

Minutes of the Mount Somers Reserves Board held on the 14th July 2020 at 7.30pm in the Mount Somers Hall Kitchen.

Present

Heath Heaven, Maryann Heaven, Kristin Stace, Graeme Cook, Ian Beach, Colleen Stanley, Chris Murphy, Leen Braam (Councillor), Clare Harden (Community Administration Officer).

Apologies

Rhonda Huggins

	Action List	By Whom	Status
1	Bring coffee to meeting. Sugar. 😊 😊	Colleen	Completed
2	Graeme to continue to replace tap washers as needed if time allows over the coming months.	Graeme	On Going
3	NZCMZ Listing. M Heaven to follow up with R Huggins and insert photos, new phone number.	Maryann/Rhonda	On Hold
4	Working Bee to be organised	Kristin	Ongoing
5	H Heaven and M Heaven to follow up this month's banking concerns from Income and Expenditure Report.	Maryann/Heath	Ongoing
6	Find out about who put the Dump Station in and what the process of removing it is.	Kristin	Ongoing
7	Contact Clare about purchasing Dog signs.	Kristin/Colleen	Ongoing
8	Dig up hole on rugby field and put a joiner on. Colleen asking Russell.	Colleen	Ongoing
9	Contacting clubs for photo to go into Nor Wester regarding lawn mower	Kristin	Ongoing
10	Attend to spraying of broom and gorse.	Kristin	Ongoing
11	A thank you letter to Gerald Melbourne	Rhonda	Completed
12	Contact ADC about shower money boxes. Do they have spares? Can we get \$2 shower machines?	Clare/Maryann	Ongoing
13	Looking into a logo, and prices regarding signage.	Chris	Ongoing
14	Contacting Terry O'Neill about the possibility of replanting Forestry block	Leen	Ongoing
15	Completed Hall Plantings.	Kristin	Ongoing
16	Liase with J Lamb to complete Evacuation and Emergency Procedures for the Hall/Camping Ground, Contractors sign in book, Accident Information forms, Hazards Register, Working Bees Hazard Managements form.	Clare	Ongoing
17	Photos for Clare of the dirt pile in Forestry Block.	Maryann	Completed
18	Loose patch in kitchen and door frames in ladies toilet.	Rhonda	Ongoing
19	Purchasing a FSA56 Weed eater.	Maryann	Completed
20	Follow up with Council regarding fence/soil removal from tree block and green waste dumping.	Clare	Ongoing
21	Purchasing a spade and a longer hose for sprayer.	Heath	Completed/Ongoing
22	Looking at getting some hooks to stop recycling bins from being blown open.	Leen	Ongoing
23	Heath looking into a door for ladies toilet.	Heath	Ongoing
24	Emptying of small swimming pool.	Heath/Chris	Ongoing
25	Letter to Lions regarding ceiling fans.	Kristin	Ongoing

6. Dump Station – If we want it removed we will need to put a proposal to Council and pay for it. Graeme suggested piping to the septic tank. Clare to find out the capacity.

7. Dog Signs – Rugby Club not interested in more signs. Clare to order two for Reserve Board.

13. Signage – Chris is getting a price from Triangle, Richo and Fulton Signs. Kristin moved that we purchase two signs from the cheapest quote. Maryann seconded, Carried.

Minutes of the last meeting were taken as read and were moved as a correct record of that meeting. Moved: Chris Seconder: Maryann

Matters arising from the last meeting

Mount Somers Rugby Club want clarification of the invoice regarding costs for water leak. Maryann suggested that a letter be written to address the questions.

- Rifle Club. Did they pay for their part of the water and the leaks?
- Why do we want the Rugby Club to pay half?
- What was the extra charge to the Reserve for water at this time?

Clare wants a copy of the License to Occupy to clarify the Rugby Clubs obligations.

Grant for Hall repairs – we are still waiting to hear.

Lease Block – Heath asked for Clare to find out if the tree block has now been included in the Hoods Rd lease block.

Correspondence

Incoming

Camping Ground Renewal of Licence – Clare to enquire whether or not we can request a rebate for the Covid 19 portion of the camping ground licence.

Outgoing

Letter to Gerald Melbourne

Hall Report - Presented

Light – Agreed to install a sensor light when electrician is out next out the front of the hall.

Caretakers Report - Presented

- New bin has been installed to replace the old one outside the museum as per playground audit.

- Painting to be done by committee. Kristin to find out what needs painting. This sort of maintenance needs to be put in the maintenance box in Caretakers report.

Finance Report

Maryann presented and moved her reports.

Accounts to be paid – Station Farm Shop	\$28.10
Weedeater, J Marshall Motorcycles	\$422.75
Lawnmower Service, Class	\$296.34
Cleaning Supplies, Phillip Moore	\$101.95


General Business

- Citizens Group want nothing to do with helping with the playground. We will put this on hold at the moment. Clare is going to find the District Plan for Playgrounds to see if Mt Somers is mentioned.
- Citizens Group are wanting to know if they can extend the cycleway that goes through the cemetery block, through our tree block. We are okay with this but they need to be aware it will be planted in pines.
- Racecourse Lease Block – Vince Reveley is fencing cattle out of water race. Discussed having an inspection group to look at the lease block. Our inspection group will be Chris, Heath, and Kristin. Kristin to contact council regarding how inspection processes work.
- The Historical Society came to have a look at the hall. They were interested in having the hall listed. They would like to come back and have a discussion with the Board about it being listed.
- Wendy Holidays – Wendy is on leave. Kay to do camping ground so that it stays open.
- There is a Reserve Board workshop coming up. Clare will let us know dates etc.
- There is Portal being developed by the Council.

Meeting Closed 9.07 pm.

	Action List	By Whom	Status
1	Bring tea, coffee and sugar to meeting. 😊😊	Colleen	
2	Graeme to continue to replace tap washers as needed if time allows over the coming months.	Graeme	On Going
3	NZCMZ Listing. M Heaven to follow up with R Huggins and insert photos, new phone number.	Maryann/Rhonda	On Hold
4	Working Bee to be organised	Kristin	
5	H Heaven and M Heaven to follow up this month's banking concerns from Income and Expenditure Report.	Maryann/Heath	Ongoing
6	Find out the capacity of septic tank and to look at options for Dump Station.	Clare	

7	Ordering two dog signs.	Clare	
8	Letter to Rugby Club regarding ACL invoice	Maryann/Kristin	
9	Contacting clubs for photo to go into Nor Wester regarding lawn mower	Maryann	
10	Attend to spraying of broom and gorse.	Kristin	
11	Hoods Rd Lease block. Check about tree block not being in lease.	Clare	
12	Contact ADC about shower money boxes. Do they have spares? Can we get \$2 shower machines?	Clare/Maryann	
13	Looking into a logo, and prices regarding signage and purchasing	Chris	
14	Contacting Terry O'Neill about the possibility of replanting Forestry block	Leen	
15	Completed Hall Plantings.	Kristin	
16	Liase with J Lamb to complete Evacuation and Emergency Procedures for the Hall/Camping Ground, Pool, Contractors sign in book, Accident Information forms, Hazards Register, Working Bees Hazard Managements form.	Clare	
17	Enquire about a rebate for Covid 19 portion of Camping Ground Licence.	Clare	
18	Loose patch in kitchen and door frames in ladies toilet.	Rhonda	
19	What needs painting in Domain.	Kristin	
20	Fence/soil removal from tree block and green waste dumping. Bert from Council to write a letter.	Kristin	
21	Purchasing a longer hose for sprayer.	Heath	
22	Hooks to stop recycling bins from being blown open. (Craig Goodwin).	Leen	
23	Heath looking into a door for ladies toilet.	Heath	
24	Emptying of small swimming pool.	Heath/Chris	
25	Letter to Lions regarding ceiling fans.	Kristin	
26	District plan for Playgrounds.	Clare	
27	Find out from Council about inspection procedures.	Kristin	

 Rhonda

 Clare

 Heath

 Maryann

 Kristin

 Chris

 Ian

 Leen

 Colleen

 Graeme