

Ashburton District Road Safety Co-ordinating Committee

AGENDA

Notice of Meeting:

A meeting of the Ashburton District Road Safety Co-ordinating Committee will be held on:

Date: Tuesday 1 August 2023
Time: 9.30am
Venue: Council Chamber
137 Havelock Street, Ashburton

ADC Membership

Cr Liz McMillan (Chair)

Cr Phill Hooper

Cr Richard Wilson

Mayor Neil Brown (ex-officio)

AGENDA

1 Apologies

-

2 Notification of Extraordinary Business

- Nil

3 Confirmation of Minutes

1

- 2 May 2023

4 Correspondence

- Nil

5 Reports

5.1 Ashburton District Road Safety

3

5.2 Waka Kotahi/NZTA

7

5.3 ACADS

10

5.4 Ira Ara Aotearoa – Transporting New Zealand

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5.5 FENZ (Motor Vehicle Analyses)

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5.6 Automobile Association

15

6 Next Meeting Date

Tuesday 5 December 2023, 9.30am

Ashburton District Road Safety Co-ordinating Committee Minutes



Date: 2 May 2023
Venue: Council Chamber, 137 Havelock Street, Ashburton
Time: 9:30am

1 Welcome and Apologies

That apologies for absence be received from John Skevington (Automobile Association), Wendi Stewart (ACC), Daniel Naude (Road Safety Coordinator - South Canterbury) and Sean Nilsson (Waka Kohati)

Mayor/Phill Hooper

Carried

Present:

Neil Brown	Mayor	Andrae Gold	ACADS
Liz McMillan	ADC Deputy Mayor (Chair)	Lesley Symington	Safer Mid Canterbury
Phill Hooper	ADC Councillor	Steve Ochsner	FENZ
Richard Wilson	ADC Councillor	Steve Burgerhout	NZ Police
John Keenan	Waka Kotahi/NZTA	Shane Cochrane	NZ Police
Jim Crouchley	Ia Ara Aotearoa Transporting NZ	Neil Simons	Principals Association

In attendance:

Lynette Lovett	ADC Councillor	Richard Mabon	Senior Policy Advisor
Mark Chamberlain	Roading Manager	Carol McAtamney	Governance Support Officer
Martin Lo	Roading & Safety Engineer		

2 Notification of Extraordinary Business

Nil.

3 Confirmation of Minutes

That the minutes of the Ashburton District Road Safety Coordinating Committee meeting held on 7 February 2023, be taken as read and confirmed.

Steve Burgerhout/Richard Wilson

Carried

4 Correspondence

Nil

5 Reports/Agency Updates

5.1 Consultation on Transportation and Parking Policy

Purpose:

- To invite feedback on the draft Transportation and Parking Bylaw
- Do you wish to submit?
- If so what do you want to say?

Members were encouraged to submit on the policy on an individual organisation basis.

That the Committee provide feedback on the draft Ashburton Transportation and Parking Bylaw.

Neil Simons/Andrae Gold

Carried

5.2 Ashburton District Road Safety

- Location of additional CoDriVR simulator to be in the library
- Establishment of a bike skill park in Ashburton – members would like an update on progress
- ACC Motorcycle Awareness week undertaken in October/November 2022, awaiting a report from ACC.
- CoDriVR stats show that Year 10 are the biggest users, feedback to CoDriVR to encourage other years to also use the simulator

General

- Expectation of increased incidents on SH1 south of Ashburton when Tinwald Corridor improvement work begins
- Changes to the synchronising of the lights at Walnut Avenue – this is constantly monitored and reviewed. A request was made for a report on details of when/what changes are being made.
- Any specific traffic incidents should be reported to Council or to Waka Kotahi on 0800 4 HIGHWAYS (0800 44 44 49)

6 Next Meeting

The next meeting date is Tuesday 1 August 2023 at 9.30am.

Meeting closed at 10.52am



ASHBURTON DISTRICT ROAD SAFETY COORDINATING COMMITTEE REPORT

July 2023

Note

This is a draft template document to streamline future reporting for member of the committee. Comments and feedbacks are welcome to improve the ease of use on the road safety action plan reporting.

Ashburton Road Safety Action Plan Reporting – July 2023

Promotion

Programme	Organisation	Timeframe	Progress
Community Alcohol Action Plan (CAAP)	ACADS	Summer	
Bike safety promotion	ADC	School terms	Bike Safety competition for schools – Encourage students to submit a Bike Safety design and be in to win a helmet or spot prizes. Proposed July School Holiday programme at EANC may not have progressed in the absence of replacement Road Safety Engineer/Coordinator
CoDriVR Simulator	Gfactor	Ongoing	CoDriVR is a virtual simulation that allows students to gain driving experience and education while in a safe environment. CoDriVR Simulators are now in Ashburton College and Mount Hutt College.
Community Driver Mentor Programme (CDMP)	Salvation Army	Ongoing	The programme helps young drivers gain driving experience while accompany by a trained mentor.
RYDA	Road Safety Education (RSE)	June 2023	Road safety education course for college students Ashburton College is booked for the 14 th of June 2023 Liaising with Mt Hutt College for their course this year.
Staying Safe course	Age Concern	July 2023	
Motorcycle Awareness Month (MAM)	ACC	September 2023	
Road Safety promotion collaboration	South Central Road Safety	Ongoing	Road safety campaign developed between 5 Councils' road safety coordinator. The winter driving billboards in place.

Infrastructure & Management

Programme	Organisation	Timeframe	Progress
Safety management			
ARC Delineation Strategy	Aoraki Roding Collaboration, GHD	Ongoing	Draft complete. Final document to be signed off.

ARC Speed Management Strategy	Aoraki Roding Collaboration, GHD	Ongoing	Discussion in progress between Council Engineers for a consistent approach across the region. Agreed on 30 km/hr at schools.
Crossroad intersection investigation	ADC	November 2022	Coroner's inquest recommendation to inspection the 79 crossroad intersections in Ashburton District. Investigation completed with changes made over time within available budgets.
Interim Speed Management Plan	ADC	Financial year 2022-2023	ISMP certified by Waka Kotahi in May 2023. Has been used for the school speed limits coming into force on 17 July 2023 with signs being installed.
Tinwald Corridor Improvements	Waka Kotahi, ADC	Ongoing	Work commencing July 2023 with a 10 month programme.
Safety projects			
Bridge St/ Glassworks Rd	ADC	Ongoing	Install Give Way control at the T intersection. Liaising with adjacent property to remove trees near the intersection that is obstructing visibility.
Chalmers Ave/Wellington St/Havelock St	ADC	Ongoing monitoring	Minor improvements have been installed at the intersection. The control of the intersection has been changed from Give Way to Stop control. No crash has been reported since the improvements were made. The intersection will continue to be monitored.
Racecourse Rd/Hepburns Rd	ADC		Right Turn Bay installation due to historical serious injury crashes at the intersection. Project complete
Urban cycle lane road markings	ADC	Ongoing	Continuation of installing green cycle lane road markings on urban roads.
Rural out of context curve delineation	ADC	Ongoing	Programmed to review out of context curve on rural roads. Prioritising roads with higher traffic volume first.
SH77 Moore St pedestrian crossing	Waka Kotahi		Crossing installed.

Enforcement

Police enforcement focus on changing four main behaviours (RIDS: restraints, impairment, distraction, speed) in addition to other trauma promoting offences.

Action	Organisation	Timeframe	Progress
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Restraints offences	NZ Police		
Impairment (Alcohol/Drugs) offences			
Distraction offences			
Speed offences			
Failing to Give way or stop at intersections			
Graduated driver licensing systems (GDLS)			
Staffing			

Other agency updates

Agency	Additional update
ADC	Request feedback on this new road safety action plan reporting template

Road Safety Liaison Report August 2023

1. CURRENT PROJECTS

SH1 Archibald Street Tinwald corridor improvements

- The Tinwald corridor works have commenced. The construction works contract has been let to Fulton Hogan, the construction period is approx. 10 months.

The focus of this project is the installation of traffic signals at the SH1/Lagmhor Road/Agnes Street intersection to help to create more regular gaps in the traffic and improve safety for drivers, pedestrians, and cyclists.

The aim of the project is to make it safer and easier for people in Tinwald to cross between east and west residential areas and to visit local businesses.

The improvements should also make getting on and off SH1 easier for Tinwald residents at peak travel times.

Speed and Infrastructure Programme (SIP) – median barrier system on SH1

Detailed design is in progress for these sections

- SH1 Templeton to Selwyn River
- SH1 Selwyn River to Ashburton
- SH1 Timaru to St Andrews

Query from last meeting re SH1 Tinwald congestion issues:

This SH1 corridor is essentially operating beyond capacity at peak times which results in occasional prolonged periods of congestion.

Signalised intersections are usually provided to balance the demand for people on the side roads, (i.e., local residents) as well as providing pedestrian connectivity and safe crossing opportunities.

The proposed signals in Tinwald certainly won't improve the efficiency for vehicles travelling north / south along the highway however, they will increase the safety for local road traffic joining and leaving the highway, as well as safe crossing for pedestrians.

A recent peak travel study completed for us by Stantec advises:

The most significant delays and queues occur northbound, particularly during the 'returning home' holiday peak (e.g., Easter Monday). The location of delays appears to stem from the Bridge and SH1 signals area, washing back into Tinwald and further south of the township.

Southbound does not experience as significant delays.

- The northbound delays occur from south of the Ashburton town area through Tinwald.
- Tinwald (the residential area immediately south of the river) was noted as a particular problem area, with rat-running on both Henderson's Road and Melcombe Street creating side-friction interference (traffic turning into the main State Highway flow from side roads), and priority intersections being aspects which contribute to the northbound delays.
- The SH1 (East Street) / South Street signals and the Ashburton Bridge were a potential capacity constraint. Noting that this is currently the first set of signals in the northbound direction (immediately north of the River) and all traffic on SH1 must pass through these signals.

Current peak period operational strategy

There is a 'Holiday Action' signal strategy that is deployed at the signals along SH1 through Ashburton during

holiday peak traffic. When conditions are detected which trigger this strategy, the following adjustments are made;

- The cycle length of the three central SH1 Ashburton signals is increased.
- The max cycle length is adjusted and set to 120 seconds (normal cycle time is 70 seconds).
- The State Highway signal phases are biased heavily.

The view of the Operators was that the above strategy was the most optimal operation for holiday peak traffic, related to the influence that the four central signalised intersections in Ashburton have on the network operation.

We will also plan to deploy mobile VMS units on SH1 when peak period congestion is anticipated, to advise road users to expect delays.

2. LOW COST LOW RISK IMPROVEMENTS PROGRAMME - no significant change

- EA Networks are slowly progressing new streetlights for SH1 Hinds between Isleworth Road and Cracroft Street as part of the overhead to underground electricity distribution network project work in Hinds.
- A large number of defective LED luminaires are affecting the intersection flag lights (street lighting) on SH77 Ashburton to Methven to Rakaia Gorge route. We have asked EA Networks to replace these asap with new fittings rather than wait for the Supplier to sort out warranty claim issues.
- A short cycle path is being proposed on SH77 from the Upper Rakaia River Bridge uphill on the south-east side onto the flat as part of improving the Te Araroa trail link.

3. COMPLAINTS FROM URBAN RESIDENTS FROM ENGINE BRAKE NOISE

Council has received complaints about this issue – NZTA believe Engine Brake signs are ineffective.

The use of engine brakes for safety is understood but the flat approaches to Ashburton, Methven and other towns in the district should mean they are not required. The noise can be heard for some distance so wanting drivers to be aware of the nuisance being caused and be considerate of the residents, motel occupants, businesses, etc.

Request to Jim to request via internal comms that Transporting NZ members to ask drivers to be considerate and avoid use of engine brakes in urban areas.

4. UPDATE FROM DAVID SCARLET NZTA Principal Advisor - Relationships Road Safety

Road to Zero

Safe travel speeds will save lives

The interim **speed management plan** (for state highways)

We understand that the interim speed management plan implementation will be delayed as a new special committee has been set up to evaluate the submissions – the actual date seems to be a moving target. They have just commenced the review task.

Unfortunately there is no specific delivery programme for the interim plan as noted over.

Speed limit changes

Map reference	Road/area	Existing speed limit (km/h)	Proposed speed limit (km/h)	Speed limit type	Implementation timeframe	Further information
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77-1	SH77 Methven township north	100	80	Permanent	2023-2024	North of the speed zone out past Opuke Thermal Pools
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11 North Rakaia Road intersection speed zone (Z)	100	60	Variable	2023-2024	On SH1, approaching intersection with North Rakaia Road
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11 Rakaia township	70	50	Permanent	2023-2024	Rakaia township urban area
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School name	Proposed category	Implementation timeframe	Further information
SH77 Mount Hutt College	1	2023-2027	30km/h variable speed limit – Methven School Cluster
SH77 Methven School	1	2023-2027	30km/h variable speed limit – Methven
SH77 Ashburton Borough School (ABS Borough)	1	2023-2027	30km/h variable speed limit
SH77 Our Lady of the Snows School (Methven)	1	2023-2027	30km/h variable speed limit – Methven School Cluster

John Keenan / Maintenance Contract Manager
 South Canterbury Network Outcomes Contract

Road Safety Committee update. July 2023.

Events.

ACADS promoted “Bob” and resources at the Hakatere Marae Hauora event on the 1st of July and then at the Filipino Community Health and Wellbeing event at the Senior Centre, Ashburton on the 8th of July, 2023.

The United Filipino Community, Heart Foundation, Stroke Foundation, Diabetes Canterbury, Waitaha PHO and ACADS joined up for this inaugural event, led by Jennefer Junilla and Heather Mechaelis (McGill) from the Heart Foundation.

The venue worked well for the number of participants. After opening karakia, there were short presentations from each service, question and answer time and then opportunity for 1:1, browsing displays, information and resources and a free entry raffle draw.

Nail puzzles were popular, pens much appreciated and many took bumper stickers and keyrings for work colleagues, friends and family members. Several people talked about “being Bob” as they do not drink alcohol and can be available as a sober driver. Other’s talked about peer pressure, work functions where people are drinking and then driving because they live out country and need their car for family or for work the next day. Photos were posted onto the ACADS and CAAP Facebook pages.

Promotions.

Car air freshener artwork has been created and will be distributed via off-licences on the “back road” Rakaia, Methven and Mayfield during winter months, finishing up at the café at Mt Hutt.



Please note that the design will be colour affected due to the scents.
Strawberry; may cause a pink tinge, Lavender; may cause a purple/grey tinge,
Vanilla or New Car Scent; may cause to darken and white will not be a bright white
Scents with the least impact on artwork are: Forest, Pine and Ocean

Planning is underway for the 2023/24 summer campaign with a meeting with community partners scheduled for the 25th of July, 130 p.m. at ACADS, 28 Elizabeth St.

Andrae Gold. Health Promoter/Community Connector. ACADS.

Ashburton District Road Safety Co-ordinating Committee – 1st August 2023

Report from Ira Ara Aotearoa - Transporting New Zealand

CVST Centre Construction Between the Rakaia River Bridge and the Rakaia Overhead Rail Bridge.

The battle to have Waka Kotahi – NZ Transport Agency see sense and relocate the ‘Weigh In Motion’ site from the area between the two Rakaia bridges is now well and truly lost with construction now under way on one of the two facilities that will occupy the area. The facility to check and examine North bound trucks will be constructed first and our concern is that when the sign that is to be erected immediately south of the main Rakaia bridge is illuminated to stop a specific vehicle or an “All Trucks Must Stop” signal is set, how will North Bound trucks know that they are NOT to stop at the facility located at their left on the eastern side of the road and that they are meant to continue on to the facility at the northern side of the overhead bridge at Weavers Road?

The location of the next facility to be constructed on the corner of the Main South Road and Weavers Road, intended to process north bound vehicles, means that those trucks stopped and checked that are bound for Leeston, Southbridge or the lamb and deer processing plants on Knyvetts Road will now have to exit Weavers Road and turn right across the path of south bound traffic.

Wire Rope Barriers Down the Centre of State Highway One

Transporting NZ has requested but has still not seen the detail of the proposed wire rope barriers that are to be erected between Ashburton and the Selwyn area.

Tinwald Effluent Dump Site Access With New Road Layout

Raised at the previous ADRSCC meetings, stock carriers are finding it difficult to exit the Stock Effluent Dump (SED) site in Tinwald. We understood that the site was to be corrected to allow unhindered entry and exit when other vehicles are parked on the road side. Currently, if cars were parked on the road side an operator would need to perform several ‘three point turns’ in order to get out that will undoubtedly damage the road surface significantly, particularly in hot weather.

Inwards Goods Access for New Retail Builds

Transporting New Zealand would like reassurance that the Ashburton District Council, while consenting a retail shopping complex build, give reasonable consideration to the ‘Inwards Goods’ facilities of the build. Many shops, supermarkets etc. built some years ago have inadequate Inwards Goods areas that see the driver often unloading on the street and in the path of the traffic. Ensuring an Inwards Goods area is part of the build protects the operator significantly.

Jim Crouchley
Industry Advisor - Transporting New Zealand

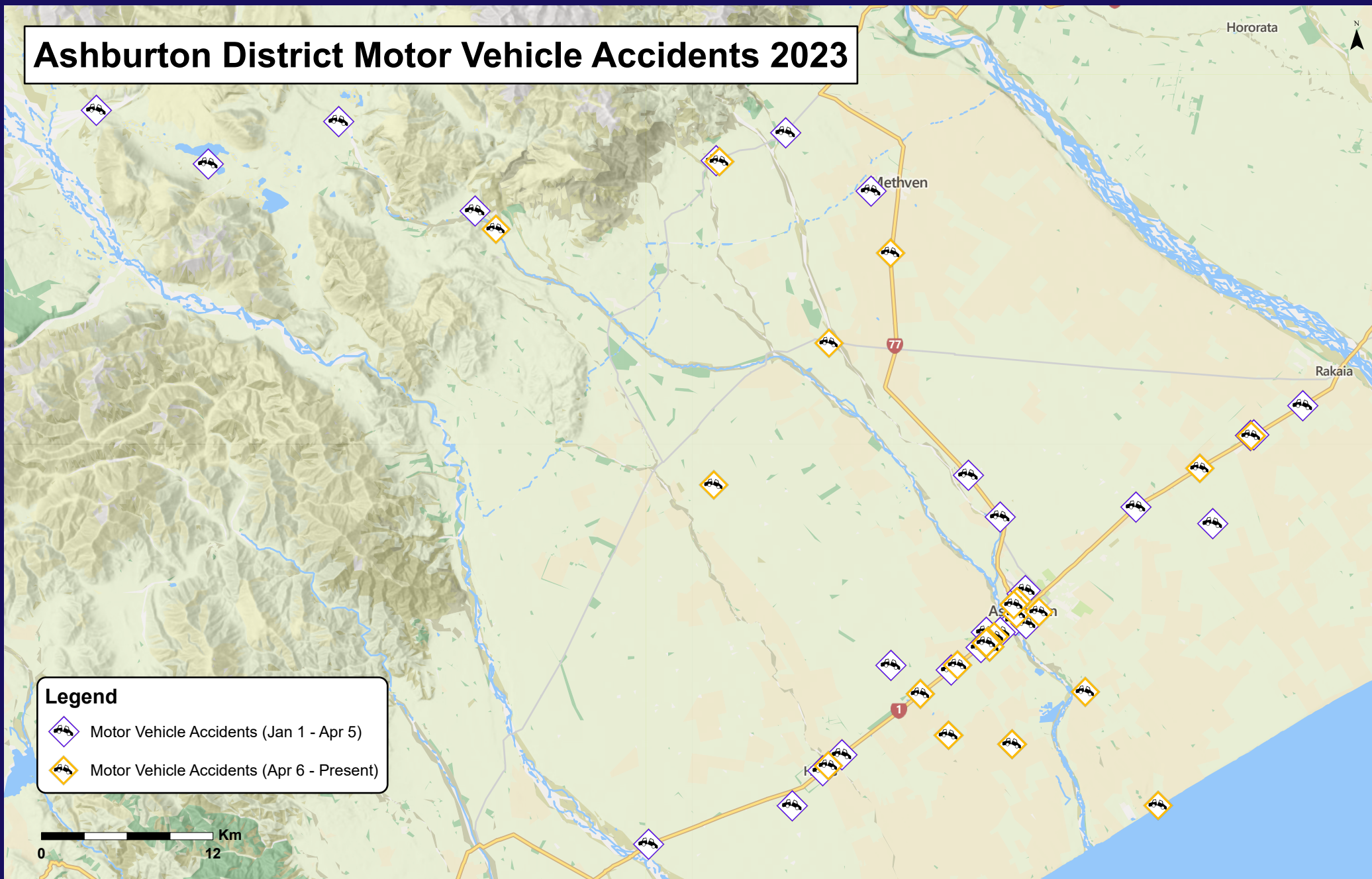
Ashburton District Motor Vehicle Accidents (2023 Year to Date)

Station Name	Date/Time	K41	Civilians Rescued	Civilians Extricated	Civilians Assisted
Lake Clearwater Volunteer Fire Brigade	Jan 1, 2023 15:55:53	0	1	0	0
Ashburton Volunteer Fire Brigade	Jan 5, 2023 09:36:04	0	0	0	1
Rakaia Volunteer Fire Brigade	Jan 12, 2023 09:34:44	0	0	0	3
Rakaia Volunteer Fire Brigade	Jan 15, 2023 10:12:12	0	0	0	0
Ashburton Volunteer Fire Brigade	Jan 19, 2023 16:41:53	0	0	0	1
Rakaia Volunteer Fire Brigade	Jan 30, 2023 01:06:42	0	0	0	1
Lake Clearwater Volunteer Fire Brigade	Feb 4, 2023 19:22:55	0	0	0	0
Methven Volunteer Fire Brigade	Feb 4, 2023 22:38:51	0	0	1	0
Mount Somers Volunteer Fire Brigade	Feb 4, 2023 23:59:40	0	0	0	0
Ashburton Volunteer Fire Brigade	Feb 5, 2023 05:17:04	0	0	0	0
Lake Clearwater Volunteer Fire Brigade	Feb 5, 2023 15:29:45	0	0	0	0
Ashburton Volunteer Fire Brigade	Feb 6, 2023 12:12:04	0	0	0	0
Ashburton Volunteer Fire Brigade	Feb 8, 2023 16:01:38	0	0	0	0
Ashburton Volunteer Fire Brigade	Feb 16, 2023 21:59:38	0	0	2	0
Rangitata Volunteer Fire Brigade	Feb 18, 2023 03:47:31	1	0	1	3
Ashburton Volunteer Fire Brigade	Feb 22, 2023 15:58:43	0	0	0	0
Ashburton Volunteer Fire Brigade	Mar 3, 2023 05:15:08	0	0	0	0
Rakaia Volunteer Fire Brigade	Mar 6, 2023 09:25:38	0	0	0	1
Ashburton Volunteer Fire Brigade	Mar 13, 2023 15:18:38	0	0	0	0
Ashburton Volunteer Fire Brigade	Mar 15, 2023 15:51:33	0	0	0	0
Ashburton Volunteer Fire Brigade	Mar 17, 2023 11:27:22	0	0	0	0
Methven Volunteer Fire Brigade	Mar 17, 2023 21:55:37	0	0	0	1
Ashburton Volunteer Fire Brigade	Mar 27, 2023 16:57:31	0	0	0	0
Methven Volunteer Fire Brigade	Mar 28, 2023 15:48:43	0	0	0	0
Ashburton Volunteer Fire Brigade	Mar 31, 2023 08:21:48	0	0	0	0
Methven Volunteer Fire Brigade	Apr 6, 2023 16:28:00	0	0	0	1

Hinds Volunteer Fire Brigade	Apr 8, 2023 19:21:54	0	0	0	0
Ashburton Volunteer Fire Brigade	Apr 25, 2023 16:37:23	0	0	0	0
Ashburton Volunteer Fire Brigade	Apr 27, 2023 15:30:42	0	0	0	0
Ashburton Volunteer Fire Brigade	Apr 29, 2023 14:22:05	0	0	0	0
Ashburton Volunteer Fire Brigade	May 3, 2023 15:00:56	0	0	0	0
Ashburton Volunteer Fire Brigade	May 10, 2023 08:53:51	0	0	0	0
Rakaia Volunteer Fire Brigade	May 13, 2023 10:04:59	0	0	0	0
Mayfield Volunteer Fire Brigade	May 20, 2023 10:24:57	0	0	0	0
Ashburton Volunteer Fire Brigade	May 26, 2023 17:59:21	0	0	0	0
Ashburton Volunteer Fire Brigade	May 27, 2023 11:50:54	0	0	0	0
Rakaia Volunteer Fire Brigade	May 27, 2023 20:47:17	0	0	0	0
Methven Volunteer Fire Brigade	May 31, 2023 16:16:42	0	0	0	0
Ashburton Volunteer Fire Brigade	Jun 2, 2023 07:01:41	0	0	0	0
Ashburton Volunteer Fire Brigade	Jun 6, 2023 19:03:20	0	0	2	0
Ashburton Volunteer Fire Brigade	Jun 8, 2023 15:22:38	0	0	0	0
Methven Volunteer Fire Brigade	Jun 9, 2023 08:22:27	0	1	0	0
Methven Volunteer Fire Brigade	Jun 15, 2023 23:37:21	0	0	0	1
Ashburton Volunteer Fire Brigade	Jun 28, 2023 23:30:44	0	0	0	0
Ashburton Volunteer Fire Brigade	Jul 1, 2023 12:48:49	0	0	0	1
Ashburton Volunteer Fire Brigade	Jul 4, 2023 06:47:35	0	0	0	0
Ashburton Volunteer Fire Brigade	Jul 7, 2023 07:58:37	0	0	1	0
Incident Count	50	1	2	7	14

Last Updated 11:00 17/07/2023

Ashburton District Motor Vehicle Accidents 2023



Automobile Association Report – August 2023

My Councillors are pleased to see the traffic signal project in Tinwald has commenced. Even this will cause some difficulties for road users for some time, the end result will be well worth the wait. We have been involved with this project for many years during the consultation and planning process so will watch it evolve with interest. We are also pleased that the proposed Traffic Safety platforms incorporated into the original design were removed. We have concerns that these are becoming prolific in their incorporation within new and restructured intersections in Christchurch.

Our top Election Calls will be released soon. Not surprisingly, poor road maintenance was the top of each of our 18 AA Districts lists of concerns. We are working continually with M.Ps and Candidates before the Election in October on a range of subjects within our AA District. Locally, S.H.1 to Christchurch has deteriorated to a condition that makes it dangerous to travel on safely in some conditions due to potholes and worn road surfaces affecting braking and tyre adhesion.

We have been making submissions on a variety of roading issues, including the much publicised Park Terrace cycleway in Christchurch.

We have concerns about the permanent 30kph speed limits around schools except under special circumstances. We have always supported variable speeds and believe the permanent 30kph adopted here in most cases is unnecessary and impractical.

We still have major concerns regarding the south bound weighbridge being established between the bridges on S.H.1 at Rakaia. Many other stakeholders share the concerns we do and it is to be hoped that once operational our concerns are unfounded.

My AA District Councils “Be Seen – Be Safe” school cycle light project has progressed well in both Canterbury and the West Coast. We have so far distributed approximately 250 sets of excellent quality cycle lights to school pupils at no cost to them. We are to visit St Josephs here very soon, North Canterbury again next week and then further visits to the West Coast. To make sure that the lights end up in the correct place we have been working very successfully with the Police in all districts. We intend to keep this valuable project going into the future once we have distributed our current inventory. We also have two more of our AA Districts interested....one looking at ordering 1,000 sets for this year alone.

John Skevington.

Chair

Canterbury/West Coast Automobile Association District Council

Ashburton District Road Safety Co-ordinating Committee

Terms of Reference

Purpose and Scope

The Ashburton District Road Safety Co-ordinating Committee (ADRSCC) is a community committee, administered by the Ashburton District Council. It is recognised by all participants that to effectively address road safety issues in Ashburton District it will require an integrated combination of engineering, education, and enforcement approaches and initiatives. The committee has, since its inception in 1995, worked collaboratively to promote this.

In undertaking its functions the ADRSCC is to consider road safety matters as they relate to all roads in the Ashburton District, including State Highways, and to all users of these roads.

The ADRSCC should also consider road safety matters as they relate to neighbouring territorial authority areas, the Canterbury region and New Zealand as a whole when more integrated approaches are considered beneficial to the promotion of road safety.

Vision: *Ashburton District has safe roads, roadsides and road users which contribute to an ongoing reduction in injuries and fatalities on our roads.*

Membership

Membership of the ADRSCC consists of representatives from the following agencies / organisations. Each of the agencies / organisations will endeavour to have at least one representative on the ADRSCC at any one time.

- Ashburton District Council
 - 3 Councillors plus the Mayor (ex officio)
 - Council Roading Officers (including the Graduate Engineer - Roading)
- New Zealand Transport Agency
- New Zealand Police
- ACC
- ACADS
- NZ Automobile Association
- Mid Canterbury Principals' Association
- FENZ
- South Canterbury Road Safety Co-ordinating Committee

The quorum will be representatives of not less than half the member agencies, with at least one Ashburton District Council elected member present.

- Committee membership is not limited to the above agencies and may include membership from other agencies, organisations or skilled individuals if it is considered by the Committee that they will contribute to achieving the purpose of the District's Road Safety Strategy. Additional members need to be approved by majority vote by the Committee.
- Committee membership will continue until such time as any member wishes to resign, and in that case that member can nominate another person from their agency in their place.
- All members must agree to support the terms of reference.

Key Actions and Functions of the ADRSCC

The ADRSCC will undertake the following core functions to contribute to achieving the Committee's vision:
Support and encourage education programmes that promote 'Road to Zero' within Ashburton District.

- Support and encourage visible policing campaigns that have a road safety focus.
- Work collaboratively to prepare an annual Road Safety Action Plan.
- Ensure the efficient and effective delivery of projects and initiatives included in the Road Safety Action Plan.
- Raise the profile of road safety initiatives within member organisations and the wider community.
- Provide networking and information sharing opportunities with regular reporting by member organisations on their projects and priorities.
- Advocate for improved road safety both in the district and nationally.

District Road Safety Action Plan

The Ashburton District Road Safety Action Plan is prepared annually by the ADRSCC and identifies the local road safety goals and actions the Committee will focus on for the year.

The Action Plan details links with the goals and priorities of the 'Road to Zero' strategy and local priorities identified by the ADRSCC. Additional priorities in the Road Safety Action Plan may be added by the Committee. Goals and priorities will be reviewed at least every two years.

The goals of the current Ashburton District Road Safety Plan are:

- 1) A reduction in the number of casualties from crashes involving 16-25 year old drivers and passengers
- 2) A reduction in the number of fatal and serious casualties from crashes involving alcohol or drug impaired drivers
- 3) A reduction in the number of fatal and serious casualties from speed related crashes
- 4) A reduction in the number of fatal and serious casualties from crashes at intersections
- 5) A reduction in the number of motorcyclists killed and seriously injured.
- 6) A reduction in death and serious casualties from lack of restraint, impairment, distraction, speed and fatigue.

Meetings

- The Committee will meet four times a year at the Ashburton District Council. Meetings will generally be open to the public. *(A section may be included on an agenda for items that would be reasonably expected to be considered with the public excluded.)*
- The Committee will be chaired by one of the Council elected members
- In the absence of a Council elected member, the Committee will be chaired by the Roading Manager.
- All Committee members have full voting rights.
- Council's Standing Orders will not apply to this Committee.
- Recommendations for agenda items are invited from Committee members no later than 7 days before the date of the meeting.
- Committee decisions and activities are reported through Council.
- Technical officer and administration support will be provided by Council's Infrastructure Services Group and Governance Team including notice of meeting to members, agenda preparation and minutes. . Agendas will be circulated not less than 5 days before the meeting.

Date Adopted: 22 November 2018

Terms of reference reviewed and updated on 7 February 2023