

Appendix 1

Tinwald Reserve Board



General Meeting Minutes –21 June 2021

Minutes Tinwald Reserve Board held on Monday 21 June 2021, commencing at 7.30pm.

Present

Leen Braam (Chair), David Oakley, Cr Diane Rawlinson, Robin Kilworth, Graham Ackryod, Ainsley Braam-Smith

Apologies

Nil.

In attendance

Clare Harden, ADC Community Administration Officer (minutes) and Jarrod Pink, Holiday Park Manager

Minutes 17 May

That the minutes of the Tinwald Reserve Board meeting held 17 May 2021, be taken as read and confirmed.

Rawlinson/Oakley

Carried

Correspondence

Nil

Holiday Park Report

That the report be received.

Kilworth/Braam-Smith

Carried

- The Board undertook an onsite meeting with the managers. The Managers have provided feedback in regard to the signage and they would like the cabin to be relocated as soon as possible.
- The total of the bonus payment was questioned as to whether this had been paid at the correct level. The Pinks would like this to be reviewed.
- Would like the bonus payment calculations reviewed on a more regular basis.
- Board to undertake a quarterly walk around the Holiday Park.
- The Managers are to provide a report including costings for the purchase of new beds for the Holiday park.
- The Chair is to look into the condition/history of the toilets and buildings

That the Board review the remuneration period & level and report back to be August meeting.

Rawlinson/ Kilworth

Carried

Financial Report

There were some queries in regard to the accuracy of the circulated financial report:

- There was no income recorded on the 299 report for the month
- A request was made for a report to be collated showing the financials as recorded by the Holiday Park managers in their reports to the Board for the past 12-24 months.
- A review panel is to be established for the Managers bonus criteria
- An update financial report is to be circulated to members via email

Plains Trust Report

A verbal update was provided:

- Alden Thomas is the new Council appointee on the Trust
- A user group meeting has been scheduled for 12 August
- Funding has been received to enable promotional brochures to be printed

That the verbal report be received

Kilworth/Braam-Smith

Carried

General Business

- The Chair and the ADC Open Spaces Manager undertook a walk around the Reserve and discussed the underground power and hedge removal.
- Open Spaces manager is to undertake discussions in regard to the future of the arboretum with the Plains Rotary Group
- Work is required on the tennis courts
- Hayden Tasker is to be approached in regard to spraying
- Kiwi Maintenance are to commence repair work on the road fence within the next week
- Investigations to be undertaken in regard to the possibility of the new sport Pickleball being played in the domain.

Next meeting 19th July 2021 at the Vintage Car Club

Meeting closed at 9.20pm

Chair: _____

