

Mt Hutt Memorial Hall Board Minutes –9 May 2022

Minutes of the meeting of the Mt Hutt Memorial Hall Board held on 9 May 2022, commencing at 9.30am, in the Mt Hutt Memorial Hall, Main Street, Methven.

Present

Martin Nordqvist, Karen Blacklow, Kelvin Holmes, Viv Barrett and Angela Grieve

Apologies Cr Liz McMillan, Denise Dixey

In attendance

Steve Fabish (Group Manager- Community Services) and Richard Wood (Recreation Services Manager)

3 Notification of Extraordinary Business.

Update on Mt Hutt Memorial Hall Board and Council staff workshop on roles and responsibilities. This is now 9.30am on 23 May 2022.

3 Declarations of Interest

Nil.

4 Confirmation of Minutes

That the minutes of the Mt Hutt Memorial Hall Board meeting held 22 March 2022, be taken as read and confirmed.

Nordqvist/ Holmes

Sustained

5 Correspondence

Nil.

6 Reports

That all reports, apart from the Finance Report, be received.

Barrett/Holmes

Carried

Matters from previous minutes

- Mt Hutt have indicated that they will not have a staff presence in the building this season.
- MOU with Methven Historical Society is still to be signed. Martin to meet with the Methven Historical Society Chair.
- Spelling mistake to be corrected – sock hole should be soak hole.
- The new attraction in the Encounter is working well with both farming and racing car programme installed.
- Board not supportive of sending a staff member to the NZ Events Council Conference, due to costs.
- Museum Director encouraged to reach out to Canterbury Museum with regards to the future management of the ski collection.
- NZ Snow are keeping in touch with staff in regards to the travelling road show following the Winter Olympics.

7 **Building**

Report from Martin

- Relevant ADC staff to look at 2022/23 Draft Annual Plan budgets before coming to the Board for comment.
- Relevant ADC finance staff member to come to next Board meeting to explain budget in more detail.
- ADC property staff to investigate possibility of fine mesh gutter guard on the building.
- Open Spaces staff to be thanked for the good work done in the grounds surrounding the facility.
- Door painting still to be done.
- Theatre roof still leaking via roof vent as identified in building report.

8 **Finance**

That the Board approve the financial statement

Grieve/ Blacklow

Carried

- More work needs to be done to identify art sales profit.
- \$12,000 upgrade of AV Room appears to have been dropped, this needs to be investigated, as it should be in 2022/23 budget.

That the \$12,000 AV room upgrade be included in the 2022/23 budget.

Barrett/Blacklow

Carried

- Staff to ensure that \$30,000 for I- Hub is journalled into the Hall budget.

6 **General Business**

- Fridge/freezer to be cleaned out and turned off and only turned on for bookings where it is required.

The meeting concluded at 11am.

Next meeting 20 June 2022

Dated 20/06/22

_____ **Chairman**