

## Mt Hutt Memorial Hall Board

03 May 2021



### *Mt Hutt Memorial Hall Board Minutes –03 May 2021*

Minutes of the a meeting of the Mt Hutt Memorial Hall Board held on 03 May 2021, commencing at 1pm, in the Mt Hutt Memorial Hall, Main Street, Methven.

#### **Present**

Martin Nordqvist, Viv Barrett, Angela Grieve, Karen Blacklow, Cr Liz McMillan and Kelvin Holmes, Denise Dixey and Ole Wallis

#### **Apologies**

Ole Wallis (for lateness)

#### **In attendance**

Clare Harden (Ashburton District Council minutes)

#### **1 Apologies:**

N/A

#### **3 Notification of Extraordinary Business**

Denise Dixey requested that windows in the hall be checked to ensure they are up to standards.

#### **3 Declarations of Interest**

Nil

#### **4 Confirmation of Minutes**

**That** the minutes of the Mt Hutt Memorial Hall Board meeting held 15 March 2021, be taken as read and confirmed. Sustained

#### **Conference and Function Manager Report**

- The advertising and marketing committee (Ole, Sue, Karen and Denise) are to provide the Board with an advertising programme for the facility at the next meeting.
- Karen to talk to Scarecrow trail organisers about the 50c fee for map selling, this did not cover the cost associated for this activity. Board recommend that this fee be raised for future events.
- I Hub Brochures, the I Hub have not charged for this service over the past year.

**Agreed:** That the Board set the rate at \$125 plus gst, effective 1 July 2021

McMillan/Barrett

Carried

- Phillip Wareing has offered to add the Mt Hutt Memorial Hall to the side of one of the company trucks. Board to work with him on this.
- Mt Hutt are to establish a sales kiosk in the Hall from 8 June until the ski field closes in October.

#### **Appointment of a New Board Member**

**That** the nomination from the Methven Theatre Company that Olé Wallis be their representative on the Mt Hutt Memorial Hall Board be accepted by the Board.

Dixey/Barrett

Carried

## 5.1 Hall Report

**That** the Hall report be received.

### Town Map

It was noticed that some streets have been omitted from the Town map. Clare to discuss with the Council design team.

## 5.2 Financial Draft Report - February

A request was made for the February financials to be circulated to members.

## 6 Matters Arising

### Methven Historic Society – Memorandum of Understanding

- Steve Fabish to give feedback on this.
- Keith (Methven Historic Society), Martin and Angela to work on updating the current documents.

### Workshop

- The Board would like to workshop a plan going forward before renting out office areas and front area. Steve to facilitate a workshop for this.
- The Board is also keen to discuss in the workshop the RiRa Offer.
- Steve to come back to the Board around the Cambridge model. Board keen to know how this would work with community groups.

### Virtual reality

- Investigations to be undertaken as to the viability of a VR headset instead of the digger.

### Chair Project Update

- 105 chairs have been installed
- Awaiting account for the shipping from Lyttelton to Rolleston
- Phillip Wareing delivered to the hall at no charge.

### I-Hub Update

- Winter hours – I-hub will open at 9.30am.
- Possibility of a 12 to 2pm close as Mt Hutt will be in the building. Kelvin to look into operating hours and bring feedback to next meeting.

## 7 General Business

Quotes are to be obtained for high cleaning at the Hall.

**That** six flags from Flag Makers in Wellington to be ordered through the Council.

Barrett/Holmes

Carried

The Meeting concluded at 3.25pm

**Next meeting 14 June 2021**

Dated

\_\_\_\_\_ **Chairman**