

Land Borne inflatable Device (LBID)

Authorisation to operator application form

Please return this form to Events@adc.govt.nz with the list of evidence to support your application.

Applicant Details	
Name:	
Company name:	
Postal address:	
Physical address:	
Mobile number:	Business number:
Email address:	
Event information	
Event name:	
Event location:	
Event Time and Date - From:	To:
Land borne inflatable device information (please attach the list of evidence required to support your application)	
Serial number:	
Fees (please pay the fees with your application) Fees will be application from the 1 st of July 2024.	
The fees to review the application and proceed to an audit on site pre-operations is \$100.00 for the first land borne inflatable device and \$50 for each additional device. There will be no charges for a charitable organisation.	
Inspection	
Please inspect before	

Time and Date:

I hereby make an application for an authorisation to operate a land borne inflatable device and certify that, having regard to the situation in which the device is erected, it can be operated without danger to persons operating or using it on or in its vicinity.

Signed:

Date:

Notes for the applicants

1. *Applications must be accompanied by evidence, see list of evidence required.*
2. *Applications must be received at this office of Ashburton District Council 10 full working days prior the event.
Late applications will be charged an additional processing fee of \$20. No applications may be accepted on the day of the event.*
3. *Applications should state exactly where the intended land borne inflatable device site will be and include an 'inspect by' time and a contact phone number, eg. Ashburton Domain on Saturday is not good enough.*
4. *Fees for permit applications are non-refundable. Applications are not transferable to other dates outside those on the original application.*
5. *Operations should not commence before the land borne inflatable device has been inspected and the authorisation to operate issued.*
6. *Authorisations are generally issued on site at the time of inspection but, application must be made at the office of the Ashburton District Council, 5 Baring Square West, Ashburton.*

PRINCIPLE 3 OF THE PRIVACY ACT 1993

- a. *The purpose of which the information about you is being collected to comply with Ashburton District Council is considered to have 'overlapping' duties when land-borne inflatables are operated on Ashburton public land or for Council run events under the Health and Safety at Work Act. Under Worksafe regulations, only operators who can provide evidence to event organiser and landowner that land-borne inflatable devices (LBID) meet the requirements of Australian Standard AS3533.4.1 should be allowed to operate. Operators and event organisers have responsibility for ensuring that all activities comply with sections 30 and 36 of the Health and Safety at Work Act 2015.*
- b. *Intended recipients of personal information contained in the application form are: (a) The Ashburton District Council, Environmental Services Department (b) Department of Labour, Occupational Safety and Health*

- c. Name and address of the agency collecting and holding your personal information is:
Ashburton District Council 5 Baring Square West Ashburton.*
- d. The personal information about you is required by law and the supply of information by you is mandatory.*
- e. The consequences for yourself if you do not provide the information requested is that the Council may decline your application.*
- f. Right of access to and correction of personal information. With regard to personal information held about you by the Council which can be readily retrieved, you can upon request: (a) Obtain confirmation whether or not the Council holds personal information about you; and if so: (b) Obtain access to that information. You are entitled to request that the Council correct any personal information it hold about you. If the Council is not willing to correct your personal information in the way you request, then you can require the Council to attach a statement you prepare that will always be read with your personal information. The Council will inform you of what steps it has taken in response to any request you may make to correct your personal information.*