

# Ashburton District Council

## AGENDA

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### Notice of Meeting:

A meeting of the Ashburton District Council will be held on:

**Date:** Wednesday 1 March 2023

**Time:** 1.00pm

**Venue:** Council Chamber

### Membership

Mayor	Neil Brown
Deputy Mayor	Liz McMillan
Members	Leen Braam
	Carolyn Cameron
	Russell Ellis
	Phill Hooper
	Lynette Lovett
	Tony Todd
	Richard Wilson
	<i>[Vacancy – Western Ward]</i>

## Meeting Timetable

Time	Item
1.00pm	Council meeting commences
3.30pm	Ashburton Contracting Ltd

### 1 Apologies

### 2 Extraordinary Business

### 3 Declarations of Interest

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

### Minutes

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### Business Transacted with the Public Excluded

14	Council – 15/02/23	PE 1
	[Now in open meeting]	
	• Polystyrene compacting machine	
15	Audit & Risk – 8/02/23	PE 2
	• Health & Safety                      Section 7(2)(a) Protection of privacy of natural persons	
16	Library & Civic Centre PCG – 21/02/23                      Section 7(2)(h) Commercial activities	PE 3
17	Ashburton Contracting Ltd                      Section 7(2)(h) Commercial activities	Verbal

## **4. Council Minutes – 15 February 2023**

Minutes of the Council meeting held on Wednesday 15 February 2023, commencing at 1.00pm in the Council Chamber, 137 Havelock Street, Ashburton.

### **Present**

His Worship the Mayor, Neil Brown (Chair); Deputy Mayor Liz McMillan; Councillors Leen Braam, Carolyn Cameron, Russell Ellis, Phill Hooper, Lynette Lovett, Tony Todd and Richard Wilson.

### **In attendance**

Hamish Riach (Chief Executive), Toni Durham (GM Democracy & Engagement), Leanne Macdonald (GM Business Support), Neil McCann (GM Infrastructure & Open Spaces), Sarah Mosley (GM People & Facilities), Ian Hyde (Planning Manager), Janice McKay (Communications Manager) and Phillipa Clark (Governance Team Leader).

Staff present for the duration of their reports: Emily Reed (Corporate Planner), Ian Soper (Open Spaces Manager), Dr Christian Chukwuka (Biodiversity Advisor), Mark Chamberlain (Roading Manager), Hernando Marilla (Operations Manager) and Simon Worthington (Economic Development Manager).

### **Presentations**

Electricity Ashburton – 4.02pm-4.50pm

#### **1 Apologies**

Nil.

#### **2 Extraordinary Business**

The Mayor advised that item 9 will be taken later in the meeting with the Economic Development Manager present.

#### **3 Declarations of Interest**

Nil.

#### **4 Confirmation of Minutes – 1/02/23**

**That** the minutes of the Council meeting held on 1 February 2023, be taken as read and confirmed.

McMillan/Cameron

Carried

#### **5 Methven Community Board**

**That** Council receives the minutes of the Methven Community Board meeting held on 30 January 2023.

Lovett/McMillan

Carried

#### **6 Mt Hutt Memorial Hall Board**

**That** Council receives the minutes of the Mt Hutt Memorial Hall Board meeting held on 23 January 2023.

Hooper/McMillan

Carried

- **Methven i-Hub**

It was reported that staff at the Methven i-Hub receive and pass on information but have identified an increase in the number of visitors who would benefit from a face to face booking service.

Council supported an investigation to quantify costs and compare the operations of similar sized providers while noting that the previous i-Site service was closed due to lack of use and a reduced demand for agency bookings.

**That** Council investigates the Methven i-Hub becoming a booking agent.

Lovett/McMillan

Carried

**7 Development of Ashburton District Biodiversity Strategy**

**That** Council approves the development of Ashburton District Council Biodiversity Strategy.

Braam/Lovett

Carried

**8 Wills Street Rail Footbridge**

Council supported the intent of the Conservation Management Plan, noting that the footbridge is the only remaining structure of its type in the country being used for its original purpose on its original site.

The Roading Manager advised that the bridge is well used and a pedestrian count could be undertaken if that's required. The bridge will be retained and funded from part of the overall subsidised maintenance budget. The structure is listed with the Rail Heritage Trust and may attract some funding from that organisation.

The footbridge is not included in the programme of work for new footpaths. Officers are preparing a separate report on this work and how the \$900k Better-off funding will be applied.

**That** Council adopts the Conservation Management Plan for the Wills Street rail footbridge and fund the maintenance and renewal of the footbridge.

Cameron/Braam

Carried

**10 Water Services Legislation Bill – draft submission**

Clarification was sought on whether the submission should address the possibility of debt falling to Council in the future, if the new entity fails.

The Chief Executive advised this issue is unlikely to be specifically referred to in the Bill (and officers will check). Council's submission supports and makes reference to the comprehensive submission prepared by Taituarā who have examined the Bill in detail. When Council's submission is presented, there will be opportunity to comment further on issues of particular importance to ADC, such as the inclusion of CCOs.

**That** Council approves the draft submission to the Finance and Expenditure Committee on the Water Services Legislation Bill.

Cameron/Braam

Carried

**11 Naming Policy**

**That** Council adopts the amended Naming Policy.

McMillan/Braam

Carried

Simon Worthington attended the meeting at 1.44pm.

## 9 Tourism Arrangements

The recommendation to manage visitor promotion in-house and increase funding for this activity wasn't fully supported. Councillors speaking against referred to negative stakeholder feedback when Council reviewed this activity in 2021. It was suggested that the need for extra funding should be reviewed now, in tandem with private projects that are getting underway, and that KPIs need to be firmed up.

Councillors in support of the recommendations agreed that economic development and visitor promotion are aligned and that there is capacity and resource within this area of Council to deliver services and events that will attract revenue and promote the district. It was further agreed that the in-house model of district promotion needs to run for three years before reviewing its performance.

The Economic Development Manager reported that ChristchurchNZ's budget is constrained and has no provision for new concepts or feasibility development of new projects that might come in. There is industry support for the recommended approach and major operators in the district have had input.

The Chief Executive explained that the requirement for additional funding has been fully considered and Council will need to determine where visitor information sits within the final budget. Council will have the opportunity to regularly review the activity against the KPIs.

Council heard that the additional funding doesn't require Annual Plan consultation but could be included for comment if there are other matters being consulted on.

- 1. That** Council agrees to establishing a Visitor Promotion function within Council in the Economic Development team.

Braam/McMillan

Carried

A show of hands gave 7 for and 2 against the motion

- 2. That** Council refers an increase in funding from \$195k to \$375k to the budget (Annual Plan 2023/24) considerations.

Braam/Lovett

Carried

A show of hands gave 7 for and 2 against the motion

*Post meeting note: At the 22/02/23 workshop to consider the draft 2023/24 Budget, Council made the decision not to include additional funding of \$180k for visitor promotion in 2023/24.*

- 3. That** a review of District Promotion activities takes place in three years' time as part of the 2027-37 Long Term Planning process.

Braam/Lovett

Carried

## 12 Mid-year Performance Report

**That** Council receives the mid-year non-financial performance report.

Cameron/Wilson

Carried

## 13 Bancorp Treasury Report – December 2022

**That** Council receives the Bancorp Treasury report for the December 2022 quarter.

Todd/Hooper

Carried

## 14 Deputy Mayor's Report

It was reported the Deputy Mayor also attended the Hakatere Marae Komiti meeting on Monday 13 February, accompanied Poppy Surridge who has been appointed as the Mayor's Tuia representative for 2023.

**That** Council receives the Deputy Mayor's report.

McMillan/Braam

Carried

## **15 Mayor's Report**

**That** Council receives the Mayor's report.

Mayor/McMillan

Carried

## **Welcome to Staff – 2.48pm**

Katy Perry, People & Capability Manager, introduced new staff – Renee Julius (Property Manager), Michelle Driscoll (Team Leader Business Improvement), Katie Graham (Art Gallery & Museum Educator), Arven Torio (Applications Specialist), Beau Adams (Utilities Contracts Engineer), Poppy Surridge (Customer Services Officer), Harrison Crossley (People & Capability Graduate), Caitlin Smith (People & Capability Graduate).

## **Business transacted with the public excluded – 2.52pm**

That the public be excluded from the following parts of the proceedings of this meeting, namely – the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>Item No</b>	<b>General subject of each matter to be considered:</b>	<b>In accordance with Section 48(1) of the Act, the reason for passing this resolution in relation to each matter:</b>	
<b>16</b>	Council 21/12/22	Section 7(2)(h)	Commercial activities
<b>17</b>	Library & Civic Centre PCG 24/01/23	Section 7(2)(h)	Commercial activities
<b>18</b>	EA Networks	Section 7(2)(h)	Commercial activities

McMillan/Lovett

Carried

Council adjourned for afternoon tea at 2.52pm until 3.22pm.

## **Business transacted with the public excluded now in open meeting**

- **Purchase of polystyrene compacting machine from Wastebusters**

**That** Council resolves to not purchase the polystyrene compacting machine.

Braam/Hooper

Carried

The meeting concluded at 4.50pm.

Confirmed 1 March 2023

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MAYOR

## **5. Audit & Risk Committee Minutes**

Minutes of the Audit & Risk Committee meeting held on Wednesday 8 February 2023, commencing at 1.00pm, in the Council Chamber, 137 Havelock Street, Ashburton.

### **Present**

Mayor Neil Brown; Councillors Russell Ellis (Chair), Leen Braam, Carolyn Cameron, Liz McMillan and Richard Wilson; and Murray Harrington.

### **Also present:**

Councillors Phill Hooper, Lynette Lovett and Tony Todd.

### **In attendance**

Hamish Riach (CE), Leanne Macdonald (GM Business Support), Sarah Mosley (GM People ), Katie Perry (People & Capability Manager), Julie Crahay (Safety & Wellness Lead) and Carol McAtamney (Governance Support).

#### **1 Apologies**

Nil.

#### **2 Extraordinary Business**

Nil.

#### **3 Declarations of Interest**

Nil.

#### **4 Confirmation of Minutes – 22/06/22**

**That** the minutes of the Audit & Risk Committee meeting held on 30 November 2022, be taken as read and confirmed

McMillan/Cameron

Carried

#### **5 Riskpool Update**

##### **Recommendation to Council**

**That** Council receives the update from Riskpool on the progress of winding up and is aware of their ongoing liability.

Harrington/Wilson

Carried

#### **6 Experience Mid Canterbury Annual Report**

##### **Recommendation to Council**

**That** Council accepts the Experience Mid Canterbury Annual Report.

McMillan/Cameron

Carried

**Business transacted with the public excluded – 1.10pm**

That the public be excluded from the following parts of the proceedings of this meeting, namely – the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>Item No</b>	<b>General subject of each matter to be considered:</b>	<b>In accordance with Section 48(1) of the Act, the reason for passing this resolution in relation to each matter:</b>	
<b>7</b>	<b>Audit &amp; Risk Committee minutes</b>	Section 7(2)(a)	Protection of privacy of natural persons
<b>8</b>	<b>Health &amp; Safety</b>	Section 7(2)(a)	Protection of privacy of natural persons

Mayor/Braam

Carried

The meeting concluded at 1.56pm.



## 6. Road Safety Co-ordinating Committee – 7/02/23

Minutes of the Ashburton District Road Safety Co-ordinating Committee meeting held on Tuesday 7 February 2023, commencing at 9.30am, in the Council Chamber, 137 Havelock Street, Ashburton.

### 1 Welcome and Apologies

**That** apologies for absence be received from John Skevington (Automobile Association) and Jim Crouchley, Ia Ara Aotearoa Transporting NZ

Wilson/ Hooper

Carried

### Present:

Neil Brown	Mayor	Daniel Naude	Road Safety Co-ordinator – South Canterbury
Liz McMillan	ADC Deputy Mayor (Chair)	Lucy Mehrtens	Road Safety Co-ordinator – South Canterbury
Phill Hooper	ADC Councillor	Lesley Symington	Safer Mid Canterbury
Richard Wilson	ADC Councillor	Steve Ochsner	FENZ
John Keenan	Waka Kotahi/NZTA	Steve Burgerhout	NZ Police
David Scarlett	Waka Kotahi/NZTA	Shane Cochrane	NZ Police
Andrae Gold	ACADS	Sean Nilsson	
Neil Simons	Principals Association		

### In attendance:

Mark Chamberlain	Roading Manager	Carol McAtamney	Governance Support Officer
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### 2 Notification of Extraordinary Business

Nil.

### 4 Correspondence

Nil

### 5 Reports/Agency Updates

#### 5.1 Ashburton District Road Safety

An update on the progress of the learn to ride cycling space to be developed on Council land, that is part of the Walking and Cycling Strategy action plan, was requested.

- South Canterbury District Road Safety

Advised that the Mid/South Canterbury areas (Ashburton to Waitaki) have formed a collaborative group and are working together supporting each other with consistent messaging, events and bringing partners together across the regions.

#### 5.2 Waka Kotahi/NZTA

- Kerb block and marker posts were installed to stop people parking on no stopping signs outside Sims Bakery. Disappointing to note that the equipment stolen from. Currently looking at alternative deterrents.

- SH1/Tinwald corridor improvement – Waka Kotahi and KiwRail have undertaken to better coordinate work programmes than happened with the Walnut Avenue intersection improvements. Project is to go out for tender in May.
- Mayor has arranged a meeting with local interested parties and Waka Kotahi to once again reiterate safety concerns of proposed location of southbound weigh bridge station. It is hoped that there will be detailed plans for the station available for the on-site visit.
- Footpath outside Ōpuke hot pools working well. Speed limit has been recommended for a reduction, which is expected to be confirmed later in the year.

## 5.5 Ira Ara Aotearoa – Transporting NZ

- Concerns raised regarding access to the Tinwald effluent dump site. It was acknowledged that this has flaws and a new conceptual design to enable turns to be made is currently being worked on. Council manages the site on behalf of Ecan and will be making the changes.

## 6 Terms of Reference – updated for the current term

The terms of reference have been updated to reflect the changes from the 2022 Local Body Elections and to the membership group.

Amendment:

- Remove wording ‘In the current term, Cr Lynette Lovett is the appointed Chair’  
**That** the terms of reference incorporating the above amendment be received and adopted.

Mayor/Simons

Carried

### CoDrivR Demonstration

Rhys Gardner and Claire from CoDrivR joined the meeting to give members a demonstration of the driving simulators that have been installed at Ashburton College and Mt Hutt College.

The simulator tracks lane position, gap selection and indicator use, and drivers can only progress to the next level if they pass the simulated scenarios.

There are also scenarios for open road cornering and the simulations get trickier as more traffic and higher speeds are added.

Nine simulators have been installed in secondary schools in the Mid and South Canterbury area, able to be accessed by nearly 5000 students.

There is a third simulator to be installed in Ashburton with possible locations being investigated, including the library and the YMCA.

## 6 Next Meeting

The next meeting date is Tuesday 2 May 2023 at 9:30am.

Meeting closed at 11.28am

## 7. ***Rakaia Gorge Campground toilet renewal and Matariki observation deck development***

Author	<i>Bert Hofmans, Open Spaces Planner and Jane Wright, Consultant</i>
Activity Manager	<i>Ian Soper, Open Spaces Manager</i>
GM responsible	<i>Neil McCann, Group Manager Infrastructure Services</i>

### Summary

- The purpose of this report is to confirm Council's support to accept funding offered by the Ministry of Business Innovation and Employment (MBIE) via the Tourism Infrastructure Fund (TIF) to contribute to the Rakaia Gorge Campground public toilet renewal and the construction of a new Matariki observation deck at this location (6686 Rakaia- Arundel Road, Rakaia Gorge) on a reduced scope.
- The funding offered is significantly less than applied for and means a reduced design scope for the toilets and observation deck than originally envisaged. MBIE requires that both the toilet and star observation viewing deck are constructed as a condition of funding under the TIF.

### Recommendation

1. **That** Council accepts the MBIE funding of \$277,000 to complete the Rakaia Gorge Campground project as per the revised design.

### Attachments

<b>Appendix 1</b>	Design as per TIF application
<b>Appendix 2</b>	Revised design

## Background

### The current situation

1. The public toilets at the Rakaia Gorge Campground were built in the 1970's and are due for replacement. There are separate men's and women's facilities with two pans in the women's and a pan and urinal in the men's. Water is supplied from the Selwyn District but continuity of supply is not certain. Waste is currently dealt with by way of septic tank.
2. Behind the toilet is a shipping container used for storing campground maintenance items. This container is broken into on a regular basis.
3. In March 2022, Council lodged an application to the Ministry of Business Innovation and Employments' (MBIE) Tourism Infrastructure Fund (Round 6) for funding towards the construction of replacement toilets, new storage unit, and a Matariki/star observation viewing deck at Rakaia Gorge Campground.
4. The application requested \$554,000 plus \$22,500 operating expenditure from the Tourism Infrastructure Fund (TIF). The Council's contribution consisted of \$189,000 earmarked in the Long Term Plan 2021-31 for the replacement of the toilets at the gorge.
5. The total combined funding of \$743,000 (plus \$22,500 operational expenditure) would have allowed for an improved toilet design and a new wastewater system upgrade totalling \$415,000 as well as an additional \$225,000 for a Matariki observation deck and associated landscaping, furniture, lighting, and signage.
6. MBIE notified Council on 23 July 2022 that the application was successful. However, a reduced amount of \$262,000, plus \$15,000 for operational expenditure, was approved. The total combined funding of \$451,000 allows for a new toilet upgrade of \$245,000, and \$144,000 for a deck structure and associated landscaping.
7. The reduced TIF funding means a more basic toilet facility is installed. The design will still include an environmentally-friendly effluent treatment system (dry-vault) but will have a smaller, more straightforward roof design (mono-pitch) e.g. the new toilets at Lake Camp. The deck size and height is also reduced.
8. TIF funding is conditional on both the Matariki observation deck and the toilet replacement being completed.
9. Detailed design has been completed for the deck structure. It has been price checked and modified to match the reduced budget. Staff have also worked closely with the campground manager and the Rakaia Gorge Society, who oversee the management of the site, to arrive at a design that has their support (Appendix 2).

10. A resource consent application has been lodged with Council accompanied by a letter of support from Te Rūnanga o Arowhenua and Aoraki Environmental Consultancy Ltd.

## Options analysis

### Option one – Proceed with the project with revised design (recommended)

11. This option would see Council contributing the same amount of allocated funds earmarked in the Long-term Plan for the toilet renewal. This option assumes the total project cost is within the combined allocated budget.

<b>Advantages:</b> <ul style="list-style-type: none"><li>• TIF funding can be utilised and no additional funding is required from Council beyond the \$189,000 already committed in the LTP.</li><li>• Upgrade of toilets are completed to value of \$245,000 and the new storage unit and deck is able to be constructed within the remaining budget.</li><li>• No longer reliant on water supply for toilets from Selwyn District.</li><li>• More environmentally sensitive treatment of effluent compared to existing system.</li></ul>	<b>Disadvantages:</b> <ul style="list-style-type: none"><li>• Scope of deck design and construction is reduced to fit budget.</li></ul>
<b>Risks:</b> <ul style="list-style-type: none"><li>• Deck construction may exceed the allocated budget.</li><li>• Resource consent may not be approved.</li></ul>	

### Option two – Proceed with the original design as per the TIF application and seek Council funding for shortfall

12. This option would require an increase in Council funding of approximately \$292,000 to address the funding shortfall from MBIE. The additional funding would allow for a more visually appealing toilet design with two separate pods under a feature winged roofline. The Matariki observation deck would also be larger and higher.

<b>Advantages:</b> <ul style="list-style-type: none"><li>• The toilet and star observation deck is completed as per the original concept current design and TIF funding is utilised.</li><li>• No longer reliant on water supply for toilets from Selwyn District.</li><li>• More environmentally sensitive treatment of effluent compared to existing system.</li></ul>	<b>Disadvantages:</b> <ul style="list-style-type: none"><li>• Council will be required to provide additional funding.</li></ul>
<b>Risks:</b> <ul style="list-style-type: none"><li>• Additional funding may not be available.</li><li>• Additional funding may not be provided within MBIE timeframes.</li><li>• Resource consent may not be approved.</li></ul>	

### Option three – Reduce the scope of the project and decline the MBIE funding

13. This option would see Council discontinuing with the combined upgrades and declining the \$262,000 of capital funding and \$15,000 of operational funding offered by MBIE. The toilet would be replaced to the value of the allocated \$189,000 as provided for in the LTP.

<b>Advantages:</b> <ul style="list-style-type: none"> <li>• More environmentally sensitive treatment of effluent compared to the existing system.</li> <li>• Resource consent may not be required (existing use rights may apply).</li> </ul>	<b>Disadvantages:</b> <ul style="list-style-type: none"> <li>• Toilet will still require an upgrade as the facility is nearing end of life (built 1975/47 years).</li> <li>• New observation deck, storage unit and associated landscaping will not be constructed.</li> </ul>
<b>Risks:</b> <ul style="list-style-type: none"> <li>• Ongoing damage and theft to storage container.</li> </ul>	

## Legal/policy implications

### Compliance Issues

14. A resource consent is required as the site is subject to the Area of Significant Nature Conservation Value (ASCV) overlay in the district plan.
15. Building consent will also be required for both the toilet block and the observation deck structure given the nature, size, and location of these structures.

## Strategic alignment

16. The recommendation relates to Council's community outcome of *A District of Great Spaces and Places*.

Wellbeing		Reasons why the recommended outcome has an effect on this wellbeing
Economic	✓	The availability of public toilet facilities and quality visitor assets supports the economic wellbeing of businesses and local communities.
Environmental	✓	The responsible delivery of dry-vault toilet facilities (without septic systems or sewerage discharge) in more remote areas supports a balanced and sustainable environment. The associated landscaping will enhance biodiversity.
Cultural	✓	Matariki and the southern star-scape is culturally significant to Māori. The design intends to acknowledge and incorporate these aspects.
Social	✓	Quality and sanitary toilet provision supports public health.

## Financial implications

Requirement	Explanation
What is the cost?	\$451,000
Is there budget available in LTP / AP?	Yes
Where is the funding coming from?	Council has LTP funding of \$189,000 budgeted in Year 2 of the LTP to contribute to the project as identified in the <i>Public Conveniences Activity Management Plan 2021-2031</i> . MBIE has offered Council a further \$262,000 to complete the public toilet renewal and construct the new Matariki observation deck.
Are there any future budget implications?	Additional budget to complete the operational maintenance of the deck will be required for the life of the deck. To note – MBIE has allocated another \$15,000 towards this operational budget which should be sufficient for the first 3-5 years.
Reviewed by Finance	Erin Register; Finance Manager.

## Significance and engagement assessment

Requirement	Explanation
Is the matter considered significant?	No
Level of significance	Low
Rationale for selecting level of significance	Does not involve the sale or transfer of a significant asset. Small current and potential community interest. Decision is of interest to Te Rūnanga o Arowhenua and they have provided written support. There is no impact on rates or Council's fees and charges. Will have minimal impact on levels of service. Overall risk is relatively low. Deck will be designed for maximum structural integrity.
Level of engagement selected	Comment – informal one-way communication
Rationale for selecting level of engagement	The toilet renewal was already indicated via the <i>Public Conveniences Activity Management Plan 2021-2031</i> and the LTP. Iwi partners and key stakeholders – such as the campground managers have been engaged with throughout the development of the design and are supportive.
Reviewed by Strategy & Policy	Toni Durham: GM Democracy & Engagement

## Next steps

17. Depending on the decision by Council regarding the acceptance of the TIF funding the following timeline is envisaged.

Date	Action / milestone	Comments
February 2023	Apply for relevant consents	Resource and building consents
March 2023	Procurement of toilet and deck construction	
April – September 2023	Construction	Dependant on product, material and labour lead in times

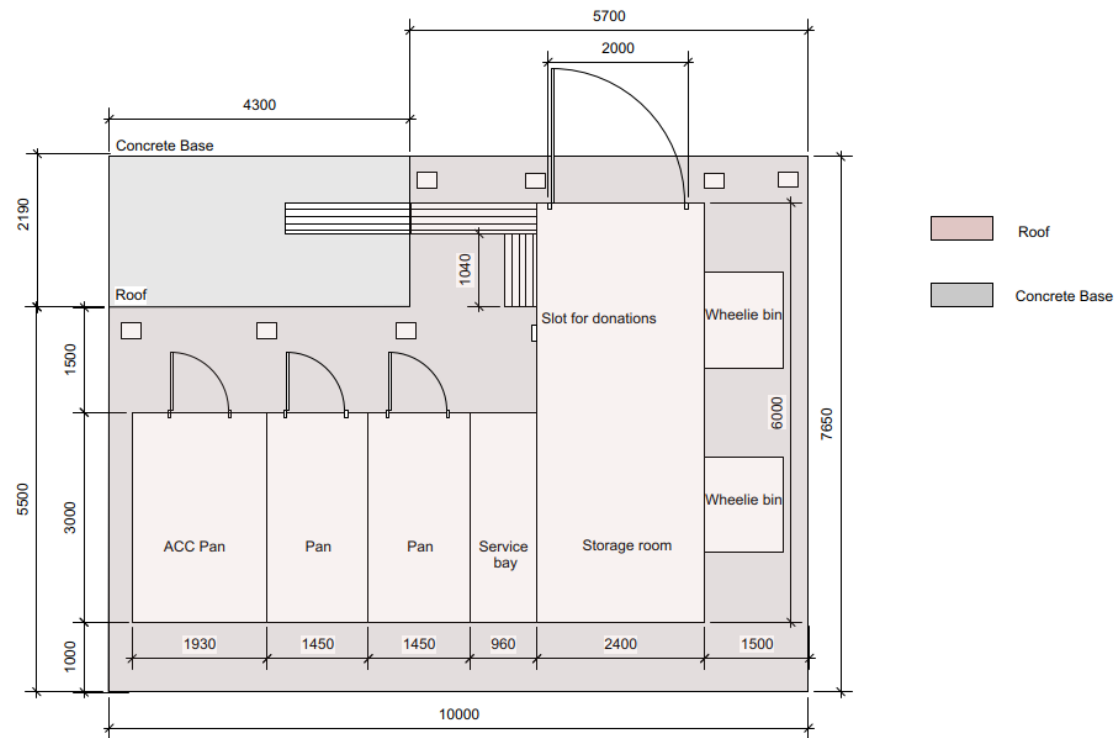



## Appendix 1 – Artist's Impression Submitted in Tourism Infrastructure Fund Application



## Appendix 2 – Revised Design





Title:		
<b>Rakaia Toilet Detail</b>		
Project: Rakaia Toilet Concept Plan Client: Ashburton District Council		Version: 5.0
Scale: 1:50@A3	Page: 2/2 Drawing no: A100 Date: Oct 14 2022	Draw by: Tina Zheng Checked by: Jane Wright
 1st Floor, Daily Telegraph Building, 49 Tennyson Street, PO Box 512, Napier 4110 W: <a href="http://www.xyst.co.nz/">http://www.xyst.co.nz/</a>		

## 8. *Crossroad Intersection Report*

Author	<i>Martin Lo; Roading and Safety Engineer</i>
Activity manager	<i>Mark Chamberlain; Roading Manager</i>
Executive Team Member	<i>Neil McCann; Group Manager Infrastructure &amp; Open Spaces</i>

### Summary

- This report was prepared following the Coroner's inquest held on April 2021. The Coroner's inquest was for the fatal crash that happened on April 2019 at the intersection of Mitcham Rd and Hepburns Rd. The Coroner's inquest findings recommended that Council improve the safety of the fatal crash intersection and review 79 similar intersections in the district.
- Council, as the roading controlling authority of the district's local roads, implemented changes to the intersection of Mitcham Rd and Hepburns Rd as recommended by the Coroner. Council staff conducted a review of the 79 similar layout intersections in the network and the findings have been compiled into the report.
- Some of the identified work relating to signage and line marking has already been undertaken by Council's maintenance contractor.
- The total cost to provide improvements to the intersections that require treatment is estimated to be \$965,000.00. This will be packaged into a project to apply for subsidised funding under the Waka Kotahi Low-Cost Low-Risk scheme in the next Long-Term Plan.

### Recommendation

1. **That** Council receives the crossroad intersection report.

### Attachments

<b>Appendix 1</b>	Coroner's Report
<b>Appendix A</b>	Waka Kotahi High Risk Intersection Guide
<b>Appendix B</b>	List of intersections

## Background

### The current situation

1. This is explained under Summary.

## Financial implications

Requirement	Explanation
What is the cost?	The immediate cost of receiving this report is addressed in existing operating budgets and is minor.  The cost of implementing the recommendations in the report is estimated at \$965,000 which will attract subsidy of 51% giving an estimated cost to ratepayers of \$472,850.
Is there budget available in LTP / AP?	No. This is a future LTP item.
Where is the funding coming from?	Future roading budget plus subsidy from the Waka Kotahi Low-Cost Low-Risk scheme
Are there any future budget implications?	Yes
Reviewed by Finance	Not required

## Significance and engagement assessment

2. A decision to receive information is not a significant decision.

Requirement	Explanation
Is the matter considered significant?	No
Level of significance	Low
Level of engagement selected	1 – Inform the community
Rationale for selecting level of engagement	The community will be informed of Council's progress in improving intersection safety through normal media channels.
Reviewed by Strategy & Policy	<i>Richard Mabon, Senior Policy Advisor</i>

# *Crossroad intersection report*

*February 2023*

## ***Document Control***

<b>Revision</b>	<b>Name</b>	<b>Author</b>	<b>Reviewed by</b>	<b>Date</b>
Draft	Final Report	Martin Lo	Mark Chamberlain	February 2023

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## ***1. Executive Summary***

This report was conducted following the coroner's inquest held on April 2021 for the fatal crash that on April 2019 at the intersection of Mitcham Rd and Hepburns Rd. The coroner's inquest findings recommended that Council improve the safety of the fatal crash intersection and review 79 similar intersections in the district.

Council, as the roading controlling authority of the district's local roads, implemented the changes to the intersection of Mitcham Rd and Hepburns Rd as recommended by the coroner. Council staff conducted a review of the 79 similar layout intersections in the network and the findings have been identified in this report. Treatments to the intersections were proposed in the report to improve the safety of the roading network. Work on signage and line marking has already been undertaken at some intersections.

The cost to provide improvements to the intersections that require treatment is estimated to be \$965,000.00. This will be packaged into a project to apply for subsidised funding under the Waka Kotahi Low-Cost Low-Risk scheme in the next Long-Term Plan.

## ***2. Background***

Following the fatal crash at the intersection of Mitcham Rd and Hepburns Rd in April 2019 and the coroner's inquest held on April 2021, the coroner's recommendations for Ashburton District Council were to:

- In addition to the existing Stop sign, which is situated on the left-hand side of Hepburns Road, Ashburton District Council should also place a Stop sign on the right-hand side. Both Stop signs should be 1015x1015.
- Conduct a review of the 79 similar intersections to assess whether the existing combination of road signs and markings are adequate for the purpose of providing the safest possible environment for road users. Although the provisions of the Manual of Traffic Signs and Markings (MoTSAM) should be considered, those assessing the intersections should note the issues identified in these findings and consider whether additional precautions should be taken such as those which are now in place at the Mitcham Rd/Hepburns Rd intersection.
- Implement the additional safety features identified in the review.

Reference: Coroners Finding CSU-2019-CCH-000247,248,249

## ***3. Improvements on Mitcham Rd & Hepburns Rd intersection***

Council has installed Stop signs (Size 1200mm x 1200mm) on both sides of each approach to the intersection **figure A**, advance stop control warning signs 200m prior to the intersection **figure B** and advance crossroad junction signs 200m prior to the intersection **figure C**.

The headwalls from the old irrigation race have been removed and the property owner has realigned his mesh netting fence back to his property boundary. Photos showing before and after treatment in **figure D & E**.

There have been no recorded crashes following the fatal crash on April 2019.



Figure A. Stop Signs 1200mm size



Figure B. Advance Stop Ahead sign



Figure C. Advance Crossroad Junction sign



Figure D. Headwalls & fencing before removal



Figure E. Photo after remedial work

## ***4. Review of the 79 similar intersections in the ADC network***

Ashburton District has relatively low traffic volumes across the roading network and this translates to a low amount of crash data recorded in the system. The low number of crashes contribute to the difficulty in identifying crash patterns at intersections for treatment. The following sections explain the steps taken to conduct the review of the intersections.

### **4.1. Methodology**

Guidance from AustRoads, Traffic Control Devices Manual and Manual of Traffic Signs and Markings was used in the inspections.

Inspections of the intersections were conducted during the day. The condition and size of the control signage was assessed. Photographs were taken on the side roads approaching the intersection from 50m, 100m and 200m. The photographs were used to determine the visibility of the control on the approach. Photos taken from 3m and 9m from the limit line were used to determine if there is sufficient safe intersection sight distance which determines the appropriate control (i.e., Stop or Give Way).

Other features that might affect the safety of the intersection were included as additional notes in the review. (i.e., electrical box, water race, concrete headwalls)

### **4.2. Results**

The following are findings from the inspections conducted at the 79 intersections.

#### **4.2.1. Priority Control**

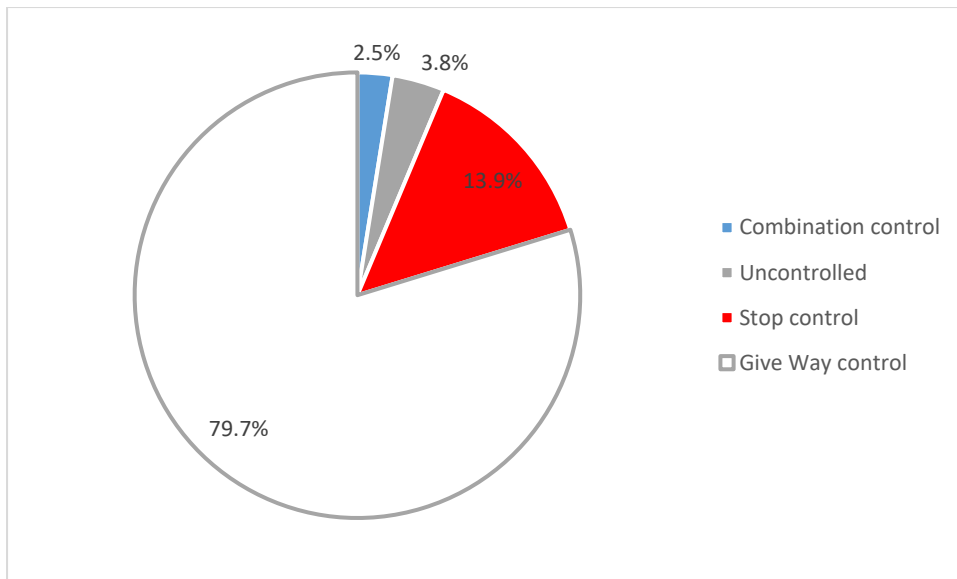
Two intersections (2.5%) had a combination of Give Way and Stop

Three intersections (3.8%) were uncontrolled

11 intersections (13.9%) had Stop controls

63 intersections (79.7%) had Give Way controls (majority)

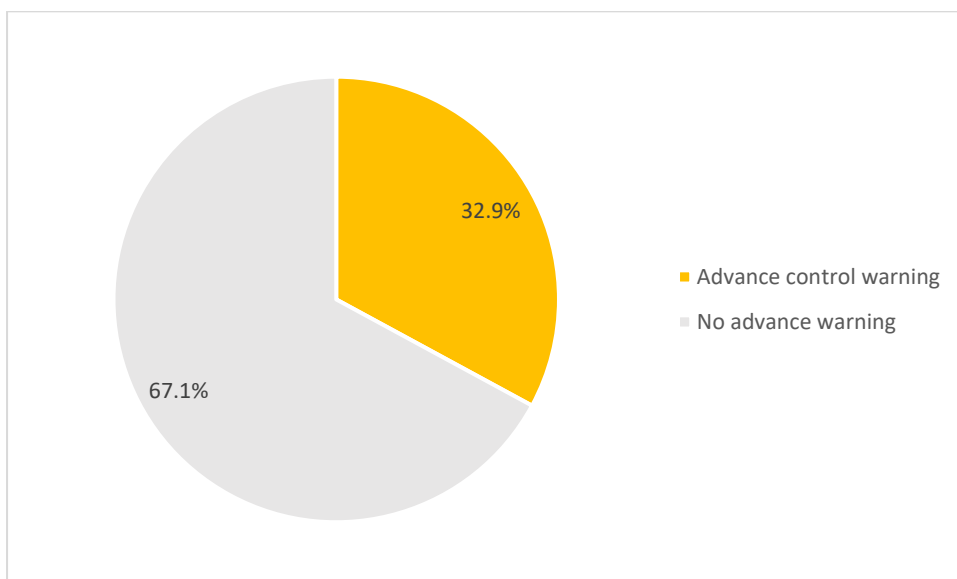
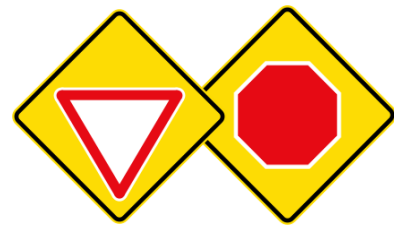




#### 4.2.2. Advance control warning sign (ACW)

26 intersections (32.9%) had ACW signage

53 intersections (67.1%) had no ACW signage

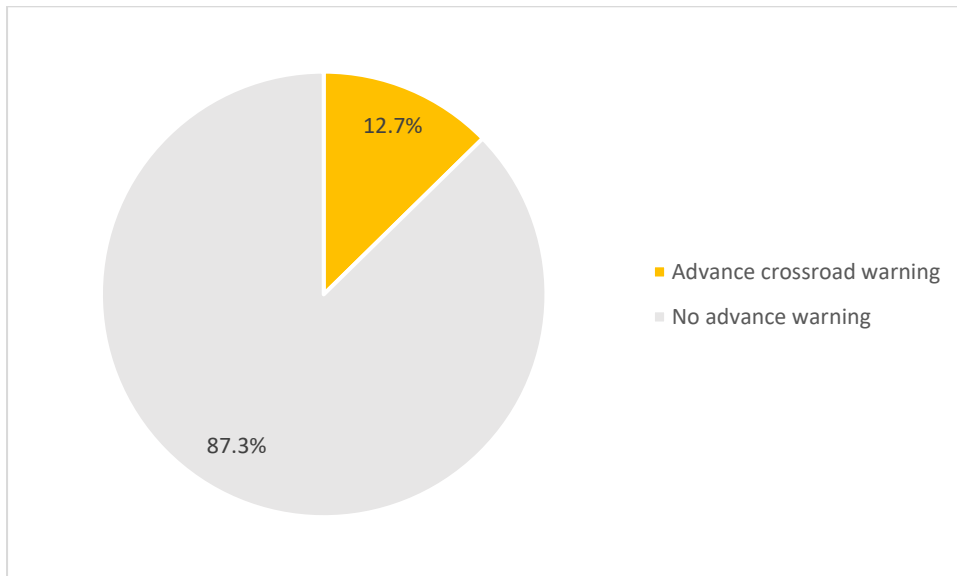




#### 4.2.3. Advance crossroad warning sign (AXR)

10 intersections (12.7%) had AXR signage

69 intersections (87.3%) had no AXR signage



#### 4.2.4. Control sign

104 control signs will need to be replaced to meet the current standard. The reasons for replacement include the sign being damaged, worn, vandalised, aged (reduced reflectivity), or undersized **figure F**.

Each intersection requires at least two control signs, 1 on each approach.



Figure F. Stop sign in deprived condition

#### 4.2.5. Road markings

Majority of the road markings are adequate. Some intersections have shown signs of wear. Remarkings of intersection road markings is carried out as per routine maintenance schedule on an annual basis with additional remarking as needed. **Figure G**



Figure G. Standard Road markings in rural intersections

#### 4.2.6. Vegetation obstructions

60 intersections (75.9%) had some sort of vegetation limiting visibility. The visibility available determines whether the control is a Stop or a Give Way. Visibility can be limited by overgrown tall grass/vegetation/noxious plant on the berm, tree branches overhanging onto the road reserve, overgrown boundary hedges, etc. In the Council's District Plan, no tree shall be planted within 30m of a road intersection. **Figure H**

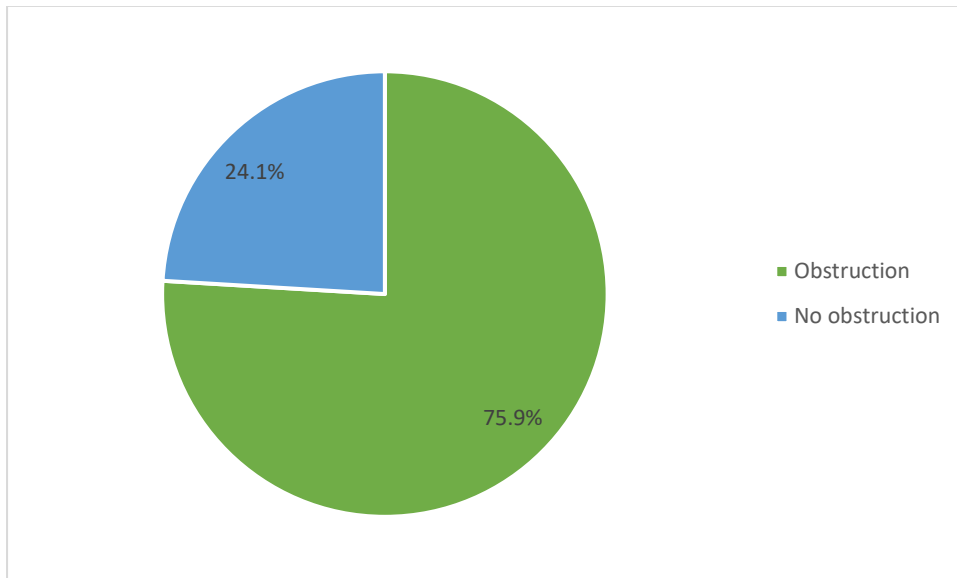


Figure H. Vegetation obstructing visibility



### 4.3. Priority

In accordance with Road and Traffic Standards 01 (RTS 1), any intersection that is missing the standard control treatment shall be improved immediately. As such, the maintenance contractor has been instructed to improve five of the 79 intersections.

The replacement of existing damaged, worn, vandalised, aged, or undersized signs is carried out under the operations and maintenance contract when these are identified.

The remaining intersection improvements will be included in our future Low-Cost Low-Risk projects.

The priority will be determined by traffic volume on the main road and crash data **Appendix B**. Roads with higher traffic volume increases the likelihood of a crash to occur therefore it will be a higher priority for improvement. Intersections with previous crash record will assist in determining the appropriate treatment.

### 4.4. Treatment

There are multiple treatment options for the 79 intersections in this review. Most of the intersections with higher traffic volume will receive a low-cost treatment of improved and/or additional signage. Intersections with previous crash history will receive additional treatment appropriate to the crash movement type. These treatments will range from central median islands, right turn bays and lighting as detailed below.

#### 4.4.1. Enhanced signing

This treatment includes installing advance warning signs for vehicles approaching from the main or side roads and upgrading Stop/Give Way control signs to meet the current standards or better. Additional signs maybe installed to improve the safety of the intersections as appropriate. **Appendix A**

#### 4.4.2. Central Island

This treatment includes installing a kerb island in the centre of the side roads. An additional control sign will be installed in the island and the seal of the road will be constructed and widened to accommodate for heavy vehicle's tracking movement. Additional kerb maybe installed on the outer edge of seal to protect the shoulder of the road. **Appendix A**

#### 4.4.3. Turning bay

This treatment includes widening the seal of the existing road to accommodate for the necessary width of a turning bay. The main road of the intersection will be widened and road markings will be installed for the turning bay. Other roadside hazard might need to be removed (i.e. trees or power poles) to provide sufficient clear zone in the road berm. **Appendix A**

#### **4.4.4. Lighting**

This treatment includes installation of flag lights to reduce the likelihood of a crash by an errant vehicle by improving the visibility of the intersections and other road users. The streetlight will be installed at an adequate distance from clear the carriageway. Lighting at intersections reduce the night-time crashes. **Appendix A**

#### **4.4.5. Sight distance improvement**

This treatment includes vegetation removal near the intersection to meet the visibility requirement for the priority control in MOTSAM and the safe intersection sight distance in Austroads. Property owners adjacent to the intersection that have vegetation obstructing visibility will be informed to remove the obstruction. **Appendix A**

#### **4.4.6. Change in Priority Control**

This treatment includes changing the existing Give Way control at an intersection to Stop control. Guidance from Traffic Control Devices Manual Part 4. An intersection will only be treated if there was a lack of visibility approaching the intersection. This treatment will not be provided as a routine response to an actual or perceived safety problem or where the provision of stop control would violate driver expectation.

## ***5. Economic impact***

### **5.1. Social cost summary**

The Ministry of Transport's latest estimates for the social cost of road crashes and injuries are as follows: (Average social cost per reported injury in Canterbury June 2021 prices)

Fatal                      \$6,072,100

Serious Injury    \$1,172,100

Minor Injury        \$102,700

The social cost components includes: Loss of life and life quality, Loss of output due to temporary disability, Medical costs, Legal and court costs, Vehicle damage.

In the last 5 years (2017-2021), there were a total of 203 people injured or died at our intersections.

Year	Fatal	Serious Injured	Minor Injured
2017	-	6	35
2018	-	3	30
2019	7	5	22
2020	-	4	36
2021	6	5	44
<b>TOTAL (203)</b>	<b>13</b>	<b>23</b>	<b>167</b>

In the last 5 years (2017-2021), the total social cost for intersection crashes in our district is \$123,046,500.

Year	Fatal	Serious Injured	Minor Injured	Sum
2017		\$7,032,600	\$3,594,500	\$10,627,100
2018		\$3,516,300	\$3,081,000	\$6,597,300
2019	\$42,504,700	\$5,860,500	\$2,259,400	\$50,624,600
2020		\$4,688,400	\$3,697,200	\$8,385,600
2021	\$36,432,600	\$5,860,500	\$4,518,800	\$46,811,900
<b>TOTAL</b>	<b>\$78,937,300</b>	<b>\$26,958,300</b>	<b>\$17,150,900</b>	<b>\$123,046,500</b>

## 6. Strategic alignment

The proposal in this report aligns with the Council's road safety commitment in reducing death and serious crashes in the district and the national road to zero road safety strategy.


## 7. Financial implications

The estimated total cost to complete the improvements to the 79 intersections is \$965,000.00. The improvement project will be split into 2 phases. The first phase will include enhancing the signage and improving the sight distance at the intersections, the estimated cost is \$257,000.00. The second phase will include infrastructure treatments, the estimated cost is \$708,000.00. The projects will be submitted for subsidised funding from Waka Kotahi Low-Cost Low-Risk scheme in the next Long-Term Plan.

## Appendix A Waka Kotahi high risk intersection guide

### Enhanced signing

S4


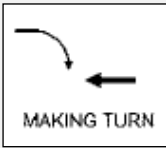
Description	<p>Improvement to signing including gating (placement on both sides of road), larger signs and providing coloured backing boards.</p>  <p>Example of a gateway entry feature. Source MOTSAM.</p>
Application	To reduce speeds and raise awareness on both main and minor road approaches to intersections, most useful for high speed locations.
Issues	<p>Less benefit in urban locations due to visually eventful environment.</p> <p>A change in speed limit may also be marked on the roadway.</p>
Crash reduction	24–54% reduction in crashes. [5]
Other benefits	
Cost	Low
Treatment life	25 years
Applicable key high-risk crash movement types	All crash movement types.
References	[5]

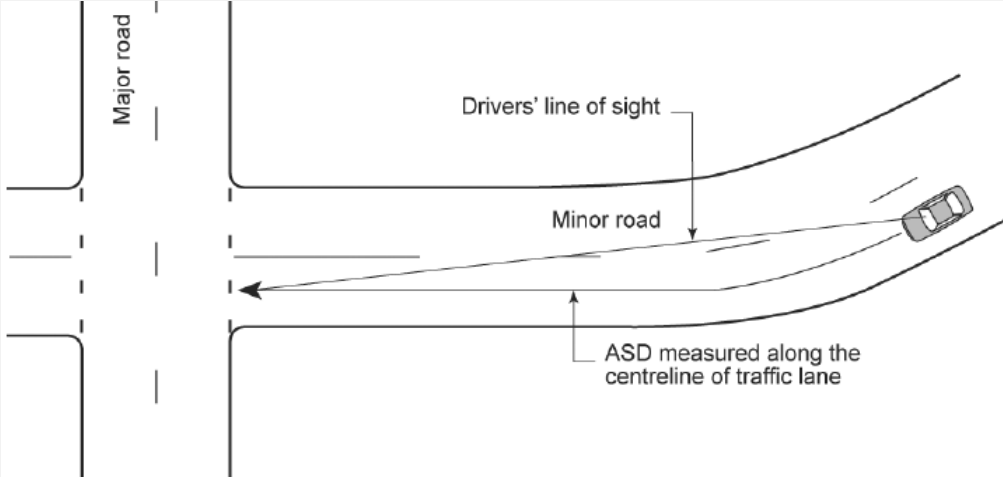
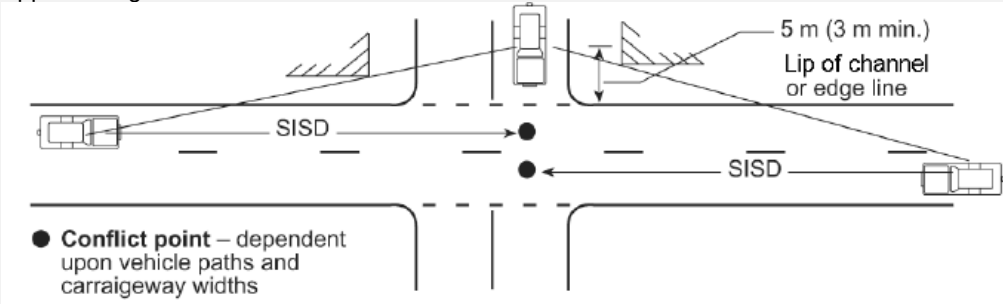
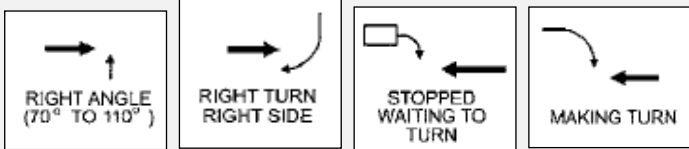
# Intersection improvement


## Minor road central islands

IS1

Description	<p>Central/splitter raised islands installed on the side road approaches. Used mostly to channelise traffic, reduce speeds and increase visibility and safety of all road users.</p>  <p>Source: Austroads Engineering Toolkit [35]</p>
Application	<ul style="list-style-type: none"> <li>• Where there are issues with vehicles failing to stop or give way on the side road approach.</li> <li>• As a method for separation of traffic turning.</li> <li>• Reduce speed of turning traffic</li> <li>• In urban situations to aid pedestrian crossing.</li> </ul>
Issues	<p>Traffic islands at intersections should be designed to allow turning by the appropriate design vehicle for the type of road (eg service vehicle for a local access lane, a semi-trailer for most arterial roads). Occasionally, this means that part of an island may need to be made mountable to accommodate all desired turns.[35]</p>
Crash reduction	<p>17–35% reduction in injury crashes at crossroads. [2]</p> <p>39% reduction in total crashes. [5]</p> <p>In the minor road – 40% at cross intersections and 45% at T intersections.[35]</p> <p>In the major road – 15% if mountable, 25% if not mountable.[35]</p>
Other benefits	
Cost	Low
Treatment life	10-15 years
Applicable key high-risk crash movement types	
References	[2][5]

Description	<p>Right turn and left turn (diverge) bays on the main road to remove turning traffic from conflict with through traffic.</p> 
Application	At T, Y and crossroads intersections where there are high turning volumes leaving the main road or difficulty turning due to high through traffic volume on the major road.
Issues	<p>Care is required as turn bays typically reduce rear-end crashes which are of low severity, but in many situations can increase crossing crashes which are most severe.</p> <p>Right turn bays:</p> <ul style="list-style-type: none"> <li>• can result in increased crossing crashes at crossroads, as it is more difficult to anticipate oncoming traffic due to the widened intersection, and poorly aligned right turn bays can block visibility of opposing through traffic</li> <li>• when introduced on rural curves can result in poor geometry for the through traffic lane, so length of tapers needs to be carefully considered.</li> </ul> <p>Left turn bays:</p> <ul style="list-style-type: none"> <li>• can result in left-turning traffic masking faster moving through traffic to traffic emerging from the side road. This happens on typical straight main road approaches and is greater on approaches where the side road is on the inside of a curve)</li> <li>• where this is likely to be an issue the left turn bays must be aligned to prevent it, e.g offset further left, or the left turn lanes not provided.</li> </ul> <p>Both require larger footprint than other simple junction forms.</p>
Crash reduction	<p>33% reduction in injury crashes. [15]  35% reduction in injury crashes. [3]  However these are low severity rear end crashes that are saved.  Fatal and serious crash risk may increase.</p>
Other benefits	Improved through flow.
Cost	Medium/high
Treatment life	25 years
Applicable key high-risk crash movement types	 
References	[3][15][23]

Description	<p>Sight distance improvements mitigate insufficient, excessive, or unbalanced visibility from the side road. There are three key sight distances that need to be considered; the approach sight distance (ASD) on the minor road, the safe intersection site distance (SISD) measured along the major road from the side road and the set-back distance from the edge line from which this should be achieved.</p>  <p>Approach sight distance. Source: Austroads.</p>  <p>Safe intersection sight distance. Source: Austroads.</p>
Application	For intersections where side road sight distance is not consistent with design guidance and speed environment.
Issues	<ul style="list-style-type: none"> <li>• Full visibility which is available too far back from the limit line can result in early decision making, potentially resulting in failure to see less conspicuous users such as cyclists and motorcyclist.</li> <li>• Where full overall sight distance is achieved but is interrupted by features such as signage, vegetation or by an unusual road alignment, it can be counterproductive.</li> <li>• Severe imbalance in sight distance left and right along the major road can result in drivers concentrating too much on one direction.</li> </ul>
Crash reduction	30% reduction where sight distance is improved. [3]
Other benefits	
Cost	Low to moderate
Treatment life	1-25 years (vegetation maintenance required annually).
Applicable key high-risk crash movement types	

Description	<p>Lighting intersections (whether flag lighting or full lighting), reduces the likelihood of a crash by an errant vehicle by improving the visibility of the intersections and other road users.</p>  <p>Source: [33]</p>
Application	All intersections.
Issues	<p>Street lighting provides an additional roadside hazard that can result in high severity crashes if installed incorrectly in high speed environments. An adequate clear zone needs to be provided and frangible designs used. Provision of guard railing (or other adequate protection) may be required in some environments. [33]</p> <p>The installation of street lights may cause problems with glare if installed incorrectly. Similarly, lighting 'pollution' may also be an issue in some circumstances. [33]</p> <p>Street lighting needs to be maintained, including clearance of vegetation, especially in urban environments. [33]</p>
Crash reduction	<p>40% reduction in injury crashes for improving lighting (all intersection forms). [3]</p> <p>Install lighting – intersections 50% of night time crashes. [33]</p> <p>Install lighting – rural intersection 40% of night time crashes. [33]</p> <p>Install lighting – urban intersection 20% of night time crashes. [33]</p> <p>Improve lighting – intersection 40% reduction in night time crashes. [33]</p>
Other benefits	Personal security, crime reduction
Cost	Low–medium
Treatment life	25 years
Applicable key high-risk crash movement types	All movements
References	[3], [33]



Appendix B List of intersections

79 intersections

Main Road	Side Road	Traffic Volume	Number of crash in the last 5 years	Day/Night crash	Priority control	Treatment Priority	Treatment	Existing advance control sign	Existing crossroad sign	Priority Sign Renewal	Vegetation obstruction	Streetlight Treatment
ANAMA SCHOOL ROAD	Anama Settlement Road + Peters Rd	Low	-		GIVE WAY	3					Yes	
ARUNDEL RAKAIA GORGE ROAD	Anama School Road + Anama Station Road	Moderate	-		STOP	1	Sight Distance Improvements	Yes	Yes		Yes	
ARUNDEL RAKAIA GORGE ROAD	Jaines Road + Bennetts Rd	Moderate	1	Night	STOP	1		Yes	Yes			Yes
ARUNDEL RAKAIA GORGE ROAD	Winterslow Road	Moderate	-		GIVE WAY	1	Enhanced Signing	Yes	Yes	Yes		
BACK TRACK	Irwins Road	Low	-		GIVE WAY	4		Yes		Yes		
BARFORD ROAD	Hackthorne Road	Low	-		GIVE WAY	3				Yes	Yes	
BARFORD ROAD	Scales Road	Low	-		GIVE WAY	4		Yes		Yes		
BARKERS ROAD	Back Track	Low	1	Day	STOP	1	Central Island			Yes		
BEACH ROAD EAST	Cochranes Road	Moderate	1	Day	GIVE WAY	1	Enhanced Signing			Yes	Yes	
BEACH ROAD EAST	Milton Road South	Moderate	1	Night	GIVE WAY	1	Enhanced Signing			Yes	Yes	Yes
BELLS ROAD	Half Chain Road	Low	-		GIVE WAY	3				Yes	Yes	
BOUNDARY ROAD	Chatmos Road	Low	-		GIVE WAY	3				Yes	Yes	
BOUNDARY ROAD	Isleworth Road	Moderate	1	Day	GIVE WAY	1	Enhanced Signing				Yes	
BOUNDARY ROAD	Lynnford Road + Hinds River Road	Low	-		GIVE WAY	3					Yes	
BOUNDARY ROAD	Windermere Road	Low	-		GIVE WAY	3				Yes	Yes	
CHERTSEY KYLE ROAD	Lambies Road + Buckleys Road	Low	1	Day	GIVE WAY	3	Enhanced Signing			Yes	Yes	
CHRISTYS ROAD	Buttericks Road	Low	-		GIVE WAY	2				Yes	Yes	
CHRISTYS ROAD	Le Bretons Road	Low	-		GIVE WAY	3				Yes	Yes	
CHRISTYS ROAD	Winters Road	Moderate	-		GIVE WAY	1	Enhanced Signing			Yes	Yes	
COCHRANES ROAD	Hoattens Road	Low	-		GIVE WAY	In progress				Yes	Yes	
COLDSTREAM ROAD	Junction Road + Poplar Road	Low	1	Day	GIVE WAY	2	Central Island			Yes		
CORBETTS ROAD SOUTH	Inverrose Road	Low	-		GIVE WAY	In progress				Yes	Yes	
CRACROFT MARONAN ROAD	Boltons Road	Low	1	Day	GIVE WAY	3	Central Island			Yes	Yes	
DIP ROAD	Reynolds Road	Low	-		GIVE WAY	3				Yes		
DORIE SCHOOL ROAD	Griggs Road	Low	-		UNCONTROLLED	4					Yes	
DORIE SCHOOL ROAD	Harrisons Road	Low	-		GIVE WAY	4		Yes		Yes	Yes	
DROMORE HATFIELD ROAD	Wilkinsons Road	Low	-		GIVE WAY	3				Yes	Yes	
DROMORE METHVEN ROAD	Winchmore Lauriston Road	Low	2	Day	GIVE WAY	Complete		Yes	Yes			
FAIRFIELD ROAD	Singletree Road	Moderate	3	Day	GIVE WAY	1	Central Island	Yes		Yes	Yes	
FECHNEYS ROAD (SOUTH LEG) + Mill Rd	Sheates Road	Low	-		GIVE WAY	4		Yes			Yes	
FORKS ROAD	Earlys Road	Moderate	-		UNCONTROLLED	In progress	Enhanced Signing			Yes	Yes	
FRASERS ROAD	Hackthorne Road	Low	-		GIVE WAY	3		Yes		Yes	Yes	
GARDINERS ROAD	Mainwarings Road	Low	-		COMBINATION	2		Yes	Yes	Yes		
HARDYS ROAD	Baker Road	Low	-		GIVE WAY	2					Yes	
HINDS ARUNDEL ROAD	Fields Road	Moderate	-		GIVE WAY	1	Enhanced Signing			Yes	Yes	
JAMIESONS ROAD	Dromore Hatfield Road	Low	-		UNCONTROLLED	N/A				Yes	Yes	
KYLE ROAD	Awaroa School Road	Low	-		GIVE WAY	4		Yes		Yes	Yes	
KYLE ROAD	Lambies Road	Low	-		GIVE WAY	4		Yes		Yes	Yes	
LE BRETONS ROAD	Denshires Road South	Low	-		GIVE WAY	4		Yes		Yes		
LE BRETONS ROAD	Stanley Road	Low	-		GIVE WAY	3		Yes		Yes	Yes	
LINE ROAD	Cairnbrae Road	Moderate	-		GIVE WAY	1	Enhanced Signing			Yes	Yes	
LINE ROAD	Lauriston Barrhill Road + Winchmore Lauriston Road	Moderate	-		GIVE WAY	1	Enhanced Signing	Yes			Yes	
LONGBEACH ROAD	New Park Road + Half Chain Road	Moderate	-		GIVE WAY	1	Enhanced Signing			Yes	Yes	
LONGBEACH ROAD	Osborns Road + McLennons Road	Moderate	-		GIVE WAY	1	Enhanced Signing			Yes	Yes	
MAINWARINGS ROAD	Corbetts Road North	Low	-		GIVE WAY	4		Yes			Yes	
MARONAN ROAD	Lills Road	Moderate	-		GIVE WAY	1	Enhanced Signing				Yes	
MARONAN ROAD	Thews Road	Moderate	1	Day	GIVE WAY	1	Turning Bays			Yes	Yes	
MARONAN ROAD	Winslow Westerfield Road	Moderate	1	Day	STOP	1	Central Island			Yes		
METHVEN CHERTSEY ROAD	Urrall Road	Low	-		GIVE WAY	3				Yes	Yes	
MILTON ROAD SOUTH	Hoattens Road	Moderate	1	Day	GIVE WAY	1	Central Island			Yes	Yes	
MITCHAM ROAD	Dromore Methven Road	Moderate	-		STOP	1	Enhanced Signing	Yes		Yes		
MITCHAM ROAD	Farquhars Road	Low	-		GIVE WAY	3				Yes	Yes	
MITCHAM ROAD	Hepburns Road	Moderate	3	Day	STOP	Complete		Yes	Yes			
MITCHAM ROAD	Jamiesons Road	Moderate	-		GIVE WAY	1	Enhanced Signing			Yes	Yes	
MITCHAM ROAD	Winchmore Dromore Road	Moderate	3	Both	STOP	1	Enhanced Signing					Yes
MOORHOUSE ROAD	Coskeries Road	Low	-		GIVE WAY	3			Yes	Yes	Yes	
OLD MAIN SOUTH ROAD	Tilsons Road East	Low	-		GIVE WAY	3				Yes	Yes	
RAKAIA BARRHILL METHVEN ROAD	Baker Road	Moderate	1	Night	GIVE WAY	1	Enhanced Signing			Yes	Yes	
RAKAIA BARRHILL METHVEN ROAD	McKays Road	Moderate	-		GIVE WAY	1	Enhanced Signing	Yes		Yes	Yes	
RAKAIA BARRHILL METHVEN ROAD	Somerton Road	Moderate	-		COMBINATION	1	Enhanced Signing	Yes		Yes	Yes	
RAKAIA BARRHILL METHVEN ROAD	Wolseley Road	Moderate	-		GIVE WAY	1	Enhanced Signing			Yes	Yes	
RIVER ROAD	Wakanui School Road	Low	-		GIVE WAY	4		Yes		Yes	Yes	
RUAPUNA SCHOOL ROAD + Barretts Plantation Rd	Coskeries Road	Low	-		GIVE WAY	In progress				Yes	Yes	
SEAFIELD ROAD	Buckleys Road	Low	-		GIVE WAY	In progress		Yes		Yes	Yes	
SPRINGFIELD ROAD WEST	Dip Road	Low	-		STOP	3				Yes		
SWAMP ROAD	Dicksons Road	Low	-		GIVE WAY	3				Yes	Yes	
THOMPSONS TRACK	Dip Road	Moderate	1	Day	STOP	1	Enhanced Signing		Yes	Yes		
TINWALD WESTERFIELD MAYFIELD ROAD	Maronan Valetta Road	Moderate	2	Day	GIVE WAY	1	Central Island	Yes	Yes			
TINWALD WESTERFIELD MAYFIELD ROAD	Timaru Track Road	Moderate	-		GIVE WAY	1	Enhanced Signing			Yes	Yes	
TRAMWAY ROAD	Gates Road	Moderate	-		GIVE WAY	1	Enhanced Signing			Yes	Yes	
TRIG POLE ROAD	Dobsons Road	Low	-		GIVE WAY	3				Yes		
VALETTA WESTERFIELD ROAD	Hackthorne Road	Low	-		GIVE WAY	3				Yes	Yes	
VALETTA WESTERFIELD ROAD	Westerfield School Road	Low	-		GIVE WAY	3				Yes	Yes	
WAKANUI ROAD	Cochranes Road	Moderate	2	Day	STOP	1	Central Island	Yes	Yes		Yes	
WAKANUI ROAD	Milton Road South	Moderate	2	Both	GIVE WAY	1	Central Island				Yes	Yes
WILKINS ROAD	Grove Farm Road	Low	-		GIVE WAY	3				Yes	Yes	
WINSLOW ROAD	Swamp Road	Low	-		STOP	2				Yes		
WINSLOW ROAD + FOUNTAINES ROAD	Hinds Lismore Road	Low	1	Day	GIVE WAY	3	Central Island			Yes	Yes	
WINTERS ROAD	Hamptons Road	Low	-		GIVE WAY	3		Yes			Yes	

## ***9. Better-off Funding new footpath sites***

Author *Mark Chamberlain; Roading Manager*  
Executive Team Member *Neil McCann; Group Manager Infrastructure and Open Spaces*

### **Summary**

- Council has \$900,000 approved for new footpaths as part of the Three Waters Better-off grant funding.
- The purpose of this report is to present a list of recommended new footpath sites to be constructed using that funding.

### **Recommendation**

**1. That** Council approves using the Three Waters Better-off grant funding for the construction of new footpaths at:

- Wakanui Road (Trevors Road to end of Strowan Fields subdivision)
- Trevors Road (Albert Street to Wakanui Road)
- Albert Street (Trevors Road to Ashburton Christian School)
- Dolma Street (end of existing to Line Road)
- Line Road (Methven Chertsey Road to Dolma Street)
- Tinwald Westerfield Mayfield Road (Tarbottons Road to Lagmhor Road)
- Lagmhor Road (end of kerb to Tinwald Westerfield Mayfield Road)
- Allens Road footbridge at Mill Creek.

### **Attachment**

**Appendix 1**    Schedule of new footpath sites

## Background

### The current situation

1. Council currently constructs new footpaths utilising Low-Cost Low-Risk subsidised funding and unsubsidised roading funding.
2. There is a list of new footpaths that are either footpath only or footpath with new kerb and channel. There are a total of 129 sites currently internally programmed from 2022/23 year through to 2030/31 with a total estimated value of \$4,789,642. These have been identified by Council staff from observation of the network and following requests from residents, road users, Council staff, Community Board and Councillors.
3. The sites in the Appendix are listed in the order of financial year with the proposed Better-off funding sites listed as 2023/24 BOF.
4. Council currently has a contract awarded for the 2022/23 year to construct footpaths with kerb and channel and there is another contract to be awarded soon for footpath only construction.

### Three Waters Better-off grant funding

5. Council applied for Three Waters Better-off grant funding which included \$900,000 for new footpaths.
6. The following sites are proposed to spend that funding with a total estimated cost of \$827,000:
  - Wakanui Road (Trevors Road to end of Strowan Fields subdivision) - \$38,000
  - Trevors Road (Albert St to Wakanui Road) - \$58,500
  - Albert Street (Trevors Road to Ashburton Christian School) - \$170,000
  - Dolma Street (End of existing to Line Road) - \$78,500
  - Line Road (Methven Chertsey Road to Dolma Street) - \$244,000
  - Tinwald Westerfield Mayfield Road (Tarbottons Road to Lagmhor Road) - \$60,000
  - Lagmhor Road (end of kerb to Tinwald Westerfield Mayfield Road) - \$148,000
  - Allens Road footbridge at Mill Creek - \$30,000

### Procurement

7. It is proposed to add these sites as a variation to the current new footpath contract.

## Options analysis

### Option one – Approve the proposed new footpath sites. (recommended)

8. The sites have been identified and programmed to be constructed in the future as local road improvements. Constructing using the Better-off funding will enable these sites and subsequently other remaining sites to be brought forward.

<b>Advantages:</b> New footpaths already programmed can be brought forward. Other remaining sites can then also be brought forward.	<b>Disadvantages:</b> No disadvantages identified.
<b>Risks:</b> No risks identified.	

### Option two – Amend the proposed new footpath sites.

9. The proposed sites are based on Council officers' knowledge of the network. Council may choose to remove some sites and add other sites.

<b>Advantages:</b> New footpaths already programmed can be brought forward. Other remaining sites can then also be brought forward.	<b>Disadvantages:</b> No disadvantages identified.
<b>Risks:</b> No risks identified.	

## Legal/policy implications

### Walking and Cycling Strategy

10. The construction of new footpaths aligns with Objective 1.2 – Reduce gaps in the footpath network, of the Walking and Cycling Strategy 2020-2030.

### Three Waters Better Off Grant Funding

11. Timeframe for completion and wellbeing outcomes were part of the funding proposal. Programme of work with proposed completion to be reported to support any claim along with reporting how the wellbeing outcomes are measured.

## Climate change

12. Additional footpaths and better footpath connections enable more pedestrian and cycle use with less carbon emissions.
13. Emissions will be produced as a one off to produce the materials and during the construction of the footpaths.

### Review of legal / policy implications

Reviewed by In-house Counsel	Tania Paddock; Legal Counsel
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## Strategic alignment

14. The recommendation relates to Council's community outcome of a district of great spaces and places because the new footpath connections enable people to enjoy positive healthy lifestyles and meet the current and future needs.

Wellbeing		Reasons why the recommended outcome has an effect on this wellbeing
Economic		
Environmental	✓	Reducing carbon emissions by enabling non-motorised forms of transport
Cultural	✓	Connect communities to enable business, leisure and social activities
Social	✓	Footpaths and cycleways promote active transport, enhancing our communities' physical and mental health

## Financial implications

Requirement	Explanation
What is the cost?	\$900,000
Is there budget available in LTP / AP?	Yes.
Where is the funding coming from?	The Three Water Better-off grant funding
Are there any future budget implications?	No
Reviewed by Finance	NA

## Significance and engagement assessment

Requirement	Explanation
Is the matter considered significant?	No
Level of significance	Medium
Rationale for selecting level of significance	N/A
Level of engagement selected	1. Inform – one-way communication
Rationale for selecting level of engagement	The work is a continuation of a current footpath construction programme which is being advanced due to external funding. Council responded to Government's call to seek funding and is obliged to spend the monies for the purposes granted.
Reviewed by Strategy & Policy	Richard Mabon, Senior Policy Advisor

Summary by FWP Year and Region

Region	2022/23	2023/24	2023/24 (BOF)	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	Total
Ashburton	\$161,815	\$134,460	\$181,898	\$43,200	\$62,135	\$126,205	\$62,350	\$62,350	\$162,550		\$996,963
Methven	\$129,000		\$123,525	\$26,325	\$95,675						\$374,525
Rakaia	\$46,440	\$36,080		\$90,085	\$74,460	\$65,575	\$93,950	\$29,360	\$43,215	\$89,370	\$568,535
Rural	\$13,500	\$53,965		\$203,070	\$139,465	\$180,720	\$51,975	\$197,405	\$68,800		\$908,900
Total	\$350,755	\$224,505	\$305,423	\$362,680	\$371,735	\$372,500	\$208,275	\$289,115	\$274,565	\$89,370	\$2,848,923

2022/23 Capital Footpath Sites

Road Name	Sub Region	Side	Start	End	Length	FP (\$)	FP Year	Install Type
ALBERT STREET	Ashburton	Left	590	718	128	\$27,520	2022/23	Footpath Only
ARUNDEL RAKAIA GORGE ROAD	Rural (Mayfield)	Left	19683	19783	100	\$13,500	2022/23	Kerb and Footpath
CRIDLAND STREET	Rakaia	Right	122	232	110	\$23,650	2022/23	Footpath Only
MACKIE STREET (METHVEN)	Methven	Left	10	170	160	\$34,400	2022/23	Footpath Only
MACKIE STREET (RAKAIA)	Rakaia	Left	358	464	106	\$22,790	2022/23	Footpath Only
PHILIP STREET	Ashburton	Left	368	510	142	\$30,530	2022/23	Footpath Only
RACECOURSE ROAD	Ashburton	Left	1431	1670	239	\$32,265	2022/23	Kerb and Footpath
SH 77 RS 33 METHVEN TO MT HU...	Methven	Left	800	1240	440	\$94,600	2022/23	Footpath Only
TARBOTTOMS ROAD	Ashburton (Tinwald)	Left	835	1285	450	\$60,750	2022/23	Kerb and Footpath
WALKER STREET	Ashburton	Left	15	65	50	\$10,750	2022/23	Footpath Only
Total					1925	\$350,755		

2023/24 Capital Footpath Sites

Road Name	Sub Region	Side	Start	End	Length	FP (\$)	FP Year	Install Type
ALBERT STREET	Ashburton	Right	725	830	105	\$14,175	2023/24	Kerb and Footpath
ALLENS ROAD	Ashburton	Right	1210	1733	523	\$70,605	2023/24	Kerb and Footpath
PATTONS ROAD	Rural (Mt Somers)	Right	521	632	111	\$23,865	2023/24	Footpath Only
PATTONS ROAD	Rural (Mt Somers)	Left	535	675	140	\$30,100	2023/24	Footpath Only
ROLLESTON STREET WEST	Rakaia	Right	229	329	100	\$21,500	2023/24	Footpath Only
ROLLESTON STREET WEST	Rakaia	Right	329	437	108	\$14,580	2023/24	Kerb and Footpath
TARBOTTOMS ROAD	Ashburton (Tinwald)	Left	1300	1668	368	\$49,680	2023/24	Kerb and Footpath
Total					1455	\$224,505		

2023/24 (Better Off Funding) Capital Footpath Sites

Road Name	Sub Region	Side	Start	End	Length	FP (\$)	FP Year	Install Type
ALBERT STREET	Ashburton	Left	718	1200	482	\$65,070	2023/24 (BOF)	Kerb and Footpath
DOLMA STREET	Methven	Left	597	819	222	\$29,970	2023/24 (BOF)	Kerb and Footpath
LAGMHOR ROAD	Ashburton (Tinwald)	Right	310	730	420	\$56,700	2023/24 (BOF)	Kerb and Footpath
LINE ROAD	Methven	Right	0	693	693	\$93,555	2023/24 (BOF)	Kerb and Footpath
TINWALD WESTERFIELD MAYFIEL...	Ashburton (Tinwald)	Right	5	175	170	\$22,950	2023/24 (BOF)	Kerb and Footpath
TREVORS ROAD (ASHBURTON)	Ashburton	Left	8	177	170	\$22,990	2023/24 (BOF)	Kerb and Footpath
WAKANUI ROAD	Ashburton	Left	759	864	105	\$14,188	2023/24 (BOF)	Kerb and Footpath
Total					2262	\$305,423		

Long Term Capital Footpath FWP

Road Name	Sub Region	Side	Start	End	Length	FP (\$)	FP Year	Install Type
BENNETT STREET	Rural (Hinds)	Right	175	280	105	\$14,175	2024/25	Kerb and Footpath
BENNETT STREET	Rural (Hinds)	Left	285	413	128	\$17,280	2024/25	Kerb and Footpath
CRACROFT STREET	Rural (Hinds)	Left	15	130	115	\$15,525	2024/25	Kerb and Footpath
DAVID STREET	Rural (Hinds)	Right	450	630	180	\$38,700	2024/25	Footpath Only
ELIZABETH AVENUE 03 RAILWAY	Rakaia	Left	0	33	33	\$7,095	2024/25	Footpath Only
ELIZABETH AVENUE 03 RAILWAY	Rakaia	Left	47	79	32	\$6,880	2024/25	Footpath Only
FAIRFIELD AVENUE	Rural (Fairton)	Right	170	311	141	\$30,315	2024/25	Footpath Only
JOHN STREET (HINDS)	Rural (Hinds)	Right	10	130	120	\$25,800	2024/25	Footpath Only
KILWORTH STREET	Methven	Left	30	225	195	\$26,325	2024/25	Kerb and Footpath
MARONAN ROAD	Ashburton (Tinwald)	Right	370	690	320	\$43,200	2024/25	Kerb and Footpath
MICHAEL STREET EAST	Rakaia	Right	0	45	45	\$9,675	2024/25	Footpath Only
RAILWAY TERRACE EAST	Rakaia	Left	226	337	111	\$23,865	2024/25	Footpath Only
RAILWAY TERRACE EAST	Rakaia	Left	607	655	48	\$10,320	2024/25	Footpath Only
ROBERT STREET	Rural (Hinds)	Right	15	130	115	\$24,725	2024/25	Footpath Only
ROLLESTON STREET EAST	Rakaia	Left	12	92	80	\$17,200	2024/25	Footpath Only
SH 1 RS 401 RAKAIA TO CHERTSEY	Rakaia	Right	665	735	70	\$15,050	2024/25	Footpath Only
WAYMOUTH STREET	Rural (Fairton)	Left	15	185	170	\$36,550	2024/25	Footpath Only
BOWEN STREET EAST	Rakaia	Left	94	236	142	\$30,530	2025/26	Footpath Only
CRIDLAND STREET	Rakaia	Right	5	115	110	\$14,850	2025/26	Kerb and Footpath
DEANS STREET	Rural (Fairton)	Right	0	170	170	\$22,950	2025/26	Kerb and Footpath
FAIRFIELD AVENUE	Rural (Fairton)	Right	310	470	160	\$21,600	2025/26	Kerb and Footpath
GRAY STREET	Rural (Hinds)	Right	15	146	131	\$28,165	2025/26	Footpath Only
GRAY STREET	Rural (Hinds)	Right	160	370	210	\$45,150	2025/26	Footpath Only
HOBBS ROAD	Methven	Left	0	250	250	\$53,750	2025/26	Footpath Only
KERMODE STREET EAST	Ashburton	Right	566	675	109	\$23,435	2025/26	Footpath Only
KILWORTH STREET	Methven	Right	30	225	195	\$41,925	2025/26	Footpath Only
SH 77 RS 0 ASHBURTON TO BRAE...	Ashburton	Left	396	474	78	\$16,770	2025/26	Footpath Only
TANCRED STREET (RAKAIA)	Rakaia	Left	87	194	107	\$23,005	2025/26	Footpath Only
TANCRED STREET (RAKAIA)	Rakaia	Left	695	740	45	\$6,075	2025/26	Kerb and Footpath
WAYMOUTH STREET	Rural (Fairton)	Left	185	345	160	\$21,600	2025/26	Kerb and Footpath
WILLIAM STREET (ASHBURTON)	Ashburton	Left	1586	1688	102	\$21,930	2025/26	Footpath Only
DOBSON STREET WEST	Ashburton	Right	63	650	587	\$126,205	2026/27	Footpath Only
MALDON STREET	Rural (Chertsey)	Right	145	415	270	\$36,450	2026/27	Kerb and Footpath
MALDON STREET	Rural (Chertsey)	Left	430	570	140	\$18,900	2026/27	Kerb and Footpath
MICHAEL STREET EAST	Rakaia	Left	75	275	200	\$43,000	2026/27	Footpath Only
PATTONS ROAD	Rural (Mt Somers)	Right	20	520	500	\$67,500	2026/27	Kerb and Footpath
REED STREET	Rural (Hinds)	Right	336	462	126	\$27,090	2026/27	Footpath Only
ROGERS STREET	Rural (Hinds)	Right	235	463	228	\$30,780	2026/27	Kerb and Footpath
SH 1 RS 401 RAKAIA TO CHERTSEY	Rakaia	Right	748	853	105	\$22,575	2026/27	Footpath Only
COMYNS STREET	Rural (Mt Somers)	Left	230	410	180	\$24,300	2027/28	Kerb and Footpath
FERGUSSON STREET	Rakaia	Left	323	528	205	\$44,075	2027/28	Footpath Only
HASSAL STREET	Ashburton (Tinwald)	Left	10	300	290	\$62,350	2027/28	Footpath Only
HERON STREET	Rural (Mt Somers)	Left	10	115	105	\$14,175	2027/28	Kerb and Footpath
MORGAN STREET (MT SOMERS)	Rural (Mt Somers)	Right	10	110	100	\$13,500	2027/28	Kerb and Footpath
SOUTH TOWN BELT	Rakaia	Left	856	985	129	\$17,415	2027/28	Kerb and Footpath
TANCRED STREET (RAKAIA)	Rakaia	Left	0	78	78	\$10,530	2027/28	Kerb and Footpath
TANCRED STREET (RAKAIA)	Rakaia	Left	584	686	102	\$21,930	2027/28	Footpath Only
DAVID STREET	Rural (Hinds)	Right	270	455	185	\$24,975	2028/29	Kerb and Footpath
DELAMAINA STREET	Rural (Hinds)	Right	64	213	149	\$32,035	2028/29	Footpath Only
FAIRFIELD AVENUE	Rural (Fairton)	Left	30	210	180	\$38,700	2028/29	Footpath Only
FAIRFIELD AVENUE	Rural (Fairton)	Left	210	480	270	\$58,050	2028/29	Footpath Only
MCMURDO STREET	Ashburton (Tinwald)	Left	1600	1690	90	\$19,350	2028/29	Footpath Only
RAILWAY TERRACE WEST	Rakaia	Right	0	48	48	\$6,480	2028/29	Kerb and Footpath
RAKAIA TERRACE	Rakaia	Right	645	703	58	\$7,830	2028/29	Kerb and Footpath
RHODES STREET	Rural (Hinds)	Left	21	224	203	\$43,645	2028/29	Footpath Only
SOUTH TOWN BELT	Rakaia	Left	780	850	70	\$15,050	2028/29	Footpath Only
THOMSON STREET	Ashburton (Tinwald)	Right	1950	2150	200	\$43,000	2028/29	Footpath Only
ASHBURTON GORGE ROAD	Rural (Mt Somers)	Right	1124	1444	320	\$68,800	2029/30	Footpath Only
BRIDGE STREET (ASHBURTON)	Ashburton	Left	840	1100	260	\$55,900	2029/30	Footpath Only
CARTERS ROAD	Ashburton	Right	10	800	790	\$106,650	2029/30	Kerb and Footpath
NORMANBY STREET EAST	Rakaia	Left	60	261	201	\$43,215	2029/30	Footpath Only
DUNFORD STREET EAST	Rakaia	Left	8	216	208	\$28,080	2030/31	Kerb and Footpath
RAKAIA TERRACE	Rakaia	0	243	243	\$32,805	2030/31	Kerb and Footpath	
TANCRED STREET (RAKAIA)	Rakaia	Left	210	310	100	\$13,500	2030/31	Kerb and Footpath
TANCRED STREET (RAKAIA)	Rakaia	Left	335	446	111	\$14,985	2030/31	Kerb and Footpath
Total					11008	\$1,968,240		

CAPITAL FOOTPATHS

Ashburton District Council



Year (Footpaths)

Select all

2019/20

2022/23

2023/24

2023/24 (BOF)

2024/25

2025/26

2026/27

2027/28

2028/29

2029/30

2030/31

Not Programmed

Sub Region

Select all

Ashburton

Ashburton (Tinwald)

Methven

Rakaia

Rural (Chertsey)

Rural (Fairton)

Rural (Hinds)

Rural (Mayfield)

Rural (Mt Somers)

Install Type

Footpath Only

Kerb and Footpath

\$2,848,923

2022/23 - 2030/31

89 Sites

\$350,755

2022/23

10 Sites

\$224,505

2023/24

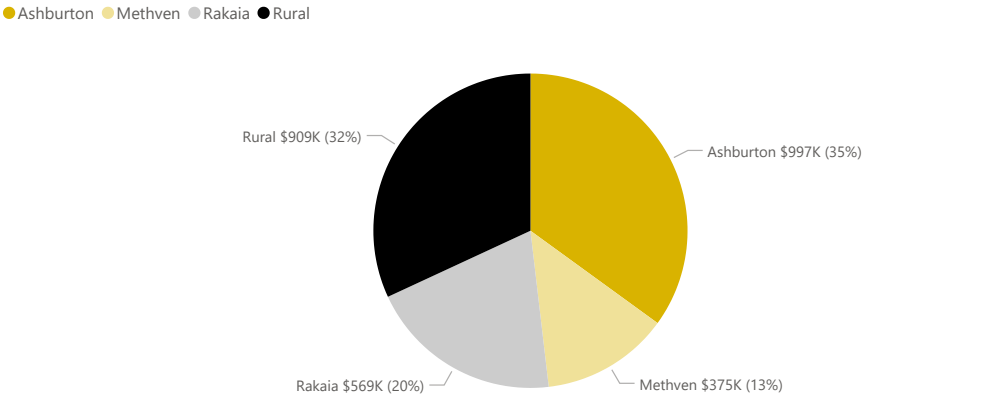
7 Sites

\$305,423

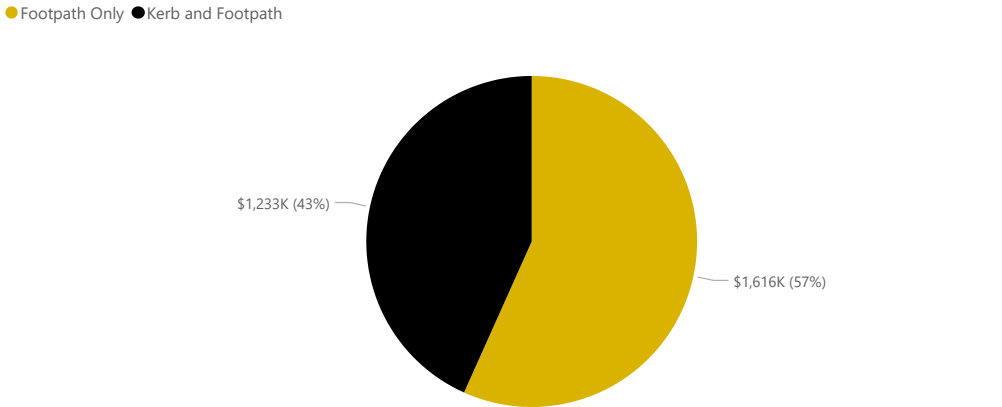
Better Off Funding

7 Sites

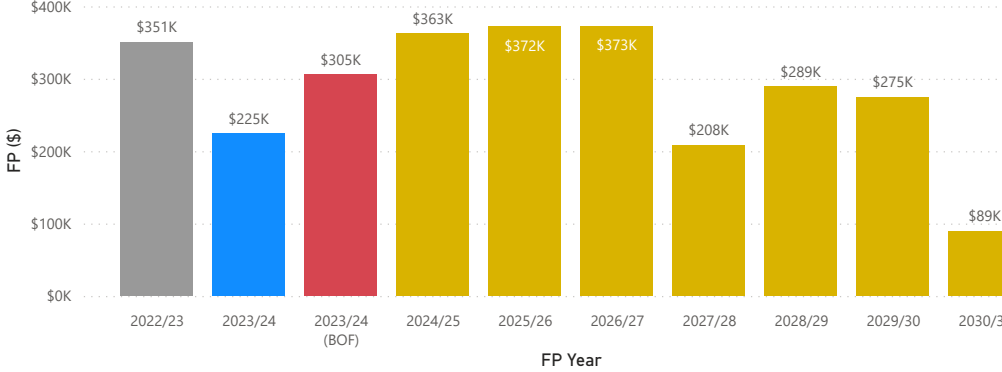
FP (\$) by Region



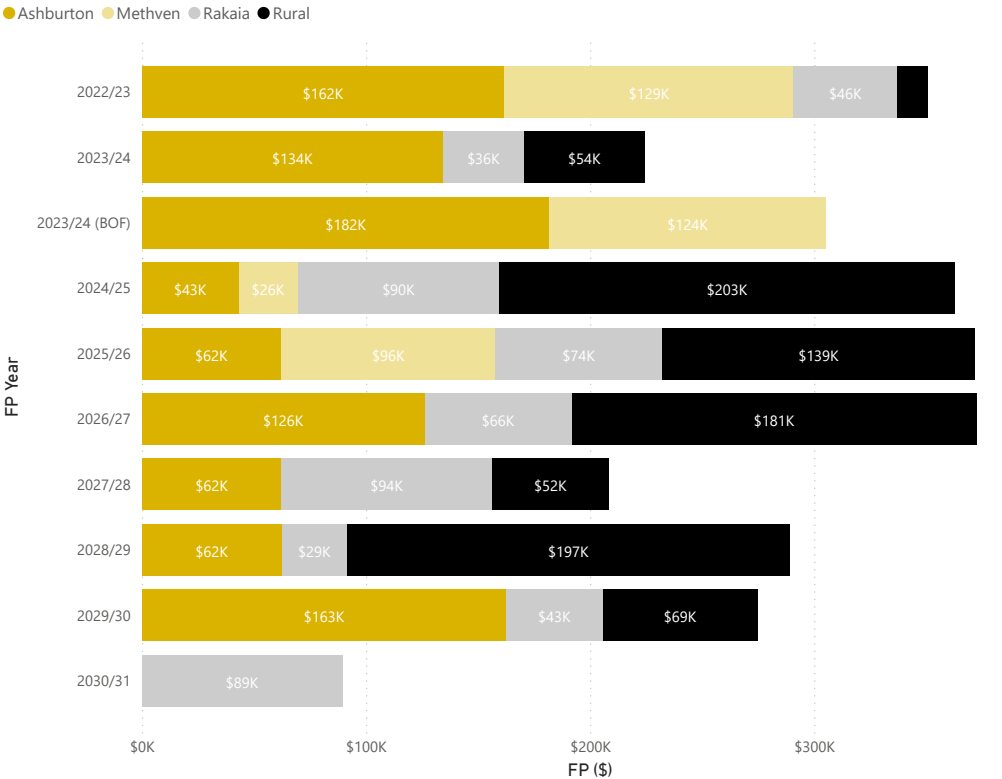
FP (\$) by Install Type



FP (\$) by FP Year



FP (\$) by FP Year and Region





Summary by FWP Year and Region

Region	2022/23	2023/24	2023/24 (BOF)	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	Total
Ashburton	\$149,513	\$216,132	\$292,386	\$69,440					\$171,430		\$898,901
Methven			\$198,555	\$42,315							\$240,870
Rakaia	\$68,420	\$290,585			\$33,635		\$44,919	\$23,002		\$143,654	\$604,215
Rural	\$21,700			\$75,516	\$106,330	\$138,446	\$83,545	\$114,785			\$540,322
Total	\$239,633	\$506,717	\$490,941	\$187,271	\$139,965	\$138,446	\$128,464	\$137,787	\$171,430	\$143,654	\$2,284,308



CAPITAL KERB AND CHANNEL

Ashburton District Council

2022/23 Capital Kerb and Channel Sites

Road Name	Sub Region	Side	Start	End	Length	KC (\$)	KC Year	Install Type
ARUNDEL RAKAIA GORGE ROAD	Rural (Mayfield)	Left	19683	19783	100	\$21,700	2022/23	Kerb and Footpath
CHAPMAN STREET (RAKAIA)	Rakaia	Left	145	255	110	\$34,210	2022/23	Kerb Only
CHAPMAN STREET (RAKAIA)	Rakaia	Right	145	255	110	\$34,210	2022/23	Kerb Only
RACECOURSE ROAD	Ashburton	Left	1431	1670	239	\$51,863	2022/23	Kerb and Footpath
TARBOTTONS ROAD	Ashburton (Tinwald)	Left	835	1285	450	\$97,650	2022/23	Kerb and Footpath
Total					1009	\$239,633		

2023/24 Capital Kerb and Channel Sites

Road Name	Sub Region	Side	Start	End	Length	KC (\$)	KC Year	Install Type
ALBERT STREET	Ashburton	Right	725	830	105	\$22,785	2023/24	Kerb and Footpath
ALLENS ROAD	Ashburton	Right	1210	1733	523	\$113,491	2023/24	Kerb and Footpath
CHAPMAN STREET (RAKAIA)	Rakaia	Left	74	140	66	\$20,526	2023/24	Kerb Only
CHAPMAN STREET (RAKAIA)	Rakaia	Right	74	140	66	\$20,526	2023/24	Kerb Only
FERGUSSON STREET	Rakaia	Left	0	155	155	\$48,205	2023/24	Kerb Only
FERGUSSON STREET	Rakaia	Right	0	155	155	\$48,205	2023/24	Kerb Only
FERGUSSON STREET	Rakaia	Right	161	228	67	\$20,837	2023/24	Kerb Only
FERGUSSON STREET	Rakaia	Left	161	293	132	\$41,052	2023/24	Kerb Only
NORMANBY STREET WEST	Rakaia	Left	0	218	218	\$67,798	2023/24	Kerb Only
ROLLESTON STREET WEST	Rakaia	Right	329	437	108	\$23,436	2023/24	Kerb and Footpath
TARBOTTONS ROAD	Ashburton (Tinwald)	Left	1300	1668	368	\$79,856	2023/24	Kerb and Footpath
Total					1963	\$506,717		

2023/24 (Better Off Funding) Capital Kerb and Channel Sites

Road Name	Sub Region	Side	Start	End	Length	KC (\$)	KC Year	Install Type
ALBERT STREET	Ashburton	Left	718	1200	482	\$104,594	2023/24 (BOF)	Kerb and Footpath
DOLMA STREET	Methven	Left	597	819	222	\$48,174	2023/24 (BOF)	Kerb and Footpath
LAGMHOR ROAD	Ashburton (Tinwald)	Right	310	730	420	\$91,140	2023/24 (BOF)	Kerb and Footpath
LINE ROAD	Methven	Right	0	693	693	\$150,381	2023/24 (BOF)	Kerb and Footpath
TINWALD WESTERFIELD MAYFIELD ROAD	Ashburton (Tinwald)	Right	5	175	170	\$36,890	2023/24 (BOF)	Kerb and Footpath
TREVORS ROAD (ASHBURTON)	Ashburton	Left	8	177	170	\$36,955	2023/24 (BOF)	Kerb and Footpath
WAKANUI ROAD	Ashburton	Left	759	864	105	\$22,807	2023/24 (BOF)	Kerb and Footpath
Total					2262	\$490,941		

Long Term Capital Kerb and Channel FWP

Road Name	Sub Region	Side	Start	End	Length	KC (\$)	KC Year	Install Type
BENNETT STREET	Rural (Hinds)	Right	175	280	105	\$22,785	2024/25	Kerb and Footpath
BENNETT STREET	Rural (Hinds)	Left	285	413	128	\$27,776	2024/25	Kerb and Footpath
CRACROFT STREET	Rural (Hinds)	Left	15	130	115	\$24,955	2024/25	Kerb and Footpath
KILWORTH STREET	Methven	Left	30	225	195	\$42,315	2024/25	Kerb and Footpath
MARONAN ROAD	Ashburton (Tinwald)	Right	370	690	320	\$69,440	2024/25	Kerb and Footpath
CRIDLAND STREET	Rakaia	Right	5	115	110	\$23,870	2025/26	Kerb and Footpath
DEANS STREET	Rural (Fairton)	Right	0	170	170	\$36,890	2025/26	Kerb and Footpath
FAIRFIELD AVENUE	Rural (Fairton)	Right	310	470	160	\$34,720	2025/26	Kerb and Footpath
TANCRED STREET (RAKAIA)	Rakaia	Left	695	740	45	\$9,765	2025/26	Kerb and Footpath
WAYMOUTH STREET	Rural (Fairton)	Left	185	345	160	\$34,720	2025/26	Kerb and Footpath
MALDON STREET	Rural (Chertsey)	Right	145	415	270	\$58,590	2026/27	Kerb and Footpath
MALDON STREET	Rural (Chertsey)	Left	430	570	140	\$30,380	2026/27	Kerb and Footpath
ROGERS STREET	Rural (Hinds)	Right	235	463	228	\$49,476	2026/27	Kerb and Footpath
COMYNS STREET	Rural (Mt Somers)	Left	230	410	180	\$39,060	2027/28	Kerb and Footpath
HERON STREET	Rural (Mt Somers)	Left	10	115	105	\$22,785	2027/28	Kerb and Footpath
MORGAN STREET (MT SOMERS)	Rural (Mt Somers)	Right	10	110	100	\$21,700	2027/28	Kerb and Footpath
SOUTH TOWN BELT	Rakaia	Left	856	985	129	\$27,993	2027/28	Kerb and Footpath
TANCRED STREET (RAKAIA)	Rakaia	Left	0	78	78	\$16,926	2027/28	Kerb and Footpath
DAVID STREET	Rural (Hinds)	Right	270	455	185	\$40,145	2028/29	Kerb and Footpath
JOHN STREET (HINDS)	Rural (Hinds)	Left	10	130	120	\$37,320	2028/29	Kerb Only
RAILWAY TERRACE WEST	Rakaia	Right	0	48	48	\$10,416	2028/29	Kerb and Footpath
RAKAIA TERRACE	Rakaia	Right	645	703	58	\$12,586	2028/29	Kerb and Footpath
ROBERT STREET	Rural (Hinds)	Left	10	130	120	\$37,320	2028/29	Kerb Only
CARTERS ROAD	Ashburton	Right	10	800	790	\$171,430	2029/30	Kerb and Footpath
DUNFORD STREET EAST	Rakaia	Left	8	216	208	\$45,136	2030/31	Kerb and Footpath
RAKAIA TERRACE	Rakaia		0	243	243	\$52,731	2030/31	Kerb and Footpath
TANCRED STREET (RAKAIA)	Rakaia	Left	210	310	100	\$21,700	2030/31	Kerb and Footpath
TANCRED STREET (RAKAIA)	Rakaia	Left	335	446	111	\$24,087	2030/31	Kerb and Footpath
Total					4721	\$1,047,017		

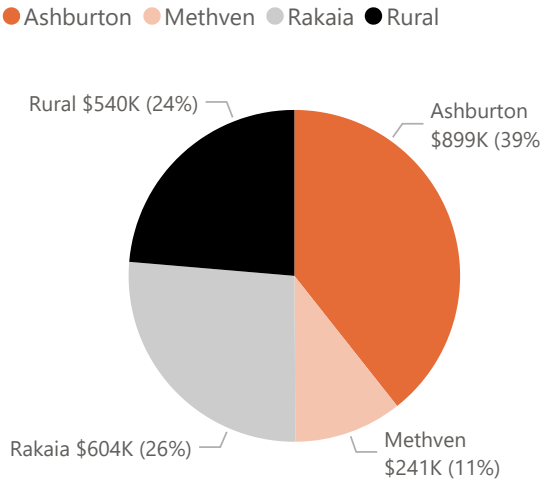
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2022/23 - 2030/31  
51 Sites

\$239,633  
2022/23  
5 Sites

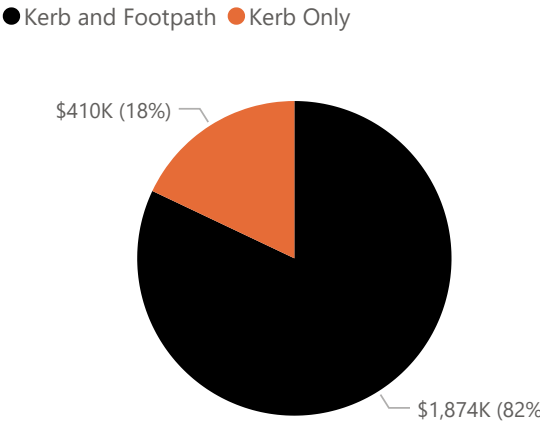
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2023/24  
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\$490,941  
Better Off Funding  
7 Sites

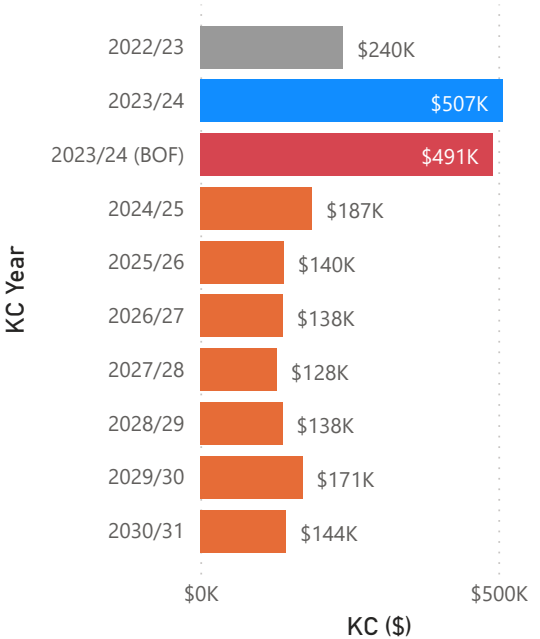
KC (\$) by Region



KC (\$) by Install Type



KC (\$) by KC Year





## ***10. Draft submission on the Review into the Future for Local Government***

Author *Tayyaba Latif: Policy Advisor*  
Executive Team Member *Toni Durham: GM Democracy & Engagement*

### **Summary**

- The purpose of this report is for Council to consider a draft submission on the draft report on Review into Future for Local Government.
- The Review into Future for Local Government is a work of an independent Panel commissioned by the Minister for Local Government at the request of local authorities.
- The submission is prepared after gathering elected members' input through a workshop.

### **Recommendation**

1. **That** Council approves the submission (Appendix 1) to the Panel's draft report *Review into the Future for Local Government*.

### **Attachment**

**Appendix 1** Ashburton District Council draft submission

## Background

### The current situation

1. The Panel released its draft report on 22 October 2022.
2. Council has sought extension on the submission date, now due on 1 March 2023.
3. The final report will be released in June 2023.
4. The Panel explained that due to election timings, any legislative changes will be considered by the next government.
5. The full Draft Report can be found [here](#).
6. To gather elected members' input, a workshop with Council was held on 1 February 2023.
7. Officers have prepared this submission by collating elected members' and officer level responses on the range of issues.

## Options analysis

### Option one – Do not make a submission on the Draft Report on the Review into the FfLG

8. This is not the recommended option. Council may decide to stay silent and not make a submission on the draft report on the review into FfLG.

<b>Advantages:</b> Nil	<b>Disadvantages:</b> Council voice may not be listened to by Central Government
<b>Risks:</b> Reputational - This would result in Council missing an opportunity to advocate on behalf of the district.	

### Option two – Approve the submission as attached in Appendix One (Recommended Option)

9. This option would see Council officers lodge the appended submission with the Panel undertaking a Review into the FfLG.

<p><b>Advantages:</b></p> <p>Submission is draft and ready to be lodged, meaning it will meet deadlines.</p>	<p><b>Disadvantages:</b></p> <p>Current draft may not accurately reflect elected members' position. If so, Option 3 will likely apply.</p>
<p><b>Risks:</b></p> <p>Nil</p>	

### Option three – Approve an amended submission.

10. This option would see Council approve an amended version of the submission currently appended, and submit that document to the Finance and Expenditure Committee.

<p><b>Advantages:</b></p> <p>Officers recognise that useful points of improvement often arise from elected member input and this option may be preferred for those reasons.</p>	<p><b>Disadvantages:</b></p> <p>Fundamental amendments will require a re-write of the draft submission</p>
<p><b>Risks:</b></p> <p>Operational: Re-writing the submission will create a risk that the submission cannot be lodged on-time.</p>	

### Legal/policy implications

11. The lodging of a submission does not breach or trigger any statutory or legal duty of the Council.

### Strategic alignment

12. The recommendation relates to Council's community outcome of a balanced and sustainable environment.

Wellbeing		Reasons why the recommended outcome has an effect on this wellbeing
Economic	✓	The Draft Report of the Review into the Future for Local Government address well-being as one of its main themes. Therefore, Council submission would impact all four forms of well-beings.
Environmental	✓	
Cultural	✓	
Social	✓	

## Financial implications

13. There are no immediate financial implications in making this submission.

Requirement	Explanation
What is the cost?	Officer resource in preparing the submission. This has been met from within existing operating budgets.
Is there budget available in LTP / AP?	Yes
Where is the funding coming from?	Strategy & Policy
Are there any future budget implications?	No
Reviewed by Finance	Erin Register; Finance Manager.

## Significance and engagement assessment

14. The approval of this submission is not considered to be significant, as Council's submission is one input into decisions that will ultimately be made by others.

Requirement	Explanation
Is the matter considered significant?	No
Level of significance	Low, not significant
Rationale for selecting level of significance	Not applicable
Level of engagement selected	1. Inform
Rationale for selecting level of engagement	The community will be informed of Council's submission through usual channels.
Reviewed by Strategy & Policy	Richard Mabon, Senior Policy Advisor

# Submission

## *The Review into the Future for Local Government*

PREPARED BY: Ashburton District Council  
PO Box 94  
ASHBURTON, 7774

SUBMITTED TO: [futureforlg@dia.govt.nz](mailto:futureforlg@dia.govt.nz)

CONTACT: [mayor@adc.govt.nz](mailto:mayor@adc.govt.nz)

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### Introduction

1. Ashburton District Council (Council) welcomes the opportunity to submit feedback on the Draft Report for Review into the Future for Local Government. The submission has been prepared by Officers and adopted by Council at their meeting on the 1 March 2023.
2. Located an hour's drive south of Christchurch, more than 35,400 residents live in our district. Approximately 50% of our residents live in the main town of Ashburton, with the rest of our residents living rurally or in smaller towns or villages across the district.
3. Ashburton District (the District) has experienced moderate and sustained population increase since the mid-1990s, increasing by 23% between 2006 and 2013 (a 3.3% increase per year). This growth, however, has now slowed, with an average growth of 1.3% per year since 2013.

### General Comments

4. Council appreciates the Panel's effort of undertaking the review and preparing the Draft Report for Review into the Future for Local Government.
5. Council acknowledges the Canterbury Mayoral Forum's (CMF) submission and would like to re-emphasise that in view of the significant reforms underway there is a need to clearly articulate what needs to change to ensure local governments and local governance is fit for purpose for the next 30 years.
6. Council's approach in this submission is not to provide response to each chapter of the Draft Report. Council provides comment where we strongly agree/disagree with a recommendation or would like to provide response on a question. This submission has Council's response on chapters 1, 2, 3, 6, 7 and 8.

## **Chapter 1: Thriving local government is vital for Aotearoa New Zealand – the key underpinnings.**

7. Council acknowledges the significance of the key themes the Panel has focused on while preparing this report.
8. Council reasserts CMF's submission that the final report from the Panel must be precise, compelling, and prioritised so that it is clear to central government what is required to address key issues and what changes local and central government need to make in the short, medium, and long term to maximise the inter-generational well-being of communities.

## **Chapter 2: Revitalizing citizen-led democracy**

### **That local government adopts greater use of deliberative and participatory democracy in local decision-making.**

#### **9. Agree**

- Council notes that the greater use of deliberative and participatory democracy will take time to do well and should be approached as a gradual process.
- This is already a path that councils can choose to go down through our current Significance and Engagement Policies for almost every decision they make. However, it would, in some instances, be less efficient than normal decision-making by elected representatives and/or officers under delegated authority.
- The opportunity here is for Councils to get better at identifying and taking the opportunities where deliberative and participatory approaches will strengthen local democracy. Regular implementation (for example 1-2 opportunities in the first instance) would then lift capability and experience in this.

### **That local government, supported by central government, review the legislative provisions relating to engagement, consultation, and decision-making to ensure they provide a comprehensive, meaningful, and flexible platform for revitalising community participation and engagement.**

#### **10. Agree**

- Council does not oppose the review of legislative provisions in this regard, as it maybe the incentive to drive the change, however, we believe that there is nothing to stop Council's from undertaking participative engagement right now. There is more flexibility within the current legislative framework than many councils choose to use,

as the opportunity for engagement that precedes formal consultation, and formal consultation under Section 82 of the Local Government Act 2002 does not have to always be done in the same way.

- The advantage of doing this in the same way is that staff, elected members and the community become more familiar with the system and how it works. The cost-benefit equation of new and diverse approaches should be assessed to ensure that councils are having right conversations with the community at the right time.

**That central government leads a comprehensive review of requirements for engaging with Māori across local government-related legislation, considering opportunities to streamline or align those requirements.**

#### **11. Agree**

- Council agrees that opportunities for achieving better engagement with Māori must be explored.
- Council suggests central government needs to invest in Rūnanga capacity-building to meet the requirements of legislation as it is unlikely that the review will result in less engagement with iwi.

**That councils develop and invest in their internal systems for managing and promoting good quality engagement with Māori.**

#### **12. Agree**

Council believes that we are already on a journey to mature our relationships and role in this space. The current state of internal systems have provide sufficient opportunity to achieve this.

Following is a brief view of current state of Council's engagement with Māori;

- Environment Canterbury, Ashburton, Mackenzie, Timaru, and Waimate district councils all operate within Te Rūnanga o Arowhenua's takiwā.
- Arowhenua and Ashburton District Council have partnered on a range of projects over the years with Arowhenua's operational arm Aoraki Environmental Consultancy (AEC) in regular six-weekly hui with Council officers.
- All stockwater race closures receive a cultural assessment by AEC, as well as stormwater consent preparations, and other Council bylaws, plans, policies, and strategies.

- To improve sustainability for future generations, indigenous plantings for rain gardens were recommended by Arowhenua as a stormwater solution for the Ashburton CBD Streetscape Renewal project.
- Arowhenua have provided cultural narrative for projects such as the new Library and Civic Centre, of which they gifted the building names Te Pātaka o kā Tuhihi (Storehouse of publications) and Te Waharoa a Hine Paaka (The gateway of Hine Paaka).
- The rūnanga also guide exhibitions at the Art Gallery and Museum and Welcoming Communities initiatives such as the Tūwhana language app.
- Mutual priorities across Councils include social wellbeing, improving economic wellbeing for whānau, and job creation alongside environment and water related kaupapa.

**That central government provides a statutory obligation for councils to give due consideration to an agreed, local expression of tikanga whakahaere in their standing orders and engagement practices, and for chief executives to be required to promote the incorporation of tikanga in organisational systems.**

### **13. Agree**

- While Council agree with this recommendation, we do note that we have effective ways of achieving this already through adopting Standing Orders. We are currently reviewing our Standing Orders. The review will consider the inclusion of agreed and local expression of tikanga whakahaere in Councils' standing orders therefore, the work on achieving this is underway.

**What might we do more of to increase community understanding about the role of local government, and therefore lead to greater civic participation?**

### **14. Council believes that following can lead to greater civic participation;**

- increasing role of civics education, both from an education-led perspective and within our communities.
- Councils can take initiative of running civics education for communities and having the conversations.
- Councils can encourage communities to start asking what they want to know about local government and commit to answering factually.
- Councils can commit to adopt participatory and deliberative approaches for at least one issue of significance annually.



### Chapter 3: A Tiriti-based partnership between Māori and local government

**That central government leads an inclusive process to develop a new legislative framework for Tiriti-related provisions in the Local Government Act 2002 that drives a genuine partnership in the exercise of kāwanatanga and rangatiratanga in a local context and explicitly recognises te ao Māori values and conceptions of wellbeing.**

#### 15. Agree

- Council is in support of developing a new legislative framework for Tiriti-related provisions in the Local Government Act. However, a new legislative framework must strengthen partnership by keeping local context in focus.

**That councils develop with hapū/iwi and significant Māori organisations within a local authority area, a partnership framework that complements existing co-governance arrangements by ensuring all groups in a council area are involved in local governance in a meaningful way.**

#### 16. Agree

- We strongly support this recommendation. Please see the Council response in paragraph 10.
- However, we propose replacing the word “co-governance” with governance or partnership. Council believes that if we do this well, it will strengthen all governance/partnership relationships, including co-governance which is simply a subset of governance after all.

**That central government provides a transitional fund to subsidise the cost of building both Māori and council capability and capacity for a Tiriti-based partnership in local governance.**

#### 17. Agree

- We believe that council capability should be funded by the councils. Central government should fully subsidise Māori capability building. There should be a mechanism in place for Māori to report annually on their engagement with local councils and suggest councils could be required to include the information in their Annual Reports.

### Chapter 6: A stronger relationship between central and local government

**Tell us your thoughts on building on current strengths and resources.**

**To create a collaborative relationship between central and local government that builds on current strengths and resources, what are:**

- a) the conditions for success and the barriers that are preventing strong relationships.**
- b) the factors in place now that support genuine partnership.**
- c) the elements that are needed to build and support a new system?**
- d) the best options to get there?**
- e) potential pathways to move in that direction and where to start?**
- f) the opportunities to trial and innovate now?**

#### **18. Agree**

- Council notes that local governments seem to be well respected and thought of by central government when we are in a state of emergency or during times of localised events.
- These times of high stress are often an example of local and central government groups and agencies parking previous held issues to the side and truly focusing on the wellbeing of the local communities. Council considers that this can be taken as a signal that there is the potential for a strengthened, non-emergency partnership between local and central government.

#### **Chapter 7: Replenishing and building on representative democracy.**

**That central government undertakes a review of the legislation to:**

- a) adopt Single Transferrable Vote as the voting method in council elections.**
- b) lower the eligible voting age in local body elections to the age of 16.**
- c) provide for a 4-year local electoral term.**
- d) amend the employment provisions of chief executives to match those in the wider public sector and include mechanisms to assist in managing the employment relationship.**

#### **19. Agree and Disagree**

- Council does not support a mandatory shift to a Single Transferable Vote. We believe that STV is more complex in terms of explaining and administering to our local community. Moreover, we believe it is not suited for small wards that elect one or two members. We suggest that the FPP voting system works well for our community and would not like to see mandatory change to STV.

- We support the consideration of lowering voting age to 16, but that this change must be accompanied by civics education in secondary schools. Other opportunities to include youth voices into local government activities can be explored at a localised level.
- Council supports a 4-year local electoral term. However, we strongly believe that electoral term for central and local government must be the same, meaning 4-year electoral term must apply to central government as well.
- We also support amendment in the employment provisions of chief executives and agrees with the removal of five + two-year terms.

**That central and local government, in conjunction with the Remuneration Authority, review the criteria for setting elected member remuneration to recognise the increasing complexity of the role and enable a more diverse range of people to consider standing for election.**

## **20. Agree**

- Council supports a review of the remuneration to encourage diverse representation of our communities to consider standing for local government elections. While some believe that being an elected member of Council is more about representing your community than being a job, some in our community simply cannot afford to stand for Council despite their passion to represent.
- Council believes that review of the criteria for setting elected member remuneration must also focus on encouraging capable and committed people to consider standing for elections.

**That local government develops a mandatory professional development and support programme for elected members; and local and central government develop a shared executive professional development and secondment programme to achieve greater integration across the two sectors.**

## **21. Agree**

- We currently undertake regular workshops and training to familiarize elected members of the issues, expert assessments, and lawful options. The process enables Council to make well-informed and deliberate decision making. However, mandatory professional development for elected members would ensure that all have the same basis and level of knowledge from which to govern from. This thinking extends to supporting a shared executive professional development.

- Council believes that a secondment programme would provide a much-needed opportunity to understand the on-the-ground complexity of central and local government operations. The better each is able to understand the other can only benefit our local communities.

**That central government retain the Māori wards and constituencies mechanism (subject to amendment in current policy processes) but consider additional options that provide for a Tiriti-based partnership at the council table.**

## **22. Agree**

- A one size does not fit all approach will dominate here. Our district population is estimated to be 35,400m with 8.2% Māori population. With this percentage of population, establishing a Māori ward is not likely to be a solution for us.
- Therefore, for council with smaller Māori populations, it is even more important to explore additional options to ensure Tiriti-based partnership at the council table.

**How can local government enhance its capability to undertake representation reviews and, in particular, should the Local Government Commission play a more proactive role in leading or advising councils about representation reviews.**

## **23. Disagree**

- Council is of the view that the Local Government Commission provides comprehensive guidance and process advice in this regard. We consider that we are well prepared to continue to carry out representative reviews as per the LGC advice.
- Council suggests that if the Local Government Commission were to take a more proactive role that it should be based on the evidence of the supposed problem with the competence of local government in undertaking representation reviews.

**To support a differentiated liberal citizenship what are the essential key steps, parameters, and considerations that would enable both Tiriti and capability-based appointments to be made to supplement elected members?**

**24.** Council is not opposed to this suggestion, but caveats this with the following:

- The appointments should ensure representation and improve the skillsets around the council table. This may be in terms of the Resource Management Act, financial skills, legal skills, or knowledge of tikanga Māori.
- The number of appointees must always be less than the number of elected members and the Mayor/Chair must always be elected.

- Where such appointments are made, the Council must also implement a professional development plan for its members to lift their capability in the area of apparent deficit.

## **Chapter 8: Building an equitable, sustainable funding and financing system.**

**That central government expands its regulatory impact statement assessments to include the impacts on local government; and that it undertakes an assessment of regulation currently in force that is likely to have significant future funding impacts for local government and makes funding provision to reflect the national public-good benefits that accrue from those regulations.**

### **25. Agree**

- Council strongly supports that unfunded mandates should cease immediately.
- To ensure transparency, accountability and build mutual trust, assessments on the impact on local government should be included in central government regulatory impact statement.

**That central and local government agree on arrangements and mechanisms for them to co-invest to meet community wellbeing priorities, and that central government makes funding provisions accordingly.**

### **26. Agree**

- Agree with the recommendation. However, co-investment must include co-decision making on funds utilization.

**That central government develops an intergenerational fund for climate change, with the application of the fund requiring appropriate regional and local decision-making input.**

### **27. Agree**

- Council believes that this approach is inevitable for ensuring cohesive responses towards intergenerational issues.

**That central government reviews relevant legislation to:**

- enable councils to introduce new funding mechanisms.**
- retain rating as the principal mechanism for funding local government, while redesigning long-term planning and rating provisions to allow a more simplified and streamlined process.**

### **28. Agree**

- We support the exploration of new or additional funding mechanisms.
- Council believes that change is required to the legislatively prescribed uniform annual general charge (UAGC) limit of 30% of annual rates.
- Council's UAGC is currently set very close to the 30% cap. Council believes the 30% limit does not go far enough to balance the ability of residents to pay and access services with property value as a rating tool. Council acknowledges solely using property value is a blunt measure for assessing ability to pay. However, Council contends there should be no limit on the UAGC. Electoral pressure will always ensure property value is part of the rating mix.
- Council recommends that rates should be GST exclusive.
- Council questions the value of preparing formal Long-term Plans (LTPs) every three years compared to the effort required to produce them. Council acknowledges the importance of future planning but contends that other than significant or planned projects, the LTP adds little benefit over and above the Annual Plan.
- The process for predicting the activities in future years inevitably needs to be revisited by councils, and therefore this type of planning creates significant duplication of effort for minimal gain (particularly beyond year three of the LTP). Councils can also find they are restricted or constrained by such documents if circumstances change, and projects are no longer able to be pursued.

**That central government agencies pay local government rates and charges on all properties.**

#### **29. Agree**

- Council believes that Crown-owned land should be rateable.
- Council supports the recommendation that central government agencies pay rates and charges on their properties.

**What is the most appropriate basis and process for allocating central government funding to meet community priorities?**

#### **30. Council recommends that,**

- Central and local government agree on a joint wellbeing strategy. Establishing a partnership between central and local government will help determine how best to manage the effects of central government's proposed wellbeing reforms.

- Council believes that it is important to consider the national good element of wellbeing in relation to criteria which is jointly agreed between central and local government.

Ashburton District Council thanks the Panel for the opportunity to submit on the Draft Report for Review into the Future for Local Government and looks forward to the final report due in mid-2023. Council is happy to provide further information if required.

Kā mihi

**Neil Brown**  
Mayor

**Hamish Riach**  
Chief Executive

## 11. *New Delegations and Loco Delegations System*

Author	<i>Femke van der Valk; Policy Advisor</i> <i>Mel Neumann; Policy Advisor</i>
Activity Manager	<i>Phillipa Clark; Governance Team Leader</i>
GM responsible	<i>Toni Durham; GM Democracy &amp; Engagement</i>

### Summary

- In 2019/2020 Council joined a pilot programme for a new web-based system to house our delegations, called Loco Delegations.
- During the transition to the new system, further potential delegations under legislation (other than those already in our delegations manual) were brought to officers' attention. A review of these potential delegations was undertaken, and this has resulted in the recommendation of Council adopting new and some changed delegations.
- Following the Council's organisational restructure in November 2022, officers reviewed the delegations to match the new structure's reporting lines and the updated Group names.
- The purpose of this report is for Council to consider the existing, the proposed new and changed delegations (shown in Appendix 1).
- The Loco Delegations system, which includes the existing, the proposed new and changed delegations, can be viewed here: <https://ashburtondc.locosoft.co.nz/>

### Recommendation

1. **That** Council receives the Loco Delegations report.
2. **That** Council adopts the Ashburton District Council Delegations 2023.

### Attachments

**Appendix 1** Proposed delegations list [\[Supplemental document\]](#)



## Background

### The current situation

1. Council operates under a range of legislation that provides territorial authorities with specific powers, functions and duties.
2. Council currently houses all of its delegations in a Delegations Manual. The document defines the scope of Council's delegations to committees, the Chief Executive, and further delegations from the Chief Executive to other members of the leadership team and staff positions.
3. The current Delegations Manual is available on the Council's website in the format of a Microsoft Word document, which at times is not very user-friendly, and it can be difficult for staff to identify the most up to date version.
4. Because of this, in 2019/2020, ADC joined a pilot programme for a new web-based system to house our delegations. This system is called Loco Delegations and has been developed by the Association of Local Government Information Management (ALGIM), and software developers, Efinity.
5. There are a number of councils that have signed up to the Loco Delegations system, and each council has their own individual 'instance', or webpage. Ashburton District Council was one of the first councils across the country to work on putting this new system into place, and officers have helped a number of other councils with their transition to Loco Delegations.
6. The new system is much more user friendly, as it has report-running and search functions and provides a single source of truth. ALGIM have also advised officers that they will notify us of legislative changes, therefore it will be easier for Council to keep the delegations up to date and comply with legislation.
7. During the transition from our current delegations manual to the new Loco Delegations system, potential delegations not already adopted by Council have been brought to officers' attention by ALGIM. These potential delegations were assessed by officers, the relevant managers, the Executive Team, and on the odd occasion, our in-house Legal Counsel. This review has resulted in some changes to the current delegations and a number of new proposed delegations, which are attached in Appendix 1 of this report.
8. This transition has been delayed due to ongoing internal reporting and role changes; however officers have now loaded all of our current and proposed delegations into Loco Delegations, and believe that the new system is now ready to replace our current delegations manual, and to be made live to the public.

## Previous Council direction

9. The current Delegations Manual last underwent an in-depth review in 2020. The most recent adoption of the Delegations Manual was October 2021, with minor updates.

## Options analysis – proposed delegations

### Option one – Do not adopt the proposed delegations (status quo)

10. Council could decide not to adopt any of the proposed delegations. If this was the preferred option, the proposed delegations would be removed from the Loco Delegations system.
11. It is acknowledged that Council may not agree that the proposed delegations are necessary; however this is not the recommended option as the proposed delegations have been assessed by officers, relevant managers, the Executive Team, and in some instances, our in-house Legal Counsel. It has been determined that Council will benefit from the adoption of these new proposed delegations.

<i>Advantages:</i> <ul style="list-style-type: none"><li>• All current delegations are retained</li></ul>	<i>Disadvantages:</i> <ul style="list-style-type: none"><li>• Missed opportunity to incorporate the new delegations that have been identified</li><li>• Not consistent with new organisation structure</li></ul>
<i>Risks:</i> <ul style="list-style-type: none"><li>• There may be legal implications if important delegations are missing from our delegations register</li><li>• Due to the inefficiency of the word document, some information might be overlooked when it is consulted to check on delegations.</li></ul>	

### Option two – Adopt some of the proposed delegations

12. Council could decide to adopt some, but not all of the proposed delegations attached in appendix 1. If this was the preferred option, the delegations that are not adopted will be removed from the Loco Delegations system.
13. It is acknowledged that Council may not agree that all of the proposed delegations are necessary, however this is not the recommended option as the proposed delegations have been assessed by officers, relevant managers, the Executive Team, and in some instances, our in-house Legal Counsel. It has been determined that Council will benefit from the adoption of these new proposed delegations.

<p><i>Advantages:</i></p> <ul style="list-style-type: none"> <li>• All current delegations are retained</li> <li>• Some of the proposed delegations will be adopted and therefore will be an improvement on the status quo</li> </ul>	<p><i>Disadvantages:</i></p> <ul style="list-style-type: none"> <li>• Missed opportunity to incorporate all of the new delegations that have been identified</li> <li>• May not be entirely consistent with new organisation structure</li> </ul>
<p><i>Risks:</i></p> <ul style="list-style-type: none"> <li>• There may be legal implications if important delegations are missing from our delegations register.</li> </ul>	

### **Option three – Adopt all of the proposed delegations (recommended)**

14. Council could decide to adopt all of the proposed delegations as attached in appendix 1. This is the recommended option.

<p><i>Advantages:</i></p> <ul style="list-style-type: none"> <li>• The new delegations incorporate improvements that have been identified</li> <li>• Likely to improve legislative compliance</li> <li>• Consistent with new organisation structure</li> </ul>	<p><i>Disadvantages:</i></p> <ul style="list-style-type: none"> <li>• None identified</li> </ul>
<p><i>Risks:</i></p>	

## **Legal/policy implications**

### **Local Government Official Information and Meetings Act (LGOIMA) 1987**

15. LGOIMA provides Council with the power to delegate the powers of a local authority to any officer or employee (except for specific powers such as the adoption of a bylaw).

### **Local Government Act (LGA) 2002**

16. Section 14 of the LGA requires Council to conduct its business in an open, transparent and democratically accountable manner. By making delegations publicly available, it helps to ensure transparency.

### **Legislative compliance**

17. ALGIM have advised officers that they will notify us of legislative changes, therefore it will be easier for Council to keep the delegations up to date and comply with legislation.

## Strategic alignment

18. The recommendation relates to Council's community outcomes of 'residents are included and have a voice' because it allows for Council to conduct its business in an open and transparent manner.

Wellbeing		Reasons why the recommended outcome has an effect on this wellbeing
Economic	×	
Environmental	×	
Cultural	×	
Social	✓	The recommended option has an effect on social well-being because Council conducting its business in an open and transparent manner can help to strengthen community networks.

## Financial implications

Requirement	Explanation
What is the cost?	There is a cost involved with the subscription to the Loco Delegations system, however this cost is low and may be off-set by savings in legal costs
Is there budget available in LTP / AP?	Yes
Where is the funding coming from?	Existing budgets – Information Systems
Are there any future budget implications?	Yes – the annual subscription to Loco Delegations is ongoing
Reviewed by Finance	Erin Register; Finance Manager.

## Significance and engagement assessment

19. The recommended option has been assessed against Council's Community Engagement Policy and does not trigger high significance.

Requirement	Explanation
Is the matter considered significant?	No
Level of significance	Low
Rationale for selecting level of significance	Delegations are largely operational and have very little impact on the community or Council's levels of service.

Level of engagement selected	1. Inform The community will be informed of the decision via the publicly available meeting minutes, and a media release will be done to advise the public of the new system.
Rationale for selecting level of engagement	As mentioned above, delegations are largely operational and have little impact on the community.
Reviewed by Strategy & Policy	Toni Durham: Strategy & Policy Manager

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## ***12. Financial Reports***

Author *Erin Register, Finance Manager*  
GM responsible *Leanne Macdonald, GM Business Support*

### **Attachments**

Financial variance report January 2023  
EA Networks Centre income & expenditure report – January 2023

***Ashburton District Council  
Financial Variance Report  
For the period ending  
31 January 2023***

Variances greater than \$100,000 are highlighted in **red bold**. If the variance is permanent an explanation is provided.

**F** (favourable variance) means that either actual revenue is greater than budget or actual expenditure is less than budget.

**U** (unfavourable variance) is **when** actual revenue is less than budget or actual expenditure is greater than budget.

**Please note:** The Balance Sheet is draft in this report as we are yet to enter opening balances. This is something that is processed after the audit is complete.

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## Income and Expenditure – Overview

For period ending 31 January 2023

<b>\$49.42 M</b> Actual YTD Operating Income	<b>\$88.00 M</b> Forecast Full Year Operating Income	<b>-\$38.58 M</b> Variance Operating Income	<b>56%</b> % of Forecast Operating Income
<b>\$43.68 M</b> Actual YTD Operating Expenditure	<b>\$75.89 M</b> Forecast Full Year Operating Expenditure	<b>-\$32.21 M</b> Variance Operating Expenditure	<b>58%</b> % of Forecast Operating Expenditure
<b>\$2.66 M</b> Actual YTD Capital Income	<b>\$70.37 M</b> Forecast Full Year Capital Income	<b>-\$67.71 M</b> Variance Capital Income	<b>4%</b> % of Forecast Capital Income
<b>\$27.12 M</b> Actual YTD Capital Expenditure	<b>\$92.09 M</b> Forecast Full Year Capital Expenditure	<b>-\$64.97 M</b> Variance Capital Expenditure	<b>29%</b> % of Forecast Capital Expenditure
<b>\$5.00 M</b> Actual YTD Loans Repaid	<b>\$8.50 M</b> Forecast Full Year Loans Repaid	<b>-\$3.50 M</b> Variance Loans Repaid	<b>59%</b> % of Forecast Loans Repaid

## Income and Expenditure – Summary

For period ending 31 January 2023

	Actual YTD	Full Year Budget	Variance	Percentage of Budget
<b>Revenue</b>				
Rates	25,797,512	44,264,172	(18,466,659)	58%
Fees and Charges	6,399,695	9,341,051	(2,941,356)	69%
Subsidies and Grants	9,858,832	18,512,632	(8,653,800)	53%
Finance Income	445,983	351,450	94,533	127%
Other Revenue	4,209,286	6,773,806	(2,564,520)	62%
Other Sales	755,836	1,588,199	(832,363)	48%
Development / Financial Contributions	1,726,786	617,400	1,109,386	280%
Gain on Sale of Assets	221,227	3,975,542	(3,754,314)	6%
Vested Assets	0	2,571,498	(2,571,498)	0%
<b>Total Revenue</b>	<b>49,415,158</b>	<b>87,995,750</b>	<b>(38,580,591)</b>	<b>56%</b>
<b>Operating Expenditure</b>				
Payments to Staff and Suppliers	31,449,460	55,870,322	(24,420,863)	56%
Finance Costs	1,953,328	2,482,221	(528,893)	79%
Other Expenses	138,436	190,717	(52,281)	73%
Depreciation	10,140,265	17,343,722	(7,203,458)	58%
<b>Total Expenditure</b>	<b>43,681,488</b>	<b>75,886,983</b>	<b>(32,205,494)</b>	<b>58%</b>
<b>Net operating surplus (deficit)</b>	<b>5,733,670</b>	<b>12,108,767</b>	<b>(6,375,097)</b>	<b>47%</b>
<b>Capital Income</b>				
Loans Raised	0	64,588,563	(64,588,563)	0%
Land Sales	2,468,625	5,680,000	(3,211,375)	43%
Other Asset Sales & Disposals	194,018	103,000	91,018	188%
<b>Total Capital Income</b>	<b>2,662,643</b>	<b>70,371,563</b>	<b>(67,708,919)</b>	<b>4%</b>
<b>Capital Expenditure</b>				
Infrastructural Assets	5,313,251	24,014,360	(18,701,109)	22%
Cyclic Renewals	9,264,004	22,523,977	(13,259,973)	41%
Plant	109,413	631,515	(522,102)	17%
Additions/Alterations	11,694,951	34,098,335	(22,403,384)	34%
Other Assets	734,946	10,820,872	(10,085,926)	7%
<b>Total capital expenditure</b>	<b>27,116,564</b>	<b>92,089,059</b>	<b>(64,972,495)</b>	<b>29%</b>
Loan Repayments	5,000,000	8,503,149	(3,503,149)	59%
<b>Total capital to be funded</b>	<b>29,453,921</b>	<b>30,220,645</b>	<b>(766,724)</b>	<b>97%</b>

Note: \$5m of Loan Repayments relates to last years budgeted loan repayments which were actioned in this financial year due to the timing of loans maturing. This repayment will be in addition to the budgeted repayments for the current year ending June 2023

## Transportation – Income & Expenditure Report

For period ending 31 January 2023

	Actual YTD	Budget Full Year	Variance	Percentage of Budget	Permanent Variance
<b>Operating Income</b>					
Footpaths	612,045	1,368,219	(756,174)	45%	No
Roading	9,838,306	14,837,479	(4,999,173)	66%	No
	10,450,351	16,205,698	(5,755,347)	64%	
<b>Operating Expenditure</b>					
Footpaths	783,919	1,391,426	(607,507)	56%	No
Roading	11,082,758	13,984,340	(2,901,582)	79%	Yes
	11,866,678	15,375,766	(3,509,089)	77%	
<b>Capital Income</b>					
Footpaths	0	763,732	(763,732)	0%	No
Roading	0	1,319,813	(1,319,813)	0%	No
	0	2,083,545	(2,083,545)	0%	
<b>Capital Expenditure</b>					
Footpaths	146,168	1,449,620	(1,303,452)	10%	Yes
Roading	6,291,973	10,775,211	(4,483,239)	58%	No
	6,438,140	12,224,831	(5,786,691)	53%	
<b>Loan Repayments</b>					
Footpaths	59,922	20,379	39,543	294%	
Roading	105,804	201,385	(95,581)	53%	
	165,726	221,764	(56,038)	75%	

The above financials include the following:

Development Contributions	0	0	0	0%
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The above financials do not include the following:

Vested Assets	0	950,690	(950,690)	0%
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The above financials do not include appropriations - to and from activities

Note: Loan Repayments include a portion relating to last years budgeted loan repayments due to timing of loans maturing.

## Transportation – Operating Expenditure

### Roading

**\$2,901,582F**

#### *Reason for variance*

Operating expenditure is sitting at 79% of full year budget mainly due to the cost of the repairs from the July rain events but also reseals are completed and subsidised rehabilitations are also completed.

The cost of emergency works for the July heavy rain event is currently at \$2.390m with funding requested from Waka Kotahi which has not yet approved. Will have at least 51% subsidy so Council will need to fund 49%. A report will be presented to Council once funding is approved by Waka Kotahi with the Council share likely to be loan funded.

Emergency works will show as an overspend at the end of the 2022/23 year.

## Transportation – Capital Expenditure

### Footpaths

**\$1,303,452F**

#### *Reason for variance*

Contracts are let for footpath renewals and new footpaths with most of the construction to be completed in the second half of 2022/23.

## Drinking Water – Income & Expenditure Report

For period ending 31 January 2023

	Actual YTD	Budget Full Year	Variance	Percentage of Budget	Permanent Variance
<b>Operating Income</b>					
Group Water Supplies	3,384,078	5,748,179	(2,364,102)	59%	No
Methven/Springfield Water Supply	176,866	293,032	(116,166)	60%	No
Montalto Water Supply	188,023	319,018	(130,995)	59%	No
Lyndhurst Water Supply	9,851	16,619	(6,768)	59%	
Barhill Water Supply	2,656	4,488	(1,832)	59%	
	3,761,473	6,381,336	(2,619,863)	59%	
<b>Operating Expenditure</b>					
Group Water Supplies	2,963,495	5,653,888	(2,690,393)	52%	No
Methven/Springfield Water Supply	133,541	296,606	(163,066)	45%	No
Montalto Water Supply	145,777	321,864	(176,088)	45%	No
Lyndhurst Water Supply	3,358	3,571	(213)	94%	
Barhill Water Supply	970	1,063	(93)	91%	
	3,247,141	6,276,993	(3,029,852)	52%	
<b>Capital Income</b>					
Group Water Supplies	0	16,251,156	(16,251,156)	0%	No
Methven/Springfield Water Supply	0	1,189,786	(1,189,786)	0%	No
Montalto Water Supply	0	321,472	(321,472)	0%	No
	0	17,762,414	(17,762,414)	0%	
<b>Capital Expenditure</b>					
Group Water Supplies	2,950,165	17,606,532	(14,656,367)	17%	Yes
Methven/Springfield Water Supply	282,579	1,298,498	(1,015,919)	22%	Yes
Montalto Water Supply	15,549	431,032	(415,483)	4%	Yes
	3,248,292	19,336,062	(16,087,770)	17%	
<b>Loan Repayments</b>					
Group Water Supplies	470,896	593,375	(122,479)	79%	No
Methven/Springfield Water Supply	6,937	16,315	(9,378)	43%	
Lyndhurst Water Supply	13,048	13,048	0	100%	
Barhill Water Supply	3,425	3,425	0	100%	
	494,306	626,163	(131,857)	79%	
<i>The above financials include the following:</i>					
Development Contributions	138,012	129,168	8,844	107%	
<i>The above financials do not include the following:</i>					
Vested Assets	0	381,100	(381,100)	0%	

*The above financials do not include appropriations - to and from activities*

Note: Loan Repayments include a portion relating to last years budgeted loan repayments due to timing of loans maturing.

## Drinking Water – Capital Expenditure

### Group Water Supplies

**\$14,656,367F**

#### *Reason for variance*

The % of budget expended is low, but the majority of this budget relates to the Methven water treatment plant upgrade project. The physical works relating to this project has commenced and is being accelerated so budgets are expected to be drawn on at pace. Due to revised timing of this project (commissioning now indicated for July) there will be some level of favourable variance expected at 30 June 2023.

For other projects the design phase is substantially complete and will be tendered within the next month. As such will not draw on budgets significantly until the related physical works gets underway.

### Methven Springfield

**\$1,015,919F**

#### *Reason for variance*

The % of budget expended is low, but the majority of this budget relates to the Methven water treatment plant upgrade project of which this scheme is part. As noted above, the physical works relating to this project has commenced and is being accelerated so budgets are expected to be drawn on at pace. Due to revised timing of this project (commissioning now indicated for July) there will be some level of favourable variance expected at 30 June 2023.

### Montalto

**\$415,483F**

#### *Reason for variance*

The % of budget expended is low. This is the design phase budget for a treatment solution for the Montalto scheme. At this point little work has been progressed on design as the focus of resources is currently on the larger scheme projects.

## Wastewater – Income & Expenditure Report

For period ending 31 January 2023

	Actual YTD	Budget Full Year	Variance	Percentage of Budget	Permanent Variance
<b>Operating Income</b>					
Ashburton Wastewater	3,210,298	4,807,546	(1,597,248)	67%	No
Methven Wastewater	312,076	412,983	(100,906)	76%	No
Rakaia Wastewater	196,457	359,289	(162,832)	55%	No
	3,718,831	5,579,818	(1,860,986)	67%	
<b>Operating Expenditure</b>					
Ashburton Wastewater	2,555,670	4,464,082	(1,908,412)	57%	No
Methven Wastewater	225,755	412,904	(187,149)	55%	No
Rakaia Wastewater	196,248	360,751	(164,503)	54%	No
	2,977,673	5,237,738	(2,260,064)	57%	
<b>Capital Income</b>					
Ashburton Wastewater	0	12,640,324	(12,640,324)	0%	No
Rakaia Wastewater	0	178,356	(178,356)	0%	No
	0	12,818,680	(12,818,680)	0%	
<b>Capital Expenditure</b>					
Ashburton Wastewater	4,396,872	13,944,000	(9,547,128)	32%	Yes
Methven Wastewater	14,313	110,267	(95,954)	13%	
Rakaia Wastewater	171,565	274,228	(102,663)	63%	No
	4,582,750	14,328,495	(9,745,745)	32%	
<b>Loan Repayments</b>					
Ashburton Wastewater	911,137	1,126,249	(215,112)	81%	No
Methven Wastewater	12,443	16,277	(3,834)	76%	
Rakaia Wastewater	45,818	47,192	(1,374)	97%	
	969,398	1,189,718	(220,320)	81%	
<i>The above financials include the following:</i>					
Capital Services Contribution	328,178	383,791	(55,613)	86%	
<i>The above financials do not include the following:</i>					
Vested Assets	0	612,850	(612,850)	0%	

*The above financials do not include appropriations - to and from activities*

Note: Loan Repayments include a portion relating to last years budgeted loan repayments due to timing of loans maturing.

## Wastewater – Capital Expenditure

### Ashburton

**\$9,547,128F*****Reason for variance***

The % of budget expended is low, but the majority of this budget relates to the North-west Ashburton wastewater servicing project and other projects already committed and underway. Other renewal projects are in the design phase (for the most part, nearing completion) and as such don't draw on budgets significantly until the related physical works gets underway. There may be some level of favourable variance at year end, but it is too early forecast the scale of this at this time.



## Stormwater – Income & Expenditure Report

For period ending 31 January 2023

	Actual YTD	Budget Full Year	Variance	Percentage of Budget	Permanent Variance
<b>Operating Income</b>					
Ashburton Stormwater	712,946	1,199,732	(486,786)	59%	No
Methven Stormwater	61,336	103,739	(42,403)	59%	
Rakaia Stormwater	31,447	53,394	(21,947)	59%	
Hinds Stormwater	6,488	11,161	(4,673)	58%	
Rural Stormwater	31,025	52,151	(21,126)	59%	
	843,241	1,420,176	(576,935)	59%	
<b>Operating Expenditure</b>					
Ashburton Stormwater	651,244	1,318,452	(667,208)	49%	No
Methven Stormwater	71,907	119,906	(47,999)	60%	
Rakaia Stormwater	37,598	68,905	(31,307)	55%	
Hinds Stormwater	2,765	11,182	(8,418)	25%	
Rural Stormwater	4,430	52,735	(48,305)	8%	
	767,944	1,571,180	(803,236)	49%	
<b>Capital Expenditure</b>					
Ashburton Stormwater	3,278	284,840	(281,562)	1%	Yes
	3,278	284,840	(281,562)	1%	
<b>Loan Repayments</b>					
Ashburton Stormwater	263,647	273,939	(10,292)	96%	
Methven Stormwater	7,539	7,539	0	100%	
	271,186	281,478	(10,292)	96%	

The above financials include the following:

Development Contributions	0	0	0	0%
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The above financials do not include the following:

Vested Assets	0	626,858	(626,858)	0%
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The above financials do not include appropriations - to and from activities

Note: Loan Repayments include a portion relating to last years budgeted loan repayments due to timing of loans maturing.

## Stormwater – Capital Expenditure

### Ashburton

**\$281,562F*****Reason for variance***

The % of budget expended is low. Budget relates to the detailed design phase of the West Street Attenuation and Treatment facility. Due to competing demands on design services, this work wasn't scheduled to commence until later in the financial year.

## Stockwater – Income & Expenditure Report

For period ending 31 January 2023

	Actual YTD	Budget Full Year	Variance	Percentage of Budget	Permanent Variance
<b>Operating Income</b>					
Stockwater	778,553	1,032,155	(253,602)	75%	No
	778,553	1,032,155	(253,602)	75%	
<b>Operating Expenditure</b>					
Stockwater	941,188	1,042,341	(101,153)	90%	Yes
	941,188	1,042,341	(101,153)	90%	
<b>Capital Income</b>					
Stockwater	0	148,473	(148,473)	0%	No
	0	148,473	(148,473)	0%	
<b>Capital Expenditure</b>					
Stockwater	242	148,473	(148,231)	0%	Yes
	242	148,473	(148,231)	0%	
<b>Loan Repayments</b>					
Stockwater	9,174	17,674	(8,500)	52%	
	9,174	17,674	(8,500)	52%	

The above financials include the following:

0	0	0	0%
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The above financials do not include the following:

0	0	0	0%
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The above financials do not include appropriations - to and from activities

Note: Loan Repayments include a portion relating to last years budgeted loan repayments due to timing of loans maturing.

## Stockwater – Operating Expenditure

### Stockwater

**\$101,153F**

#### *Reason for variance*

Operating expenditure is sitting at 90% of the full year budget mainly due to the cost of reinstating river intakes as a result of the July and ongoing rain events. The Methven Axillary intake required major repairs to prevent the river washing away the intake gate and associated infrastructure.

Significant mains race cleaning is carried out during spring and early summer which will ease off in the new year. Traffic Management requirements are adding to the cost of some main race cleaning.

It is therefore trending to exceed the available budget provision within the next few months. Officers continue to monitor maintenance activity and will progress only urgent and essential maintenance.

## Stockwater – Capital Expenditure

### Stockwater

**\$148,231F**

#### *Reason for variance*

The % of budget expended is low as no work has commenced at this point. The budget relates to the detailed design phase of fish screens at the Brothers and Methven Auxiliary intakes. Beca consultants will be doing this work and were briefed on the project on 29 November.

## Waste Reduction & Recycling – Income & Expenditure Report

For period ending 31 January 2023

	Actual YTD	Budget Full Year	Variance	Percentage of Budget	Permanent Variance
<b>Operating Income</b>					
Refuse Collection	1,514,620	2,518,797	(1,004,177)	60%	No
Refuse Management	2,655,439	4,717,076	(2,061,637)	56%	No
	4,170,060	7,235,873	(3,065,814)	58%	
<b>Operating Expenditure</b>					
Refuse Collection	1,485,417	2,525,103	(1,039,686)	59%	No
Refuse Management	2,877,764	4,796,389	(1,918,625)	60%	No
	4,363,182	7,321,493	(2,958,311)	60%	
<b>Capital Income</b>					
Refuse Management	0	94,465	(94,465)	0%	
	0	94,465	(94,465)	0%	
<b>Capital Expenditure</b>					
Refuse Collection	8,217	0	8,217	0%	
Refuse Management	147,765	204,512	(56,748)	72%	
	155,982	204,512	(48,531)	76%	
<b>Loan Repayments</b>					
Refuse Collection	1,511	4,462	(2,951)	34%	
Refuse Management	36,103	27,171	8,932	133%	
	37,614	31,633	5,981	119%	
<i>The above financials include the following:</i>					
Development Contributions	0	0	0	0%	
<i>The above financials do not include the following:</i>					
Vested Assets	0	0	0	0%	

*The above financials do not include appropriations - to and from activities*

Note: Loan Repayments include a portion relating to last years budgeted loan repayments due to timing of loans maturing.

## Recreation Facilities – Income & Expenditure Report

For period ending 31 January 2023

	Actual YTD	Budget Full Year	Variance	Percentage of Budget	Permanent Variance
<b>Operating Income</b>					
Ashburton Museum and Art Gallery	987,357	1,669,455	(682,098)	59%	No
Library	792,313	1,326,781	(534,468)	60%	No
Recreation Facilities and Services	3,344,809	5,760,613	(2,415,804)	58%	No
	5,124,479	8,756,849	(3,632,370)	59%	
<b>Operating Expenditure</b>					
Ashburton Museum and Art Gallery	1,126,238	2,161,032	(1,034,794)	52%	No
Library	890,751	1,630,441	(739,689)	55%	No
Recreation Facilities and Services	3,794,999	6,940,797	(3,145,798)	55%	No
	5,811,988	10,732,270	(4,920,282)	54%	
<b>Capital Income</b>					
Library	0	177,598	(177,598)	0%	No
Recreation Facilities and Services	0	33,000	(33,000)	0%	No
	0	210,598	(210,598)	0%	
<b>Capital Expenditure</b>					
Ashburton Museum and Art Gallery	9,802	114,546	(104,743)	9%	No
Library	113,842	265,917	(152,075)	43%	No
Recreation Facilities and Services	105,392	281,947	(176,555)	37%	No
	229,036	662,410	(433,373)	35%	
<b>Loan Repayments</b>					
Recreation Facilities and Services	6,846	10,822	(3,976)	63%	
	6,846	10,822	(3,976)	63%	
<i>The above financials include the following:</i>					
Development Contributions	0	0	0	0%	
<i>The above financials do not include the following:</i>					
Vested Assets	0	0	0	0%	

*The above financials do not include appropriations - to and from activities*

Note: Loan Repayments include a portion relating to last years budgeted loan repayments due to timing of loans maturing.

## Recreation & Community Services – Income & Expenditure Report

For period ending 31 January 2023

	Actual YTD	Budget Full Year	Variance	Percentage of Budget	Permanent Variance
<b>Operating Income</b>					
Public Conveniences	404,385	494,633	(90,248)	82%	
Elderly Persons Housing	365,134	743,756	(378,622)	49%	No
Memorial Halls	218,578	312,755	(94,176)	70%	
Reserves and Camping Grounds	473,064	860,563	(387,499)	55%	No
Reserve Boards	383,880	676,777	(292,897)	57%	No
Community Safety	30,383	47,296	(16,913)	64%	
	1,875,425	3,135,781	(1,260,355)	60%	
<b>Operating Expenditure</b>					
Public Conveniences	397,673	578,289	(180,616)	69%	No
Elderly Persons Housing	463,004	662,429	(199,425)	70%	No
Memorial Halls	403,332	636,788	(233,456)	63%	No
Reserves and Camping Grounds	578,490	1,024,143	(445,654)	56%	No
Reserve Boards	364,113	699,263	(335,150)	52%	No
Community Safety	36,498	57,803	(21,304)	63%	
	2,243,109	3,658,715	(1,415,605)	61%	
<b>Capital Income</b>					
Public Conveniences	0	1,281,771	(1,281,771)	0%	No
Elderly Persons Housing	0	157,234	(157,234)	0%	No
Reserves and Camping Grounds	(5,000)	45,000	(50,000)	(11%)	
Reserve Boards	0	97,084	97,084	0%	
	(5,000)	1,581,089	(1,391,921)	0%	
<b>Capital Expenditure</b>					
Public Conveniences	250,838	1,196,979	(946,141)	21%	Yes
Elderly Persons Housing	1,133	216,531	(215,399)	1%	No
Memorial Halls	105	20,169	(20,064)	1%	
Reserves and Camping Grounds	8,702	145,000	(136,298)	6%	No
Reserve Boards	1	167,623	(167,622)	0%	No
	260,778	1,746,302	(1,485,524)	15%	
<b>Loan Repayments</b>					
Public Conveniences	6,942	210,171	(203,229)	3%	No
Elderly Persons Housing	0	3,640	(3,640)	0%	
Reserves and Camping Grounds	1,200	37,508	(36,308)	3%	
Reserve Boards	40,000	18,250	21,750	219%	
	48,142	269,569	(221,427)	18%	
<i>The above financials include the following:</i>					
Development Contributions	300	0	300	0%	
<i>The above financials do not include the following:</i>					
Vested Assets	0	0	0	0%	

*The above financials do not include appropriations - to and from activities*

Note: Loan Repayments include a portion relating to last years budgeted loan repayments due to timing of loans maturing.

## Recreation & Community Services – Capital Expenditure

### Public Conveniences

**\$946,141F**

#### *Reason for variance*

Replacement facilities at Rakaia Gorge with Matariki viewing platform (\$466,000) and Rakaia Domain (\$195,000) are possibly going to require carry forward at this financial year's end due to project timing issues.

Replacement facilities at the West End of Lake Camp (\$170,000) were scheduled for delivery this financial year. The Council has been advised of some production line delays at the Permaloo factory, which may compromise this timeline.



## Economic Development – Income & Expenditure Report

For period ending 31 January 2023

	Actual YTD	Budget Full Year	Variance	Percentage of Budget	Permanent Variance
<b>Operating Income</b>					
Commercial Property	7,093,016	19,945,300	(12,852,284)	36%	No
Business & Economic Development	402,517	626,637	(224,120)	64%	No
District Promotion	160,468	270,465	(109,997)	59%	No
Forestry	220,819	966,643	(745,824)	23%	Yes
	7,876,820	21,809,045	(13,932,224)	36%	
<b>Operating Expenditure</b>					
Commercial Property	3,311,597	5,232,004	(1,920,407)	63%	No
Business & Economic Development	504,844	801,554	(296,710)	63%	No
District Promotion	110,622	252,177	(141,556)	44%	No
Forestry	276,390	540,373	(263,983)	51%	No
	4,203,452	6,826,108	(2,622,655)	62%	
<b>Capital Income</b>					
Commercial Property	2,473,625	28,530,280	(26,056,655)	9%	No
Business & Economic Development	0	3,000,000	(3,000,000)	0%	No
	2,473,625	31,530,280	(29,056,655)	8%	
<b>Capital Expenditure</b>					
Commercial Property	11,395,924	34,247,010	(22,851,086)	33%	Yes
	11,395,924	34,247,010	(22,851,086)	33%	
<b>Loan Repayments</b>					
Commercial Property	2,660,897	2,519,965	140,932	106%	No
Business & Economic Development	0	3,000,000	(3,000,000)	0%	No
	2,660,897	5,519,965	(2,859,068)	48%	

The above financials include the following:

Development Contributions	0	0	0	0%
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The above financials do not include the following:

Vested Assets	0	0	0	0%
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The above financials do not include appropriations - to and from activities

Note: Loan Repayments include a portion relating to last years budgeted loan repayments due to timing of loans maturing.

## Economic Development – Operating Income

### Forestry

**\$745,824U**

#### ***Reason for variance***

The variance in the forestry income is due to budgeted log sales being delayed due to poor export log prices in 2022. The market has now stabilised and prices are lifting. The forester has taken the opportunity to invite the major log buyers in Canterbury to price the plantation and there appears to be acceptable price which could mean harvesting starts in March.

## Economic Development – Capital Expenditure

### Commercial Property

**\$22,851,086F**

#### ***Reason for variance***

\$1,923,800 budgeted for the Art Gallery and Heritage Centre for the progressive upgrade of air-conditioning and building work to stabilise the interior environment will remain unspent at year end. The expected completion date for this project is June 2026 and will be subject to a carryover request.

It is likely the Rakaia Medical centre project will use 40% of the allocated budget of \$1,000,000 with the remaining balance to be spent in the next financial year, subject to a carryover request.

There will be a permanent difference on the Library and Civic Centre due to timing. Any unspent funds will be subject to a carryover request.

## ***Parks & Open Spaces – Income & Expenditure Report***

For period ending 31 January 2023

	<b>Actual YTD</b>	<b>Budget Full Year</b>	<b>Variance</b>	<b>Percentage of Budget</b>	<b>Permanent Variance</b>
<b>Operating Income</b>					
Cemeteries	384,458	560,624	(176,166)	69%	No
Parks and Recreation	3,889,886	4,262,102	(372,216)	91%	No
	4,274,344	4,822,726	(548,382)	89%	
<b>Operating Expenditure</b>					
Cemeteries	277,962	589,110	(311,147)	47%	No
Parks and Recreation	2,424,614	3,855,385	(1,430,770)	63%	No
	2,702,577	4,444,494	(1,741,918)	61%	
<b>Capital Income</b>					
Cemeteries	0	244,379	(244,379)	0%	No
Parks and Recreation	0	3,659,747	(3,659,747)	0%	No
	0	3,904,126	(3,904,126)	0%	
<b>Capital Expenditure</b>					
Cemeteries	5,235	285,906	(280,671)	2%	No
Parks and Recreation	381,246	4,463,101	(4,081,855)	9%	Yes
	386,480	4,749,006	(4,362,526)	8%	
<b>Loan Repayments</b>					
Cemeteries	2,121	5,023	(2,902)	42%	
Parks and Recreation	80,681	58,168	22,513	139%	
	82,802	63,191	19,611	131%	

*The above financials include the following:*

Development Contributions	300	0	300	0%
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*The above financials do not include the following:*

Vested Assets	0	0	0	0%
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*The above financials do not include appropriations - to and from activities*

Note: Loan Repayments include a portion relating to last years budgeted loan repayments due to timing of loans maturing.

## Parks and Open Spaces – Capital Expenditure

### Parks and Recreation

**\$4,081,855F**

#### ***Reason for variance***

There will be a permanent variance of \$420k in expenditure of capital compared to budget in relation to the Domain Promenade Project additional funding which has been put on hold due to insufficient funding being available to complete the project once the project scope was finalised and final costs assessed by a quantity surveyor.

A contract has been awarded for the Ashburton Baring Square East Re-development totalling \$2,449,903. It is expected that approximately 50% of the contract amount will be spent by 30<sup>th</sup> of June 2023. Contract works is expected to be completed in September 2023.

Ashburton Domain Pond Edging \$185,000 Contractors are now forecasting a delivery timeline of mid-year. Therefore, staff expect this will most likely roll over the year's end date and require a component of carry forward.

## Community Governance & Decision Making – Income & Expenditure Report

For period ending 31 January 2023

	Actual YTD	Budget Full Year	Variance	Percentage of Budget	Permanent Variance
<b>Operating Income</b>					
Council	1,522,968	2,613,197	(1,090,229)	58%	No
Methven Community Board	87,263	145,179	(57,916)	60%	
Youth Council	6,825	10,485	(3,661)	65%	
Community Grants Funding	1,273,272	1,471,781	(198,509)	87%	No
Water Zone Committee	141,788	244,427	(102,638)	58%	No
	3,032,117	4,485,070	(1,452,953)	68%	
<b>Operating Expenditure</b>					
Council	1,783,156	3,456,427	(1,673,271)	52%	No
Methven Community Board	69,613	150,495	(80,882)	46%	
Youth Council	3,367	14,664	(11,297)	23%	
Community Grants Funding	695,602	1,150,462	(454,860)	60%	No
Water Zone Committee	94,467	472,580	(378,114)	20%	No
	2,646,205	5,244,628	(2,598,423)	50%	
<b>Loan Repayments</b>					
Community Grants Funding	99,000	99,000	0	100%	
Water Zone Committee	18,000	18,000	0	100%	
	117,000	117,000	0	100%	

The above financials include the following:

Development Contributions	695,141	512,560	182,581	136%
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The above financials do not include the following:

Vested Assets	0	0	0	0%
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The above financials do not include appropriations - to and from activities

Note: Loan Repayments include a portion relating to last years budgeted loan repayments due to timing of loans maturing.

## Environmental Services – Income & Expenditure Report

For period ending 31 January 2023

	Actual YTD	Budget Full Year	Variance	Percentage of Budget	Permanent Variance
<b>Operating Income</b>					
Environmental Health	56,383	110,471	(54,088)	51%	
Building Regulation	1,562,083	2,334,311	(772,228)	67%	No
Emergency Management	109,976	185,148	(75,172)	59%	
Liquor Licensing	144,211	191,294	(47,084)	75%	
Land Information Memorandum	49,391	104,593	(55,202)	47%	
Parking	137,980	249,083	(111,103)	55%	No
Animal Control	417,700	509,177	(91,477)	82%	
Resource Consents	382,168	699,119	(316,951)	55%	No
Monitoring and Enforcement	188,256	333,114	(144,858)	57%	No
Planning	302,522	509,871	(207,349)	59%	No
	3,350,669	5,226,182	(1,875,513)	64%	
<b>Operating Expenditure</b>					
Environmental Health	145,454	214,123	(68,669)	68%	
Building Regulation	1,509,339	2,409,734	(900,395)	63%	No
Emergency Management	56,246	119,216	(62,970)	47%	
Liquor Licensing	109,285	219,393	(110,108)	50%	No
Land Information Memorandum	59,203	104,593	(45,391)	57%	
Parking	146,445	260,544	(114,099)	56%	No
Animal Control	310,100	546,645	(236,545)	57%	No
Resource Consents	393,723	763,266	(369,543)	52%	No
Monitoring and Enforcement	169,628	430,058	(260,430)	39%	No
Planning	262,193	517,523	(255,330)	51%	No
	3,161,615	5,585,096	(2,423,481)	57%	
<b>Loan Repayments</b>					
Animal Control	8,800	4,400	4,400	200%	
Planning	128,109	144,302	(16,193)	89%	
	136,909	148,702	(11,793)	92%	

The above financials include the following:

Development Contributions	0	0	0	0%
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The above financials do not include the following:

Vested Assets	0	0	0	0%
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The above financials do not include appropriations - to and from activities

Note: Loan Repayments include a portion relating to last years budgeted loan repayments due to timing of loans maturing.

## Miscellaneous, Dividends & Internal Overheads – Income & Expenditure Report

For period ending 31 January 2023

	Actual YTD	Budget Full Year	Variance	Percentage of Budget	Permanent Variance
<b>Operating Income</b>					
Dividends and Interest	2,038,462	2,151,450	(112,988)	95%	No
Library and Civic Centre	207,314	485,873	(278,560)	43%	No
Leadership Team	920,143	1,698,806	(778,663)	54%	No
People & Capability	547,942	1,199,319	(651,377)	46%	No
Information Systems	1,935,021	3,745,331	(1,810,310)	52%	No
Customer Services	387,062	736,471	(349,409)	53%	No
Treasury	677,818	1,508,289	(830,471)	45%	No
Rates	449,766	812,446	(362,680)	55%	No
Community Relations	469,401	969,454	(500,053)	48%	No
Communications	473,707	952,570	(478,863)	50%	No
Property Administration	874,614	1,611,079	(736,465)	54%	No
Service Delivery	2,538,578	4,035,272	(1,496,694)	63%	No
Parks Administration	1,819,433	3,736,098	(1,916,665)	49%	No
Plant Operations	441,573	869,489	(427,916)	51%	No
	13,780,833	24,511,947	(10,731,114)	56%	
<b>Operating Expenditure</b>					
Dividends and Interest	147	52,556	(52,409)	0%	
Library and Civic Centre	207,314	485,873	(278,560)	43%	No
Leadership Team	920,146	1,698,806	(778,660)	54%	No
People & Capability	547,942	1,421,819	(873,877)	39%	No
Information Systems	1,945,561	3,745,329	(1,799,768)	52%	No
Customer Services	387,062	736,471	(349,408)	53%	No
Treasury	677,818	1,548,289	(870,471)	44%	No
Rates	498,859	812,446	(313,587)	61%	No
Community Relations	469,401	989,449	(520,048)	47%	No
Communications	473,707	805,636	(331,929)	59%	No
Property Administration	874,614	1,701,019	(826,405)	51%	No
Service Delivery	2,538,578	4,035,534	(1,496,956)	63%	No
Parks Administration	1,819,563	3,739,251	(1,919,688)	49%	No
Plant Operations	577,215	869,489	(292,274)	66%	No
	11,937,927	22,641,966	(10,704,039)	53%	
<b>Capital Income</b>					
Information Systems	0	134,893	(134,893)	0%	No
Plant Operations	194,018	103,000	91,018	188%	
	194,018	237,893	(43,875)	82%	
<b>Capital Expenditure</b>					
Information Systems	306,249	954,104	(647,855)	32%	Yes
Plant Operations	109,413	631,515	(522,102)	17%	No
	415,662	1,585,619	(1,169,957)	26%	

The above financials include the following:

Development Contributions	0	0	0	0%
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The above financials do not include the following:

Vested Assets	0	0	0	0%
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The above financials do not include appropriations - to and from activities

Note: Loan Repayments include a portion relating to last years budgeted loan repayments due to timing of loans maturing.

## Miscellaneous, Dividends & Internal Overheads – Operating Income

### Dividends and Interest

**\$112,988U**

#### *Reason for variance*

Dividends and Interest includes dividends received from Transwaste of \$549,000 and ACL of \$1,043,478.

## Miscellaneous, Dividends & Internal Overheads - Capital Expenditure

### Information Systems

**\$647,855F**

#### *Reason for variance*

Current commitments of \$80,000 exist for planned works that are on-going. Future works related to the renewal of core server infrastructure, desktop infrastructure and aerial imagery are planned but yet to commence or incur cost. While work is expected to commence before the end of the financial year, these may not be completed by 30 June and therefore a permanent variance is indicated.



## *Loan Repayments*

For period ending 31 January 2023

	<b>Actual YTD</b>	<b>Budget Full Year</b>	<b>Variance</b>	<b>Percentage of Budget</b>	<b>Permanent Variance</b>
Loan Repayments	5,000,000	8,503,149	<b>(3,503,149)</b>	59%	No

\$5m of Loan Repayments relates to last years budgeted loan repayments which were actioned in this financial year due to the timing of loans maturing. This repayment will be in addition to the budgeted repayments for the current year ending June 2023.

**Balance Sheet - DRAFT**

As at 31 January 2023

	YTD Actual	2022 Actual
<b>Public Equity</b>		
Ratepayers Equity	493,548,836	496,053,000
Revaluation Reserves	359,381,082	359,381,082
Funds and Reserves	66,002,918	66,002,918
	<b>918,932,836</b>	<b>921,437,000</b>
<b>Non-Current Liabilities</b>		
External Loans	85,600,000	90,600,000
Other Term Liabilities	696,000	696,000
	<b>86,296,000</b>	<b>91,296,000</b>
<b>Current Liabilities</b>		
Trade Creditors	2,240,012	3,529,670
GST	1,048,065	(1,358,019)
Deposits & Bonds	1,484,871	809,081
Other Current Liabilities	2,427,814	1,194,190
Accrued Liabilities	5,554,662	9,592,078
	<b>12,755,424</b>	<b>13,767,000</b>
<b>Total Equity &amp; Liabilities</b>	<b>1,017,984,260</b>	<b>1,026,500,000</b>
<b>Fixed Assets</b>	149,168,778	149,578,997
<b>Infrastructural Assets</b>	779,849,579	789,688,225
<b>Work in Progress</b>	42,567,129	34,493,430
<b>Advances</b>	592,442	608,482
<b>Shares</b>	10,471,686	10,471,686
<b>Current Assets</b>		
Cash & Bank	8,904,386	11,432,424
Cash Investments	7,100,859	20,000,000
Receivables	16,935,096	(1,476,327)
Provision for Doubtful Debts	(58,933)	(58,939)
Stock	76,861	75,824
Accruals	1,697,943	10,998,784
Other Current Assets	678,435	687,414
	<b>35,334,647</b>	<b>41,659,180</b>
<b>Total Assets</b>	<b>1,017,984,260</b>	<b>1,026,500,000</b>

## Net Debt and Borrowings

As at 31 January 2023

### Net Debt

85.60 M	-	16.01 M	=	69.59 M
External Loans		Liquid Assets		Net Debt

### External Borrowing

Local Government Funding	Amount	Rate		Maturity
LGFA 2022	7,000,000	4.20%	Floating	13-Feb-23
LGFA 2017	5,000,000	4.65%	Floating	15-Apr-23
LGFA 2018	2,000,000	4.23%	Floating	15-Apr-24
LGFA 2020 Coupon	5,000,000	4.56%	Floating	15-Apr-24
LGFA 2022	5,000,000	4.29%	Floating	15-Apr-24
LGFA 2022	3,000,000	4.30%	Floating	15-Apr-25
LGFA 2022	5,000,000	4.36%	Floating	15-Apr-25
LGFA 2021	7,000,000	4.38%	Floating	15-Apr-25
LGFA 2020	10,000,000	4.64%	Floating	15-Apr-26
LGFA 2020 Coupon	5,000,000	1.99%	Fixed	15-Apr-27
LGFA 2020 Coupon	5,000,000	1.66%	Fixed	15-Apr-27
LGFA 2021 Coupon	16,600,000	2.61%	Fixed	15-May-28
LGFA 2022	10,000,000	4.75%	Floating	20-Apr-29
<b>Total External Funding</b>	<b>85,600,000</b>			

## Borrowing by Activity

As at 31 January 2023

<b>Activity</b>	<b>External Borrowing</b>	<b>Internal Borrowing</b>
Commercial Property	42,369,238	4,962,685
Wastewater	18,310,980	708,879
Drinking Water	10,404,987	1,938,505
Environmental Services	833,006	-
Stormwater	2,916,797	-
Cemeteries	1,650,960	85,490
Water Resources	343,360	-
Arts & Culture	2,146,004	-
Refuse and Recycling	676,735	138,412
Stockwater	219,567	113,727
Roading	3,013,289	4,168,126
Footpaths	684,328	-
Recreation Facilities	49,106	-
Civic Building	43,794	-
Parks	1,046,865	709,194
Camping	16,873	-
Public Conveniences	184,112	-
Reserve Boards	690,000	-
<b>Total</b>	<b>85,600,000</b>	<b>12,825,019</b>

## Council Investments

As at 31 January 2023

Listed below are the current significant investments held by Council.

<b>Term deposits</b>	<b>Principal</b>	<b>Interest</b>	<b>Term</b>	<b>Maturity</b>
Westpac	3,000,000	3.88%	1 Month	28-Feb-23
Kiwibank	1,000,859	5.72%	5 Years	19-Oct-27
	<b>4,000,859</b>			

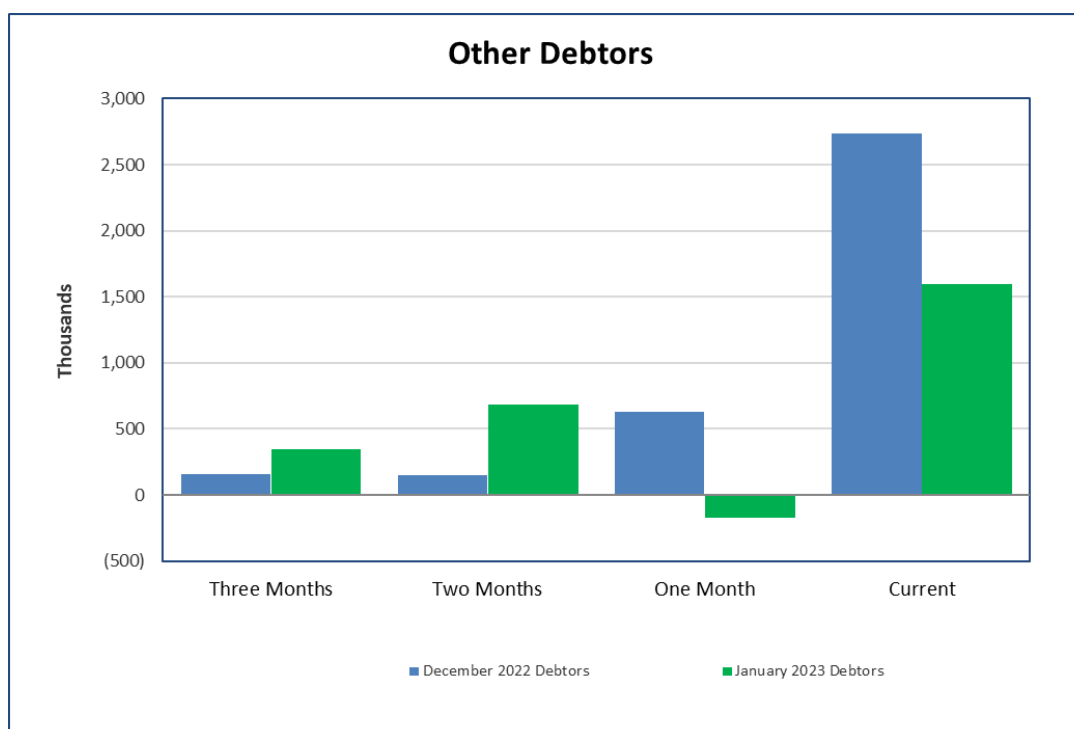
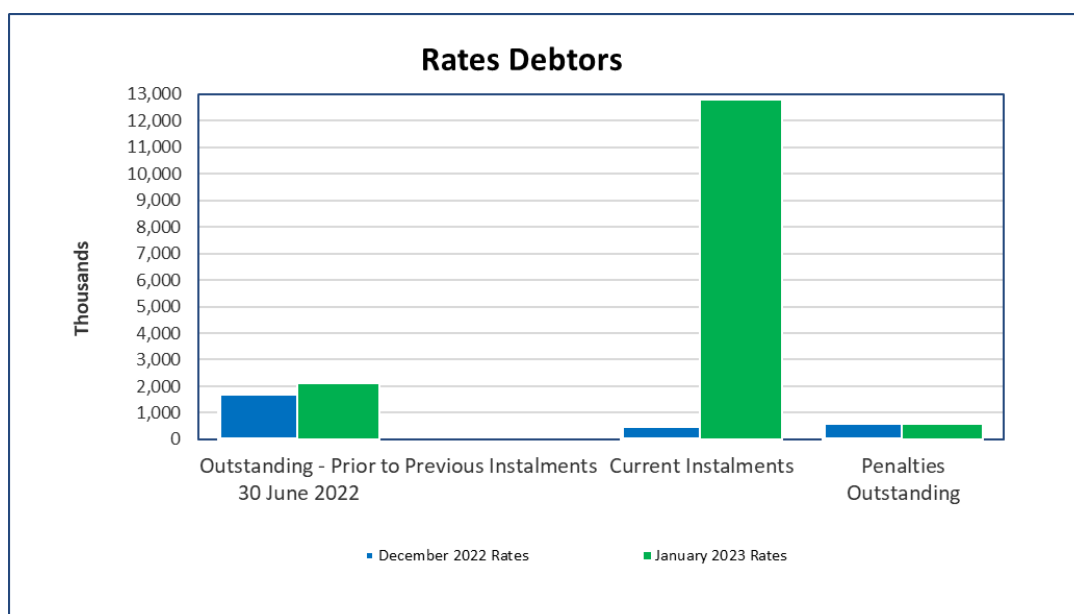
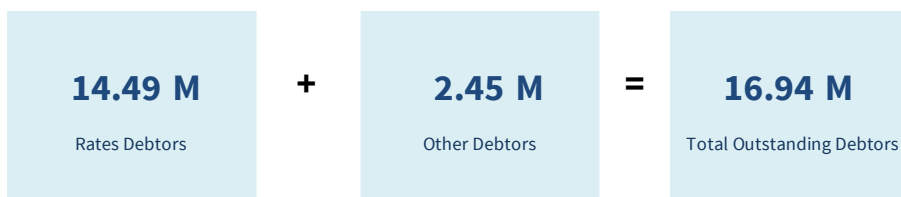
<b>Local Authority Stock and Bonds</b>	<b>Principal</b>	<b>Coupon</b>	<b>Yield</b>	<b>Maturity</b>
<b>Bonds</b>				
BNZ	1,000,000	4.10%	4.51%	15-Jun-23
ANZ	1,000,000	3.00%	6.07%	17-Sep-26
Westpac	1,100,000	6.19%	6.05%	16-Sep-27
	<b>3,100,000</b>			
	<b>7,100,859</b>			

<b>Advances</b>	
Eastfield Investments	592,442
	<b>592,442</b>

<b>Shares</b>	
Ashburton Contracting Ltd	4,500,000
NZ Local Govt Co-op Shares	55,456
RDR Management	1,146,430
Transwaste Canterbury Ltd	1,128,000
ATS	500
Electricity Ashburton Rebates	1,300
LGFA Equity	1,875,000
Eastfield Investments	1,765,000
	<b>10,471,686</b>

## Receivables Summary (Including Prior Month Comparative)

As at 31 January 2023



# EA Networks Centre

Ashburton District Council  
EA Networks Centre - Income & Expenditure Report  
for period ending 31 January 2023

for period ending 31 January 2023	Transfers	Default	Retail	Room Rental/Events				Aquatic				Fitness				Grand Total			
	Transfers	Default	Retail	Meeting Rooms	Stadium	Events	Total	Pool	Tinwald Pool	Learn to Swim	Total	Gymnasium	Aquasize	Group Fitness	Total	Total		Variance	Percentage of Budget
	Actual YTD	Actual YTD	Actual YTD	Actual YTD	Actual YTD	Actual YTD	Actual YTD	Actual YTD	Actual YTD	Actual YTD	Actual YTD	Actual YTD	Actual YTD	Actual YTD	Actual YTD	Actual YTD	Budget Full Year		
Operating Income																			
Fees	440	-	-	-	86,591	45,134	131,725	263,458	-	245,994	509,453	197,067	11,150	84,623	292,840	934,457	1,743,197	808,739	54%
Grants	18,000	-	-	-	-	-	-	6,352	-	-	6,352	-	-	-	-	24,352	82,320	57,968	30%
Rental	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	432	432	0%
Sales	-	-	66,369	-	-	-	-	-	-	-	-	-	-	-	-	66,369	72,030	5,661	92%
Treasury Internal Recoveries	-	35,159	-	-	-	-	-	-	-	-	-	-	-	-	-	35,159	-	(35,159)	0%
Rates	-	2,268,910	-	-	-	-	-	-	-	-	-	-	-	-	-	2,268,910	3,862,635	1,593,725	59%
Other Income	-	-	-	-	-	-	-	7,847	-	1,505	9,352	3,250	-	2,959	6,209	15,561	-	(15,561)	0%
	18,440	2,304,070	66,369	-	86,591	45,134	131,725	277,657	-	247,499	525,157	200,317	11,150	87,582	299,049	3,344,809	5,760,613	2,415,804	58%
Operating Expenses																			
Variable costs																			
Personnel Costs	-	-	-	-	24,033	31,170	55,203	-	-	226,350	226,350	-	-	85,444	85,444	366,998	648,332	281,334	57%
Financial / Professional Costs	29,932	-	-	-	5,115	-	5,115	7,105	-	-	7,105	5,115	4,272	-	9,387	51,539	104,285	52,746	49%
Promotional Costs	4,545	1,962	-	-	234	2,207	2,441	1,549	255	402	2,207	104	-	-	104	11,260	47,925	36,665	23%
General Costs	55,327	-	-	-	520	-	520	29,079	6,025	-	35,104	2,666	-	739	3,405	94,356	143,879	49,524	66%
Purchases	4,651	121	55,683	-	1,512	-	1,512	7,197	2,161	3,339	12,697	935	542	1,366	2,844	77,508	100,902	23,394	77%
Property / Plant Costs	72,836	-	-	-	720	-	720	1,370	-	93	1,463	817	-	20	837	75,855	161,058	85,202	47%
Energy Costs	(94,459)	-	8,701	5,327	34,096	-	39,423	260,419	1,358	-	261,777	12,857	-	7,387	20,245	235,687	513,555	277,868	46%
Centre Maintenance	67,505	-	-	-	1,380	-	1,380	19,136	-	-	19,136	1,750	376	-	2,125	90,146	144,735	54,589	62%
	140,336	2,083	64,384	5,327	67,611	33,377	106,316	325,855	9,799	230,184	565,839	24,245	5,191	94,957	124,392	1,003,350	1,864,671	861,321	54%
Contribution Margin	(121,896)	2,301,987	1,985	(5,327)	18,980	11,757	25,409	(48,198)	(9,799)	17,315	(40,682)	176,072	5,960	(7,376)	174,657	2,341,460	3,895,943	1,554,483	60%
Fixed costs																			
Salaries	324,639	14,413	-	-	-	-	-	380,598	-	-	380,598	192,629	1,426	-	194,055	913,706	1,683,370	769,664	54%
Office Costs	25,765	-	-	-	535	481	1,016	2,885	70	545	3,499	286	70	9,922	10,278	40,558	118,095	77,536	34%
Registrations	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,627	2,627	0%
Security	8,037	-	-	-	177	-	177	-	-	-	-	-	-	-	-	8,213	3,408	(4,805)	241%
Fire Protection	-	-	-	-	-	-	-	706	-	-	706	-	-	-	-	706	-	(706)	0%
Interest	4,153	-	-	-	-	-	-	-	-	-	-	-	-	166	166	4,319	6,304	1,985	69%
Internal Rental	-	-	6,248	10,201	489,651	-	499,852	353,212	-	-	353,212	46,161	-	26,522	72,683	931,995	1,597,706	665,711	58%
Centre Overhead	(499,670)	-	40,285	8,362	100,160	-	108,522	134,794	3,657	56,928	195,379	111,844	-	43,640	155,484	0	-	(0)	0%
	(137,077)	14,413	46,533	18,564	590,521	481	609,567	872,195	3,727	57,472	933,395	350,921	1,496	80,251	432,667	1,899,498	3,411,510	1,512,011	56%
Surplus (Loss) before Council Overhead	15,180	2,287,573	(44,548)	(23,891)	(571,542)	11,276	(584,157)	(920,393)	(13,526)	(40,158)	(974,077)	(174,848)	4,464	(87,626)	(258,010)	441,961	484,433	42,472	91%
Council Overhead	45,009	607,417	-	-	-	-	-	-	-	-	-	-	-	-	-	652,426	1,163,898	511,472	56%
Operating Profit / (Loss)	(29,829)	1,680,156	(44,548)	(23,891)	(571,542)	11,276	(584,157)	(920,393)	(13,526)	(40,158)	(974,077)	(174,848)	4,464	(87,626)	(258,010)	(210,465)	(679,465)	(469,000)	31%
Depreciation Costs																			
Depreciation - Office Equipment	187	208,633	-	-	-	-	-	-	-	-	-	-	-	-	-	208,820	500,719	291,899	42%
Depreciation - Furniture & Fittings	1,421	15	-	-	-	-	-	-	-	-	-	-	-	-	-	1,436	-	(1,436)	0%
Depreciation - Computer Equipment	519	-	-	-	-	-	-	12	-	-	12	-	-	-	-	531	-	(531)	0%
Depreciation - Buildings	9,863	-	-	-	4,262	-	4,262	34	-	-	34	-	-	-	-	14,159	-	(14,159)	0%
Depreciation - Light Plant	311	-	-	-	2,729	-	2,729	4,052	50	-	4,103	7,635	-	-	7,635	14,778	-	(14,778)	0%
	12,301	208,648	-	-	6,992	-	6,992	4,098	50	-	4,149	7,635	-	-	7,635	239,725	500,719	260,994	48%
Capital Expenditure																			
Loan Principal Repayment	-	6,846	-	-	-	-	-	-	-	-	-	-	-	-	-	6,846	10,822	3,976	63%
Additions / Alterations	-	-	-	-	-	-	-	4,862	-	-	4,862	-	-	-	-	4,862	10,000	5,138	49%
Other Asset Purchases	1,630	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,630	22,074	20,443	7%
Cyclic Renewals	-	-	-	-	-	-	-	96,648	-	-	96,648	-	-	-	-	96,648	216,873	120,225	45%
Cyclic Renewals Carryovers	2,251	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,251	33,000	30,749	7%
	3,882	6,846	-	-	-	-	-	101,510	-	-	101,510	-	-	-	-	112,238	292,768	180,531	38%

## 13. Mayor's Report

### 13.1 Cyclone Gabrielle

It is with sadness that we hear of the devastating floods caused by Cyclone Gabrielle that have hit the North Island with many roads, houses, farms destroyed and sadly the loss of lives.

We have been offering our support to affected communities and have 'adopted' Masterton District Council as a Council we will work more closely with as they progress the recovery of their district.

### 13.2 Central Biosecurity Advisory Group

Environment Canterbury are currently refreshing the membership of the Central Biodiversity Advisory group and have called for nominations for up to two territorial authority representatives between Ashburton and Selwyn District Councils.

The purpose of the Biosecurity Advisory Group is to support the delivery of Environment Canterbury's Regional Pest Management programme and to encourage community involvement in biosecurity.

The group comprises of seven to ten appointed community members and up to two territorial authority representatives, Papatipu Rūnanga representatives and an Environment Canterbury councillor. The group will meet three to four times per year and meetings are run in a workshop style. Members are sometimes invited to attend additional field trips, community events and shorter online sessions to progress work between meetings.

#### Recommendation

**That** Councillor Leen Braam be appointed as Ashburton District Council's representative on the Central Biodiversity Advisory Group.

### 13.3 Ashburton Methodist Parish Church

It was a pleasure to be invited to speak at the official opening ceremony of the Ashburton Methodist Parish Church on Saturday 18 February, following it being closed for 13 years as a casualty of the Christchurch earthquakes.

The building is looking fantastic and will blend in nicely with the new Ashburton Library (Te Pātaka o kā Tuhihi) and Civic Centre (Te Waharoa a Hine Paaka) and the redeveloped Baring Square East which will be completed later this year.

### 13.4 Tuia 2023

Former Ashburton College student, Poppy Surridge has been selected to be the participant for the 2023 Tuia programme. Poppy will attend five wānanga throughout the year with the first being in Hamilton 10/12 March. Poppy is very enthusiastic about



being part of this programme and Deputy Mayor Liz McMillan and I look forward to working with her and mentoring her over the year.

### 13.5 2022 John Grigg Scholarship

Ashburton College has advised that at their 2022 Year 13 Graduation Ceremony the John Grigg Scholarship was awarded to Claudia Thomas. Claudia is studying at Lincoln University undertaking a Bachelor of Commerce (Agriculture) and Rural Valuation.

### 13.6 Meetings

- **Mayoral calendar**

#### February 2023

- 17 February: ACL with CE Hamish Riach
- 17 February: HHWET
- 18 February: Ashburton Methodist Parish Church official opening
- 20 February: CDEM Joint Committees/Chairs meeting with Minister for Emergency Management (via MS Teams)
- 20 February: Advance Ashburton
- 21 February: Library & Civic Centre PCG meeting and site visit
- 22 February: Council Agencies
- 22 February: Budget workshop
- 23 February: Waka Kotahi – proposed Rakaia weigh bridge site visit
- 23 February: JESP Emergency Coordination Centre site visit
- 23 February: CDEM meeting
- 23 February: Canterbury Regional Transport committee
- 23 February: Canterbury Mayoral Forum working dinner
- 24 February: Canterbury Employers' Chamber of Commerce
- 24 February: Canterbury Mayoral Forum
- 24 February: Superintendent John Price, District Commander Canterbury Police retirement function
- 27 February: Anama stockwater race closure focus group

### Recommendation

<b>That</b> Council receives the Mayor's report.
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Neil Brown

**Mayor**