

Audit & Risk Committee

8 May 2024



Audit & Risk Committee Minutes

Minutes of the Audit & Risk Committee meeting held on Wednesday 8 May 2024, commencing at 1.00pm, in the Hine Paaka Council Chamber, Te Whare Whakaterere, 2 Baring Square East, Ashburton.

Present

Councillors Russell Ellis (Chair), Carolyn Cameron, Liz McMillan and Richard Wilson; and Murray Harrington (via MS Teams)

Also present:

Dereck Ollsson (Audit Director), Councillors Phill Hooper, Rob Mackle and Tony Todd

In attendance

Hamish Riach (CE), Leanne Macdonald (GM Business Support), Jane Donaldson (GM Compliance and Development), Toni Durham (GM Democracy & Engagement), Shirin Khosraviani (Acting GM People & Facilities) and Carol McAtamney (Governance Support).

Staff present for the duration of their reports: Tania Paddock (Legal Counsel), Michael Wong (Building Services Manager), Richard Wood (Sport & Recreation Manager), Katie Perry (People & Capability Manager) and Andrew Malcolm (Safety & Wellness Lead)

1 Apologies

Mayor Neil Brown and Councillor Leen Braam

Sustained

2 Extraordinary Business

Nil.

3 Declarations of Interest

Nil.

4 Confirmation of Minutes – 27/03/24

That the minutes of the Audit & Risk Committee meeting held on 27 March 2024, be taken as read and confirmed.

Cameron/Wilson

Carried

5 Audit of Annual Report 2022-2023

Dereck Ollsson - Audit Director, Audit NZ joined the meeting and worked through the audit findings from the 2022/23 annual report.

New recommendations

- Three recommendations relating to the IT environment
 - Cease use of the generic administrator network account
 - Improve network password settings to NZ Information Security Manual or other internationally accepted standards
 - Implement formalised IT change management processes
- Report drinking water standards against the new Drinking Water Quality Assurance Rules

- Maintain an interest register for executive members
- Review the RDRML PPE valuations
- Review tolerable variance settings between P/O and invoice amounts

That the Audit & Risk committee receives the 2022/23 Audit New Zealand report to Council
 McMillan/Cameron Carried

6 Bancorp Treasury Report March 2024

Recommendation to Council

That Council receives the Bancorp Treasury report for the March 2024 quarter.
 Wilson/McMillan Carried

7 Management of Accounts Receivable

That the Audit & Risk Committee receives the accounts receivable report.
 Cameron/Wilson Carried

8 Biennial Building Consent Authority Accreditation

Recommendation to Council

1. **That** the Audit & Risk committee recommends to Council that the Building Consent Authority Audit report be received.
 2. **That** Council be notified when the non-compliances are cleared by IANZ and Council's accreditation is renewed.
- McMillan/Cameron Carried

9 EA Networks Centre Income and Expenditure

That the Audit & Risk Committee receives the EA Networks Centre financial report.
 McMillan/Cameron Carried

Business transacted with the public excluded – 2.35pm

That the public be excluded from the following parts of the proceedings of this meeting, namely – the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No	General subject of each matter to be considered:	In accordance with Section 48(1) of the Act, the reason for passing this resolution in relation to each matter:	
10	Audit & Risk Committee minutes	Section 7(2)(a)	Protection of privacy of natural persons
11	Building Claim	Section 7(2)(h)	Protection of privacy of commercial activities
12	Health & Safety	Section 7(2)(a)	Protection of privacy of natural persons

Cameron/McMillan Carried

The meeting concluded at 2.21pm.