

# Council Activity Briefings



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**Date:** Wednesday 25 October 2023  
**Time:** 9:30am  
**Venue:** Council Chamber  
137 Havelock Street, Ashburton

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## Attendees

*Mayor* Neil Brown  
*Deputy Mayor* Liz McMillan (Chair)  
*Councillors* Leen Braam  
Carolyn Cameron  
Russell Ellis  
Phill Hooper  
Lynette Lovett  
Rob Mackle  
Tony Todd  
Richard Wilson

## Executive Team

*Chief Executive* Hamish Riach  
*GM Infrastructure & Open Spaces* Neil McCann  
*GM Compliance & Development* Jane Donaldson  
*GM Business Support* Leanne Macdonald  
*GM People & Facilities* Sarah Mosley  
*GM Democracy & Engagement* Toni Durham

# Activity Reports

<b>1</b>	<b>People &amp; Facilities</b>		<b>Time</b>	<b>Page</b>
1.1	EA Networks Centre	Richard Wood	9:30am	<b>4</b>
1.2	Ashburton Library	Jill Watson	9:35am	<b>10</b>
1.3	Ashburton Art Gallery & Museum	Shirin Khosraviani	9:40am	<b>20</b>
1.4	Customer Services	Amanda Watson	9:45am	<b>28</b>

<b>2</b>	<b>Infrastructure &amp; Open Spaces</b>			
2.1	Open Spaces	Ian Soper	9:50am	<b>31</b>
2.2	Solid Waste Management	Hernando Marilla	9:55am	<b>37</b>
2.3	3 Waters Operations	Hernando Marilla	10:00am	<b>38</b>
2.4	4 Waters Projects	Andrew Guthrie	10:05am	<b>41</b>
2.5	Stockwater Operations	Crissie Drummond	10:10am	<b>56</b>
2.6	Roads and Footpaths	Mark Chamberlain	10:15am	<b>58</b>
2.7	Contracts Awarded / Upcoming Tenders	Neil McCann	10:20am	<b>61</b>

**Morning tea 10:30am**

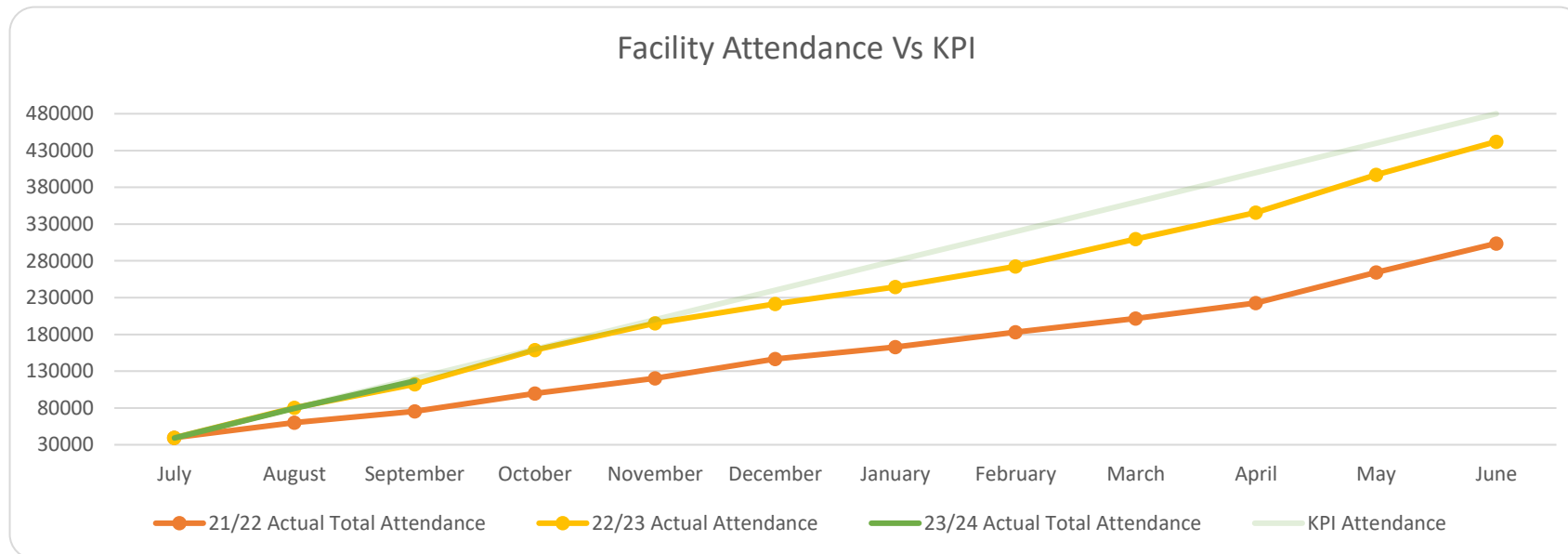
<b>3</b>	<b>Compliance &amp; Development</b>			
3.1	Building Services	Michael Wong	10:45am	<b>62</b>
3.2	Civil Defence Emergency Management	Jim Henderson	10:50am	<b>68</b>
3.3	Alcohol Licensing/Bylaw Monitoring & Enforcement	Rick Catchpowle	10:55am	<b>70</b>
3.4	Animal Control	Rick Catchpowle	11:00am	<b>71</b>
3.5	Environmental Health	Rick Catchpowle	11:05am	<b>72</b>

3.6	Planning	Ian Hyde	11:10am	<b>73</b>
3.7	Economic Development	Simon Worthington	11:15am	<b>75</b>
<b>4</b>	<b>Business Support</b>			
4.1	Information Systems	Gordon Tupper	11:20am	<b>83</b>
4.2	Property	Renee Julius	11:25am	<b>87</b>
4.3	Forestry	Renee Julius	11:30am	<b>89</b>
4.4	Finance	Erin Register	11:35pm	<b>90</b>
<b>5</b>	<b>Democracy &amp; Engagement</b>			
5.1	Communications	Janice McKay	11:40pm	<b>91</b>
5.2	Strategy & Policy	Mark Low	11:45pm	<b>93</b>
5.3	Memorial Halls & Reserve Boards	Ann Smith	11:50pm	<b>100</b>

# 1. People & Facilities

## 1.1 EA Networks Centre

### 1.1.1 Facility

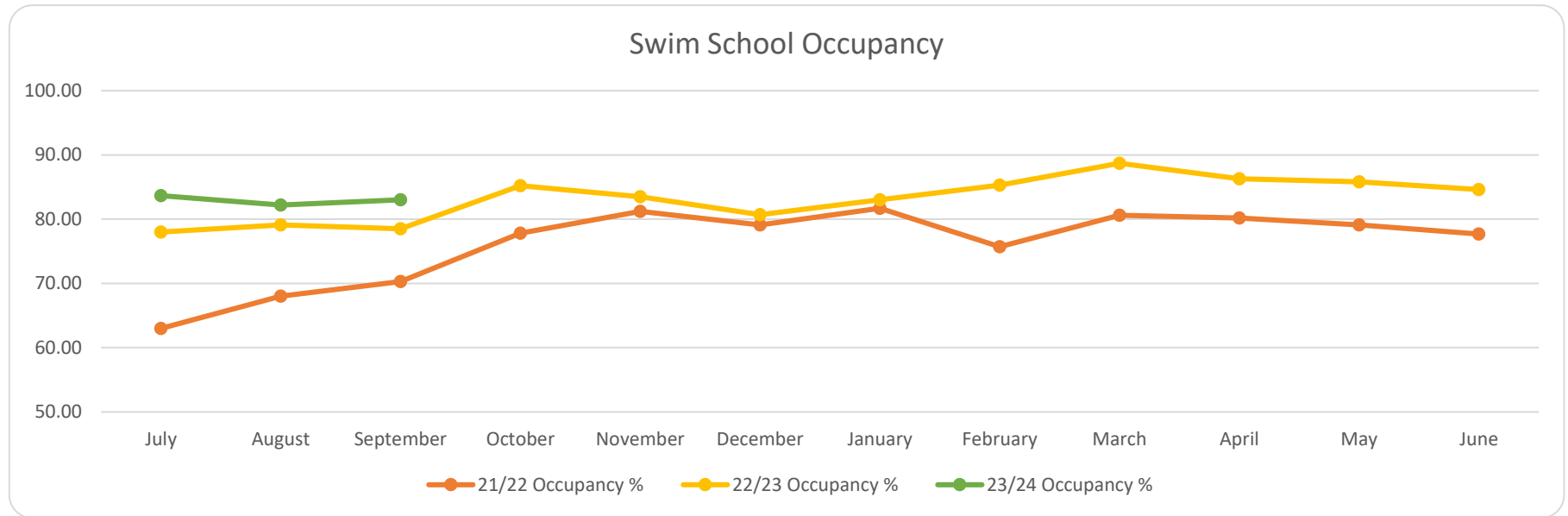


#### Comments:

- The 2021-31 LTP outlines the level of service and performance measures for EANC to be: “We provide quality gym, pool and stadium facilities”.
- The EA Networks Centre is well utilised with a goal of 485,000<sup>1</sup> attendees in the 2023/24 year, as per the LTP. At the end of September 2023 116,683 visitors had attended the EA Networks Centre.

<sup>1</sup> No adjustment to the KPI has been factored in due to the change in facility operating hours

### 1.1.2 Swim School Occupancy

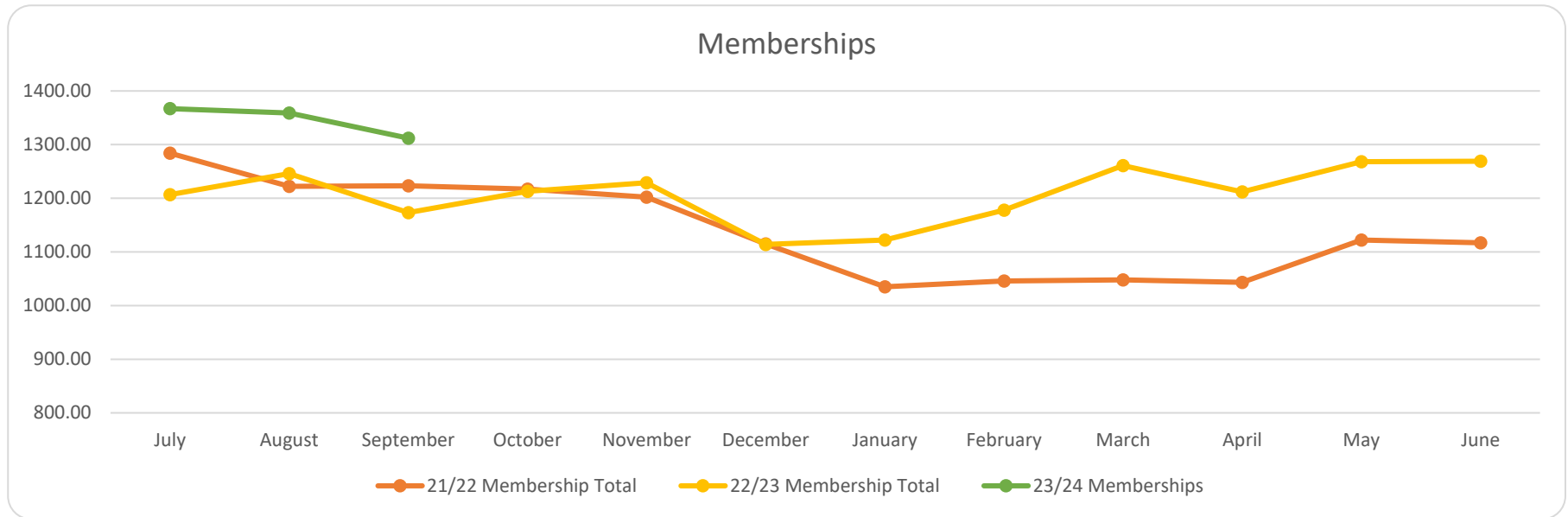


**Comments:**

- This graph represents the occupancy percentage of the Swim School. Approximately 1,050 Learn to Swim students participated each week in Term 3.
- Term 4 has begun with the usual increased number of participants sitting at 1080 on day one of the term.

**Note:** We are not aware of any reported water safety related incidents in the Ashburton District in 2023.

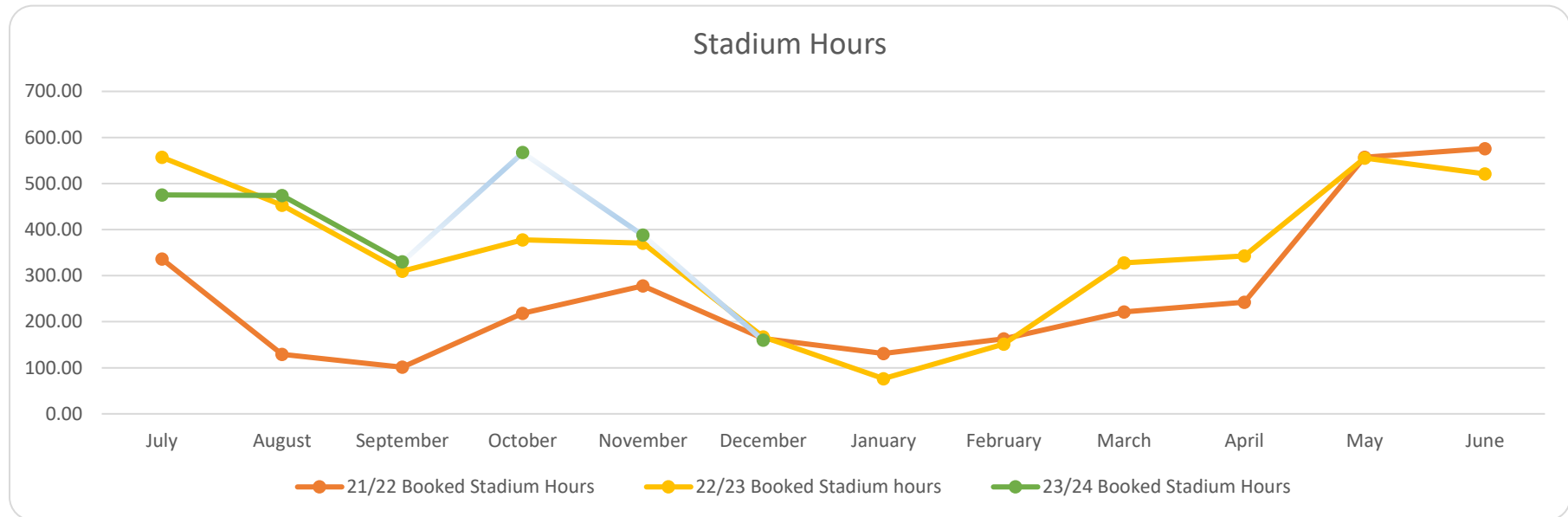
### 1.1.3 Memberships



#### Comments:

- This graph represents the tracking of EA Networks Centre memberships.
- Membership numbers are tracking strongly although it's important to note that uptake of Upfront Flexi memberships remains popular, making retention trends very hard to track.
- The slight downturn in September is a common (but not always regular) seasonal trend as the weather warms outside.
- Officers are reviewing the current membership structure as part of the upcoming LTP.

### 1.1.4 Stadium Hours



#### Comments:

- This graph represents booked stadium hours by customers and demonstrates expected seasonal trends.
- Forecasting (shaded line) for the coming two months has been added to give an understanding of forward bookings, however it should be noted this is always subject to change.
- December and January are traditionally the quietest months in the stadium.
- This graph does not include internally run programmes, such as holiday programmes and Active Adventures.

### 1.1.5 Activity comments for October 2023

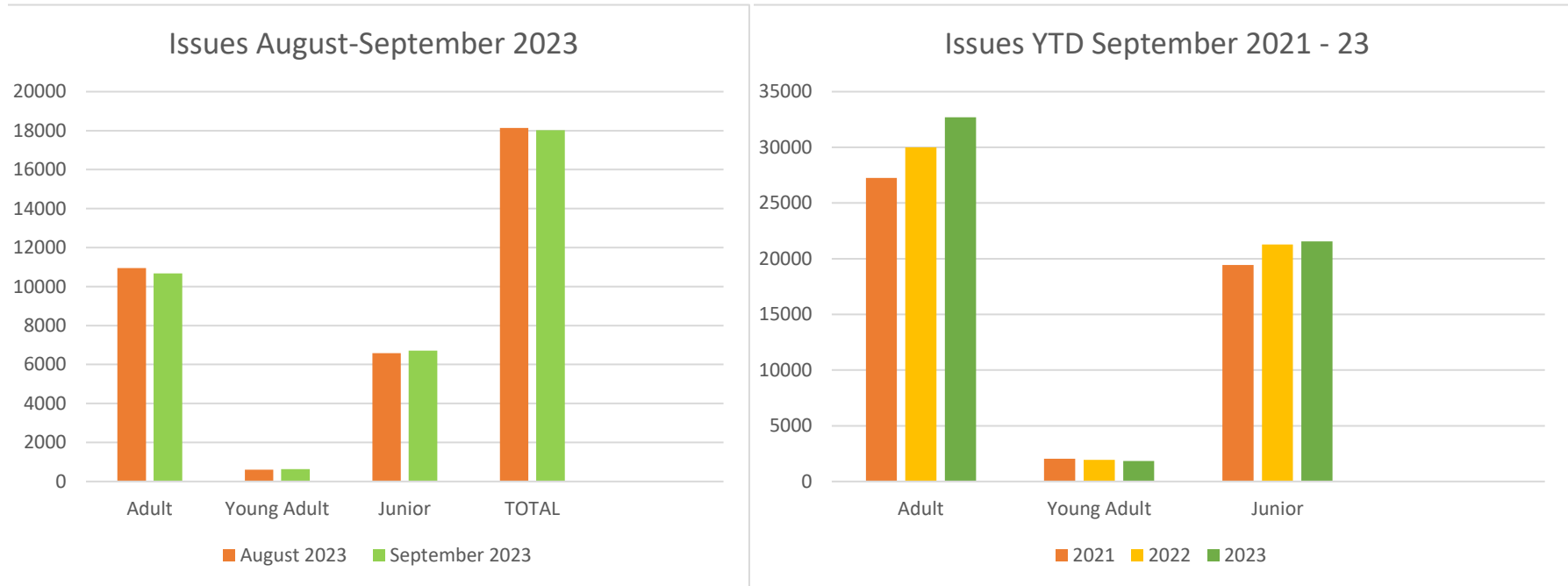
Facility	
Activity/Programme	Description
<b>Stadium</b> Stadium bookings	<ul style="list-style-type: none"> <li>• The South Island U13 Basketball Championships returned to EANC for the second year in a row, running 4-7 October. This saw just over 22,000 visitors to the Centre, in comparison to last year which saw 17,787.</li> <li>• The holidays also saw the return of the stadium inflatable for a short time, seeing 278 attendees in the 7 sessions which were offered. The most popular session was the 0-5 age range, seeing 107 toddlers and their parents across the 4 hours.</li> <li>• The holiday programme also saw high volume, with 509 out of 540 spaces attended or 94% occupancy. In comparison, July was 452/500 or 90.5% occupancy.</li> <li>• Term 4 sees the return of Mid Canterbury Football (14 court hours per week), who generally utilise the summer months rather than winter due to capacity/resourcing issues.</li> <li>• The stadium is also seeing an increase in off-peak booking by school/homeschool groups who are utilising the space for weekly rotations of different sports.</li> </ul>
<b>Pool</b> Aquatics activities	<ul style="list-style-type: none"> <li>• Six staff (a mixture of full-time, part-time and casual) who completed their Pool Lifeguard Skills Assessment (PLSA) in the October holidays are working towards their PLPC (Practicing Certificate) which will ease pressure on the wider team.</li> <li>• The Special Olympics held their swim meet in the pool area on 8 October, this saw 33 swimmers with disabilities from across Canterbury compete.</li> <li>• From 2-5 October, the Spa Pool was closed in order to drain the pool and remove a number of grates from the overflow drain which had fallen down the pipe and were obstructing the flow of water. As a result of the obstruction, the pool was overflowing multiple times a day. A custom grate was constructed which should prevent the problem from reoccurring, and the pool closure provided an opportunity for key maintenance and cleaning to be completed.</li> </ul>
<b>Fitness Centre</b> Gym activities	<ul style="list-style-type: none"> <li>• "Couch to Wellness" Programme Launch: Commenced on October 13 with 16 participants, this 10-week programme has been developed to address the gap left by the Green Prescription initiative. It is specifically designed to assist community members who are taking their initial steps into the world of fitness. Officers intend to report outcomes and findings on this</li> </ul>



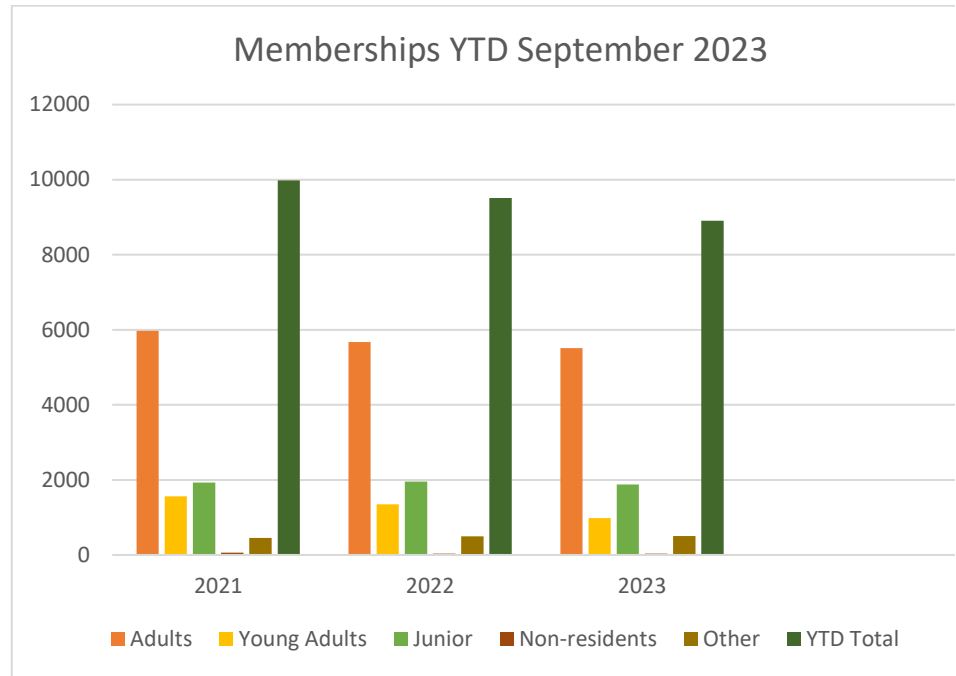
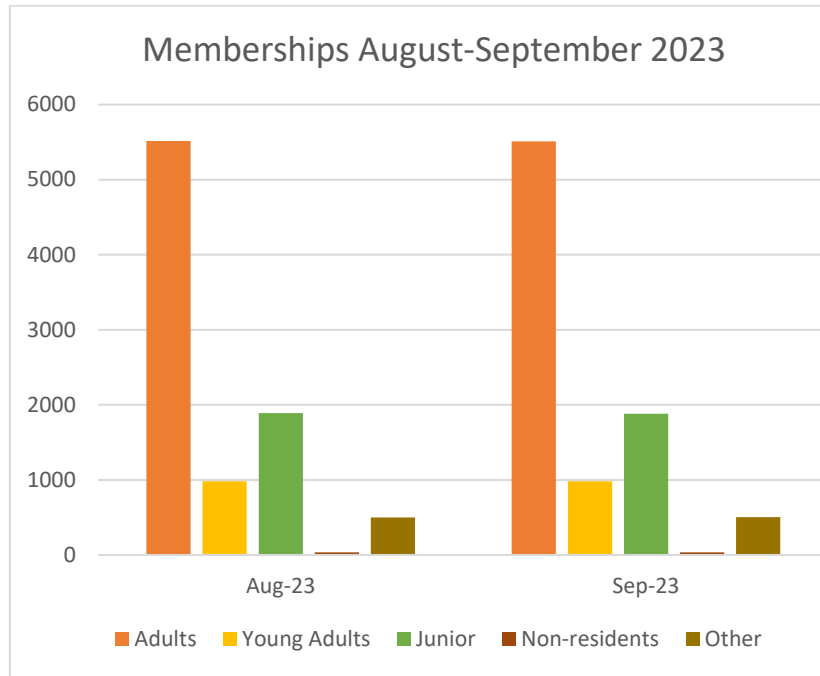
	<ul style="list-style-type: none"> <li>• Bootcamp: Our Bootcamp kicked off on 10 October 10, offering an early morning fitness opportunity for our community that is aimed at pushing participants boundaries and challenging them.</li> <li>• Canterbury Te Whetu Waitaha (TWW) Emerging Athletes: We are proud to have the active involvement of five emerging athletes from the Canterbury TWW program in the gym with our trainers to support their athletic development journey</li> <li>• FitMum's Fitness Programme: Starting on 12 October, this programme caters to the unique fitness needs of mothers in our community providing an opportunity for participation with their child alongside them.</li> </ul>
<b>Swim School</b>	<ul style="list-style-type: none"> <li>• During the School Holidays we worked with Safer Mid Canterbury to provide swim lessons to approximately 33 children who are with Safe Mid Canterbury refugee programme. The children who attended lessons ranged in age from 5-18 years old. We had multiple families return back from the July School Holidays and their children continue to make big improvements.</li> <li>• We saw 12 schools in Term 3 with various different syndicates within the schools attending school lessons. This totalled to teaching just over 1,220 students over Term 3 just from schools within the Ashburton District. Each school goes through our water safety programme which is one day of boating safety and one day of safety in different water hazards. Depending on if a school is in for one or two weeks of swimming they will receive 3-8 days of swimming technique on top of their water safety classes. This programme is funded through the Lion Foundation thanks to support from Sport Canterbury</li> </ul>

## 1.2 Library

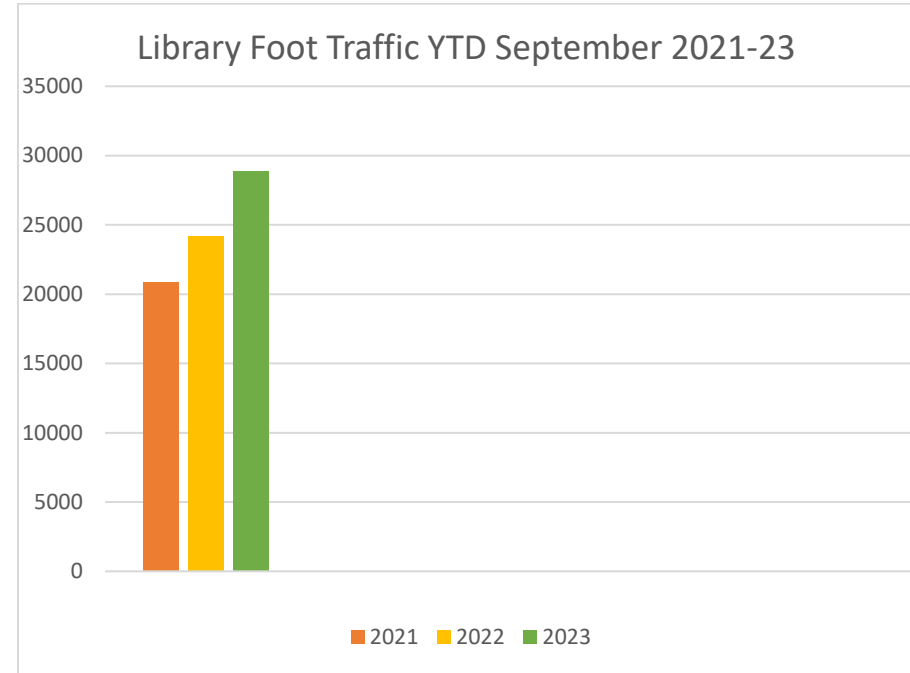
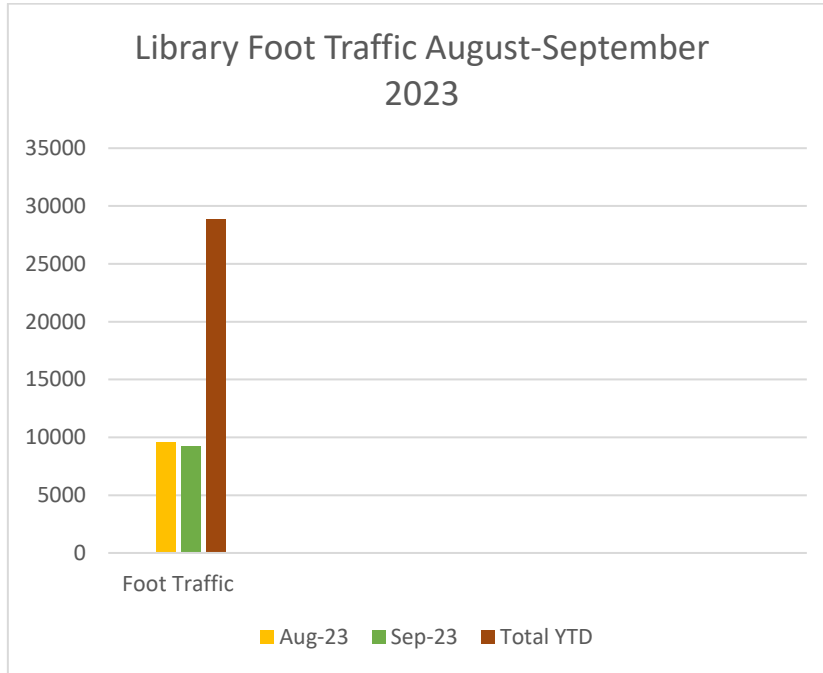
### 1.2.1 Issues



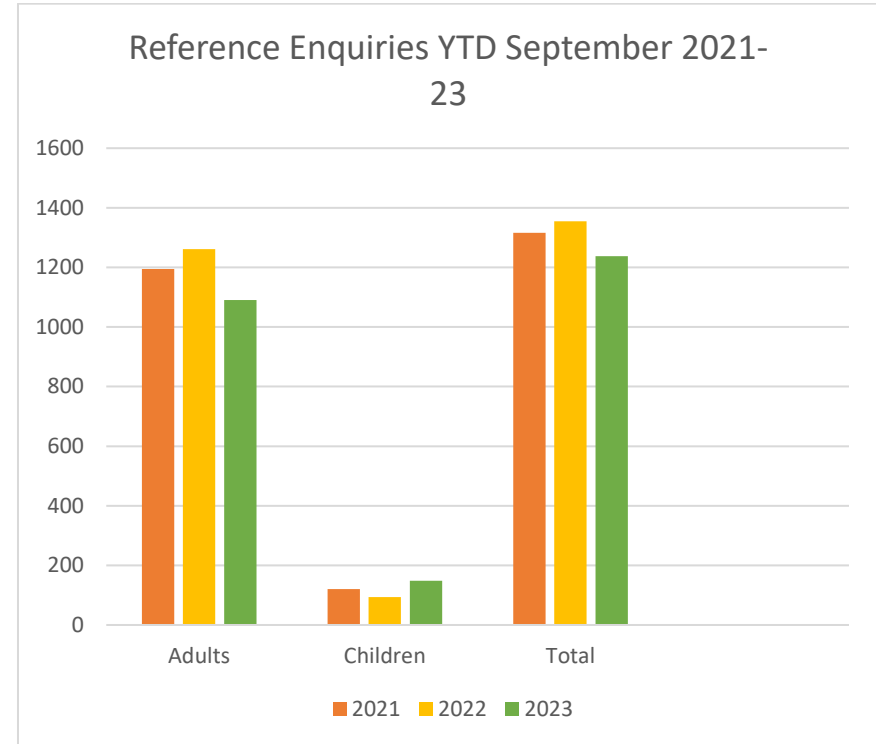
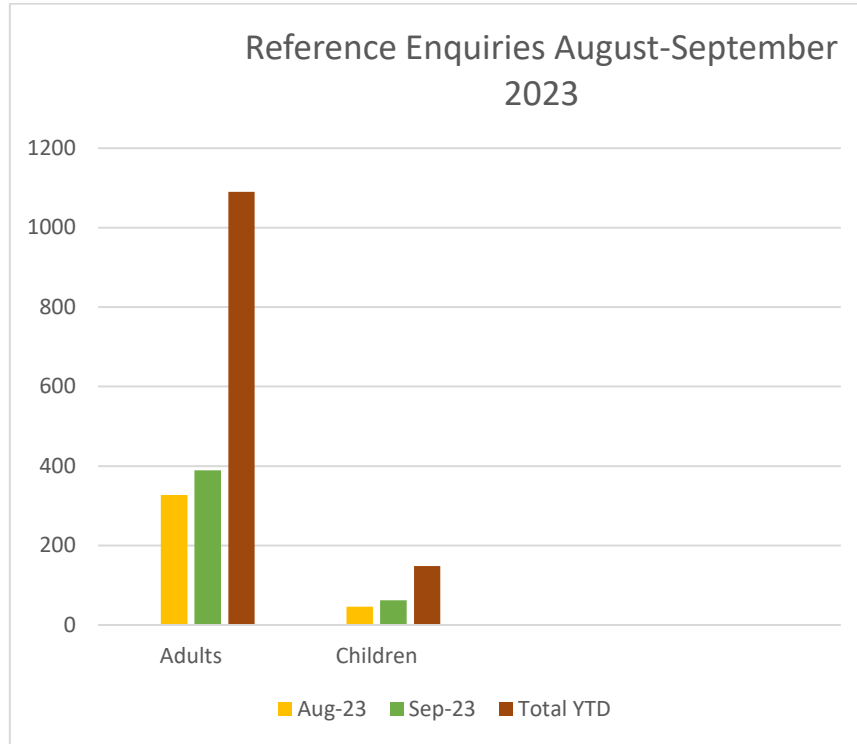
### 1.2.2 Memberships



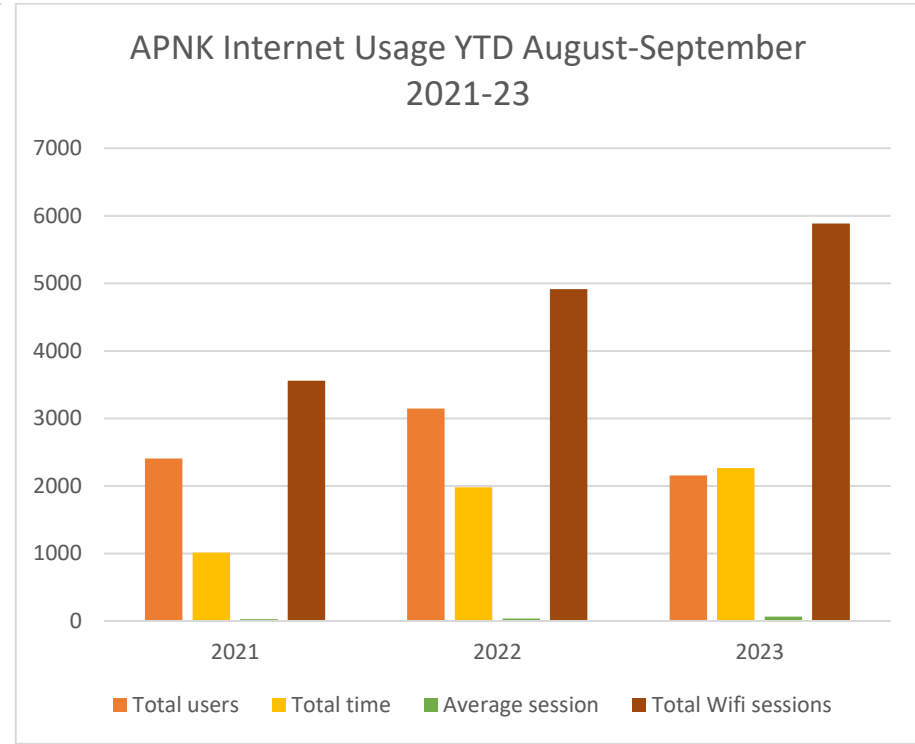
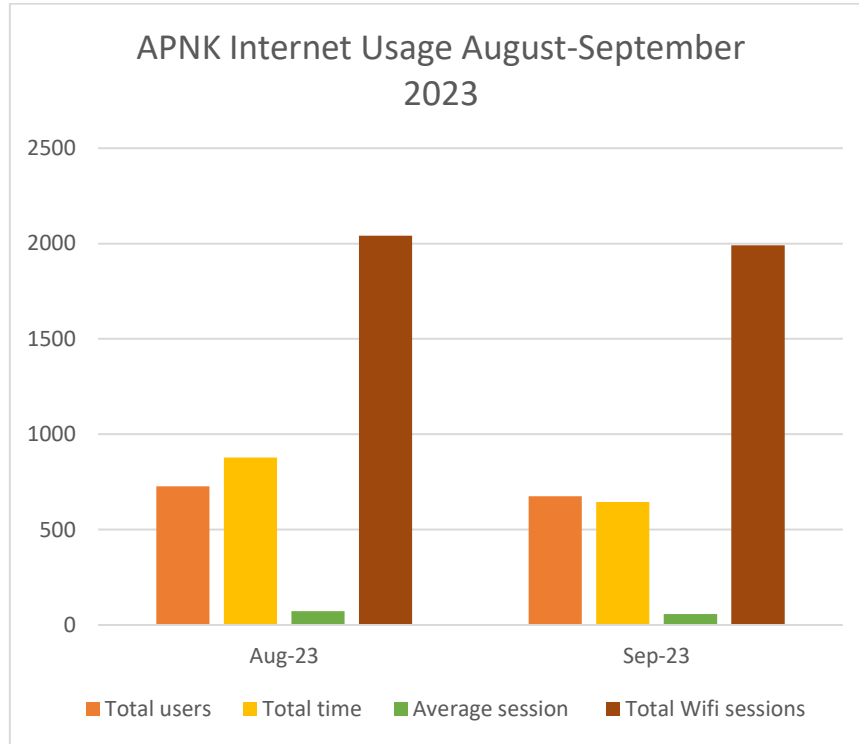
### 1.2.3 Library Foot Traffic



### 1.2.4 Reference Enquiries



### 1.2.5 APNK Internet Usage



### 1.2.6 District Tourism Information Requests



### 1.2.7 Activities for August & September 2023

<b>Community Engagement Activities</b>	
<i>Activity/Programme</i>	<i>Description</i>
<b>Meeting spaces</b>	<p><b>Community use of meeting rooms</b></p> <p>There were 51 room bookings during the period, with a total of 452 people attending.</p> <p>Groups utilising meeting spaces at the library included art &amp; creativity classes; individuals attending online video interviews; meditation groups; Schools; Dementia Canterbury, Mental health providers, NGOs, Family Court Navigator</p>
<b>Craft &amp; Chatter</b>	<p><b>Monthly Community Craft Group where participants bring along their own craft or do a craft supplied by the library - for all levels of ability, ages and crafts</b></p> <p>Two sessions were held with 22 participants attending.</p>
<b>Book Club</b>	<p><b>Monthly community book club</b></p> <p>The book club held two sessions with 36 people attending.</p>
<b>Next Chapter</b>	<p><b>A monthly programme of literacy-based activities designed for those living with a diagnosed dementia</b></p> <p>12 people attended two sessions.</p>
<b>Elderly outreach</b>	<p><b>A programme of reading activities, crafts and looking at objects - designed to encourage older people to engage in conversation and share memories</b></p> <p>24 participants attended from Elizabeth St Daycare</p>
<b>Knitting Group</b>	<p><b>A weekly social group which encourages people to knit alongside others instead of sitting knitting at home alone, began February 2023</b></p> <ul style="list-style-type: none"> <li>• Nine sessions were held, 111 people attended.</li> </ul>
<b>Sign Language classes</b>	<p><b>A collaboration with NZ Sign Language 4 U to give the community the opportunity to learn sign language. This was held on Monday evenings.</b></p> <ul style="list-style-type: none"> <li>• 72 attendees</li> </ul>
<b>Adult Paint along with Bob Ross</b>	<p><b>Using the Bob Ross painting session to introduce the library painting and drawing collection.</b></p> <p>1 session with 7 participants</p>



<b>School Holiday Outreach</b>	<b>A morning of activities and games from Council facilities and community organisations co-ordinated by the library</b> 57 Children and 25 adults attended sessions at Mt Hutt Memorial Hall Methven and Hinds Community Centre
<b>Presentations</b>	6 presentations to various groups - 137 attendees
<b>Te Reo Māori Classes</b>	In collaboration with Keep Learning Mid Canterbury Pronunciation Workshop and Immersion session 16 attendees Both sessions covered pronunciation of the names that have been gifted for the new building.
<b>Books on Wheels</b>	A fortnightly service to library users who are housebound or who find it difficult to get to the library. Books are curated by library staff and delivered by volunteers from Altrusa. 32 users each fortnight.

<b>Digital Access Projects</b>	
<i>Activity/Programme</i>	<i>Description</i>
<b>Digital Classes</b>	<b>Digital Steps, Appy Seniors and Better Digital Futures Programmes</b> This year a focus has been placed on scheduling a variety of courses for all ages. This includes Digital Steps (stepping up), Appy Seniors and Better Digital Futures. The classes that were run during August and September were: Intro to SuperGold Card, Create a CV & Cover Letter, Email Setting Up, Applying for a job online, Word Essentials, Google Drive, Intro to Smartphones and Intro to Tablets. <b>Total:</b> 16 adults attended digital classes during the period
<b>CV Help</b>	<b>CVs, cover letters and applications</b> This drop-in service is available when required, with 7 people attending during this time. Feedback continues to be positive from both Work and Income NZ and those accessing this service.
<b>Device drop-in</b>	<b>One-on-one assistance with devices</b> 30 people received assistance with their devices over the period.
<b>Digital help</b>	<b>One-on-one assistance with digital skills, including device and e-Book help outside of official sessions</b> Assistance was provided to 191 people during the current period.
<b>E-Book sessions</b>	<b>One-on-one assistance with accessing e-Books held Tuesdays between 2pm and 3pm</b> There was no one looking for assistance with e-books during the session.

<b>Recycle a Device</b>	<b>Training young people to refurbish devices, diverting them from landfill and donating them to families in need</b> <ul style="list-style-type: none"> <li>• The total number of people attending a RAD Club class in August and September was: 77 Young Adults.</li> <li>• 14 devices were given out in August and September (69 given out since the program started)</li> <li>• In August and September, we've had an additional 20 new people apply to be added to the device waitlist</li> <li>• We ran a school holiday session with 7 of the regular students attending</li> </ul>
<b>Skinny Jump Wi Fi Modem</b>	<b>Low-cost broadband</b> 4 people accessed Skinny Jump during the period.

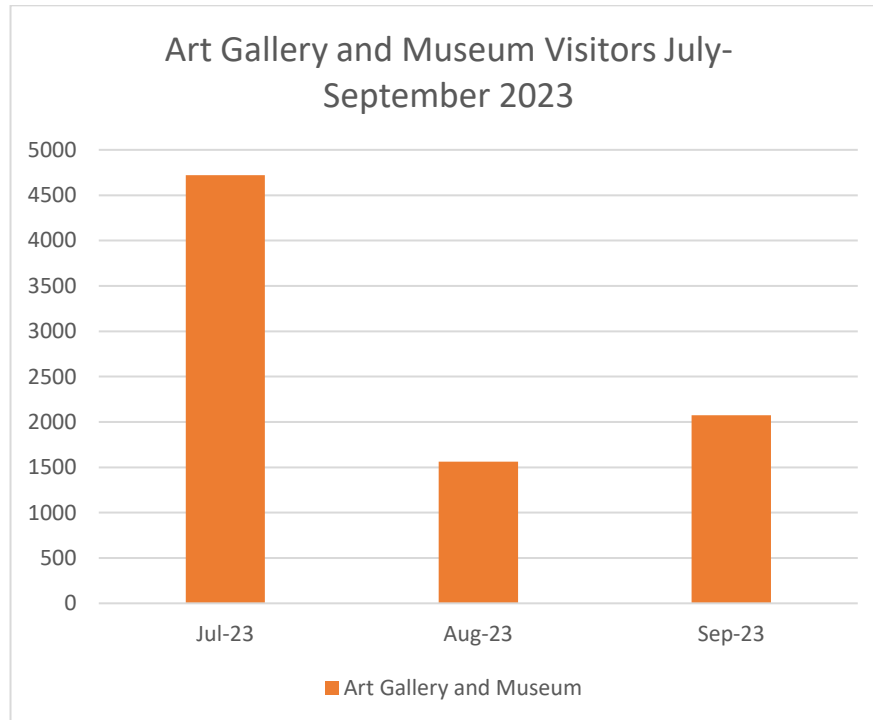
<b>Youth Programming</b>	
<i>Activity/Programme</i>	<i>Description</i>
<b>VR headset</b>	<b>General public use of a VR headset</b> 40 people used the V.R during August and September. A VR headset is available to those aged 13 years and older during open hours.
<b>Dungeons &amp; Dragons</b>	There were 6 sessions of Dungeons & Dragons in August and September. The age of participants is between 13- 18 years, averaging 8 teens attending each session.
<b>Teen Bob Ross</b>	<ul style="list-style-type: none"> <li>• We had 6 teens attend our session in August.</li> </ul>
<b>Mindful moments Holiday Programme</b>	<ul style="list-style-type: none"> <li>• Making after sun body butter we had 8 teens attend this holiday session in September.</li> <li>• Click and Design tote bags we had 8 teens attend with 5 teens returning the next day to complete the project.</li> </ul>

<b>Children's Library</b>	
<i>Activity/Programme</i>	<i>Description</i>
<b>Wriggle and Read</b>	<b>Movement to music for ages 0-3 (run during school term time)</b> Eight sessions were held over August & September, with 182 Children and 164 Adults (346 in total) attending.
<b>Create Explore Discover</b>	<b>STEM learning through play</b> We held seven sessions over August & September, with 82 children and 57 adults (139 in total) attending.

<b>Children's Library (continued)</b>	
<b>School class visits</b>	<p><b>Story and browsing</b></p> <ul style="list-style-type: none"> <li>• The library hosted 18 school class visits during August &amp; September.</li> <li>• Schools that visited the library included Ashburton Christian School, St Joseph's, a small ALP's (Assisted Learning Programmes) group from Hampstead and Ashburton Intermediate and an outreach visit to Allenton School for their book week.</li> <li>• 674 children and 39 adults attended, a total of 713.</li> </ul>
<i>Activity/Programme</i>	<i>Description</i>
<b>Coding Club</b>	<p><b>Game development using Microsoft Makecode Arcade (Microbytes and Megabytes Coding Clubs are run during school term time)</b></p> <p>15 sessions were held in August &amp; September, we had a total of 67 children, 2 young adults and 18 adults (87 total) attend as this also includes our completion party where the children were recognized for the games that they had completed. In the completion party we also had Alex Palfi from the IS team as our guest speaker.</p>
<b>Homeschool coding group</b>	<p><b>Coding sessions</b></p> <p>There were three sessions in August with 16 children and 7 Adults (23 total) attending this programme. This programme has finished for the year due to the coming transition to the new library.</p>
<b>Holiday Programme</b>	<p><b>5 Senses Wellbeing</b></p> <p>We held three activities over the <b>first week</b> of the Term 3 holidays, with 152 children and 65 adults (217 total) attending the activities. As part of the holiday activities the children were offered a "Wellbeing Walk Map" Which gave children a list of interesting points to find and discover in the Ashburton Domain. The wellbeing Walk Map was co-designed by team members from GIS, Open Spaces and the Library. Week two of the holiday programme will be reported on in the October report.</p>
<b>Extra Curricular Groups</b>	<p>We had one group attend from the Girl Guides. With 10 Children and 2 adults attending.</p>

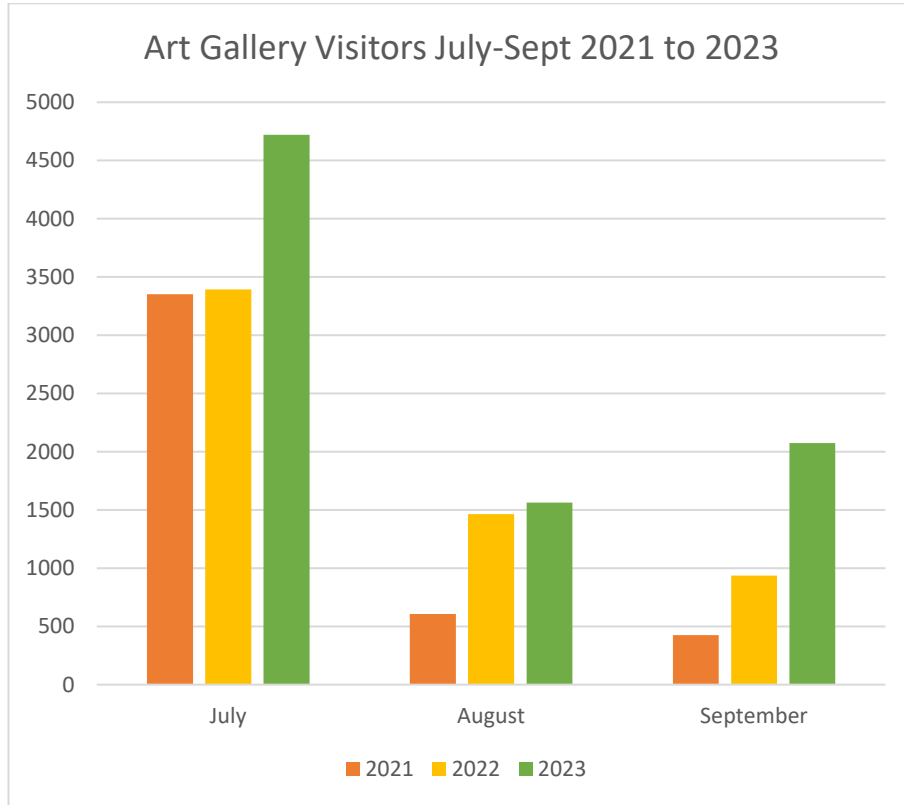
### 1.3 Ashburton Art Gallery and Museum

#### 1.3.1 Art Gallery and Museum Visitors



**Comments:**

- Visitor numbers to the Art Gallery and Museum were highest in July compared to the previous two months due to high visitation during the July school holidays and to the annual Ashburton Society of Arts exhibition, the opening of which drew almost 200 attendees. September visitor numbers were higher than in August due to a number of Term 3 school visits from St Joseph’s and Allenton Schools and part of the Term 3 school holidays falling in September.



**Comments:**

Visitor numbers to the Art Gallery and Museum in May, June and July 2023 exceeded the figures of the previous two years. However, this is partly due to a change in recording the number of visitors to the building from November 2022 onwards rather than recording museum and gallery visitors separately. The facility was also closed for covid-19 lockdowns in August and September 2021.

### 1.3.2 Activities:

<b>Exhibitions and Displays</b>		
<i>Activity/Programme</i>	<i>Description</i>	<i>Date</i>
<b><i>Ngā Hau Ngākau</i></b>	<ul style="list-style-type: none"> <li>A touring exhibition Consisting of 36 paintings by Robin Slow, 34 carvings by Brian Flintoff and a soundscape and video by Bob Bickerton, Ariana Tikao, Holly Tikao-Weir and Solomon Rahui exploring Māori mythology and Taonga Pūoro (musical instruments).</li> </ul>	11 July – 6 October 2023
<b><i>Exquisite Corpse</i></b>	<ul style="list-style-type: none"> <li><i>Exquisite Corpse</i> features Nelson-based jewellers Kay van Dyk, Joel Fitzwell, and Katie Pascoe, who operate as collaborative contemporary jewellery collective Project 21.</li> <li>Based on the surrealist game known as ‘exquisite corpse’, the artists have constructed a series of necklaces in which each artist creates either the top, middle, or bottom of the work without knowing what each other has made.</li> </ul>	11 July – 8 October 2023
<b><i>Ngā Taonga o Hakatere: One Hundred Years of Forest &amp; Bird</i></b>	<ul style="list-style-type: none"> <li>An exhibition of photographs organised by the Ashburton branch of Forest &amp; Bird to celebrate the milestone anniversary of 100 years.</li> <li>The works provide a glimpse of the extraordinary biodiversity that makes its home in our district.</li> </ul>	4 September – 8 October 2023
<b><i>The Art of the Letter</i></b>	<ul style="list-style-type: none"> <li><i>The Art of the Letter</i> features a variety of written communications exhibited from the AM&amp;HS collection along with tools, equipment and furniture from across the years.</li> </ul>	9 September – 19 November 2023
<b><i>The Great Haulage Feat 1905-06: The Removal of the Wakanui Mill</i></b>	<ul style="list-style-type: none"> <li>The exhibition tells the story of the nearly 16.5 metres tall, 260 tonnes wooden Wakanui Flour Mill which was hauled 10.5km from its original site at Whakanui to the corner of Kermode and West Street over 18 working days from 1905-06.</li> </ul>	23 September – 3 December 2023

<b>Education and Public Programmes</b>		
<i>Activity/Programme</i>	<i>Description</i>	<i>Date</i>
<b>Art Addicts</b>	<ul style="list-style-type: none"> <li>• AA is a weekly after school art space for children and families.</li> <li>• Sessions encourage creative thinking and experimentation with a range of art themes, activities and materials.</li> </ul>	2, 9, 16, 23, 30 August 2023 6, 13, 20 September 2023

<b>Education and Public Programmes (continued)</b>		
<i>Activity/Programme</i>	<i>Description</i>	<i>Date</i>
<b>Kōwhai Mums</b>	<ul style="list-style-type: none"> <li>• A fortnightly art group for ethnic and migrant mums and carers, as well as newcomers to Hakatere Ashburton, with children aged 0-5 years.</li> <li>• This programme is delivered in partnership with Hakatere Multi-Cultural Council and Safer Mid Canterbury Newcomers Network.</li> </ul>	9, 23 August 2023 6, 20 September 2023
<b>Two O’Clock Tours</b>	<ul style="list-style-type: none"> <li>• A fortnightly tour of one of our current exhibitions delivered by our Front of House Assistant.</li> <li>• These 20-minute tours are a chance for visitors to gain further insight into our current exhibitions.</li> </ul>	13, 27 August 2023 10, 24 September 2023
<b>In Colour</b>	<ul style="list-style-type: none"> <li>• A monthly group that supports mental health, mindfulness, and social connection through creativity. Sessions are relaxed and art activities are guided by the interests of the group.</li> </ul>	11 August 2023 9 September 2023
<b>Artzheimers</b>	<ul style="list-style-type: none"> <li>• A specialised monthly programme delivered by our Programmes Coordinator to a group of Dementia Canterbury members based around a current exhibition or items from our collections.</li> <li>• In August participants discussed the work of local artists David Elliot, Austen Deans and Kath von Tunzelmann.</li> <li>• There was no session held in September.</li> </ul>	24 August 2023

<b>Pippins visit</b>	<ul style="list-style-type: none"> <li>Our Programmes Coordinator delivered a programme for a Pippins group based around colour theory and works in the AAG collection by David Elliot.</li> </ul>	15 August 2023
<b>Mt Hutt College senior art big day out</b>	<ul style="list-style-type: none"> <li>Our Educator delivered an on-site programme to the Mt Hutt College senior art students that included a back-of-house tour of our collections stores and workrooms.</li> </ul>	18 August 2023
<b>Education and Public Programmes (continued)</b>		
<i>Activity/Programme</i>	<i>Description</i>	<i>Date</i>
<b>Brownies visit</b>	<ul style="list-style-type: none"> <li>Our Programmes Coordinator delivered a programme for a Brownies group based around science experiments and making volcanoes.</li> </ul>	24 August 2023
<b>Manu tukutuku workshop</b>	<ul style="list-style-type: none"> <li>To complement our <i>Puaka: A Star on the Rise</i> exhibition, AAGM hosted a one-day manu tukutuku workshop led by Vicky King, who shared her passion for toi Māori and knowledge of working with traditional fibres with participants.</li> <li>The manu tukutuku Māori kites were made from natural materials including harakeke, raupō and toetoe. The workshop included information about the tikanga involved in harvesting and using these plants.</li> </ul>	26 August 2023
<b>Allenton School visit</b>	<ul style="list-style-type: none"> <li>Our Educator delivered an on-site programme to several classes from Allenton School based around the permanent museum exhibition space with a focus on the history of economic activity within the district.</li> </ul>	28-29 August 2023
<b>Ashburton Intermediate visit</b>	<ul style="list-style-type: none"> <li>Our Educator delivered an on-site programme to Year 7 students based on the <i>Colossal Squid: Freaky Features!</i> Exhibition.</li> </ul>	5 September 2023
<b>St Joseph's School visit</b>	<ul style="list-style-type: none"> <li>Our Educator delivered an on-site programme to Year 6 students based on the <i>Colossal Squid: Freaky Features!</i> Exhibition.</li> </ul>	5 September 2023
<b>Ashburton Playcentre visit</b>	<ul style="list-style-type: none"> <li>Our Educator delivered an on-site programme to a group of fifteen 0-4 year old children based on the <i>Colossal Squid: Freaky Features!</i> exhibition.</li> </ul>	6 September 2023
<b>Allenton School visits</b>	<ul style="list-style-type: none"> <li>Our Educator delivered an on-site programme to two Year 9 classes based around our exhibitions <i>Colossal Squid: Freaky Features!</i> and <i>Ngā Hau Ngākau</i>.</li> </ul>	7 September 2023



<b>Ngā Hau Ngākau workshop</b>	<ul style="list-style-type: none"> <li>Special workshop from Bob Bickerton and Ariana Tikao, two of the artists involved in our <i>Ngā Hau Ngākau</i> exhibition, celebrating and exploring live music and storytelling through song.</li> </ul>	9 September 2023
<b>St Joseph's School</b>	<ul style="list-style-type: none"> <li>A mixture of outreach and on-site programmes delivered by our Educator on the topic of Dragon Art. A total of nine classes took part in learning the practice of printmaking and used a printing press to produce dragon-themed imagery.</li> </ul>	11, 13, 18, 19 September 2023
<b>St Joseph's School visit</b>	<ul style="list-style-type: none"> <li>Our Educator delivered an on-site programme to a Year 6 class based around our exhibition <i>Colossal Ngā Hau Ngākau</i>.</li> </ul>	12 September 2023
<b>Te Wiki o te reo Māori waiata workshop</b>	<ul style="list-style-type: none"> <li>A fun and friendly Māori language experience to practice pronunciation and learn some key words and phrases through singing waiata &amp; exploring our exhibitions.</li> <li>A collaboration with Keep Learning Mid Canterbury and te reo Māori teacher Kate White.</li> </ul>	13 September 2023
<b>Ashburton Playcentre visit</b>	<ul style="list-style-type: none"> <li>Our Educator delivered an on-site programme to a group of seven 0-4 year old children based on the <i>Colossal Squid: Freaky Features!</i> exhibition.</li> </ul>	14 September 2023
<b>Nepalese Cultural Workshop</b>	<ul style="list-style-type: none"> <li>This is the sixth of a series of workshops organised in partnership with Hakatere Multicultural Council and Volunteering Mid &amp; South Canterbury.</li> <li>The workshop was led by Rohit Ranjit, a member of the Nepalese Community in Ashburton.</li> </ul>	18 September 2023
<b>Mental Health Awareness Week 'Connect' event</b>	<ul style="list-style-type: none"> <li>A free, social event run in collaboration with Connecting Mid Canterbury Trust where visitors connected with new people, art, culture, music and nature through our various exhibitions.</li> </ul>	20 September 2023
<b>School Holidays Outreach</b>	<ul style="list-style-type: none"> <li>Collaborative event with the Library and other council facilities to run activities for our wider district. Sessions were held at Mt Hutt Memorial Hall Methven and Hinds Community Centre.</li> </ul>	26, 28 September 2023
<b>The Art letter &amp; Great Haulage Feat Function talk</b>	<ul style="list-style-type: none"> <li>Our Archivist discussed some of the handwritten letters and diaries preserved in the Ashburton Museum and Historical Society's collection, ranging from WWII soldiers' letters to the everyday life of a teenage girl in Ashburton in 1902, which were read aloud by guest speakers from the Ashburton Writer's Group.</li> <li>Our Senior Curator shared the story of the incredible feat in moving the Wakanui Flour Mill across town almost 120 years ago, as well as an even earlier massive move of the Convent of the Sisters of Our Lady of the Mission building.</li> </ul>	27 September 2023

<b>School Holiday Programme – Exploring the Letter</b>	<ul style="list-style-type: none"> <li>• An activity to ignite a love of hand-written postcards.</li> <li>• Children were challenged to see if they could work out what some old cursive letters said and had the opportunity to write their own postcard for officers to post on their behalf.</li> </ul>	23 – 30 September 2023
<b>School Holiday Programme – Funny People</b>	<ul style="list-style-type: none"> <li>• Children were invited to make a funny person using images from the AM&amp;HS and AAG Inc. collections.</li> <li>• Split pins were used to make the funny people dance and move.</li> </ul>	23 – 30 September 2023

### Collections and Research

<i>Activity/Programme</i>	<i>Description</i>	<i>Date</i>
<b>Research enquiries</b>	<ul style="list-style-type: none"> <li>• Our Archivist responded to 30 research enquiries in August, 25 of which were from the public.</li> <li>• In September our archivist responded to 25 research enquiries, 19 of which were from the public.</li> </ul>	August & September 2023
<b>Collection Development and Management</b>	<ul style="list-style-type: none"> <li>• Acquisition of new items, cataloguing and rehousing projects, environmental monitoring and pest management continues.</li> <li>• Work on uploading collection records to PastPerfect Online continues.</li> </ul>	August & September 2023
<b>ADC Art Collection</b>	<ul style="list-style-type: none"> <li>• Conservation work continues on the two works from the Library which have been delivered to a painting conservator for treatment.</li> <li>• Preparation to relocate the collection from the admin building and library to the AAGM collection stores is underway.</li> </ul>	August & September 2023

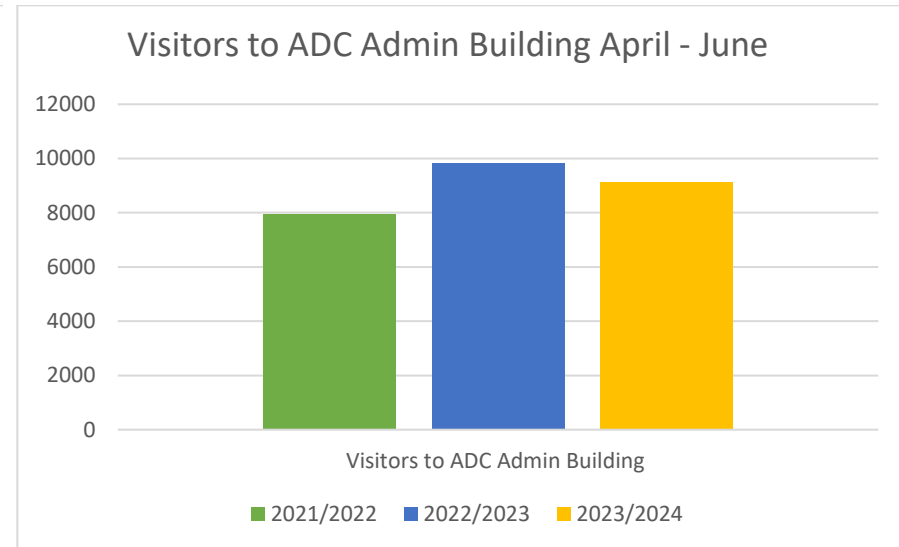
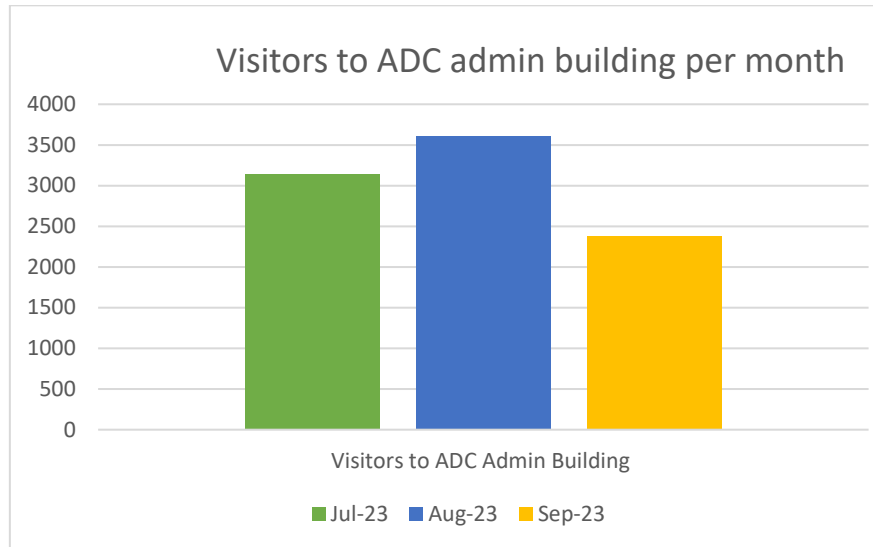
### Media and Promotion

<i>Activity/Programme</i>	<i>Description</i>	<i>Date</i>
<b>Reviews/Features</b>	<ul style="list-style-type: none"> <li>• Rachel Ratten's <i>The Construction of Colour</i> was reviewed in Art New Zealand</li> <li>• <i>Ngā Hau Ngākau</i> and <i>Exquisite Corpse</i> were featured in <i>ArtBeat</i></li> <li>• An article about <i>Ngā Hau Ngākau</i> and <i>Exquisite Corpse</i> was published in the <i>Ashburton Guardian</i>.</li> <li>• An article about <i>The Great Haulage Feat</i> was published in the <i>Ashburton Guardian</i>.</li> </ul>	August & September 2023

<b>Articles and Blog Posts</b>	<ul style="list-style-type: none"> <li>• In August our Archivist wrote four articles for the <i>Ashburton Guardian's</i> heritage page, which the <i>Guardian</i> have rebranded as 'Timeless Tales', about early washing machines, Tinwald traffic/roading history, the Erewhon Mountaineering Club and the moving of the Convent of the Sisters of Our Lady of the Mission building.</li> <li>• In September a further five articles were written about the art of letter writing, the history of Forest &amp; Bird, Ashburton's undertakers - Baker Bros. and O'Reilly (in two parts) and the homestead of Springfield Estate.</li> </ul>	August & September 2023

## 1.4 Customer Services

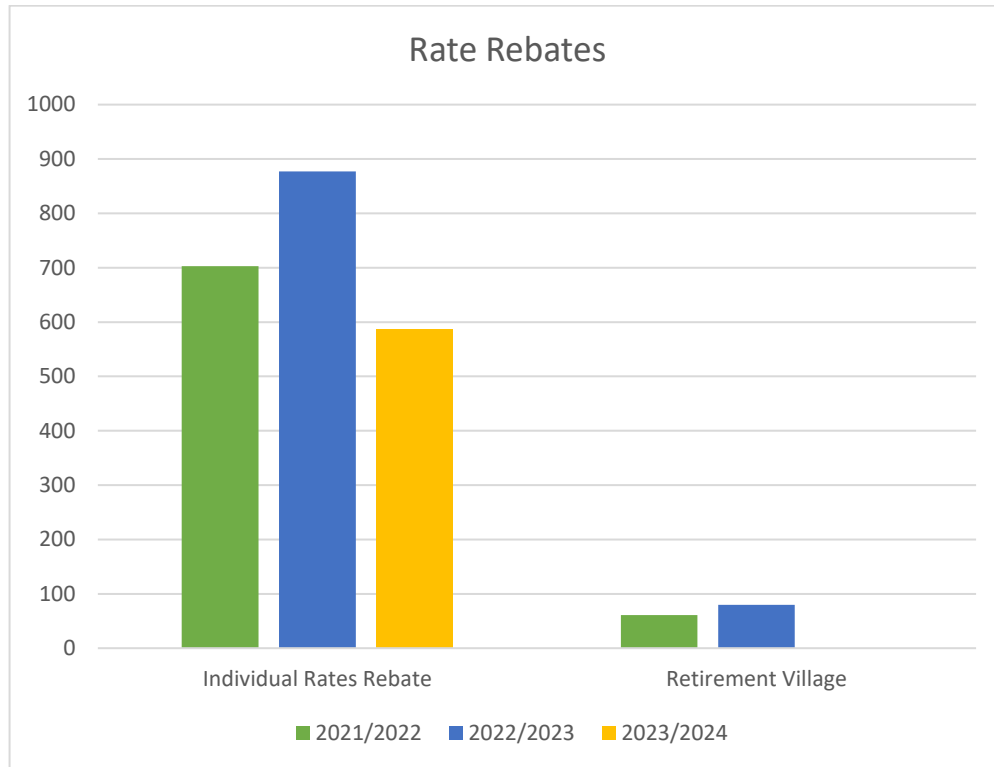
### 1.4.1 Visitors to ADC administration building



#### Comments:

Visitors for the first three months of the Council year are always the busiest. The new Council year has due to dog registration (new tag system), first rates instalment payment being 20 August and rates rebates applications being applied for as well as other Council enquiries and visitors.

### 1.4.2 Rate Rebates



This year, the rates rebate scheme provides eligible people a rebate of between \$73 to \$750 based on their household income, level of rates and living arrangements.

Income for single person on Superannuation is \$27,988.48 and would receive a full rebate.

For a couple Superannuation is \$42,500.64.

For example:

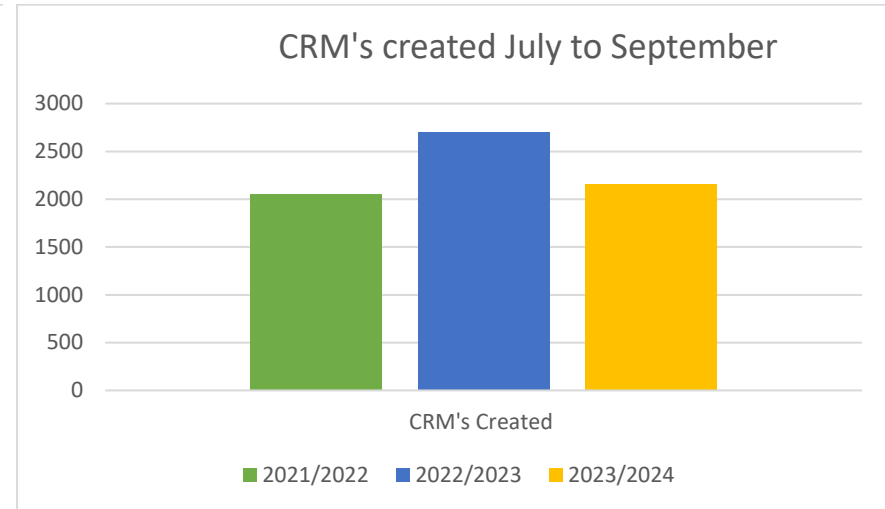
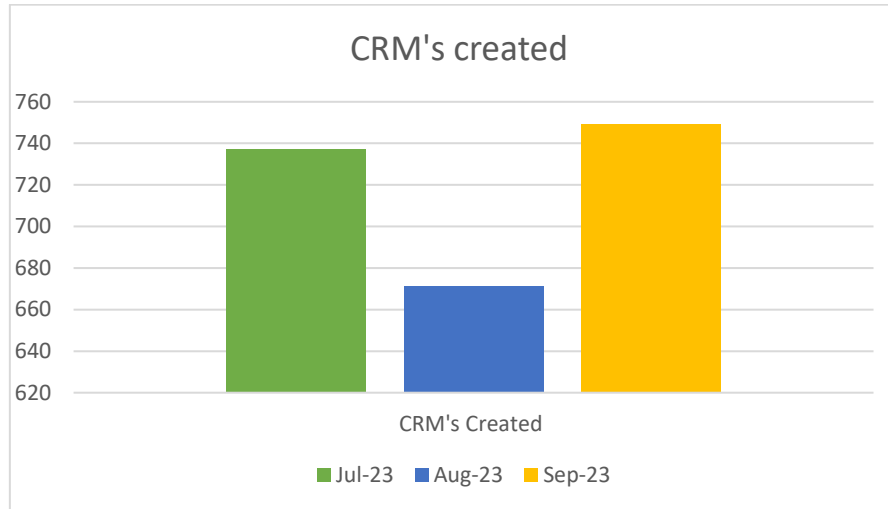
- Rates value of \$2,900 & income \$42,500.64 = rebate of \$276.67;
- Rates value of \$3,100 & income \$42,500.64 = rebate of \$410.00;
- Rates value of \$3,300 & income \$42,500.64 = rebate of \$543.33;
- Rates value of \$3,500 & income is \$42,500.64 = rebate of \$676.67.

#### Comments: Rates Rebate Calculator on DIA website very easy to use

The number of rebate applications sent to DIA is 587 (to end of September), with a further batch of 52 (retirement village) sent this week.

Staff held morning sessions at Lochlea Retirement Village, and sessions at Rakaia and Methven before 25 October.

### 1.4.3 CRMs Created



#### Comments:

Request Type	July	August	Sept	Total	Previous 3 month rolling Total
<b>Kerbside</b>	169	167	247	583	508
<b>Assets Water</b>	173	143	173	489	427
<b>Roading</b>	159	163	121	443	473
<b>Animals</b>	55	51	56	162	163
<b>Info Requests</b>	50	55	56	161	154
<b>Noise</b>	36	13	35	84	70
<b>Property</b>	24	26	22	72	74
<b>Parking</b>	10	14	5	29	46

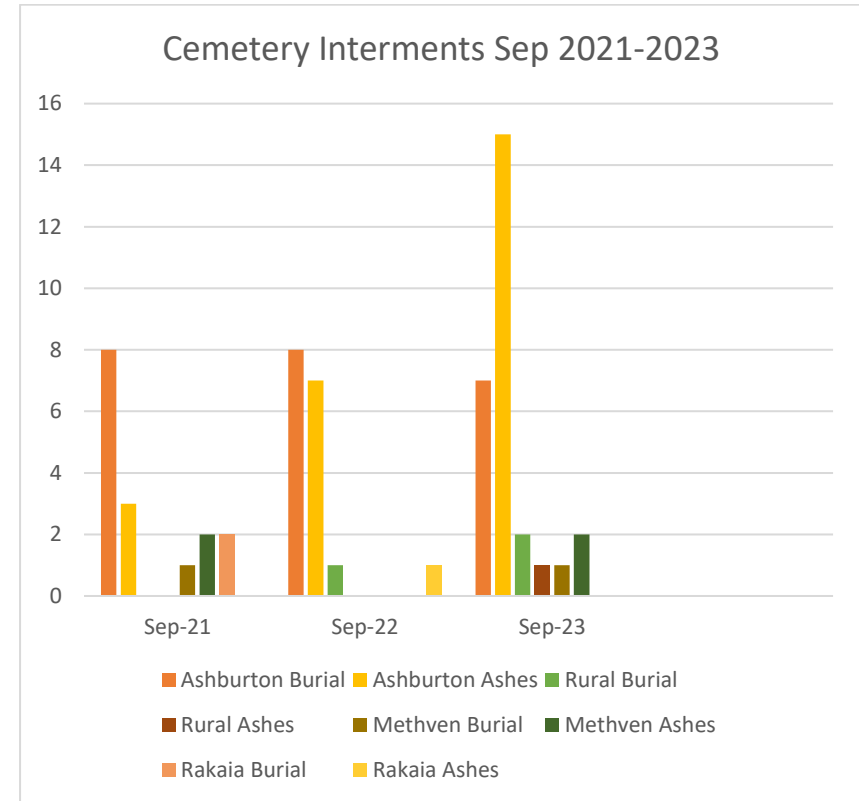
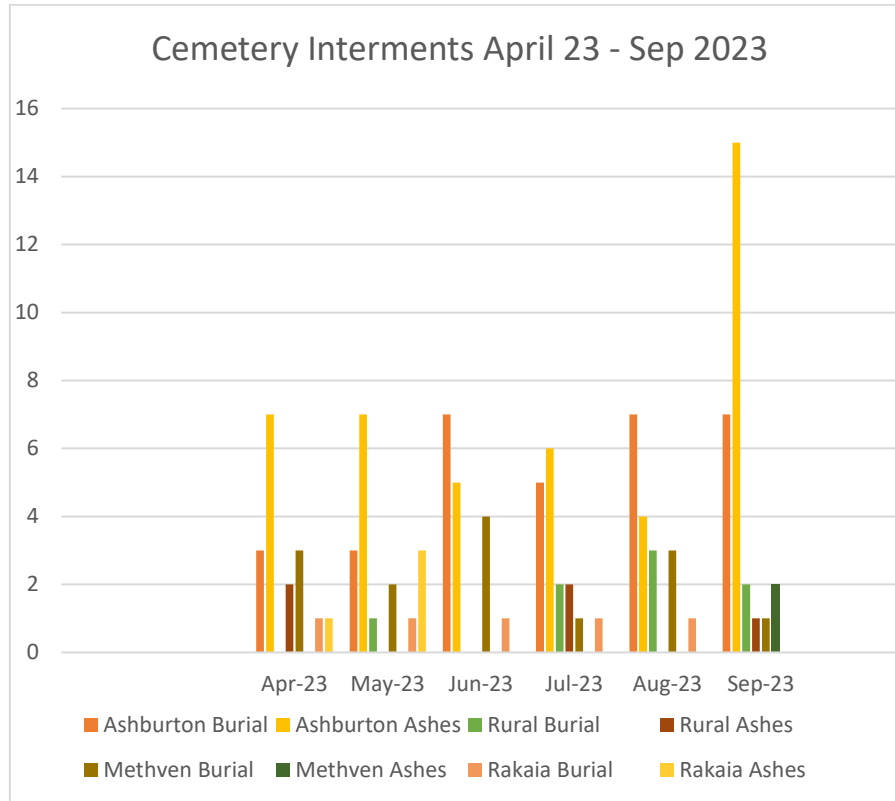
Kerbside clearly out in front for requests in September - requests consisting of missed collection (81), ordering additional bins (21), ordering new bins (20) and gross contamination.

Assets – water leaks /burst pipe (81), stockwater issues (39) and sewerage (14).

## 2. Infrastructure & Open Spaces

### 2.1 Open Spaces

#### 2.1.1 Cemeteries



### 2.1.2 Activities – items of importance

#### Cemeteries

- Cemetery staff are now focused on managing Spring growth in all district cemeteries. Initial spraying rounds have been completed with the next round about to start as wind allows.
- At Methven Cemetery, a new concrete beam for plots will be installed soon, and will provide for an additional 60 plots.
- Interments remain steady across the district, September being 30% busier than August, and the same month last year.
- Staff continue to have regular contact and dialogue with undertakers on various cemetery matters.
- Regular cyclical maintenance continues to occur at the closed district cemeteries.
- Installation of new replacement bins in district cemeteries continues as time allows.

#### Open Space Management

- The Open Spaces management team continue to work on the delivery of scheduled capital work projects, as profiled in the Long-Term Plan. Staff are focused on the ongoing delivery of projects started last financial year which have been carried forward. Then, on top of this are three new projects for this year.
- Work on Reserve Management Plans (RMPs) continues with the first round of public consultation closed. Work now is underway for the next tranche of work reviewing the feedback and building draft plans. Also, further Iwi consultation is progressing for sites they have identified as having relevance to Māori. This work shall take a few months to complete, by which time there will be a draft document ready for further community consultation. This has now been rescheduled for mid-2024 to follow the 2024-34 LTP consultation.
- Work on the reserve classification project is continuing in tandem with the RMP work.
- Recruitment is ongoing. Currently working on recruiting three horticultural staff, two being apprentices.
- Subdivisions – multiple subdivisions working their way through the system. Staff are working with developers to ensure good outcomes for our community open spaces. This includes strategic linkages to other currently developed or future foreseen opportunities.
- Bike Skills Park planning is progressing with staff assisting the group with appointing a landscape architect to prepare concept plans.
- Work on selecting a panel of service providers for tree works is in the final stages of evaluation and about to conclude.



## Ashburton Domain

- Spring bulbs delivered lovely displays this year as Spring progressed. Those bulbs in lawns will be allowed to dry and wither for a further period of several weeks to replenish the bulbs ready for next year's display. This will mean there will be longer grass around the bulb tops through until late Spring, when it will be cut and removed.
- Work on commissioning the new Domain flying fox recommenced on 16 October.
- The resurfacing of hard surfaces throughout the Domain is scheduled for Spring and is being overseen by Council Roding staff.
- Replacement lighting luminaries on the main footpaths are also scheduled to occur soon, pending supply and installation.
- Pond edge reinstatement works commenced mid-October. Security fencing is being used to secure the contractor's worksite.
- Work is about to commence reconfiguring paths in the natural wildflower/butterfly garden area.
- Domain playground extension featuring less-abled basket swings are getting a lot of use. Access has been enhanced with the addition of an asphalt path.



- A replacement bridge is progressing - being galvanized before being painted/installed.
- Work is progressing on new main gates with brick pillars finished and gates under way at the engineers.
- Domain security has been upgraded following recent burglaries. On a pleasing note, Police recovered a small hedge-cutter.
- The next cycle of annual bedding plants are growing well in the nursery, ready for planting out in the coming month or so.

## General Parks and Reserves and Gardens

- Playground weekly and monthly safety checks and maintenance continues throughout the district.
- An upgrade to the playground equipment at Methven Domain is about to commence, to lift this site's compliance rating.
- Mowing is in full swing, district-wide.
- Smallbone Drive tree and stump removal is complete with staff now focusing on topping up the damaged areas and dealing with other identified areas of slumpage.
- The Methven dog park upgrade of additional canine enrichment features is progressing. Staff have ordered equipment and are currently working on appointing an installer.
- Street garden maintenance continues, and staff are identifying opportunities for improvement in the plantings around the district.
- Broadleaf spraying of neighborhood parks is continuing. This will control unwanted species in the lawns. Council has a contractor undertaking spraying in the larger areas.
- The Turton Memorial on East Street has had a new interpretative panel installed, and the old vandalised one removed.



- The new playground at Ashbury Grove subdivision in Tinwald is progressing with hard-surfacing having been laid.

- The Rakaia Gorge redevelopment is progressing well. The Matariki viewing platform is complete. Currently work is ongoing on signage, fencing and furniture. The new prefabricated toilet block is scheduled to arrive in October with landscaping thereafter.
- Chinese (Ng King) Market Garden Settlement – waste building materials have been removed from site. Planning is underway for groundworks (paths, bridges, yard areas, fencing, plantings) prior to opening early next year.
- Tinwald Domain has had three dangerous trees removed. These trees were identified in the tree identification and condition assessment programme.
- The Ashburton Dog Park has had some further work completed. Drainage work in the all dogs park with an additional soak-pit. The small dog area path was topped up with metal and rolled while another soak-pit was installed near the entrance. We did have a tree limb come down in recent strong winds damaging the fence. It has all been rectified with a minimal closure of a couple of hours needed for the fence repair.
- A contract has been let for a contractor to install a drinking fountain at Rakaia Dog Park, for canines and their owners.
- The Hakatere Ashburton River Trails (HART) group is scheduled to meet in the evening of Monday 30 October. A further update shall be provided after this meeting.
- The recent school holidays saw a marked increase in reserve patronage, especially at playgrounds.

#### **Public Conveniences**

- The building of the new Rakaia Domain facility has been procured and the overall project is in the final planning stages. Council staff remain in close contact with project leaders.
- The new Digby Park facility is progressing.
- All other public conveniences are functioning well with minimal recent issues.

### **2.1.3 Biodiversity**

#### **Biodiversity Strategy Development**

- Technical input into the Biodiversity Strategy Development by the Council Ecologist/Biodiversity Advisor is ongoing. The project is being co-managed by Strategy/Policy and Open Space teams.

### **Community Service work with Department of Corrections**

- The Department of Corrections is undertaking several biodiversity projects around the district as part of their community service work. They completed part of the mulching at the Lake Camp and are now undertaking a similar activity at Taylors Stream Reserve. We put in place necessary Health and Safety conditions while working at the reserves.

### **Completed Projects**

Native Shelterbelt Planting at Lake Clearwater Campground and Lake Camp west end:

- We completed the planting of 450 beech trees as we trial the use of native trees for shelterbelt at the Lakes. The mulching of the plants at the Lake Clearwater Shelterbelt was completed during the community volunteer day on 30 September.

Release Spray – Taylors’ Stream Reserve Restoration Project:

- Sycamore saplings are beginning to come up. We have undertaken an initial release spray before we spread the mulch. Mulching is expected to suppress further sycamore seed germination.

Lake Camp Volunteer Day (maintenance of the existing plantings):

- Community event for Lake Camp/Clearwater was completed on Saturday, 30 September 2023 (School holidays weekend). Mulched all previous native plantings around the Lakes to increase moisture retention over the summer. We thank ADC staff and the Lake Clearwater Hutholders Association members that attended for their effort at the event.

Wakanui Beach Weed - release spray for new plantings and annual weed spray of the existing planting was completed in September

### **Planned Biodiversity Projects (Planting and Pest Management)**

Pudding Hill Stream weed control.

- Control of willows, sycamore trees, larches, Douglas fir, Himalayan honeysuckle, alders, poplars and monkey musk along the Pudding Hill was delayed due to funding. The project was initiated by the Ashburton District Biodiversity Advisory Group and managed by the Council Ecologist/Biodiversity Advisor and ECan’s Senior Land Management/Biodiversity Advisor. We have received \$8,000 in funding from Water Zone Committee towards the project but have a shortfall of \$5,000. We are exploring other funding options to support the project.

Taylor Stream Community Volunteer Day (mulching of the new native plantings).

- A community event is being planned for Sunday 15 October 2023, to mulch all new native plants (3700 plants approx.) at the reserve.

Planned Annual Weed Control on Council Lands

- Ashton Beach, Lake Camp/Clearwater and Rakaia Gorge sites to be completed in November 2023, before the summer holidays.

Pest Control at Awa Awa Rata Reserve and surrounding forest

- The next phase of the periodic control program at Awa Awa Rata Reserve and the surrounding forest will be undertaken in late October/early November 2023 using our approved contractor. We are extending the project into the Department of Conservation landholding. The Department of Conservation has also indicated that it will fund work on its land. They will be a project partner going forward.

## 2.2 Solid Waste Management

### 2.2.1 Solid Waste Management

- A total of 229 CRMs were received for the month of September. The number of CRMs has increased the past two months. The increase is attributed to many bins not collected in September. The contractor was faced with driver shortages which has now been resolved. A summary of the CRMs is shown below.

Request Enquiry	Total Number				
	May	June	July	Aug	Sep
Illegal dumping	19	26	12	12	21
Kerbside - Bin Accessory	5	6	9	4	17
Additional Bins	24	34	25	34	21
Damaged Bins	13	12	13	17	16
New Bins	25	18	24	34	20
Gross Contamination	16	21	19	15	19
Missing Bins	9	10	6	9	12
Miss Collections	18	27	16	29	89
Satellite Drop Off Site Issues	0	4	6	4	14
<b>Total</b>	<b>129</b>	<b>158</b>	<b>130</b>	<b>158</b>	<b>229</b>

- Requests for new bins remained constantly high for the past five months. These requests are for new residential houses/units being occupied by their owners for the first time.

- Illegal dumping decreased in July but went up again in August and September. The area where illegal dumping is prevalent in Ashburton includes Melrose Road and Alford Forest Road while Elizabeth Avenue tops the list in Rakaia. No illegal dumping was reported in Methven in September but there is increased dumping within the premises of Methven satellite drop-off site.
- There have been constant requests for additional wheelie bins from existing residential properties the past five months. The most preferred bin size is the 240L.
- While gross contamination is constantly high in the past two months, less bins have been removed. Five yellow bins were removed in August and four September. The rest have been added into the watched list and pulled backed from the kerbside.

### **2.2.2 Waste Education**

- The audit team are continuing kerbside audits across the district. As outlined above it was pleasing to have less recycling bins removed from the kerbside in September.
- The team is working with EnviroNZ to reinstate the Ashburton RRP site tours. These have proven to be very popular in the past and once all necessary health and safety requirements are in place the tours will recommence for school and community groups.
- The education visits are focused on preschools for the last term of the year.
- Participated in the library holiday programme in Methven and Hinds presenting wastewater; ‘what can go down the loo’.
- The team worked alongside Litter Free Ashburton on Keep NZ Beautiful day on 16 September.

## **2.3 3 Waters Operations**

### **2.3.1 General Operations and Maintenance Activities**

- For the month ending 30 September, the following activities were carried out:
  - Repair of a 52-year-old water main pipe that burst in Walnut Avenue
  - Repair of toby and lateral leaks as part of reactive works
  - Cleaning of Mill Creek and the repair of creek banks at the rear of Coronation Park is ongoing.
  - Installation of the algae plant screen at Ocean Farm is underway.



- 12 of 46 water sampling bollards had been installed. At present these bollards measure FAC (free available chlorine), PH and pressure. They also are capable of measuring other parameters such as turbidity, conductivity, and other water quality parameters should we deem it necessary. These bollards ease the need for manual sampling.
- Installation of the “Beast” septage receiver at Wilkens Road WWTP is ongoing. The machine has been supplied by SaveCo. The link will explain how the machine works - <https://www.youtube.com/watch?v=14jwyo-wZIE>
- Sanitary sealing (capping of the drinking water well) at Mayfield is ongoing.



Water Sampling Bollard



The Beast



Sanitary Sealing

### 2.3.2 General Operations and Maintenance Contract Works

- A total of 71 CRMs were received in September. More than half (74%) of the CRMs were for leaks on mains (mostly service connection heads) and tobies. 9% of CRMs were for blocked sewers and sewers related issues. The remaining 17% percent were odour complaints, meter reading, water pressure and location of services.

Location	Total %
Ashburton and Tinwald	57
Hinds	3
Methven	6
Montalto	8
Mt Somers	2
Rakaia	7
Springfield	9
Chertsey	1
Dromore	3
Hakatere	4
TOTAL	100

- 39 % of the operation and maintenance contract works is on the water supply network. The work includes repairing leaks, inspecting connections and water meters.
- Sewer related activities such as the repair of sewer pipes, unclogging of blockages and small sewer pipe renewals relates to 13% of the work.
- Approximately 28% is related to the operation and maintenance of our treatment plants. This includes ensuring that the performance of the water treatment plants (13%) and wastewater treatment plants (15%) are within operational standards.
- Sampling and testing represents approximately 16% of activity.
- 5% is related to stormwater activities such as unclogging of sumps and mains during heavy downpours.





## 2.4 4 Waters Projects

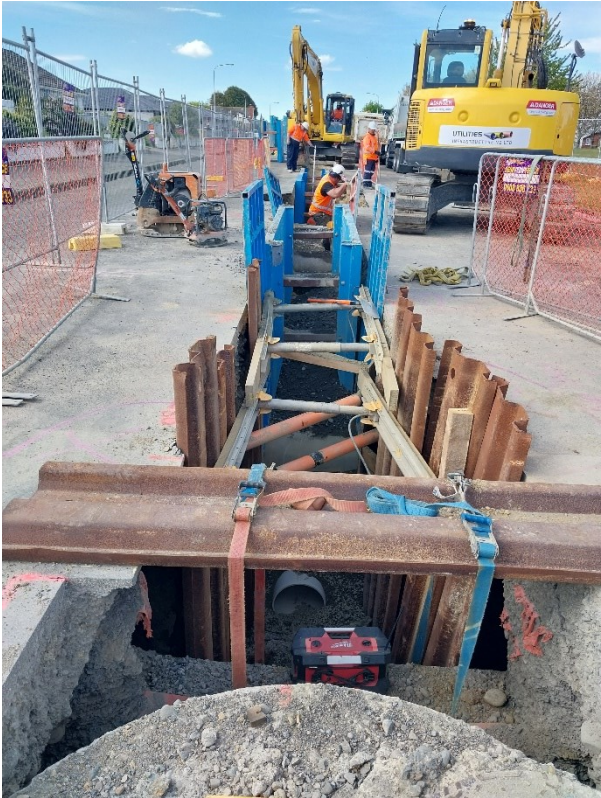
Project Title / Description	Start Date	End Date	On Track (Yes/No)	Within Budget (Yes/No)	Mgr in Charge	Comments
<b>PROJECT AND OPERATIONS TEAM [HERNANDO MARRILLA]</b>						
<u>Methven Membrane Treatment Plant</u> Covers the supply and construction of a new membrane water treatment facility for Methven and Methven Springfield.	01/07/22	30/06/23	Yes	Yes	HAM	Service Provider - Masons Engineers NZ <ul style="list-style-type: none"> <li>The Methven Membrane Treatment Plant was officially handed over to Council on 28 September 2023.</li> <li>An official ceremony and public viewing were held on 6 and 7 October, respectively</li> <li>Training of plant operators and council officers will continue for the next 12-months.</li> </ul>
<u>Rakaia Bore Drilling</u> Project covers the drilling phase for second bore for the Rakaia water supply.	10/07/23	28/10/23 (revised)	Yes	Yes	HAM	Service Provider – McMillan Drilling <ul style="list-style-type: none"> <li>Drilling of the bore is complete.</li> <li>Procurement of services for the pipe works is ongoing</li> </ul>




Project Title / Description	Start Date	End Date	On Track (Yes/No)	Within Budget (Yes/No)	Mgr in Charge	Comments
<u>Contract WAT0236 – Water Pipeline Renewals</u> Project covers renewal of watermains and associated fittings in Ashburton (Moore St, River Terrace, Allens Rd, Hanrahan St, Archibald St, Chalmers Ave, ) Methven (McDonald St, McKerrow St), Rakaia (Pitt St, Dunford St) and Hinds (Delamaine St, Reed St)	01/07/22	30/06/23	Yes	Yes	HAM	Service Provider – Ashburton Contracting Limited <ul style="list-style-type: none"> <li>• The contract was awarded with two separable proportions.               <ul style="list-style-type: none"> <li>- Separable Portion 1 has been completed.</li> <li>- Separable Portion 2 McKerrow Street and Mackie Streets in Methven has been completed. Work on Main Street will start soon.</li> </ul> </li> <li>• All works completed.</li> <li>• Defect liability took effect October 2023 for 12-months</li> </ul>

Project Title / Description	Start Date	End Date	On Track (Yes/No)	Within Budget (Yes/No)	Mgr in Charge	Comments
<p><u>Contract WATE0289 - Ashburton District Council Watermain Renewals 2022/2023</u></p> <p>Project covers renewal of watermains in Ashburton (Elizabeth St, Grigg St, River Terrace and Cass Street, Chalmers Ave, Melcombe St, Grove St), Methven (Kilworth St, Main ST, Barks Road, Mackie St), Hinds (Cracraft St, Peter St, Isleworth Rd, and Hakatere (Hakatere Drive, Hakatere Drive Extension)</p>	01/07/22	30/06/24	Yes	Yes	HAM	<p>Service Provider – Ashburton Contracting Ltd</p> <ul style="list-style-type: none"> <li>The contract period is for two (2) financial years. The contract commenced in April 2023 and is due to finish in June 2024.</li> <li>Work in Melcombe Street and Lagmhor Road is complete, with road surfacing still to be done.</li> <li>Work at Mackie and Kilworth Streets (Methven) and Main Street has been completed.</li> </ul>  <ul style="list-style-type: none"> <li>Work on Chalmers Avenue is almost complete.</li> <li>Work on Cass Street is ongoing.</li> </ul>

Project Title / Description	Start Date	End Date	On Track (Yes/No)	Within Budget (Yes/No)	Mgr in Charge	Comments
<p><u>Contract WWAT089 - NW Ashburton Wastewater Servicing Contract</u></p> <p>Project covers the construction of 2 kms of new gravity wastewater pipelines in Farm Road; Carters Road; and Allens Road; and a new pump station and rising main in Allens Road.</p>	01/07/22	30/06/23	Yes	Yes	HAM	<p>Service Provider – TruLine Civil Ltd</p> <ul style="list-style-type: none"> <li>The project is now complete. Connection applications are now being received and processed.</li> <li>Practical completion will be issued once planting and other aesthetic issues have been tidied up.</li> </ul> 

<p><u>Ashburton Wastewater Renewals 2022-2023</u></p> <p>Project covers the renewal of wastewater pipelines in Elizabeth Street; Wills Street; Cameron Street; Princes Street; Nixon Street; Kermode Street; and William Street in Ashburton.</p>	04/09/23	16/02/24	Yes	Yes	HAM	<p>Service Provider – Utilities Infrastructure NZ Ltd</p> <ul style="list-style-type: none"> <li>Construction commenced on 4 September 2023 and is programmed for completion by mid-February 2024.</li> </ul>  <ul style="list-style-type: none"> <li>Work on Princes Street is ongoing.</li> <li>Work on Allens Road is ongoing.</li> <li>Work on Williams Street has started.</li> <li>Work on Wills Street is ongoing.</li> </ul>
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Project Title / Description	Start Date	End Date	On Track (Yes/No)	Within Budget (Yes/No)	Mgr in Charge	Comments
<p><u>Mount Somers Membrane Plant</u> Project covers the construction and commissioning of a new membrane treatment plant for Mount Somers.</p>	17/0723	31/03/24	Yes	Yes	HAM	<p>Service Provider – Masons Engineers NZ</p> <ul style="list-style-type: none"> <li>• Contract was awarded on 26 June 2023</li> <li>• Siteworks are progressing well according to the programme.</li> <li>• Building works, starting with the concrete pad is programmed to commence from 17 October 2023.</li> </ul> 

Project Title / Description	Start Date	End Date	On Track (Yes/No)	Within Budget (Yes/No)	Mgr in Charge	Comments
<u>Ashburton Wastewater Relining Contract 2022-2023</u> This project is part of Council's annual capital works which covers the sections of the sewer main located in Grey St, Eton St, Rapley St, Wakanui St, Chapman St and Wellington St. A total of 1563 meters of sewer line was relined.	12/22	05/23	Yes	Yes	HAM	Service Provider – PipeTech Trenchless Technology <ul style="list-style-type: none"> <li>• 3-year contract awarded in 2021 on a 1+1+1 basis</li> <li>• This year's contract work was completed in June.</li> <li>• A new tender will be prepared and released before the end of this year.</li> </ul>
<u>Methven Springfield Water Meter Installation</u> This project covered the installation of water meters on all connections on the water supply. This was necessary to give effect to the new Revenue & Financing Policy changes.	15/05/23	30/06/23	Yes	Yes	HAM	Service Provider – Ashburton Contracting Limited <ul style="list-style-type: none"> <li>• A total of 74 water meters have been installed.</li> <li>• The contract is now completed</li> <li>• There are 6 properties which are to be investigated whether they are still connected to the system.</li> </ul>
<b><u>ASSETS TEAM [ANDY GUTHRIE]</u></b>						
<u>3 Water Reform Activities</u> This project covers the various activities required to support the transition to new entities.	BAU	BAU	Yes	Yes	ARG	Service Provider – ADC Staff Resources <ul style="list-style-type: none"> <li>• Limited activity during period.</li> </ul>

Project Title / Description	Start Date	End Date	On Track (Yes/No)	Within Budget (Yes/No)	Mgr in Charge	Comments
<u>UV Upgrades - Ashburton</u> Project covers the design phase for the treatment upgrades of the Ashburton water supply.	26/10/22	30/06/25	No	Yes (at risk)	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> <li>• Of the water treatment upgrades currently being designed, the Ashburton sites are the most challenging, due to space constraints and our desire to optimize the use of existing building/s where possible. Structural design review is under way to understand the feasibility of reusing the existing buildings.</li> <li>• For 3 of the 4 sites, district plan consenting implications need to be worked through.</li> <li>• This project is the subject of additional funding in Year 1 of the proposed 2024-34 LTP.</li> </ul>
<u>UV and Filtration Upgrades - Rakaia</u> Project covers the design phase for the treatment upgrades of the Rakaia water supply.	26/10/22	30/06/25	No	Yes (at risk)	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> <li>• Concept design and survey have been completed. Detailed design is set for phase 2 (along with Tinwald), to follow the four small supplies.</li> <li>• This project requires the reconfiguration of the site and addition of a new building. As the site is constrained and in a road reserve, careful design is required, and consenting (land use) may be required.</li> <li>• This project is the subject of additional funding in Year 1 of the proposed 2024-34 LTP.</li> </ul>
<u>UV and Filtration Upgrades – Hinds, Fairton, Mayfield &amp; Dromore</u> Project covers the design phase for the treatment upgrades of the Hinds, Fairton, Mayfield and Dromore water supplies.	26/10/22	30/06/24	Yes	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> <li>• Concept designs and survey have been completed.</li> <li>• These sites are grouped because they are of similar scale and can share a common building and equipment design for efficiency.</li> <li>• Survey has been completed. An electrical, instrumentation and control specification is under development, and the remaining detailed design is under way.</li> <li>• Due to the extra treatment equipment, the sites need to be converted to modern PLC control so that they have the flexibility to adapt to the new quality assurance rules, including the monitoring</li> </ul>



Project Title / Description	Start Date	End Date	On Track (Yes/No)	Within Budget (Yes/No)	Mgr in Charge	Comments
						<p>requirements and the requirement for controlled shutdowns if equipment or instruments fail.</p> <ul style="list-style-type: none"> <li>Land will need to be acquired at Dromore to accommodate the new building.</li> </ul>
<p><u>UV and Filtration Upgrade - Chertsey</u></p> <p>Project covers the design phase for the treatment upgrade of the Chertsey water supply.</p>	26/10/22	30/06/25	No	Yes (at risk)	ARG	<p>Service Provider – Beca Consultants Ltd</p> <ul style="list-style-type: none"> <li>Concept designs and survey have been completed.</li> <li>Detailed design is beginning for this site, alongside the four small supplies. Due to the extra complexities with this site it is separated, but can be built alongside the others if design proceeds without issues.</li> <li>This site will be effectively a new plant at a nearby location, because there is no available space to expand the current site, and several significant equipment items are in need of renewal already.</li> <li>Land will need to be acquired to accommodate the new plant. Most likely, this will be achieved by stopping an existing unformed legal road and occupying the space as a utility reserve.</li> </ul>
<p><u>Definition of Source Risk Management Areas</u></p> <p>Project covers investigations to determine extent of source risk management areas for each community drinking water source.</p>	BAU	BAU	Yes	Yes	ARG	<p>Service Provider - Aqualinc Research Ltd</p> <ul style="list-style-type: none"> <li>A draft report for the Fairton water supply SRMA is expected mid-October for officer review.</li> <li>The next supply to follow is the Mayfield water supply.</li> </ul>
<p><u>Water Safety Plans</u></p> <p>Project covers the development of water safety plans for all ADC water supplies.</p>	26/10/22	30/06/24	Yes	Yes	ARG	<p>Service Provider – Beca Consultants Ltd</p> <ul style="list-style-type: none"> <li>Plans for the Ashburton, Rakaia &amp; Hinds supplies are on track for completion by the end of the calendar year.</li> <li>Final work on the Methven plan can now commence following recent completion of the facility.</li> <li>The balance of plans are due for completion by 30 June 2024.</li> </ul>

Project Title / Description	Start Date	End Date	On Track (Yes/No)	Within Budget (Yes/No)	Mgr in Charge	Comments
<u>Montalto Water Supply Investigation</u> Project covers the investigations into upgrade options to address protozoal compliance.	26/10/22	30/06/24	Yes	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> <li>The I&amp;O intake addendum has been received and is under review by officers.</li> <li>Once the report is finalized, a workshop will be needed to take Council through the findings and determine a preferred direction.</li> </ul>
<u>Peri-urban Water Network Detailed Design</u> Project covers the investigations, survey and detailed design of watermain extensions necessary to service the peri-urban areas of Ashburton.	24/08/23	30/06/24	Yes	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> <li>Project scoping has been completed, and Beca now underway.</li> <li>High level modelling likely to commence first to confirm water pipeline sizing.</li> <li>Beca have requested population forecasts from ADC.</li> </ul>
<u>Ashburton - Lime Dosing Equipment Renewal (3 sites)</u> This project covers the renewal of the lime dosing equipment at the Ashburton water treatment plants.	01/07/23	30/06/24	Yes	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> <li>A 3-month-long (fortnightly) monitoring programme has commenced to support the decision-making on this matter.</li> <li>The first sample was taken on 21 August, and the programme is continuing.</li> </ul>
<u>Leak Detection Programme</u> This project covers the procurement of specialist acoustic leak detection contractors to progress our annual leak detection programme.	BAU	BAU	Yes	Yes	ARG	Service Provider – Detection Services <ul style="list-style-type: none"> <li>The scope for this work for the current year includes Methven, Rakaia, Hinds and Tinwald.</li> <li>Work is expected to commence in November (date to be confirmed).</li> </ul>
<u>Hydrant Testing</u> This project covers the annual hydrant testing programme.	BAU	BAU	Yes	Yes	ARG	Service Provider – To be confirmed. <ul style="list-style-type: none"> <li>Currently scoping the extent of works to be completed.</li> <li>Officers are about to seek prices for this year’s programme.</li> </ul>

Project Title / Description	Start Date	End Date	On Track (Yes/No)	Within Budget (Yes/No)	Mgr in Charge	Comments
<u>2023/24 Water Pipeline Renewals Design Only</u> This project covers the investigations, survey and detailed design for pipeline renewals in Archibald Street (Graham St-Hassal St), East Street (Cameron St-Walnut Ave), and Mason Place (full length) in Ashburton; Spaxton Street (Carr-Alford) in Methven; and Taverners Road (full length) in Dromore.	01/07/23	30/06/24	Yes	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> <li>• Still confirming scope of works.</li> <li>• Site walkovers with Beca/ADC officers scheduled for early November to determine optimal alignments.</li> </ul>
<u>Grit Chamber Pipeline Renewal</u> Project covers design phase of a renewal of the wastewater pipeline from the Trevor Rd grit chamber to the new river crossing pipeline.	26/10/22	30/06/24 (revised)	No	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> <li>• With the redirection of resources to the Rakaia sludge drying beds project, the timing of the final design package for this project has been delayed and is now expected in November.</li> <li>• A consent application for the construction phase is expected to be lodged with ECan in late November.</li> </ul>
<u>Ocean Farm Irrigation Investigation</u> Project covers the detailed investigations into potential upgrades of the current, or replacement irrigation systems for Ocean Farm.	08/03/23	31/12/23 (at risk)	No	Yes	ARG	Service Provider – Beca Consultants Ltd (+Waterforce Ltd) <ul style="list-style-type: none"> <li>• Beca have completed reviewing results of the field testing and identified some potential leakage in network.</li> <li>• ACL have been tasked to investigate, locate and repair the leaks. Once this work is complete further field testing will be required.</li> </ul>

Project Title / Description	Start Date	End Date	On Track (Yes/No)	Within Budget (Yes/No)	Mgr in Charge	Comments
<u>Ocean Farm Wetland Improvement Works</u> Project covers the detailed design of inter-cell connecting structures for flow control.	08/12/22	30/06/23	No	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> <li>Site investigations have been completed and draft design prepared and submitted for consideration.</li> <li>O&amp;M contractor has expressed concerns about the constructability of the structures due to site constraints. Prompted consideration of other construction materials.</li> <li>Project on hold pending reconsideration of options.</li> </ul>
<u>Wilkins Rd &amp; Ocean Farm Groundwater Assessment</u> Project covers an assessment of groundwater depth and flow directions in and around the WWTPs at Wilkins Rd & Ocean Farm and the subsequent oversight of the redrilling of piezo monitoring bores.	04/11/22	31/12/23 (revised)	No	No	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> <li>McMillan’s Well Drilling has been engaged for the construction of new piezo bores. Beca will oversee the installation works to ensure construction is in accordance with the agreed assessment.</li> <li>The majority of bores are now installed. Only one bore, above the aeration pond at Wilkins Road could not be installed due to rig access issues. This bore will be reattempted mid-summer.</li> </ul> Note-: This is unbudgeted work but as compliance related is being progressed using available carry over funding.
<u>AMP Tradewaste Investigation</u> Project covers the investigations into the feasibility of a future tradewaste discharge from Ashburton Meat Processors on Bridge Street.	01/03/23	16/10/23 (at risk)	No	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> <li>The draft report was received on 27 September and is currently under review by officers.</li> <li>It was envisaged that the final report would be available by mid-October but looks unlikely to be met at this point.</li> </ul> Note-: This work is being funded by AMP.
<u>Sludge Surveys</u> Project covers the development of a methodology for annual (repeatable) sludge surveys of Council WWTP oxidation ponds and completion of survey for the 2023 year.	24/07/23	31/10/23	No	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> <li>Officers have reviewed the results of the investigation and confirmed that there is less sludge than expected.</li> <li>This is positive news but doesn’t preclude the need for future sludge management in the short and medium-term.</li> <li>We are seeking some minor changes to the report prior to having it finalized.</li> </ul>

Project Title / Description	Start Date	End Date	On Track (Yes/No)	Within Budget (Yes/No)	Mgr in Charge	Comments
<u>NE Ashburton Wastewater Servicing Investigation</u> Project covers investigations into options to provide a wastewater service to the NE Ashburton area. This is conceptual only.	24/08/23	30/06/24	Yes	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> <li>This project is being undertaken in conjunction with the Peri-urban water network detailed design.</li> <li>The initial focus will be the water detailed design.</li> </ul>
<u>Rakaia WWTP Sludge Drying Beds</u> Project covers the detailed design and consenting of sludge drying beds at the Rakaia WWTP.	06/09/23	30/06/24	Yes	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> <li>Beca has been asked to prepare the additional information on sludge drying beds options as they relate to primary sludge only and opportunities for mgmt. and reuse of secondary sludge.</li> </ul>
<u>2023/24 Wastewater Pipeline Renewals Design Only</u> This project covers the investigations, survey and detailed design for pipeline renewals in Catherine Street (McMurdo St-Grove St), Philip Street (Oak Gr-Walker St), Saunders Road (Creek Rd-Pages Rd), Tancred Street (No: 245-Chalmers Ave) in Ashburton.	01/07/23	30/06/24	Yes	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> <li>Currently being scoped and priced by Beca.</li> </ul>
<u>Public Register of Wastewater Networks</u> This is a relatively minor task of updating wastewater network information now being held and managed by Taumata Arowai.	BAU	BAU	Yes	Yes	ARG	Service Provider – N/A <ul style="list-style-type: none"> <li>The original network/treatment plant data was sourced from a databased operated by WaterNZ.</li> <li>This data was reviewed by officers and updated in early October prior to the information going live on the TA website on 4 October.</li> <li>The register provides details of the various WWTPs operated by Council and the related consents.</li> <li>The public registers can be accessed <a href="#">here</a>.</li> </ul>

Project Title / Description	Start Date	End Date	On Track (Yes/No)	Within Budget (Yes/No)	Mgr in Charge	Comments
<u>CCTV Pipeline Condition Assessments</u> This project covers the pipeline condition assessments using CCTV. These surveys are used to improve our understanding the condition and performance of wastewater networks in Ashburton & Methven, and stormwater networks in Ashburton.	BAU	BAU	Yes	Yes	ARG	Service Provider – To be confirmed <ul style="list-style-type: none"> <li>Officers have commenced development of contract document for this year’s works.</li> </ul>
<u>Mount Somers Stormwater Investigation</u> Project covers investigations into a potential cut-off drain to protect the Mt Somers Township	24/04/23	15/09/23 (revised)	Yes	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> <li>Catchment analysis is complete. This has taken more time than originally envisaged given the complexity of rain events.</li> <li>The drain option design and alignments are still being finalised.</li> <li>The draft report was received on 8 September.</li> <li>The report and possible alignment options are currently being reviewed by officers.</li> </ul>
<u>Stockwater Intake Fishscreens</u> Project covers the detailed design of suitable fishscreening infrastructure at the Methven Auxiliary, and Brothers intakes.	28/03/23	31/12/23	Yes	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> <li>ALIL have confirmed they have no further interest in Methven Auxiliary intake, so Council will have to decide what next for the site.</li> <li>Beca redirecting design efforts to the Brothers site, which MHV &amp; ALIL have confirmed interest.</li> <li>Revised scope in light of new fish screening guidelines released May 2023 (significantly more onerous). Received on 18 August. Currently being reviewed by officers.</li> </ul>

Project Title / Description	Start Date	End Date	On Track (Yes/No)	Within Budget (Yes/No)	Mgr in Charge	Comments
<u>Scarness Weir Abatement Notice Resolution</u> Project covers work required to retrospectively consent the structure and carry out modifications as necessary.	28/03/23	31/12/23	Yes	No	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> <li>Beca have identified a possible alternative that would allow for the removal of the weir and still maintain flows to the side main race.</li> <li>This concept is being explored with ECan to determine if it would be acceptable before committing to detailed design.</li> </ul> Note-: Unbudgeted expenditure, compliance related.
<u>MHV/ALIL Stockwater Delivery Investigations</u> Project covers the investigations being undertaken by MHV Ltd (and Ashburton Lyndhurst Irrigation Ltd) into taking over stockwater delivery.	01/08/22	01/09/24	Yes	Yes	ARG/CD	Service Provider – MHV Water and Ashburton Lyndhurst Irrigation <ul style="list-style-type: none"> <li>A proposal for the provision of this service has been received from MHV &amp; ALIL.</li> <li>A second proposal review/clarification meeting between ADC/MHV/ALIL personnel was held on 7 September.</li> </ul>
<u>Pudding Hill Intake Closure</u> Project covers the investigation of the potential closure of the Pudding Hill stockwater intake.	Nov. 2022	TBC	Yes	Yes	ARG/CD	Service Provider – John Wright, Melius Ltd <ul style="list-style-type: none"> <li>Melius has been able to contact all but two of the 174 surveyed/affected properties.</li> <li>Meeting held with BCI and high level design and pricing to provide supply for 31 connections is complete. Waiting for BCI feedback on connection fees and annual charges.</li> <li>Meeting held with Spaxton Board to discuss options for 17 remaining properties. Design work commenced.</li> <li>Anticipating having the high-level designs and pricing available by late October.</li> <li>Melius to meet with officers in mid-November to agree next steps.</li> </ul>

## 2.5 Stockwater Operations

### 2.5.1 General

- Mains race cleaning is starting as the warmer temperatures promote weed growth.
- Maintenance/replacement of old concrete structures is ongoing across the district.
- A letter is being prepared to send to all stockwater users of the predictions for a dry summer, encouraging them to clean their races and to prepare alternative sources of stockwater. When it gets dry and we move into drought like conditions, it is very difficult to get stockwater to the far ends of the network and users should have plans in place should this happen.
- MHV scheme operators are now operating the Hinds Montalto stockwater area in conjunction with the delivery of their irrigation scheme water. At this time, it is working well but it is unknown as yet how operating/managing the two schemes together will go if the predicted dry summer eventuates.

### 2.5.2 HHWET and Managed Aquifer recharge (MAR)

- HHWET has indicated that they would like to formalise race sharing with ADC as an ongoing method of water delivery. The next steps for HHWET is the construction of infrastructure on MHV pipework and delivery intake on the stockwater main. Understandably, they do wish to commit to this infrastructure without a formal approval / agreement with Council.
- Officers have committed to preparing a report on the matter for consideration by Council as soon as possible.

### 2.5.3 Applications

- A summary of the current applications is listed below:



### Stockwater closures/alterations/culvert installation applications as at 30 September 2023

#### PHASES

Application ID	Location	Length*	No of properties	1	2	3	4	5	Comments
SKW/008/22	Brothers Road	12164	17						To be readdressed by Feb 2024
SKW/013/22	Back Track	4431	10						Awaiting Pudding Hill closure project
SKW/018/22	Rangitata Terrace Road	4519	5						Alternative application to come
SKW/019/22	83 Massey Road	0	2						Physical work to be completed
SKW/029/22	226 Frasers Road	609	5						Draft Report
SKW/034/22	792 Lismore Mayfield Road	9026	10						Draft Report – on hold until end of October
SKW/006/23	874 Barford Road	0	2						Physical work to be completed
SKW/007/23	1049 Stranges Road	4516	8						Draft Report
SKW/008/23	1170 Ashburton River Road	9623	7						Draft Report
SKW/009/23	384 Methven Chertsey Road	1305	2						Physical work to be completed
SKW/010/23	71 Wilkinsons Road	3635	12						Draft Report
SKW/012/23	490 Old Main South Road	8949	6						Draft Report
SKW/013/23	89 Somerton Road	414	2						Draft Report
SKW/014/23	941 Hinds Highway	1178	1						Physical work to be completed
SKW/015/23	563 Chertsey Kyle Road	5119	5						Reviewing info received
SKW/016/23	721 Chertsey Road	6610	5						Reviewing info received
SKW/019/23	138 Mayfield Valetta Road	2404	4						Reviewing info received
SKW/020/23	1037 Rangitata Highway	6739	7						Checking all info received
SKW/021/23	Ashburton Gorge Road	0	1						Physical work to be completed
SKW/022/23	469 Rangitata Terrace Road	4637	5						Checking all info received
	Phase complete		<b>Phases:</b>	<i>Application received</i>	<i>Information gathering</i>	<i>Review significance and scope</i>	<i>Reporting and decision making</i>	<i>Sign off work completed and rates/GIS update</i>	
	On track								
	Overdue								

\*Note: a 0 in the length column relates to a culvert or pump service installation application - no race is being closed.

## 2.6 Roads and Footpaths

### 2.6.1 2023/24 financial year expenditure to 31 August 2023

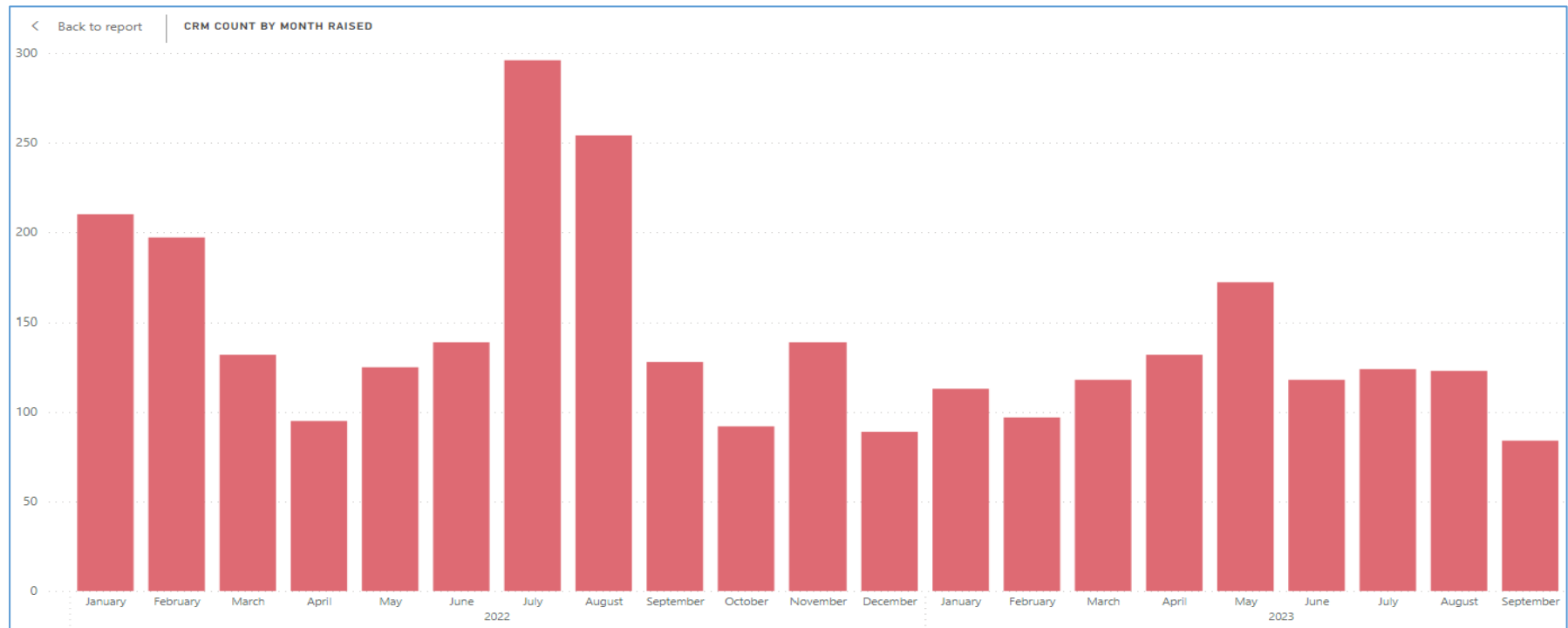
Subsidised Road Maintenance		Budget
Sealed Pavement Maintenance	\$166,070	\$1,664,640
Unsealed Pavement Maintenance	\$172,986	\$780,300
Routine Drainage Maintenance	\$79,837	\$436,800
Structures Maintenance	\$38,450	\$75,000
Environmental Maintenance	\$221,243	\$493,055
Network Services Maintenance	\$316,778	\$896,570
Network Operations	\$308	\$17,320
Cycle Path Maintenance	\$633	\$3,641
Footpath Maintenance	\$73,042	\$338,130
Level Crossing Warning Devices	\$1,272	\$39,880
Minor Events	\$50,924	\$62,424
Emergency Works	\$416,477	\$0
<u>Network and Asset Management</u>	<u>\$189,218</u>	<u>1,024,350</u>
Total Subsidised Maintenance	\$1,727,238	\$5,832,110
Subsidised Renewals		
Unsealed Road Metalling	\$871,868	\$1,144,440
Sealed Road Resurfacing	\$6,767	\$2,747,150
Drainage Renewals	\$23,783	\$623,595
Pavement Rehabilitation	\$3,131	\$2,141,143
Structure Component Replacement	\$2,343	\$30,000
Traffic Services Renewals	\$44,838	153,380
<u>Footpath Renewals</u>	<u>\$180,684</u>	<u>\$500,000</u>
Total Subsidised Renewals	\$1,133,414	\$7,339,708
Subsidised Local Road Improvements		
LCLR Roding Improvements	\$405,799	\$1,220,517

### 2.6.2 2023/24 expenditure

- The largest expenditure to date has been unsealed maintenance metalling with 27,367 m<sup>3</sup> placed.
- Repairs following the heavy rainfall event on 23 July 2023 has been the other main expenditure (\$416,477 to date) with work ongoing. The response and repairs will require additional funding for Emergency Works from Waka Kotahi with \$830,000 being the estimated total cost.

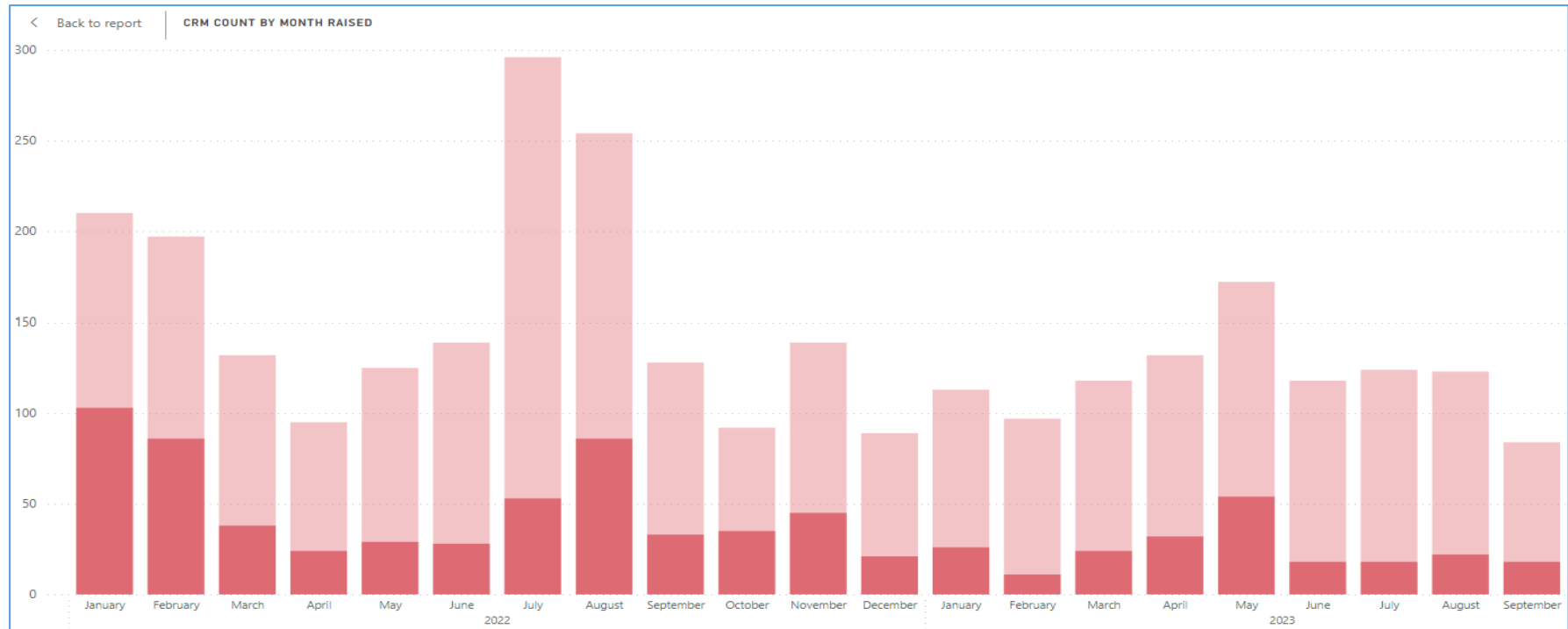
### 2.6.3 Roding CRM data

#### January 2022 to September 2023 All Roding CRMs



This shows all roding CRMs with an increase in the winter months of 2022 associated with the heavy rain events.

### January 2022 to September 2023 Pavement CRMs



This graph shows the pavement CRMs in relation to the overall CRMs with a general decrease since January/February 2022.

#### 2.6.4 Main areas of work

- Maintenance metalling, heavy rain event response and repairs and routine maintenance has been the main work carried out.
- Pre-reseal repairs and heavy maintenance is under way with the better Spring weather.
- Repainting of roadmarking is progressing across the district.

### 2.6.5 Sealed Road Rehabilitation

- The first 2023/24 sealed road rehabilitation contract has been awarded to Fulton Hogan and includes:
  - Thompsons Track 1.107 km
  - Thompsons Track 1.332 km
  - Seafield Road 1.260 km
  - Tinwald Westerfield Mayfield Road 0.860 km
  - Tramway Road 0.672 km
- The second sealed road rehabilitation contract is out to tender and includes:
  - Ealing Montalto Road 0.990 km
  - Ealing Montalto Road 0.990 km
  - Lismore Mayfield Road 1.400 km
  - Maronan Road 0.410 km
- In response to a query previously raised, the full length of Thompsons Track is 34.154 km with 19.9 km rehabilitated since 2015.

### 2.6.6 Local road improvements and new footpaths

- The contract for new kerb and channel and footpath construction that continued into 2023/24 at various sites and has now reached practical completion.
- The contract included the new footpath and kerb and channel on Racecourse Road but has not started because of the delay in completing the undergrounding of the power on Racecourse Road. The footpath and kerb and channel work will now be included as a variation to another footpath and associated kerb and channel contract recently awarded to Fulton Hogan. This contract is to spend the Three Waters Better Off Funding and includes the same type of work and at very similar rates so no change to the original estimated cost of \$185,000.

## 2.7 Contracts - Tenders

Contract/Tender	Date tendered
ROAD0314 Sealed Road Rehabilitation Rural South 2023_24	25 September

### 3. Compliance & Development

#### 3.1 Building Services

##### 3.1.1 Building consents / amendments

Month	Building Consents				% Processed within 20 Days	Average Processing Days	Inspections Carried Out (max wait time in brackets)	CCC Issued within 20 Days
	Received	Received YTD	Issued	Issued YTD				
<b>October</b>	55 (60)	250 (258)	64 (69)	222 (257)	32.8%	22.8	368 (10)	100%
<b>November</b>	56 (71)	306 (329)	52 (55)	275 (312)	44.2%	24.9	361 (10)	98.3%
<b>December</b>	32 (38)	338 (367)	57 (53)	332 (365)	49.1%	23.1	333 (10)	100%
<b>January</b>	56 (61)	394 (428)	48 (46)	380 (411)	58.3%	20.8	219 (5)	100%
<b>February</b>	50 (51)	443 (479)	47 (59)	427 (470)	80.9%	14.3	320 (5)	100%
<b>March</b>	80 (110)	523 (589)	47 (96)	478 (566)	70.8%	18.9	438 (5)	100%
<b>April</b>	89 (57)	612 (646)	66 (58)	544 (624)	72.7%	16.5	333 (10)	100%
<b>May</b>	56 (75)	668 (721)	70 (53)	614 (677)	71.4%	16.6	427 (10)	98.8%
<b>June</b>	46 (77)	714 (798)	72 (88)	686 (765)	54.2%	20.8	388 (10)	100%
<b>July</b>	55 (66)	55 (66)	69 (43)	69 (43)	55.1%	21.6	373 (10)	100%
<b>August</b>	30 (69)	84 (135)	44 (51)	113 (94)	68.2%	16.3	373 (10)	96.5%
<b>September</b>	44 (59)	128 (194)	42 (64)	155 (158)	78.6%	15.1	342 (10)	93.3%

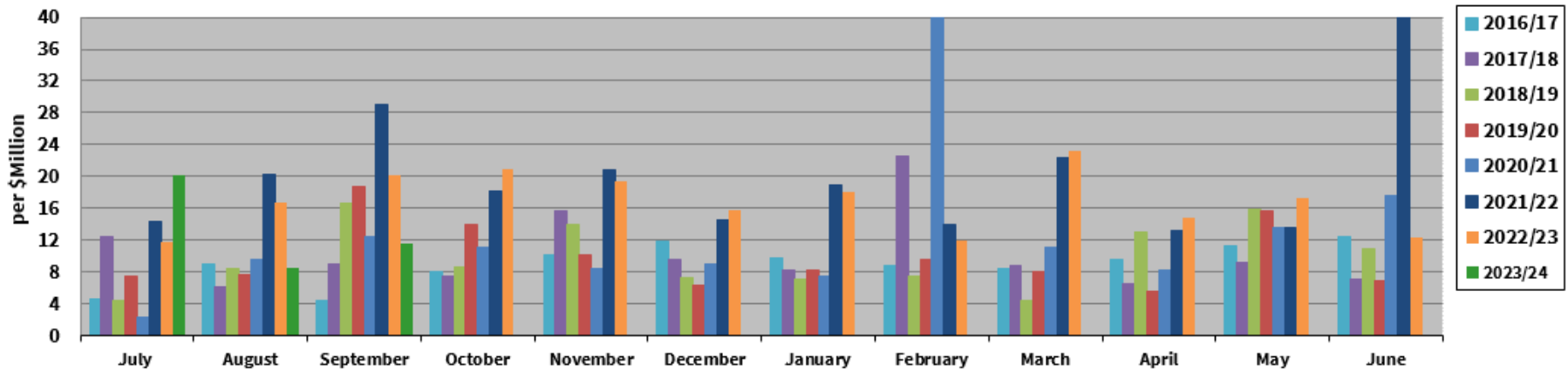
**Note: figures in brackets are for the corresponding month during the previous year.**

Month	BC Value of Work			
	Received	Received YTD	Issued	Issued YTD
<b>October</b>	\$16,760,643 (\$21,667,808)	\$74,458,481 (\$78,106,562)	\$20,484,017 (\$18,248,787)	\$63,042,536 (\$81,826,108)
<b>November</b>	\$23,121,793 (\$21,756,185)	\$97,580,274 (\$99,862,747)	\$19,347,252 (\$17,868,388)	\$82,822,917 (\$99,694,496)
<b>December</b>	\$13,811,240 (\$11,423,360)	\$111,391,514 (\$111,286,106)	\$15,729,540 (\$14,455,849)	\$98,552,457 (\$114,150,345)
<b>January</b>	\$15,209,792 (\$16,688,544)	\$126,601,306 (\$127,974,651)	\$18,111,744 (\$12,879,953)	\$116,664,201 (\$127,030,298)
<b>February</b>	\$14,353,875 (\$11,328,367)	\$145,435,181 (\$139,303,018)	\$12,253,667 (\$13,900,058)	\$128,917,868 (\$140,930,355)
<b>March</b>	\$17,093,386 (\$55,206,875)	\$163,205,362 (\$194,509,893)	\$23,143,790 (\$22,416,574)	\$152,927,658 (\$163,346,929)
<b>April</b>	\$27,051,031 (\$15,041,804)	\$190,256,393 (\$209,551,698)	\$14,871,519 (\$13,295,489)	\$167,799,177 (\$176,642,418)
<b>May</b>	\$4,904,661 (\$13,867,109)	\$195,161,054 (\$223,418,807)	\$17,353,453 (\$13,478,121)	\$188,152,630 (\$190,120,539)
<b>June</b>	\$12,387,195 (\$26,913,674)	\$207,548,249 (\$250,332,481)	\$18,242,825 (\$47,456,951)	\$203,395,455 (\$237,577,490)
<b>July</b>	\$8,738,727 (\$19,070,838)	\$8,738,727 (\$19,070,838)	\$20,219,273 (\$11,771,787)	\$20,219,273 (\$11,771,787)
<b>August</b>	\$9,886,060 (\$16,691,862)	\$18,605,787 (\$35,762,700)	\$8,484,452 (\$10,711,920)	\$28,703,724 (\$22,483,707)
<b>September</b>	\$12,316,580 (\$20,935,138)	\$30,922,367 (\$56,697,837)	\$11,568,003 (\$20,074,811)	\$40,271,727 (\$42,558,518)
<b>Note: figures in brackets are for the corresponding month during the previous year.</b>				

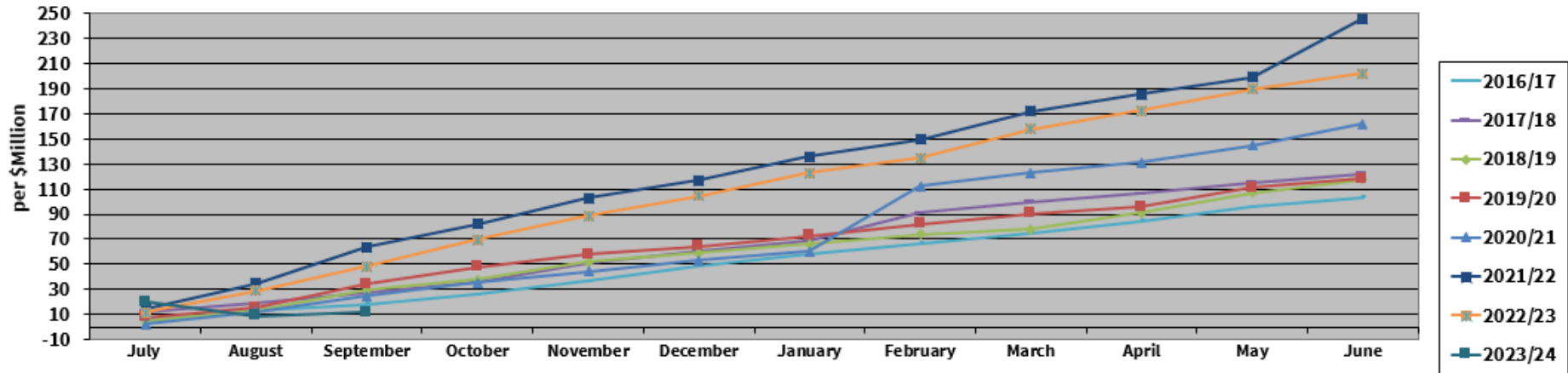
Month	Building Amendment				% Processed within 20 Days
	Received	Received YTD	Issued	Issued YTD	
<b>October</b>	29 (26)	123 (76)	28 (24)	122 (75)	100%
<b>November</b>	31 (20)	154 (96)	20 (16)	142 (91)	100%
<b>December</b>	22 (16)	176 (112)	24 (20)	166 (111)	95.8%
<b>January</b>	16 (6)	194 (118)	13 (2)	179 (113)	100%
<b>February</b>	33 (16)	227 (134)	40 (15)	219 (128)	97.4%
<b>March</b>	35 (19)	265 (153)	35 (13)	256 (141)	100%
<b>April</b>	19 (26)	303 (186)	24 (16)	295 (164)	100%
<b>May</b>	24 (32)	327 (218)	22 (38)	317 (202)	100%
<b>June</b>	20 (29)	347 (247)	18 (25)	335 (227)	94.4%
<b>July</b>	26 (47)	26 (47)	20 (35)	20 (35)	100%
<b>August</b>	26 (47)	53 (83)	20 (35)	49 (70)	100%
<b>September</b>	28 (26)	81 (109)	27 (39)	76 (109)	96.3%
<b>Note: figures in brackets are for the corresponding month during the previous year.</b>					



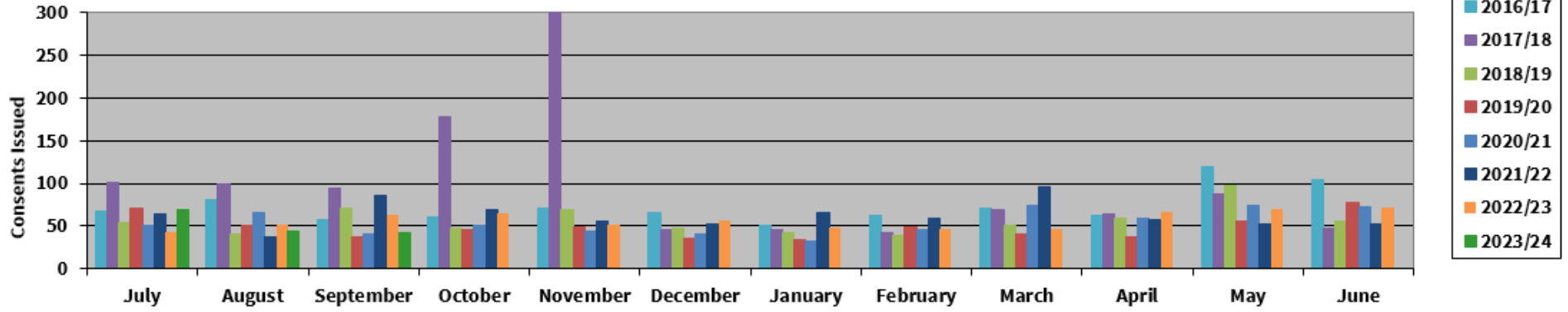
**Building Consent Values By Month**



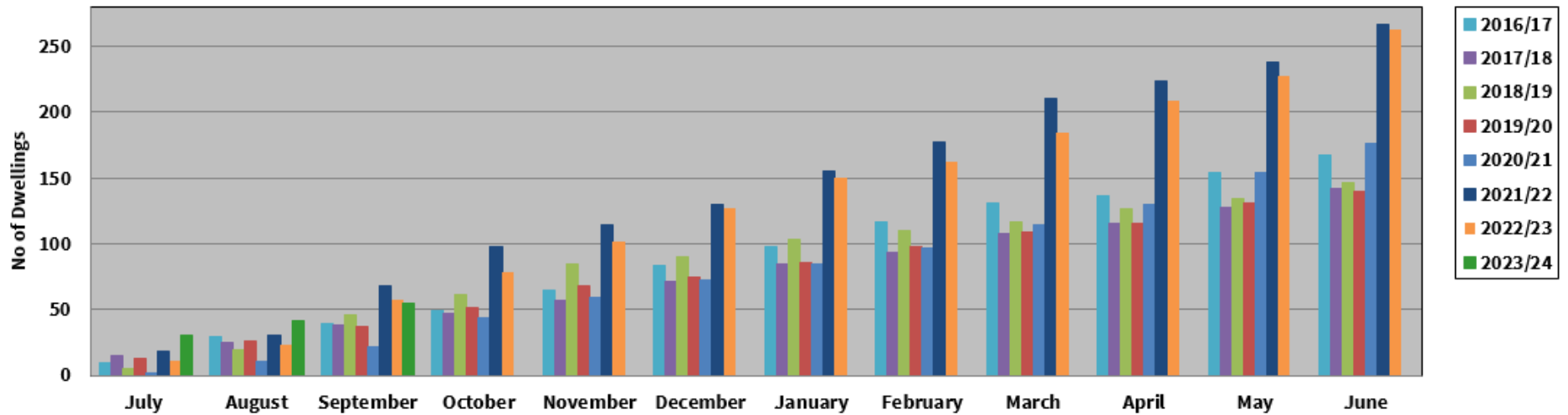
**Building Consent Values Accumulating**



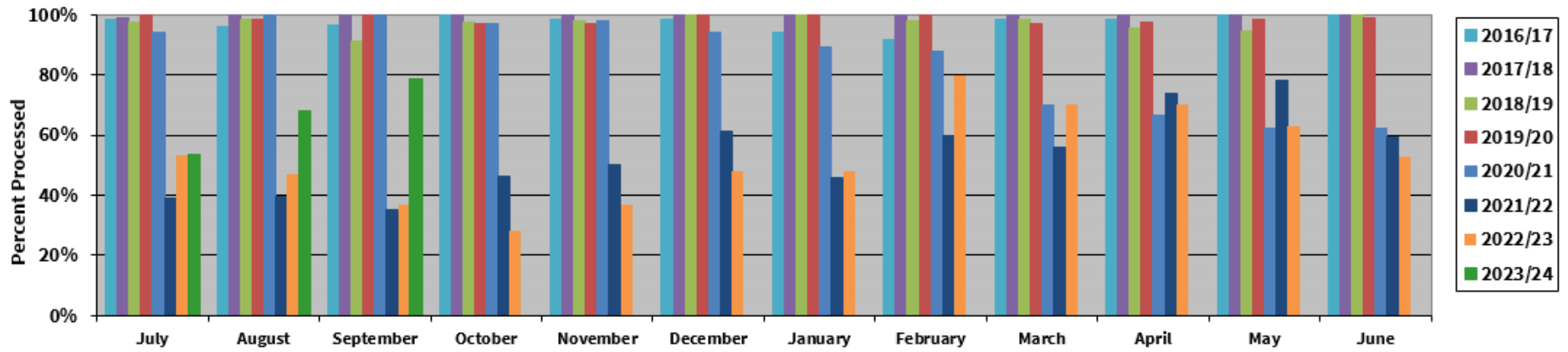
**Number of Consents Issued By Month**



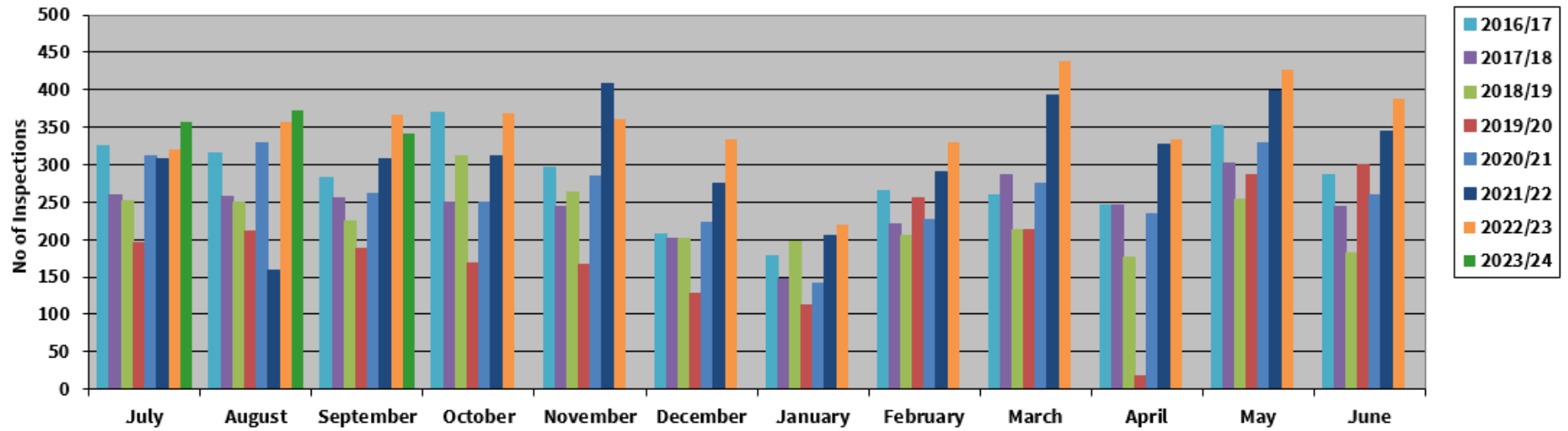
**Number of Dwelling Consents Accumulating**



**Building Consents Processed Within 20 Day Statutory Time Frame**



**Number of Inspections Completed**



**3.1.2** A reasonable start to the new financial year given the economic outlook which has hit our neighbouring councils hard and we also managed to issue some of the backlog of consents. We are expecting a further downturn because of the election this year (shown through historical data) but expect it to get back to normal before Christmas. Happy to report that our timeframe compliance is on the upward trend.

## **3.2 Civil Defence Emergency Management**

### **3.2.1 August 2023**

- August commenced with a workshop for the Primary Emergency Management Officers (EMO's) for the Canterbury region at the KPMG offices in central Christchurch to discuss the future delivery of CDEM in the region as part of the Joint Committee's project to commission a report into this subject which is due for delivery in September. There was a lot of discussion around the table of what the EMO's believed good looked like from an operational standpoint, and suggestions on what could be done to enhance CDEM delivery within the region.
- Delivery of training to identified EOC staff within the Mid/South Canterbury area has continued in August with training provided every Thursday throughout the month in Temuka on CIMS functions, Logistics, Planning, Welfare and Operations. This training has provided ADC with a further 16 trained personnel who can be effectively employed in our EOC but equally could deploy to assist in any EOC within the region.
- The EMO has provided CDEM and AF-8 presentations to The St Johns Youth, St Stephens Anglican Parish committee, the 206 Club, and the Hinds Volunteer Fire Force which have been well received and enhanced public education of risk, resilience and readiness within the district.
- An AF-8 planning meeting hosted by Prime-Port Timaru allowed emergency management staff, first responders and lifelines partners to get together to plan for the aftermath of an AF-8 event and continue to foster relationships between agencies. There was an excellent tour of the port provided by the Prime-Port CEO and staff.
- The EMO also attended a number of meetings with the Canterbury CDEM Public Education group which have focussed on improving public education on the risks we face and how we can better prepare, enhance personal resilience, and continue to keep CDEM delivery at the forefront of people's minds within the region.
- The monthly volunteer training evening was conducted mid-month with a guest speaker, Carol Smith, providing a presentation and some training on New Zealand Sign Language for the volunteers.
- A one day EMO Forum was conducted at the CCC Response Base in Wigram, Christchurch. This activity allowed all the Group staff and EMO's from the region the chance to come together to discuss key regional issues including public education, training and proposed EM Bill and Critical Infrastructure Resilience Strategy.

- A teams meeting was convened by Canterbury CDEM Group staff to launch the roll out of the new welfare needs assessment tool, which integrates Survey 123, ArcGIS and the CDEM incident management software D4H to streamline the welfare assessment and delivery processes for use during the response and recovery phases of an emergency event. The full roll out of the new processes will be conducted over September via a roadshow visiting each Local Authority to provide training to EOC Welfare staff.
- Staff from across Council conducted a meeting to provide input to a draft submission for Council to consider for the Emergency Management Bill. Much of the content remains unchanged from the submission provided by Council in February 2022.

### **3.2.2 September 2023**

- On 1 September Canterbury CDEM Group hosted their first Recovery Forum, in Lincoln. The Forum was attended by all three Recovery Managers from Ashburton and a number of representatives from other Councils. As well as a great opportunity to foster and grow our relationships and networks in the recovery space there was also a number of presentations from recovery professionals from New Zealand and Australia.
- The EMO attended meetings with the Response Planning Group at the Justice Precinct in Christchurch, the Mid/South Canterbury CDEM Committee in Timaru and the AEC Hui in Ashburton. Public Education Group meetings and Planning Meetings for the A & P Show with Safer Ashburton and a further AF – 8 planning workshop in Timaru to discuss how initial communications following an AF – 8 earthquake would be handled across all partner agencies were also attended. These meetings continue to build on our relationships with our partner agencies and confirm how we will respond to events within our region and district.
- A report was commissioned by the CDEM Joint Committee (JC) and Coordinating Executive Group (CEG) utilising KPMG as the consulting agency, on the future of CDEM delivery within Canterbury Region. Following the workshops conducted by KPMG with CDEM and stakeholders within the region a draft report was presented to the JC, CEG and CDEM staff at Selwyn District Council chambers where a number of opportunities for Canterbury CDEM were presented and some recommendations made.

There was robust discussion about the requirement for further feedback on this report and a request from the JC and CEG to offer a comparison between where we are now and what this would look like when compared with the options presented in the report. A follow up report will be provided to this same group for consideration once KPMG have completed the additional work requested.

- Training was conducted with identified Public Information Managers from ADC, other TA's within the Mid/South Canterbury sub group and Toka Tu Ake, EQC. The training was conducted in Ashburton and facilitated by a Communications Manager from ECan and the Public Education Officer from Canterbury CDEM Group. The training provided has once again strengthened our ability to respond to any event within the district and provide timely and relevant information to our community. This was the last of the training series commenced in July and based on training our staff in all of the Coordinated Incident Management System functions.

- The EMO and members of the ADC CDEM Welfare team attended training with the Group Welfare Manager on the implementation of the new needs assessment tool for use across the Canterbury Region. This tool, based on Survey 123 and ArcGIS platforms which then feed into our current incident management software D4H, mean that we now have one system within Canterbury to manage this task, which was identified as an opportunity to improve after the May 2021 floods. It completes the work undertaken by this sub committee as a task from the CEG and JC.
- The EMO also attended an online forum facilitated by Simon Markham Consulting to prepare a submission from Canterbury CDEM Group on the draft Emergency Management Bill. This is in addition to the draft submission prepared by ADC Officers for consideration by Council at their meeting on 1 November.

### 3.3 Alcohol Licensing / Bylaw Monitoring & Enforcement

Month	On/OFF/Club new applications	On/Off/Club renewal application	Special Licence applications	Managers Certificates (new and renewal)	Temporary Authority
October	0	4	6	14	0
November	0	2	8	27	1
December	0	9	5	11	1
January	0	2	1	7	0
February	0	1	6	19	2
March	1	1	10	11	1
April	0	2	4	18	0
May	4	4	8	27	2
June	1	4	7	23	0
July	1	6	9	17	1
August	2	3	9	8	2
September	0	1	10	19	0

### 3.4 Animal Control

The following is a breakdown of animal control activities for the reporting period:

Month	Dogs currently registered	Known un-registered dogs	% of dogs registered	Infringements	Dogs Seized	Dogs Euthanized	Dogs rehomed	Barking dog letters sent	Reports of wandering stock
October	6374	666	90.6%	21	13	2	0	4	3
November	6459	601	91.4%	25	10	0	2	4	2
December	6484	580	91.5%	5	16	0	1	4	8
January	6559	521	92.6%	3	5	2	1	7	6
February	6743	274	96.0%	20	9	0	2	0	2
March	6847	132	98.0%	49	8	1	0	1	3
April	6857	127	98.0%	5	7	1	1	1	5
May	6892	112	98.4%	1	9	0	0	3	3
June	1204	5736	17.3%	3	5	0	2	8	3
July	5590	1392	80.1%	2	5	0	0	5	5
August	6325	625	91.1%	2	8	0	0	4	6
September	6414	549	92.1%	3	10	1	2	3	5

### 3.5 Environmental Health

The following is a breakdown of Environmental Health activities for the reporting period:

Month	Food Premise Verifications	Food Control Plans Audited	Mobile shops/food stall inspections	Mentoring Sessions	Hairdresser inspections
October	9	9	0	0	1
November	27	27	0	0	0
December	17	17	0	0	0
January	13	13	0	0	1
February	11	11	*74	0	5
March	9	9	0	0	1
April	5	5	0	0	0
May	10	10	0	0	18
June	8	8	0	0	0
July	10	10	0	0	8
August	8	8	0	0	3
September	8	8	0	0	2

\* includes Ashburton Market Day monitoring of mobile shops and food stalls



### 3.6 Planning

<b>Resource Consents</b>	<b>August 2022</b>	<b>August 2023</b>
No. of resource consent applications decided <sub>1</sub>	17	17
No. of resource consents decided within statutory timeframe	17	17
Resource consent KPI Compliance (accumulating)	100%	100%
Notified/ Limited notified applications decided	0	0
<b>Other:</b>		
No. of 223 Certificates processed	9	7
No. of 224 Certificates processed	10	8
No. of building consents reviewed against District Plan <sub>2</sub>	20	13

<b>Land information memoranda</b>	<b>August 2022</b>	<b>August 2023</b>
LIMs Produced	70	58
LIMs Produced within 10 working days	70	58
LIMS (accumulating)	117	128

<b>Resource Consents</b>	<b>September 2022</b>	<b>September 2023</b>
No. of resource consent applications decided <sub>1</sub>	27	30
No. of resource consents decided within statutory timeframe	27	29
Resource consent KPI Compliance (accumulating)	100%	98.15%
Notified/ Limited notified applications decided	1	6
<b>Other:</b>		
No. of 223 Certificates processed	11	7
No. of 224 Certificates processed	9	4
No. of building consents reviewed against District Plan <sub>2</sub>	32	10

<b>Land information memoranda</b>	<b>September 2022</b>	<b>September 2023</b>
LIMs Produced	50	64
LIMs Produced within 10 working days	50	64
LIMS (accumulating)	167	192

**Note:** The above tables show statistics for Planning Team activity over the reporting period.

## 3.7 Economic Development

### 3.7.1 Events

#### Events Programme 2022/23

##### Council Events

- Officers are in the planning stages for the festive season. This year the “Light up the Night” event for lighting of the town Christmas tree will be on the evening of Saturday 25 November, on East Street. There will be performances and food trucks, and an appearance from Santa and his elves. In addition to this there will be another outdoor movie night in the domain on Saturday 9 December (postponement date of Saturday 16 December).
- Officers are gathering RSVPs for the ITO Ceremony at the end of October. This is the annual presentation of trade certificates by the Mayor to residents in our district that have gained qualifications over the past year. They are traditionally trades that don’t get to have full graduation ceremonies, so it is a nice way of recognising learning in our district.
- ADC will have a presence at the Ashburton A&P Show again this year – 27 & 28 October. Theme is Bugs, Bees & Butterflies and this will be the basis of a presentation around the biodiversity strategy.
- The last round of Regional Event Funding has now closed. The outcomes will be decided early October, and they will see the final allocations of the full \$233,310 distributed. This will be the end of this funding stream that supports events in our district that attract out of region visitors.

##### Community Events

- With some race time changes and the weather holding out, Peak to Pub was able to run, and was another great event in our community.
- Ashburton Market Day was well attended by the community again this year. Officers have met with the event organiser for a post event debrief to ensure open communication, and to address concerns that arose this year.

##### Upcoming Events and Activities

- Octopus Fair has now cancelled bookings in October and April 2024 as they are unable to find staff for the event.
- Lets Chalk about Mental Health & Hakatere Hope Walk – 8 October – Walking & information community event in Argyle Park.

- The Jackson Holmes Salmon Run – 14 October - Large Multisport event run by the Rakaia Lions.
- Ride the Rakaia – 21 October – Bike race that crosses into the Selwyn district as well.
- Rakaia Fireworks - 28 October – Run by the Rakaia Lions, this is a gold coin donation event for the community.
- Mission Mt Somers – 28 October – 5km, 10km, half marathon and full marathon annual event.
- Scotts Shingle Sprint race by the Ashburton Car Club – 19 Nov
- NBS Ashburton Santa Parade is set for Saturday 2 December – location still to be confirmed.

### **3.7.2 Ashburton Youth Council**

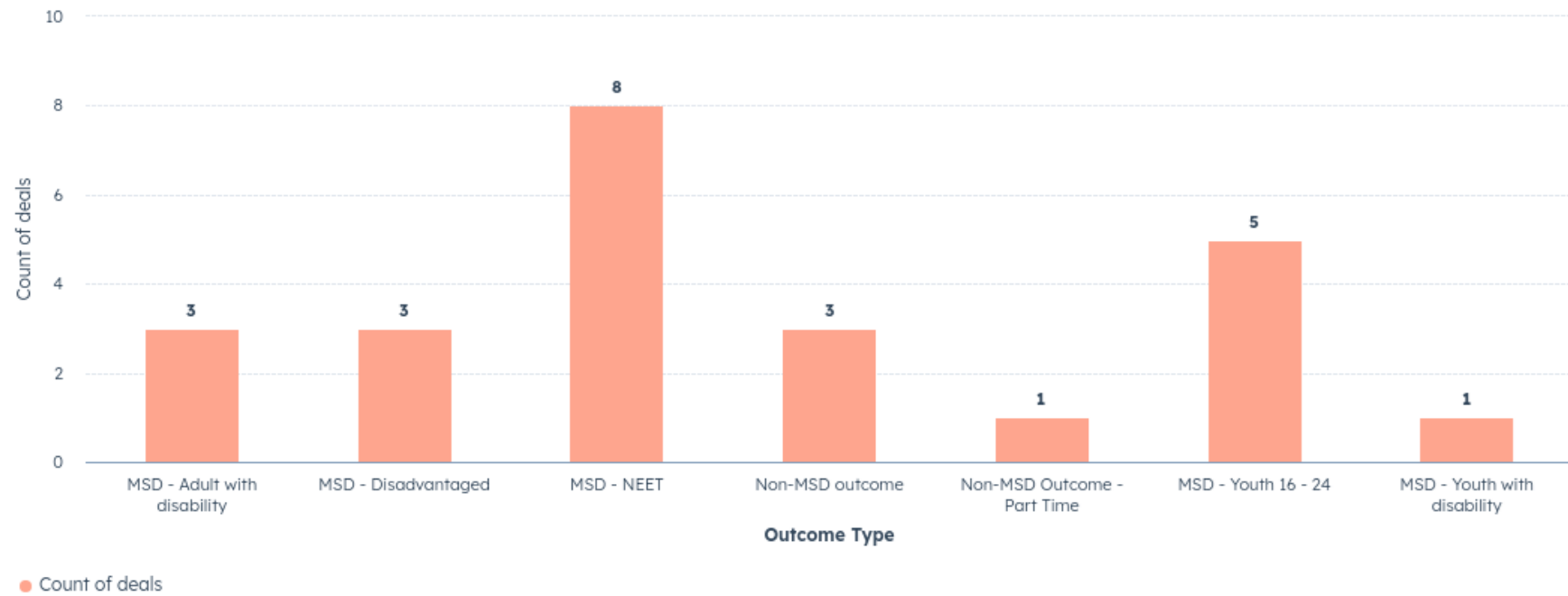
- Participation still remains high with around 20 young people attending each meeting.
- Youth Council have been focused on issues that are important to young people in Ashburton.
- Youth Council submitted formal feedback on the four well beings as part of the pre Long-Term Plan process, the Youth Council then developed a presentation and presented to Council on issues that were important to them.
- Youth Council are keen to continue to provide feedback to Council on matters that need a youth view.

### **3.7.3 Workforce Development**

- A successful meeting was held with University of Canterbury’s Executive Development and Industry Programmes to explore course provision in Ashburton. Commencing in the New Year a series of pilot courses will be trialled for local businesses, these courses could include subjects such as Design Thinking, The Art of Epic Communication, Essential Coaching Skills or the Product Management Bootcamp.
- The survey of local business needs has been delayed but is expected to be in market in early November with results before Christmas.

## Outcome by Type Ashburton

### Outcome by Type Ashburton

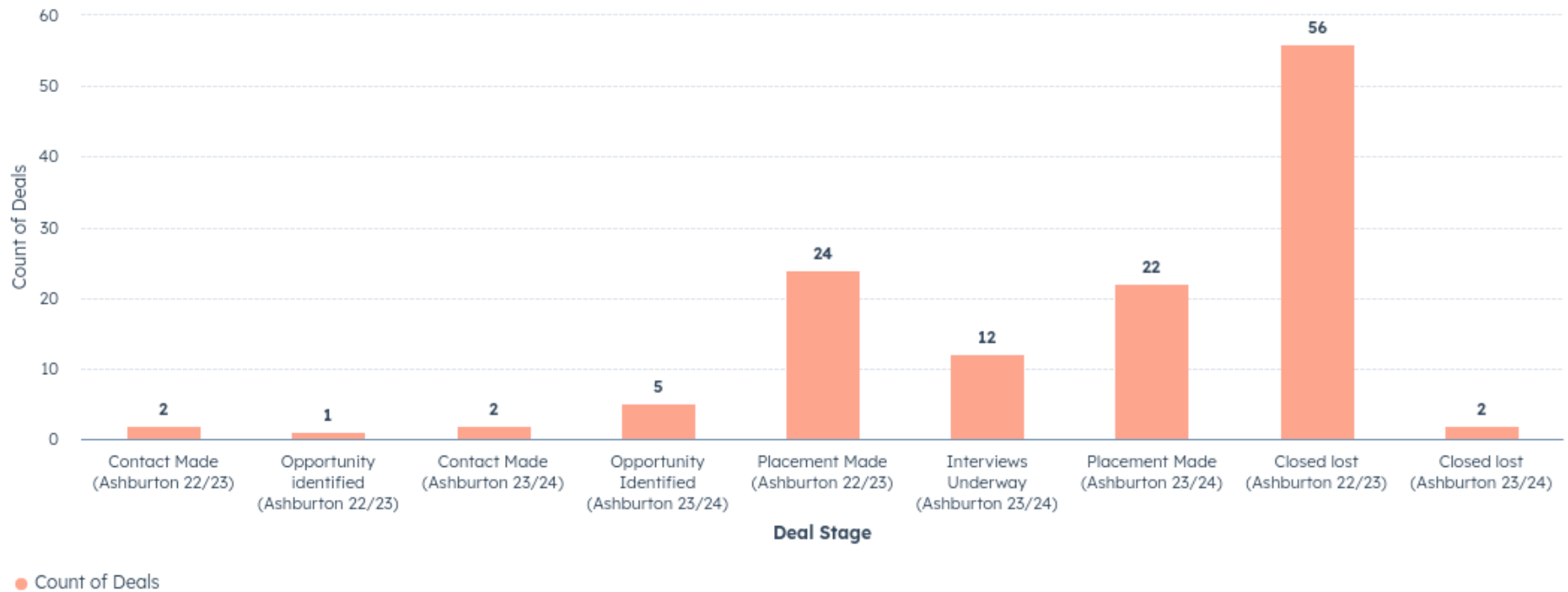


### 3.7.4 Mayors Taskforce for Jobs

## Deal totals by stage in Ashburton

### Deal totals by stage in Ashburton

Date range: All time



### Mayors Taskforce for Jobs (continued)

- There have been 22 placements to date. Not all will be MSD outcomes because they are part time, or fixed term, or after school but they may lead to outcomes in time.
- Currently the caseload numbers are 69 people not in work. Those placed into employment and training along with their employers are provided with ongoing support post placement as a key aspect of the programme to ensure sustainability.
- Newlands continue to support MTFJ with a parts apprentice joining them and us, which will be minimal financial support other than licensing with no tolls required.
  - Driving licences remain a key constraint to young people with there being no bookings in Ashburton until 2024 currently. There has been a total of 17 new licences since 30 June 2023, which include learners, restricted, full & forklift certificates.
  - 26 young people funded by MTFJ passed their defensive driving course which will reduce their restricted licence by 6 months.
  - Clearhead counselling is continuing to be taken up by clients.
- We are in the process of having a Train the Trainer course for employers which started on 17 October 2023.
- Cooking classes for young people started 17 October in collaboration with Kai for Kids.
- Ongoing relationships from the MTFJ breakfast are proving fruitful with potentially three people placed with one business (Midlands)

### 3.7.5 Visitor Promotion

#### Visitor Promotion

- Officers have been meeting with local operators to identify marketing and business development requirements.
- A number of quick campaigns to re-establish some awareness of the brand in core domestic markets such as Christchurch and Timaru have been launched, examples below.

Hakatere Conservation Park Campaign

Spend: \$200.00

Timeline: 16 - 30 August







Placement: Facebook & Instagram ads, complemented with updated detailed landing page on website

Objective: Awareness and landing page views

Outcome:

Reach: 28.5k  
Impressions: 53.2k  
Organic Facebook page views: 1.4k  
Landing page views: 1.1k (651% higher than the two weeks prior)  
User engagement on landing page: 3.3% (893% higher than the two weeks prior)

**Feeds**

- Facebook Feeds**  
Experience Mid Canterbury Sponsored  
Escape the hustle and bustle of daily life and step into a world where nature reigns supreme. Hakatere Conservation Park boasts ...see more  
  
Need a little space? We got plenty [Learn more](#)  
Perfect sunrise  
Like Comment Share
- Instagram Feed**  
Instagram  
@experiencemidcanterburynz Sponsored  
  
[Learn more](#)  
experiencemidcanterburynz Lake Cleanwater  
Escape the hustle and bustle of daily life and st... more
- Facebook Marketplace**  
Experience ... Sponsored  
  
Need a little space?
- Facebook Video feeds**  
Experience Mid Canterbury Sponsored  
Adventure awaits  
Get ready to get rugged  
  
  
Escape the hustle and bustle of daily life and step into a world where nature ...see more  
[Learn more](#)  
Like Comment Share
- Facebook Right column**  
  
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## Experience Mid Canterbury

Published by Shelley Donnelly · 1 September · 🌐

Cycling lets you get fit and get back to nature! With beautiful alpine scenery and peaceful rural outlooks, our region has so much to offer.

There are cycling options for every expertise and confidence level in Mid Canterbury. We offer road cycling, downhill mountain biking, cross country trails or tracks perfect for a family day out.

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*Love mountain biking?*

*Well, we've got options for you...*



- A trade ready training programme was held recently at the Lake House for operators, there was a low turnout, and these training events are being reviewed for the future. Operators attending have provided good feedback, but many operators are not engaging.
- An operator survey has been conducted with a disappointing response. The survey will be reissued to operators again to provide an opportunity for their feedback into shaping Experience Mid Canterbury and to voice their needs from EMC.
- Officers have completed the transfer of all digital and social assets of Experience Mid Canterbury from ChristchurchNZ or previous employees of Experience Mid Canterbury. The accounts are now correctly set up as have been found and recovered, meaning that ADC now has full ownership again of all accounts and profiles.
- Officers are currently scoping a re-establishment and rebuild of the Experience Mid Canterbury brand and business plan for this fiscal year.

### **3.7.6 Business Attraction**

- Officers are working with several developers to attract new businesses to Ashburton and support other local businesses to undertake expansion of their existing sites. Due to the commercial sensitivities of this works the details of these developments will be provided to elected members directly.

## 4. Business Support Group

### 4.1 Information Systems

#### 4.1.1 Projects

The following provides detail on a selection of team activity, typically the larger or more complex work items that are currently being work on.

Brief Project Description	Start Date	Estimated Completion Date	On track	Within budget	Carry-over	Comments
<b>Business Improvement and GIS</b>						
<b>Application enhancement and development</b>	BAU Activity		N/A	N/A	N/A	<p>Ongoing development and business improvement within Council's ERP and other core applications.</p> <p><b>Recently deployed developments included:</b></p> <ul style="list-style-type: none"> <li>• Map development to support Transport and Parking Bylaw public consultation activities.</li> <li>• District Plan map update on public mapping portal.</li> <li>• Pay processing updates.</li> <li>• Kerbside collection process update</li> <li>• Stock underpass process update</li> <li>• Privacy request management process</li> <li>• Building: swimming pool inspection processes</li> </ul> <p><b>Current developments include:</b></p> <ul style="list-style-type: none"> <li>• Council owned property map</li> </ul>

Brief Project Description	Start Date	Estimated Completion Date	On track	Within budget	Carry-over	Comments
						<ul style="list-style-type: none"> <li>• Enablement of content management functions within Property application</li> <li>• Investigation of new platform service for Museums object management application, Past Perfect</li> <li>• Development of integration between 3<sup>rd</sup> party afterhours service request solution and Council's service request system</li> <li>• Review and update of Open Spaces H&amp;S plant inspection surveys</li> <li>• Water supply borehead inspection survey</li> </ul>
<b>Aerial Imagery Capture 23/24 – Urban and Rural Areas</b>	July 2023	June 2024	Yes	Yes	Yes	<p>Contract with selected provider being confirmed and agreed.</p> <p>These works are in collaboration with ECan, Selwyn DC, Timaru DC and LINZ and form part of a planned cyclic renewal of this asset.</p>
<b>Systems</b>						
<b>Microsoft 365</b>	September 2020	Ongoing Activity	Yes	Yes	No	<p>Introduction of Microsoft 365 cloud-based application and productivity suite.</p> <p>Current activity is focused on the transfer of Council's phone system to Teams Telephony as a replacement for its on-site system. This work has been completed</p>

<b>Brief Project Description</b>	<b>Start Date</b>	<b>Estimated Completion Date</b>	<b>On track</b>	<b>Within budget</b>	<b>Carry-over</b>	<b>Comments</b>
<b>Cyber Security</b>	BAU Activity		N/A	N/A	N/A	Continuing assessment and solution application to reduce Council cyber security risk profile.
<b>Library and Civic Centre - Te Whare Whakaterere</b>	May 2021	December 2023	Yes	Yes	N/A	Works associated to the ICT scope and supply for new Library and Civic Centre. Items included are within and outside main contract covering areas such as network, wi-fi, audio-visual, desktop, and library services.
<b>Desktop Hardware Renewals</b>	February 2023	September 2023	Yes	Yes	Yes	Cyclic renewal of desktop hardware for Emergency Management, Communications, Library and Art Gallery & Museum teams.  Emergency Management (1 <sup>st</sup> phase), Communications, Art Gallery and Museum completed. Library and Emergency Management (2 <sup>nd</sup> phase), to be delivered with new building.
<b>Server and Storage Hardware Renewal</b>	May 2023	April 2024	Yes	Yes	Yes	Forms part of our cyclic renewal programme of required server and storage hardware. Design confirmed with works to commence 1 <sup>st</sup> quarter 2024
<b>Information Management</b>						
<b>Physical and Digital Record Management - continuing work to identify, record, appraise and manage remaining Council physical records.</b>	BAU Activity		N/A	N/A	N/A	Continuing and ongoing activity with business teams to assess physical and digital records held by Council as part of the management of the life of that record including that of protected or permanent retention under statutory Acts including the Public Records Act and Local Government

Brief Project Description	Start Date	Estimated Completion Date	On track	Within budget	Carry-over	Comments
						<p>Official Information and Meetings Act. Work includes the decision to retain or dispose a record based on Council's adopted retention and disposal schedule.</p> <p>Focus has been with business teams in the administration and library buildings prior to their relocation to the new building. Recent activity has been in the areas of Infrastructure teams, Compliance teams, Finance, and Commercial Property.</p>
<b>Digitalisation of Physical Format Records</b>	May 2022	September 2023	Yes	Yes	No	<p>Digitalisation of Property Lease files has been completed.</p> <p>Physical files that have digitalised will be retained in offsite storage pending any future disposal decision.</p>
<b>Data Management - Monitoring and Reporting</b>	BAU Activity		N/A	N/A	N/A	Ongoing activity for service monitoring on information creation and disposal for physical and digital form, supporting current and future service activity.
<b>Data Management - Name Amalgamation</b>	BAU Activity		N/A	N/A	N/A	Ongoing work to identify name data duplication and subsequent amalgamation of name and related activity held within Council's ERP system.

## 4.2 Property

Current	Brief Project Description / progress
<b>Ashburton Business Estate</b>	<ul style="list-style-type: none"> <li>• Two sections in stage one are on hold while a potential purchaser completes due diligence.</li> <li>• Officers are working through the details for the sale of 1.7-hectares, which is also within the undeveloped 21-hectare lot off Ashford Avenue.</li> <li>• In total, approximately 43-hectares of the Business Estate remains unsold, with 39-hectares sold.</li> </ul>
<b>Elderly persons housing</b>	<ul style="list-style-type: none"> <li>• Out of Council's 102 available units, 92 are occupied.</li> <li>• Of the 10 units that are vacant, five are part of the Friendship Lane development, which is due to be demolished and redeveloped, three are being redecorated, one unit is being repaired for an underfloor water leak (insurance claim, been assessed) and one unit has subsidence issues at McKee Place. A structural engineer has provided recommendations for remedial action and quotes are currently being sought.</li> <li>• A Tender has been put out for the Redevelopment of Friendship Lane which closes 8 November 2023. Two tenants from Friendship Lane will be relocated to the 2 vacant units in anticipation of the demolition and redevelopment.</li> <li>• There are currently 26 applications on the waiting list, with 10 people wanting single units and 16 requesting double units (2 couples and 14 individuals).</li> <li>• 18 people on the waiting list are current residents in the Ashburton District, with 8 being from out of town.</li> <li>• Two tenants moved from the EPH units and 3 left the waiting list to move to Haven Housing.</li> <li>• The occupancy rate is currently at 97%.</li> <li>• Tenants on the waiting lists are placed in available units at the discretion of Council Officers. This will depend on their position in the waitlist, their location and the urgency of the applicant's situation.</li> </ul>
<b>Mobile Traders</b>	<ul style="list-style-type: none"> <li>• Council officers have been finalising Licence to Occupy agreements with mobile traders for the 2023/24 financial year in accordance with the Mobile Shops, Stalls and Trading in Public Places Bylaw.</li> </ul>
<b>Alfresco Dining</b>	<ul style="list-style-type: none"> <li>• Council officers have been finalising Licence to Occupy agreements for the occupation of footpaths for alfresco dining for the 2023/24 financial year in accordance with the Use of Footpath for Alfresco Dining Policy.</li> </ul>

<b>Current</b>	<b>Brief Project Description / progress</b>
<b>Medical Centre upgrades</b>	<p><b>Methven</b></p> <ul style="list-style-type: none"> <li>• Methven Medical Centre have completed internal alterations to the current building. Officers are working with the Medical Centre with the next stage of development.</li> </ul>
<b>Oval Pavilion – Ashburton Domain</b>	<ul style="list-style-type: none"> <li>• Some members of the Trust met with Council officers in mid-August 2023. Both the Trust and Council have various matters to progress before a full report can be prepared for Council.</li> </ul>
<b>Walnut Avenue Pavilion – Ashburton Domain</b>	<ul style="list-style-type: none"> <li>• The Sale and Purchase Agreement is with the Trust’s lawyer for signing. Council staff will continue to follow up progress with this. Council staff are working with one of the trustees to ascertain bookings and current usage, as well as scoping out immediate remedial works that are required.</li> </ul>
<b>West Street - car park</b>	<ul style="list-style-type: none"> <li>• Council has agreed to enter into a lease with KiwiRail for the car park. The resource consent application is has been lodged and officers are working with Planning prior to a decision on notification.</li> </ul>
<b>Current</b>	<b>Brief Project Description / progress</b>
<b>Airport</b>	<ul style="list-style-type: none"> <li>• Council Officers are meeting with the Mid Canterbury Aero Club Committee this month to discuss airport maintenance and operations.</li> <li>• Council officers met with AOPA (Aircraft Owners and Pilots Association).</li> <li>• New signage has been installed on the entry road into the airfield, as requested by the users due to safety concerns. The next project is to relocate the ‘Rotary Commemorative Stone’ to a more appropriate spot at the Airport. Due to past works at the Airport, the stone is currently placed in the middle of the carpark in quite an awkward spot which does not allow the stone to be viewed or commemorated appropriately. Council staff are working with Rotary and the relocation is due to take place in the coming weeks.</li> <li>• Council officers are currently working through proposed 2024/2025 fees &amp; charges after receiving quite strong feedback from the user group meeting. Council Officers have met with multiple users regarding the fees &amp; charges for the Airport. There still needs to be a greater discussion with the wider Airport User group as the amount of feedback received to date has been much less than anticipated.</li> <li>• Another Airport User Group meeting will be scheduled for November.</li> </ul>



Current	Brief Project Description / progress																																						
	<div data-bbox="674 220 1771 767" data-label="Figure"> <table border="1"> <caption>Aircraft Movements at Ashburton Airport</caption> <thead> <tr> <th>Month</th> <th>Aircraft Movements</th> </tr> </thead> <tbody> <tr><td>Apr-22</td><td>780</td></tr> <tr><td>May-22</td><td>640</td></tr> <tr><td>Jun-22</td><td>520</td></tr> <tr><td>Jul-22</td><td>350</td></tr> <tr><td>Aug-22</td><td>620</td></tr> <tr><td>Sep-22</td><td>440</td></tr> <tr><td>Oct-22</td><td>590</td></tr> <tr><td>Nov-22</td><td>500</td></tr> <tr><td>Dec-22</td><td>420</td></tr> <tr><td>Jan-23</td><td>480</td></tr> <tr><td>Feb-23</td><td>490</td></tr> <tr><td>Mar-23</td><td>420</td></tr> <tr><td>Apr-23</td><td>360</td></tr> <tr><td>May-23</td><td>340</td></tr> <tr><td>Jun-23</td><td>520</td></tr> <tr><td>Jul-23</td><td>470</td></tr> <tr><td>Aug-23</td><td>400</td></tr> <tr><td>Sep-23</td><td>300</td></tr> </tbody> </table> </div> <ul style="list-style-type: none"> <li data-bbox="656 802 1585 834">• <b>The following table</b> provides an update of aircraft movements by month</li> </ul>	Month	Aircraft Movements	Apr-22	780	May-22	640	Jun-22	520	Jul-22	350	Aug-22	620	Sep-22	440	Oct-22	590	Nov-22	500	Dec-22	420	Jan-23	480	Feb-23	490	Mar-23	420	Apr-23	360	May-23	340	Jun-23	520	Jul-23	470	Aug-23	400	Sep-23	300
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### 4.3 Forestry

#### 4.3.1 Forest Harvesting & Sales

The log sale of the forest adjacent to the Rakaia Gorge off Wightmans Road continues to yield more logs and income for the Council. The additional areas of old crop Radiata Pine being harvested have yielded more volume than expected and has been more difficult to complete due to the terrain which means logging operations have continued into October. These areas of old crop have yielded good proportions of higher value domestic logs (25% in August) which has kept the net value being paid to the Council high. Net log sales to the end of August have yielded in excess \$1,175,928 and September sales will lift the value over \$1.2M. In addition, stockpiles of export pulp, chiplogs and firewood will be cleared in October which will yield more value.

With the net value of the carry over into the 2023/24 financial year at the end of August at \$376,219 the District Forrester has recommended that the log sale scheduled at Pudding Hill be delayed until the following financial year. This helps to reduce the deficit forestry will have over the next 10 years of the long-term plan. In addition, the delay will allow the Council to monitor log markets for this high value Douglas fir crop. It also allows more time to arrange this tricky harvesting job and negotiate with DOC on the Larch harvest.

### 4.3.2 Release Spraying

The Council’s release spray programme will commence during October. Recent rainfall means the efficacy of the spraying will be improved, this includes first and second release sprays that are being undertaken. This year we are using a new local operator that is based near Methven. The operator was contracted following some trail work that was completed last year.

Issues experienced sourcing herbicide last year (caused by supply chain issues post-covid) were avoided this year. The only challenge that remains are the hold-ups due to Spring northwest winds.

## 4.4 Finance

### 4.4.1 Projects

Brief Project Description	Start Date	Estimated Completion Date	On track (yes/no)	Within budget (yes/no)	Carry-over (yes/no)	Comments
<b>Annual Report 2022/23</b>	1/07/2023	Oct 2023	Yes	Yes	No	The audit is well underway, and staff are working with auditors to provide requested samples, and answer questions. All discussions with Audit NZ have been encouraging.
<b>LTP 2024-34</b>	Current	June 2024	Yes	Yes	No	Finance is working closely with the Strategy & Policy team regarding associated pre-work such as policies and strategies. Budget packs are being reviewed by Finance.
<b>Sale of vehicles</b>	Current	Unknown	Yes	Yes	No	A new round of vehicle procurement taking into consideration recommendations from the Fleet Report is underway. New vehicles are on track for a mid-October arrival.

## 5. *Democracy & Engagement*

### 5.1 Communications

#### 5.1.1 Overview

- In the last reporting period we've seen two issues attract some negative sentiment on social media, one was the summer closure of the Tinwald Pool and the second was the demolition of 255 Havelock Street. But it's pleasing to see an increase in positive engagement with posts covering the Community Honours Awards, Haven Housing opening, Waka Kotahi's river debris clearing, Fairfield Freight Hub progress, Methven water treatment plant opening, Methven's emergency response day and the opening date announcement for Te Whare Whakatare. Our Facebook page now has over 11,000 followers (up 1,100 since June).
- We have been working together with Council's emergency management officer to support the PIM (Public Information Management) capacity and capability. This includes preparing digital channels and training on their use, identifying staff for training, and establishing a monthly column in The Courier newspaper, at no cost.
- Consultations and campaigns in the planning phase are, Business of the Year Awards (February 2024) promotion, Representation Review consultation, Library Moving campaign, Library Summer campaign and new website, 1000 Books Before School campaign, Christmas event promotion and Long-Term Plan consultation.
- Other work includes participation in regional workstreams, requests to answer media enquiries, design and production of print and signage materials, website management, oversight of 13 social media channels, troubleshooting and supporting staff with digital communications, livestreaming and video production, intranet and newsletter communications for staff, recruitment, and facility advertising (except Art Gallery and Museum).

#### 5.1.2 Planned projects

- The following table summarises significant communications projects, campaigns, or consultations in the last reporting period.

Brief Project Description	Comms start date	Estimated completion date	On track	Within budget	Comments
Local Alcohol Policy consultation (round 2)	August 2023	September 2023	Yes	Yes	Multimedia campaign currently underway

Brief Project Description	Comms start date	Estimated completion date	On track	Within budget	Comments
Biodiversity consultation	Sep 2023	November 2023	Yes	Yes	Multimedia campaign launch October 25, includes biodiversity themed display at Ashburton A&P show
Business of the Year Awards (With RiRa events)	August 2023	October 2023	Yes	Yes	Ongoing campaign until end of October to encourage entries to the awards <a href="https://www.businessoftheyear.nz/">https://www.businessoftheyear.nz/</a>
Community Grants campaign	August 2023	September 2023	Yes	Yes	August round completed and new grant promoted in September
Regional Event Fund campaign	August 2023	August 2023	Yes	Yes	Completed in the last reporting period
Talk it Up Tuesdays marketing	October 2023	Ongoing	Yes	Yes	Completed in the reporting period. Updated all collateral to reflect changes to commence promotions again ahead of Tuesday 17 October
Mayors Taskforce for Jobs campaign	ASAP	Ongoing	Yes	Yes	Securing a photographer to attain high quality images for print of large banners and other print collateral
Rakaia Gorge Matariki Viewing Platform signage	August 2023	November 2023	Yes	Yes	Content being developed for three interpretive panels at the site
Ng King Gardens interpretive signage	Sep 2022	Spring 2023	Delayed	Yes	There are still revisions and changes being made to the signage design
Work supporting the move to Te Whare Whakaterere	October 2023	December 2023	Yes	Yes	<ul style="list-style-type: none"> <li>Digital Signage licensing</li> <li>Internal comms – landing page, fortnightly e-newsletter</li> <li>Updating of address to letterheads, e-signatures, Google and website</li> </ul>

Brief Project Description	Comms start date	Estimated completion date	On track	Within budget	Comments
					<ul style="list-style-type: none"> <li>• Communications plans for library Nov-Dec and Dec-Jan, including new website</li> <li>• Planning for livestreaming in new Chambers</li> </ul>

## 5.2 Strategy & Policy

### 5.2.1 Current projects

Brief Project Description	Start Date	Estimated Completion Date	On track	Comments
<b>Long Term Plan 2024-34</b>	1 January 2023	30 June 2024	Yes	<ul style="list-style-type: none"> <li>• Work underway or ongoing on: <ul style="list-style-type: none"> <li>- LTP early engagement – ‘Take 10 for our future’ – Outcomes reported back to Council via workshop, including potential actions that could be considered. It is intended to formally report this to Council.</li> <li>- LTP workshop programme ongoing with Council, with future workshops to cover LTP policies, LTP strategies, engagement and the 2024-34 budget.</li> <li>- LTP Policy, Infrastructure Strategy, Financial strategy workstreams ongoing</li> <li>- Business cases are being reworked for presentation to council alongside the budget later in the year.</li> <li>- Officer LTP 2024-34 budgeting has been completed and is being collated for ET consideration.</li> <li>- Budget sessions being planned for Council starting in late November, including LTP budget and business cases.</li> </ul> </li> </ul>

Brief Project Description	Start Date	Estimated Completion Date	On track	Comments
				<ul style="list-style-type: none"> <li>- Work underway on the LTP engagement (planned for March 2024), including key issues for engagement.</li> <li>- Ongoing project review and planning.</li> </ul>
<b>Annual Report 2022/23</b>	26 June 2023	31 October 2023	Yes	<ul style="list-style-type: none"> <li>• Final audit commenced on 18 September and continues with report adoption required by 31 October 2023.</li> </ul>
<b>Annual Residents Survey 23/24</b>	Aug 23	July 2024	Yes	<ul style="list-style-type: none"> <li>• First wave of surveying for 2023/24 started in September.</li> </ul>
<b>Aoraki Environmental Consultancy (AEC)</b>	Ongoing		Yes	<ul style="list-style-type: none"> <li>• Officers continue to meet regularly with AEC.</li> <li>• Current topics of discussion include the Long term plan, representation review, biodiversity strategy and reserve management plan development.</li> </ul>
<b>Bylaws and Policies</b>	Ongoing		Yes	<ul style="list-style-type: none"> <li>• Local Alcohol Policy - Following the Council hearing in August, two changes were proposed to the policy, including extending the current one-way door policy across the district and extending footpath hours to 1am. The policy has been revised, but this required us to consult on the Policy again, which has commenced with consultation closing 25 October. Details of which can be found <a href="#">here</a>.</li> <li>• LTP policies – work continues on reviews of the LTP policies including the Rates Remissions and Postponement Policy, Revenue and Financing Policy, Development and Financial Contributions Policy and Treasury Management Policy. Workshops have been held on the Revenue and Financing Policy, Treasury Management and Development and Financial Contributions Policy, with further workshops planned.</li> <li>• Solid Waste Bylaw – work has commenced on the review of the Solid Waste Bylaw. It is intended to report to Council on this by December to determine the next steps.</li> </ul>

<b>Consultation</b>	Ongoing		Yes	<ul style="list-style-type: none"> <li>• Consultation underway – <a href="#">Local Alcohol Policy (Round 2)</a> – public consultation closes Wednesday 25 October.</li> </ul>
<b>Strategies and plans</b>	Ongoing		Some delays	<ul style="list-style-type: none"> <li>• Economic Development Strategy – The strategy is being reworked for presentation for adoption by Council.</li> <li>• Biodiversity Strategy – Following Council workshops, a draft strategy is being presented to Council in October for consultation to commence in late October.</li> <li>• Reserve Management Plans – works is progressing on the RMP development, with formal consultation now delayed until May- July 2024 to avoid a clash with the LTP consultation.</li> <li>• Climate Change Resilience Plan – Action Plan – work continuing.</li> </ul>
<b>Representation Review</b>	July 2023	November 2024 (approx.)	Yes	<ul style="list-style-type: none"> <li>• Work continues on the six yearly representation review, with a session held with Council and the Methven Community Board. Work is now progressing on the areas identified from these sessions to present back to the Board and Council in preparation for an early engagement to be held later this year.</li> </ul>

### 5.2.2 External Submissions

The following are submissions **have been made**:

Organisation	Submission Summary	Type	Due Date	Status
<b>Ministry for Transport</b>	<a href="#">GPS Land Transport 2024</a> Statement sets out the Government’s priorities for land transport funding and indicative funding sources.	Council	15 Sept.	Lodged
<b>Department of Conservation</b>	<a href="#">Rakitata Revival Strategy</a> Brief submission made from Council to the draft Rakitata (Rangitata) River revival strategy. A draft strategy has been prepared by partners of Ko te Whakahaumanu o te Rakitata Awa – the Rakitata River revival programme.	Council	27 August 2023	Lodged

Organisation	Submission Summary	Type	Due Date	Status
	The strategy proposes actions that can contribute to reviving the mauri of the river. While the strategy is non-statutory (not legally binding), it is intended to be a partnership with the community to prioritise actions to revive the river that sets a vision and actions for a healthy river and thriving communities. Council is a partner in the strategy.			

The following are submissions **we will** be making:

Organisation	Submission Summary	Type	Due Date	Status
<b>Governance and Administration Select Committee</b>	<p><a href="#">Emergency Management Bill</a></p> <p>This bill establishes a more flexible regulatory framework for setting standards and managing the emergency management system across what is known as the 4Rs, risk reduction, readiness, response, and recovery. The Bill will replace the Civil Defence Emergency Management Act 2002. It makes practical improvements to meets current and future needs, including clarifying roles and responsibilities across the sector, recognising and enhancing the role of Māori in emergency management, enabling equitable outcomes for communities disproportionately impacted by emergencies, enhancing the resilience and accountability of critical infrastructure, and modernising the legislative design, including establishing a more responsive regulatory framework for setting standards.</p>	Council	3 November	Open



The following are initiatives that are out for consultation that **we are considering** preparing a submission for:

Organisation	Submission Summary	Type	Due Date	Status
<b>Ministry for the Environment/ Department of Conservation</b>	<p><a href="#"><b>Helping People and Nature Thrive – Exploring a Biodiversity Credit System for Aotearoa New Zealand</b></a></p> <p>The Government is exploring whether a biodiversity credit system could help to incentivise the protection and restoration of native wildlife in Aotearoa New Zealand. A biodiversity credit system would help to conserve habitats and species by enabling landowners, who protect and restore native wildlife, to earn credits for their actions. The Ministry for the Environment and Department of Conservation (DoC) are seeking feedback on the need for and the design of a biodiversity credit system, and the different roles of government and Māori in implementing it.</p>	TBC	3 November	Open
<b>Ministry for the Environment</b>	<p><a href="#"><b>National Policy Statement – Natural Hazards and Decision-Making</b></a></p> <p>The NPS-NHD aims to direct how decision-makers consider natural hazard risk in planning decisions relating to new development under the Resource Management Act 1991.</p>	TBC	13 November	Open

The following are initiatives that are out for consultation that **we are not submitting on:**

Organisation	Submission Summary	Type	Due Date	Status
<b>Justice Committee</b>	<p><a href="#"><b>Electoral (Lowered Voting Age for Local Elections and Polls) Legislation Bill</b></a></p> <p>Reduces the voting age in local elections and polls from 18 to 16 years of age.</p>	Council	20 October	Open
<b>Environment Committee</b>	<b>Inquiry into Climate Adaptation</b>	TBC	1 November	Open

Organisation	Submission Summary	Type	Due Date	Status
	<p>The Parliamentary Environment Committee has opened an inquiry into climate adaptation, covering:</p> <ul style="list-style-type: none"> <li>- current approach to community-led retreat and adaptation funding, its strengths, risks and costs</li> <li>- lessons learned from severe weather events and natural disasters in Aotearoa New Zealand for community-led retreat and funding climate adaptation</li> <li>- Effective mechanisms for community-led decision making</li> <li>- The role of the private sector in managing climate risk</li> <li>- Potential institutional arrangements, including roles and responsibilities of central and local government agencies, iwi and hapu</li> <li>- Māori participation, Crown obligations, and how to best give effect to the principles of Te Tiriti o Waitangi, and integrate matauranga Māori and te ao Māori across the adaptation system</li> <li>- Alignment and integration with existing legislation and regulatory framework, including the reformed resource management system and any changes needed to regulatory powers and potential economic or other incentives needed to support adaptation actions (both before and after extreme events)</li> <li>- Funding sources, access to them and principles and criteria for cost sharing</li> <li>- Targets or indicators for assessing progress to more resilient communities and infrastructure</li> </ul> <p>The Ministry for the Environment has published a supporting paper - <a href="#">Community-led retreat and adaptation funding – issues and options</a> – laying out the options for the future, including cost sharing.</p>			

The following **are possible upcoming consultation** opportunities that we will consider once full details are known. The information has been provided by Taituara based on their sources from government, but they are at pains to indicate that the information is speculative until out for consultation.

<b>Organisation</b>	<b>Name of initiative</b>	<b>Stage</b>
<b>Presumably Environment</b>	<p><b>Responsibility for Reducing Waste Act Consultation</b></p> <p>The Government has agreed to repeal the Waste Minimisation Act and the Litter Act and replace them with the “Responsibility for Reducing Waste Act”. The aim is for the Bill to be introduced and referred to a Select Committee this year. Details about the proposed legislation can be found at: <a href="#">Cabinet papers seeking policy decisions on the content of new waste legislation   Ministry for the Environment</a></p>	TBC
<b>Presumably Environment</b>	<p><b>Climate Adaptation Bill</b></p> <p>Will introduce the legal framework for managed retreat and other climate response matters.</p>	TBC
<b>Not clear</b>	<p><b>Building Amendment Bill</b></p> <p>Bill will introduce energy ratings for buildings and waste minimisation plans to support Aotearoa New Zealand’s climate change goals. Learn <a href="#">more</a> about the Government's proposed changes.</p>	Early 2023
<b>Not clear</b>	<p><b>Epidemic Preparedness Legislation</b></p> <p>Develop an enduring legislative framework for COVID-19 that is fit for purpose for any future pandemics.</p>	Early 2023

## 5.3 Memorial Halls and Reserve Boards

### 5.3.1 Activities – items of importance

#### Memorial Hall and Reserve Board Meetings

##### Tinwald Reserve Board

- Simon Fox and Amber Wilson celebrated their first-year anniversary managing the Ashburton Holiday Park. They've had a very successful first year.
- Meetings between Plains Museum Trust and Ashburton Railway Preservation Society were held on 20 September and 12 October. Discussions were focussed on the draft Deed of Lease between Council and the Plains Museum Trust, and on the ARPS's trademark application.
- The new Disc Golf course in the Domain had around 30 people through for a successful trial run

##### Methven Reserve Board

- The Property department have completed draft leases for eight of the Domain user groups. These have been sent out to the user groups to be reviewed and signed.
- A significant water leak was located and repaired near the Methven Bowling Club. The Reserve Board had to engage ACL to locate the leak and GDC's utility detection services to locate the internal water pipe work. A map of the water pipes in this section of the Domain are now on file.

##### Mt Somers Reserve Board

- The Reserve Board had an onsite meeting with the Mt Somers Rugby Club as the rugby club is proposing a reconfiguring of the rugby field. If all affected parties approve this proposal, this will create a space to potentially extend the campground area in the Mt Somers Domain.
- Reon Blake attended the meeting and spoke about the book he has written 'The Foothills Fallen'. His book is a living document of local fallen soldiers, the book will be used as a reference for the War Memorial Garden project.
- A site has been cleared for the relocation of an old school dental clinic/library building; this is to be converted into a community-based museum, situated in the Domain next to the existing Foothills Museum.

##### Mt Hutt Memorial Hall

- An application has been made to the Lion Foundation for upgrade / finishing of the audio visual room.