
Council Minutes – 24 September 2020

Minutes of the Council meeting held on Thursday 24 September 2020, commencing at 1.00pm, in the Council Chamber, 137 Havelock Street, Ashburton.

Present

His Worship the Mayor, Neil Brown; Councillors Carolyn Cameron, John Falloon, Rodger Letham, Lynette Lovett, Angus McKay, Liz McMillan and Stuart Wilson.

In attendance

Hamish Riach (Chief Executive), Paul Brake (GM Business Support), Steve Fabish (GM Community Services), Neil McCann (GM Infrastructure Services), Sarah Mosley (Manager People & Capability), Jane Donaldson (GM Strategy & Compliance), Toni Durham (Strategy & Policy Manager) and Phillipa Clark (Governance Team Leader).

Staff present for the duration of their reports: Andrew Guthrie (Assets Manager), Brian Fauth (Roading Manager), Bevan Rickerby (Economic Development Manager), Colin Windleborn (Commercial Manager), Richard Mabon (Senior Policy Advisor), Mel Neumann (Policy Advisor), Tania Paddock (Legal Counsel) and Clare Harden (Community Administration Officer).

Presentations

- Waitaha Primary Health Organisation (1.20pm - 1.26pm)
- Experience Mid Canterbury / ChChNZ (2pm – 2.30pm)

1 Apologies

Crs Leen Braam and Diane Rawlinson (absence), John Falloon (early departure) Sustained

2 Extraordinary Business

Nil.

3 Declarations of Interest

Nil.

Acknowledgement of former Borough Councillor Russell Anstiss

Council observed a moment's silence for former Councillor Russell Anstiss who was served two terms as a Borough Councillor from 1974 until his retirement in 1980.

4 Confirmation of Minutes – 13/08/20

That the minutes of the Council meeting held on 13 August 2020, be taken as read and confirmed.

McMillan/Lovett

Carried

5 Confirmation of Minutes – 27/08/20

That the minutes of the Extraordinary Council meeting held on 27 August 2020, be taken as read and confirmed.

Wilson/Cameron

Carried

6 Confirmation of Minutes – 10/09/20

That the minutes of the Extraordinary Council meeting held on 10 September 2020, be taken as read and confirmed.

Cameron/McMillan

Carried

7 Community Services Committee – 27/08/20

That the minutes of the Community Services Committee meeting held on 27 August 2020, be received.

McKay/Cameron

Carried

- **Ashburton Domain vehicle access**

That the Ashburton Domain entrance at 337 West Street be closed to vehicles from 11pm to 6am year round.

McKay/Lovett

Carried

- **Festive lighting**

1. **That** Council agrees the fairy lights shall remain in the trees along the west side of East Street, from Cameron Street to Moore Street, on a permanent basis with an annual “health check”; and
2. **That** if turned on for every night of the year, it be for a 12 month trial period, after which staff report back to Council on the cost, impact on the trees and community feedback. At that stage Council will provide direction on the future arrangements for this activity.

McKay/Cameron

Carried

8 Environmental Services Committee – 27/08/20

That the minutes of the Environmental Services Committee meeting held on 27 August 2020, be received.

Letham/Lovett

Carried

9 Infrastructure Services Committee – 27/08/20

That the minutes of the Infrastructure Services Committee meeting held on 27 August 2020, be received.

Wilson/Letham

Carried

- **Wastewater pipeline, Main Street, Methven**

- 1) **That** Council approves making a financial contribution toward the construction of the Main Street wastewater pipeline subject to the following:

- a) The contribution shall be limited to 28% of the pipeline construction cost only of the section of pipeline located between Allen Street and Forest Drive, Methven (being approximately 360 metres);
- b) No contribution shall be made toward the cost of construction of manholes, connections to existing network, modifications to other infrastructure, or construction variations;
- c) Payment of the contribution shall only fall due upon vestment of the pipeline.

McMillan/Wilson

Carried

- **Lower Hakatere Huts water servicing**

1. **That** Council approves supplying the Hakatere Hutholders Society Incorporated through the public water supply at Hakatere subject to the following:

- a) Transfer of all existing water supply assets owned by the Hakatere Hutholders Society Incorporated to Ashburton District Council, including tanks, treatment equipment and pumps;
- b) Payment of the prevailing water supply rate for each and every separately habitable dwelling unit on the Hakatere Hutholders Society Incorporated's title (Lot 2 DP 47727), being 50 units;
- c) First year payment for the service shall be on a pro-rata basis (of annual water rates) from the date the new supply arrangement is commissioned, and invoiced separately;
- d) Council will construct and commission at its cost the new supply main from the existing water treatment plant to the private schemes main pipeline, and all associated appurtenances;
- e) From commissioning, Council will assume responsibility for all existing pipework up to the point of supply to each dwelling and undertake to programme the replacement and upgrade of the pipe network as part of its future renewals planning.

Falloon/Lovett

Carried

10 Audit, Risk & Finance Committee – 3/09/20

That the minutes of the Audit, Risk & Finance Committee meeting held on 3 September 2020, be received.

Falloon/McMillan

Carried

- **Development contribution postponement – SCMT Holdings Ltd**

That Council declines the postponement of the development contribution of \$11,392.17 (GST exclusive) payable by SCMT Holdings Limited on the development at 39 Tancred Street.

Wilson/Falloon

Carried

- **Development contribution postponement – Sheppard/Spittal**

That Council declines the postponement of the development contribution of \$6,929 (GST inclusive) payable by Liam Sheppard and Lily Spittal on the residential development at 25 Memorial Crescent, Methven.

Falloon/Wilson

Carried

- **Carry-over of funding from 2019/20 to 2020/21**

That the Council approves the request to carry over the unspent funds from the 2019-2020 year into the 2020-2021 Annual Plan, as detailed in this report.

Falloon/McMillan

Carried

11 Town Centre Subcommittee

That the minutes of the Town Centre Subcommittee meeting held on 17 September 2020, be received.

Cameron/Lovett

Carried

- **Christmas tree**

The Economic Development Manager reported that further information has been received which reinforces the need for the Christmas tree to remain in Baring Square East this year; an engineer's report would be required before the tree could be relocated, and the relocation of the i-Site building will include removal of the rail walkway, resulting in this area being fenced off as a construction zone.

In response to concerns that the CBD may lack in festive atmosphere, Mr Rickerby spoke about work being undertaken by local representatives of six different ethnic groups who are proposing to put Christmas displays in shop windows.

That Council agrees to the Christmas tree being moved to the chessboard for Christmas 2020.

McKay/Cameron (Lost)

Division

For: Crs McKay & Cameron

Against: Mayor & Crs Falloon, Letham, Lovett, McMillan & Wilson

Waitaha Primary Health Organisation

Georgie McLeod, appointed to the Board as Ashburton district's representative, provided a brief update on the Waitaha programmes being delivered in Ashburton District:

- Wellbeing model – attached to GP practices with additional staff employed to help with this.
- Youth Hype programme
- GP practices – a number of practices are actively recruiting GPs
- Covid testing took over a lot of 'business as usual' work but is now being managed at much reduced levels
- The Health & Disability review is one of the biggest concerns in the health sector currently (uncertainty for the Board and other PHOs). This is a key focus for the Board.
- Whanau Ora programme – Maori navigators have been employed to help with this programme which is going well

Georgie's role is to work as a two-way conduit and she will continue to liaise with the Council and community.

The presentation concluded at 1.26pm.

12 Creative Communities Grants Assessment

That Council receives the minutes of the Creative Community Fund Assessment Committee meeting held on 14 September 2020.

Falloon/McMillan

Carried

Cr Falloon left the meeting at 1.30pm.

13 Methven Community Board

That Council receives the minutes of the Methven Community Board meeting held on 17 August 2020.

McMillan/Letham

Carried

15 Development & Financial Contributions Policy

- 1. That** Council adopts the Development and Financial Contributions Policy 2020.

McKay/Lovett

Carried

- 2. That** Council declines to do further work on a discounted development contributions for retirement villages, for the reasons noted in the report.

Lovett/Cameron

Carried

- 3. That** Council agrees to do further work on the definition of non-residential development, for the reasons noted in the report.

McMillan/Cameron

Carried

16 Revenue & Funding Policy 2020

That Council adopts the Revenue and Financing Policy to take effect 1 July 2021.

McKay/Letham

Carried

17 Section 17A Review of Open Spaces

The Chief Executive referred to the separate recommendation for increased resourcing, noting this would be considered alongside other staff resourcing matters as part of the Long Term Plan.

Councillors opposing this suggested it would pre-empt the need for additional resources. Those speaking in support accepted that the intention is to allow Council to look at efficiencies and any proposal for increased resources would be supported by a business case.

1. **That** Council under the legislative requirements of Section 17A of the Local Government Act 2002, concludes that the preferred option for service delivery is to deliver the Open Spaces services in-house as the most cost effective and lowest risk option available to Council, and
2. **That** Council, as part of the LTP process, consider staff resourcing be increased in public conveniences by one part-time position, cemeteries/open spaces by two full-time positions.

McKay/Lovett

Amendment

That Council, under the legislative requirements of Section 17A of the Local Government Act 2002, concludes that the preferred option for service delivery is to deliver the Open Spaces services in-house as the most cost effective and lowest risk option available to Council.

Wilson/Cameron

Carried

A show of hands gave 5 for and 2 against, and the amendment became the substantive motion.

That Council, as part of the LTP process, consider staff resourcing be increased in public conveniences by one part-time position, cemeteries/open spaces by two full-time positions.

Letham/Lovett

Carried

14 Experience Mid Canterbury

EMC Board Member Gary Lee and Christchurch NZ representatives Loren Heaphy and Bruce Moffat were welcomed to the meeting. Apologies were received from James Urquhart (EMC) and Joanna Norris (ChChNZ CEO).

- Gary Lee reported on the major changes that have taken place with EMC. The 2019 Audit is now finalised and the Board is continuing to work with Council's Chief Executive on the decommissioning of Experience Mid Canterbury.
- Bruce Moffat presented EMC's quarterly reports and responded to questions about the domestic marketing campaign.
- Loren Heaphy spoke about the process for ChChNZ to bring EMC on board, which included recruitment of Bruce Moffat as the Mid Canterbury Marketing Manager. Loren presented on the South Island Destination Management Plan, created to drive visitation from the North Island to Christchurch and Mid Canterbury and linking with Mackenzie, Selwyn, Banks Peninsula and Waimakariri districts.
- Ashburton district has received a portion of the \$50m regional events fund (approximately \$300k across four years). ChChNZ, as the lead agency for Canterbury, will establish an independent panel to allocate this funding. (Panel will have \$7m across four years to invest).
- ChChNZ will work with Council to help develop an event portfolio to drive domestic tourism.

The presentation concluded at 2.30pm.

That Council receives the Experience Mid Canterbury quarterly report.

McMillan/Lovett

Carried

18 Ashburton Zone Water Management Committee

- 1. That** Council receives the report.
- 2. That** Council approves the letter of shared priorities with Environment Canterbury to the Ashburton Zone Committee, and requests that reporting be six monthly.

Wilson/Lovett

Carried

19 Three Waters Stimulus Funding – delivery plan

That Council,

- 1.** approves the Ashburton relief sewer pipeline project to be the primary subject of the ADC Delivery Plan (with the second IL4 reservoir at Methven as a contingency project); and
- 2.** authorises the Chief Executive to approve the draft Delivery Plan, and subsequent minor amendments to the draft Delivery Plan post lodgement as necessary to finalise the Delivery Plan and secure approval.

McMillan/Cameron

Carried

20 Hekeao/Hinds Water Enhancement Trust – Managed Aquifer Recharge

That Council confirms its ongoing support for Managed Aquifer Recharge and agrees in principle to:

- a. providing access to up to the current allocation of 500 litres/second of consented unused stockwater associated with the Cracroft Intake beyond 25 February 2021;
- b. consideration of access to other volumes of consented unused stockwater where identified in conjunction with officers;
- c. extending access to the land parcel RES 1959 BLK XI WESTERFIELD SD beyond 1 October 2020; and
- d. consideration of access to other land parcels owned by Council where identified in conjunction with officers.

Wilson/Lovett

Carried

Welcome to new and long-serving staff (2.47pm)

The Manager People & Capability introduced Richard Fitzgerald, recently appointed as Agricultural Portfolio Advisor.

Council acknowledged the long service of Chetan Nayyar (Business Improvement Team Leader – 5 years), Susan Philpott (Museum Assistant – 5 years), Ann Smith (Property Officer – 5 years) and Tony Durham (Strategy & Policy Manager – 5 years).

Council adjourned for afternoon tea from 2.52pm until 3.13pm.

21 Offer to acquire Ealing Hall

That Council accepts the gift of the Ealing Library Hall Society Incorporated's assets to Council, including the transfer to Council of the land and buildings contained within Record of Title CB325/145 (being Lot 1 Deposited Plan 5389).

Lovett/Wilson

Carried

22 Reserve and Hall Boards – triennial meetings

- 1. That** Council receives the report.
- 2. That** Council approves the appointments submitted by the Ealing, Ruapuna and Chertsey Reserve Boards, as detailed in the report.

McKay/Letham

Carried

23 Ashburton East-West connectivity – Business Case (second urban bridge)

That Council approves the Ashburton – Tinwald Connectivity Business Case Strategic Case and supports it being forwarded for review and approval by Waka Kotahi NZ Transport Agency.

McMillan/Cameron

Carried

24 Ashton Beach Motorbike track feasibility

- 1. That** Council supports further work to enable the establishment of an alternative area for recreational motorbike riding on Council owned land within the Ashton Beach area.
- 2. That** Council funds up to a maximum of \$27,000 for the biodiversity requirements of this project from the rural beautification reserve should alternative funding sources not be successful.

Lovett/Letham

Carried

25 Community Grants and Funding (Round 2)

That Council allocates **\$21,340** in community grants and funding for 2020/21 as per the following categories:

- 2.1 Economic Development – Community Events Grant - \$11,340
- 2.2 Natural & Built Environment – Heritage Grant, round 1 - \$1,000

McKay/Letham

Carried

26 Mayor's Report

• Mayoral Forum

Mayoral Forum agendas will be made available to all Councillors via Stellar Library. The next forum is scheduled 3-4 December 2020.

• RDR Management Ltd – Annual General Meeting

That Council appoints the Deputy Mayor as proxy to vote on Council's behalf at the RDR Management Limited AGM on 6 October 2020, with the Chief Executive as the alternative representative.

Wilson/Letham

Carried

That Council appoints the Deputy Mayor as Council's representative on the RDRML Remuneration Committee.

Mayor/Wilson

Carried

• Canterbury Biodiversity Strategy Group

That the Councillor Lovett be appointed as Council's representative on the Canterbury Biodiversity Strategy group.

McKay/McMillan

Carried

That Council receives the Mayor's report.

Mayor/McMillan

Carried

Business transacted with the public excluded – 3.53pm

That the public be excluded from the following parts of the proceedings of this meeting, namely – the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No	General subject of each matter to be considered:	In accordance with Section 48(1) of the Act, the reason for passing this resolution in relation to each matter:	
27	Council 13/08/20	Sections 7(2)(h) & (a)	Commercial activities & protection of privacy of natural persons
28	Extraordinary Council 27/08/20	Section 7(2)(a)	Protection of privacy natural persons
29	Extraordinary Council 10/09/20	Section 7(2)(h)	Commercial activities
30	Community Services Committee 27/08/20	Section 7(2)(h)	Commercial activities
31	Environmental Services Committee 27/08/20	Section 7(2)(j)	Maintain legal professional privilege
32	Audit, Risk & Finance Committee 3/09/20	Sections 7(2)(h) & (a)	Commercial activities & protection of privacy of natural persons
33	Contract WWAT0176 Standing grass removal – Ocean Farm	Section 7(2)(h)	Commercial activities
34	Request to purchase Glasgow lease improvements	Section 7(2)(h)	Commercial activities
35	Ashburton Contracting Ltd Director appointment	Section 7(2)(a)	Protection of privacy natural persons
36	Executive Committee 2/09/20 – CE Performance Review	Section 7(2)(a)	Protection of privacy natural persons

Mayor/McMillan

Carried

Business transacted with the public excluded now in open meeting

- **Contract WWAT0176 – Standing grass removal, Ocean Farm**

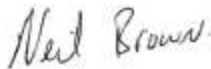
That Council accepts the tender for WWAT0176 Standing Grass Removal Ocean Farm from Quigley Contracting at the price of 11 cents/kg dry matter for harvest year 2020/21; with the option to extend the contract for harvest year 2021/22 and 2022/23.

Wilson/Letham

Carried

The meeting concluded at 4.24pm.

Confirmed 29 October 2020



MAYOR