

Trade Waste Registration Form

Ashburton District Council Trade Wastes Bylaw 2023

Important Information

This form is required for all businesses discharging trade waste to Ashburton District Council's (ADC) sewerage system in accordance with the terms of Ashburton District Council Trade Waste bylaw 2023.

There are **two main categories** of trade waste:

- **Permitted:** For smaller businesses (e.g., cafes, restaurants, hair salons, mechanics) with discharges that comply with ADC's Schedule 1 Acceptable Characteristics and are less than 2m³ per day or < 1L/sec flow rate.

- **Conditional:** For larger operations (e.g., food manufacturers, processing plants) that exceed the Permitted criteria but are not prohibited.

Examples of businesses that may produce trade waste include: - Cafes, restaurants, bakeries - Mechanics, panel beaters, car washes - Medical centres, dental clinics - Hairdressers, beauty salons, hotels and motels with commercial kitchens or laundry facilities.

For more information about Ashburton Trade Waste, you can visit this link:

<https://www.ashburtondc.govt.nz/services/water-services/wastewater/trade-waste> and check the Trade Waste Bylaw.

Please return this completed form to:

Trade Waste Officer

Ashburton District Council

PO Box 94, Ashburton 7740

or

Email: tradewaste@adc.govt.nz

SECTION A: SITE AND BUSINESS INFORMATION

1. Site Address (where trade waste will be discharged)

Street No: _____

Street Name: _____

Suburb: _____

Town: _____

2. Business Information

Trading Name: _____

Legal Owner/Company Name: _____

Postal Address: _____

Phone: _____

Email: _____

3. Occupier / Contact Person Name: _____

Designation/Role: _____

Phone (Day): _____

Mobile: _____

Email: _____

4. Site Owner (if different from above)

Name: _____

Postal Address: _____

Phone: _____

SECTION B: TRADE WASTE DISCHARGE DETAILS

5. Reason for Application (tick one):

- ☐ New Discharger (Commencement Date: __/__/__)
- ☐ Change of Occupier (Changeover Date: __/__/__)
- ☐ Change in Nature/Volume of Discharge
- ☐ Renewal / Update Requested by Council

6. Business Activity Description Briefly describe your main operation:

7. Operating Hours Average weekly hours: _____

Seasonal variations (if any): _____

8. Number of Staff on Site: _____

9. Chemical Use Do you use any of the following? Tick all that apply and provide brief comments.

Type	Yes/No	Comments
Solvents	<input type="checkbox"/>	_____
Metal Salts	<input type="checkbox"/>	_____
Acids	<input type="checkbox"/>	_____
Alkaline	<input type="checkbox"/>	_____
Detergents	<input type="checkbox"/>	_____
Other (specify): _____	<input type="checkbox"/>	_____

How are used chemicals disposed of?

10. Are chemicals stored on site? ☐ Yes ☐ No

11. Any known contaminants in wastewater? ☐ Yes ☐ No

If yes, describe: _____

12. Do you have any on-site pretreatment systems? (e.g. grease trap, oil interceptor)

- ☐ Yes

- ☐ No

If yes, describe type and who maintains it:

Service contract in place? ☐ Yes ☐ No

SECTION C: OTHER INFORMATION

13. Food preparation or cooking on site?

☐ Yes ☐ No

If yes, describe facilities and estimate people served:

14. Do you currently pay for water usage or have flow meters?

☐ Yes ☐ No

Estimated daily discharge volume (if known): _____ m³

15. Do you have other facilities that may involve large volume discharges of waste water? (e.g. swimming pool, spa pool, laundry services)

☐ Yes ☐ No

If yes, please describe:

16. Do any unroofed/open areas drain into sewer?

☐ Yes ☐ No

If yes, specify area size and how stormwater is managed:

17. Do you have a site plan showing:

- Trade waste fixtures and pre-treatment devices?
- Stormwater connections and sampling points?
- Spill kits/devices?

☐ Yes (attached)

☐ No (please provide if Conditional Category may apply)

SECTION D: DECLARATION

I hereby declare that: - I have authority to submit this application. - The information provided is true and correct. - If approved, I/we will comply with the requirements of any Trade Waste Consent issued.

Signature: _____

Name: _____

Position: _____

Date: ____ / ____ / ____