

# Ashburton District Council

## AGENDA

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### **Notice of Meeting:**

A meeting of the Ashburton District Council will be held on:

**Date:** Wednesday 7 June 2023

**Time:** 1.00pm

**Venue:** Council Chamber

### **Membership**

Mayor	Neil Brown
Deputy Mayor	Liz McMillan
Members	Leen Braam
	Carolyn Cameron
	Russell Ellis
	Phill Hooper
	Lynette Lovett
	Rob Mackle
	Tony Todd
	Richard Wilson



## 4. *Council Minutes – 17 May 2023*

Minutes of the Council meeting held on Wednesday 17 May 2023, commencing at 1.00pm in the Council Chamber, 137 Havelock Street, Ashburton.

### **Present**

Deputy Mayor Liz McMillan (Chair); Councillors Leen Braam, Carolyn Cameron, Russell Ellis, Phill Hooper, Lynette Lovett, Rob Mackle, Tony Todd and Richard Wilson.

### **In attendance**

Hamish Riach (Chief Executive), Jane Donaldson (GM Compliance & Development), Toni Durham (GM Democracy & Engagement), Leanne Macdonald (GM Business Support), Neil McCann (GM Infrastructure & Open Spaces), Sarah Mosley (GM People & Facilities), Janice McKay (Communications Manager) and Phillipa Clark (Governance Team Leader).

Staff present for the duration of their reports: Mark Chamberlain (Roading Manager), Mark Low (Strategy & Policy Manager), Emily Reed (Corporate Planner), Femke van der Valk (Policy Advisor), Rachel Carr (Welcoming Communities Advisor) and Richard Wood (Sports Facilities Manager).

### **Declaration by Councillor Rob Mackle**

The statutory declaration was made by Cr Rob Mackle, as required by cl. 14, Schedule 7 of the Local Government Act 2002, and witnessed by the Deputy Mayor and Chief Executive.

### **Presentations**

Waitaha Primary Health – 1.25pm-1.48pm

Welcoming Communities – 2pm-2.20pm

Kermode St Properties – 3.30pm-3.46pm

#### **1 Apologies**

His Worship the Mayor, Neil Brown

Sustained

#### **2 Extraordinary Business**

The Chair gave notice that the Waitaha Primary Health presentation will be taken with the public excluded.

#### **3 Declarations of Interest**

Nil.

#### **4 Confirmation of Minutes – 3/05/23**

**That** the minutes of the Council meeting held on 3 May 2023, be taken as read and confirmed.

Cameron/Lovett

Carried

#### **5 Methven Community Board – 1/05/23**

**That** Council receives the minutes of the Methven Community Board meeting held on 10 May 2023.

Ellis/Braam

Carried

**6 Road Safety Co-ordinating Committee – 2/05/23**

**That** Council receives the minutes of the Road Safety Co-ordinating Committee meeting held on 2 May 2023.

Hooper/Wilson Carried

**7 Audit & Risk Committee – 10/05/23**

**That** Council receives the minutes of the Audit & Risk Committee meeting held on 10 May 2023.

Cameron/Ellis Carried

**8 Emergency Works Funding**

**That** Council funds the local share of \$932,602 for the emergency works in 2022/23 from the dividend reserve.

Braam/Todd Carried

**9 Engine Braking Noise**

Council supported the proposal to work with Waka Kotahi and there was also a view that the agency should be asked to install “No Engine Brake” signs on the SH1 approaches to Ashburton. The Roding Manager advised that the use of signs won’t necessarily mean a reduction in use of engine brakes and, in Waka Kotahi’s view, signs have no effect. Council could choose to install signs at its own cost, but the recommendation is to instead work with trucking operators and industry groups to educate and influence driver behaviour.

**That** Council works with Waka Kotahi and the heavy transport industry to reduce engine braking noise on SH1 entering Ashburton.

Braam/Lovett Carried

A show of hands gave 5 for and 4 against the motion.

**Business transacted with the public excluded – 1.25pm**

**That** the public be excluded from the following parts of the proceedings of this meeting, namely – the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No	General subject of each matter to be considered:	In accordance with Section 48(1) of the Act, the reason for passing this resolution in relation to each matter:	
16	Waitaha Primary Health	Section 7(2)(a)	Protection of privacy of natural persons

**That** Bill Eschenbach is present for this item.

Todd/Ellis Carried

Council resumed in open meeting at 1.48pm.

**10 Draft Economic Development Strategy**

**That** Council approves the draft Economic Development Strategy for public consultation.

Braam/Lovett Carried

**11 Alcohol Control Bylaw**

- That** Council adopts the Alcohol Control Bylaw as attached in Appendix 1.
- That** Council resolves the adopted Alcohol Control Bylaw comes into force on 1 June 2023.

Todd/Braam Carried

## 12 Councillors' Report

**That** Council receives the Councillors' report.

Lovett/Ellis

Carried

## 13 Mayor's report

**That** Council receives the Mayor's report.

Cameron/Todd

Carried

### Waitaha Primary Health Board

1. **That** Council invites applications from persons interested in representing the Ashburton District on the Waitaha Primary Health Board.
2. **That** the Executive Committee be delegated to consider the applications and recommend suitable candidate(s) for the role of the Ashburton District community representative.

McMillan/Cameron

Carried

## Welcoming Communities – MBIE

Council welcomed Alesano Schuster Nakhid to the meeting.

As a Senior Advisor with MBIE / Immigration NZ's Refugee and Migrant Support, Alesano spoke about the purpose of the welcoming communities programme, noting that one third of NZ councils are now involved.

Ashburton's programme is successful and the district is now recognised as a leader in the welcoming communities space, nationally and internationally. The challenge now is ensuring migrants want to stay – there are still issues of anxiety, prejudice and vulnerability. Creating a welcoming, inclusive environment is crucial and building social infrastructure requires the same amount of focus, investment and commitment as other infrastructure.

Council agreed there is a role for the Settlement Steering Group to advocate on behalf of migrant families who may need more funding and assistance to access tertiary education.

With Council in the process of reviewing its Welcoming Plan, Alesano advised that Ashburton has the potential to apply for and become the first 'Advanced Welcoming Community'.

Council adjourned for afternoon tea from 2.20pm until 2.45pm.

## Business transacted with the public excluded – 2.48pm

That the public be excluded from the following parts of the proceedings of this meeting, namely – the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No	General subject of each matter to be considered:	In accordance with Section 48(1) of the Act, the reason for passing this resolution in relation to each matter:	
14	EA Networks Centre – plant	Section 7(2)(h)	Commercial activities
15	ABE Sale of land	Section 7(2)(h)	Commercial activities
16	Land purchase	Section 7(2)(h)	Commercial activities
17	Council – 19/04/23 <ul style="list-style-type: none"><li>• ACL Ltd</li><li>• Executive Committee 15/03/23</li></ul> [now in open meeting] <ul style="list-style-type: none"><li>• Ashburton water renewals tender</li></ul>	Section 7(2)(h) Section 7(2)(a)	Commercial activities Protection of privacy of natural persons
18	Audit & Risk Committee 10/05/23	Section 7(2)(h)	Commercial activities
19	Methven Community Board 1/05/23	Section 7(2)(h)	Commercial activities

<b>20</b>	Library & Civic Centre PCG 18/04/23	Section 7(2)(h)	Commercial activities
<b>21</b>	Library & Civic Centre PCG 2/05/23	Section 7(2)(h)	Commercial activities
<b>22</b>	Ashburton Settlement Steering Group	Section 7(2)(a)	Protection of privacy of natural persons

**That** Peter Gluyas is present for this item.

Braam/Lovett

Carried

**Business transacted with the public excluded now in open meeting**

**Service lane request – Kermod Properties Ltd**

**That** Council acquires the 38m<sup>2</sup> area of land from Kermod Properties Limited to widen the service lane and create one vehicle crossing at the sum of \$12,000 plus GST.

Cameron/Braam

Carried

The meeting concluded at 4.20pm.

Confirmed 7 June 2023

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MAYOR

## **5. Biodiversity Advisory Group – 8/05/23**

Minutes of the Biodiversity Advisory Group meeting held on Monday 8 May 2023, in the Council Chamber, 137 Havelock Street, Ashburton, commencing at 1:30pm.

### **Present**

Councillors Leen Braam (Chair), Lynette Lovett and Richard Wilson; Alice Shanks, Adi Avnit, Edith Smith, Mary Ralston, Kim Wall, Angela Cushnie, Marcelo Wibmer, Nikki Dellaway, Mile Salvesen and Barry Austin.

MS Teams: Kim Whitwell and Shaun Thomason (ECan)

### **In attendance**

Dave Moore (ECan); Neil McCann (GM Infrastructure & Open Spaces), Ian Soper (Open Spaces Manager), Christian Chukwuka (Ecologist/Biodiversity Advisor), Bert Hofmans (Open Spaces Planner) and Carol McAtamney (Governance Support).

### **1 Apologies**

**That** apologies be received from Mayor Neil Brown, Gen de Spa, Val Clemens, Brad Edwards, Donna Field, Nick Vernon and Janine Holland

Wilson/Lovett

Carried

### **2 Extraordinary Business**

Nil

### **3 Declarations of Interest**

Nil

### **4 Previous Minutes**

Minutes from the 7 February 2023 meeting were presented to the meeting, previously confirmed by Council.

### **5 Rakitata Revival Programme**

Kim Whitwell and Shaun Thomason from ECan, provided an update on the Rakitata Revival Programme. A copy of the presentation will be circulated to members following the meeting.

### **6 Planting natives within the ADC's Road reserves**

A report seeking clarification on the Council's position of road reserve planting within the district rural zones and requesting the group's support to:

- Request the Council to adopt the same approach to Road Reserve Planting for Rural Zones as their neighbouring Council (Timaru District Council) with a similar vegetation loss rate in the Plain.
- Request the Council to permit the roadside vegetation on Storriers Road.

The Biodiversity Advisory Group declined to support these requests.

## 7 **Wilding Pine in a Sensitive Eco-environment**

Wilding reinfestation continues to be a problem and its spread is continuing despite all efforts to curtail the risk.

Requesting a recommendation to Council for a review of the rules for Rural B zone plantings to be consistent with the rules for the Rural C Zone.

The recommendation was not supported, as written with meeting agreement that Council officers will discuss the matter further with Forest and Bird representatives and prepare a fit for purpose recommendation, for consideration at the next meeting.

## 8 **Report from the Ecologist/Biodiversity Advisor**

The second workshop for stakeholders is scheduled to be held on 1 June, 10.00am not 25 May as stated in the report.

**That** the Biodiversity Advisory Group receives the report from the Ecologist/Biodiversity Advisor.

Braam / Smith

Carried

- **Bowyers Stream planting**

Planting suggestions were forthcoming from the meeting to enhance local birdlife and decrease the mowing requirement at the Bowyers Stream picnic area. One species mentioned was Amelanchier canadensis which is valued for its flowers and Autumn tones. Native species were also mentioned as additional possibilities to vary and enhance any planting.

The Open Spaces Manager will take this back to staff for consideration.

- **Wakanui Beach**

Planting held pre Covid appears to have had less than a 50% success rate.

- **Trapping**

Barry Austin reported that the predator control project is continuing to work well.

### **Next Meeting**

Monday 7 August 2023, 1.30pm.

The meeting concluded at 3:08pm.



## **6. Creative Communities Fund Assessment 2022/23 (Round 2) – 4/05/23**

Minutes of a meeting of the Creative Communities Fund Assessment Committee, held in the Mayor's Reception Room, 5 Baring Square West, Ashburton, on Thursday 04 May 2023, commencing at 4pm.

### **Present**

Femke van der Valk (Chair), Cr Leen Braam, Cr Tony Todd, Peter Muir, Kay Begg, Kate Beaumont-Smith, Martine Tait, Tiipene Philip

### **In attendance**

Shirin Khosraviani (Art Gallery & Museum Director) and Ann Smith (Community Administration Officer).

### **1 Apologies**

**That** the apology for absence from Naneh Manoa be accepted.

Femke/Kay

Carried

### **2 Committee member update**

2.1 Welcome new members – Martine Tait, Naneh Manoa and Cr Tony Todd

2.2 Terms of membership

- Kay Begg, Kate Beaumont-Smith, Peter Muir and Femke van der Valk have completed their first three-year term as members of the committee. All confirm they would like to continue for their second three-year term. Members may serve a maximum of two consecutive terms, making this their last term.
- Femke has completed the maximum three-year term as Chair – call for new Chair
- Kay Begg put her name forward, unanimous agreement to Kay's offer to Chair

### **2.3 Appointment of Chairperson**

**That** Kay Begg be appointed as the Chairperson for the Creative Communities Assessment Committee.

Peter/Kate

Carried

### **3 Conflict of interest**

- Kate Beaumont-Smith - Hakatere Ceramics & Pottery Ashburton
- Peter Muir – Ashburton Civic Music Council
- Tiipene Philip – Milly Brown

Leen/Tony

Carried

### **5 General Business**

- A morning tea to be organised for the successful Round 2, 2022/2023 applicants and committee members prior to the opening of Round 1 2023/24, to promote the upcoming round (August 2023).

## 6 Creative Communities Scheme grant applications

A total of 15 applications were received for funding requesting a total of \$49,219. There was \$18,000 available for distribution. 12 Applications were approved.

The merits of each application were discussed, and the following funding decisions were made:

No.	Applicants	Amount requested	Amount granted
1	Ashburton Civic Music Council	\$1,000	\$1,000
2	Ashburton Indian Multicultural Charitable Trust	\$9,992	\$2,226
3	Ashburton Multi Cultural Trust <ul style="list-style-type: none"><li>Declined due to incomplete reporting from two previous grants</li></ul>	\$6,300	\$0
4	Ashburton Society of Performing Arts	\$3,000	\$2,000
5	Ashburton Writers' Group	\$390	\$390
6	Ashburton Youth Café -BASE	\$2,000	\$2,000
7	CanInspire Trust	\$3,000	\$2,000
8	Hakatere Ceramics & Pottery Ashburton	\$1,058	\$1,058
9	Hakatere Multi Cultural Council	\$989	\$989
10	JMS Developments Ltd <ul style="list-style-type: none"><li>Declined due to the proposed mural's cultural safety</li></ul>	\$5,000	\$0
11	Milly Brown and Julie Wightman	\$6,900	\$1,000
12	NZ Chinese Language Week Charitable Trust <ul style="list-style-type: none"><li>Declined due to the 'book' has already been produced and no local benefit for the arts community</li></ul>	\$3,175	\$0
13	Nikita Christensen	\$923	\$500
14	The Big Little Theatre Company	\$2,837	\$2,837
15	Little Green Man Productions	\$2,656	\$2,000
	<b>Total</b>	\$49,219	\$18,000

### Communication to Grant Recipients

Emails and/or letters will be sent to the groups to inform them of the outcome of their application. This will include a reminder of the requirement to acknowledge the CCS funding for the project in the activity promotions.

### Recommendation to Council

**That** Council receives the minutes of the Creative Community Fund Assessment Committee meeting held on 4 May 2023.

The meeting concluded at 5.30pm.

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## 7. *Canterbury Mayoral Forum's Plan for Canterbury 2023-2025*

Author *Canterbury Mayoral Forum*  
ADC Manager *Hamish Riach; Chief Executive*

### Summary

This paper introduces the Canterbury Mayoral Forum's *Plan for Canterbury 2023-2025* and the Forum's three strategic priority issues for this triennium:

- **Sustainable environmental management** of our habitats (land, air, water and ecosystems) – focusing on land use and freshwater management
- **Shared prosperity** for all our communities – focusing on building our economic strengths and developing emerging sectors, growing, attracting and retaining a skilled workforce, improving the transport network and coordinating strategies for housing our communities
- **Climate change mitigation and adaptation** – reducing our carbon footprint, building community resilience and making our infrastructure as strong as it can be.

#### Recommendation

1. **That** Council receives the Canterbury Mayoral Forum's *Plan for Canterbury 2023-2025*.

### Attachment

Appendix 1 [Mayoral Forum's Plan for Canterbury 2023-2025 Summary](#)

## Key points

1. The 2023-2025 Plan for Canterbury is a refresh of the 2020-2022 Plan.
2. The Mayoral Forum's vision for Canterbury is **sustainable development with shared prosperity, resilient communities and proud identity**. In Canterbury, all of us together:
  - care for our natural resources to secure both present and future opportunities
  - create shared prosperity so no one is left behind
  - nurture care, hope and kindness, standing strong together to withstand and adapt to challenges and change
  - celebrate our diverse identities – and take pride in our common identity as Cantabrians.
3. The 2023-2025 Plan for Canterbury continues to consider the four wellbeings (environmental, economic, social and cultural) in its strategic priorities, which have been narrowed to three areas, and supporting actions where the Forum can have the greatest impact through its leadership, facilitation and advocacy.
4. The Mayoral Forum's three immediate priorities are:
  - advocating with Government for permanent co-investment in flood protection to protect local and national assets and contribute to more sustainable regional economies
  - advocating with Government for immigration and skills policies that work for Canterbury
  - seeking to collaborate with Government to develop an integrated approach to transport funding and increase the level of funding available for Canterbury transport networks.
5. Detailed actions in the Plan for Canterbury will be implemented by the Chief Executives Forum, Policy, Corporate, Operations, Economic Development and Communications and Engagement Forums and regional working groups and monitored and reported on over the remainder of the local government term.

## Background

6. The Canterbury Mayoral Forum is mandated by the Canterbury Local Authorities' Triennial Agreement 2022<sup>1</sup> as the primary mechanism for communication, co-ordination and collaboration between Canterbury Councils. The Mayoral Forum is supported by the Chief Executives Forum, Policy, Corporate, Operations, Economic Development and Communications and Engagement Forums and regional working groups.

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<sup>1</sup> [Canterbury-Triennial-Agreement-2022-2025-and-Mayoral-Forum-Terms-of-Reference.pdf](https://www.canterburymayors.org.nz/Canterbury-Triennial-Agreement-2022-2025-and-Mayoral-Forum-Terms-of-Reference.pdf)  
([canterburymayors.org.nz](https://www.canterburymayors.org.nz))

7. At its first meeting of the new triennium in November 2022, the Mayoral Forum agreed that the Plan for Canterbury 2020-2023 is fundamentally sound, with minor changes needed to the vision to widen ‘shared economic prosperity’ simply to ‘shared prosperity’ to ensure social prosperity is also captured and a sharper focus on priority areas for the Forum. The Plan has also been informed by *Canterbury 2022 An Overview*<sup>2</sup>.
8. The Forum held a workshop in January 2023 where they agreed that the Plan for Canterbury needs to be more agile and able to be updated (particularly the actions) as the triennium progresses. With this agility in mind, the Plan includes both immediate priority actions, particularly in light of the upcoming general election, and longer-term priorities for the full three years of this term and beyond.
9. The Mayoral Forum’s achievements from 2019–2022 are highlighted on the Canterbury Mayoral Forum website<sup>3</sup>.

## Selection of priority issues

10. To achieve its long-term vision, the Mayoral Forum identified three priority issues for the Forum’s leadership, facilitation and advocacy in this local government term at its January 2023 workshop. Agreement on the final content of the Plan was approved by the Forum at its February 2023 meeting.
11. Selection of these three priority areas does not mean that other issues are unimportant. Some have greater sub-regional than regional significance, some issues are well on the way to being addressed through other avenues and there are others that while the Forum care deeply about, but have little or no ability to influence.
12. The Canterbury Mayoral Forum used three sets of criteria to narrow a long list of issues

<b>Importance</b>	<p>Is this issue critical to the wellbeing of the region in 5-10 years’ time?</p> <p>If we do nothing, will the issue still be important in 5-10 years’ time?</p> <p>Does this issue have sufficient scale, scope and complexity to require a regional focus?</p> <p>Is the issue already being managed effectively by another agency or organisation?</p>
<b>Democratic mandate</b>	<p>Is there a strong public concern about the issue?</p> <p>Do our councils (elected members) care about the issue?</p>
<b>Impact</b>	<p>Can the Mayoral Forum influence outcomes in a measurable way (and if so, how)?</p>

<sup>2</sup> [7080 CMF Canterbury Wellbeing Overview SEP 2022.pdf \(canterburymayors.org.nz\)](#)

<sup>3</sup> [Mayoral Forum achievements 2019-2022 \(canterburymayors.org.nz\)](#)

## Cost, compliance and communication

13. The *Plan for Canterbury* will be implemented by the Chief Executives Forum, Policy, Corporate, Operations, Economic Development and Communications and Engagement Forums and regional working groups.

## Financial implications

14. The regional forums secretariat and the costs of Mayoral Forum meetings are funded by Environment Canterbury from the regional general rate. The Mayoral Forum has a small budget for specific projects, levied (on a pro-rata basis) from councils. From time to time, the Forum is able to leverage central government funding.
15. The Mayoral Forum focuses in its work programme on where it can make the greatest difference through its leadership, facilitation and advocacy, supported by its secretariat. Any costs incurred relate primarily to travel for Mayors/Chair and Chief Executives, which are met by member councils.

## Risk assessment and legal compliance

16. The Plan for Canterbury fulfils the requirement that the Canterbury Mayoral Forum develop and lead implementation of a sustainable development strategy for the Canterbury region as agreed by Canterbury councils in the Triennial Agreement.
17. Terms of reference for the Mayoral Forum are agreed as part of the Triennial Agreement. These state explicitly (clause 4.b) that: 'The Canterbury Mayoral Forum does not have the power to legally bind any council to any act or decision unless that act or decision has been agreed to by decision of that council'.

## Communication

18. The Mayoral Forum launched the Plan for Canterbury on Wednesday 19 April 2023, with the associated press release.
19. The Forum is writing to a range of key partners and stakeholders, including the region's Papatipu Rūnanga, Te Rūnanga o Ngāi Tahu, government departments and agencies, education providers and the region's Members of Parliament to promote the Plan. Forum members recently engaged with a range of Cabinet Ministers to explore how the Forum can work more closely with the Government to achieve the Plan's aspirations across the three priority areas.
20. The Plan has been published on the Forum's website (<https://canterburymayors.org.nz/>).

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## 8. *Review of Local Alcohol Policy*

Author	<i>Femke van der Valk; Policy Advisor</i>
Activity Manager	<i>Rick Catchpowle; Environmental Monitoring Manager</i>
Executive Team Member	<i>Jane Donaldson; GM Compliance &amp; Development</i>

### Summary

- Officers have reviewed our current Local Alcohol Policy.
- Pre-consultation has been done with the tri-agency (Police Ashburton, Health Commissioner and the Alcohol Licensing Inspector) and the District Licensing Committee (DLC).
- A Council workshop on the Local Alcohol Policy has taken place on 3 May 2023.
- The aim of this report is for Council to approve the policy and the consultation document for consultation with the public from 14 June to 14 July 2023.
- Council has the following options regarding the policy:
  - Consult on the current Local Alcohol Policy (no changes), or
  - Make changes to the policy prior to consultation.

### Recommendation

1. **That** Council approves the draft Local Alcohol Policy for consultation from 14 June to 14 July 2023.
2. **That** Council adopts the Local Alcohol Policy consultation document.

### Attachments

- Appendix 1** Draft Local Alcohol Policy  
**Appendix 2** Local Alcohol Policy consultation document

## Background

1. Council currently has a Local Alcohol Policy (LAP). The process to develop the LAP started with a Council decision in December 2012. The entire procedure, including public consultation, a provisional LAP, appeals, negotiations and Alcohol and Regulatory Licensing Authority (ARLA) approval led to the adoption and implementation of the policy on 26 August 2017.
2. It is not a statutory requirement to have a LAP but by having one in place, Ashburton District Council has greater controls over when, where and how alcohol is sold in the district.
3. Under the Sale and Supply of Alcohol Act 2012, the policy is required to be reviewed via special consultative procedure every six years, making it due for review in 2023.
4. The objectives of the Local Alcohol Policy are;
  - To ensure the decision-making framework within which the DLC and ARLA make decisions is clearly defined for applicants, the community and decision-makers;
  - To provide a consistent approach to licensing throughout the district while retaining the ability to include conditions appropriate to each situation.
  - To promote the safe and responsible sale, supply and consumption of alcohol within Ashburton District.
  - To contribute to the minimisation of harm caused by excessive or inappropriate consumption of alcohol.
  - To provide for the community's views on licensing matters to be considered in licensing decisions.
5. Officers did an internal assessment of the policy and established that the policy is considered to work well and that there are no changes to the policy required.
6. Officers facilitated a pre-consultation on the policy review with the tri-agency (NZ Police, Medical Officer of Health and the Alcohol Licensing Inspector).
7. During this process the following input was provided:
  - The tri-agency expressed their support for having a Local Alcohol Policy.
  - Reference was made to the positive effect of the one-way-door policy and the amended trading hours for on-licences, reducing alcohol-related offensive behaviour, damage and crime in the Ashburton CBD at night-time, and during busy events in Methven.
  - The Medical Officer of Health indicated they will make a submission with the following recommendations for the policy;
    - introducing a cap (maximum number) on the total number of licences in the district;
    - considering 'sensitive sites' as a location control for alcohol licensing applications;



- considering the ‘density’ of licensed premises for alcohol licensing applications – allowing a ‘sinking’ lid to be adopted in areas with existing problems/over-supply.
    - Ashburton Police’s stance is that ‘all alcohol causes social harm’ and therefore supports the recommendations from the Medical Officer of Health.
    - The Alcohol Licensing Inspector is also in support of the Medical Officer of Health recommendations.
8. As part of the pre-consultation the District Licencing Committee (DLC) was contacted and asked for any feedback on the policy. One response was received referring to the sale of high percentage beer at low prices with single sales, which is leading to objections to off-licence renewals in Christchurch.

### **Previous Council direction**

9. Council held a workshop on the Local Alcohol Policy on 3 May 2023.
10. During the workshop the following was discussed:
- Outcome of internal review and pre-consultation.
  - The policy levers the Sale and Supply for Alcohol Act provides for, other than the levers included in the current policy, such as a cap on the number of licences, a reference to the density of licensed premises or the proximity of licensed premises to sensitive sites.
  - The policy currently states that licensed premises must be located in a ‘business zone’. In response to Councillors questions Officers advise that the District Plan does not prevent licensed premises being located close to sensitive sites. Nor does it control the number of premises within that business zone (density). If Council wants to regulate this, it needs to be included in the Local Alcohol Policy.
  - The review process of the policy was explained, clarifying that making changes to the policy at certain moments during the process, prior to consultation or following the hearings and deliberations, will trigger different follow-up procedures. Changing the policy following the hearings will require further public consultation on the new draft, a public notice of the provisional policy, appeal period and adoption.
11. Council discussed the additional policy levers during the workshop but indicated it considered the current policy was fit for purpose and additional regulations, use of other levers or other changes to the policy were not considered necessary.
12. Upon Council’s request Officers researched further data on alcohol related harm and the number of licences per capita for the Ashburton District. This is summarised below:

- ACADS (Ashburton Community Alcohol and Drug Service) stated ‘alcohol is still the lead reason for referrals to ACADS with 62% of people over the age of 50’ (32% Alcohol, 23% cannabis, 13% methamphetamine and 31% varied - cocaine, heroin, LSD, prescription medications, MDMA etc).
- The [New Zealand Drug Foundation](#) reports that alcohol is responsible for more harm to our society than illegal substances methamphetamine, cocaine, ecstasy, LSD and heroin combined.
- NZ Police provided data showing an annual average of 460 events/occurrences with ‘Alcohol Contributing Factors’ in the Ashburton township during the past three years, with a consistent demand between 8am-3pm which peaks at 12pm and 2pm.
- An overview of the number of licences per district (Ministry of Justice, License register) indicates Ashburton District has an average number of 1 licence per 370 inhabitants, which is not exceptional compared to other districts in Canterbury.

DLC	# licences	# inhabitants	average
Waimakariri	101	62800	622
Selwyn	148	65600	443
Ashburton	98	36300	370
Mackenzie	51	5140	101
Timaru	140	47900	342
Waimate	18	8080	449

- The [New Zealand Health Survey](#) (Ministry of Health) provides regional data on alcohol use but unfortunately does not specify the Ashburton District or Mid-Canterbury.

## Options analysis

### Option one – retain the current policy (recommended)

13. Council could decide to retain the current policy and not make any changes to the policy. Should Council agree to this public consultation is proposed to be held on the draft Local Alcohol Policy Statement of Proposal from 14 June to 14 July. A draft Consultation Document has been prepared and is included with this report.

<p><b>Advantages:</b></p> <ul style="list-style-type: none"> <li>• Retain a policy that works well for both the community and the businesses in the district.</li> <li>• Review procedure will not trigger appeal process.</li> </ul>	<p><b>Disadvantages:</b></p> <ul style="list-style-type: none"> <li>• Council could be considered as not making best use of the opportunity to add further measures in preventing alcohol-related harm.</li> </ul>
<p><b>Risks:</b></p> <ul style="list-style-type: none"> <li>• Potential reputational risk from certain stakeholders (tri-agency, alcohol harm action groups) that no further preventative measures for alcohol related harm are considered.</li> </ul>	

## Option two – make changes to the policy, such as including the use of other levers

14. Council could consider making a change to the policy, referring to the options provided by the Sale and Supply of Alcohol Act 2012.
15. The options provided by the Act are expanding or further restricting the trading hours, consideration of sensitive sites or licence density, a cap on the number of licences or any additional/amended discretionary conditions.

<p><b>Advantages:</b></p> <ul style="list-style-type: none"><li>• Council could add further measures in preventing alcohol-related harm.</li></ul>	<p><b>Disadvantages:</b></p> <ul style="list-style-type: none"><li>• Making changes to the policy will require further public consultation and opens the appeal process, which could cause delays and be costly for ratepayers.</li></ul>
<p><b>Risks:</b></p> <ul style="list-style-type: none"><li>• Potential reputational risk from certain stakeholders (licensed premises, industry) that Council is being too restrictive.</li></ul>	

## Legal/policy implications

16. The policy underwent an external legal review when it was developed. The draft policy will be reviewed by our in-house legal counsel.
17. The **Sale and Supply of Alcohol Act 2012** ([Subpart 2](#), section 75 -97) (*the Act*) empowers local authorities to implement a policy governing aspects of the sale and/or supply and/or consumption of alcohol in their district, to allow local variations of nationally mandated regulations to reflect local views.
18. [Section 97](#) of the Act requires a Council to review its Local Alcohol Policy every 6 years using the special consultative procedure as described in [section 83](#) and 87 in the **Local Government Act 2002**.
19. [Section 96](#) of the Act also allows Council to revoke its Local Alcohol Policy.
20. Officer's recommendation is to proceed with review of the Policy and make no amendments to the Policy prior to consultation.
21. If Council does wish to amend the Policy either prior to consultation or after consultation, [Section 95](#) in the act refers to the amendment of local alcohol policies, stating:
  - (1) A territorial authority may amend its local alcohol policy.
  - (2) This Act, with any necessary modifications, applies to the amendment of a local alcohol policy as if it were the adoption of a local alcohol policy.
22. Therefore, any amendment to the Policy will result in Council going through the prescriptive policy adoption process in the Act, which includes rights for submitters to appeal Council's policy to the Alcohol Regulatory and Licensing Authority.

## Climate change

23. Council's decision on the Local Alcohol Policy review is not expected to have an impact on Climate Change.

Review of legal / policy implications	
Reviewed by In-house Counsel	Tania Paddock; Legal Counsel

## Strategic alignment

24. The recommendation relates to Council's community outcome of 'A district of great spaces and places'.

Wellbeing		Reasons why the recommended outcome has an effect on this wellbeing
Economic	✓	Policy purpose: - Clear decision-making framework for licence applicants. - Consistent approach to licensing throughout the district while retaining the ability to include conditions appropriate to each situation
Environmental	X	
Cultural	X	
Social	✓	Purpose of policy - To promote the safe and responsible sale, supply and consumption of alcohol within Ashburton District. -To contribute to the minimisation of harm caused by excessive or inappropriate consumption of alcohol. -To provide for the community's views on licensing matters to be considered in licensing decisions

## Financial implications

Requirement	Explanation
What is the cost?	Consultation: there are costs associated with the required consultation. These have been included in the current budget.
Is there budget available in LTP / AP?	yes
Where is the funding coming from?	S&P community consultation
Are there any future budget implications?	no
Reviewed by Finance	Hayley Bezuidenhout; Financial Accountant

## Significance and engagement assessment

25. The review of the draft policy has been assessed and does not trigger high significance. Council is legally required under the Local Government Act 2002, to undertake consultation with the community on the draft policy. Submissions are scheduled from 14 June to 14 July 2023.

Requirement	Explanation
Is the matter considered significant?	No
Level of significance	Medium
Rationale for selecting level of significance	The Local Alcohol Policy can be considered to have medium impact on the community. The review of the policy is required to consult with the community on the policy, which this report is facilitating.
Level of engagement selected	Consult – formal 2-way communication
Rationale for selecting level of engagement	Under the Sale and Supply of Alcohol Act 2012, Council is legally required to consult during a review of the policy.
Reviewed by Strategy & Policy	Mark Low; Strategy and Policy Manager

# DRAFT Policy

## Local Alcohol Policy

<b>COUNCIL COMMITTEE:</b>	Council
<b>DEPARTMENT:</b>	Environmental Services
<b>RESPONSIBILITY:</b>	Environmental Services Group Manager
<b>ADOPTED:</b>	<a href="#">5 April 2017 TBC</a>
<b><u>DATE EFFECTIVE:</u></b>	<a href="#">28 August 2017 TBC</a>
<b>REVIEW:</b>	Every six years, or as required
<b>CONSULTATION:</b>	Special consultative procedure required
<b>RELATED DOCUMENTS:</b>	Sale and Supply of Alcohol Act 2012, Ashburton District Plan, <del>Ashburton District Council Bylaws</del> -Public Places <a href="#">Bylaw</a> , <a href="#">Use of Footpaths for</a> Alfresco Dining Policy.

### Introduction

The object of the Sale and Supply of Alcohol Act 2012 is that the sale, supply and consumption of alcohol should be undertaken safely and responsibly; and harm caused by excessive or inappropriate consumption of alcohol should be minimised.

The Act requires that each territorial authority must establish a District Licensing Committee (DLC) to administer its responsibilities under the Act.

The Act enables territorial authorities to develop a Local Alcohol Policy (LAP), however it is not a statutory requirement to do so. A LAP is a set of policies made by Council, in consultation with its communities, concerning the sale, supply, or consumption of alcohol. Once in place, the DLC and the Alcohol Regulatory Licensing Authority (ARLA) must have regard to the LAP when making decisions on licensing applications.

This LAP has been developed to support the object of the Act. It sets out a framework for consistent decision making in the local administration of the Act and provides guidance to those who may be seeking to obtain or renew a licence under the Act.

### Policy Objectives

The objectives of the Local Alcohol Policy are:

- To ensure the decision-making framework within which the DLC and ARLA make decisions is clearly defined for applicants, the community and decision-makers
- To provide a consistent approach to licensing throughout the district while retaining the ability

to include conditions appropriate to each situation.

- To promote the safe and responsible sale, supply and consumption of alcohol within Ashburton District.
- To contribute to the minimisation of harm caused by excessive or inappropriate consumption of alcohol.
- To provide for the community's views on licensing matters to be considered in licensing decisions.

## Definitions

**Act:** means the Sale and Supply of Alcohol Act 2012.

**Bar:** in relation to a hotel or tavern, means a part of the hotel or tavern used principally or exclusively for the sale or consumption of alcohol.

**Bottle store:** retail premises where at least 85% of the annual sale revenue is expected to be earned from the sale of alcohol for consumption somewhere else.

**BYO Restaurant:** has the meaning of a business which principally supplies meals to the public for eating on the premises, but is endorsed under section 37 of the Act, meaning the licensee can:

- a) Allow diners to bring and consume alcohol on the premises
- b) Let the person who brought the alcohol there remove any of it from the restaurant if the container is sealed or resealed (refer section 15 of the Act).

**Café:** has the same meaning as restaurant in terms of licensing.

**Club:** means a body that:

- a) is a body corporate having as its object (or as one of its objects) participating in or promoting a sport or other recreational activity, otherwise than for gain; or
- b) Is a body corporate whose object is not (or none of whose objects is) gain; or
- c) Holds a permanent club charter

**Club licence:** where the licensee (club) can sell and supply alcohol for consumption on the club premises.

**Council:** means the Ashburton District Council.

**Duty manager:** means a manager of a licensed premises, who holds a manager's certificate and is appointed as a manager under the Act.

**Duty person:** means a person who manages a licensed premise and oversees the sale and consumption of alcohol, but may or may not be qualified or hold a manager's certificate.

**Grocery store:** means a shop that –

- a) Has the characteristics normally associated with shops of the kind commonly thought of as grocery shops; and
- b) Comprises of premises where
  - (i) A range of food products and other household items are sold; but
  - (ii) The principal business is, or will be, the sale of food products (refer section 33(1) of the Act).

**Hotel:** means premises used or intended to be used in the course of business principally for providing to the public -

- a) Lodging; and
- b) Alcohol, meals and refreshments for consumption on the premises.

**Off-licence:** Where an off-licence is held, the licensee can sell alcohol for consumption somewhere else.

**On-licence:** Where an on-licence is held (other than that endorsed under section 37 of the Act), the licensee can sell and supply alcohol for consumption on the premises.

**One way door restrictions:** a requirement that from the time stated in the restriction, no person is admitted (or re-admitted) entry into the premises unless he or she is an exempt person, such as the licensee or manager (see section 5(1) of the Act for a full list of exempt persons).

**“Over the bar” off licence sales:** Where the holder of both an on-licence and an off-licence has the same point of sale for both types of alcohol purchases (eg: off-licence purchases of alcohol to take away occur across the bar). The respective off-licence conditions of this policy apply to this type of off-licence sale.

**Restaurant:** Premises that are not a conveyance, and are used or intended to be used in the course of business principally for supplying meals to the public for eating on the premises.

**Special licence:** where the licensee can sell or supply alcohol to people attending an event or social gathering, in accordance with the licence. A special licence may be:

- An on-site special licence (for consumption there) or an off-site special licence (for consumption elsewhere)
- for a single event or a series of events
- to permit the sale and supply of liquor in a premises or conveyance that is not the subject of a licence
- to permit the sale and supply of alcohol by the holder of an on-licence or a club licence, in a licensed premise where the licensee wishes to operate outside the conditions of the licence

**Nightclub:** a place of entertainment open at night which normally provides music and space for dancing, and may provide entertainment shows (eg: comedy).

**Supermarket:** a premises which has the same characteristics as a grocery store, but with a floor area of at least 1,000m<sup>2</sup>.

**Tavern:** a type of premises used or intended to be used in the course of business principally for providing alcohol and other refreshments to the public. A “tavern” includes premises that might generally be referred to as bars, pubs and nightclubs.

## Policy Statement

### 1. Location of Licensed Premises

- 1.1. Licensed premises may be established in Ashburton District subject to:
  - a) Meeting the relevant legislative requirements
  - b) The premises being located within a ‘business zone’ of the Ashburton District ~~Council District~~ Plan or otherwise permitted by way of resource consent;
  - c) Obtaining and complying with necessary resource consent(s)
  - d) Meeting the requirements of this policy and being issued a licence by the DLC or the ARLA.
  
- 1.2. Applications to have outdoor areas (eg: smoking areas) included in the licensed area of a premises will be considered on a case-by-case basis, in line with section 105 of the Act.



## 2. Controls Relating to On-Licence Premises

### 2.1. Hours for On-Licences

2.1.1. Licences for the sale and supply of alcohol in on-licence premises may be granted for the following maximum hours of operation:

Type of premise	Maximum Trading Hours
Tavern (including hotel bars)	Monday - Sunday, 7.00am - 2.00am the following day
Restaurant or café	Monday - Sunday, 7.00am - 1.00am the following day
Footpath areas - tavern, restaurant or café.	Monday - Sunday, 7.00am - 12.00am (midnight)

2.1.2. Amongst other considerations in section 105(1) of the Act, the DLC is required to consider the impact of any application on the amenity and good order of the locality resulting from the proposed activity. If the DLC decides the granting of a licence will impact on amenity and good order of the locality to more than a minor extent, the DLC has the discretion to set more restrictive maximum trading hours than prescribed in 2.1.1. In making any decisions of this nature the DLC should have regard to the variation to maximum hours being consistent with other premises where decisions of this type have been made.

2.1.3. District Plan rules provide different operating hour limits to those detailed in this policy. Generally, with resource consent, the hours contained in this policy will apply, but the provisions of this policy may not over-ride any resource consent conditions.

### 2.2. One Way Door Restriction

2.2.1. A one-way door restriction will apply to all on-licence premises in the Ashburton urban area (see map attached) from 1.00am.

2.2.2. A one-way door restriction may be applied as a discretionary condition for an on-licence at any other location in the district if the DLC decides this will assist in mitigating any negative impact on the amenity and good order of the locality.

Location of tavern / bar / pub / nightclub	One way door restriction
Ashburton urban area (defined by map)	Mandatory, from 1.00am
All other areas of the district	At the discretion of the DLC

### 2.3. Discretionary Conditions for On-Licences

2.3.1. The Act enables the DLC to issue a licence subject to discretionary conditions that are consistent with the Act.

2.3.2. For tavern-style on-licences, part or all of the premises will be designated as a supervised area. Premises that hold a restaurant-style on-licence will not be required to have designated areas.

2.3.3. Other discretionary conditions may be added to the conditions imposed on an on-licence. These may include, but not be limited to:

- A one way door restriction
- Restriction on the number of drinks that can be ordered after a specified time, and time of last orders.
- A requirement for more than one duty manager to be on the premises to effectively oversee sale and supply of alcohol.
- Requirement to have a written and operative host responsibility policy and to display it in a public part of the licensed premises at all times.
- Provision of security personnel at entrances to the premises after a specified hour on (a) specified day/s
- Installation and operation of CCTV cameras inside and/ or outside the premises
- Provision of exterior lighting for the purpose of promoting safety

2.3.4. Further discretionary conditions may be imposed by the DLC as long as they are consistent with

- a) the object of the Act, and;
- b) the criteria listed in sections 110 and 117 of the Act
- c) the objectives of this policy

## 2.4. BYO Restaurants and Caterers

2.4.1. Policies relating to on-licences also apply to BYO restaurants (endorsed under section 37 of the Act) and caterers (endorsed under section 38 of the Act).

## 3. Controls Relating to Off-Licence Premises

### 3.1. Hours for Off-Licence Premises

3.1.1. Licences for the sale of alcohol for off-licensed premises may be granted for the following maximum hours of operation:

Type of Premise	Maximum Trading Hours
All types of off-licence premises	Monday – Sunday, 7.00am – 9.30pm

3.1.2. The DLC has the discretion to set more restrictive maximum trading hours than prescribed in this LAP. For example, in a situation where the impact on amenity and good order of the locality is considered to be more than to a minor extent, the DLC may set more restrictive trading hours.

3.1.3. The District Plan rules provide different operating hour limits to those detailed in this policy. Generally, with resource consent, the hours contained in this policy will apply, but the provisions of this policy may not over-ride any resource consent conditions.

3.1.4. “Over-the-bar” off-licence sales are subject to the maximum off-licence hours detailed in this section.

3.1.5. Club off-licence trading hours (for clubs with an associated off-licence) are subject to the

maximum trading hours detailed in this section; and will be no later than the operating hours of the club.

### 3.2. Discretionary Conditions for Off-Licences

3.2.1. The Act enables the DLC to issue a licence subject to discretionary conditions that are consistent with the Act.

3.2.2. In general, the off-licence areas of hotels, taverns, and stand-alone bottle stores will be designated as supervised areas.

3.2.3. Other discretionary conditions may be imposed on an off-licence. These may include but not be limited to application of the principles of Crime Prevention Through Environmental Design (CPTED). Off-licence premises will give effect to the principles of CPTED where they achieve outcomes (where applicable to the individual premises) including:

- Lighting
  - to enable passive surveillance by staff and active surveillance by CCTV
  - to enable customers to be seen as they enter the premises
  - to enable staff to check IDs
  - External areas such as car parks and loading bays are well lit, subject to the requirements of any resource consent or District Plan rule
- CCTV
  - Installation of CCTV in suitable locations to monitor vulnerable areas (areas that are not easily or continuously monitored by staff)
- Staff
  - There are sufficient numbers of staff to ensure control of the premises during trading hours

3.2.4. Further discretionary conditions may be imposed by the DLC as long as they meet

- a) the object of the Act, and;
- b) the criteria listed in sections 116 and 117 of the Act
- c) the objectives of this policy

## 4. Controls Relating to Club Licences

### 4.1. Hours for Club Licences

4.1.1. Licences for the sale and supply of alcohol in club premises may be granted for the following maximum hours of operation:

Type of Premise	Maximum Trading Hours
All types of club-licence premises	At the discretion of the District Licensing Committee

4.1.2. The normal hours of operation for club licences should reflect the hours of operation of the principal club activity. Recommended maximum trading hours are Sunday – Thursday, 10.00am – 10.00pm, and Friday and Saturday, 9.00am – 12.00am (midnight). Any application for hours outside the recommended maximum will be assessed on its merits.

## **4.2. Discretionary Conditions for Club-Licences**

4.2.1. The Act enables the DLC to issue a licence subject to discretionary conditions that are consistent with the Act.

4.2.2. In general, premises that are licensed as a club will not be required to have designated areas.

4.2.3. The approved licensed area for sports clubs may not include any field or sport-playing area.

4.2.4. Club-licensed premises are required to have a qualified manager on duty at the premises when alcohol is being sold or supplied and the number of persons present exceeds twenty.

4.2.5. Other discretionary conditions may be imposed for a club licence. These may include but not be limited to:

- Restriction on the number of drinks that can be ordered after a specified time, and time of last orders.
- Alcohol to be sold or supplied only in plastic containers
- Requirement to have a written and operative host responsibility policy and to display it in a public part of the licensed premises at all times.
- Provision of security personnel at entrances to premise after a specified hour on (a) specified day/s
- Installation and operation of CCTV cameras inside and /or outside the premises
- Provision of exterior lighting for the purpose of promoting safety

4.2.6. Further discretionary conditions may be imposed by the DLC as long as they meet

- a) the object of the Act, and;
- b) the criteria listed in sections 116 and 117 of the Act
- c) objectives of this policy

## **5. Controls Relating to Chartered Clubs**

5.1. Controls for chartered clubs will be the same as the controls for on-licences and/or off-licences, detailed in sections 2 and 3 of this policy.

## 6. Controls Relating to Special Licences

### 6.1. Hours for Special Licences

6.1.1. The hours approved for a special licence will depend on the location, type of premises, activity and participants of the event.

Type of Premise	Maximum Trading Hours
All special licences	At the discretion of the DLC

### 6.2. Discretionary Conditions for Special Licences

6.2.1. The Act enables the DLC to issue a licence subject to discretionary conditions that are consistent with the Act.

6.2.2. Any discretionary conditions on special licences will depend on the main activity, location, type of premises and likely participants.

6.2.3. Discretionary conditions that may be imposed for a special licence include but are not be limited to:

- Restriction on the number of drinks that can be ordered after a specified time, and time of last orders
- Requiring alcohol to be sold or supplied only in plastic containers
- Requirement to have a written and operative host responsibility policy
- Requirement for a duty person to hold a managers certificate, or otherwise show sufficient knowledge of their responsibilities.
- Requirement for a duty person to be on site at all times when alcohol is being sold or served.
- Designation of all or part of an area covered under a special licence (either a 'restricted' or 'supervised' area).
- Provision of security personnel as specified

6.2.4. Further discretionary conditions may be considered by the DLC as long as they meet

- a) the objects of the Act, and;
- b) the criteria listed in sections 146, and 147 of the Act
- c) the objectives of this policy

## 7. Controls Relating to Temporary Authorities

### 7.1. Discretionary Conditions for Temporary Authorities

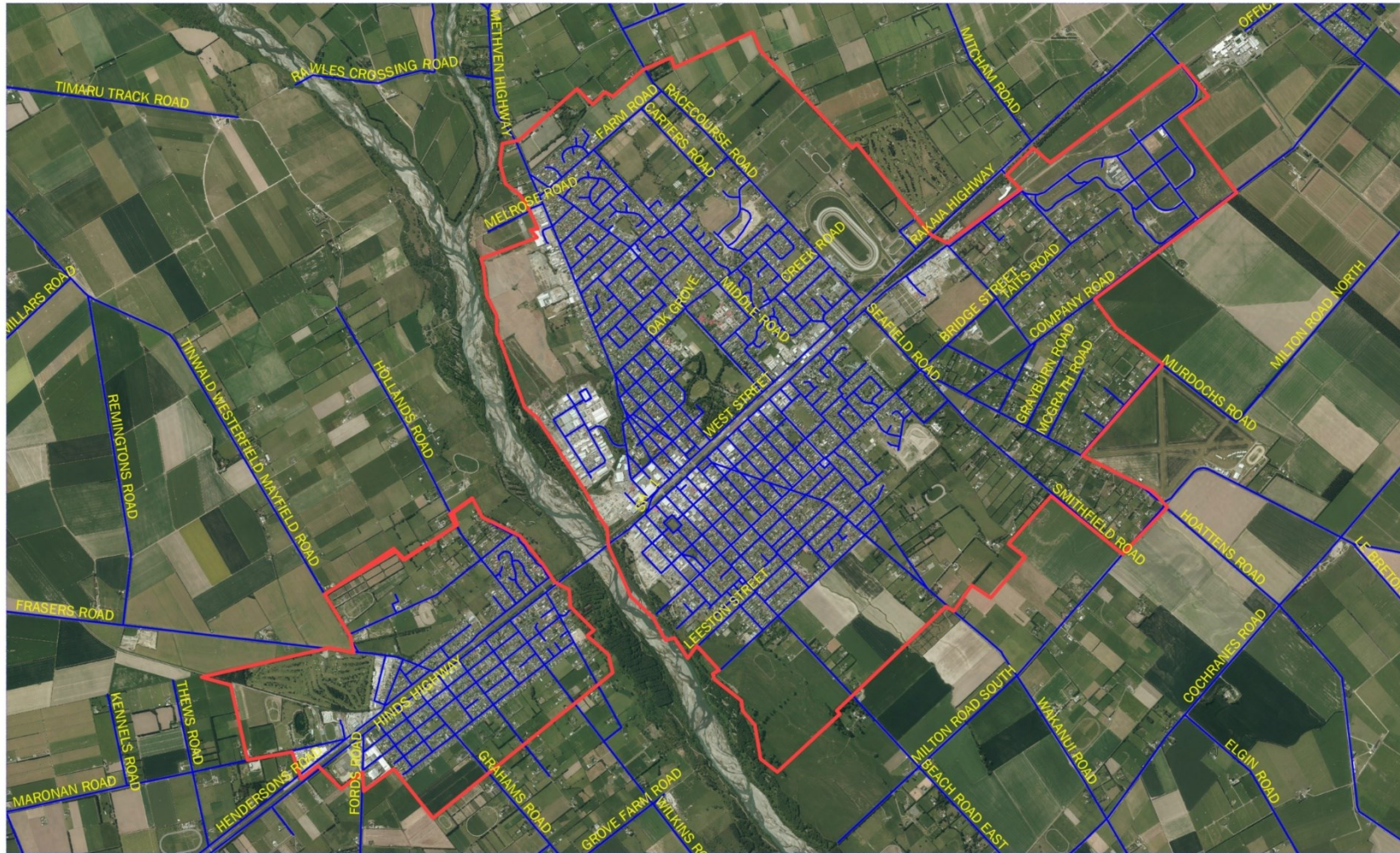
7.1.1. The DLC has the discretion to issue a temporary authority subject to any conditions required or enabled by the Act or by this policy.



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Note: Map to be replaced with an updated version meeting the current standards but reflecting the same area.

### Mandatory One Way Door Area



 <p><b>Ashburton District Council</b></p>	<p><b>Ashburton District Council</b></p>	<p><b>Mandatory One Way Door Area</b></p> <p>5/02/2014</p> <p>Scale 1: 30,000 at A3</p> 	<p><b>Disclaimer Note:</b> 5/02/2014</p> <p>Cadastral data sourced from Land Information New Zealand          CRS Cadastral Database, Crown Copyright Reserved Digital Licence No. 132950-01          Any Colour Aerial Photography sourced from Air Logistics New Zealand Ltd          Due to difference in data registration techniques, any aerial photography in the map, relative to cadastral boundaries should be considered as indicative only and MUST not be used for legal purposes.          The information supplied in this image is sourced from information held by the Ashburton District Council. It is supplied in good faith but its accuracy or completeness is not guaranteed.</p>
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## *Appendix 2*

### *Our Place: Our District*

#### **Draft Local Alcohol Policy 2023**

We're reviewing our Local Alcohol Policy, which regulates when, where and how alcohol is sold in our district, and we'd like to hear your feedback.

<sup>1</sup>This booklet includes a description of the current policy, an explanation for why we're not proposing to make changes, the full draft policy and a submission form for your feedback.

*We are accepting feedback until 5pm, Friday 14 July 2023.*

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<sup>1</sup> This document represents a Statement of Proposal under Section 83 and 87 of the Local Government Act.

## Introduction

The Sale and Supply of Alcohol Act 2012 (the Act) gave councils the ability to develop local alcohol policies, which provide communities with a greater say over when, where and how alcohol is sold within their district.

The purpose of a Local Alcohol Policy is to reduce alcohol-related harm, including crime, disorderly behaviour, damage and injuries through reducing the accessibility and availability of alcohol.

The Ashburton Local Alcohol Policy was first adopted in 2017 and it reflects the alcohol management needs specific to our district. It currently contains regulations around trading hours, the location of licensed premises and includes a one-way door policy.

When a business or individual applies for an alcohol licence at the District Licensing Committee, the committee must consider the regulations that are set out in the Local Alcohol Policy.

We're required to review the Local Alcohol Policy and consult with our community every six years. We believe the policy is working well for the Ashburton District, but we want to hear what you think.

### What's in our current Local Alcohol Policy?

Our current Local Alcohol Policy provides regulations with regards to the **location** of licensed premises stating for example that the premise must be located in a 'business zone'.

It sets out the **trading hours** for different types of licensed premises. For example, off-licences, like liquor stores and supermarkets must close at 9.30pm, but an on-licence, such as a restaurant or a café, can stay open and sell alcohol until 1am.

It also refers to the **one-way door policy**, which means you cannot enter premises like a pub in the urban area in Ashburton and some other areas in the district after 1am.

The policy also has a number of **discretionary conditions** that can be applied to individual licences or special licences by the District Licensing Committee.

### What is not included in the Local Alcohol Policy?

The Sale and Supply of Alcohol Act 2012 enables Councils to use other restrictions that our current policy does not include, such as;

#### *Sensitive sites*

Restricting licensed premises in certain neighbourhoods, or near "sensitive sites" such as schools or churches;

#### *Density restriction or 'cap'*

Reducing or limiting the number of licences within a certain area;



### *Maximum trading hours*

The maximum trading hours stated in the policy can be changed to earlier or later hours than the current restrictions.

### ***What are we proposing?***

We feel the policy is working well. We've had positive feedback from some stakeholders who've indicated that the policy has helped to reduce alcohol-related offensive behaviour, damage and crime in the Ashburton CBD at closing time, and during busy events in Methven.

Council has carefully considered the additional restrictions that are allowed under the Act but is satisfied that the current conditions are sufficient for our community. We feel the policy is fulfilling its goal by reducing alcohol-related harm and regulating licensing in the district while still allowing residents and visitors to enjoy alcohol responsibly.

For this reason, the Council is not proposing to make any changes, but we're keen to hear your thoughts. Do you support the current policy, or would you like to see changes?

The full Draft Local Alcohol Policy is included in this consultation document from page X.

**(Add the following as a sidebar elsewhere in document - we will find a good spot!)**

How else does Council help prevent alcohol-related harm?

Earlier this year, the Council reviewed the Alcohol Control Bylaw, which includes Alcohol Ban Areas in Ashburton and Methven. Feedback from the community strongly supported Council's proposal to expand the ban areas in Ashburton to account to town growth and in Methven to make the boundary easier to understand. The revised Alcohol Control Bylaw was came into effect on 1 June and can be viewed on the Council website.

**Have your say!**

*Give us your feedback at  
[ashburtondc.govt.nz/haveyoursay](http://ashburtondc.govt.nz/haveyoursay)*

## Options considered

While reviewing the policy, Council has the following options:

### **OPTION ONE – Retain the current policy (status quo)**

#### ***Advantages***

- Retain a policy that works well for both the community and businesses in the district.

#### ***Disadvantages***

- Council could be considered as not making best use of the opportunity to add further measures in preventing alcohol-related harm.

### **OPTION TWO – Make changes to the policy**

Council could consider making a change to the policy, referring to the options provided by the Sale and Supply of Alcohol Act 2012.

#### ***Advantages***

- Council could add further measures in preventing alcohol-related harm.

#### ***Disadvantages***

- Making changes to the policy will require further public consultation, which could cause delays and be costly for ratepayers.

## Draft policy

**INSERT DRAFT POLICY HERE**

## Review process and timeline

We're seeking feedback from the community up until Friday 14 July. On Thursday 3 August, submitters can present their views to Council in person at the hearing, after which Councillors will consider and deliberate on all the submissions received.

The next steps in the process depend on Council's decision following the hearing. If Council decides to not make any changes to the policy, it will be presented for adoption on Wednesday 23 August.

If Council decides to make changes to the policy, we will carry out a second round of public consultation with an amended draft. There is the possibility for third parties to appeal this provisional policy, so it's hard to say how long this process will take, but Council would give updates on the timeline whenever there is more information available.

*Timeline with no changes to the policy*



**What do YOU think about the policy?**

Give us your feedback at [ashburtondc.govt.nz/haveyoursay](https://ashburtondc.govt.nz/haveyoursay)

## Have your say

Your feedback will help us to know whether we are on the right track with this policy review.

Please note all submissions are public documents and will be made available on Council's website with the names of submitters included.

Submissions presented in the form of a petition or accompanied by multiple signatures will be processed as a single submission.

***The easiest way to provide your feedback is online at [ashburtondc.govt.nz/haveyoursay](https://ashburtondc.govt.nz/haveyoursay)***

Alternatively, you can provide feedback by filling in the attached submission form and getting it back to us using one of the following methods:

**Freepost to** Ashburton District Council

Freepost 230444

PO Box 94

Ashburton 7740

**Email to** [submissions@adc.govt.nz](mailto:submissions@adc.govt.nz)

**Hand in to** Council reception, Baring Square West

You have until 5pm, Friday 14 July 2023 to get your feedback in.

---

### Your details

Name

Organisation (if appropriate)

Address

Phone

Email

### Do you wish to speak in support of your submission at the hearing?

(if no boxes are ticked, it will be considered that you do not wish to be heard)

Yes:

*The hearing will be held in the Council Chamber on Thursday 3 August 2023. Please note that hearings are live-streamed to our online channels.*

No:

*I do not wish to speak in support of my submission and ask that the following written submission be fully considered.*

Signature

Date

---

**You can submit on any or all of the questions below. You don't have to complete every question.**

**Do you think our current provisions in the Local Alcohol Policy are working well?**

- yes
- no
- why/why not?

**Would you like to see any changes to the current policy?**

- yes
- what changes (additional or fewer controls etc)
- no

**Any other comments:**

## **9. *Financial Reports***

Author *Erin Register, Finance Manager*  
GM responsible *Leanne Macdonald, GM Business Support*

### **Attachments**

Financial variance report April 2023

EA Networks Centre income & expenditure report – April 2023

***Ashburton District Council  
Financial Variance Report  
For the period ending  
30 April 2023***

Variances greater than \$100,000 are highlighted in **red bold**. If the variance is permanent an explanation is provided.

**F** (favourable variance) means that either actual revenue is greater than budget or actual expenditure is less than budget.

**U** (unfavourable variance) is **when** actual revenue is less than budget or actual expenditure is greater than budget.

**Please note:** The Balance Sheet is draft in this report as we are yet to enter opening balances. This is something that is processed after the audit is complete.

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## Income and Expenditure – Overview

For period ending 30 April 2023

<p><b>\$76.53 M</b></p> <p>Actual YTD Operating Income</p>	<p><b>\$88.00 M</b></p> <p>Forecast Full Year Operating Income</p>	<p><b>-\$11.47 M</b></p> <p>Variance Operating Income</p>	<p><b>87%</b></p> <p>% of Forecast Operating Income</p>
<p><b>\$62.49 M</b></p> <p>Actual YTD Operating Expenditure</p>	<p><b>\$75.89 M</b></p> <p>Forecast Full Year Operating Expenditure</p>	<p><b>-\$13.39 M</b></p> <p>Variance Operating Expenditure</p>	<p><b>82%</b></p> <p>% of Forecast Operating Expenditure</p>
<p><b>\$2.27 M</b></p> <p>Actual YTD Capital Income</p>	<p><b>\$72.38 M</b></p> <p>Forecast Full Year Capital Income</p>	<p><b>-\$70.10 M</b></p> <p>Variance Capital Income</p>	<p><b>3%</b></p> <p>% of Forecast Capital Income</p>
<p><b>\$42.06 M</b></p> <p>Actual YTD Capital Expenditure</p>	<p><b>\$94.10 M</b></p> <p>Forecast Full Year Capital Expenditure</p>	<p><b>-\$52.04 M</b></p> <p>Variance Capital Expenditure</p>	<p><b>45%</b></p> <p>% of Forecast Capital Expenditure</p>
<p><b>\$5.00 M</b></p> <p>Actual YTD Loans Repaid</p>	<p><b>\$8.50 M</b></p> <p>Forecast Full Year Loans Repaid</p>	<p><b>-\$3.50 M</b></p> <p>Variance Loans Repaid</p>	<p><b>59%</b></p> <p>% of Forecast Loans Repaid</p>

## Income and Expenditure – Summary

For period ending 30 April 2023

	Actual YTD	Full Year Budget	Variance	Percentage of Budget
<b>Revenue</b>				
Rates	36,872,180	44,264,172	(7,391,992)	83%
Fees and Charges	9,139,586	9,341,051	(201,465)	98%
Subsidies and Grants	15,562,914	18,512,632	(2,949,718)	84%
Finance Income	667,993	351,450	316,543	190%
Other Revenue	5,843,765	6,773,806	(930,041)	86%
Other Sales	1,405,020	1,588,199	(183,179)	88%
Development / Financial Contributions	2,335,652	617,400	1,718,252	378%
Gain on Sale of Assets	1,527,617	3,975,542	(2,447,924)	38%
Vested Assets	3,175,249	2,571,498	603,751	123%
<b>Total Revenue</b>	<b>76,529,976</b>	<b>87,995,750</b>	<b>(11,465,773)</b>	<b>87%</b>
<b>Operating Expenditure</b>				
Payments to Staff and Suppliers	44,822,036	55,870,322	(11,048,287)	80%
Finance Costs	2,873,230	2,482,221	391,009	116%
Other Expenses	199,999	190,717	9,282	105%
Depreciation	14,596,971	17,343,722	(2,746,751)	84%
<b>Total Expenditure</b>	<b>62,492,236</b>	<b>75,886,983</b>	<b>(13,394,747)</b>	<b>82%</b>
<b>Net operating surplus (deficit)</b>	<b>14,037,740</b>	<b>12,108,767</b>	<b>1,928,973</b>	<b>116%</b>
<b>Capital Income</b>				
Loans Raised	0	66,595,213	(66,595,213)	0%
Land Sales	1,998,680	5,680,000	(3,681,320)	35%
Other Asset Sales & Disposals	274,869	103,000	171,869	267%
<b>Total Capital Income</b>	<b>2,273,550</b>	<b>72,378,213</b>	<b>(70,104,663)</b>	<b>3%</b>
<b>Capital Expenditure</b>				
Infrastructural Assets	9,855,248	26,021,010	(16,165,762)	38%
Cyclic Renewals	12,496,021	22,512,977	(10,016,956)	56%
Plant	171,967	631,515	(459,548)	27%
Additions/Alterations	15,453,950	34,433,335	(18,979,386)	45%
Other Assets	4,083,203	10,496,872	(6,413,669)	39%
<b>Total capital expenditure</b>	<b>42,060,389</b>	<b>94,095,709</b>	<b>(52,035,320)</b>	<b>45%</b>
Loan Repayments	5,000,000	8,503,149	(3,503,149)	59%
<b>Total capital to be funded</b>	<b>44,786,839</b>	<b>30,220,645</b>	<b>14,566,194</b>	<b>148%</b>

Note: \$5m of Loan Repayments relates to last years budgeted loan repayments which were actioned in this financial year due to the timing of loans maturing. This repayment will be in addition to the budgeted repayments for the current year ending June 2023

## Transportation – Income & Expenditure Report

For period ending 30 April 2023

	Actual YTD	Budget Full Year	Variance	Percentage of Budget	Permanent Variance
<b>Operating Income</b>					
Footpaths	1,004,955	1,368,219	(363,264)	73%	No
Roading	14,954,264	14,837,479	116,785	101%	Yes
	15,959,219	16,205,698	(246,479)	98%	
<b>Operating Expenditure</b>					
Footpaths	1,108,815	1,391,426	(282,611)	80%	No
Roading	14,848,919	13,984,340	864,579	106%	Yes
	15,957,734	15,375,766	581,968	104%	
<b>Capital Income</b>					
Footpaths	0	763,732	(763,732)	0%	No
Roading	0	1,319,813	(1,319,813)	0%	No
	0	2,083,545	(2,083,545)	0%	
<b>Capital Expenditure</b>					
Footpaths	340,901	1,449,620	(1,108,719)	24%	Yes
Roading	9,082,583	10,775,211	(1,692,628)	84%	No
	9,423,484	12,224,831	(2,801,347)	77%	
<b>Loan Repayments</b>					
Footpaths	59,922	20,379	39,543	294%	
Roading	105,804	201,385	(95,581)	53%	
	165,726	221,764	(56,038)	75%	
<i>The above financials include the following:</i>					
Development Contributions	0	0	0	0%	
<i>The above financials do not include the following:</i>					
Vested Assets	2,251,560	950,690	1,300,870	237%	

*The above financials do not include appropriations - to and from activities*

Note: Loan Repayments include a portion relating to last years budgeted loan repayments due to timing of loans maturing.

## Transportation – Operating Income

**Roading** **\$116,785F**

***Reason for variance***

A favourable variance exists due to the additional subsidy of \$1.376m received from Waka Kotahi for the Emergency Works for the July 2022 heavy rain event.

## Transportation – Operating Expenditure

**Roading** **\$864,579U**

***Reason for variance***

Operating expenditure is sitting at 106% of full year budget due to the cost of the repairs from the July rain events and the completed reseals and rehabilitations.

With the unbudgeted cost of emergency works there will be an overspend for operating expenditure at the end of the 2022/23 year.

## Transportation – Capital Expenditure

**Footpaths** **\$1,108,719F**

***Reason for variance***

Contracts are let for footpath renewals and new footpaths with construction progressing at several sites. Most of the construction is to be completed by 30 June 2023 however there will likely be a carry forward component.

## Drinking Water – Income & Expenditure Report

For period ending 30 April 2023

	Actual YTD	Budget Full Year	Variance	Percentage of Budget	Permanent Variance
<b>Operating Income</b>					
Group Water Supplies	5,019,129	5,748,179	(729,050)	87%	No
Methven/Springfield Water Supply	249,853	293,032	(43,179)	85%	
Montalto Water Supply	268,363	319,018	(50,655)	84%	
Lyndhurst Water Supply	14,052	16,619	(2,567)	85%	
Barhill Water Supply	3,790	4,488	(698)	84%	
	<u>5,555,187</u>	<u>6,381,336</u>	<u>(826,150)</u>	<u>87%</u>	
<b>Operating Expenditure</b>					
Group Water Supplies	4,471,975	5,653,888	(1,181,913)	79%	No
Methven/Springfield Water Supply	197,732	296,606	(98,875)	67%	
Montalto Water Supply	243,987	321,864	(77,877)	76%	
Lyndhurst Water Supply	4,769	3,571	1,198	134%	
Barhill Water Supply	1,391	1,063	328	131%	
	<u>4,919,853</u>	<u>6,276,993</u>	<u>(1,357,139)</u>	<u>78%</u>	
<b>Capital Income</b>					
Group Water Supplies	0	17,251,156	(17,251,156)	0%	No
Methven/Springfield Water Supply	0	1,189,786	(1,189,786)	0%	No
Montalto Water Supply	0	321,472	(321,472)	0%	No
	<u>0</u>	<u>18,762,414</u>	<u>(18,762,414)</u>	<u>0%</u>	
<b>Capital Expenditure</b>					
Group Water Supplies	5,806,562	18,606,532	(12,799,970)	31%	Yes
Methven/Springfield Water Supply	293,918	1,298,498	(1,004,580)	23%	Yes
Montalto Water Supply	40,987	431,032	(390,045)	10%	Yes
	<u>6,141,467</u>	<u>20,336,062</u>	<u>(14,194,595)</u>	<u>30%</u>	
<b>Loan Repayments</b>					
Group Water Supplies	470,896	593,375	(122,479)	79%	No
Methven/Springfield Water Supply	6,937	16,315	(9,378)	43%	
Lyndhurst Water Supply	13,048	13,048	0	100%	
Barhill Water Supply	3,425	3,425	0	100%	
	<u>494,306</u>	<u>626,163</u>	<u>(131,857)</u>	<u>79%</u>	
<i>The above financials include the following:</i>					
Development Contributions	228,717	129,168	99,549	177%	
<i>The above financials do not include the following:</i>					
Vested Assets	180,712	381,100	(200,388)	47%	

*The above financials do not include appropriations - to and from activities*

Note: Loan Repayments include a portion relating to last years budgeted loan repayments due to timing of loans maturing.

## Drinking Water – Capital Expenditure

### Group Water Supplies

**\$12,799,970F**

#### ***Reason for variance***

The % of budget expended is low, but the majority of this budget relates to the Methven water treatment plant upgrade project. The physical works relating to this project has commenced and is being accelerated so budgets are expected to be drawn on at pace. Due to revised timing of this project (commissioning now indicated for July) there will be some level of favourable variance expected at 30 June 2023.

Another key project is the Ashburton treatment upgrades. This is a two-year project with detailed design being progressed at present. There is a capital budget of \$2.0M allocated in the current year budget (with a similar figure next year). It was envisaged that critical equipment purchases would be made, and capital construction commenced prior to 30 June. However, pre-purchase of equipment is no longer preferred due contractual complexity this approach imposes later. The design is also proving to be more complex that originally envisaged by officers.

For other projects the design phase is substantially complete and will be awarded soon. As such will not draw on budgets significantly until the related physical works gets underway.

A carry forward will be requested for any unspent amounts as at June 2023.

### Methven Springfield

**\$1,004,580F**

#### ***Reason for variance***

The % of budget expended is low, but the majority of this budget relates to the Methven water treatment plant upgrade project of which this scheme is part. As noted above, the physical works relating to this project has commenced and is being accelerated so budgets are expected to be drawn on at pace. Due to revised timing of this project (commissioning now indicated for July) there will be some level of favourable variance expected at 30 June 2023.

### Montalto

**\$390,045F**

#### ***Reason for variance***

The % of budget expended is low. This is the design phase budget for a treatment solution for the Montalto scheme. Officers are currently reviewing an issues and options report on upgrades options for the scheme. Less progress has been made on this project as the focus of resources is currently on the larger scheme projects.

## Wastewater – Income & Expenditure Report

For period ending 30 April 2023

	Actual YTD	Budget Full Year	Variance	Percentage of Budget	Permanent Variance
<b>Operating Income</b>					
Ashburton Wastewater	4,653,555	4,807,546	(153,991)	97%	Yes
Methven Wastewater	446,751	412,983	33,768	108%	
Rakaia Wastewater	281,361	359,289	(77,927)	78%	
	5,381,667	5,579,818	(198,151)	96%	
<b>Operating Expenditure</b>					
Ashburton Wastewater	3,823,959	4,464,082	(640,123)	86%	No
Methven Wastewater	355,531	412,904	(57,373)	86%	
Rakaia Wastewater	325,902	360,751	(34,849)	90%	
	4,505,392	5,237,738	(732,346)	86%	
<b>Capital Income</b>					
Ashburton Wastewater	0	12,640,324	(12,640,324)	0%	No
Rakaia Wastewater	0	178,356	(178,356)	0%	No
	0	12,818,680	(12,818,680)	0%	
<b>Capital Expenditure</b>					
Ashburton Wastewater	5,965,761	13,944,000	(7,978,239)	43%	Yes
Methven Wastewater	169,223	110,267	58,956	153%	
Rakaia Wastewater	171,704	274,228	(102,524)	63%	Yes
	6,306,688	14,328,495	(8,021,807)	44%	
<b>Loan Repayments</b>					
Ashburton Wastewater	911,137	1,126,249	(215,112)	81%	No
Methven Wastewater	12,443	16,277	(3,834)	76%	
Rakaia Wastewater	45,818	47,192	(1,374)	97%	
	969,398	1,189,718	(220,320)	81%	
<i>The above financials include the following:</i>					
Capital Services Contribution	485,611	383,791	101,819	127%	
<i>The above financials do not include the following:</i>					
Vested Assets	239,240	612,850	(373,610)	39%	

*The above financials do not include appropriations - to and from activities*

Note: Loan Repayments include a portion relating to last years budgeted loan repayments due to timing of loans maturing.

## Wastewater – Operational Income

### Ashburton

**\$153,991U**

#### *Reason for variance*

There is a favourable variance forecast in operational income. This is a result of income from development contributions being higher than projected at budget time. This item is currently sitting at ~\$130,000 above the year-to-date budget. There is also \$80,000 of unbudgeted grant income. This is the final payment of government funding for the Ashburton Relief Sewer main project. Assuming income continues on trend, the total favourable variance is expected to be around \$200,000.

## Wastewater – Capital Expenditure

### Ashburton

**\$7,978,239F**

#### *Reason for variance*

The % of budget expended is low, but the majority of this budget relates to the North-west Ashburton wastewater servicing project. The new pipelines are now complete, and work is soon to commence on the pump station. Although it now appears unlikely the pump station will be completed by 30 June.

A key renewal, the wastewater pipeline below the Trevors Rd grit chamber is being progressed with design alignment options being considered at present. There has been some delays associated with engineering resources and getting an arborist to the site to provide guidance on the existing trees in the area. The arborist advice is necessary before the final alignment can be confirmed. Once confirmed, the designed can be completed and finalised. It is now envisaged that this work will be tendered in August.

The majority of all other renewal projects are now awarded (or close). These won't draw on budget significantly until the related physical works gets underway. There may be some level of favourable variance at year end, but it is too early to forecast the scale of this at this time.

### Rakaia

**\$102,524F**

#### *Reason for variance*

This capital budget was to fund a sludge drying solution for the site, however as the design was developed it became clear that the budget was insufficient to progress the project. Some this budget has now been used for some minor capital upgrades in order to improve compliance in the short-term. The optimal sludge drying solution will be the subject of a standalone report for additional funding.



## Stormwater – Income & Expenditure Report

For period ending 30 April 2023

	Actual YTD	Budget Full Year	Variance	Percentage of Budget	Permanent Variance
<b>Operating Income</b>					
Ashburton Stormwater	1,016,983	1,199,732	(182,748)	85%	No
Methven Stormwater	87,550	103,739	(16,189)	84%	
Rakaia Stormwater	44,903	53,394	(8,491)	84%	
Hinds Stormwater	9,263	11,161	(1,898)	83%	
Rural Stormwater	44,258	52,151	(7,892)	85%	
	1,202,957	1,420,176	(217,219)	85%	
<b>Operating Expenditure</b>					
Ashburton Stormwater	950,822	1,318,452	(367,630)	72%	No
Methven Stormwater	102,791	119,906	(17,115)	86%	
Rakaia Stormwater	43,608	68,905	(25,298)	63%	
Hinds Stormwater	5,194	11,182	(5,989)	46%	
Rural Stormwater	5,202	52,735	(47,533)	10%	
	1,107,616	1,571,180	(463,564)	70%	
<b>Capital Expenditure</b>					
Ashburton Stormwater	8,644	284,840	(276,196)	3%	Yes
	8,644	284,840	(276,196)	3%	
<b>Loan Repayments</b>					
Ashburton Stormwater	263,647	273,939	(10,292)	96%	
Methven Stormwater	7,539	7,539	0	100%	
	271,186	281,478	(10,292)	96%	
<i>The above financials include the following:</i>					
Development Contributions	0	0	0	0%	
<i>The above financials do not include the following:</i>					
Vested Assets	285,211	626,858	(341,647)	45%	

*The above financials do not include appropriations - to and from activities*

Note: Loan Repayments include a portion relating to last years budgeted loan repayments due to timing of loans maturing.

## Stormwater – Capital Expenditure

### **Ashburton**

**\$276,196F**

#### ***Reason for variance***

The % of budget expended is low. Budget relates to the detailed design phase of the West Street Attenuation and Treatment facility. Due to competing demands on design services, this work is not scheduled to commence until later in the financial year. With the decision to delay the associated physical works project further, this design has limited impact on the wider programme.

## Stockwater – Income & Expenditure Report

For period ending 30 April 2023

	Actual YTD	Budget Full Year	Variance	Percentage of Budget	Permanent Variance
<b>Operating Income</b>					
Stockwater	758,868	1,032,155	(273,287)	74%	No
	<u>758,868</u>	<u>1,032,155</u>	<u>(273,287)</u>	<u>74%</u>	
<b>Operating Expenditure</b>					
Stockwater	1,046,007	1,042,341	3,666	100%	Yes
	<u>1,046,007</u>	<u>1,042,341</u>	<u>3,666</u>	<u>100%</u>	
<b>Capital Income</b>					
Stockwater	0	148,473	(148,473)	0%	No
	<u>0</u>	<u>148,473</u>	<u>(148,473)</u>	<u>0%</u>	
<b>Capital Expenditure</b>					
Stockwater	242	148,473	(148,231)	0%	Yes
	<u>242</u>	<u>148,473</u>	<u>(148,231)</u>	<u>0%</u>	
<b>Loan Repayments</b>					
Stockwater	9,174	17,674	(8,500)	52%	
	<u>9,174</u>	<u>17,674</u>	<u>(8,500)</u>	<u>52%</u>	

The above financials include the following:

0	0	0	0%
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The above financials do not include the following:

0	0	0	0%
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The above financials do not include appropriations - to and from activities

Note: Loan Repayments include a portion relating to last years budgeted loan repayments due to timing of loans maturing.

## Stockwater – Operating Expenditure

### Stockwater

**\$3,666U**

#### *Reason for variance*

This unfavourable variance is mainly due to the cost of reinstating river intakes as a result of the July and ongoing rain events. The Methven Axillary intake required major repairs to prevent the river washing away the intake gate and associated infrastructure. The intake continues to require greater than usual maintenance.

Mains race cleaning was expected to ease with the lead into autumn but due to growth some mains have required to be cleaned for a third time. As stated previously, traffic management requirements are adding to the cost of some main race cleaning.

Officers continue to monitor maintenance activity and will progress only urgent and essential maintenance.

## Stockwater – Capital Expenditure

### Stockwater

**\$148,231F**

#### *Reason for variance*

The % of budget expended is low as no costs have come through at this point. The budget relates to the detailed design phase of fish screens at the Brothers, and Methven Auxiliary intakes. Beca consultants have commenced work on this project. Site visits and survey have been completed.

## Waste Reduction & Recycling – Income & Expenditure Report

For period ending 30 April 2023

	Actual YTD	Budget Full Year	Variance	Percentage of Budget	Permanent Variance
<b>Operating Income</b>					
Refuse Collection	2,162,379	2,518,797	(356,419)	86%	No
Refuse Management	3,766,829	4,717,076	(950,247)	80%	No
	<u>5,929,208</u>	<u>7,235,873</u>	<u>(1,306,666)</u>	<u>82%</u>	
<b>Operating Expenditure</b>					
Refuse Collection	2,152,658	2,525,103	(372,446)	85%	No
Refuse Management	4,475,637	4,796,389	(320,753)	93%	No
	<u>6,628,295</u>	<u>7,321,493</u>	<u>(693,198)</u>	<u>91%</u>	
<b>Capital Income</b>					
Refuse Management	0	94,465	(94,465)	0%	
	<u>0</u>	<u>94,465</u>	<u>(94,465)</u>	<u>0%</u>	
<b>Capital Expenditure</b>					
Refuse Collection	8,217	0	8,217	0%	
Refuse Management	153,482	204,512	(51,031)	75%	
	<u>161,699</u>	<u>204,512</u>	<u>(42,814)</u>	<u>79%</u>	
<b>Loan Repayments</b>					
Refuse Collection	1,511	4,462	(2,951)	34%	
Refuse Management	36,103	27,171	8,932	133%	
	<u>37,614</u>	<u>31,633</u>	<u>5,981</u>	<u>119%</u>	

The above financials include the following:

Development Contributions	0	0	0	0%
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The above financials do not include the following:

Vested Assets	0	0	0	0%
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The above financials do not include appropriations - to and from activities

Note: Loan Repayments include a portion relating to last years budgeted loan repayments due to timing of loans maturing.

## Recreation Facilities – Income & Expenditure Report

For period ending 30 April 2023

	Actual YTD	Budget Full Year	Variance	Percentage of Budget	Permanent Variance
<b>Operating Income</b>					
Ashburton Museum and Art Gallery	1,408,169	1,669,455	(261,286)	84%	No
Library	1,131,237	1,326,781	(195,544)	85%	No
Recreation Facilities and Services	4,773,981	5,760,613	(986,632)	83%	No
	<u>7,313,387</u>	<u>8,756,849</u>	<u>(1,443,462)</u>	<u>84%</u>	
<b>Operating Expenditure</b>					
Ashburton Museum and Art Gallery	1,667,383	2,161,032	(493,649)	77%	No
Library	1,309,830	1,630,441	(320,610)	80%	No
Recreation Facilities and Services	5,299,668	6,940,797	(1,641,129)	76%	Yes
	<u>8,276,882</u>	<u>10,732,270</u>	<u>(2,455,388)</u>	<u>77%</u>	
<b>Capital Income</b>					
Library	0	177,598	(177,598)	0%	No
Recreation Facilities and Services	2,895	33,000	(30,105)	9%	
	<u>2,895</u>	<u>210,598</u>	<u>(207,703)</u>	<u>1%</u>	
<b>Capital Expenditure</b>					
Ashburton Museum and Art Gallery	6,891	114,546	(107,655)	6%	No
Library	147,271	265,917	(118,646)	55%	Yes
Recreation Facilities and Services	134,004	281,947	(147,943)	48%	No
	<u>288,166</u>	<u>662,410</u>	<u>(374,244)</u>	<u>44%</u>	
<b>Loan Repayments</b>					
Recreation Facilities and Services	6,846	10,822	(3,976)	63%	
	<u>6,846</u>	<u>10,822</u>	<u>(3,976)</u>	<u>63%</u>	

The above financials include the following:

Development Contributions	0	0	0	0%
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The above financials do not include the following:

Vested Assets	0	0	0	0%
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The above financials do not include appropriations - to and from activities

Note: Loan Repayments include a portion relating to last years budgeted loan repayments due to timing of loans maturing.

## Recreation Facilities – Operating Expenditure

**Recreation Facilities & Services** **\$1,641,129F**

***Reason for variance***

Expenditure is showing a favourable variance due to lower than expected wages due to recruitment challenges as well as lower than budgeted electricity use and are expected to be a permanent variance.

## Recreation Facilities – Capital Expenditure

**Library** **\$118,646F**

***Reason for variance***

Reason for variance: Some purchases have not yet been bought as they are items for the new library. This will be a permanent variance and subject to a carryover request.

## Recreation & Community Services – Income & Expenditure Report

For period ending 30 April 2023

	Actual YTD	Budget Full Year	Variance	Percentage of Budget	Permanent Variance
<b>Operating Income</b>					
Public Conveniences	529,686	494,633	35,052	107%	
Elderly Persons Housing	520,953	743,756	(222,803)	70%	Yes
Memorial Halls	355,389	312,755	42,635	114%	
Reserves and Camping Grounds	664,116	860,563	(196,447)	77%	No
Reserve Boards	638,699	676,777	(38,078)	94%	
Community Safety	43,038	47,296	(4,258)	91%	
	2,751,882	3,135,781	(383,899)	88%	
<b>Operating Expenditure</b>					
Public Conveniences	608,000	578,289	29,711	105%	
Elderly Persons Housing	492,332	662,429	(170,097)	74%	No
Memorial Halls	511,876	636,788	(124,912)	80%	No
Reserves and Camping Grounds	784,965	1,024,143	(239,178)	77%	No
Reserve Boards	518,369	699,263	(180,894)	74%	No
Community Safety	45,475	57,803	(12,327)	79%	
	2,961,018	3,658,715	(697,697)	81%	
<b>Capital Income</b>					
Public Conveniences	0	1,281,771	(1,281,771)	0%	No
Elderly Persons Housing	0	157,234	(157,234)	0%	No
Reserves and Camping Grounds	0	45,000	(45,000)	0%	
Reserve Boards	0	97,084	(97,084)	0%	
	0	1,581,089	(1,581,089)	0%	
<b>Capital Expenditure</b>					
Public Conveniences	388,940	1,196,979	(808,039)	32%	Yes
Elderly Persons Housing	114,280	216,531	(102,251)	53%	No
Memorial Halls	0	20,169	(20,169)	0%	
Reserves and Camping Grounds	8,702	145,000	(136,298)	6%	No
Reserve Boards	10,000	167,623	(157,623)	6%	Yes
	521,923	1,746,302	(1,224,379)	30%	
<b>Loan Repayments</b>					
Public Conveniences	6,942	210,171	(203,229)	3%	No
Elderly Persons Housing	0	3,640	(3,640)	0%	
Reserves and Camping Grounds	1,200	37,508	(36,308)	3%	
Reserve Boards	40,000	18,250	21,750	219%	
	48,142	269,569	(221,427)	18%	
<i>The above financials include the following:</i>					
Development Contributions	300	0	300	0%	
<i>The above financials do not include the following:</i>					
Vested Assets	218,526	0	218,526	0%	

*The above financials do not include appropriations - to and from activities*

Note: Loan Repayments include a portion relating to last years budgeted loan repayments due to timing of loans maturing.



## Recreation & Community Services – Operating Income

### Elderly Persons Housing

**\$222,803U**

#### *Reason for variance*

EPH rental income will be permanently down on budget due to multiple units being empty over the last 10 months. Some were empty as a result of not re-tenanting due to planned demolitions in Friendship Lane and others empty due to refurbishments after tenants move. There has also been an increase in tenancy movement which has also resulted in lost rental between tenancies.

## Recreation & Community Services – Capital Expenditure

### Public Conveniences

**\$808,039F**

#### *Reason for variance*

Replacement facilities at Rakaia Gorge with Matariki viewing platform (\$466,000) will not be completed this financial year and will require carry forward. Procurement has occurred and the new facility is on the production line. Rakaia Domain (\$350,000) facility renewal will be partially expended but the majority of this funding will require carry forward due to project timing now scheduled to conclude April/May 2024.

### Reserves and Camping Grounds

**\$157,623F**

#### *Reason for variance*

\$100k budgeted for earthquake strengthening of Rakaia Memorial Hall will not be completed by the end of June and will subject to a carryover request.

## Economic Development – Income & Expenditure Report

For period ending 30 April 2023

	Actual YTD	Budget Full Year	Variance	Percentage of Budget	Permanent Variance
<b>Operating Income</b>					
Commercial Property	11,275,528	19,945,300	(8,669,772)	57%	Yes
Business & Economic Development	630,273	626,637	3,636	101%	
District Promotion	228,911	270,465	(41,554)	85%	
Forestry	409,223	966,643	(557,420)	42%	No
	<u>12,543,935</u>	<u>21,809,045</u>	<u>(9,265,110)</u>	<u>58%</u>	
<b>Operating Expenditure</b>					
Commercial Property	4,792,880	5,232,004	(439,124)	92%	No
Business & Economic Development	736,642	801,554	(64,911)	92%	
District Promotion	175,816	252,177	(76,361)	70%	
Forestry	406,008	540,373	(134,365)	75%	No
	<u>6,111,347</u>	<u>6,826,108</u>	<u>(714,761)</u>	<u>90%</u>	
<b>Capital Income</b>					
Commercial Property	1,998,680	28,530,280	(26,531,600)	7%	Yes
Business & Economic Development	0	3,000,000	(3,000,000)	0%	No
	<u>1,998,680</u>	<u>31,530,280</u>	<u>(29,531,600)</u>	<u>6%</u>	
<b>Capital Expenditure</b>					
Commercial Property	14,845,725	34,582,010	(19,736,285)	43%	Yes
	<u>14,845,725</u>	<u>34,582,010</u>	<u>(19,736,285)</u>	<u>43%</u>	
<b>Loan Repayments</b>					
Commercial Property	2,660,897	2,519,965	140,932	106%	No
Business & Economic Development	0	3,000,000	(3,000,000)	0%	No
	<u>2,660,897</u>	<u>5,519,965</u>	<u>(2,859,068)</u>	<u>48%</u>	

The above financials include the following:

Development Contributions	0	0	0	0%
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The above financials do not include the following:

Vested Assets	0	0	0	0%
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The above financials do not include appropriations - to and from activities

Note: Loan Repayments include a portion relating to last years budgeted loan repayments due to timing of loans maturing.

## Economic Development – Operating Income

### Commercial Property

**\$8,669,772U**

#### *Reason for variance*

As at the end of June, a permanent favourable difference compared to budget is expected due to the gain on sale of North East Business Estate properties.

While there will be an unfavourable variance for Glasgow lease rental income compared to budget, this will be offset by a favourable variance on gain on sale as a result of the sale of these properties.

The Te Pataka o ka Tuhituhi and Te Waharoa a Hine Paaka met the 70% complete milestone for the Otakaro Crown infrastructure funding at the end of March. As the completion date for the building is later in the 2023 calendar year, some of this budgeted funding will be received in the 23/24 financial year.

### Forestry

**\$557,420U**

#### *Reason for variance*

Contrary to last months expectations, the international market has crashed. This has resulted in the change in the market distribution, with more logs being sold to the domestic market. While it is still anticipated that sales will meet budget it will not be at the optimistic variance of last month.

## Economic Development – Capital Income

### Commercial Property

**\$26,531,600U**

#### *Reason for variance*

Capital income will be not be fully realised due to capital expenditure not being fully expensed. This will result in a lower borrowings, however this income will be realised in the 2023/24 financial year.

## Economic Development – Capital Expenditure

### Commercial Property

**\$19,736,285F*****Reason for variance***

\$1,923,800 budgeted for the Art Gallery and Heritage Centre for the progressive upgrade of air-conditioning and building work to stabilise the interior environment will remain unspent at year end. The expected completion date for this project is June 2026 and will continue to be a carry-over request as agreed in the 2022/2023 carryover request.

It is likely the Rakaia Medical Centre project will no longer use the majority of the capital funds as they plan to manage and fund much of the renovations themselves. However, Methven Medical Centre is still finalising their requirements, so there will likely be a request for some of this funding to be carried forward into 2023/24 financial year.

There will be a permanent difference on the Te Pataka o Ka Tuhituhi and Te Waharoa a Hine Paaka new build due to timing. Any unspent funds will be subject to a carryover request.

## Parks & Open Spaces – Income & Expenditure Report

For period ending 30 April 2023

	Actual YTD	Budget Full Year	Variance	Percentage of Budget	Permanent Variance
<b>Operating Income</b>					
Cemeteries	552,337	560,624	(8,287)	99%	
Parks and Recreation	5,421,500	4,262,102	<b>1,159,398</b>	127%	Yes
	<u>5,973,837</u>	<u>4,822,726</u>	<u>1,151,111</u>	<u>124%</u>	
<b>Operating Expenditure</b>					
Cemeteries	394,667	589,110	<b>(194,443)</b>	67%	No
Parks and Recreation	3,623,248	3,855,385	<b>(232,137)</b>	94%	No
	<u>4,017,915</u>	<u>4,444,494</u>	<u>(426,580)</u>	<u>90%</u>	
<b>Capital Income</b>					
Cemeteries	0	244,379	<b>(244,379)</b>	0%	No
Parks and Recreation	0	4,666,397	<b>(4,666,397)</b>	0%	No
	<u>0</u>	<u>4,910,776</u>	<u>(4,910,776)</u>	<u>0%</u>	
<b>Capital Expenditure</b>					
Cemeteries	5,235	285,906	<b>(280,671)</b>	2%	No
Parks and Recreation	744,139	5,469,751	<b>(4,725,612)</b>	14%	Yes
	<u>749,374</u>	<u>5,755,656</u>	<u>(5,006,283)</u>	<u>13%</u>	
<b>Loan Repayments</b>					
Cemeteries	2,121	5,023	(2,902)	42%	
Parks and Recreation	80,681	58,168	22,513	139%	
	<u>82,802</u>	<u>63,191</u>	<u>19,611</u>	<u>131%</u>	

The above financials include the following:

Development Contributions	300	0	300	0%
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The above financials do not include the following:

Vested Assets	0	0	0	0%
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The above financials do not include appropriations - to and from activities

Note: Loan Repayments include a portion relating to last years budgeted loan repayments due to timing of loans maturing.

## Parks and Open Spaces – Operating Income

**Parks and Recreation** **\$1,159,398F**

***Reason for variance***

As at April Reserve Contributions are \$1,718,000 above full year budget. This is due to the larger number of subdivisions happening around the district than originally budget for. This will be a permanent difference.

## Parks and Open Spaces – Operating Expenditure

**Parks and Recreation** **\$232,137F**

***Reason for variance***

Work on Reserve Management Plans is progressing but not in line with the initial forecast. Project timeline creep will mean that there will be a component of the Consultancy budget for this work requiring carry forward at year end.

## Parks and Open Spaces – Capital Expenditure

**Parks and Recreation** **\$4,725,612F**

***Reason for variance***

There will be a permanent variance of \$420,000 in expenditure of capital compared to budget in relation to the Domain Promenade Project. It has been put on hold due to insufficient funding being available to complete the project once the project scope was finalised and costs assessed by a quantity surveyor.

A contract has been awarded for the Ashburton Baring Square East Re-development totalling \$2,449,903. It is expected that approximately 50% of the contract amount will be spent by 30 June 2023 the balance being subject to a carry forward request. Contract works is expected to be completed in September 2023.

Ashburton Domain Pond Edging \$305,000 - Contractors are now forecasting a delivery timeline of mid-year. While some work has already commenced, it will not be complete by year end. Therefore, it will require a component of carry forward.

Ashburton Domain Lighting upgrade \$123,000 - Work has commenced however, contractors have flagged some component delivery timeline pressures. So, a component of this funded allocation may need to be rolled over at year's end and require of carry forward.

Ashburton Domain New Pathway \$100,000 - Contractors forecasting a delivery timeline of mid-year. Staff are still hopeful of completion before 30 June, but there is a possibility it may be after that date and require a component of carry forward.

## Community Governance & Decision Making – Income & Expenditure Report

For period ending 30 April 2023

	Actual YTD	Budget Full Year	Variance	Percentage of Budget	Permanent Variance
<b>Operating Income</b>					
Council	2,174,474	2,613,197	(438,723)	83%	No
Methven Community Board	127,021	145,179	(18,158)	87%	
Youth Council	9,610	10,485	(876)	92%	
Community Grants Funding	1,782,512	1,471,781	310,731	121%	Yes
Water Zone Committee	198,030	244,427	(46,397)	81%	
	<u>4,291,647</u>	<u>4,485,070</u>	<u>(193,423)</u>	<u>96%</u>	
<b>Operating Expenditure</b>					
Council	2,370,632	3,456,427	(1,085,795)	69%	No
Methven Community Board	92,314	150,495	(58,180)	61%	
Youth Council	5,758	14,664	(8,906)	39%	
Community Grants Funding	919,762	1,150,462	(230,700)	80%	No
Water Zone Committee	112,870	472,580	(359,710)	24%	Yes
	<u>3,501,337</u>	<u>5,244,628</u>	<u>(1,743,291)</u>	<u>67%</u>	
<b>Loan Repayments</b>					
Community Grants Funding	99,000	99,000	0	100%	
Water Zone Committee	18,000	18,000	0	100%	
	<u>117,000</u>	<u>117,000</u>	<u>0</u>	<u>100%</u>	

The above financials include the following:

Development Contributions	958,617	512,560	446,057	187%
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The above financials do not include the following:

Vested Assets	0	0	0	0%
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The above financials do not include appropriations - to and from activities

Note: Loan Repayments include a portion relating to last years budgeted loan repayments due to timing of loans maturing.



## Community Governance & Decision Making – Operating Income

### Community Grants Funding

**\$310,731F*****Reason for variance***

As at April Capital Service Contributions are \$513,000 above full year budget. This is due to the larger number of subdivisions happening around the district than originally budget for. This will be a permanent difference.

## Community Governance & Decision Making – Operating Expenditure

### Water Zone Committee

**\$359,710F*****Reason for variance***

This activity contains the district water management investigations budget, ~\$270,000. This was to cover various actions within the Ashburton Surface Water Strategy. This includes strategic closures (e.g. Pudding Hill Intake), and District-wide flood modelling – the first stage of which is complete and being peer reviewed by ECan prior to being finalised. Many of these projects are ongoing but may not be fully completed (or cost incurred) by year end. Any unspent funds will be subject to a carry forward request.

## Environmental Services – Income & Expenditure Report

For period ending 30 April 2023

	Actual YTD	Budget Full Year	Variance	Percentage of Budget	Permanent Variance
<b>Operating Income</b>					
Environmental Health	98,868	110,471	(11,603)	89%	
Building Regulation	2,271,934	2,334,311	(62,377)	97%	Yes
Emergency Management	154,401	185,148	(30,747)	83%	
Liquor Licensing	214,368	191,294	23,074	112%	
Land Information Memorandum	79,947	104,593	(24,646)	76%	
Parking	199,222	249,083	(49,861)	80%	
Animal Control	424,721	509,177	(84,456)	83%	
Resource Consents	584,404	699,119	(114,715)	84%	No
Monitoring and Enforcement	268,233	333,114	(64,880)	81%	
Planning	431,425	509,871	(78,446)	85%	
	4,727,522	5,226,182	(498,660)	90%	
<b>Operating Expenditure</b>					
Environmental Health	209,047	214,123	(5,076)	98%	
Building Regulation	2,200,275	2,409,734	(209,459)	91%	No
Emergency Management	72,522	119,216	(46,694)	61%	
Liquor Licensing	154,641	219,393	(64,753)	70%	
Land Information Memorandum	84,235	104,593	(20,358)	81%	
Parking	200,806	260,544	(59,738)	77%	
Animal Control	400,076	546,645	(146,569)	73%	No
Resource Consents	572,778	763,266	(190,488)	75%	No
Monitoring and Enforcement	271,383	430,058	(158,676)	63%	No
Planning	377,347	517,523	(140,176)	73%	No
	4,543,109	5,585,096	(1,041,987)	81%	
<b>Loan Repayments</b>					
Animal Control	8,800	4,400	4,400	200%	
Planning	128,109	144,302	(16,193)	89%	
	136,909	148,702	(11,793)	92%	

The above financials include the following:

Development Contributions	0	0	0	0%
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The above financials do not include the following:

Vested Assets	0	0	0	0%
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The above financials do not include appropriations - to and from activities

Note: Loan Repayments include a portion relating to last years budgeted loan repayments due to timing of loans maturing.

## Environment Services – Operating Income

### **Building Regulation**

**\$62,377U**

#### ***Reason for variance***

Building consent activity so far has not been affected by high interest rates or the talk of a recession. The change in insulation regulations which took effect at the beginning of May, saw the continuation of new house consents being received at a higher-than-normal number throughout April in order to beat the increased costs associated with the change. Therefore, we are predicting that our variance at the end of the financial year will be greater than \$100,000.

## Miscellaneous, Dividends & Internal Overheads – Income & Expenditure Report

For period ending 30 April 2023

	Actual YTD	Budget Full Year	Variance	Percentage of Budget	Permanent Variance
<b>Operating Income</b>					
Dividends and Interest	2,560,471	2,151,450	409,021	119%	Yes
Library and Civic Centre	263,682	485,873	(222,192)	54%	No
Leadership Team	1,363,256	1,698,806	(335,550)	80%	No
People & Capability	821,770	1,199,319	(377,549)	69%	No
Information Systems	2,933,355	3,745,331	(811,976)	78%	No
Customer Services	563,581	736,471	(172,890)	77%	No
Treasury	1,017,892	1,508,289	(490,397)	67%	No
Rates	602,021	812,446	(210,425)	74%	No
Community Relations	666,668	969,454	(302,786)	69%	No
Communications	661,759	952,570	(290,811)	69%	No
Property Administration	1,256,147	1,611,079	(354,932)	78%	No
Service Delivery	3,549,999	4,035,272	(485,273)	88%	No
Parks Administration	2,744,797	3,736,098	(991,300)	73%	No
Plant Operations	1,082,829	869,489	213,340	125%	No
	20,088,226	24,511,947	(4,423,721)	82%	
<b>Operating Expenditure</b>					
Dividends and Interest	47,719	52,556	(4,837)	91%	
Library and Civic Centre	263,906	485,873	(221,968)	54%	No
Leadership Team	1,363,256	1,698,806	(335,550)	80%	No
People & Capability	821,770	1,421,819	(600,049)	58%	Yes
Information Systems	2,932,466	3,745,329	(812,863)	78%	Yes
Customer Services	563,560	736,471	(172,911)	77%	No
Treasury	1,017,485	1,548,289	(530,805)	66%	No
Rates	652,318	812,446	(160,128)	80%	No
Community Relations	666,640	989,449	(322,809)	67%	No
Communications	661,759	805,636	(143,877)	82%	No
Property Administration	1,244,841	1,701,019	(456,178)	73%	No
Service Delivery	3,590,903	4,035,534	(444,631)	89%	No
Parks Administration	2,744,950	3,739,251	(994,301)	73%	No
Plant Operations	871,876	869,489	2,387	100%	
	17,443,447	22,641,966	(5,198,519)	77%	
<b>Capital Income</b>					
Information Systems	0	134,893	(134,893)	0%	No
Plant Operations	271,974	103,000	168,975	264%	Yes
	271,974	237,893	34,082	114%	
<b>Capital Expenditure</b>					
Information Systems	262,984	619,104	(356,120)	42%	Yes
Plant Operations	171,967	631,515	(459,548)	27%	Yes
	434,952	1,250,619	(815,667)	35%	

The above financials include the following:

Development Contributions	0	0	0	0%
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The above financials do not include the following:

Vested Assets	0	0	0	0%
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The above financials do not include appropriations - to and from activities

Note: Loan Repayments include a portion relating to last years budgeted loan repayments due to timing of loans maturing.

## Miscellaneous, Dividends & Internal Overheads – Operating Income

**Dividends and Interest** **\$409,021F**

***Reason for variance***

Dividends for the year have been received from Transwaste of \$549,000 and ACL of \$1,343,478. Interest income for the period ending April is already well above the full year budgeted amount and will be a permanent difference. This is due to general interest rate increases which have been actively taken advantage of.

## Miscellaneous, Dividends & Internal Overheads – Operating Expenditure

**Information Systems** **\$812,863F**

***Reason for variance***

Due to unfilled positions, lower than forecast expenditure for Salary & Wages, and related personnel costs exist and has contributed to the current underspend. The balance is timing of other operating expenditure, which should balance out by end of year.

**People & Capability** **\$600,049F**

***Reason for variance***

Unfilled positions and subsequent project delays due to staff resourcing has resulted in lower than forecast expenditure for Salary & Wages, Licensing, Consultancy & Purchasing.

## Miscellaneous, Dividends & Internal Overheads – Capital Income

**Plant Operations** **\$168,975F**

***Reason for variance***

Sale of vehicles to replace prior year procurement requirements. Sales revenue is in 2022/23 but procurement of new vehicles was in 2021/22.

## Miscellaneous, Dividends & Internal Overheads – Capital Expenditure

### Information Systems

**\$356,120F*****Reason for variance***

Planned expenditure of \$70,000 for aerial imagery will not occur this financial year due to incomplete capture of the identified rural areas. This work is planned to commence late 2023. Design works related to the renewal of core server infrastructure, will commence this year but no expenditure is expected. Both works will be subject to a carry forward request.

Current works are underway on renewal of desktop services for a number of teams. Commitments exist for recent purchases with more identified before 30 June 2023, although settlement may be at a date in the next financial year.

### Plant Operations

**\$459,548F*****Reason for variance***

We are currently in the process of procuring replacement fleet vehicles. As a result of limited availability and industry supply chain issues a proportion of these purchases will not be finalised until next financial year resulting in a permanent difference. The balance of the unspent funds will be subject to a carryover request.

## Loan Repayments

For period ending 30 April 2023

	Actual YTD	Budget Full Year	Variance	Percentage of Budget	Permanent Variance
Loan Repayments	5,000,000	8,503,149	(3,503,149)	59%	No

\$5m of Loan Repayments relates to last years budgeted loan repayments which were actioned in this financial year due to the timing of loans maturing. This repayment will be in addition to the budgeted repayments for the current year ending June 2023.

## Balance Sheet

As at 30 April 2023

	YTD Actual	2022 Actual
<b>Public Equity</b>		
Ratepayers Equity	507,536,239	496,053,000
Revaluation Reserves	359,381,082	359,381,082
Funds and Reserves	66,002,918	66,002,918
	<b>932,920,240</b>	<b>921,437,000</b>
<b>Non-Current Liabilities</b>		
External Loans	85,600,000	90,600,000
Other Term Liabilities	339,151	696,000
	<b>85,939,151</b>	<b>91,296,000</b>
<b>Current Liabilities</b>		
Trade Creditors	1,337,681	3,529,670
GST	886,734	(1,358,019)
Deposits & Bonds	1,607,470	809,081
Other Current Liabilities	1,842,404	1,194,190
Accrued Liabilities	4,395,214	9,592,078
	<b>10,069,503</b>	<b>13,767,000</b>
<b>Total Equity &amp; Liabilities</b>	<b>1,028,928,895</b>	<b>1,026,500,000</b>
<b>Fixed Assets</b>	146,651,065	149,578,997
<b>Infrastructural Assets</b>	778,020,553	789,688,225
<b>Work in Progress</b>	75,754,564	34,493,430
<b>Advances</b>	576,402	608,482
<b>Shares</b>	10,391,686	10,471,686
<b>Current Assets</b>		
Cash & Bank	5,621,713	11,432,424
Cash Investments	4,100,859	20,000,000
Receivables	5,409,240	(1,476,327)
Provision for Doubtful Debts	(58,933)	(58,939)
Stock	76,705	75,824
Accruals	1,698,503	10,998,784
Other Current Assets	686,541	687,414
	<b>17,534,627</b>	<b>41,659,180</b>
<b>Total Assets</b>	<b>1,028,928,895</b>	<b>1,026,500,000</b>



## Net Debt and Borrowings

As at 30 April 2023

### Net Debt



### External Borrowing

Local Government Funding	Amount	Rate		Maturity
LGFA 2023	7,000,000	5.15%	Floating	15-May-23
LGFA 2018	2,000,000	5.04%	Floating	15-Apr-24
LGFA 2020 Coupon	5,000,000	5.37%	Floating	15-Apr-24
LGFA 2022	5,000,000	5.10%	Floating	15-Apr-24
LGFA 2021	7,000,000	5.19%	Floating	15-Apr-25
LGFA 2022	3,000,000	5.11%	Floating	15-Apr-25
LGFA 2022	5,000,000	5.17%	Floating	15-Apr-25
LGFA 2023	5,000,000	5.70%	Floating	15-Aug-25
LGFA 2020	10,000,000	5.45%	Floating	15-Apr-26
LGFA 2020 Coupon	5,000,000	1.23%	Fixed	15-Apr-27
LGFA 2020 Coupon	5,000,000	0.97%	Fixed	15-Apr-27
LGFA 2021 Coupon	16,600,000	2.61%	Fixed	15-May-28
LGFA 2022	10,000,000	5.25%	Floating	20-Apr-29
<b>Total External Funding</b>	<b>85,600,000</b>			

## Borrowing by Activity

As at 30 April 2023

<b>Activity</b>	<b>External Borrowing</b>	<b>Internal Borrowing</b>
Commercial Property	42,369,238	4,962,685
Wastewater	18,310,980	708,879
Drinking Water	10,404,987	1,938,505
Environmental Services	833,006	-
Stormwater	2,916,797	-
Cemeteries	1,650,960	85,490
Water Resources	343,360	-
Arts & Culture	2,146,004	-
Refuse and Recycling	676,735	138,412
Stockwater	219,567	113,727
Roading	3,013,289	4,168,126
Footpaths	684,328	-
Recreation Facilities	49,106	-
Civic Building	43,794	-
Parks	1,046,865	709,194
Camping	16,873	-
Public Conveniences	184,112	-
Reserve Boards	690,000	-
<b>Total</b>	<b>85,600,000</b>	<b>12,825,019</b>

## Council Investments

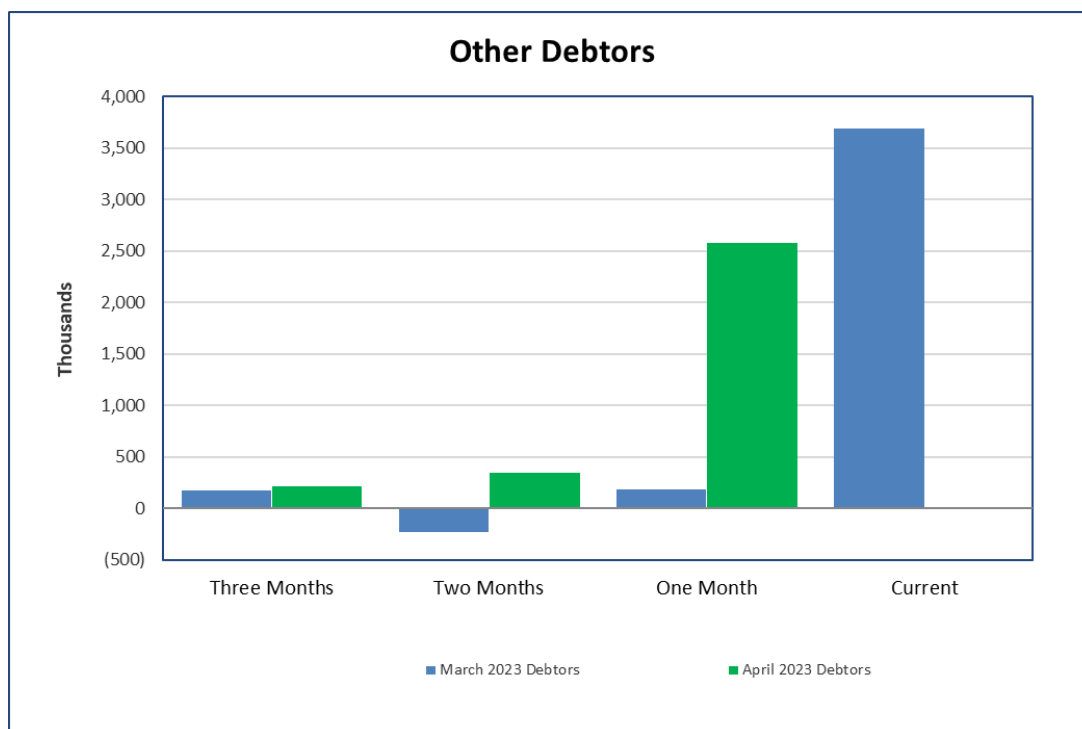
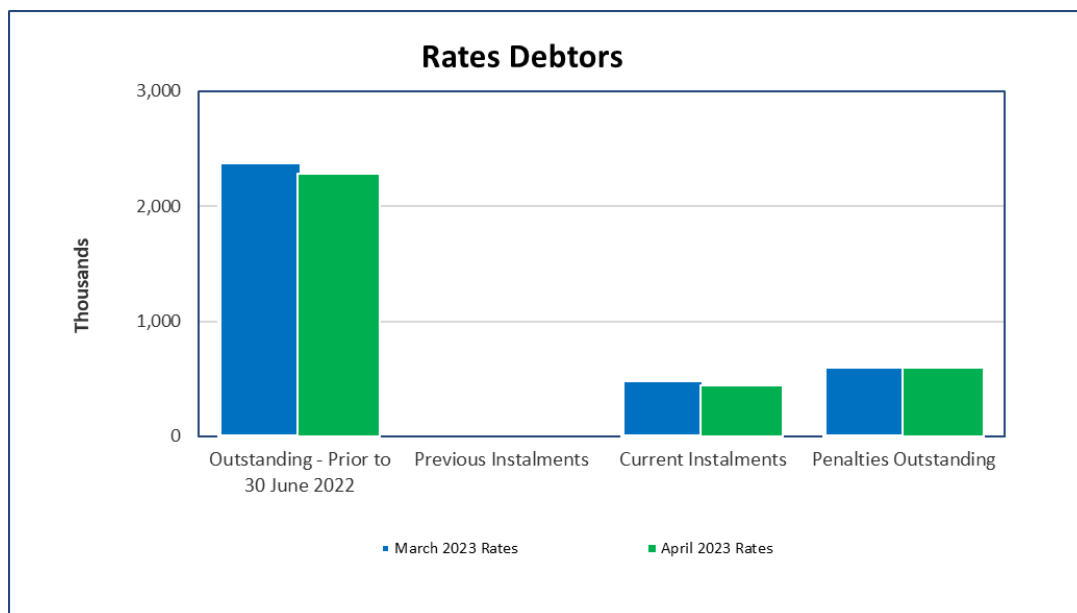
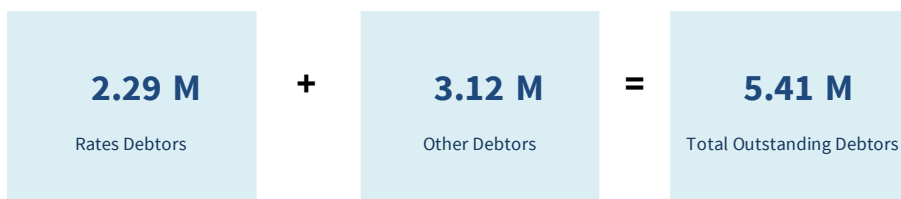
As at 30 April 2023

Listed below are the current significant investments held by Council.

<b>Term deposits</b>	<b>Principal</b>	<b>Interest</b>	<b>Term</b>	<b>Maturity</b>
Kiwibank	1,000,859	5.72%	5 Years	19-Oct-27
	<b>1,000,859</b>			
<b>Local Authority Stock and Bonds</b>	<b>Principal</b>	<b>Coupon</b>	<b>Yield</b>	<b>Maturity</b>
<b>Bonds</b>				
BNZ	1,000,000	4.10%	4.51%	15-Jun-23
ANZ	1,000,000	3.00%	6.07%	17-Sep-26
Westpac	1,100,000	6.19%	6.05%	16-Sep-27
	<b>3,100,000</b>			
	<b>4,100,859</b>			
<b>Advances</b>				
Eastfield Investments	576,402			
	<b>576,402</b>			
<b>Shares</b>				
Ashburton Contracting Ltd	4,500,000			
NZ Local Govt Co-op Shares	55,456			
RDR Management	1,146,430			
Transwaste Canterbury Ltd	1,128,000			
ATS	500			
Electricity Ashburton Rebates	1,300			
LGFA Equity	1,795,000			
Eastfield Investments	1,765,000			
	<b>10,391,686</b>			

## Receivables Summary (Including Prior Month Comparative)

As at 30 April 2023



**Ashburton District Council**  
**EA Networks Centre - Income & Expenditure Report**  
for period ending 30 April 2023

	Transfers		Default	Retail	Room Rental/Events				Aquatic				Fitness				Grand Total		Variance	Percentage of Budget
	Transfers	Default			Meeting Rooms	Stadium	Events	Total	Pool	Tinwald Pool	Learn to Swim	Total	Gymnasium	Aquasize	Group Fitness	Total	Total			
	Actual YTD	Actual YTD	Actual YTD	Actual YTD	Actual YTD	Actual YTD	Actual YTD	Actual YTD	Actual YTD	Actual YTD	Actual YTD	Actual YTD	Actual YTD	Actual YTD	Actual YTD	Actual YTD	Actual YTD	Budget Full Year		
<b>Operating Income</b>																				
Fees	1,233	-	-	-	-	122,026	59,788	181,815	378,821	-	358,303	737,125	282,614	16,740	119,870	419,224	1,339,397	1,743,197	403,800	77%
Grants	16,937	-	-	-	-	2,492	-	2,492	6,352	-	-	6,352	115	-	-	115	25,896	82,320	56,424	31%
Rental	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	432	432	0%
Sales	-	-	-	97,541	-	-	-	-	-	-	-	-	-	-	-	-	97,541	72,030	(25,511)	135%
Sundry Income	-	-	-	-	-	-	190	190	-	-	-	-	-	-	-	-	190	-	(190)	0%
Treasury Internal Recoveries	-	45,424	-	-	-	-	-	-	-	-	-	-	-	-	-	-	45,424	-	(45,424)	0%
Rates	-	3,241,300	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3,241,300	3,862,635	621,334	84%
Other Income	-	2,895	-	-	-	-	-	-	9,243	-	2,636	11,879	5,250	-	4,209	9,459	24,233	-	(24,233)	0%
	18,170	3,289,620	-	97,541	-	124,518	59,978	184,497	394,417	-	360,939	755,356	287,979	16,740	124,079	428,798	4,773,981	5,760,613	986,632	83%
<b>Operating Expenses</b>																				
<b>Variable costs</b>																				
Personnel Costs	-	-	-	-	-	45,198	35,202	80,399	-	-	333,302	333,302	-	-	121,068	121,068	534,770	648,332	113,562	82%
Financial / Professional Costs	67,490	(22,000)	-	-	-	-	-	-	9,661	-	-	9,661	7,671	4,272	7,671	19,614	74,765	104,285	29,520	72%
Promotional Costs	7,541	1,962	-	-	-	234	2,600	2,834	2,102	255	402	2,759	104	-	-	104	15,201	47,925	32,724	32%
General Costs	63,747	9,100	-	-	-	520	17	538	35,730	7,912	-	43,641	3,203	-	1,217	4,421	121,447	143,879	22,432	84%
Purchases	5,201	121	67,341	-	-	1,627	19	1,646	8,588	2,397	3,837	14,821	1,961	722	1,380	4,062	93,192	100,902	7,710	92%
Property / Plant Costs	76,637	9,261	-	-	-	720	-	720	1,633	-	-	1,725	1,063	-	20	1,083	89,425	161,058	71,633	56%
Energy Costs	(110,140)	-	11,340	6,943	44,436	-	51,379	335,107	4,098	-	339,205	16,756	-	9,628	26,384	318,169	513,555	195,386	62%	
Centre Maintenance	91,205	-	-	-	-	1,716	-	1,716	22,224	-	-	22,224	1,750	376	-	2,125	117,271	144,735	27,464	81%
	201,681	(1,557)	-	78,681	6,943	94,451	37,838	139,232	415,044	14,662	337,634	767,339	32,508	5,370	140,984	178,862	1,364,239	1,864,671	500,431	73%
<b>Contribution Margin</b>	(183,510)	3,291,176	-	18,859	(6,943)	30,067	22,140	45,265	(20,627)	(14,662)	23,305	(11,984)	255,471	11,370	(16,905)	249,936	3,409,742	3,895,943	486,201	88%
<b>Fixed costs</b>																				
Salaries	484,003	15,912	-	-	-	-	-	-	547,300	-	-	547,300	271,789	2,539	-	274,328	1,321,544	1,683,370	361,826	79%
Office Costs	65,396	-	-	-	-	535	735	1,270	4,260	90	545	4,895	7,983	70	14,188	22,240	93,801	118,095	24,293	79%
Registrations	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,627	-	0%
Security	10,254	-	-	-	-	177	-	177	-	-	-	-	-	-	-	-	10,430	3,408	(7,022)	306%
Fire Protection	-	-	-	-	-	32	-	32	952	-	-	952	-	-	-	-	985	-	(985)	0%
Interest	5,130	890	-	-	-	-	-	-	-	-	-	-	-	-	242	242	6,261	6,304	43	99%
Internal Rental	-	-	8,926	14,573	699,501	-	714,074	504,588	-	-	-	504,588	65,944	-	37,889	103,833	1,331,422	1,597,706	266,284	83%
Centre Overhead	(858,847)	-	72,504	14,496	154,323	-	168,819	229,263	6,467	104,353	340,083	199,378	-	78,062	277,441	475,441	0	-	0	0%
	(294,065)	16,802	-	81,431	29,070	854,567	735	884,372	1,286,364	6,557	104,898	1,397,819	545,094	2,609	130,381	678,084	2,764,442	3,411,510	647,067	81%
<b>Surplus (Loss) before Council Overhead</b>	110,554	3,274,375	(62,572)	(36,013)	(824,500)	21,405	(839,107)	(1,306,992)	(21,219)	(81,592)	(1,409,803)	(289,624)	8,762	(147,286)	(428,148)	645,300	484,433	(160,866)	133%	
Council Overhead	-	873,932	-	-	-	-	-	-	-	-	-	-	-	-	-	-	873,932	1,163,898	289,966	75%
<b>Operating Profit / (Loss)</b>	110,554	2,400,443	(62,572)	(36,013)	(824,500)	21,405	(839,107)	(1,306,992)	(21,219)	(81,592)	(1,409,803)	(289,624)	8,762	(147,286)	(428,148)	(228,632)	(679,465)	(450,832)	34%	
<b>Depreciation Costs</b>																				
Depreciation - Office Equipment	1,834	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,834	500,719	498,885	0%
Depreciation - Furniture & Fittings	13,935	150	-	-	-	-	-	-	-	-	-	-	-	-	-	-	14,085	-	(14,085)	0%
Depreciation - Computer Equipment	5,091	-	-	-	-	-	-	-	113	-	-	113	-	-	-	-	5,203	-	(5,203)	0%
Depreciation - Buildings	96,719	-	-	-	41,798	-	41,798	338	338	-	338	-	-	-	-	-	138,854	-	(138,854)	0%
Depreciation - Light Plant	970	-	-	-	26,729	-	26,729	41,881	493	-	42,374	67,006	-	-	-	67,006	137,078	-	(137,078)	0%
	118,548	150	-	-	68,527	-	68,527	42,331	493	-	42,824	67,006	-	-	-	67,006	297,055	500,719	203,664	59%
<b>Capital Expenditure</b>																				
Loan Principal Repayment	-	6,846	-	-	-	-	-	-	-	-	-	-	-	-	-	-	6,846	10,822	3,976	63%
Additions / Alterations	-	-	-	-	-	-	-	-	4,624	-	-	4,624	-	-	-	-	4,624	10,000	5,376	46%
Other Asset Purchases	1,081	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,081	22,074	20,993	5%
Cyclic Renewals	-	-	-	-	-	-	-	-	118,648	-	-	118,648	4,452	-	2,948	7,400	126,048	216,873	90,825	58%
Cyclic Renewals Carryovers	2,251	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,251	33,000	30,749	7%
	3,332	6,846	-	-	-	-	-	-	123,272	-	-	123,272	4,452	-	2,948	7,400	140,850	292,768	151,919	48%

## **10. Councillor Reports**

### **Deputy Mayor Liz McMillan**

#### **10.1 Meetings**

In addition to the usual Council meetings and workshops I have attended the following meetings and events:

##### **April 2023**

- 19 Apr: CVT meeting – Rakaia
- 20 Apr: Te Pono hui at Hakatere Marae and Age Concern AGM
- 25 Apr: Anzac day speeches – Hakatere Marae and Methven
- 26 Apr: Safer Mid Canterbury Board meeting
- 28 Apr: Safe communities – ski safety meeting

##### **May 2023**

- 1 May: Methven Community Board meeting
- 2 May: Road Safety, Community Vehicle Trust, PCG meetings. Councillor chat - Ashburton Library
- 5 May: Community Vehicle Trust volunteer drivers first aid course
- 6 May: King’s Coronation plantings at Ashburton Domain and Harris Reserve
- 9 May: review of Caring for Communities group and Mt Hutt Memorial Hall meetings (via zoom)
- 11 May: Save the Ruapuna Church meeting
- 12 May: Ashburton Police / Janine Bowden
- 15 May: Kainga Ora new build site visit
- 16 May: Methven Domain tree assessment with Methven Reserve Board
- 17 May: Community House visit
- 19 May: Te Kupenga kete kete ki Huirapa hui at Arowhenua Marae
- 22 May: Safer Mid Canterbury Board meeting
- 23 May: Mayor’s Taskforce for Jobs - Teams meeting
- 25 – 26 May: LG Sectors Together meeting in Wellington
- 27 May: United Firefighters dinner – Methven
- 29 May: Tuia representative Poppy SurrIDGE
- 30 May: Councillors chat – Ashburton Library

##### **June 2023**

- 1 Jun: Bike skills meeting
- 2 Jun: Safe Communities steering group
- 6 Jun: Settlement steering group

#### **10.2 Te Kupenga kete kete ki Huirapa hui**

I attended this hui at Arowhenua Marae with Jane Donaldson, Group Manager Compliance & Development. It was attended by the other three Mayors and Chief Executives of Councils in the Arowhenua runaka along with the Chair of ECan.

This was the first hui after the visit by councils to the Marae in January this year.

### 10.3 Sectors Together – LGNZ Combined Sectors meeting – Wellington

I attended this two-day meeting with the first day being a combined sector meeting with Metro, Regional and Rural & Provincial Councils, and the second day split into sectors.

We heard from the Minister of Local Government Kieran McNulty, deputy leader of the opposition Nicola Willis and Eugenie Sage, the Green party spokesperson for local government. Their main message was central government and local government needing to work together and the need for new funding mechanisms going forward.

There were also discussions on localism, transport, the upcoming general election, whether the voting age should be lowered to 16, and food production.

#### Recommendation

<b>That</b> the Deputy Mayor's report be received.
--

## **11. Mayor's Report**

### **11.1 Local Government NZ Annual General Meeting**

Local Government NZ's 35<sup>th</sup> Annual General Meeting will be held at 2.30pm on Wednesday 26 July 2023, at Te Pae Convention Centre in Christchurch.

Under LGNZ's constitution, Ashburton District Council can be represented by up to three delegates and is entitled to three votes at the AGM. Council is required to appoint one presiding delegate who will vote on Council's behalf with express authority (by way of delegation). Should the Mayor be absent from the AGM for any reason, another delegate may vote on Council's behalf. All delegates and observers are to be registered by Friday 30 June.

#### **Recommendation**

**That** the Mayor be authorised to vote on behalf of Council at the Local Government New Zealand AGM 2023, and (in the Mayor's absence) the Deputy Mayor be the alternate presiding delegate.

### **11.2 Governance Structure**

Council put in place its governance structure and confirmed the elected member appointments for the 2022-25 triennium on 27 October 2022. Following the recent Western Ward by-election I have reviewed the vacancies on Council's appointments schedule and can confirm Cr Rob Mackle's appointment to the following:

- Ashburton Airport Authority
- Methven Community Board
- Road Reference Group
- Mid Canterbury Rural Support Trust
- Mayfield & Ruapuna reserve boards and Mayfield & Mt Hutt halls
- Ashburton Rivers and Staveley Stormwater Channel river rating districts.

The updated appointments schedule is attached.

**Appendix 1**

### **11.3 Local Government NZ Ākōna**

Earlier this year Local Government NZ offered councils the opportunity to sign-up to their new learning and development programme (Ākōna). After the October elections, ADC's elected members were able to join the Ākōna induction hui in Christchurch. This was followed up in late January with LGNZ's offer of a two month trial of the online programme. Councillors were provided with a link and were encouraged to look at the various modules and articles on the site before we decided whether to commit to an annual subscription.



The Ākona subscription includes access to an e-learning platform (including all current and future e-modules, guides and learning resources), and Ako hours (online, expert-led discussions and learning clinics). For member councils LGNZ's Ākona subscription fee is \$8,500 per year.

Ākona is supported by an Advisory Committee made up of elected members and governance staff from councils throughout the country. Using sector feedback the group will continue to add content and help deliver more of what elected members want.

I'm conscious that a very busy past 2-3 months has meant few of us had the time to participate in the trial but it's my intention that we do sign-up for a year and then find a way of making this work for all. Once registered, elected members will be able to access the online content whenever they want to. I'd also like to see times when we can meet up in the Chamber and participate in an online session together.

### Recommendation

**That** Council registers for the Local Government NZ Ākona learning and development programme for a 12 month period at a cost of \$8,500 plus gst.

### 11.4 Meetings

- **Mayoral calendar**

#### May 2023

- 26 May: United Fire Brigades' Association National Waterway Challenge Official Opening
- 29 May: Poppy SurrIDGE – Tuia Representative with Deputy Mayor Liz McMillan
- 29 May: Civil Defence Emergency Management
- 29 May: Fairfield Freight Hub celebration
- 31 May: Draft Springfield Water Revenue & Financing Policy submission hearings and deliberations
- 31 May: Draft Transportation and Parking Management bylaw submission hearings and deliberations

#### June 2023

- 1 June: Civil Defence Emergency Management with CE Hamish Riach
- 1 June: Canterbury Regional Transport Committee meeting
- 1 June: Hon. Michael Wood, Minister of Transport (via Zoom)
- 2 June: Canterbury Mayoral Forum with CE Hamish Riach
- 2 June: Canterbury Regional Transport Committee workshop
- 6 June: Chris Green, Midlands Seed with CE Hamish Riach
- 6 June: James Caygill, Waka Kotahi with CE Hamish Riach
- 6 June: Dereck Ollsson, Audit New Zealand with CE Hamish Riach

### Recommendation

**That** Council receives the Mayor's report.

Neil Brown  
**Mayor**

# Appendix 1



## *Ashburton District Council Governance Structure Appointments to Committees and Organisations 2022-25*

[Adopted by Council 27/10/22]

Updated 7/06/23

STANDING COMMITTEE	
<b>Audit and Risk Committee</b>	<b>Executive Committee</b>
Chair                      Russell Ellis	Mayor                      Neil Brown
Deputy Chair            Leen Braam	Deputy Mayor          Liz McMillan
Members                Carolyn Cameron	Councillors              Braam, Cameron & Liz McMillan
Richard Wilson	Lovett
+ external appointee	
<i>Mayor ex officio</i>	

Council Activity Briefings Chairperson
Deputy Mayor Liz McMillan

### Appointments to other committees, organisations and sub-ordinate decision-making bodies

#### Ashburton Airport Authority

Crs Leen Braam, Lynette Lovett and Rob Mackle [7/06/23]

#### Ashburton District Road Safety Co-ordinating Committee

Crs Liz McMillan (Chair), Phill Hooper and Richard Wilson

#### Ashburton Library and Civic Centre Project Control Group

Mayor, Deputy Mayor and Crs Leen Braam and Russell Ellis. Membership of this Group includes the Chief Executive (Chair).

#### Ashburton Resettlement Group

Crs Carolyn Cameron (Chair) & Liz McMillan

### **Biodiversity Advisory Group**

Crs Leen Braam (Chair), Lynette Lovett and Richard Wilson

### **Creative Communities Assessment Committee** *Reports to Creative Communities NZ*

Crs Leen Braam and Tony Todd

### **Heritage Mid Canterbury Working Group**

Crs Carolyn Cameron (Chair) and Tony Todd

[Membership of this group includes a community representative and a representative each from Historic Places Mid Canterbury and Ashburton Museum & Historical Society]

### **Methven Community Board**

Crs Liz McMillan and Rob Mackle [7/06/23]

### **Road Reference Group**

Crs Carolyn Cameron (Chair), Rob Mackle, Tony Todd and Richard Wilson [7/06/23]

### **Mid Canterbury Rural Support Trust**

Cr Rob Mackle [7/06/23]

### **Safer Mid Canterbury Board**

Crs Liz McMillan and Tony Todd

[Includes Safe Communities Steering Group and Mid Canterbury Community Vehicle Trust]

### **Total Mobility**

Cr Tony Todd

### **Youth Council**

Crs Russell Ellis & Phill Hooper

### **Council appointments to community organisations**

Electricity Ashburton Shareholders Committee	External appointees (x3) <i>[David Ward, Anne Marett, Tony Potts]</i>
Hekeao-Hinds Water Enhancement Trust	Mayor
Plains Museum Trust	External appointees (x2) <i>[Stefan van Vliet &amp; Alden Thomas until October 2025]</i>
Regional Event Funding Committee	Council appointee <i>(Cr Hooper)</i> [1/02/23]

Mid Canterbury Rural Support Trust	Council appointee ( <i>Cr Wilson</i> )
Safer Ashburton District	Council appointee ( <i>Crs McMillan &amp; Todd</i> )
Seniors Centre	Council appointee ( <i>Cr Ellis</i> )
Waitaha PHO Board	External appointee (x1) [ <i>Vacancy</i> ] [7/06/23]

### Council Controlled Organisations (CCOs) and Shareholding

Ashburton Community Water Trust	Mayor
Ashburton Contracting Limited	Directors [ <i>Alister Lilley (C) and Darcy Prendergast (to 2023), Andrew Barlass, Darin Cusack &amp; Ross Pickworth (to 2025)</i> ]
Eastfield Investments Liaison	Mayor, Deputy Mayor & GM Business Support
Rangitata Diversion Race Management Limited (RDRML)	Mayor ( <i>Cr Wilson alternate</i> )
RDRML Remuneration Subcommittee	Cr McMillan

### Joint Committees (with other Authorities)

Biodiversity Champions Group	Cr Wilson [7/12/22]
Canterbury Regional Civil Defence Emergency Management Group	Mayor ( <i>Cr Lovett alternate</i> )
Canterbury Regional Landfill Joint Committee	Deputy Mayor ( <i>Mayor alternate</i> )
Canterbury Regional Land Transport Committee	Mayor ( <i>Deputy Mayor alternate</i> )
Canterbury Waste Joint Committee	Deputy Mayor ( <i>Mayor alternate</i> )
Central Biodiversity Advisory Group	Cr Leen Braam [1/03/23]
Climate Change Action Planning Reference Group	Cr McMillan [7/12/22]
Road Safety Co-ordinating Committee	Council appointees ( <i>Crs McMillan, Hooper &amp; Wilson</i> )
Total Mobility Committee	Council appointee ( <i>Cr Todd</i> )
Water Management Zone Committee	Council appointee ( <i>Cr Wilson</i> ) [1/02/23] <i>Community reps: B Thomas &amp; G de Spa, C Allen, A Cushnie, Clare Buchanan, Adi Avnit, Sidneii Teixeira</i>
Wakanui Working Group	Cr Lovett

### Memorial Hall Boards and Reserve Boards

Alford Forest Reserve	Cr Liz McMillan	Pendarves Reserve	Cr Lynette Lovett
Chertsey Reserve	Cr Lynette Lovett	Rakaia Reserve	Cr Lynette Lovett
Dorie Reserve	Cr Lynette Lovett	Ruapuna Reserve	Cr Rob Mackle
Ealing Reserve	Cr Richard Wilson	Seafield Reserve	Cr Lynette Lovett
Greenstreet Reserve	Cr Carolyn Cameron	Tinwald Reserve	Cr Phill Hooper
Highbank Reserve	Cr Liz McMillan	Lagmhor Westerfield Hall	Cr Leen Braam
Hinds Reserve	Cr Richard Wilson	Mayfield Hall	Cr Rob Mackle
Mayfield Reserve	Cr Rob Mackle	Mt Hutt Memorial Hall	Cr Rob Mackle
Methven Reserve	Cr Liz McMillan	Rakaia Hall	Cr Lynette Lovett
Mt Somers Reserve	Cr Leen Braam	Tinwald Hall	Cr Carolyn Cameron

### Environment Canterbury River Rating Districts

Ashburton Hinds Drainage	Cr Richard Wilson	Lower Rakaia River	Mayor Neil Brown
Ashburton Rivers	Cr Rob Mackle	Mt Harding Creek	Cr Liz McMillan
Ashburton Town Stopbanks	Cr Leen Braam	Rakaia Double Hill	Cr Liz McMillan
Cleardale (Rakaia Gorge)	Cr Liz McMillan	Staveley Stormwater Channel	Cr Rob Mackle
Dry Creek	Cr Liz McMillan	Upper Hinds River	Cr Richard Wilson
Lower Hinds River	Cr Wilson		