provide clarity on what the policy is about. It still meets the legal requirements of a Significance and Engagement Policy.
3. The current policy was last reviewed in 2021 and consulted on alongside the 2021-31 Long-Term Plan. The next review due date is by June 2024.
4. Officers have proposed some moderate changes, and the purpose of this report is for Council to consider these changes and approve the draft policy to be consulted on alongside the Long-Term Plan 2024-34. This consultation is planned for 27 March – 28 April 2024.
5. The proposed changes include the following:

What	Where	Why
Definitions of te reo words updated	Glossary and definition	Updated to be consistent with definitions in other strategic documents (e.g. Biodiversity Strategy), and to reflect Local Dialect
Definitions updated and some added (e.g. 'participatory democracy')	Glossary and definition, Section 2.5	To aid clarity of the policy
Section added on how the policy will be implemented	Section 1.2	Added to provide transparency on the implementation of the policy
Consideration of impacts on future communities added	Section 4.5 - significance assessment criteria number 2	This was identified as a gap during the review. Council has a legal requirement to consider future communities and well-being.
Consideration of wider Manawhenua values	Section 4.5 - significance	Updated as suggested by AEC, to better reflect Manawhenua values (other

	assessment criteria number 4	than just land or water bodies)
New significance criterion added - 'environmental / climate change impact'	Section 4.5 - significance assessment criteria number 8	To ensure impacts on the environment and climate change are considered when making decisions
Threshold for assessing significance updated – high significance is now triggered by five criteria, rather than four	Section 4.5	To update significance assessment in line with having an additional criterion
Addition of the following Council facilities to the strategic assets schedule: <ul style="list-style-type: none"> • EA Networks Centre • Te Whare Whakare • Ashburton Art Gallery & Museum 	Schedule 1 – Strategic assets	Officers consider these facilities to meet the definition of 'strategic assets' – see definition in the draft policy. We consider given their specialist nature, equipment and setup it would be difficult to recreate in another building.

6. The proposed draft policy has been considered by Aoraki Environmental Consultancy.

What do others do?

7. Officers have assessed our policy against the Significance & Engagement policies of seventeen other councils. Upon comparison, no major gaps in our policy were identified, however officers did identify the opportunity to include some improvements, such as consideration of environmental/climate change impacts.

Options analysis

Option one – Roll over the current policy 'status quo'

8. Council may choose not to adopt the draft policy as proposed, and instead roll over the current policy with no changes. This option would not require consultation with the community.

Advantages: <ul style="list-style-type: none"> • No resourcing required 	Disadvantages: <ul style="list-style-type: none"> • Identified improvements will not be included in the policy
Risks: <ul style="list-style-type: none"> • The purpose of this policy is to ensure we have meaningful conversations with the community on the things that impact them most, therefore there may be a reputational risk involved with not consulting on this policy. 	

Option two – Approve the proposed draft policy (recommended)

9. This option would see Council adopting the draft policy as proposed. Consultation will be undertaken concurrently with the draft Long-Term Plan 2024-34, which is expected to occur in March/April 2024.

Advantages: <ul style="list-style-type: none">• Community feedback will be heard• Opportunity to identify further improvements	Disadvantages: <ul style="list-style-type: none">• Resourcing required
Risks: <ul style="list-style-type: none">• There is the possibility for further improvements to be identified during consultation, and the community may not have the opportunity to comment on these changes unless we undertake a further round of consultation.	

Option three – Approve an amended version of the policy

10. This option provides the opportunity to amend the policy further before adopting the draft for consultation. It is recognised that Council may wish to remove some proposed changes or make further changes to the proposed draft policy.
11. Depending on the extent to which Council wishes to amend the draft policy, officers may need to bring the updated draft back to Council.

Advantages: <ul style="list-style-type: none">• Community feedback will be heard• Opportunity to identify further improvements	Disadvantages: <ul style="list-style-type: none">• Resourcing required
Risks: <ul style="list-style-type: none">• There is the possibility for further improvements to be identified during consultation, and the community may not have the opportunity to comment on these changes unless we undertake a further round of consultation	

Legal/policy implications

Local Government Act 2002 (LGA)

12. [Section 76AA](#) of the LGA states that every local authority must adopt a policy setting out:

“(a) that local authority’s general approach to determining the significance of proposals and decisions in relation to issues, assets, and other matters; and

(b) any criteria or procedures that are to be used by the local authority in assessing the extent to which issues, proposals, assets, decisions, or activities are significant or may have significant consequences; and

(c) how the local authority will respond to community preferences about engagement on decisions relating to specific issues, assets, or other matters, including the form of consultation that may be desirable; and

(d) how the local authority will engage with communities on other matters.”

The current Community Engagement Policy and proposed changes meet the requirements of this section.

13. A ‘Significance and Engagement Policy’ under [Section 76AA](#) is required to include a list of assets considered to be strategic assets. A strategic asset, is considered to be an asset or group of assets that the local authority needs to retain if the local authority is to maintain the local authority’s capacity to achieve or promote any outcome that the local authority determines to be important to the current or future well-being of the community. Officers are proposing to include the Ashburton Art Gallery & Museum, EA Networks Centre, and Te Whare Whakatare in schedule 1 of the draft policy as strategic assets. Officers believe these facilities fit the definition of strategic assets, given their specialist nature, equipment and setup that would be difficult to recreate in another building.
14. Council is required to undertake consultation in accordance with [Section 82](#)¹ of the LGA when adopting or amending a policy under Section 76AA, unless it considers on reasonable grounds that it has sufficient information about community interests and preferences to enable the purpose of the policy to be achieved.

Climate change

15. The Community Engagement Policy does not have a direct impact on climate change. However, decisions and proposals assessed under the criteria in the policy may have a significant impact. One of the proposed changes to the draft policy is the inclusion of a new criterion ‘environmental/climate change impact’, which is aimed at assessing the impact of a decision or proposal on the environment and climate change. Proposed factors to consider are:
 - 1.1 the level of impact on the environment (and whether it is positive or negative); and
 - 1.2 whether the decision or proposal is environmentally sustainable; and
 - 1.3 the level of impact on climate change (and whether it is positive or negative); and
 - 1.4 whether the decision or proposal is consistent with Council’s Climate Resilience Plan.

¹ Section 82 of the LGA sets out the general principles of consultation.

16. The proposed new criteria is in line with objective 2.3 of the Climate Resilience Plan which is to ensure that Council plans, strategies, policies and bylaws are fit for the future when viewed through a climate change lens.

Review of legal / policy implications

Reviewed by In-house Counsel	Tania Paddock; Legal Counsel
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Strategic alignment

17. The recommendation relates to Council's community outcome of 'residents are included and have a voice' because the draft policy allows for collaboration and two-way dialogue with our communities in order for them to have the opportunity to influence local outcomes and decisions.
18. The draft Community Engagement Policy as proposed is consistent with Council's Communications Policy.

Wellbeing		Reasons why the recommended outcome has an effect on this wellbeing
Economic	✓	The draft Community Engagement Policy is relevant to all for well-beings, as all decisions and proposals by Council should be assessed against this policy. The significance assessment criteria included in the draft consider the economic, environmental, cultural and social level of impacts of a proposal or decision.
Environmental	✓	
Cultural	✓	
Social	✓	

Financial implications

Requirement	Explanation
What is the cost?	Costs involved with consultation
Is there budget available in LTP / AP?	Yes, covered by existing budgets
Where is the funding coming from?	Funding to come from Strategy & Policy and Communications Team existing budgets
Are there any future budget implications?	The proposed changes to significance assessment criteria may result in more (or less) engagement with the community and therefore may have future budget implications. It is unlikely that these budget implications would be substantial
Reviewed by Finance	<i>Erin Register; Finance Manager.</i>

Significance and engagement assessment

Requirement	Explanation
Is the matter considered significant?	No
Level of significance	Low
Rationale for selecting level of significance	This significance assessment has been done against the proposed changes to the policy. Given there are moderate changes that have low impact on levels of service, financial cost, and risk, this proposed draft is considered to be of low significance. Future decisions or proposals considered under this policy may be of high significance but they will be assessed separately.
Level of engagement selected	3. Consult – formal two-way communication
Rationale for selecting level of engagement	<p>While the proposed changes are not considered to be significant, Council is required to consult with the community on this policy under s76AA LGA to consult with the community on this policy in accordance with s 82 of the LGA as discussed in point 14 of this report.</p> <p>We have engaged Te Rūnaka o Arowhenua directly in preparation of this draft. Through a wider consultation process we will seek feedback from the wider community to ensure our policy enables us to have the right conversations at the right time.</p>
Reviewed by Strategy & Policy	Mark Low; Strategy and Policy Manager

Next steps

Date	Action / milestone
27 March – 28 April 2024	Consultation to occur alongside Draft Long-Term Plan 2024-34
By June 2024	Final Community Engagement Policy adoption

DRAFT Policy

DRAFT COMMUNITY ENGAGEMENT POLICY

(This policy meets the legal requirements for a Significance and Engagement Policy)

TEAM:	Strategy and Policy
ADOPTED:	16 June 2021 XXX 2024
DATE EFFECTIVE:	1 July 20241
REVIEW:	Every three years, or as required
CONSULTATION:	Section 82, Local Government Act 2002
RELATED DOCUMENTS:	Civil Defence Emergency Management Act 2002 Local Government Act 2002 (LGA) Reserves Act 1977 Resource Management Act 1991 (RMA).

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Glossary and definitions

Arowhenua are Mmana-whenua of Ashburton District.

Community engagement is any process of involving the community in Council decisions. This will involve providing and seeking information to inform and assist decision making.

Consultation is one form of community engagement. Consultation can involve the exchange of information or views between decision-makers and those affected/interested before a decision is made.

Council means Ashburton District Council.

Engagement Scale is a scale based on the International Association for Public Participation (IAP2) principles of public participation that sets out different types of engagement Council may utilise. This scale is described in section 5.

Kaitiaki means a guardian, ~~steward or keeper.~~

Kaitiakitanga means the exercise of customary custodianship, in a manner that incorporates spiritual matters, by takata whenua who hold Manawhenua status for particular area or resource guardianship or stewardship.

Mana-whenua means those who exercise customary authority or Rakatirataka (Chieftainship, decision making rights), a tribe who has the right to manage a particular area of land.

Mātauranga is Māori knowledge ~~or wisdom and understanding.~~

Participatory democracy occurs when individual citizens are able to influence the policies and political decisions that impact their lives more directly, rather than relying on their elected representatives to make decisions completely on their behalf.

Representative democracy is when citizens elect people to represent their views who then vote on policy initiatives represent certain viewpoints or concerns and these viewpoints or concerns generally inform their decision making.

Rohe is a boundary, for example a district or a region.

Rūnanga is a local representative group or community system of representation, an iwi authority or council.

Significance has the meaning described in s.5 of the Local Government Act 2002 (LGA).

Explanatory Note

Section 5 of the LGA describes '**significance**' as:

in relation to any issue, proposal, decision, or other matter that concerns or is before a local authority, means the degree of importance of the issue, proposal, decision, or matter, as assessed by the local authority, in terms of its likely impact on, and likely consequences for,—

(a) the current and future social, economic, environmental, or cultural well-being of the district or region:

(b) any persons who are likely to be particularly affected by, or interested in, the issue, proposal, decision, or matter:

(c) the capacity of the local authority to perform its role, and the financial and other costs of doing so

Significance Scale is a scale that identifies the point where an issue may be considered ‘significant’. This scale is shown in section 5.

Significance Tool is a tool that Council officers can use to determine the level of significance for an issue. This tool is described in Appendix 1.

Significant has the meaning described in s.5 of the LGA.

Explanatory Note

Section 5 of the LGA describes ‘**significant**’ as:

in relation to any issue, proposal, decision, or other matter, means that the issue, proposal, decision, or other matter has a high degree of significance.

Strategic Asset has the meaning described in s.5 of the LGA.

Explanatory Note

Section 5 of the LGA describes a ‘**strategic asset**’ as:

an asset or group of assets that the local authority needs to retain if the local authority is to maintain the local authority’s capacity to achieve or promote any outcome that the local authority determines to be important to the current or future well-being of the community; and includes—

- (a) any asset or group of assets listed in accordance with s.76AA(3) by the local authority; and
- (b) any land or building owned by the local authority and required to maintain the local authority’s capacity to provide affordable housing as part of its social policy; and
- (c) any equity securities held by the local authority in—
 - (i) a port company within the meaning of the Port Companies Act 1988;
 - (ii) an airport company within the meaning of the Airport Authorities Act 1966

~~**Rohe** is a boundary, for example a district or a region.~~

~~**Rūnanga** is an iwi authority or council.~~

~~**Takngata whenua** are the iwi or hapu that holds Manawhenua in a particular area. ~~local people, hosts or indigenous people—people born of the whenua (Māori).~~~~

~~**Taonkga** means something that is treasured or something that is culturally valuable. ~~Taonga can be an object, resource, phenomenon, idea or technique.~~ treasure.~~

Te Tiriti (o Waitangi) is the Treaty of Waitangi.

~~**Wāhi tapu** is a sacred place or site~~ are places sacred to takata whenua, for example a burial ground or a battle site where sacred objects were placed.

1. Introduction

1.1. Why do we have this policy?

- To help Council make well-informed decisions by having the right conversations, with the right people, about the right issues at the right time;
- To provide clarity around how and when Council will engage with communities;
- To support and promote community involvement in decision-making;
- To build positive relationships with all interested and affected parties, including but not limited to, Ngāi Tahu, stakeholders and the wider community;
- To encourage co-operation, respect and understanding of other points of view;
- To provide clarity about what significance is and how it affects the way we engage with the community;
- To establish a process for determining how significant a decision is and the corresponding level of resource required;
- To ensure that Council meets its legal duties under s.76AA of the LGA to adopt a significance and engagement policy; and
- To identify what Council deems to be '~~significant~~ strategic assets'.

1.2. Implementation

To give effect to this Community Engagement Policy, the Council and Executive Team will:

- Seek to ensure that this policy and its supporting guidelines are understood and given effect to by all who represent the Council by resourcing ~~training~~:
- Provide regular updates to staff/councillors/members on best practice community engagement initiatives and reviews of practice
- Publish this policy on the Council's internal and external websites
- Provide for all significant Council projects subject to decision to ~~and~~ include an engagement plan as part of the project plan
- Maintain- a ~~regular~~ overview of the proposed timing of impending engagement exercises with a view to spreading the demands on the community over the year, if appropriate
- Maintain guidelines to support implementation of this policy by providing interpretation and practice guidance about the methods most suited to the differing forms of engagement set out in section 5
- Reference community views in every report providing advice to the Council assessing their relevance, indicating how they have been or are planned to be obtained, and summarising and analysing available responses and feedback.

2. Community engagement and consultation

2.1. What do we mean by community?

A community can be defined in many ways. For example, a community can be people within a geographical area (e.g. Tinwald), people with the same interests (e.g. sports groups), people of a particular ethnicity (e.g. Ngai Tahu or other communities), or people of the same economic sector (e.g. construction).

~~In order to~~ To identify the communities to best engage with, it is important to look through the lens of the issue or issues being considered.

Our aim is to continue to enjoy a strong appreciation of groups that we have a good relationship with; and to grow better relationships with groups that we don't know so well.

2.2. What do we mean by engagement?

Engagement provides an opportunity for the community to present their views on a Council issue, decision or proposal. The aim is to talk with the right people at the right time about the right issues, for the right reasons. The community views expressed through an engagement process will be considered and discussed, along with other information, when decisions are made.

Engagement may not result in consensus between the community and Council. It should allow for an exchange and examination of information and views between the community and decision-makers, before a [final](#) decision is made. Engagement ensures that decisions are informed and improved by the community's involvement. It will often be necessary to provide the community with access to information to enable them to bring an informed viewpoint. It will always be necessary for Council to keep an open mind for the different perspectives the community can bring.

2.3. When will Council engage?

Council will engage when any or all of the following apply:

- a matter is deemed significant (as explained in section 4);
- we need community input to ensure we make the right decision for the community;
- we want to build and maintain relationships; and/or
- when there is a statutory requirement [\(many Acts of Parliament require the Council to consult for specific purposes\)](#).

2.4. When might Council not engage?

There is a time and financial cost required to explore options and obtain the views of the community. The level of engagement needs to be appropriate to the decision or action to be taken by Council. There will be rare occasions when a decision is so urgent that it is unreasonable to engage, or where the options are so limited that Council only has one reasonable and practicable option.

Examples of when we won't engage include:

- Organisational decisions that do not reduce level of service
- Emergency management activities during a state of emergency
- Decisions which are:
 - Urgent (managing an urgent issue)
 - Commercially sensitive
 - Made under approved policies
 - Made by delegation/sub-delegation to officers
 - Related to regulatory and enforcement activities
- Decisions where public consultation would cause a privacy breach
- Decisions to act where it is necessary to:
 - Comply with the law;
 - Save or protect life, health or amenity;
 - Prevent serious damage to property;
 - Avoid, remedy or mitigate an adverse effect on the environment.

2.5. How will Council engage with the community?

Council will undertake engagement in a variety of ways, through multiple channels. Identifying the significance of a proposal or decision via the procedure laid out in section 4.4 of this policy helps Council to determine the type of engagement required. The method of engagement will be dependent on the type of conversation needed, the community who we are engaging with, the time and cost allowed for the engagement, and any legislative requirements.

The type of engagement should correspond with the level of significance of the decision or proposal. Council has developed an engagement scale to clearly set this out (see section 5).

[Participatory democracy may be used when decisions or proposals of high significance are to be considered.](#)

2.6. What is the Special Consultative Procedure?

The Special Consultative Procedure (SCP) is a formal consultation process that can be triggered when a decision is deemed significant, [or at the direction of other legislation, such as the Sale and Supply of Alcohol Act 2012 and the Waste Minimisation Act 2008](#). The LGA requires councils to use the SCP when:

- adopting and amending ~~our~~ a Long-Term Plan;
- adopting and amending an Annual Plan (if it includes significant proposals not included in the Long-Term Plan);
- making, amending or revoking a bylaw of significant interest;
- transferring ownership or control of a significant strategic asset.

When using the Special Consultative Procedure, Council must develop a statement of proposal and summary and make it widely available, allow a minimum feedback period of one month, and hold a hearing to ensure the community is given the opportunity to present their view to elected members.

For more information on the SCP, please refer to the Local Government Act 2002.

2.7. What is section 82?

Section 82 of the LGA, refers to the principles of consultation. The Local Government Act 2002 requires Councils to consult in a manner that gives effect to s.82 when consulting on decisions to adopt certain policies or to make decisions on bylaws that are not considered significant enough to use the SCP. This allows Council to design a consultation process that is fit for purpose without initiating a full SCP.

Council must give effect to s.82 when adopting the following plans, policies or decisions, where the matters are not assessed to be significant:

- an annual plan
- a revenue and financing policy
- a policy on development contributions or financial contributions
- a policy on the remission and postponement of rates on Māori freehold land
- a rates remission policy
- a rates postponement policy
- prescribing fees
- making, amending or revoking bylaws
- allowing bylaws to continue without amendment

For more information on s.82, please refer to the LGA.

Council also notes that the LGA or other Acts may prescribe a minimum process for consultation that is not in proportion to the significance of the matter. Council may exceed, but cannot do less than the minimum.

2.8. What is the difference between consultation and engagement?

Consultation is a form of engagement, and involves obtaining feedback on proposals. Council will use consultation for significant decisions (under the LGA), and can also decide to consult on a decision where it considers appropriate. There are times when we must consult with the community, even if it is not required, as a result of the significance assessment laid out in section 4.5.

Engagement is a broader and ongoing process of sharing information with the community and seeking its feedback in order to involve the community in the process of decision making.

Legislation requires councils to consult and engage with communities on particular matters. Many Council decisions will be made through consultation and decision making procedures that are required by legislation. Key legislation includes (but is not limited to) the Local Government Act 2002, the Resource Management Act 1991, [the Natural and Built Environment Act 2023](#), [the Spatial Planning Act 2023](#), the Reserves Act 1977, and the Civil Defence Emergency [Management Act 2002](#). We will consult when there is a legal requirement, even if there is no other reason.

2.9. What is pre-engagement?

Pre-engagement is another form of engagement that Council may sometimes use before a proposal is prepared. It is a way of engaging with the community before a plan or proposal is written, to ensure that our approach is consistent with the community's priorities. Pre-engagement can be in the form of a survey, an informal conversation with affected stakeholders, or with the whole community. There will generally be a formal engagement process undertaken after the plan or policy has been drafted.

One example of pre-engagement is the survey that we usually undertake before preparing the Long-Term Plan, to make sure that we understand what activities the community would like us to focus on.

2.10. How will Council engage with diverse communities?

Social inclusion enriches the economic, social and civic wellbeing of everyone, and we recognise that it is important all people feel encouraged and welcome to participate in community engagement. Because of this, Council will ensure that all groups within the district are made aware of engagement opportunities.

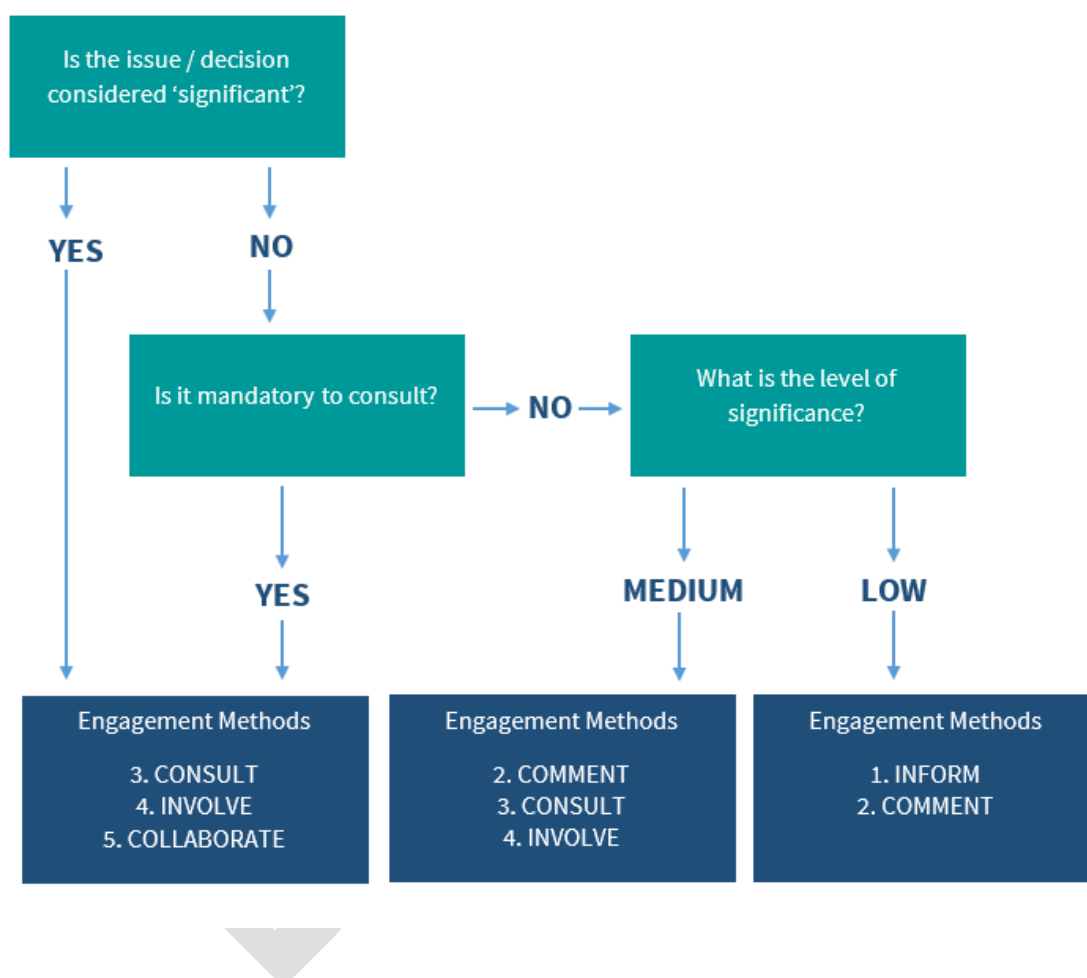
Diversity is about what makes each person unique. This can be along the dimensions of race, ethnicity, gender, socio-economic status, age, physical abilities, religious beliefs and other factors. Because of our growing diversity, we need to constantly improve the ways we engage with our different communities. There may be times where specific engagement processes will be appropriate to recognise and enable different groups within the community to participate in engagement.

Although diversity can mean many different things, it is important to note the likelihood that

Ashburton is more ethnically diverse now than at any time in its past. We are an accredited Welcoming Community and our ethnic and cultural diversity is continually growing.

Council will consider how to meet the needs of our communities in respect of language, accessibility and cultural expectations. Council will also ensure that multiple tools are used for engagement, ~~in order to~~ include those who speak English as a second language, as well as those with specific requirements and/or visual, hearing or literacy impairments.

Figure one – Selecting the type of engagement



3. How will Council engage with Ngāi Tahu and Manawhenua?

He honoka motuhake tō te iwi o Kāi Tahu ki te Kaunihera hei haumi i ruka i Te Tiriti o Waitangi me ōhona whakaturetaka. E oati nei te Kaunihera ki te whakatinana i ā mātou kaweka i raro i Te Tiriti me ōhona whakaturetaka, kia whai take anō te mahi tahi hai paika mō te Māori.

Kai roto i Te Ture Kāwanatanga ā-Rohe 2002 kā mātāpono me kā hereka mā kā kāwanataka ā-rohe e aro ana ki te whakatinana ki te whakaute hoki i te haepapa ki te Karauna ki te whaiwhakaaro ki kā mātāpono o Te Tiriti o Waitangi, ki te tiaki, ki te whakapakari anō i kā āheitaka e whai wāhi ai te Māori ki kā tukaka whakatau whakaaro. Ahakoa ko te aroka matua o te Ture Kāwanatanga ā-Rohe ko te iwi Māori whānui, kai te takiwā o Waitaha, ko Kāi Tahu ake te takata whenua. Kai te noho te takiwā o Hakatere i te rohe o ēnei papatipu rūnaka o Kāi Tahu – Te Rūnanga o Arowhenua, ko Te Ngāi Tūāhuriri Rūnanga, ko Te Taumutu Rūnanga anō hoki.

Hai āpititaka ki kā hereka i raro i Te Ture Kāwanatanga ā-Rohe, kai roto i Te Ture Whakatau Kerēme a Ngāi Tahu 1998 he whakapūmautaka o tō Kāi Tahu āheika ki te whakatinana i ōhona honoka tuku iho hai kaitiaki o te taiao.

I raro i Te Ture mō te Whakahaere Rawa 1991 (RMA) ka whai takeka a Kāi Tahu ki kā wāhi tipuna, kā wai, kā wāhi tapu, kā tipu me kā kararehe, kā taoka atu anō, ka noho aua pāka hai take whakahirahira ki te motu. E tohu hoki ana te RMA kia whai whakaaro nui te Kaunihera ki te kaitiakitaka, ki kā mahere ā-iwi mō te whakahaere taiao, arā ki kā mātāpono o Te Tiriti. Ka aro hoki te RMA ki tā te Māori whai takeka ki kā rawa ōkiko, ki kā rawa taiao, nā, he whakariteka motuhake mō te kōrero tahi me te mahi tahi ki te takata whenua.

Ngāi Tahu has a unique relationship with Council as partners through Te Tiriti o Waitangi (the Treaty of Waitangi) and supporting legislation. Council is committed to meeting our obligations under Te Tiriti and other legislation, and ensuring that engagement is meaningful and leads to positive outcomes for Māori.

The Local Government Act 2002 provides principles and requirements for local authorities that intends to recognise and respect the Crown's responsibility to take appropriate account of the principles of the Treaty of Waitangi, and to maintain and improve opportunities for Māori to participate in decision-making processes. While the LGA relates to all Māori, it is recognized that within the Canterbury region, Ngāi Tahu are the tangata whenua. Ashburton District falls within the rohe of Ngāi Tahu papatipu rūnanga – Te Rūnanga o Arowhenua, Te Ngāi Tūāhuriri Rūnanga and Te Taumutu Rūnanga.

In addition to the Local Government Act obligations, the Ngāi Tahu Claims Settlement Act 1998 includes confirmation of the ability for Ngāi Tahu to express its traditional kaitiaki relationship with the environment.

The Resource Management Act 1991 (RMA) recognises Ngāi Tahu interests in ancestral lands, water sites, wāhi tapu, flora and fauna, and other taonga as matters of national importance. The RMA also requires the Council to have particular regard to kaitiakitanga and iwi environmental management plans and to take into account the principles of Te Tiriti. The RMA further recognises Māori interests in natural and physical resources, and contains specific requirements for consulting and working with tangata whenua.

Council recognises Aoraki Environmental Consultancy (AEC) as the assigned organisation for Arowhenua Rūnanga, for matters relating to the natural environment. Council will engage with AEC in the first instance.

On matters of social wellbeing, the Council also engages with the Hakatere Marae Komiti which is the governing organisation for the maata waka marae located north of the Ashburton town.

Council is committed to having a successful and enduring partnership with Manawhenua as we know that it is important to seek the expertise and wisdom of those with inherited kaitiaki responsibilities and mātauranga.

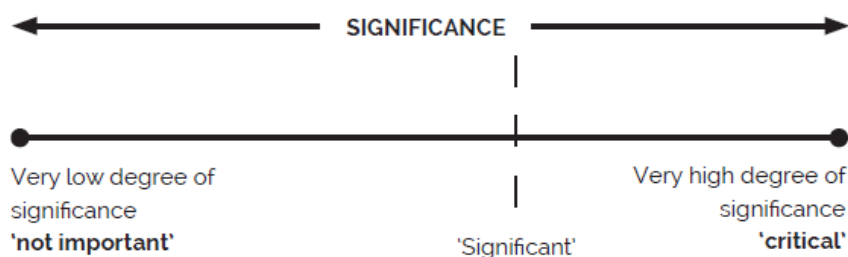
4. Significance

4.1. What do we mean by significance?

Significance is a measure of how important a decision is for the community.

As shown by figure two, *significance* for any decision will be a point on a scale from very low significance to very high significance. *Significant* is any matter at or beyond a point on the scale where there is a high degree of significance.

Figure two: Significance vs significant



The level of significance of the issue, proposal or decision will determine how much resources Council will invest in obtaining the views of the community and studying different options.

This helps Council to make sure we do not waste resources on less important decisions, and that we do not make bad decisions on important matters by failing to consider good alternative options or failing to take community views into account.

4.2. General approach to determining significance and making decisions

Council will comply with its decision-making duties under the LGA.

Council will apply the criteria and thresholds set out in section 4.5 to decide the overall level of significance for every decision.

Council will consider the significance of the issue and methods of engagement from the earliest possible stages of a proposal or process. If necessary, the significance and engagement will be reviewed as the proposal develops and as community views, and reasonably practicable options, become better known.

When making a decision, Council will:

- be clear about the issues involved and why it is making a decision;
- consider all reasonably practicable options for achieving the objective for which the decision is being made;
- invest appropriate time, money and effort into studying the issues and options, in proportion to the significance of the matter;
- have appropriate regard to community views in proportion to the significance of the matter; and
- comply with the LGA, RMA and Ngāi Tahu Claims Settlement Act 1998.

Before making any decision, Council will ensure that it has sufficient information on the issues and options as well as the views of the community, and that these have been given adequate consideration.

The duty to explore options and obtain the views of the community in proportion to the significance of a matter, is not a duty to consult with the community for every decision Council makes.

Council decisions will consider a range of information sources, considerations and perspectives, including existing local, regional or national policy, technical information, legal requirements, financial costs and risks. Council will balance these factors in coming to an overall decision.

4.3. Other uses of significance – s97 Strategic assets

Under s.97 of the LGA, any decision to transfer the ownership or control of a strategic asset to or from Council, requires engagement. Any of these decisions, whether they are provided for in the Long-Term Plan or through an amendment to the Long-Term Plan, require engagement processes that comply with the SCP, at a minimum.

The strategic assets of Ashburton District Council are listed in Schedule 1 of this policy.

4.4. How will Council assess significance?

Where a decision is required, Council officers will use the Significance Tool (Appendix 1), to decide the level of significance.

Council officers will write a report to Council, a Committee, or Subcommittee proposing the decision. These reports will include:

- an outline of how Council has complied with its legal duties as a decision-maker;
- a statement of the overall significance of the matter, including whether the matter is significant; and
- a recommendation of further actions required, if any, to meet its legal duties.

While Council officers are responsible for assessing the significance of an issue, decision or proposal to meet duties under the LGA and this policy, elected members can make their own significance assessment and may resolve that any matter has a higher or lower level of significance.

4.5. Significance assessment criteria

Several criteria will be used to determine the level of significance of the issue, decision or proposal being considered by Council. All criteria are considered. In different circumstances, certain criteria

may carry greater or lesser weight in the overall decision.

Where the significance of a proposal or decision is unclear against any of the below criterion, Council will assess the matter as being more rather than less significant.

When considering the significance of an issue, proposal or decision, Council officers will consider the following factors. Each criterion will be assessed by Council officers and will be assigned a significance level of low, medium or high.

Assessment criteria

Criteria	Factors to consider	High significance example	Medium significance example	Low significance example
1. Strategic assets	Does the proposal involve the sale or transfer of a strategic asset that is not covered in an LTP?	Sale or transfer of water supply networks	Transfer or sale of part of a strategic asset; or transfer, sale or purchase of a non-strategic asset of moderate to high value	Sale, or transfer or purchase of low value assets that are not strategic
2. Impact on the community	What is the number of people affected? What is the level of impact? What is the impact on future communities?	More than 500 people. Peoples' daily lives are affected or they face a cost that is high relative to their means	Less than 500 people affected. Community is impacted to a medium degree	Less than 100 people. Minor cost, access to an activity or service is temporarily disrupted
3. Community interest	Is there current and / or potential community interest?	High and known community interest. Likely to attract regional or national news media attention. Social media interest is sustained and intense	Medium community interest. Likely to trigger community interest to a medium level. Local news media front page coverage. Short-term social media interest that may be intense	Low / no community interest. Not likely to trigger community interest or be on local news front page. No/low social media interest
4. Impact on Te Rūnanga o Arowhenua Manawhenua	Is the decision of interest of Te Rūnanga o Arowhenua as mana whenua to or will have an effect on the values of Manawhenua ? If so, what is the level of impact?	Yes /High Issue/proposal will have an effect on Manawhenua values and/or relates to land or a body of water	Of interest but not to a high degree. Issue/proposal does not have an effect on values or relate to land or a body of water	No/Low Issue/proposal does not have an effect on values or relate to land or a body of water
5. Financial cost	What is the unbudgeted cost of proposal? What will the impact on rates, fees and charges, reserves and/or debt be?	High unbudgeted cost, high impact on rates, fees, debts and/or reserves	Medium unbudgeted cost, medium impact on rates, fees, debts and/or reserves	Low unbudgeted cost, low impact on rates, fees, debts and/or reserves
6. Levels of service	What effect will the decision have on Council's levels of service?	High impact on levels of service. New service created or old service removed. High number of customers affected	Medium impact on levels of service. Moderate change to level of service increase or decrease. Medium number of people affected	Little to no impact on levels of service. Minor service level increase or decrease. Low number of customers affected

Criteria	Factors to consider	High significance example	Medium significance example	Low significance example
7. Overall risk	What is the overall risk of the proposal? (Including health and safety, reversibility, adverse impacts etc.)	High overall risk. Not reversible, significant effects, high / medium health and safety risk	Medium overall risk. Reversible, medium effects, medium/low health and safety risk	Low overall risk. Easily reversible, low impact / no adverse effects, no / low health and safety risk
8. Environmental / climate change impact	Is this environmentally sustainable? Does this have an impact on climate change? Is this proposal consistent with our Climate Resilience Plan?	Inconsistent with Climate Resilience Plan. High level of impact on the environment or not environmentally sustainable. Has a negative impact on climate change.	Largely consistent with Climate Resilience Plan. Has an impact on the environment but to low/medium degree. Has no impact on climate change or negative impact to a low degree.	Consistent with Climate Resilience Plan. Has no/low impact or positive impact on the environment. Considered to be environmentally sustainable. Has either no impact or has a positive impact on climate change.

Significance thresholds

This is a three-step process.

Step one: For each of the ~~seven~~**eight** assessment criteria, Council officers will determine whether the significance of the proposal or decision is high, medium, or low. Where the issue sits on the cusp of two levels, the default position is to the higher level.

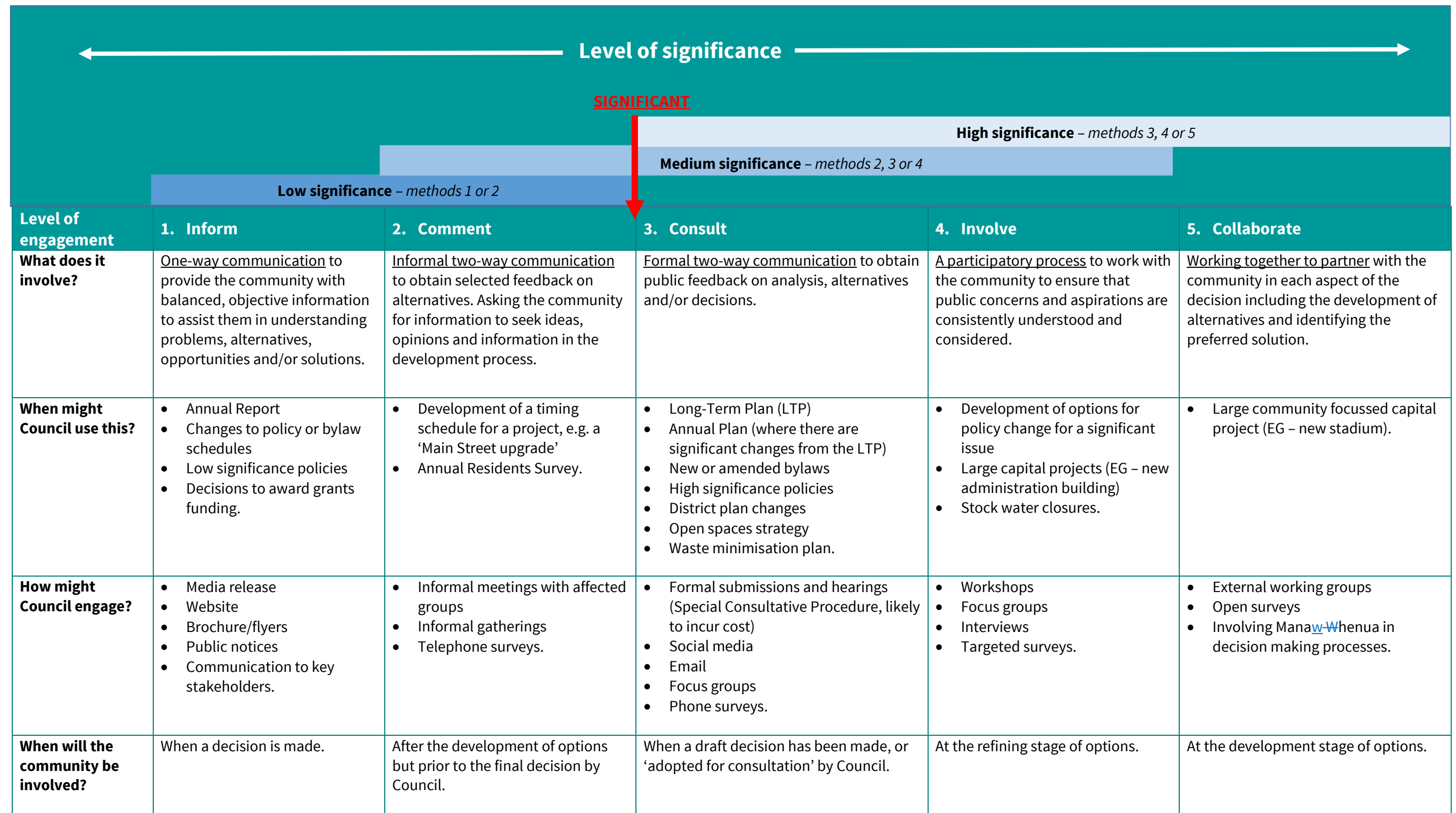
Step two: Council officers will then apply the following formula:

- The significance of decision or proposal will be deemed **high** when ~~five~~**four** or more criteria are determined to be highly significant;
- The significance of a decision or proposal will be deemed **low** when five or more criteria are determined to be of low significance.
- The overall significance of a decision or proposal will be deemed **medium** when the proposal or decision does not meet the threshold of either high or low significance.

Step three: Council officers should consider the assessment as a whole when determining the significance of the issue, proposal or decision. This consideration will include the matters outlined under s. 79 of the LGA. If, in the judgement of officers, the step two formula produces a result that seems a poor fit with officers' "assessment in the round", officers may submit an alternative assessment and must give reasons for their findings.

5. Significance and engagement scale

Once the level of significance has been determined, this scale can be used to identify which level of engagement is the most appropriate.



Schedule 1 – Strategic assets

The strategic assets of Ashburton District Council are listed below. Decisions that involve the transfer of ownership or control of an element of a group strategic asset where the remaining assets of the group still enable the Council to meet its strategic outcome will not on their own be regarded as a strategic asset.

Activity / group of activity	Council assets	Trigger
Investments	<ul style="list-style-type: none"> • Shareholding in Electricity Ashburton • Shareholding in Transwaste Canterbury Ltd • Shareholding in Rangitata Diversion Race Management Ltd • Shareholding in Ashburton Contracting Ltd 	<ul style="list-style-type: none"> • Transfer of any portion of Council's shareholding
Drinking Water	<ul style="list-style-type: none"> • Council's water supply and reticulation networks as a whole 	<ul style="list-style-type: none"> • Transfer of control or ownership of the networks as a whole
Wastewater	<ul style="list-style-type: none"> • Council's wastewater infrastructure as a whole 	<ul style="list-style-type: none"> • Transfer of control or ownership of wastewater infrastructure as a whole
Transportation	<ul style="list-style-type: none"> • Council's road network as a whole 	<ul style="list-style-type: none"> • Transfer of control or ownership of the road network as a whole
Open Spaces	<ul style="list-style-type: none"> • Council cemeteries • The land comprising the inner of Baring Square Ashburton, including the Ashburton Town Clock and the Cenotaph. • Reserve lands as a whole including land held under the Reserves Act 1977 and land used for parks, gardens, sports field and recreation areas 	<ul style="list-style-type: none"> • Transfer of control or ownership
Community Services	<ul style="list-style-type: none"> • Council's Elderly Persons Housing stock 	<ul style="list-style-type: none"> • An increase or decrease in ownership or control of 50% or more of elderly persons housing stock
Facilities	<ul style="list-style-type: none"> • Ashburton Airport • Ashburton Art Gallery & Museum • EA Networks Centre • Te Whare Whakare 	<ul style="list-style-type: none"> • Transfer of control or ownership of Ashburton Airport the facility

Appendix 1 – Significance tool

Criteria	Factors to consider	High	Medium	Low	Assessment
Strategic assets	Does the proposal involve a strategic asset that is not covered in an LTP?	Sale or transfer of a strategic asset; e.g. water supply networks	Transfer or sale of part of a strategic asset; or all <u>transfer, sale or purchase</u> of a non-strategic asset of moderate to high value e.g. sale of non-strategic property asset	Sale, or transfer <u>or purchase</u> of low value assets that are not strategic; e.g. road stopping and associated transfer of closed road to adjoining owner	
Impact on the community	What is the number of people affected? What is the level of impact?	More than 500 people. Peoples' daily lives are affected or they face a cost that is high relative to their means; e.g. proposed Methven/Mt Somers/Montalto Water upgrade	Less than 500 people affected. Community is impacted to a medium degree e.g. extensions to the solid waste collection network	Less than 100 people. Minor cost, access to an activity or service is temporarily disrupted e.g. implementation of Smokefree Outdoor Areas Policy	
Community interest	Is there current and/or potential community interest? Is the issue likely to be on the front page of a newspaper? What is the impact on future communities?	High and known community interest. Likely to attract regional or national news media attention. Social media interest is sustained and intense. e.g. resource consents for water bottling	Medium community interest. Likely to trigger community interest to a medium level. Local news media front page coverage. Short-term social media interest that may be intense. E.g. Walking and Cycling Strategy	Low / no community interest. Not likely to trigger community interest or be on local news front page. No/low social media interest. E.g. technical changes to rates remission policy	
Impact on Te Rūnanga-o-Arowhenua Manawhenua	Is the issue of interest of Te Runanga o Arowhenua as mana whenua <u>to or will have an effect on the values of Manawhenua</u> ? If so, what is the level of impact? Does the issue or proposal relate to land or a body of water?	Yes /High Issue/proposal <u>will have an effect on Manawhenua values and/or</u> relates to land or a body of water e.g. water quality in Lake Clearwater	Of interest/ <u>has an impact but</u> not to a high degree. Issue/proposal does not <u>have an effect on values or</u> relate to land or a body of water e.g. Council policy on climate change	No/Low Issue/proposal does not <u>have an effect on values or</u> relate to land or a body of water e.g. Review of Dog Control Bylaw	
Financial cost	What is the unbudgeted cost of the proposal? What will the impact on rates, fees and charges, reserves, and/or debt be?	High unbudgeted cost, high impact on rates, fees, debts and/or reserves e.g. Library & Civic Centre consultation over extra \$30M in budget (LTP amendment)	Medium unbudgeted cost, medium impact on rates, fees, debts and/or reserves e.g. Review of development contributions policy	Low unbudgeted cost, low impact on rates, fees, debts and/or reserves e.g. any CPI-indexed fee increase	
Levels of service	What effect will the decision have on Council's levels of service?	High impact on levels of service. New service created or old service removed. High number of customers affected. E.g. large scale stockwater race closures	Medium impact on levels of service. Moderate change to level of service increase or decrease. Medium number of people affected. E.g. moderate scale stock water race closures	Little to no impact on levels of service. Minor service level increase or decrease. Low number of customers affected. E.g. 2021 Treasury Management Policy Review	
Overall risk	What is the overall risk of the proposal? (Including health and safety, reversibility, adverse impacts etc.)	High overall risk. Not reversible, significant effects, high / medium health and safety risk e.g. Capital works to meet NZ Drinking Water Standards.	Medium overall risk. Reversible, medium effects, medium/low health and safety risk e.g. Ashton Beach donga fencing	Low overall risk. Easily reversible, low impact / no adverse effects, no / low health and safety risk e.g. Review of Pole-Mounted Banners Policy	
Environmental / climate change impact	Is this environmentally sustainable? Does this have an impact on climate change? Is this proposal consistent with our Climate Resilience Plan?	Inconsistent with Climate Resilience Plan. High level of impact on the environment or not environmentally sustainable. Has a negative impact on climate change.	Largely consistent with Climate Resilience Plan. Has an impact on the environment but to low/medium degree. Has no impact on climate change or negative impact to a low degree.	Consistent with Climate Resilience Plan. Has no/low impact or positive impact on the environment. Considered to be environmentally sustainable. Has either no impact or has a positive impact on climate change.	
THRESHOLDS Five or more high = HIGH Five or more low = LOW Neither threshold met = MEDIUM HIGH = significant – consultation is required unless good reason exists under s.79 MEDIUM = not significant LOW = not significant				Total HIGH	
				Total MEDIUM	
				Total LOW	
				Overall level of significance	
					SIGNIFICANT?

8. EA Networks Centre & Surrounding Land 30 Year Draft Masterplan

Author	<i>Mel Neumann; Policy Advisor</i>
Activity Manager	<i>Mark Low; Strategy & Policy Manager Richard Wood; Sport & Recreation Manager</i>
Executive Team Member	<i>Toni Durham; Group Manager Democracy & Engagement Sarah Mosley; Group Manager People & Facilities</i>

Summary

- A Draft EA Networks Centre & Surrounding Land 30 Year Masterplan has been developed which encompasses an overall vision of future development of the area.
- The draft plan includes a number of proposed projects that may occur in the area in the future. It aims to prevent ad hoc development that may limit future projects.
- The draft plan has been developed with consideration to the Play, Active Recreation & Sport Strategy, the Utilisation Study report, and feedback received from key stakeholders and sport groups.
- It is recommended that the draft plan is consulted on alongside the Long-Term Plan 2024-34, from 27 March to 28 April 2024.

Recommendation

1. **That** Council approves the Draft EA Networks Centre & Surrounding Land 30 Year Masterplan and Consultation Document, for consultation alongside the Long-Term Plan 2024-34.

Attachment

Appendix 1	Draft EA Networks Centre & Surrounding Land 30 Year Masterplan 2024
Appendix 2	Draft Consultation Document [Supplemental document]

Background

The current situation

1. Council officers, in collaboration with Maguire & Harford Architects, have developed a Draft EA Networks Centre & Surrounding Land 30 Year Masterplan (the Masterplan), which encompasses an overall vision of future development of the area.
2. The draft Masterplan has been developed in response to needs identified in the utilisation study of sports facilities and Council land that was undertaken in 2022 and completed in 2023. This study showed that some areas of the EA Networks Centre are already being used at capacity during peak times, and the growth of some sports are or will be limited due to the size of current facilities.
3. Early engagement with key stakeholders (including a number of sports groups) has also been undertaken over the past few months and considered in the development of the draft Masterplan.
4. The purpose of having a Masterplan is to ensure that the proposed development is staged, resulting in a future-proofed, cohesive, and well utilised community asset, and to prevent ad hoc, unplanned development that may hinder future developments.
5. Proposed developments in the draft Masterplan include an additional vehicle entrance, additional car parks, multi-use sports fields and turfs, walkways, a mini golf course, playground equipment, stadium extension and additional aquatic area space.
6. The purpose of this report is for Council to consider the draft Masterplan and approve the consultation document, for consultation alongside the Long-Term Plan 2024-34 (LTP). This consultation is expected to occur from 27 March – 28 April 2024.

Draft Long-Term Plan 2024-34

7. The draft EA Networks Centre Masterplan includes a number of projects that have been proposed as part of the draft Long-Term Plan 2024-34 (such as the vehicle entrance widening, the solar farm, the stadium extension, and the outdoor pool). This will be consulted on at the same time, with specific feedback being sought on the stadium extension and outdoor pool proposals. Feedback received through the LTP consultation that is relevant to the Masterplan will also be considered through the Masterplan process. All other feedback regarding the masterplan will be considered following the conclusion of the LTP consultation.

Previous Council direction

8. The Play, Active Recreation & Sport Strategy was adopted by Council 27 July 2022, which includes a number of relevant actions (e.g. Action 3.3B to “explore the further development of EA Networks Centre to enhance opportunities for active recreation and sport, i.e. Multi use sports fields”).

9. The utilisation study of sports facilities and Council land was undertaken in 2022/23 and the final report was received by Council in May 2023.

Options analysis

Option one – Approve the draft plan for consultation (recommended)

10. This option would see Council approving the draft Masterplan as proposed. Consultation will be undertaken concurrently with the draft Long-Term Plan 2024-34, which is planned for 27 March – 28 April 2024.
11. Initially community consultation on the draft Masterplan was proposed to be completed in November - December 2023, ahead of the LTP. However, it was decided to delay the consultation and do it in tandem with the LTP, due to the risk that the community might think that the adoption of draft Masterplan pre-empted Council's LTP process.

Advantages: <ul style="list-style-type: none">• This option supports and actions the recommendation within the Play & Active Recreation Policy and Utilisation Study• The masterplan provides the community with a wider perspective and information to support the EA Networks Centre capital projects which have been included in the draft LTP.• In line with early stakeholder engagement• Community feedback will be heard	Disadvantages: <ul style="list-style-type: none">• The amount of feedback requiring analysis and consideration officers will have to analyse due to the tandem consultation process may be larger than anticipated.
Risks: <ul style="list-style-type: none">• This consultation may be overshadowed by the LTP consultation which may result in reduced feedback, however, officers believe the increased media coverage regarding consultation due to the LTP may also enhance the amount of feedback received.	

Option two – Update the draft plan before consultation

12. Council may choose not to approve the draft Masterplan as it stands and request further changes to the plan, in which case the plan would come back to Council at a later date for approval for consultation. Provided the updates to the draft plan are minor, the updated plan could be presented to Council on 20 March, and consultation dates would remain the same.

<p>Advantages:</p> <ul style="list-style-type: none"> • This option supports and actions the recommendation within the Play & Active Recreation Policy and Utilisation Study • The masterplan provides the community with a wider perspective and information to support the EA Networks Centre capital projects which have been included in the draft LTP. • In line with early stakeholder engagement • Community feedback will be heard 	<p>Disadvantages:</p> <ul style="list-style-type: none"> • Changes may result in additional consultancy cost and officer time. • May not be in line with early stakeholder engagement
<p>Risks:</p> <ul style="list-style-type: none"> • This consultation may be overshadowed by the LTP consultation which may result in reduced feedback, however, officers believe the increased media coverage regarding consultation due to the LTP may also enhance the amount of feedback received. 	

Option three – Do not approve the draft plan

13. Council may choose not to approve the draft Masterplan as proposed and decide against having a plan at all.

<p>Advantages:</p> <ul style="list-style-type: none"> • No further resourcing required 	<p>Disadvantages:</p> <ul style="list-style-type: none"> • Money and time spent so far on this project could be considered as ‘wasted’ • Does not action identified improvements • Not consistent with previous Council direction • Not consistent with early stakeholder engagement • May lead to ad hoc development of the site
<p>Risks:</p> <ul style="list-style-type: none"> • There is reputational risk in not continuing with this plan development, as it is an action contained with the Play, Active Recreation and Sport Strategy (adopted by Council) and a number of stakeholder groups have already been involved in the process to date. 	

Legal/policy implications

Local Government Act 2002 (LGA)

14. Section 14(1) of the LGA states that Councils “should conduct their business in an open, transparent, and democratically accountable manner”. By having an overall Masterplan for the future of the EA Networks Centre and surrounding land, Council is providing transparency of the vision that is held for future development in the area.

15. Section 78 requires councils to give consideration to the views and preferences of persons likely to be affected by, or to have an interest in the matter, when making a decision.

Climate change

16. The approval of the draft plan does not have a direct impact on climate change, however, proposals and future projects are likely to.
17. Projects likely to have an impact on climate change include:
- The proposed solar farm – this is intended to produce enough energy to power the entire EA Networks facility, therefore powering the facility from 100% renewable energy.
 - The proposed sports field and turf development – it is likely that vegetation will need to be removed in order for this development to happen, therefore reducing carbon sequestration capacity.
 - Proposed paving (walkways, around pools, etc) will reduce the amount of permeable ground in the area and may result in increased flooding.

There will also be emissions from the vehicles and machinery used to undertake these developments.

Strategic alignment

18. The recommendation relates to the following community outcomes:
- ‘residents are included and have a voice’ because consultation on the draft plan allows for collaboration and two-way dialogue with our communities in order for them to have the opportunity to influence the final plan. The draft plan has also been developed based on feedback received from stakeholders through engagement on the Play, Active Recreation and Sport Strategy and the Utilisation Study.
 - ‘a district of great spaces and places’ because the draft plan has a vision to upgrade our recreational facility and surrounding area to allow people to enjoy a positive and healthy lifestyle.
 - ‘a balanced and sustainable environment’ because the proposed plan would help to ensure that our built environment remains fit for purpose.
 - ‘a prosperous economy based on innovation and opportunity’ because a number of the projects included in the draft plan provide recreational opportunities that are either low or no cost. The proposed developments in the draft plan may also provide

opportunities for more people to come to the district and contribute to the local economy.

Wellbeing		Reasons why the recommended outcome has an effect on this wellbeing
Economic	✓	There are a number of key projects contained within the masterplan that will have a direct economic on the district due to an increase number of large events.
Environmental	✓	To increase the utilisation and build new sporting and recreation facilities on the land identified, current vegetation would be removed. The masterplan helps to ensure that our built environment is fit for purpose now and in the future.
Cultural		
Social	✓	The EA Networks Centre provides opportunities for activities that promote physical and mental health, as well as allowing for people to connect.

Financial implications

Requirement	Explanation
What is the cost?	Consultation costs on the draft masterplan, including officer time
Is there budget available in LTP / AP?	Yes, covered by existing budgets
Where is the funding coming from?	Funding to come from within existing budgets
Are there any future budget implications?	There will be significant costs associated with projects included in the draft Masterplan, and these will be assessed as and when these projects come to eventuate. The budget for specific projects will be included as part of Long-Term Plans or Annual Plans and will go through the usual budget processes.
Reviewed by Finance	Erin Register; Finance Manager.

Significance and engagement assessment

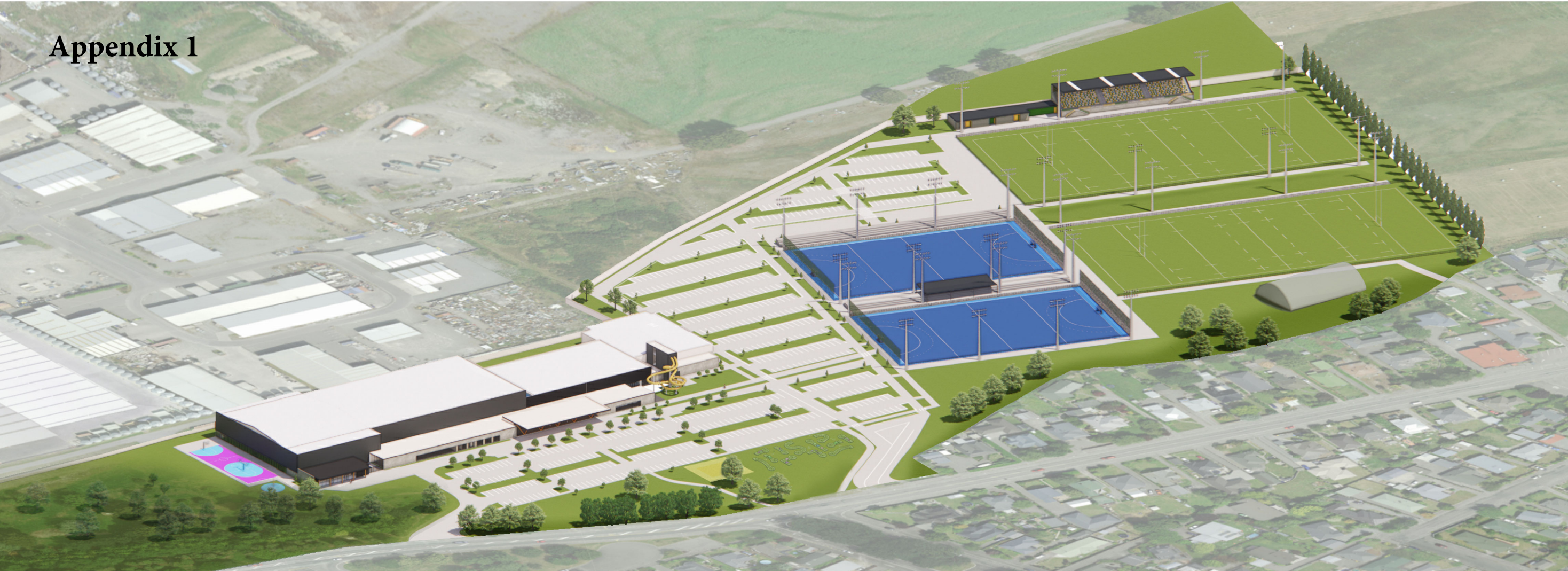
Requirement	Explanation
Is the matter considered significant?	Yes
Level of significance	Medium
Rationale for selecting level of significance	This significance assessment has been done against the approval of the draft plan. Given the level of community interest, and proposed impact on community and levels of service, this draft plan is considered to be of medium significance. The significance of projects that are part of the plan will be considered separately under the

	Community Engagement Policy, as and when they are included in a Long-Term or Annual Plan.
Level of engagement selected	3. Consult – formal two-way communication
Rationale for selecting level of engagement	We have informally engaged with some key stakeholders and sports groups directly in preparation of this draft. Through a formal consultation process we will seek feedback from the wider community to ensure the draft plan enables us to have a future-proofed, cohesive and well utilised community asset.
Reviewed by Strategy & Policy	Toni Durham: GM Democracy & Engagement

Next steps

Date	Action / milestone
27 March – 28 April 2024	Consultation to occur alongside Draft Long-Term Plan 2024-34
Date TBC	Hearings & deliberations
Later in 2024	Final Masterplan adoption

Appendix 1



 Maguire and Harford



PROJECT TITLE
**EA NETWORKS CENTRE - 30 YEAR
MASTER PLAN**

STATUS
DRAFT - FOR CONSULTATON

DATE
21.02.24

Introduction

Maguire and Harford Architects were engaged in September 2023 to assist Ashburton District Council in the completion of a 30 year Master Plan for the EA Networks Centre site. The facility is currently near maximum use capacity. The aim of the Master Plan design is to increase the capacity and availability for sport and recreation activites in Ashburton. The site includes the existing facility, car park, and some surrounding land previously aquired by ADC.

The Master Plan proposes new possible features to the site including sports fields and turf space, additional indoor sports and aquatic space, car parking, and other community activity features. The Master Plan illustrates the size and possible configuration of these new features.

The Master Plan is a visioning exercise and there is no current work programmed or staged. The Master Plan allows for consideration of future projects if and when developent occurs on the site in the future.

Project Brief

- The Project Brief calls for the Master Planning to explore options for :
- Development of sports field and turf spaces, with adjacent changing room and spectator facilities
 - Additional indoor stadium space with options for 2 or 3 additional netball / basketball sized courts with associated changing room and storage spaces
 - Opportunities for provision of premier sports events in the stadium
 - Additional aquatic space with options either
 - a new 25m indoor pool with spectator space and ability to accommodate learn to swim programme
 - outdoor pool with lane swimming and childrens play area
 - Additional aquatic features for children, teenagers, and young adults including hydroslide
 - Increase in on-site car parking wiith additional entrance/exit space
 - Changes to existing vehicle exit to high traffic in peak times
 - Possibilities for additional site features eg. playgrounds, outdoor courts, mini golf, green space

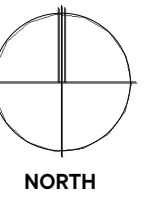
Development

The development of possible options and their configuration has occured in colaboration with ADC staff and representatives from affected sporting codes.
The curent revision has been prepared for further consultation.

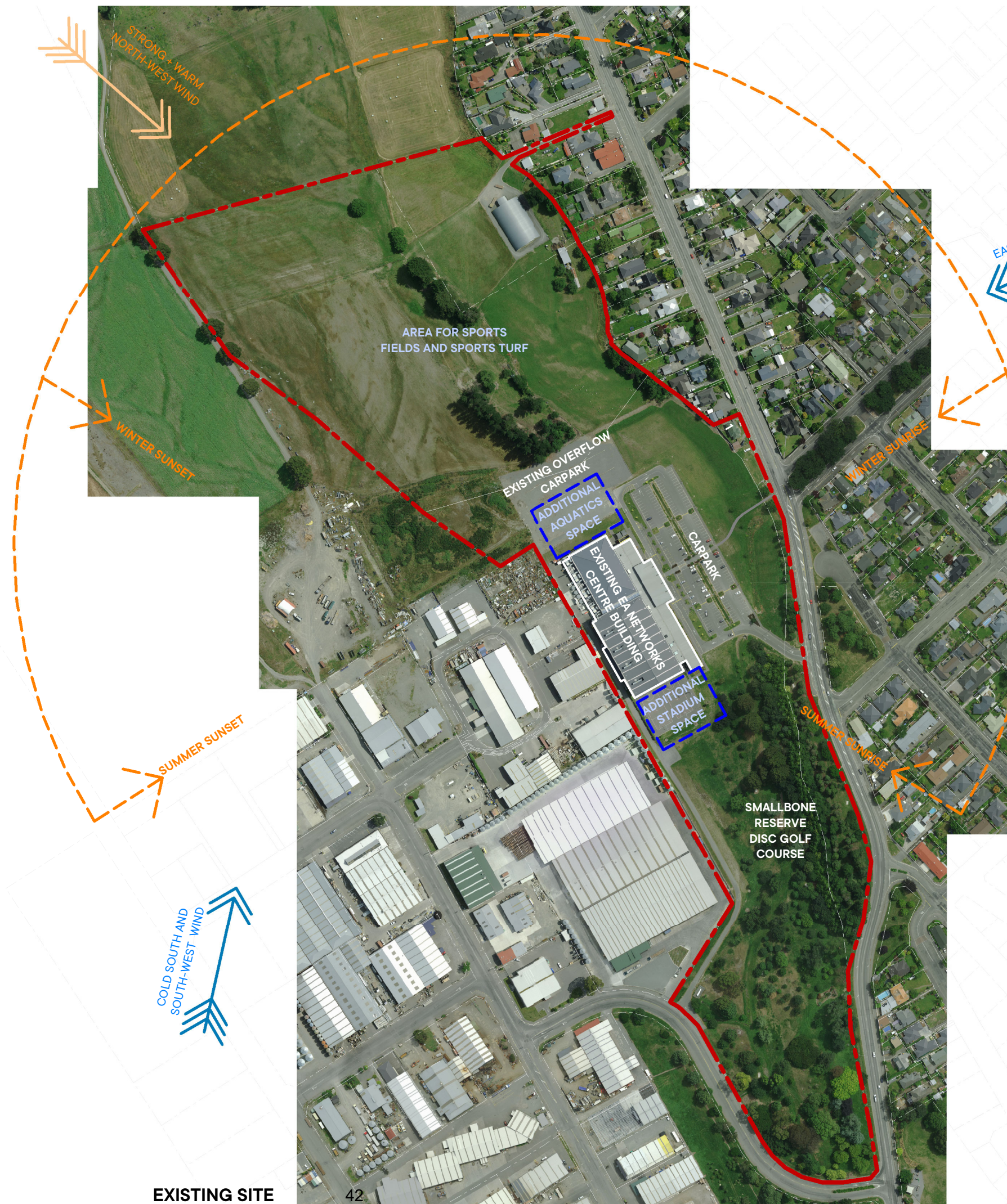
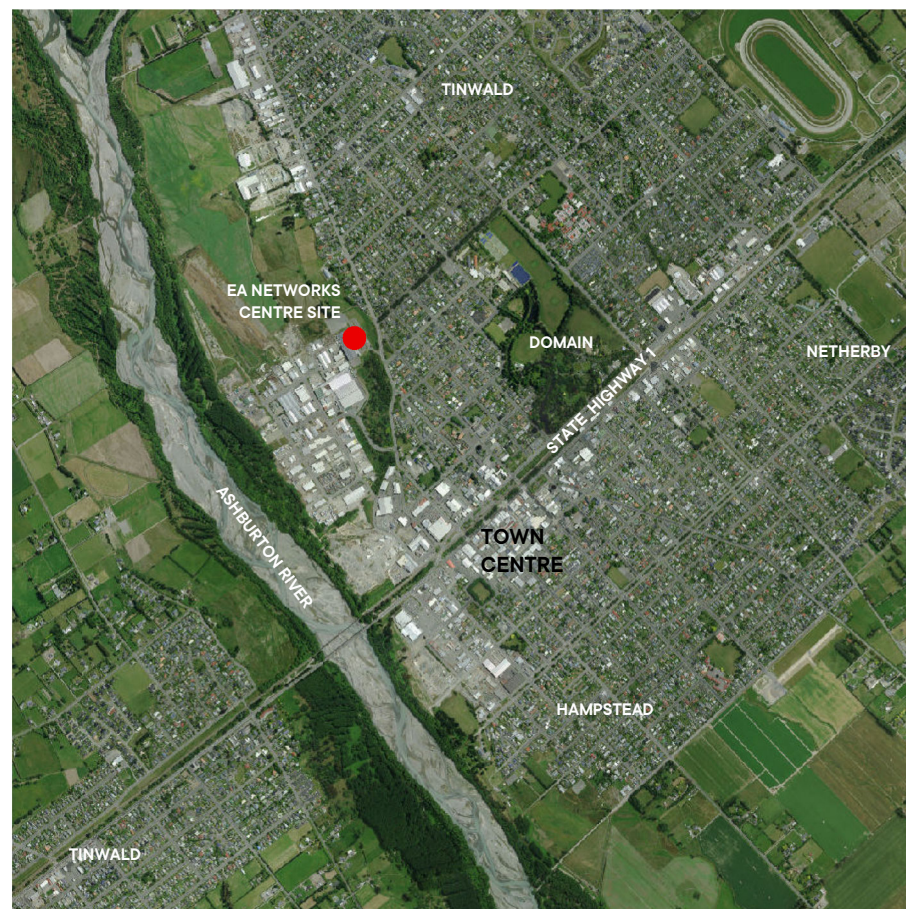
Contents

The Master Plan includes the following plans, drawings, and images.


Page	Title
02	LOCATION AND EXISTING SITE DIAGRAMS
03	PLAN - PROPOSED SITE
04	PLAN - 2 COURT STADIUM ADDITION OPTION
05	PLAN - 2 COURT STADIUM ADDITION SETUP FOR PREMIER COURT EVENT
06	PLAN - 3 COURT STADIUM ADDITION OPTION
07	PLAN - 3 COURT STADIUM ADDITION SETUP FOR PREMIER COURT EVENT
08	PLAN - AQUATIC ADDITIONS - NEW 25m POOL + HYDROSLIDE
09	PLAN - AQUATIC ADDITIONS - OUTDOOR POOL + HYDROSLIDE
10	IMAGE - HOCKEY TURF
11	IMAGE - RUGBY FIELDS AND GRANDSTAND
12	IMAGE - STADIUM 2 COURT ADDITION - EXTERIOR
13	IMAGE - STADIUM 3 COURT ADDITION - EXTERIOR
14	IMAGE - STADIUM ADDITION - INTERIOR
15	IMAGE - STADIUM ADDITION 3 COURT - INTERIOR
16	IMAGE - AQUATICS ADDITION - 25M POOL EXTERIOR
17	IMAGE - NEW 25M POOL INTERIOR
18	IMAGE - OUTDOOR POOL



LOCATION



EXISTING SITE

 Maguire and Harford

EA NETWORKS CENTRE -
30 YEAR MASTER PLAN

DRAWING
LOCATION AND EXISTING
SITE DIAGRAMS

PAGE
02

STATUS
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DATE
21.02.24



- 1 ADDITIONAL VEHICLE ENTRANCE
- 2 ADDITIONAL CAR PARK AREA A - APPROX 297
- 3 ADDITIONAL CAR PARK AREA B - APPROX 106
- 4 BUS DROP OFF AREA
- 5 HOCKEY TURF
- 6 TEAM SHELTER
- 7 STEPPED TERRACE SEATING
- 8 MULTI-PURPOSE SPORTS FIELDS
- 9 CHANGING ROOMS AND PUBLIC TOILETS (~680m²)
- 10 SPECTATOR STAND - 500 SEATS
- 11 PROMEDADE - ACCESS/SERVICE WAY (10m WIDE)
- 12 GRASS EMBANKMENT
- 13 PEDESTRIAN WALKWAY CONNECTION

- 14 MULTI USE GREEN SPACE (EVENT SPACE, OVERFLOW CARPARK)
- 15 EXISTING SHED CONVERSION (EVENT SPACE)
- 16 MINI GOLF COURSE
- 17 SAND COURT - TO BE CONSTRUCTED 2024
- 18 OUTDOOR LIGHTING TO SPORTS FIELDS AND TURF
- 19 EXISTING VEHICLE ENTRANCE WIDENED - ADDED EXIT LANE
- 20 SECONDARY ENTRANCE AT STADIUM EXTENSION FOR EVENTS
- 21 EXISTING DISC GOLF COURSE - MODIFIED 2 HOLES
- 22 OUTDOOR BASKETBALL - 3 HALF COURTS
- 23 PLAYGROUND EQUIPMENT
- 24 SOLAR FARM AREA (1 HECTARE)
- 25 DEPARTMENT OF CONSERVATION LAND - POSSIBLE FUTURE INCLUSION

- AQ AREA FOR ADDITIONAL AQUATICS SPACE
- S2C STADIUM ADDITION - SIZE OF 2 COURT OPTION
- S3C STADIUM ADDITION - SIZE OF 3 COURT OPTION



NOTES:

- CARPARKING SPACES
EXISTING CAR PARK SPACES 188 + 130 EXISTING OVERFLOW PARK SPACES = 318
PROPOSED CAR PARK SPACES 188 EXISTING + 297 (AREA 2) + 106 (AREA 3) = 591
- FIELD AREA SUBJECT TO CHANGE TAKING INTO ACCOUNT A&P SHOWGROUND PROJECT
- FIELDS AND TURF ROTATED 15 DEGREES OFF NORTH FOR OPTIMAL DAYLIGHT CONDITIONS

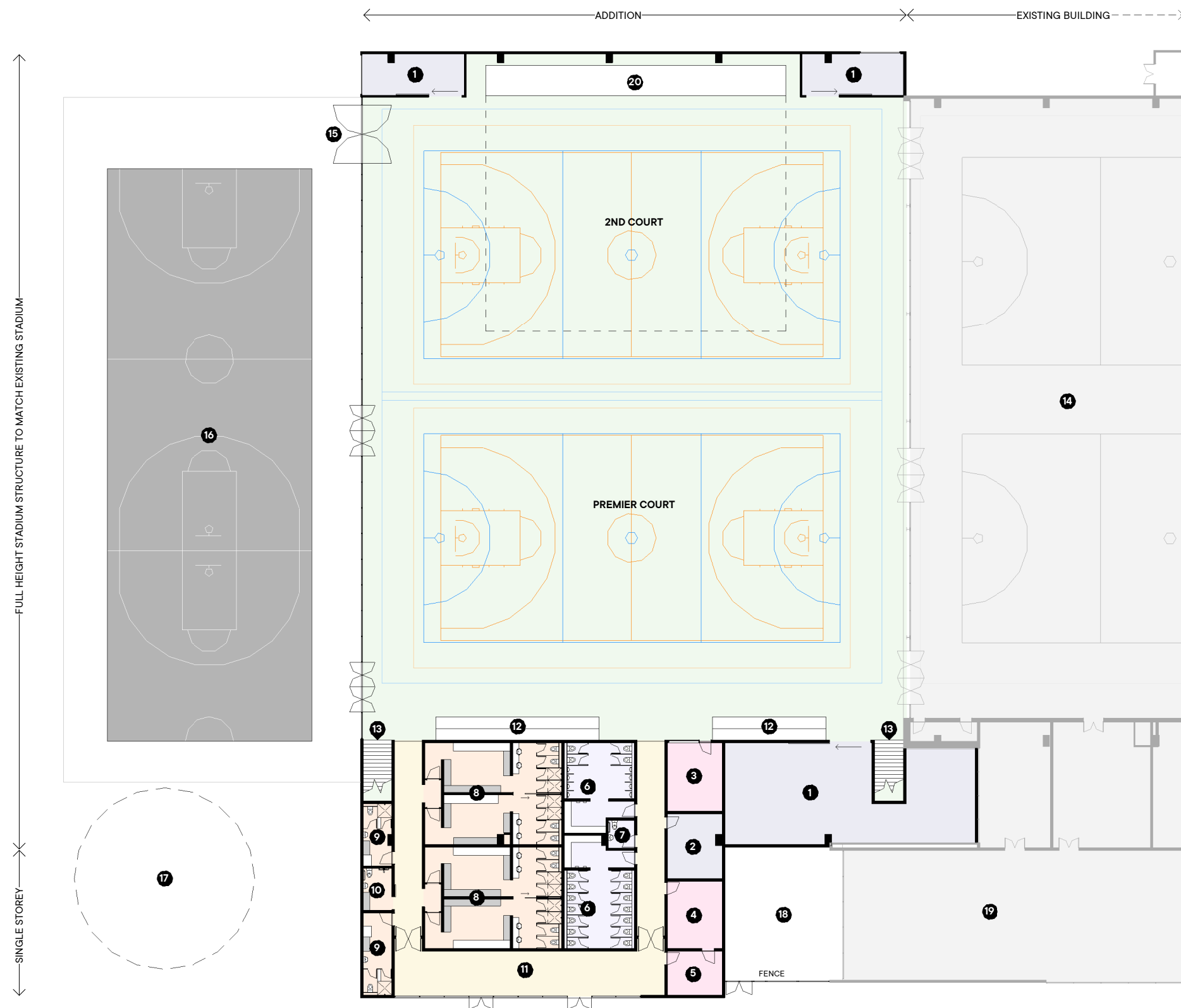
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EA NETWORKS CENTRE -
30 YEAR MASTER PLAN

DRAWING
PLAN - PROPOSED SITE

SCALE
1:2000 / A3

STATUS
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DATE
21.02.24



LEGEND

- 1 STORAGE AREA
- 2 PLANT ROOM
- 3 CONTROL ROOM
- 4 EVENT ADMIN SPACE
- 5 EVENT TICKETING / ADMIN SPACE
- 6 TOILETS
- 7 ACCESSIBLE TOILET
- 8 TEAM CHANGE ROOMS (4x SMALL OR 2x LARGE)
- 9 UMPIRE CHANGE ROOM
- 10 ACCESSIBLE CHANGE ROOM
- 11 ENTRANCE
- 12 COURTSIDE SEATING (REMOVABLE)
- 13 UP TO MEZZANINE ABOVE WITH SPECTATOR SEATING
- 14 EXISTING COURTS / EXISTING STADIUM
- 15 LARGE DOORS FOR EQUIPMENT ACCESS
- 16 OUTDOOR COMMUNITY COURTS
- 17 PLAYGROUND AREA
- 18 OUTDOOR FITNESS AREA
- 19 EXISTING FITNESS CENTRE
- 20 EXISTING RETRACTABLE SEATING REUSED/RELOCATED
- 21 BIRDSNEST

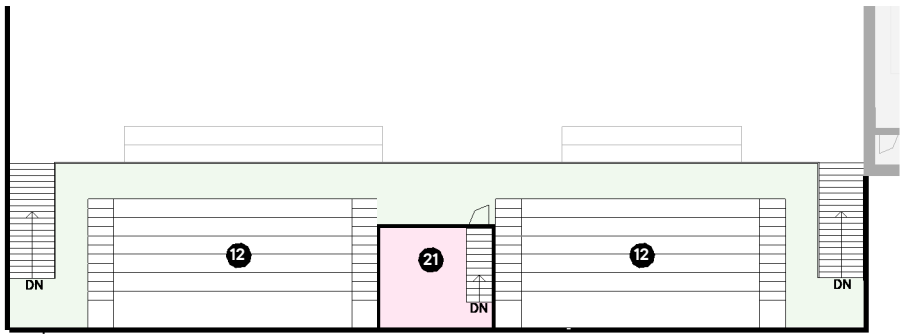
0 5 10 15 20 25m

SCALE 1:350 @A3

NOTES:

1. THE 2 COURT EXTENSION ALLOWS UP TO AN ADDITIONAL

- 2 BASKETBALL / NETBALL COURTS
- 2 VOLLEYBALL COURTS
- 2 COMMUNITY FUTSAL COURTS
- 8 BADMINTON / PICKLEBALL COURTS



MEZZANINE PLAN (2C)

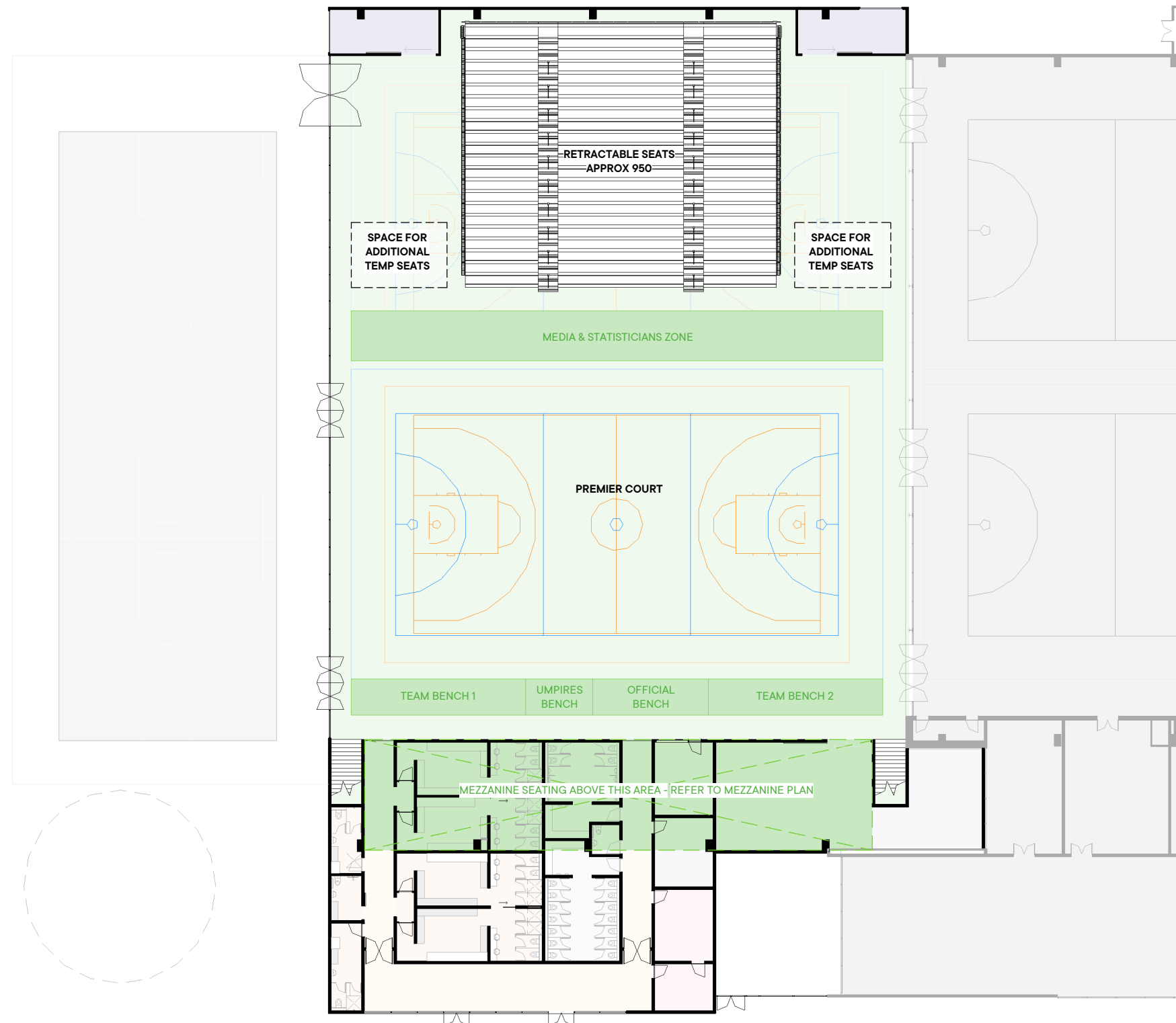
Maguire and Harford

EA NETWORKS CENTRE -
30 YEAR MASTER PLAN

DRAWING
PLAN - 2 COURT STADIUM
ADDITION OPTION

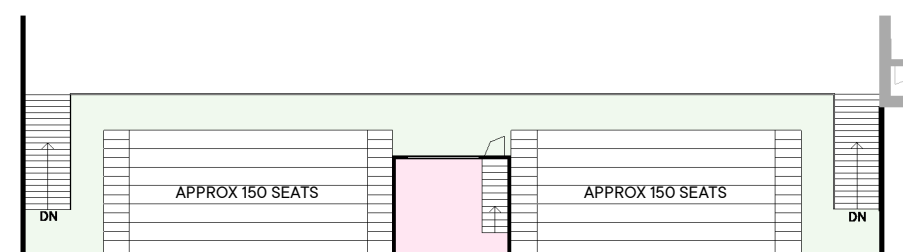
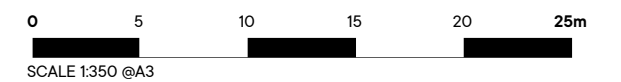
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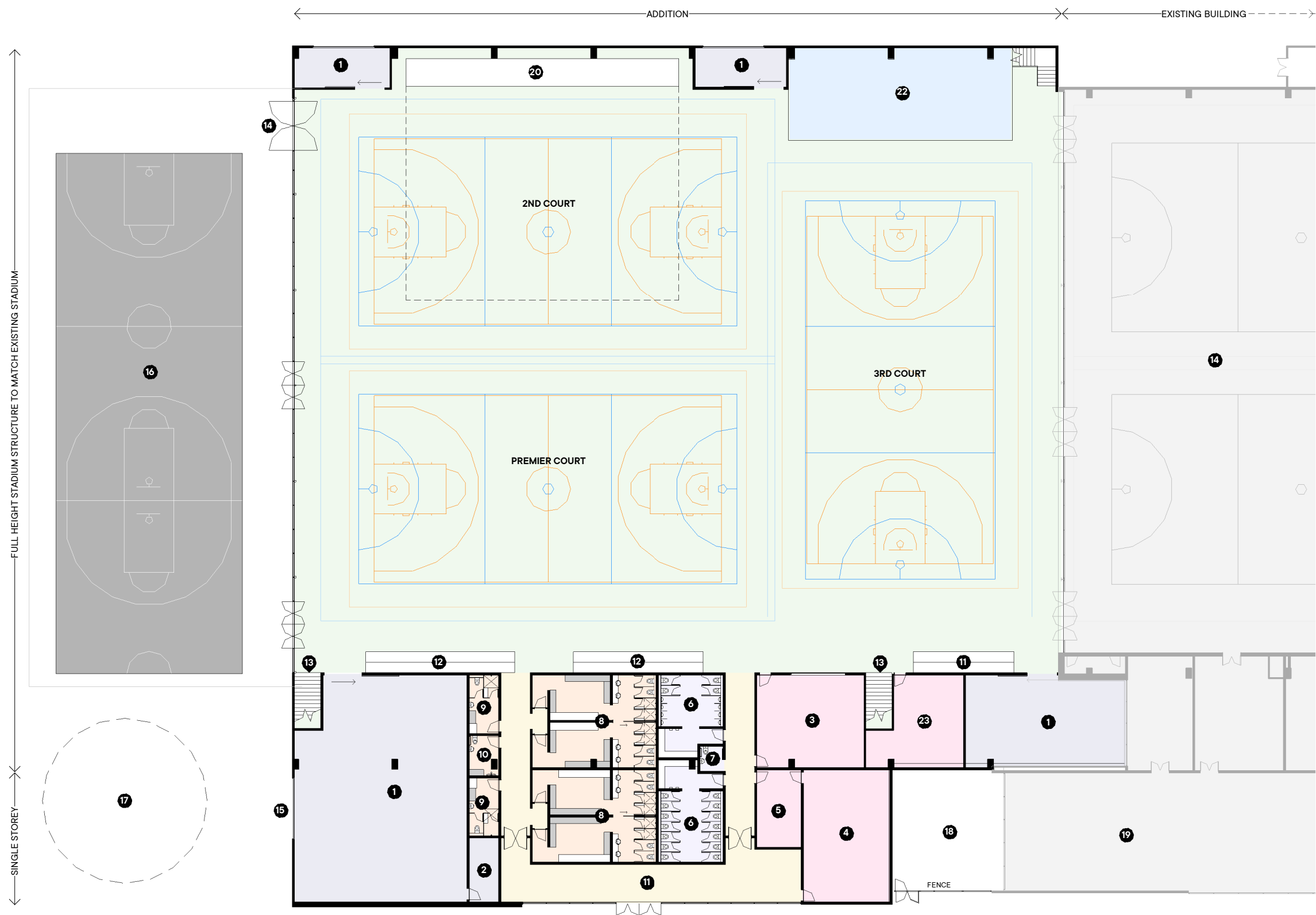


NOTES:

1. APPROX FIXED SEATING FOR PREMIER COURT EVENTS
RETRACTABLE SEATING 950 + MEZZANINE 300, TOTAL = 1250
2. ADDITIONAL MOBILE TEMPORARY SEATING SPACE AVAILABLE
EITHER SIDE OF FIXED RETRACTABLE SEATING FOR ADDITIONAL 90-100.



MEZZANINE SEATING (2C)



LEGEND

- 1 STORAGE AREA
- 2 PLANT ROOM
- 3 CONTROL ROOM
- 4 EVENT ADMIN SPACE
- 5 EVENT TICKETING / ADMIN SPACE
- 6 TOILETS
- 7 ACCESSIBLE TOILET
- 8 TEAM CHANGE ROOM
- 9 UMPIRE CHANGE ROOM
- 10 ACCESSIBLE CHANGE ROOM
- 11 ENTRANCE
- 12 COURTSIDE SEATING (REMOVABLE)
- 13 UP TO MEZZANINE ABOVE WITH SPECTATOR SEATING
- 14 EXISTING COURTS / EXISTING STADIUM
- 15 LARGE DOORS FOR EQUIPMENT ACCESS
- 16 OUTDOOR COMMUNITY COURTS
- 17 PLAYGROUND AREA
- 18 OUTDOOR FITNESS AREA
- 19 EXISTING FITNESS CENTRE
- 20 EXISTING RETRACTABLE SEATING REUSED/RELOCATED
- 21 BIRDSNEST
- 22 ACTIVE RECREATION / PLAY AREA MEZZANINE
- 23 MULTI-USE / OFFICE SPACE

0 5 10 15 20 25m
SCALE 1:350 @A3

NOTES:

1. THE 3 COURT EXTENSION ALLOWS UP TO AN ADDITIONAL

- 3 BASKETBALL / NETBALL COURTS
- 4 VOLLEYBALL COURTS
- 3 COMMUNITY FUTSAL COURTS
- 12 BADMINTON / PICKLEBALL COURTS

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**EA NETWORKS CENTRE -
30 YEAR MASTER PLAN**

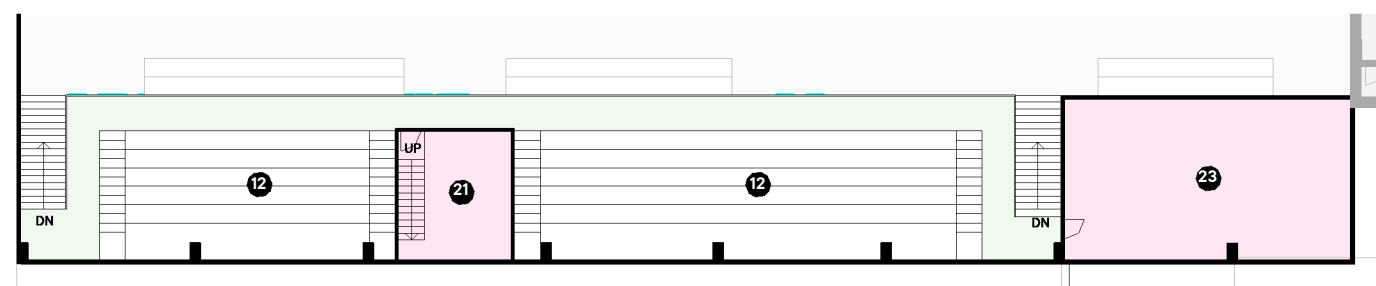
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**PLAN - 3 COURT STADIUM
ADDITION OPTION**

SCALE
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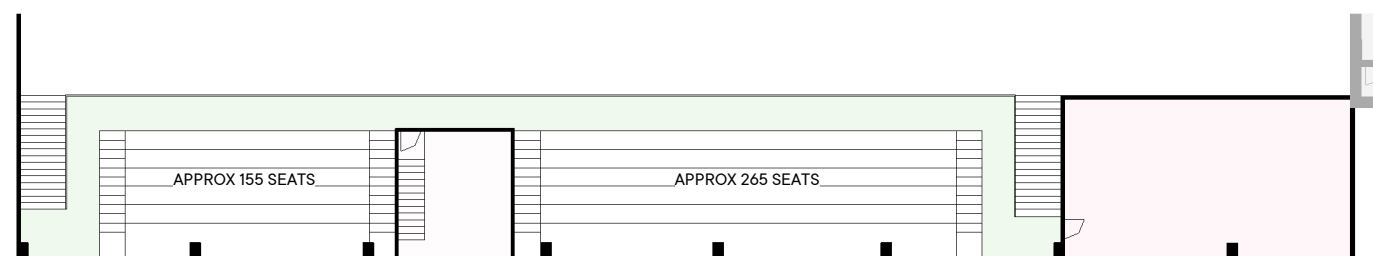
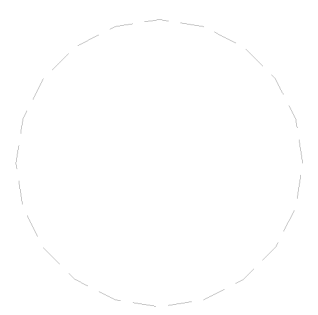
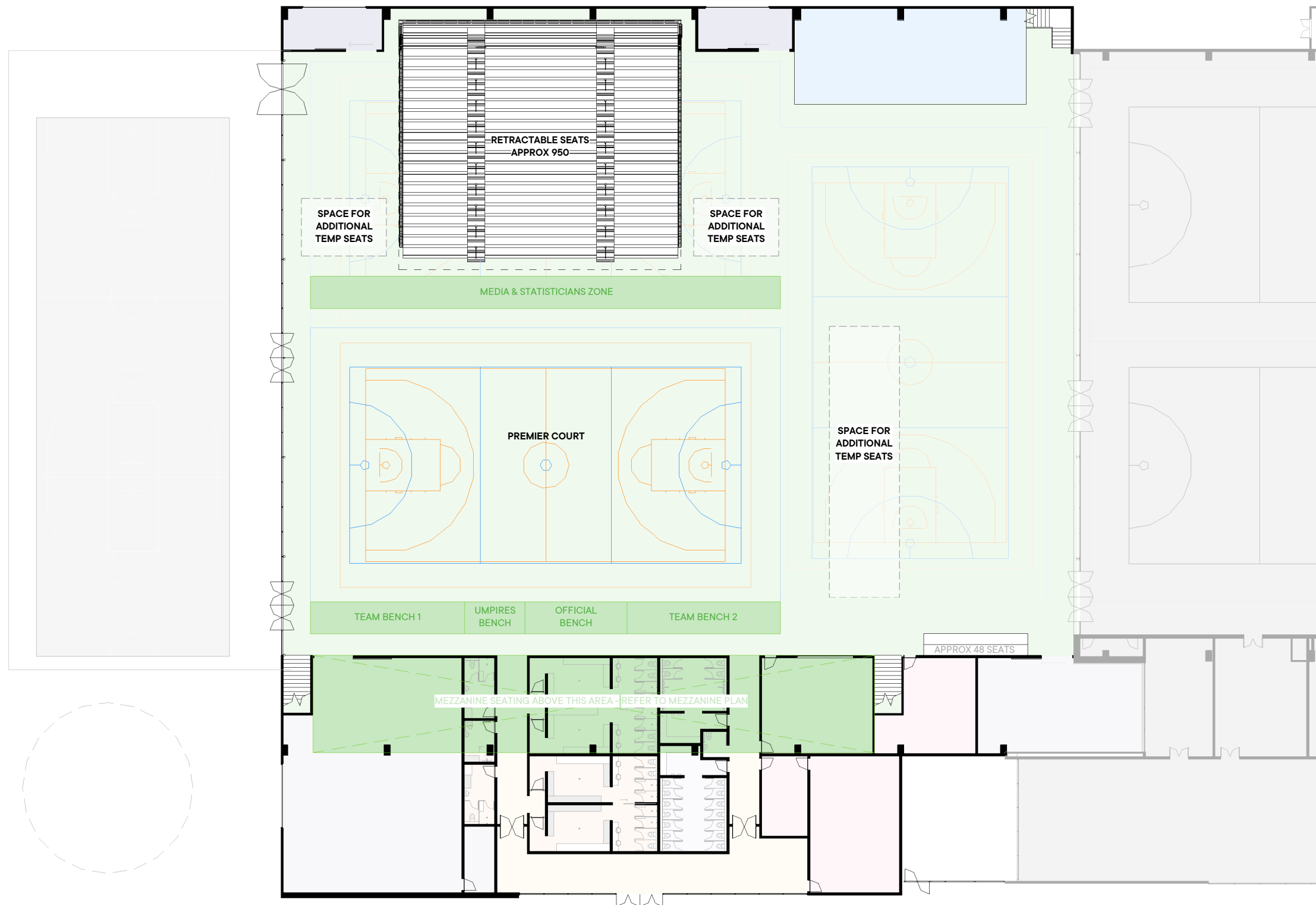
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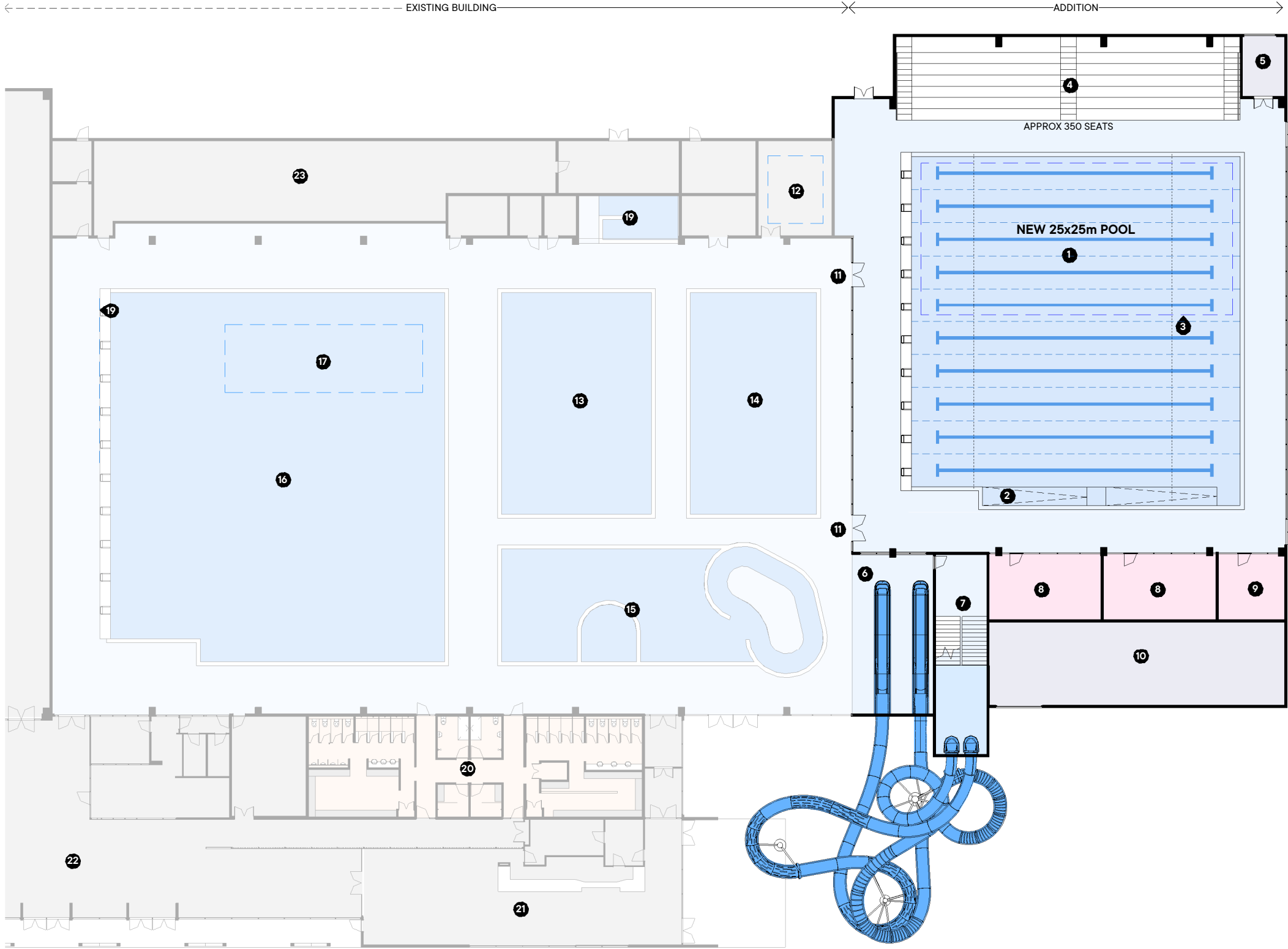
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MEZZANINE PLAN (3C)



MEZZANINE SEATING (3C)



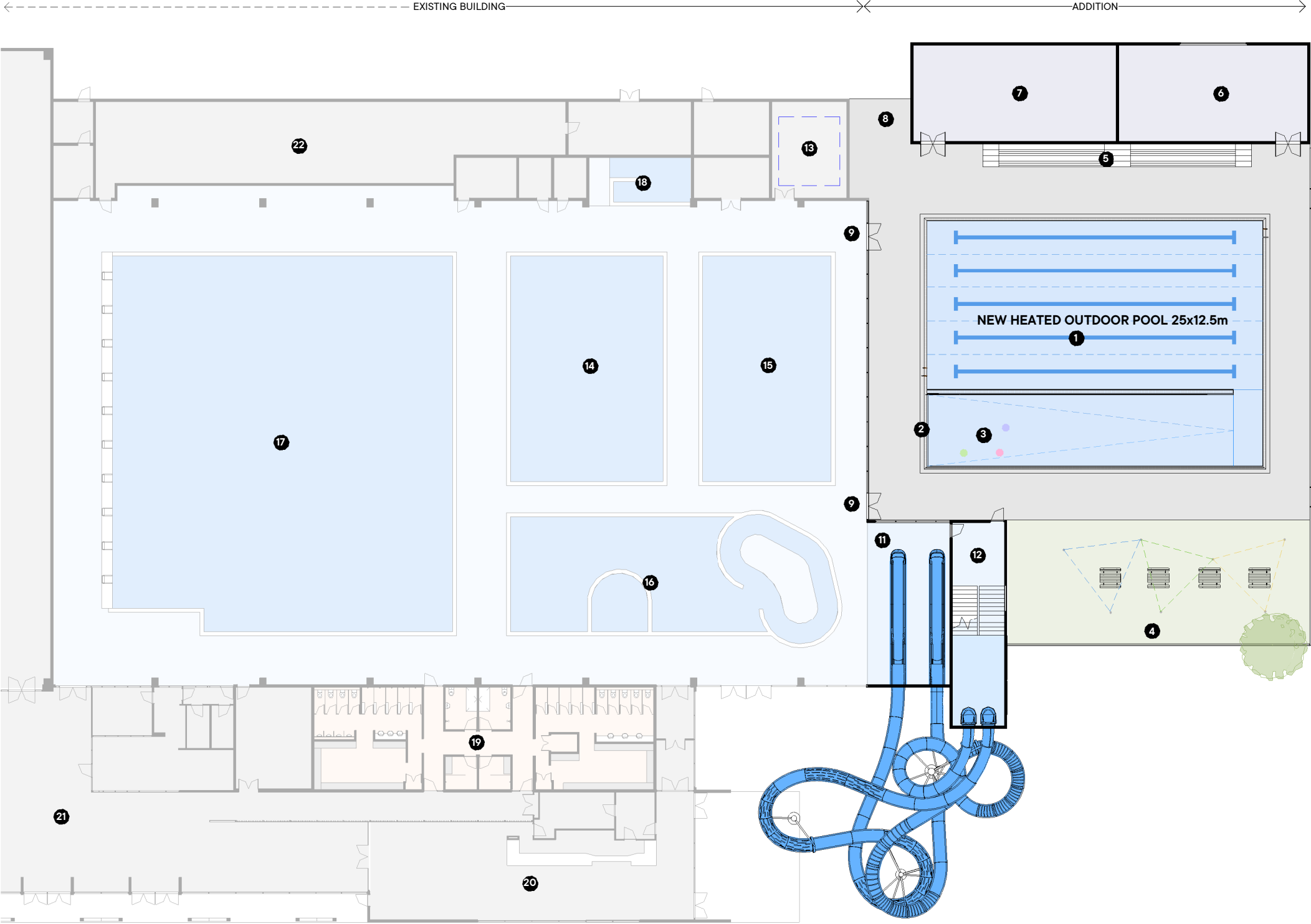
- LEGEND**
- 1 NEW 25x25m POOL FOR LAP SWIMMING AND EVENTS - 10x LANES, 2.5m WIDE
 - 2 RAMP ENTRY TO POOL
 - 3 AREA WITH MOVABLE FLOOR FOR LEARN TO SWIM SHOWN DASHED
 - 4 SPECTATOR SEATING
 - 5 STORAGE , EXTENDS UNDER SEATING
 - 6 HYDROSLIDE RUNOUT CONNECTED TO EXISTING POOL HALL
 - 7 HYDROSLIDE STAIR TOWER
 - 8 MULTI-USE / EVENT ROOM
 - 9 CONTROL ROOM
 - 10 PLANT ROOM
 - 11 NEW ENTRY DOORS THROUGH EXISTING POOL HALL
 - 12 COLD PLUNGE POOL
 - 13 EXISTING HYDROTHERAPY POOL
 - 14 EXISTING LEARN TO SWIM POOL
 - 15 EXISTING CHILDRENS POOL
 - 16 EXISTING 25m POOL TO BE MULTI-USE LEISURE POOL + LANE SWIMMING
 - 17 AREA FOR NEW NINJACROSS FEATURE
 - 18 NEW CLIMBING WALL FEATURE - APPROX 2.9m TALL
 - 19 EXISTING SPA
 - 20 EXISTING CHANGING ROOMS
 - 21 EXISTING CAFE
 - 22 EXISTING RECEPTION AND FOYER
 - 23 EXISTING PLANT ROOM



NOTES:

1. ADDITIONS MAY BE STAGED WITH NEW POOL, HYDROSLIDE, AND INTERNAL ALTERATIONS TO EXISTING SPACES, AS SEPARATE PROJECTS.

2. HYDROSLIDE ARRANGEMENT IS ILLUSTRATIVE ONLY. MAY BE 1 OR 2 SLIDES DEPENDANT ON COST AND COMMERCIAL ARRANGEMENT.



LEGEND

- 1 NEW 25x12.5m OUTDOOR POOL - 5x LANES, 2.5m WIDE
- 2 BEACH ENTRY - RAMP DOWN INTO POOL
- 3 SPLASH PLAY AREA
- 4 GRASS PICNIC AREA WITH SHADE SAILS OVER SHOWN DASHED
- 5 SEATING
- 6 PLANT ROOM
- 7 STORAGE
- 8 CANOPY OVER SERVICE AREA
- 9 NEW ACCESS DOORS THROUGH EXISTING POOL HALL
- 10 SOLID POOL FENCING WITH GATE ACCESS
- 11 HYDROSLIDE RUNOUT CONNECTED TO EXISTING POOL HALL
- 12 HYDROSLIDE STAIR TOWER
- 13 COLD PLUNGE POOL
- 14 EXISTING HYDROTHERAPY POOL
- 15 EXISTING LEARN TO SWIM POOL
- 16 EXISTING CHILDRENS POOL
- 17 EXISTING 25m POOL
- 18 EXISTING SPA
- 19 EXISTING CHANGING ROOMS
- 20 EXISTING CAFE
- 21 EXISTING RECEPTION AND FOYER
- 22 EXISTING PLANT ROOM




NOTES:

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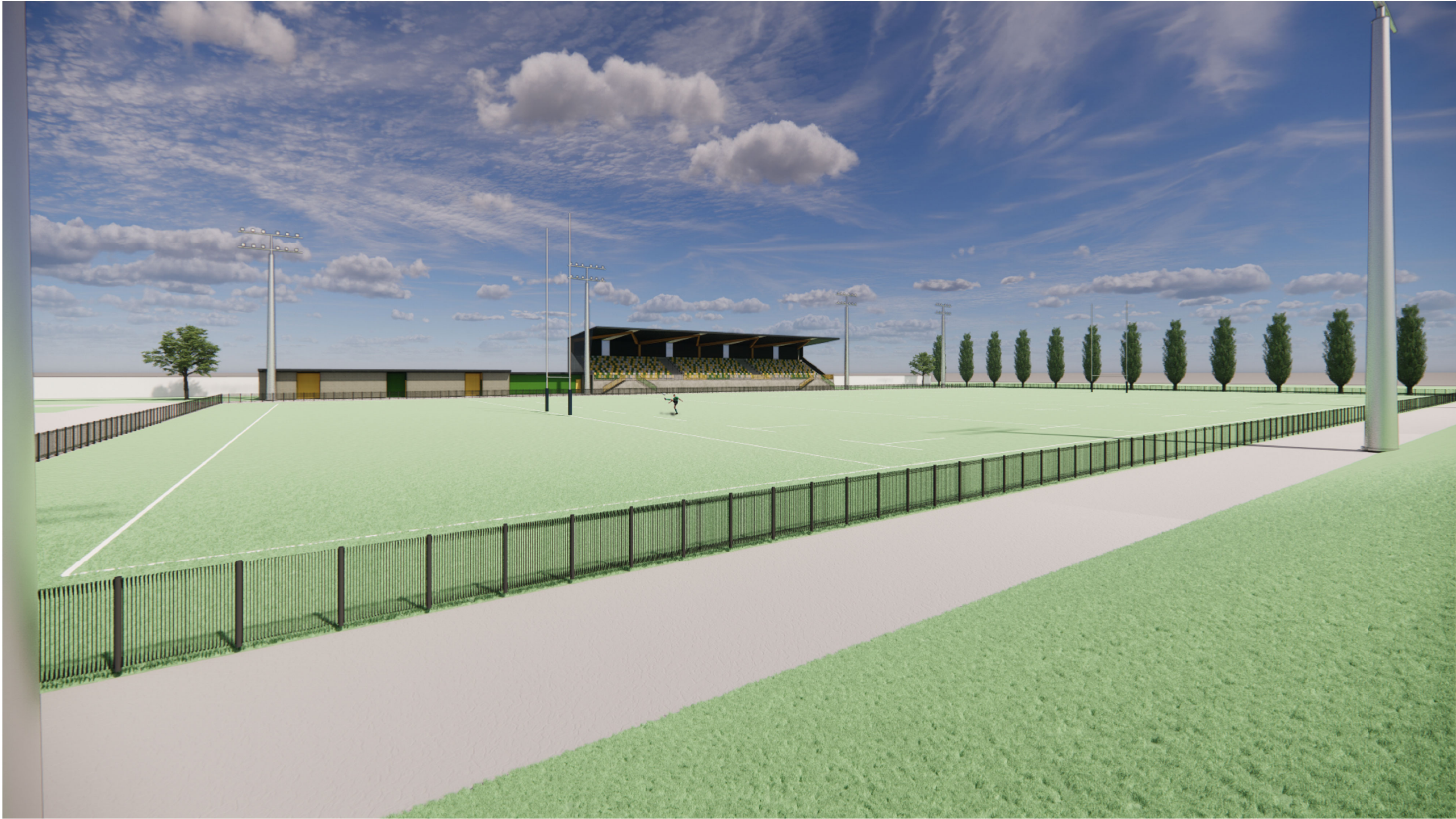


NOTE: IMAGES ARE INDICATIVE ONLY


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**EA NETWORKS CENTRE -
30 YEAR MASTER PLAN**

DRAWING
IMAGE - HOCKEY TURF



NOTE: IMAGES ARE INDICATIVE ONLY

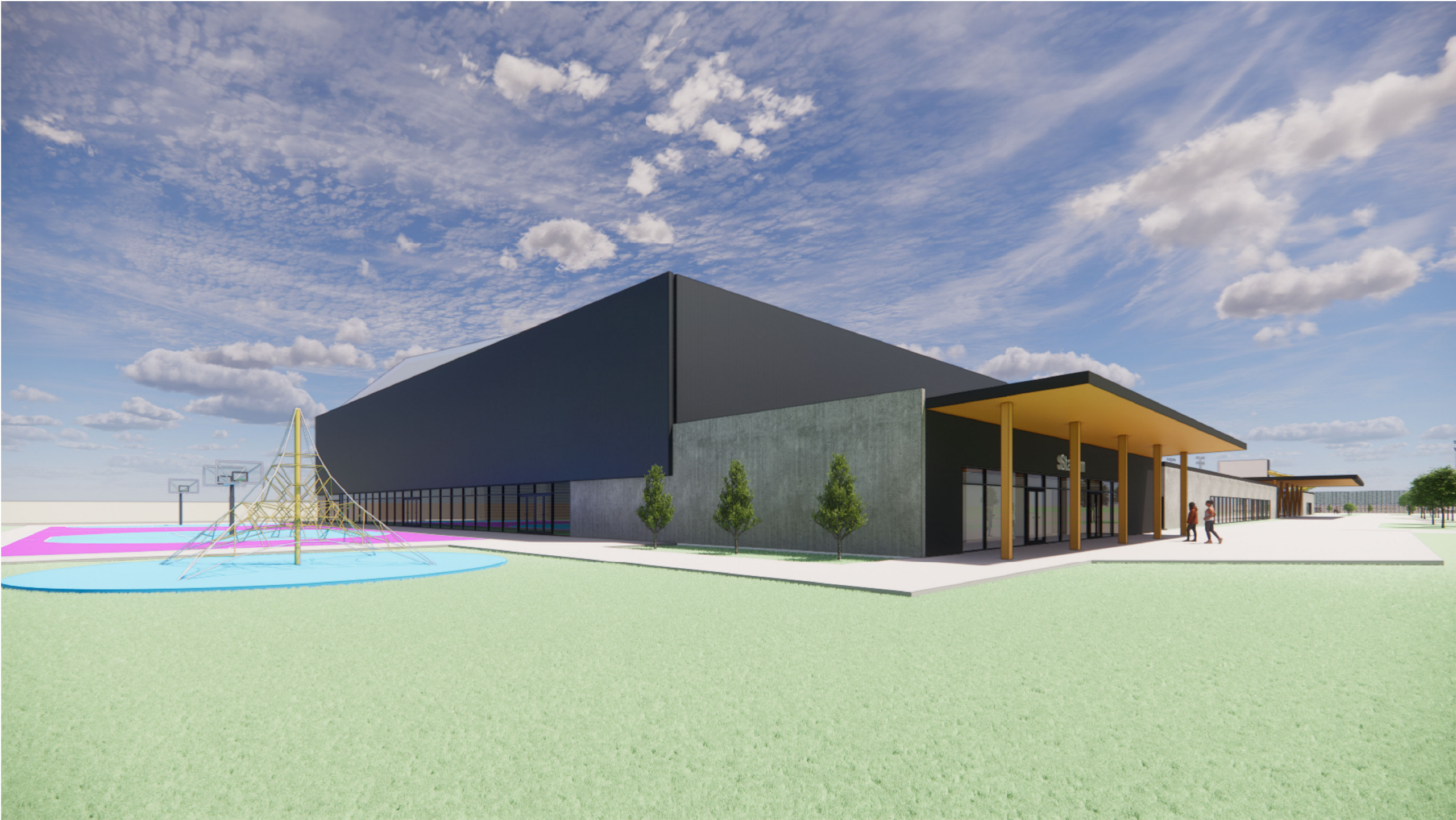
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EA NETWORKS CENTRE -
30 YEAR MASTER PLAN


DRAWING
IMAGE - RUGBY FIELDS
AND GRANDSTAND

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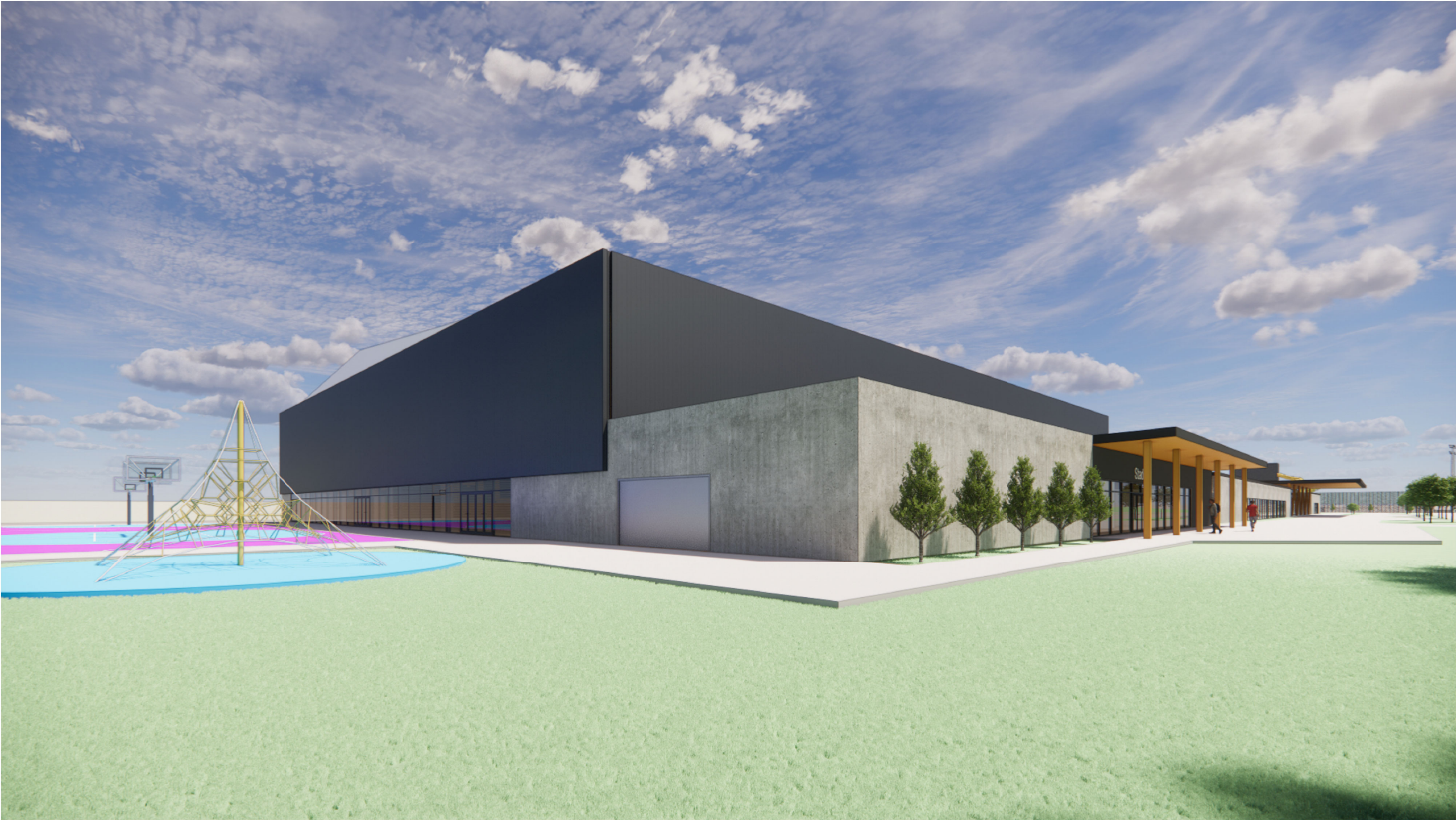
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**EA NETWORKS CENTRE -
30 YEAR MASTER PLAN**


DRAWING
**IMAGE - STADIUM 2
COURT ADDITION -
EXTERIOR**

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**EA NETWORKS CENTRE -
30 YEAR MASTER PLAN**


DRAWING
**IMAGE - STADIUM 3
COURT ADDITION -
EXTERIOR**

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EA NETWORKS CENTRE -
30 YEAR MASTER PLAN

DRAWING
IMAGE - STADIUM
ADDITION - INTERIOR

PAGE
14

STATUS
DRAFT - FOR CONSULTATON
DATE
21.02.24



NOTE: IMAGES ARE INDICATIVE ONLY

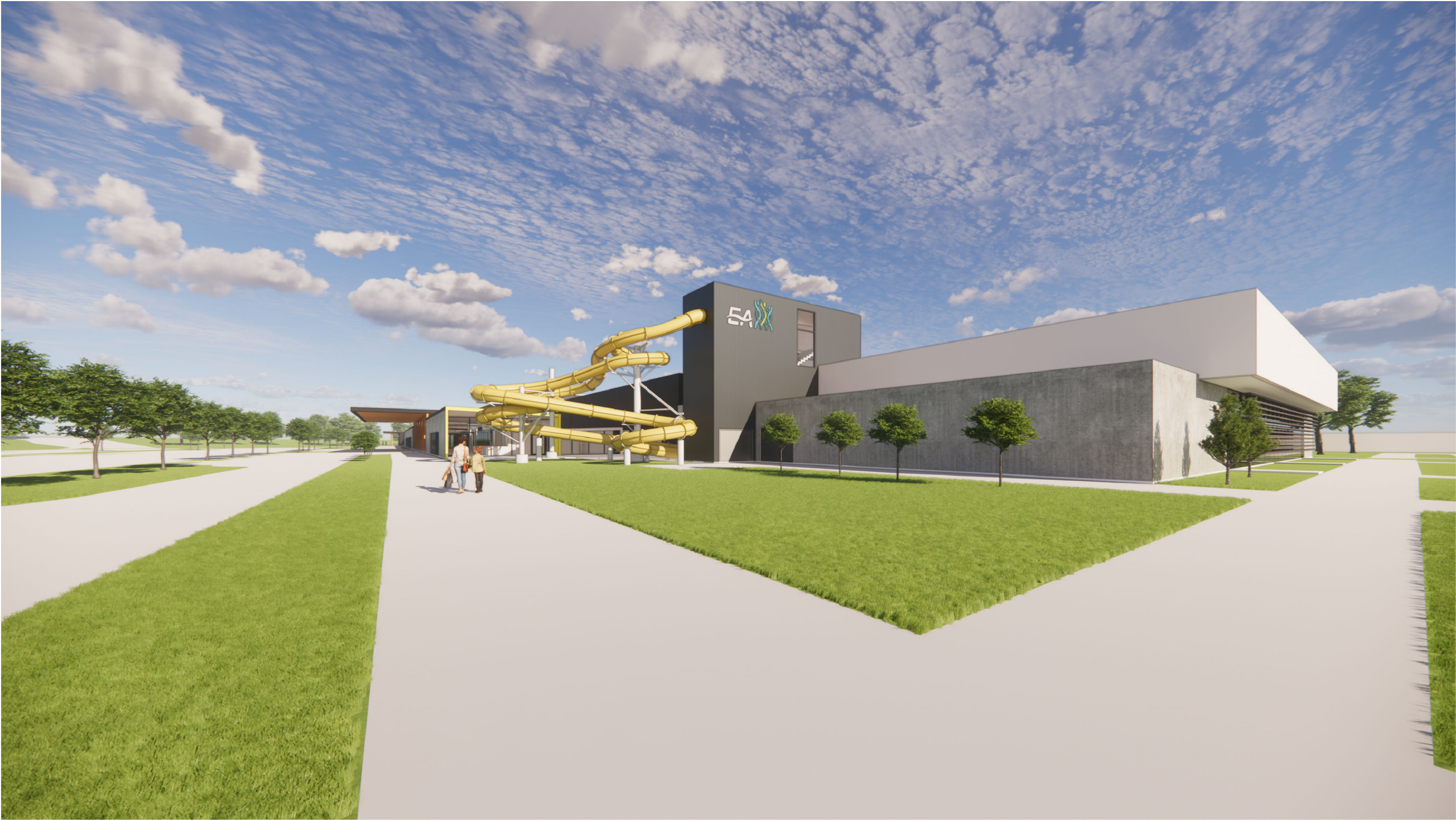
 Maguire and Harford

EA NETWORKS CENTRE -
30 YEAR MASTER PLAN


DRAWING
IMAGE - STADIUM
ADDITION 3 COURT -
INTERIOR

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21.02.24



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 Maguire and Harford

**EA NETWORKS CENTRE -
30 YEAR MASTER PLAN**


DRAWING
**IMAGE - AQUATICS
ADDITION - 25M POOL
EXTERIOR**

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**EA NETWORKS CENTRE -
30 YEAR MASTER PLAN**


DRAWING
**IMAGE - NEW 25M POOL
INTERIOR**

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**EA NETWORKS CENTRE -
30 YEAR MASTER PLAN**

DRAWING
IMAGE - OUTDOOR POOL

9. Road Closure - Ashburton Car Club Sealed Autocross Event

Author	<i>Mark Smith; Corridor Manager-Roading</i>
Activity Manager	<i>Mark Chamberlain; Roading Manager</i>
Executive Team Member	<i>Neil McCann; Group Manager-Infrastructure & Open Spaces</i>

Summary

- This report considers an application from the Ashburton Car Club for a temporary road closure for approximately 900m of Seaside Road on Sunday, 17 March 2024 for a Sealed Autocross Event.
- This report outlines the benefits and risks to be taken into consideration on whether to approve or decline the road closures.
- Council is not obliged to approve any road closures. Our practice has been to approve such requests, subject to being confident that the event organisers can manage the event safely, and that the road will be restored to pre-race condition.
- Officers are satisfied that the Ashburton Car Club can meet these expectations, as they have repeatedly done so for many years. This event requires no detours and the roads concerned do not experience high traffic volumes.

Recommendation

1. **That** Council permits Seaside Road, from Bonningtons Road to Fitzgerald Road, to be closed from 8.00 am Sunday, 17 March 2024 until 6.00 pm the same day, to allow the Sealed Autocross Event to take place.

Attachment

Appendix 1 Road closure diagram

Background

The current situation

1. The Ashburton Car Club has applied for a road closure of a portion of Seaside Road from Bonningtons Road to Fitzgerald Road to hold a Sealed Autocross Event on Sunday, 17 March 2024. The event will be held from 8.00 am to 6.00 pm. The affected length of the closure is approximately 900 metres. See attached diagram of the road closure (appendix 1).
2. This event has been advertised with a period for objections to be submitted. No objections have been received with the objections period closing on Friday, 16 February 2024.
3. The required insurances and traffic management plan have been received.
4. This application must be considered by Council under Paragraph 11(e) of the Tenth Schedule of the Local Government Act 1974, because New Zealand Motorsport, of which the Ashburton Car Club is a member, requires roads to be closed for motor sport events under the Local Government Act, as event participants may be under 17 years of age.
5. The Ashburton Car Club has run car racing events safely and successfully for over 18 years. Their events are well organised and every precaution is taken by the organisers to ensure that the highest levels of safety are maintained. Their events are highly supported by the local community and are a valued attraction to the District.

Options analysis

Option one – Approve road closure (recommended option)

6. Our practice has been to approve such requests, subject to being confident that the event organisers can manage the event safely, and that the road will be restored to pre-race condition.
7. Ashburton Car Club has a strong record of safe and successful management of these events in the district for over 18 years.
8. The responsibility for risk-free operation lies with the organisers and all contingencies are covered in the conditions of closure.
9. The road condition will be inspected by Roading staff before and after the event. Staff are confident that the asset will be returned to its pre—existing condition after the event.

<p>Advantages: Ashburton Car Club events are supported by the local community. They have been running without issue for many years.</p>	<p>Disadvantages: If an incident occurs this could prevent access to the road for a period of time.</p>
<p>Risks: Safety issues due to it being a motor vehicle event. Travel impact on residents, road users, spectators, and local businesses. The impact on the condition of the roads. These risks are considered LOW overall as they can all be successfully managed.</p>	

Option two – Decline road closure

10. Declining this road closure is not recommended

<p>Advantages: Any safety, travel delay or impact on road condition are avoided.</p>	<p>Disadvantages: Many people look forward to these types of events and they provide positive attraction to the district.</p>
<p>Risks: Reputational risk to Council to hold motorsport events within the district.</p>	

Legal/policy implications

11. Clause 11 of the Tenth Schedule of the Local Government Act 1974 provides –
12. *“That Council may, subject to such conditions as it thinks fit... close any road or part of a road to all traffic (e)... for any exhibition, fair, market, concert, film making, race or other sporting event or public function.”*
13. As noted previously, our practice is to enable these events to proceed subject to ensuring the safety of road users, residents, and spectators.

Review of legal / policy implications	
Reviewed by In-house Counsel	Tania Paddock; Legal Counsel

Strategic alignment

14. The recommendation relates to Council’s community outcome of *“residents are included and have a voice”* because they are given the opportunity to comment on and participate in a community event.

Wellbeing		Reasons why the recommended outcome has an effect on this wellbeing
Economic		
Environmental		
Cultural		
Social	✓	An opportunity for people to take part in, observe and enjoy an event on local roads.

Financial implications

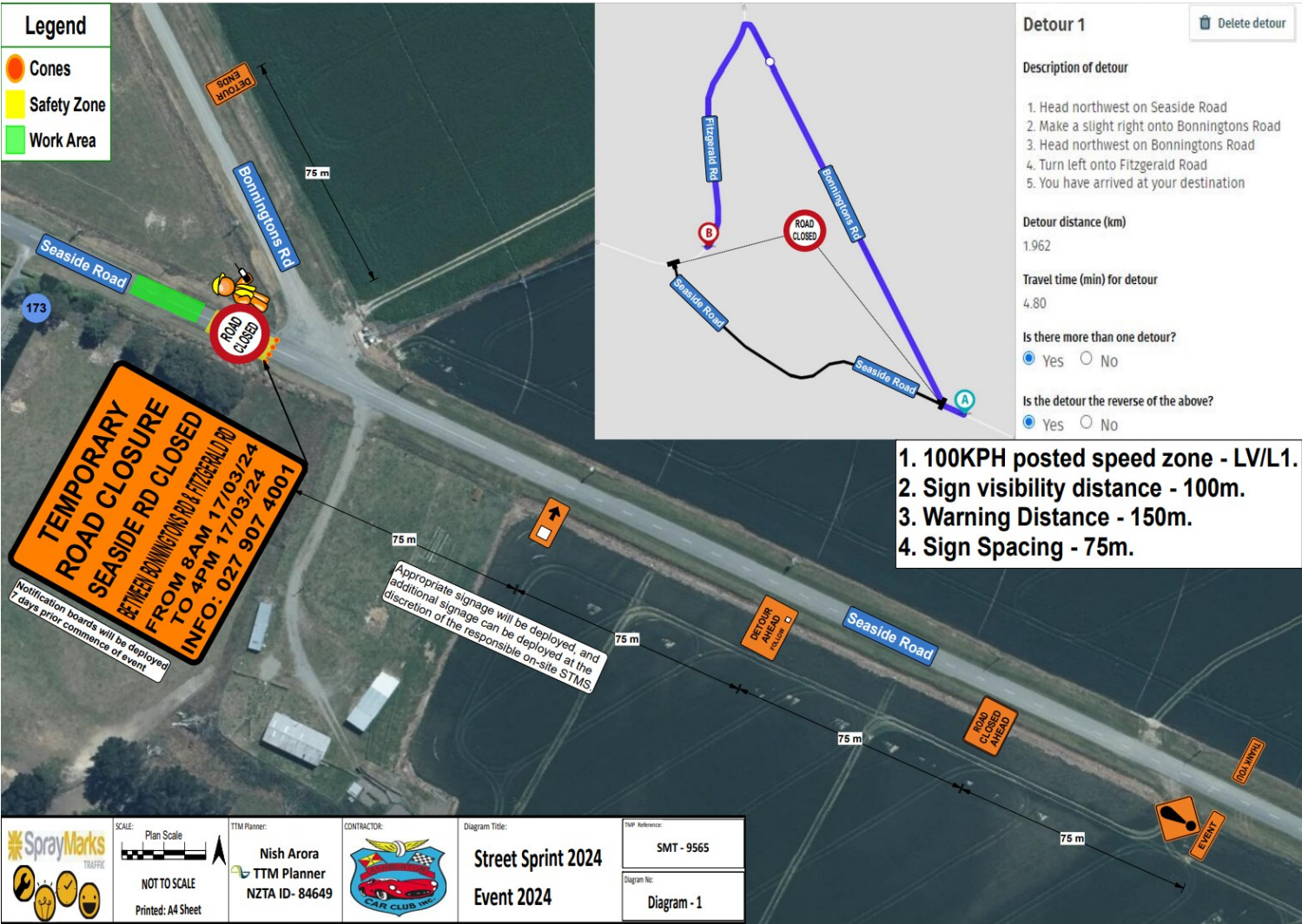
Requirement	Explanation
What is the cost?	No cost to Council
Is there budget available in LTP / AP?	NA
Where is the funding coming from?	NA
Are there any future budget implications?	NA
Reviewed by Finance	Erin Register; Finance Manager.

Significance and engagement assessment

15. Property owners in the affected areas approached and letters dropped so they aware of the event and road closure.
16. The event has been publicly notified.
17. Other local organisations are actively involved with marshalling, security etc.
18. Emergency services are provided with a copy of road closure information after approval has been given.
19. There will also be publicity around this road closure due to the normal media coverage of public meeting agenda items.
20. The advance communications and notifications are consistent with the overall significance of this decision and the legal requirements.

Requirement	Explanation
Is the matter considered significant?	No
Level of significance	Medium
Rationale for selecting level of significance	This level of engagement is required to meet statutory requirements.
Level of engagement selected	Level 3 – Consult. Council must advertise the closure and consider objections if any are received.
Rationale for selecting level of engagement	This level of engagement is required to meet statutory requirements.
Reviewed by Strategy & Policy	Richard Mabon, Senior Policy Advisor

Appendix one – road closure diagram



Council

6 March 2024



10. Financial Reports

Author *Erin Register, Finance Manager*
GM responsible *Leanne Macdonald, GM Business Support*

Attachments

Financial variance report – January 2024

Recommendation

That Council receives the January 2024 financial variance report.

***Ashburton District Council
Financial Variance Report
For the period ending
31 January 2023***

Variances greater than \$100,000 are highlighted in **red bold**. If the variance is permanent an explanation is provided.

F (favourable variance) means that either actual revenue is greater than budget or actual expenditure is less than budget.

U (unfavourable variance) is **when** actual revenue is less than budget or actual expenditure is greater than budget.

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Income and Expenditure – Overview

For period ending 31 January 2023

\$49.09 M Actual YTD Operating Income	\$91.36 M Forecast Full Year Operating Income	(\$42.27) M Variance Operating Income	54% % of Forecast Operating Income
\$47.55 M Actual YTD Operating Expenditure	\$83.40 M Forecast Full Year Operating Expenditure	(\$35.85) M Variance Operating Expenditure	57% % of Forecast Operating Expenditure
\$0.78 M Actual YTD Capital Income	\$64.95 M Forecast Full Year Capital Income	(\$64.17) M Variance Capital Income	1% % of Forecast Capital Income
\$35.19 M Actual YTD Capital Expenditure	\$81.07 M Forecast Full Year Capital Expenditure	(\$45.88) M Variance Capital Expenditure	43% % of Forecast Capital Expenditure
\$0.00 M Actual YTD Loans Repaid	\$7.02 M Forecast Full Year Loans Repaid	(\$7.02) M Variance Loans Repaid	0% % of Forecast Loans Repaid

Deferred Capital Expenditure

Activity	Forecast	Projected Spend	Variance	Carryover	Reason
<u>Drinking Water</u>					
Group Water Supplies	18,397,791.00	16,397,791.00	(2,000,000.00)	No	Already included in draft LTP
Montalto Water Supply	870,999.00	670,999.00	(200,000.00)	No	The proposed intake upgrades included in draft LTP
<u>Waste Water</u>					
Ashburton Wastewater	9,352,911.00	6,352,911.00	(3,000,000.00)	No	Accounted for in the draft LTP
<u>Stormwater</u>					
Ashburton Stormwater	224,140.00	-	(224,140.00)	Yes	West St Treatment & Attenuation (Design Phase)
<u>Recreation & Community Services</u>					
Elderly Persons Housing	1,021,560.00	621,560.00	(400,000.00)	Yes	Delay in construction of replacement units
Reserves and Camping Grounds	1,600,000.00	-	(1,600,000.00)	Yes	\$1.5M West Street Car Park/\$100k Rakaia Memorial Hall Earthquake Strengthening
<u>Economic Development</u>					
Commercial Property	28,149,701.00	24,849,701.00	(2,900,000.00)	Yes	\$484k Balmoral Hall/\$300k Oval Pavillion/ \$150k Walnut Pavillion/\$1.9M Art Gallery
Commercial Property			(400,000.00)	No	Rakaia Medical Centre not progressing
<u>Miscellaneous</u>					
Information Systems	783,210.00	539,210.00	(244,000.00)	Yes	Delays due to the timing of Te Whakatere Whare
			(10,968,140.00)		
			(5,200,000.00)		Rebudgeted in the LTP
			(400,000.00)		Project not progressing
			(5,368,140.00)		Expected Carry Forwards
			(10,968,140.00)		

Income and Expenditure – Summary

For period ending 31 January 2023

	Actual YTD	Full Year Forecast	Variance	Percentage of Forecast
Revenue				
Rates	27,807,979	46,905,992	(19,098,014)	59%
Fees and Charges	6,795,812	11,044,099	(4,248,287)	62%
Subsidies and Grants	7,716,354	10,903,866	(3,187,512)	71%
Finance Income	657,978	417,200	240,778	158%
Other Revenue	4,717,438	5,394,060	(676,623)	87%
Other Sales	1,001,819	1,139,074	(137,256)	88%
Development / Financial Contributions	394,902	632,800	(237,898)	62%
Gain on Sale of Assets	0	12,107,828	(12,107,828)	0%
Vested Assets	0	2,816,100	(2,816,100)	0%
Total Revenue	49,092,280	91,361,020	(42,268,740)	54%
Operating Expenditure				
Payments to Staff and Suppliers	34,430,587	61,586,384	(27,155,798)	56%
Finance Costs	3,072,430	4,576,131	(1,503,701)	67%
Other Expenses	121,764	205,155	(83,391)	59%
Depreciation	9,923,001	17,034,370	(7,111,369)	58%
Total Expenditure	47,547,782	83,402,041	(35,854,259)	57%
Net operating surplus (deficit)	1,544,498	7,958,979	(6,414,481)	19%
Capital Income				
Loans Raised	0	60,047,564	(60,047,564)	0%
Land Sales	730,800	4,797,800	(4,067,000)	15%
Other Asset Sales & Disposals	49,304	104,300	(54,996)	47%
Total Capital Income	780,104	64,949,664	(64,169,559)	1%
Capital Expenditure				
Infrastructural Assets	9,923,436	22,958,929	(13,035,494)	43%
Cyclic Renewals	9,890,842	22,752,893	(12,862,052)	43%
Plant	418,309	902,634	(484,325)	46%
Additions/Alterations	13,509,741	24,921,199	(11,411,458)	54%
Other Assets	1,443,150	9,530,352	(8,087,202)	15%
Total capital expenditure	35,185,477	81,066,008	(45,880,531)	43%
Loan Repayments	0	7,024,840	(7,024,840)	0%
Total capital to be funded	34,405,373	23,141,184	11,264,189	149%

Transportation – Income & Expenditure Report

For period ending 31 January 2023

	Actual YTD	Forecast Full Year	Variance	Percentage of Forecast	Permanent Variance
Operating Income					
Footpaths	935,277	1,331,840	(396,563)	70%	No
Roading	9,824,259	15,805,183	(5,980,924)	62%	Yes
	10,759,536	17,137,023	(6,377,488)	63%	
Operating Expenditure					
Footpaths	823,374	1,451,336	(627,961)	57%	No
Roading	9,906,283	15,805,184	(5,898,901)	63%	Yes
	10,729,657	17,256,520	(6,526,863)	62%	
Capital Income					
Footpaths	0	11,053	(11,053)	0%	No
Roading	0	2,342,897	(2,342,897)	0%	
	0	2,353,950	(2,353,950)	0%	
Capital Expenditure					
Footpaths	733,028	521,500	211,527	141%	Yes
Roading	4,064,919	9,378,039	(5,313,119)	43%	Yes
	4,797,947	9,899,539	(5,101,592)	48%	
Loan Repayments					
Footpaths	0	60,728	(60,728)	0%	No
Roading	0	254,177	(254,177)	0%	
	0	314,905	(314,905)	0%	
The above financials include the following:					
Development Contributions	0	0	0	0%	
The above financials do not include the following:					
Vested Assets	0	0	0	0%	

The above financials do not include appropriations - to and from activities

Transportation – Operating Income

Roading **\$5,980,924U**

Reason for variance

There will be additional subsidy resulting from the additional \$1,000,000 for sealed pavement rehabilitation and \$1,044,790 for emergency works approved by Waka Kotahi.

Transportation – Operating Expenditure

Roading **\$5,898,901F**

Reason for variance

The cost of emergency works of \$1,044,790 from the July 2023 heavy rain event will result in an overspend at the end of the 2023/24 year.

Transportation – Capital Expenditure

Footpaths **\$211,527U**

Reason for variance

All programmed footpath renewals have been completed for the year. The overspend relates to the Baring Square East upgrade which was not allowed for in the budget. This will be offset by a reduction in Roothing Capital Expenditure and covered by the overall subsidised roading budget.

Roading **\$5,313,119F**

Reason for variance

Waka Kotahi has approved an additional \$1,000,000 for sealed pavement rehabilitation as mentioned above under operating income.

Drinking Water – Income & Expenditure Report

For period ending 31 January 2023

	Actual YTD	Forecast Full Year	Variance	Percentage of Forecast	Permanent Variance
Operating Income					
Group Water Supplies	4,081,921	6,492,235	(2,410,314)	63%	No
Montalto Water Supply	226,375	383,282	(156,907)	59%	No
Lyndhurst Water Supply	9,604	17,974	(8,370)	53%	
Barhill Water Supply	2,867	4,830	(1,963)	59%	
	4,320,766	6,898,321	(2,577,554)	63%	
Operating Expenditure					
Group Water Supplies	3,368,215	6,349,738	(2,981,523)	53%	No
Montalto Water Supply	189,122	386,087	(196,965)	49%	No
Lyndhurst Water Supply	4,906	4,926	(21)	100%	
Barhill Water Supply	1,419	1,405	14	101%	
	3,563,661	6,742,156	(3,178,494)	53%	
Capital Income					
Group Water Supplies	0	17,623,432	(17,623,432)	0%	No
Montalto Water Supply	0	744,636	(744,636)	0%	No
	0	18,368,068	(18,368,068)	0%	
Capital Expenditure					
Group Water Supplies	7,360,138	18,397,791	(11,037,653)	40%	Yes
Montalto Water Supply	20,541	870,999	(850,458)	2%	Yes
	7,380,679	19,268,790	(11,888,110)	38%	
Loan Repayments					
Group Water Supplies	0	780,829	(780,829)	0%	No
Montalto Water Supply	0	12,859	(12,859)	0%	
Lyndhurst Water Supply	0	13,048	(13,048)	0%	
Barhill Water Supply	0	3,425	(3,425)	0%	
	0	810,161	(810,161)	0%	
<i>The above financials include the following:</i>					
Development Contributions	91,135	178,232	(87,097)	51%	
<i>The above financials do not include the following:</i>					
Vested Assets	0	1,189,020	(1,189,020)	0%	

The above financials do not include appropriations - to and from activities

Drinking Water – Capital Expenditure

Group Water Supplies

\$11,037,653F

Reason for variance

A forecast favourable variance of ~\$2,000,000 is expected at year end. This budget includes (amongst other projects) the installation of UV equipment on seven supplies. Due to the increased complexity of this project, the design phase is taking longer than originally envisaged. As a consequence, the timing of some physical works (and incurred costs) will extend into the next financial year. Note-: This is already accounted for in the 2024-34 Draft LTP.

Affected projects include:

- Filtration and/or UV Treatment Upgrades – Ashburton; Rakaia; and Chertsey

Montalto Water Supply

\$850,458F

Reason for variance

A forecast favourable variance of ~\$200,000 is expected at year end. This budget covers the ongoing investigations into upgrading the treatment plant for the scheme and another project covering repairs to be undertaken at the intake. This latter project is being scoped at present and because of the proposed intake upgrades now programmed in the draft LTP, the scope of the repair works will be less than originally envisaged.

Affected projects include:

- Montalto Treatment Plant Upgrade (Design phase)
- Montalto Intake Repairs

Wastewater – Income & Expenditure Report

For period ending 31 January 2023

	Actual YTD	Forecast Full Year	Variance	Percentage of Forecast	Permanent Variance
Operating Income					
Ashburton Wastewater	2,993,788	5,041,400	(2,047,612)	59%	No
Methven Wastewater	341,081	479,331	(138,250)	71%	No
Rakaia Wastewater	217,200	424,516	(207,317)	51%	No
	3,552,069	5,945,247	(2,393,178)	60%	
Operating Expenditure					
Ashburton Wastewater	3,030,279	4,699,136	(1,668,858)	64%	No
Methven Wastewater	301,263	479,480	(178,216)	63%	No
Rakaia Wastewater	255,467	426,096	(170,629)	60%	No
	3,587,008	5,604,712	(2,017,703)	64%	
Capital Income					
Ashburton Wastewater	0	8,706,061	(8,706,061)	0%	No
Rakaia Wastewater	0	105,769	(105,769)	0%	No
	0	8,811,830	(8,811,830)	0%	
Capital Expenditure					
Ashburton Wastewater	4,695,228	9,352,911	(4,657,683)	50%	Yes
Methven Wastewater	55,660	165,082	(109,422)	34%	No
Rakaia Wastewater	70,753	105,769	(35,016)	67%	
	4,821,641	9,623,762	(4,802,121)	50%	
Loan Repayments					
Ashburton Wastewater	0	1,456,620	(1,456,620)	0%	No
Methven Wastewater	0	16,277	(16,277)	0%	
Rakaia Wastewater	0	54,326	(54,326)	0%	
	0	1,527,223	(1,527,223)	0%	
<i>The above financials include the following:</i>					
Capital Services Contribution	288,355	383,791	(95,437)	75%	
<i>The above financials do not include the following:</i>					
Vested Assets	0	1,397,620	(1,397,620)	0%	
<i>The above financials do not include appropriations - to and from activities</i>					

Wastewater – Capital Expenditure

Ashburton Wastewater

\$4,657,683F

Reason for variance

A forecast favourable variance of ~\$3,000,000 is expected at year end. This budget area includes (amongst other projects) the grit chamber pipeline renewal funding now reallocated to the Rakaia Sludge Drying Beds project. There was a delay associated with securing Council approval of the project and funding reallocation. As a consequence, the timing of physical works (and incurred costs) will extend into the next financial year. Note-: This is already accounted for in the 2024-34 Draft LTP.

Affected projects include:

- Grit Chamber Pipeline Renewal
- Rakaia ¹Sludge Drying Beds (New Project – added to programme Dec 2023)

¹ Rakaia project funding is sitting under the Ashburton cost centre.

Stormwater – Income & Expenditure Report

For period ending 31 January 2023

	Actual YTD	Forecast Full Year	Variance	Percentage of Forecast	Permanent Variance
Operating Income					
Ashburton Stormwater	796,124	1,336,985	(540,861)	60%	No
Methven Stormwater	53,340	87,334	(33,994)	61%	
Rakaia Stormwater	27,894	45,619	(17,725)	61%	
Hinds Stormwater	6,802	11,493	(4,691)	59%	
Rural Stormwater	32,036	52,127	(20,091)	61%	
	916,196	1,533,558	(617,362)	60%	
Operating Expenditure					
Ashburton Stormwater	682,239	1,521,860	(839,621)	45%	No
Methven Stormwater	55,763	90,869	(35,106)	61%	
Rakaia Stormwater	18,395	47,418	(29,023)	39%	
Hinds Stormwater	4,455	11,729	(7,275)	38%	
Rural Stormwater	46,637	53,535	(6,897)	87%	
	807,489	1,725,411	(917,922)	47%	
Capital Expenditure					
Ashburton Stormwater	53	224,140	(224,088)	0%	Yes
	53	224,140	(224,088)	0%	
Loan Repayments					
Ashburton Stormwater	0	273,939	(273,939)	0%	No
Methven Stormwater	0	7,539	(7,539)	0%	
	0	281,478	(281,478)	0%	
<i>The above financials include the following:</i>					
Development Contributions	0	0	0	0%	
<i>The above financials do not include the following:</i>					
Vested Assets	0	229,460	(229,460)	0%	

The above financials do not include appropriations - to and from activities

Stormwater – Capital Expenditure

Ashburton Stormwater

\$224,088F

Reason for variance

There will be a forecast favourable variance of ~\$200,000 from the budget for the design phase of West Street Treatment & Attenuation project. This is no longer expected to be significantly advanced in this financial year. This will be the subject of a carryover request.

Affected projects include:

- West Street Treatment & Attenuation (Design phase)

Stockwater – Income & Expenditure Report

For period ending 31 January 2023

	Actual YTD	Forecast Full Year	Variance	Percentage of Forecast	Permanent Variance
Operating Income					
Stockwater	618,467	1,109,456	(490,989)	56%	No
	618,467	1,109,456	(490,989)	56%	
Operating Expenditure					
Stockwater	745,703	1,141,752	(396,049)	65%	Yes
	745,703	1,141,752	(396,049)	65%	
Capital Expenditure					
Stockwater	8,674	127,171	(118,497)	7%	No
	8,674	127,171	(118,497)	7%	
Loan Repayments					
Stockwater	0	17,674	(17,674)	0%	
	0	17,674	(17,674)	0%	
<i>The above financials include the following:</i>	0	0	0	0%	
<i>The above financials do not include the following:</i>	0	0	0	0%	
<i>The above financials do not include appropriations - to and from activities</i>					

Stockwater – Operating Expenditure

Stockwater

\$396,049F

Reason for variance

There will be a forecast unfavourable variance of ~\$120,000 in the maintenance area. This is due to impacts arising from flood events in the Ashburton River system affecting the intakes in particular the Methven Auxiliary intake where significant rivers works were required.

Affected Projects / Activities Include:

- BAU - Planned and unplanned network maintenance

Waste Reduction & Recycling – Income & Expenditure Report

For period ending 31 January 2023

	Actual YTD	Forecast Full Year	Variance	Percentage of Forecast	Permanent Variance
Operating Income					
Refuse Collection	1,801,090	2,966,392	(1,165,302)	61%	No
Refuse Management	3,271,496	5,117,713	(1,846,218)	64%	No
	5,072,586	8,084,106	(3,011,520)	63%	
Operating Expenditure					
Refuse Collection	1,566,499	2,966,390	(1,399,890)	53%	No
Refuse Management	3,208,231	5,463,623	(2,255,392)	59%	No
	4,774,731	8,430,013	(3,655,282)	57%	
Capital Income					
Refuse Management	0	256,707	(256,707)	0%	No
	0	256,707	(256,707)	0%	
Capital Expenditure					
Refuse Management	278,224	240,525	37,699	116%	
	279,693	240,525	39,168	116%	
Loan Repayments					
Refuse Collection	0	4,462	(4,462)	0%	
Refuse Management	0	27,710	(27,710)	0%	
	0	32,172	(32,172)	0%	
<i>The above financials include the following:</i>					
Development Contributions	0	0	0	0%	
<i>The above financials do not include the following:</i>					
Vested Assets	0	0	0	0%	

The above financials do not include appropriations - to and from activities

Recreation Facilities – Income & Expenditure Report

For period ending 31 January 2023

	Actual YTD	Forecast Full Year	Variance	Percentage of Forecast	Permanent Variance
Operating Income					
Ashburton Museum and Art Gallery	1,118,667	1,850,284	(731,617)	60%	No
Library	849,212	1,421,935	(572,722)	60%	No
Recreation Facilities and Services	3,294,622	5,928,186	(2,633,564)	56%	Yes
	5,262,501	9,200,405	(3,937,903)	57%	
Operating Expenditure					
Ashburton Museum and Art Gallery	1,264,020	2,288,305	(1,024,285)	55%	No
Library	984,670	1,802,933	(818,264)	55%	No
Recreation Facilities and Services	3,845,941	7,177,017	(3,331,076)	54%	No
	6,094,631	11,268,255	(5,173,625)	54%	
Capital Income					
Library	0	157,309	(157,309)	0%	No
	0	182,246	(182,246)	0%	
Capital Expenditure					
Ashburton Museum and Art Gallery	33,171	101,094	(67,923)	33%	No Yes
Library	100,919	236,427	(135,508)	43%	
Recreation Facilities and Services	325,173	316,759	8,414	103%	
	459,263	654,280	(195,017)	70%	
Loan Repayments					
Library	0	7,104	(7,104)	0%	
Recreation Facilities and Services	0	10,822	(10,822)	0%	
	0	17,926	(17,926)	0%	

The above financials include the following:

Development Contributions	0	0	0	0%
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The above financials do not include the following:

Vested Assets	0	0	0	0%
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The above financials do not include appropriations - to and from activities

Recreation Facilities – Operating Income

Recreation Facilities and Services

\$2,633,564U

Reason for variance

There is a likely permanent variance due to an error in budgeted income relating to Upfront Flexi memberships of approximately \$400,000. In addition to this, funding will also be received from Better Off Funding and other grants.

Recreation Facilities – Capital Expenditure

Recreation Facilities and Services

\$8,414U

Reason for variance

There will be a permanent variance due to approved unbudgeted capital expenditure. This includes Better Off Funding projects, other grant funded projects and the heat pump replacement for which we expect to receive some insurance proceeds.

Recreation & Community Services – Income & Expenditure Report

For period ending 31 January 2023

	Actual YTD	Forecast Full Year	Variance	Percentage of Forecast	Permanent Variance
Operating Income					
Public Conveniences	791,307	711,768	79,539	111%	Yes
Elderly Persons Housing	397,711	686,938	(289,227)	58%	Yes
Memorial Halls	267,488	306,558	(39,070)	87%	
Reserves and Camping Grounds	570,044	808,094	(238,050)	71%	No
Reserve Boards	626,429	596,951	29,477	105%	Yes
Community Safety	29,970	45,436	(15,466)	66%	
	2,682,948	3,155,746	(472,797)	85%	
Operating Expenditure					
Public Conveniences	256,118	614,271	(358,153)	42%	No
Elderly Persons Housing	484,374	798,942	(314,568)	61%	No
Memorial Halls	515,064	595,145	(80,081)	87%	No
Reserves and Camping Grounds	533,703	1,145,509	(611,806)	47%	No
Reserve Boards	462,258	581,370	(119,112)	80%	No
Community Safety	31,322	57,826	(26,504)	54%	
	2,282,840	3,793,063	(1,510,223)	60%	
Capital Income					
Elderly Persons Housing	0	971,920	(971,920)	0%	No
Reserve Boards	0	149,218	(149,218)	0%	No
	0	3,530,992	(3,530,992)	0%	
Capital Expenditure					
Public Conveniences	667,686	793,854	(126,168)	84%	Yes
Elderly Persons Housing	127,282	1,021,560	(894,278)	12%	Yes
Memorial Halls	21,587	20,172	1,415	107%	
Reserves and Camping Grounds	10,140	1,600,000	(1,589,860)	1%	Yes
Reserve Boards	268,831	169,035	99,797	159%	Yes
	1,095,527	3,604,621	(2,509,094)	30%	
Loan Repayments					
Public Conveniences	0	251,946	(251,946)	0%	No
Elderly Persons Housing	0	9,929	(9,929)	0%	
Reserves and Camping Grounds	0	2,252	(2,252)	0%	
Reserve Boards	0	14,587	(14,587)	0%	
	0	278,714	(278,714)	0%	
<i>The above financials include the following:</i>					
Development Contributions	300	0	300	0%	
<i>The above financials do not include the following:</i>					
Vested Assets	0	0	0	0%	

The above financials do not include appropriations - to and from activities

Recreation & Community Services – Operating Income

Public Conveniences

\$79,539F

Reason for variance

Council has received \$184,000 unbudgeted TIF funding for the Rakaia Gorge new facilities.

There will also be a permanent difference relating to unbudgeted Better Off Funding of \$250,000 from the DIA for the Digby Park Toilet.

Elderly Persons Housing

\$289,227U

Reason for variance

There will be a permanent reduction in income due to tenants moving out of the Friendship Lane units. These units are unable to be re-tenanted as any new tenancy would require compliance with the Healthy Homes Standards within 90 days.

Reserve Boards

\$29,477F

Reason for variance

There will be a permanent positive variance in income due to Better Off Funding for water treatment and changing rooms for local reserve pools.

Recreation & Community Services – Capital Expenditure

Public Conveniences

\$126,168F

Reason for variance

There will be a permanent variance of \$250,000 for the construction of the new Digby Park Toilet which is funded by the Better Off Funding.

Elderly Persons Housing

\$894,278F

Reason for variance

There will be a delay in the construction of replacement units, a carryover of \$400,000 is likely to be requested.

Reserves and Camping Grounds

\$1,589,860F

Reason for variance

There will be a permanent variance of \$1,500,000 due to timing of the construction of the new West Street carpark and \$100,000 for the Rakaia Memorial Hall earthquake strengthening. These will both be subject to a carryover request.

Reserve Boards

\$99,797U

Reason for variance

There will be permanent variance due to expenditure on Hinds Reserve Board for water treatment and changing rooms at the swimming pool \$60,000 and Rakaia South Camping Ground water treatment and changing rooms at the swimming pool \$72,000. Both of these projects are funded by Better Off Funding.

Economic Development – Income & Expenditure Report

For period ending 31 January 2023

	Actual YTD	Forecast Full Year	Variance	Percentage of Forecast	Permanent Variance
Operating Income					
Commercial Property	4,705,481	19,924,084	(15,218,603)	24%	Yes
Business & Economic Development	599,121	734,060	(134,939)	82%	Yes
District Promotion	135,959	226,974	(91,015)	60%	No
Forestry	609,402	604,619	4,783	101%	
	6,049,963	21,489,736	(15,439,774)	28%	
Operating Expenditure					
Commercial Property	5,867,877	6,797,575	(929,699)	86%	Yes
Business & Economic Development	537,745	948,517	(410,772)	57%	Yes
District Promotion	100,411	177,423	(77,012)	57%	
Forestry	251,236	474,897	(223,662)	53%	Yes
	6,757,268	8,398,413	(1,641,145)	80%	
Capital Income					
Commercial Property	730,800	25,918,122	(25,187,322)	3%	No
	730,800	25,918,122	(25,187,322)	3%	
Capital Expenditure					
Commercial Property	12,715,249	28,298,966	(15,583,717)	45%	Yes
	12,715,249	28,298,966	(15,583,717)	45%	
Loan Repayments					
Commercial Property	0	3,254,184	(3,254,184)	0%	No
	0	3,254,184	(3,254,184)	0%	
<i>The above financials include the following:</i>					
Development Contributions	0	0	0	0%	
<i>The above financials do not include the following:</i>					
Vested Assets	0	0	0	0%	

The above financials do not include appropriations - to and from activities

Economic Development – Operating Income

Commercial Property

\$15,218,603U

Reason for variance

There will be a permanent difference relating to unbudgeted Better Off Funding of \$2,300,000 from the DIA for the Fairfield Freight Hub and \$150,000 for the Boer War Memorial Relocation.

There will be a significant permanent difference in income relating to timing of the sale of buildings.

Business & Economic Development

\$134,939U

Reason for variance

There will be a permanent positive difference relating to funding received from the Mayor's Taskforce for Jobs of approximately \$325,000.

Economic Development – Operating Expenditure

Commercial Property

\$929,699F

Reason for variance

There will be a \$2,300,000 permanent difference relating to expenditure for the Fairfield Freight Hub. This will be offset by the Better Off Funding mentioned in operating income above.

Business & Economic Development

\$410,772F

Reason for variance

There will be a permanent difference relating to the expenditure of the funding received from the Mayor's Taskforce for Jobs as mentioned under Operating Income.

Forestry

\$223,662F

Reason for variance

The variance has been caused by under expenditure for the establishment work due to no planting at Wightmans Road following the delays with harvesting. This variance will be permanent, other under spending could result in a total favourable variance of \$90,000 at year end.

Economic Development – Capital Expenditure

Commercial Property

\$15,583,717F

Reason for variance

Balmoral Hall Improvements of \$484,000 will not take place in this financial year. The Oval Pavilion \$300,000 and Walnut Pavilion \$150,000 refurbishments may begin but the majority of the projects will be completed in next financial year. The Art Gallery air conditioning upgrade \$1,900,000 will also be pushed back to 2025. Any unspent budget will be subject to a carryover request.

Other permanent variances include an expected underspend on the Rakaia and Methven medical centres of \$400,000 which will not be subject to a carryover request and the Boer War Memorial relocation of \$150,000 which will be funded by Better Off Funding.

Parks & Open Spaces – Income & Expenditure Report

For period ending 31 January 2023

	Actual YTD	Forecast Full Year	Variance	Percentage of Forecast	Permanent Variance
Operating Income					
Cemeteries	372,845	617,045	(244,200)	60%	No
Parks and Recreation	2,990,194	4,857,121	(1,866,927)	62%	No
	3,363,039	5,474,166	(2,111,127)	61%	
Operating Expenditure					
Cemeteries	297,559	732,549	(434,990)	41%	No
Parks and Recreation	2,798,373	4,485,613	(1,687,240)	62%	No
	3,095,932	5,218,162	(2,122,230)	59%	
Capital Income					
Parks and Recreation	0	4,357,478	(4,357,478)	0%	No
	0	4,357,478	(4,357,478)	0%	
Capital Expenditure					
Cemeteries	66,922	0	66,922	0%	
Parks and Recreation	2,881,513	4,622,270	(1,740,757)	62%	No
	2,948,435	4,622,270	(1,673,835)	64%	
Loan Repayments					
Cemeteries	0	14,587	(14,587)	0%	
Parks and Recreation	0	199,248	(199,248)	0%	No
	0	213,835	(213,835)	0%	
<i>The above financials include the following:</i>					
Development Contributions	300	0	300	0%	
<i>The above financials do not include the following:</i>					
Vested Assets	0	0	0	0%	

The above financials do not include appropriations - to and from activities

Community Governance & Decision Making – Income & Expenditure Report

For period ending 31 January 2023

	Actual YTD	Forecast Full Year	Variance	Percentage of Forecast	Permanent Variance
Operating Income					
Council	1,667,491	2,768,827	(1,101,336)	60%	No
Methven Community Board	90,214	148,349	(58,135)	61%	
Youth Council	8,077	12,551	(4,474)	64%	
Community Grants Funding	1,152,580	1,614,191	(461,611)	71%	No
Water Zone Committee	80,298	132,511	(52,213)	61%	
	2,998,661	4,676,429	(1,677,768)	64%	
Operating Expenditure					
Council	1,916,067	3,490,296	(1,574,229)	55%	No
Methven Community Board	74,496	158,551	(84,055)	47%	
Youth Council	3,736	13,702	(9,967)	27%	
Community Grants Funding	1,132,822	1,318,320	(185,498)	86%	No
Water Zone Committee**	70,514	382,595	(312,080)	18%	No
	3,197,636	5,363,465	(2,165,829)	60%	
Loan Repayments					
Community Grants Funding	0	99,000	(99,000)	0%	
Water Zone Committee	0	18,000	(18,000)	0%	
	0	117,000	(117,000)	0%	

The above financials include the following:

Development Contributions	510,376	561,984	(51,608)	91%
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The above financials do not include the following:

Vested Assets	0	0	0	0%
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The above financials do not include appropriations - to and from activities

**Water Zone Committee Operating Expenditure Forecast includes \$227,705 of carry forwards for Investigations.

Compliance & Development – Income & Expenditure Report

For period ending 31 January 2023

	Actual YTD	Budget Full Year	Variance	Percentage of Budget	Permanent Variance
Operating Income					
Environmental Health	53,846	176,314	(122,468)	31%	Yes
Building Regulation	1,309,070	2,665,224	(1,356,154)	49%	Yes
Emergency Management	73,676	124,657	(50,981)	59%	
Liquor Licensing	105,069	169,995	(64,925)	62%	
Land Information Memorandum	60,063	104,343	(44,280)	58%	
Parking	194,907	228,184	(33,276)	85%	No
Animal Control	448,356	549,035	(100,680)	82%	No
Resource Consents	386,111	702,232	(316,121)	55%	No
Monitoring and Enforcement	226,700	324,728	(98,029)	70%	No
Planning	227,894	393,592	(165,698)	58%	No
	3,085,691	5,438,303	(2,352,612)	57%	
Operating Expenditure					
Environmental Health	155,078	218,077	(62,999)	71%	No
Building Regulation	1,444,290	2,685,147	(1,240,857)	54%	No
Emergency Management	45,997	105,112	(59,115)	44%	
Liquor Licensing	125,662	190,185	(64,523)	66%	No
Land Information Memorandum	60,597	104,343	(43,747)	58%	
Parking	159,141	240,625	(81,484)	66%	No
Animal Control	279,806	585,146	(305,340)	48%	No
Resource Consents	524,615	770,783	(246,168)	68%	No
Monitoring and Enforcement	241,238	439,293	(198,055)	55%	No
Planning	214,468	570,052	(355,584)	38%	Yes
	3,250,891	5,908,763	(2,657,871)	55%	
Loan Repayments					
Animal Control	0	4,400	(4,400)	0%	
Planning	0	144,302	(144,302)	0%	No
	0	148,702	(148,702)	0%	

The above financials include the following:

Development Contributions	0	0	0	0%
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The above financials do not include the following:

Vested Assets	0	0	0	0%
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The above financials do not include appropriations - to and from activities

Compliance & Development – Operating Income

Environmental Health

\$122,468U

Reason for variance

The proposed fee increase in the forthcoming LTP aims to gradually correct this under recovery.

Building Regulation

\$1,356,154U

Reason for variance

Several large proposed projects have been delayed in coming for building consents due to the current economic climate and are now forecast for the next financial year.

Compliance & Development – Operating Expenditure

Planning

\$355,584F

Reason for variance

Following changes to legislation, staff are anticipating embarking on a District Plan review in coming years as opposed to undertaking individual policy related projects. It is intended that unspent funds will be carried over to be used in this process.

Miscellaneous, Dividends & Internal Overheads – Income & Expenditure Report

For period ending 31 January 2023

	Actual YTD	Forecast Full Year	Variance	Percentage of Forecast	Permanent Variance
Operating Income					
Dividends and Interest	2,214,018	1,329,981	884,037	166%	Yes
Library and Civic Centre	183,704	416,958	(233,254)	44%	Yes
Executive Team	1,027,287	1,781,255	(753,968)	58%	No
People & Capability	640,688	1,273,939	(633,251)	50%	No
Information Systems	2,161,984	3,765,936	(1,603,952)	57%	No
Customer Services	385,206	747,023	(361,817)	52%	No
Treasury	800,649	1,586,875	(786,226)	50%	No
Rates	414,343	825,430	(411,087)	50%	No
Community Relations	575,576	1,038,306	(462,730)	55%	No
Communications	541,242	990,062	(448,820)	55%	No
Property Administration	946,667	1,693,906	(747,239)	56%	No
Service Delivery	2,512,964	4,051,793	(1,538,829)	62%	No
Parks Administration	1,927,227	3,830,491	(1,903,264)	50%	No
Plant Operations	487,297	963,206	(475,909)	51%	No
	14,818,851	24,295,161	(9,476,310)	61%	
Operating Expenditure					
Dividends and Interest	10	55,003	(54,992)	0%	
Library and Civic Centre	183,704	510,273	(326,569)	36%	No
Executive Team	1,027,287	1,781,256	(753,969)	58%	No
People & Capability	640,688	1,707,339	(1,066,651)	38%	No
Information Systems	2,161,984	4,281,764	(2,119,780)	50%	No
Customer Services	385,206	746,909	(361,703)	52%	No
Treasury	800,649	1,741,745	(941,096)	46%	No
Rates	477,645	825,430	(347,785)	58%	No
Community Relations	575,576	1,038,305	(462,729)	55%	No
Communications	541,242	990,062	(448,820)	55%	No
Property Administration	946,666	1,865,673	(919,007)	51%	No
Service Delivery	2,512,964	4,051,793	(1,538,830)	62%	No
Parks Administration	1,927,227	3,749,959	(1,822,731)	51%	No
Plant Operations	522,965	923,573	(400,607)	57%	No
	12,703,814	24,269,085	(11,565,271)	52%	
Capital Income					
Information Systems	0	293,000	(293,000)	0%	No
Plant Operations	49,304	550,100	(500,796)	9%	No
	49,304	843,100	(793,796)	6%	
Capital Expenditure					
Library and Civic Centre	110,902	0	110,902	0%	Yes
Information Systems	118,595	783,210	(664,615)	15%	Yes
Plant Operations	418,309	902,634	(484,325)	46%	No
	647,806	1,685,844	(1,038,039)	38%	

The above financials include the following:

Development Contributions	0	0	0	0%
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The above financials do not include the following:

Vested Assets	0	0	0	0%
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The above financials do not include appropriations - to and from activities

Miscellaneous, Dividends & Internal Overheads – Operating Income

Dividends and Interest

\$884,037F

Reason for variance

Dividends and Interest includes a dividend received from Transwaste of \$156,000 and ACL of \$1,384,000 as at the end of January. The remaining balance relates to interest received. The ACL dividend received is \$684,000 above the estimate budgeted dividend.

Library and Civic Centre

\$233,254U

Reason for variance

There will be a permanent positive variance of \$190,000 due to unbudgeted Better Off funding for enhancements to the Ashburton Library.

Miscellaneous, Dividends & Internal Overheads – Capital Expenditure

Library and Civic Centre

\$110,902U

Reason for variance

There will be a permanent variance of \$190,000 due to expenditure of Better Off funding for enhancements of the Ashburton Library.

Information Systems

\$664,615F

Reason for variance

Works on the renewal of server and data storage have been rescheduled to February 2024 due to resource commitments to Te Whare Whakare. It is planned that these works will be completed by June 30 2024, but final claims may not be in by this time. A carryover request is expected.

Costs associated with the renewal of district aerial imagery have yet to be incurred. While expenditure is anticipated as the contract and capture progresses, final claims may extend pass 30 June 2024.

Loan Repayments

For period ending 31 January 2023

	Actual YTD	Forecast Full Year	Variance	Percentage of Forecast	Permanent Variance
Loan Repayments	0	7,024,840	(7,024,840)	0%	No

Balance Sheet

As at 31 January 2023

	YTD Actual	2023 Actual
Public Equity		
Ratepayers Equity	505,800,644	521,389,000
Revaluation Reserves	360,123,934	360,123,000
Funds and Reserves	66,057,603	68,460,000
	931,982,180	949,972,000
Non-Current Liabilities		
External Loans	115,600,000	85,600,000
Other Term Liabilities	(523,304)	303,588
	115,076,696	85,903,588
Current Liabilities		
Trade Creditors	1,115,319	7,820,977
Deposits & Bonds	1,875,891	1,287,724
Other Current Liabilities	1,878,484	804,558
Accrued Liabilities	2,860,861	10,116,153
	7,730,554	20,029,412
Total Equity & Liabilities	1,054,789,430	1,055,905,000
Fixed Assets	147,115,644	148,301,389
Infrastructural Assets	794,720,196	804,643,197
Work in Progress	66,811,470	67,254,000
Advances	390,958	390,958
Shares	9,938,455	9,188,455
Current Assets		
Cash & Bank	5,037,791	7,681,523
Cash Investments	5,553,876	3,100,000
GST	184,283	2,185,113
Receivables	19,139,082	3,059,151
Provision for Doubtful Debts	(35,438)	(58,933)
Stock	87,452	86,767
Accruals	4,964,034	5,327,882
Other Current Assets	881,626	4,745,498
	35,812,706	26,127,000
Total Assets	1,054,789,430	1,055,905,000

Net Debt and Borrowings

As at 31 January 2023

Net Debt

115.60 M	-	10.59 M	=	105.01 M
External Loans		Liquid Assets		Net Debt

External Borrowing

Local Government Funding	Amount	Rate		Maturity
LGFA 2023	12,000,000	5.78%	Floating	15-Feb-24
LGFA 2020 Coupon	2,000,000	5.93%	Floating	15-Apr-24
LGFA 2022	5,000,000	6.26%	Floating	15-Apr-24
LGFA 2021	5,000,000	5.99%	Floating	15-Apr-24
LGFA 2023	5,000,000	5.97%	Floating	15-Apr-25
LGFA 2022	3,000,000	6.00%	Floating	15-Apr-25
LGFA 2022	5,000,000	6.06%	Floating	15-Apr-25
LGFA 2023	7,000,000	6.08%	Floating	15-Apr-25
LGFA 2020	10,000,000	6.34%	Floating	15-Apr-26
LGFA 2023	5,000,000	6.09%	Floating	15-Apr-26
LGFA 2023	5,000,000	6.31%	Floating	15-Apr-26
LGFA 2023	5,000,000	6.26%	Floating	15-Apr-27
LGFA 2023	5,000,000	6.45%	Floating	15-Apr-27
LGFA 2020 Coupon	5,000,000	1.23%	Fixed	15-Apr-27
LGFA 2020 Coupon	5,000,000	0.97%	Fixed	15-Apr-27
LGFA 2021 Coupon	16,600,000	2.01%	Fixed	15-May-28
LGFA 2023	5,000,000	5.08%	Fixed	20-Apr-29
LGFA 2022	10,000,000	6.27%	Floating	20-Apr-29
Total External Funding	115,600,000			

Borrowing by Activity

As at 31 January 2023

	External Borrowing	Internal Borrowing
Commercial Property	56,497,540	2,719,004
Elderly Person Housing	49,251	9,478
Wastewater	20,496,815	420,666
Drinking Water	18,730,052	1,602,166
Compliance & Development	833,006	-
Stormwater	2,916,797	-
Cemeteries	1,782,005	25,220
Water Resources	343,360	-
Arts & Culture	2,146,004	-
Refuse and Recycling	648,724	22,338
Stockwater	314,939	18,355
Roading	6,508,717	672,698
Footpaths	684,328	-
Recreation Facilities	193,190	-
Civic Building	43,794	-
Parks	2,272,337	235,843
Camping	16,873	-
Public Conveniences	432,269	47,758
Reserve Boards	690,000	-
Total	115,600,000	5,773,527

Council Investments

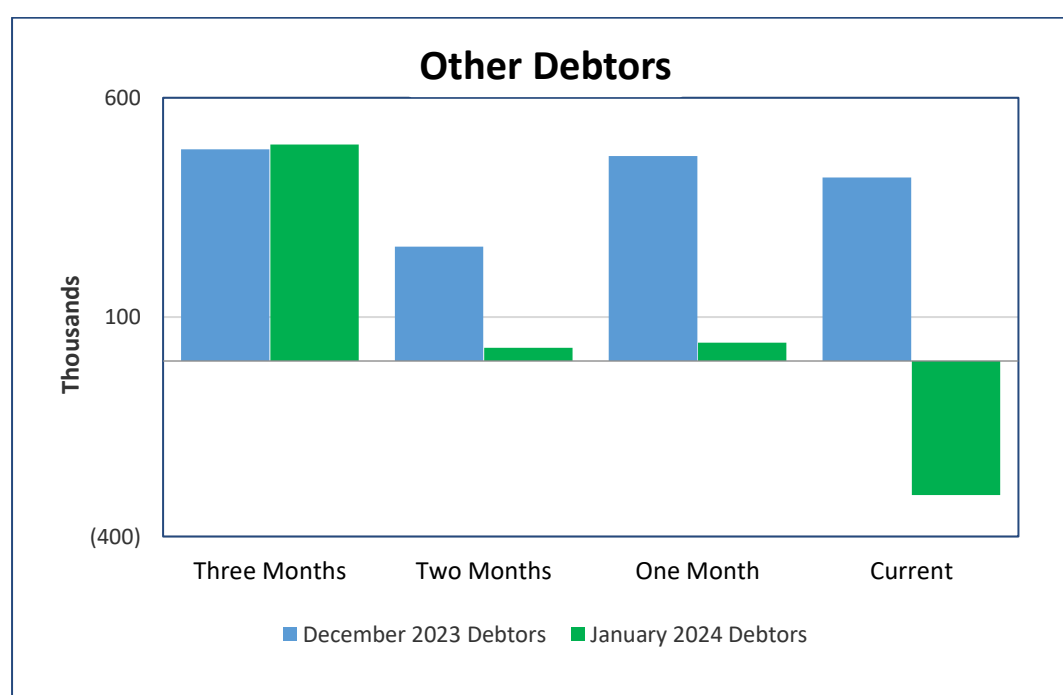
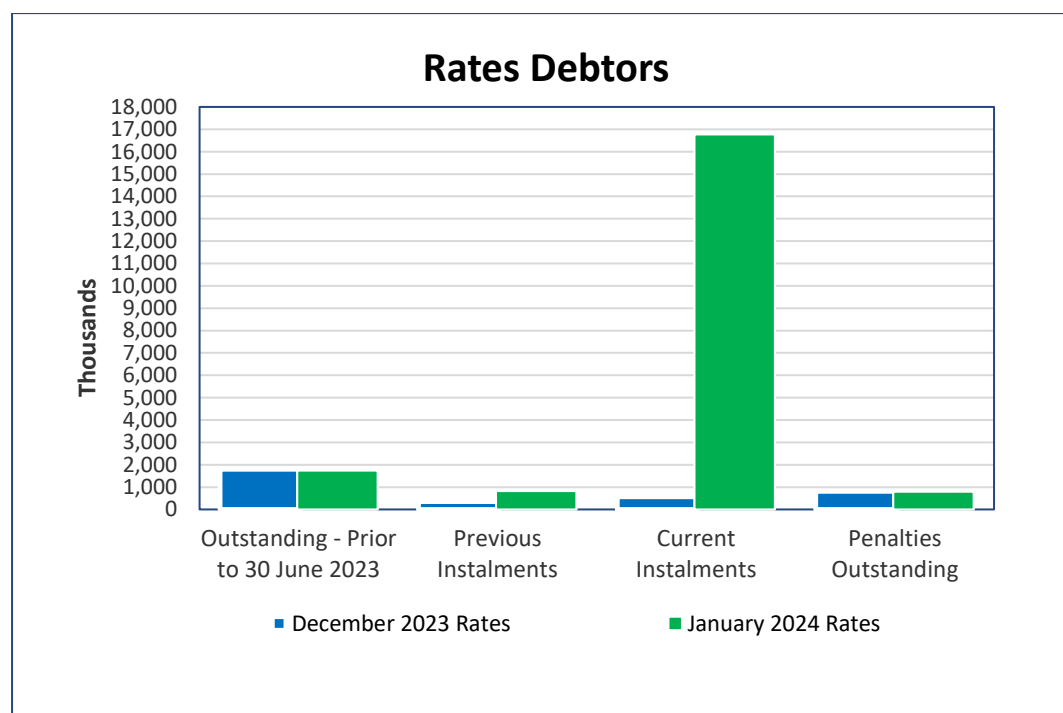
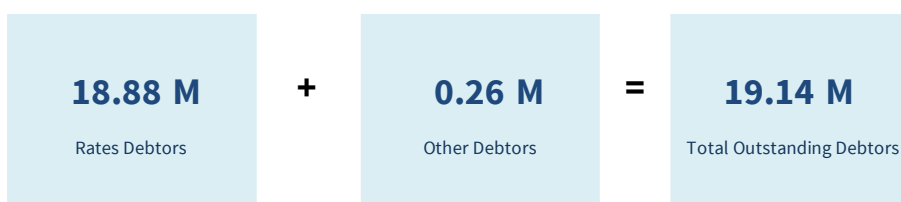
As at 31 January 2023

Listed below are the current significant investments held by Council.

Local Authority Stock and Bonds	Principal	Interest	Yield	Maturity
Bonds				
ANZ	1,000,000	2.99%	6.04%	17-Sep-26
Westpac	1,100,000	6.19%	5.79%	16-Sep-27
Kiwibank	1,000,000	5.73%	4.95%	19-Oct-27
Westpac	900,000	6.73%	5.95%	14-Feb-29
	4,000,000			
Advances				
Eastfield Investments	390,958			
	390,958			
Shares				
Ashburton Contracting Ltd	4,500,000			
Civic Financial Services Ltd	52,655			
RDR Management	30,000			
Transwaste Canterbury Ltd	1,044,000			
ATS	500			
Electricity Ashburton Rebates	1,300			
LGFA Equity	2,545,000			
Eastfield Investments	1,765,000			
	9,938,455			

Receivables Summary (Including Prior Month Comparative)

As at 31 January 2023



Receivables Summary continued

Outstanding Debtors over 90 days	
>\$100,000	0
\$50,000 - \$100,000	1
\$30,000 - \$50,000	3
\$10,000 - \$30,000	12

The above debtors are being actively managed or under a resolution process.

11. Councillor Reports

Deputy Mayor Liz McMillan

11.1 Meetings

In addition to the usual Council meetings and workshops I have attended the following meetings and events:

Jan 2024

- 22 Jan: Safer MC board meeting
- 25 Jan: Safe Communities Steering group
- 29 Jan: Methven Community Board
- 31 Jan: Methven Reserve Board

February 2024

- 12 Feb: Bike skills Park steering group
- 13 Feb: Talk it up Tuesday
- 20 Feb: Community Vehicle Trust
- 23 Feb: ANZ Business of the Year Awards
- 25 Feb: Ng/King Brothers Chinese Market Garden Settlement opening
- 26 Feb: Safer MC board meeting / Rural Driver Licence Trust
- 27 Feb: Temuka Grey Power Bus Trip
- 29 Feb: Climate Change Action Planning Reference group / Kainga Ora drop in session

March 2024

- 2 Mar: Tangata Atumotu launch / Ashburton Holi festival
- 3 Mar: Mid Canterbury Children's Day

11.2 ANZ Business of the Year Awards

This was a wonderful event at the Ashburton Aviation Museum showcasing the amazing businesses in the district with a sell-out crowd of 350 people. Congratulations to all the finalists, the winners of each category and the supreme winner – Opuke Thermal Pools. There has been some great feedback on the night which was run in collaboration with RiRa and ADC.

11.3 Ng/King Brothers Chinese Market Garden Settlement Opening

Another excellent event with around 300 people in attendance. We were treated to some amazing entertainment, speeches, and memories of the market garden by the family members. The ribbon was cut by the three oldest King brothers and then we all went back to the Ashburton Art Gallery and Museum for the opening of the King Brothers exhibition.

11.4 Climate Change

I attended the Climate Change Action Planning Reference Group meeting last Thursday where we worked through the Action Plan. This was the first face to face workshop with the Climate Change working group (staff) and the Reference Group (elected members) to go through the action plan.

The working group are planning presentations to each Canterbury councils in April.

12. Mayor's Report

12.1 Te Whare Whakaterere

It was a pleasure to host a number of past and present Councillors at Te Whare Whakaterere on Friday. This was an opportunity for elected members who were involved in the early stages of planning for our new library and civic centre to see the end result. The tour was very well received and a reminder to us all of the many hours of decision-making that has gone into this project.

It was early 2016 when we started looking at the feasibility of building a combined library and civic centre and 2017 when we agreed to the Baring Square East site. In mid 2018, The Logic Group were appointed to manage the project and Athfield Architects Ltd were appointed as the lead designer. It was also that year that we started looking at how Baring Square East could be revamped to complement the new building. Fast forward to 29 January 2024, we were delighted to finally open the doors to staff, councillors and the whole community. The feedback has been overwhelmingly positive and this was echoed by the past councillors when they visited.

At a recent meeting of the building's Project Control Group we were delighted to accept a gift from Athfield Architects who have presented Council with a clock for use in the Hine Paaka Council Chamber. Athfields chose a clock that complements the feature timber in the Chamber. We learned that it is of Swedish design and is a replica of the United Nations Council Chamber clock.

12.2 Meetings

- **Mayoral calendar**

February 2024

- 22 February: Alister Lilley, Andrew Barlass, Gary Casey – ACL with CE Hamish Riach
- 22 February: Civil Defence Emergency Management meeting
- 22 February: Canterbury Regional Management Transport meeting
- 22 February: Mayoral Forum working dinner
- 28 February: Council Agencies presentations
- 28 February: Pamela Peters, CE 6 monthly performance review
- 28 February: MTFJ photo opportunities
- 28 February: Ruth Kibble – Te Whatu Ora
- 29 February: Ashburton Airport Users group
- 29: Eastfields land discussions with CE Hamish Riach

March 2024

- 1 March: Past and Present Councillors tour of Library and Civic Centre, Te Whare Whakatare
- 1 March: Chinese New Year celebrations
- 4 March: Nelson City Council, Mayor Nick Smith and CE Nigel Philpott
- 5 March: Ashburton District Road Safety Committee
- 5 March: Matariki viewing platform official opening, Rakaia
- 6 March: Citizenship Ceremony
- 6 March: Council meeting

Recommendation

That Council receives the Mayor's report.

Neil Brown
Mayor