

Minutes of the Mount Somers Reserves Board held on Tuesday 27<sup>th</sup> October, at 7.30pm in the Mount Somers Hall Kitchen.

Present

Rhonda Huggins, Heath Heaven, Maryann Heaven, Kristin Stace, Graeme Cook, Ian Beach, Colleen Stanley, Clare Harden (Community Administration Officer), Leen Braam (Councillor).

Apologies

Chris Murphy

Leen moved Apologies – Carried

	Action List	By Whom	Status
1	Bring coffee to meeting. Sugar. Colleen remember your glasses. 😊 😊	Colleen	Done
2	Contact ADC about shower money boxes. Do they have spares? Can we get \$2 shower machines?	Clare / Maryann	Ongoing
3	A Job Description to be made for Wendy regarding Bins.	Kristin	Ongoing
4	Look over Camp Kitchen	Rhonda Colleen Maryann	Done
5	Paint being purchased for domain fence.	Maryann	Ongoing
6	What needs painting in domain.	Kristin	Ongoing
7	Committee to write up a wish list.		Ongoing
8	A letter to be sent to Creag McCulloch regarding door.	Rhonda	Done
9	Contacting clubs for photo to go into Nor Wester regarding lawn mower	Maryann	Ongoing
10	Attend to spraying of broom and gorse.	Kristin	Ongoing
11	Find out from Council about inspection procedures.	Kristin	Ongoing
12	District plan for Playgrounds	Steve	Done
13	Contacting Terry O'Neill about the possibility of replanting Forestry block	Leen	Done
14	Liase with J Lamb to complete Evacuation and Emergency Procedures for the Hall/Camping Ground, Pool, Contractors sign in book, Accident Information forms, Hazards Register, Working Bees Hazard Managements form.	Clare	Ongoing
15	Letter to Lions regarding ceiling fans.	Kristin	Taking out
16	Loose patch in kitchen and door frames in ladies toilet.	Rhonda	Ongoing
17	Purchasing a longer hose for sprayer.	Ian	Ongoing
18	Hooks to stop recycling bins from being blown open. (Craig Goodwin).	Leen	Done
19	Heath looking into a door for ladies toilet.	Heath	Ongoing
20	Emptying of small swimming pool.	Heath/Chris	Ongoing

A quote for clearing the forestry block is \$3747.00. It seems very cheap for this work so Leen is going to check on this.

**Minutes of the last meeting were taken as read and were moved as a correct record of that meeting after following amendment.**

**Moved: Kristin**

**Seconder: Maryann**

**Carried**

**Amendment to minutes – apologies is Steve Fabish not Steve Faris**

Matters arising from the last meeting

Council are still looking at the Motorhome association to help fund the dump station.

Bookit system is not being used. Still having issues. Maryann has taken down Bookit in the meantime. Once we get the signs up we will be up and running. Wendy will need to have a lesson on how to use this. Kristin will update Wendy on what is happening at the moment. Maryann is giving passwords to Kristin and Rhonda as well, for the Bookit system. We will also need to clarify how many non power sites we have so that this can be loaded on to Bookit. These sites will need to be marked and labelled clearly.

We have moved and carried a motion on text message, that we are having a \$2000.00 budget to go towards revamping the camp kitchen. Rhonda, Maryann and Colleen will be working on this. Kristin and Maryann attended the council workshop which was an experience.

Correspondence

Outward

Letter to Creag McCulloch to thank him for donation of door.

Hall Report

Cost for a wedding. Kay would like a flat rate. We have already had this discussion at a past meeting. Carry this over until next meeting. Clare is going to come up with some costs from other halls. Rhonda going to look at minutes, to see what our decision about this was last time.

Caretakers Report

Kristin told Wendy to service mower.

Looking at putting another bug down the septic tank. May help to not clean as much. Another burglary. Pole saw and the spade were taken. Will wait for a bit longer before we repurchase pole saw and spade, in case they reappear now that police is handling the situation. At the same time the rugby field was ripped up and a concrete post was knocked down. Rest of concrete post needs removing because it is not safe the way it is. Heath is going to remove it and Heath and Graeme are going to put another concrete post in.

Wendy wanting some stronger trimmer line.

We will find out what size she needs and Ian will purchase it.

## Finance Report

No financials from council

Budget was rolled over via text.

Invoice from Thamis \$608.70. He supplied the door and donated the work for this.

Letter to go to Thamis to thank him.

Matai nurseries - we are in credit.

## **Went 'In Committee'.**

## General Business

Hazard register to go through to next meeting. A copy to go out to everyone to read before next meeting.

License to occupy. On hold.

Long service leave. Acknowledging that Wendy has been employed for 10 years and Kaye for 5 years. Chocolates for five years, bottle of wine for 10 years. Kristin is looking into when the correct dates are for their employment.

Provincial Growth Fund – A grant has been given to us of \$89,353 to paint exterior and interior of hall including kitchen foyers and toilets etc. Also chimney demolition and repairs.

We will have money left, and we are gathering ideas on how we could use it.

Some ideas are heat pumps for Supper room. Lino for toilets. New Zip.

Meeting closed at 9.10pm

## **Next meeting – 15<sup>th</sup> December 2020**

A discussion was had after meeting which we accidentally omitted regarding camp signs and the camp costs. It was decided to put out via text message, to change camp costs, because at the moment we are making nothing from the camping ground, which means more expenditure than incoming monies. After sending out a message, and over half replying, a motion was put forward that – camp fees are to go up to:

\$14 per person per night for powered site

\$10 per person per night for non powered site

13 years and under free.

Second motion – that the camp sign is approved that Chris has put forward, with the alterations of camp fees and the new camp phone number.

Maryann seconded the motion.

Maryann then looked into our camping statistics from last year, looking at numbers and who came (singles, couples or families etc) and realised that we were still not going to make anything. We will make money by putting site costs up.


Maryann made amendment to the motion that – fees stay at per site but they go up to \$29 per powered site and \$24 per non powered site. This would come into effect from 1<sup>st</sup> January 2020 and any bookings that have been made already after this date, will be honoured as is. Colleen seconded the motion. Carried.

Kristin will talk to Wendy about how this will work.

A text was sent out about the sign. Some people hadn't seen it so was resent to them. The people who replied were happy with this, so will go ahead with the alterations. The motion of the sign was carried.

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1	Bring coffee to meeting. Sugar. Colleen, remember your glasses 😊 😊	Colleen	
2	Contact ADC about shower money boxes. Do they have spares? Can we get \$2 shower machines?	Clare / Maryann	
3	A Job Description to be made for Wendy regarding Bins.	Kristin	
4	Kristin to talk to Wendy regarding Bookit system at the moment.	Kristin	
5	Paint being purchased for domain fence.	Maryann	
6	What needs painting in domain.	Kristin	
7	Committee to write up a wish list.		
8	Costs for hall rentals	Clare	
9	Contacting clubs for photo to go into Nor Wester regarding lawn mower	Maryann	
10	Attend to spraying of broom and gorse.	Kristin	
11	Find out from Council about inspection procedures.	Kristin	
12	Looking at minutes regarding hall costs	Rhonda	
13	Looking at the quote regarding clearing of forestry block	Leen	
14	Liase with J Lamb to complete Evacuation and Emergency Procedures for the Hall/Camping Ground, Pool, Contractors sign in book, Accident Information forms, Hazards Register, Working Bees Hazard Managements form.	Clare	
15	Removing broken post and replacing it.	Heath/Graeme	
16	Loose patch in kitchen and door frames in ladies toilet.	Rhonda	
17	Purchasing a longer hose for sprayer and stronger trimmer line.	Ian	

18	Dates for Wendy and Kays employment – long service leave	Kristin	
19	Heath looking into a door for ladies toilet.	Heath	
20	Emptying of small swimming pool.	Heath/Chris	
21	Letter to Thamis	Rhonda	
22	Revamping the camp kitchen	Rhonda/Maryann Colleen	
23	Talking to Wendy about new camp prices	Kristin	
24			

 Rhonda

 Clare

 Maryann

 Heath

 Leen

 Chris

 Colleen

 Graeme

 Ian

 Kristin