

## Installing Pipe Under District Road Application Form

The application must include **all** the required information in order to avoid a delay in the processing of your application.

Submission of this application does not grant permission for the work to commence. When Council has approved your application, a permit will be granted for the work to commence.

Section 1: <b>Full Name and Address of Applicant</b>			
Surname:		Given name(s):	
Company name:			
Postal address:			
Home phone:		Mobile:	
Email address:			

Section 2: <b>Full Name and Address of Contractor</b>			
Surname:		Given name(s):	
Company name:			
Postal address:			
Home phone:		Mobile:	
Email address:			

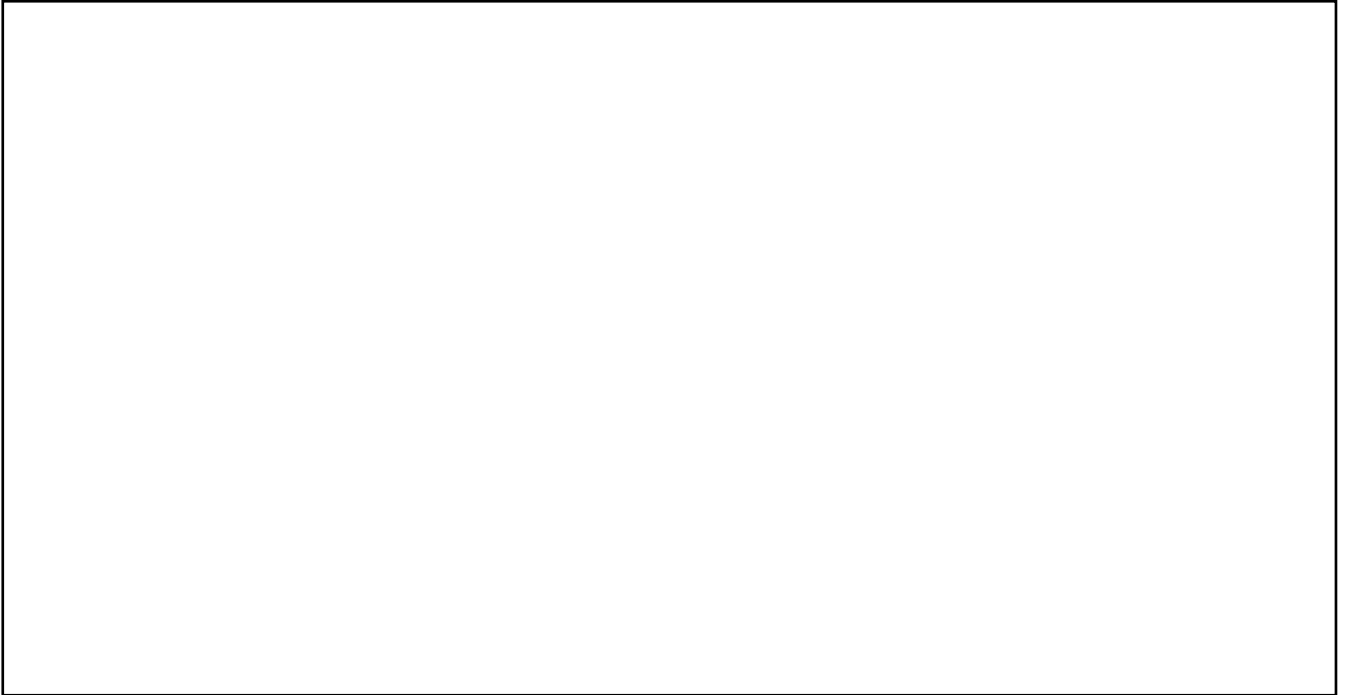
Section 3: <b>Location of Site Works</b> (circle where applicable)			
Owner name (if different to applicant):			
Site address:			
Road type:	Sealed	Unsealed	
Legal description of property <sup>1</sup> :			
Property number <sup>1</sup> :			
Signature of property owner (if different to applicant):		Date:	

<sup>1</sup> Legal description and property number can be found on the rates demand for the property.



## Section 7: Location of Proposed Pipe

Please sketch a plan or provide an image, map or aerial view



## Section 8: Conditions and Limitations

1. The pipe is to be laid at least 500mm below the lowest portion of the roadside surface drain and at least 750mm below the trafficked level of surface two metres or greater clear of the road formation edges.
2. An approved Corridor Access Request (CAR) with an approved traffic management plan (TMP) attached will be required for the operation.
3. The road is to be reinstated to the satisfaction of the Infrastructure Services Group Manager and/or the Infrastructure Services Group representative.
4. The owner agrees to indemnify Council in the event of any accidents or incidents of any kind caused as a consequence of laying this pipe in the road reserve.
5. That the Council will not be liable for any damage done to the pipe in the future from any cause whatsoever.
6. That upon formal notification from Council the pipe shall be removed immediately by an approved contractor.
7. The seal edges of all trenches in sealed pavements shall be cut with suitable equipment to a clean straight line 150mm either side of the trench edge. Ragged edges of seal will not be permitted.
8. Where the pipe is to be placed under a sealed surface, the least possible damage to the surface is to be done and the surface is to be re-instated at the applicant's expense.

9. Trench excavation and backfilling shall be in full accordance with the relevant technical specifications of the National Code of Practice for Utility Operators Access' to Transport Corridors.
10. Maximum backfill layer depth for backfill, including pipe surround, should be 200mm on any lift.
11. Compaction tests to be carried out as per the requirements of the Code and supplied to Council prior to final reinstatement of the surface for approval.
12. A notice of non-conformance will be issued unless the test results are provided and show sufficient evidence that the required compaction levels have been achieved. Tests must be carried out by a qualified person and as required in section 5.5.5 of the Code.
13. Contractor to check with network operators and service providers (water services/power/telephone) to ensure that there are no other pipes, cables or other services installed in the area to be excavated.
14. Applicant agrees to pay the relevant application fee.
15. Contractor to contact Council and notify the Corridor Manager of the proposed date and time when work is to commence.
16. Contractor to contact Council when road crossing has been completed so staff can arrange for an inspection.
17. A 12 month maintenance period will apply.
18. Permit valid for 6 months.

**Section 9: Signature and Date**

I have read and understand the conditions and limitations of this application:

(signature of applicant )	(full name of person signing)	(date)

<b>Office Use Only</b>	
Date received:	
Application number:	