

Council Minutes – 3 May 2023

Minutes of the Council meeting held on Wednesday 3 May 2023, commencing at 1.00pm in the Council Chamber, 137 Havelock Street, Ashburton.

Present

His Worship the Mayor, Neil Brown (Chair), Deputy Mayor Liz McMillan; Councillors Leen Braam, Carolyn Cameron, Russell Ellis, Phill Hooper, Lynette Lovett, Tony Todd and Richard Wilson.

In attendance

Hamish Riach (Chief Executive), Jane Donaldson (GM Compliance & Development), Toni Durham (GM Democracy & Engagement), Leanne Macdonald (GM Business Support), Neil McCann (GM Infrastructure & Open Spaces), Sarah Mosley (GM People & Facilities), Janice McKay (Communications Manager) and Phillipa Clark (Governance Team Leader).

Staff present for the duration of their reports: Danielle Campbell (Deputy Director Art Gallery & Museum), Connor Lysaght (Archivist), Simon Worthington (Economic Development Manager), Hernando Marilla (Operations Manager) and Nathan Harvey (Projects & Compliance Officer).

Presentations

Ashburton Contracting Ltd – 3.33pm-4.12pm

1 Apologies

Nil.

2 Extraordinary Business

Nil.

3 Declarations of Interest

Nil.

4 Confirmation of Minutes – 19/04/23

That the minutes of the Council meeting held on 19 April 2023, be taken as read and confirmed.

Cameron/McMillan

Carried

5 Heritage Mid Canterbury Working Group – 23/03/23

That Council receives the minutes of the Heritage Mid Canterbury Working Group meeting held on 8 March 2023.

Cameron/Todd

Carried

6 Time Capsule finalisation

It was reported that community engagement will be undertaken throughout May-June asking people across the district to tell Council ‘what they like about Ashburton’. This will be documented and included in the time capsule.

Officers have a final list of contents but don’t yet have all physical items in hand. Council noted that contents are required to be specific to Ashburton, able to be accommodated in the restricted space and suitable for long-term preservation.

Items available on the building's Opening Day will be placed in the time capsule with the expectation that the box will be sealed after the opening ceremony content is added.

In recognition of the history of the Ashburton County and Borough Councils (opened in 1876 and 1878 respectively), Council suggested that 2078 would be an appropriate date for the time capsule to be re-opened.

That Council adopts the final selection of items (listed within points 9-13) for inclusion within the Ashburton Library and Civic Centre, Te Pātaka o ka Tuhituhi – Te Waharoa a Hine Paaka time capsule, to be opened in 2078.

Cameron/Lovett

Carried

7 Naming Conventions & Charging for meeting rooms

1. **That** Council adopts the alpha/numeric naming convention and that all bookable/meeting spaces within Te Pātaka o kā Tuhituhi and Te Waharoa a Hine Paaka, the new Library & Civic Centre, have both English and Te Reo Māori names (wherever possible).

Lovett/McMillan

Carried

2. **That** Council adopts a tiered charging structure (free, half rates, full rates) for meeting rooms hire for external users based on their purpose and or community benefit.

Lovett/McMillan

Carried

3. **That** Council delegates to the Chief Executive all future operational matters and changes to meeting room users or availability (Appendix 1), ensuring Council activities are prioritised over external bookings.

Lovett/McMillan

Carried

Council considered the idea of using the names of local primary schools for various meeting rooms, to acknowledge all parts of the district. Similarly, the names of local flora and fauna could be incorporated.

Officers will engage with Arowhenua to determine a list of names able to be used for the public meeting rooms.

1. **That** officers investigate using the names of the district's primary schools, flora, fauna, rivers, lakes and mountains.
2. **That** naming options be reported back to the Library & Civic Centre Project Control Group.

Wilson/Cameron

Carried

8 Reserve Management Plans – approval to consult

Council will be provided with maps showing the physical location and status of each reserve before the Plan goes out for consultation. This will result in a short delay and consultation will now start in early June.

That Council

1. approves public notification of its intention to prepare a combined (omnibus) Reserve Management Plan for all parks and reserves in the Ashburton District and invite written suggestions on the proposed plan in accordance with the Reserves Act 1977; and
2. notes that in preparing the reserve management plan, full consideration needs to be given to any comments received during public notification.

Braam/Cameron

Carried

9 Economic Development quarterly report – Jan-Mar 2023

• Events

The Economic Development Manager reported that some regional event funding has been secured for this year's Glow in the Park event and local businesses are being approached for sponsorship. Council will be provided with a list of sponsors.

Financial reporting on events will be included in the Economic Development activity briefing reports, going forward.

That Council receives the January, February & March 2023 Economic Development quarterly update.

McMillan/Cameron

Carried

10 Ashburton Car Club Street Sprint Event – temporary road closure

1. **That** Council permits the temporary road closure of Smallbone Drive, Robinson Street, Watson Street and McNally Street from 7.00 pm on Friday 12 May 2023 until 6.00 pm on Sunday 14 May 2023 to allow the Street Sprint Meeting to be held.

Ellis/Lovett

Carried

11 Bancorp Treasury Report – March 2023

That Council receives the Bancorp Treasury report for the March 2023 quarter.

Ellis/Braam

Carried

12 Financial Reports

Officers were asked to provide further details and report back on the EPH variance and interest rate reporting (Bancorp % comparison).

That Council receives the financial variance and EANC income and expenditure reports for March 2023.

Lovett/Todd

Carried

13 Proposed Remit to LGNZ

1. **That** Council approves the proposed remit to the Local Government NZ 2023 Annual General Meeting on expanded polystyrene from the construction industry.

2. **That** Council approaches Canterbury Councils to support the proposed remit via the Canterbury Mayoral Forum.

Ellis/Cameron

Carried

8 Mayor's report

That Council receives the Mayor's report.

Mayor/Cameron

Carried

Welcome to Staff

Katie Perry, People & Capability Manager introduced long-serving staff members – Rick Catchpowle (Environmental Monitoring Manager) – 10 years, Haley Dixon (EANC Customer Services) – 5 years, Lisa Kirdy (Facilities Team) – 5 years, and Ellie Dwyer (Facilities Team) – 5 years.

Council also welcomed Mark Low, the recently appointed Strategy & Policy Manager.

Council adjourned for afternoon tea from 3.05pm to 3.19pm.

Business transacted with the public excluded – 3.19pm

That the public be excluded from the following parts of the proceedings of this meeting, namely – the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No	General subject of each matter to be considered:	In accordance with Section 48(1) of the Act, the reason for passing this resolution in relation to each matter:	
15	Council – 19/04/23 [now in open meeting] <ul style="list-style-type: none">• West St carpark		
16	Tender Award Contract WATE02899 – watermain renewals	Section 7(2)(h)	Commercial activities
17	Executive Committee – 15/03/23 CE Performance Review	Section 7(2)(a)	Protection of privacy of natural persons
18	Ashburton Contracting Ltd	Section 7(2)(h)	Commercial activities

Mayor/Lovett

Carried

Business transacted with the public excluded now in open meeting

Award of tender – Contract WATE02899 – watermain renewals

That Council awards contract WATE0289 Ashburton Water Renewals 2022-2023 to Ashburton Contracting Ltd in the amount of One Million, Eight hundred and twenty-six thousand, three hundred and twenty-four dollars and fifty-seven cents (\$1,826,324.57).

Braam/Todd

Carried

The meeting concluded at 4.19pm.

[Confirmed by Council on 17 May 2023]

MAYOR