
General Meeting Minutes – 22 June 2020

Minutes of the Tinwald Reserve Board held on Monday 22 June 2020, commencing at 7.30pm in the Vintage Car Club

Present

Cr Diane Rawlinson, Cr Leen Braam, Ainsley Braam, David Oakley, Robin Kilworth

Apologies

N/A

In attendance

Clare Harden, ADC Community Administration Officer (minutes) Jarrod Pink ,Holiday Park manager

1. Confirmation of Minutes

That the minutes of the Tinwald Reserve Board meeting held 9 March 2020, be taken as read and confirmed.

Kilworth/Rawlinson

Carried

2. Holiday Park Managers Report

The Managers are working on and developing policies for the holiday park.

The pathway is almost complete

The heat pump has been installed in the Managers home and working well.

The Managers are working on measuring and re-mapping caravan sites, a 3m gap is needed between caravans for insurance. Hoping to space sites and make it easier to locate for customers.

That there is a need to move the power supply to match up with the new layout. Cr Braam will obtain two quotes for this work. If the total of the work value is over \$10,000 this will require approval from Council.

Oakley/Rawlinson

Carried

The Holiday Park had a loss of \$32,000 of bookings with Covid 19

Caravans, letter ready to go. Cr Braam has this to send out.

The Managers will sell through their Trade Me Account and invoice the Reserve Board for the Trade Me fee.

Cr Braam and Clare Harden to work with P&S on the Holiday park contract and what it will look like with the Covid-19 loss of bookings.

Quotes have been obtained for bollards for the holiday park to assist with the flow of traffic outside the Managers house.

Two options:

Option 1: Concrete unmovable bollards - \$1,229.47+gst

Option 2: Removable bollard - \$1,386.55.

That the board invest in option 2 and install a removable bollard.

Kilworth/Oakley

Carried

3. Financial Report April/May

That the Financial report be received

Rawlinson/Braam-Smith

Carried

4. Plains Trust Report

Robin Kilworth gave a verbal report for the Plains Museum Trust.

There has been a water leak in the Plains Museum area but is now under control. The Plains Museum Trust will be holding an occupiers meeting on 25 July and will work on guidelines for the area in the future. The occupiers will be asked for feedback on this.

The Plains Museum Trust would like to be a part of the planning of the next Reserve Board 3 to 10 year plan. The Board will update the Trust when a budget date is set.

Clare Harden presented a grant process that could be used by the board. The board have been given an example of the application process.

Questions for the board to bring back to the next meeting:

- What is the level of grant funding the board would like to have available for distribution per year?
- How many funding rounds would the board have - 1 or 2 intakes?
- Any additions/changes to the example process presented?
- Establish a working group in conjunction with Plains Museum Trust for management of the grant

5. General Business

- Cr Braam has talked to Steve Prescott & Dave Folley about getting a 10 year pool plan
- A document was given to Cr Braam for a price on consultant costs. The Board will work with ACL to find the leak in the pool, then look into if the pool needs to be re-lined. If this is done there will be no need to pay consultant costs.
- David Oakley, asked if the board members would like to sponsor him for the Tranz Alpine Scooter Safari on 7 November - see David's page here:
<https://tass2020.everydayhero.com/nz/david-4>

6. Next Meeting

20 July, 7.30pm Vintage Car Club

Meeting closed at 9pm

Chair_____

