

# **Methven Community Board**

## **AGENDA**

### **Notice of Meeting**

The meeting of the **Methven Community Board** will be held on:

**Date:** Monday 30 January 2023  
**Time:** 10:30am  
**Venue:** Mt Hutt Memorial Hall Board Room  
Main Street  
Methven

#### **Membership**

- Kelvin Holmes (Chair)
- Richie Owen (Deputy Chair)
- Megan Fitzgerald
- Robin Jenkinson
- Allan Lock

#### **Council appointee**

- Councillor Liz McMillan (Deputy Mayor)

# Methven Community Board

Timetable	
Time	Item
10:30am	Meeting commences

## ORDER OF BUSINESS

### 1 Apologies

### 2 Extraordinary Business

### 3 Declarations of Interest

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

## Minutes

4	Methven Community Board – 12/12/22	3
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## Reports

### 5 Activity Reports

5.1	Democracy & Engagement	9
5.2	Business Support	9
5.3	Compliance & Development	9
5.4	Infrastructure & Open Spaces	10

## Business Transacted with the Public Excluded

6	Community Grant	Section 7(2)(h) Commercial activities	PE 1
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25 January 2023

## Methven Community Board

12 December 2022



### **4. Methven Community Board Minutes – 12 December 2022**

Minutes of the Methven Community Board meeting held on Monday 12 December 2022, commencing at 10:30am, in the Mt Hutt Memorial Hall Board Room, 160 Main Street, Methven.

#### **Present**

Mayor Neil Brown; Members Kelvin Holmes (Chair), Richie Owen, Robin Jenkinson, Allan Lock, Megan Fitzgerald; Deputy Mayor Liz McMillan.

#### **In attendance**

Leanne Macdonald (Group Manager Business Support), Clare Harden (Community Liaison Officer), Janice McKay (Communications Manager) and Mary Wilson (EA to CE, minutes).

#### **1 Apologies**

Cr Rodger Letham

Sustained

#### **2 Extraordinary Business**

**That** pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987 the following item be introduced as extraordinary business and taken as item 6:

- Speed limit submission (to meet the Waka Kotahi deadline of 12 December)

Holmes/McMillan

Carried

#### **3 Declaration of Interest**

Item 6.1.4 - Cr McMillan declared a conflict of interest, as a member of the Methven and Foothills Walking Festival organising committee and will withdraw from debate and decision.

### **PUBLIC FORUM**

#### **Te Araroa Trail**

**Danny Simmons:** spoke of his experience tramping around the world. He described Te Araroa as world class, with an expectation that 4,000 people will walk it crossing the Mid Canterbury landscape. He advised that an interest group has been established which includes representatives from NZ Police, Search and Rescue, Ashburton District Council and various community stakeholders. Methven will be a set-off point for walkers using the trail.

**Matt Claridge:** the trail has been in place in its current form for 11 years, with notes on the trail's brief history contained in the brochure presented.

Matt advised that the Trust does not own any of the land and does not pay Department of Conservation a concession. The popularity of the trail has been growing each year with an estimated 250,000 people

having walked the trail and an estimated 4,000 on the trail at one time. Matt considers that Methven is in a perfect location, strategically located as a supply town for the trail.

- Three major strategies: first develop and maintain the trail and improve the condition. Secondly is to sustain the trail and thirdly promote the trail as a clear and continuous pathway – however this can only be achieved if its funded.
- A project called Te ted, where New Zealanders are encouraged to walk small sections of the trail.
- Conversations with local interest groups are wide ranging, where the idea is to talk to walkers before they arrive in Methven and encourage them to stay another night.
- Matt has a meeting on 14 December with ADC’s Economic Development Manager to discuss benchmarking. The Trust would also like ADC to consider investing in an economic assessment.
- Shorter walks will be launched during the 2023/24 walking season and continue working with the Methven interest group. Promote Methven as a trail town and ensure the trail can accommodate growth in walkers.
- The next step is to get local Methven businesses involved in the interest group, perhaps the MCB could facilitate this meeting?
- Registering to walk the trail is not compulsory and walkers can get on and off the trail as it suits.  
The philosophy is that by walking the trail it should improve with investment from registration which will support regeneration and maintenance.
- \$125,000 in donations has been received so far this year.

In conclusion the Chair invited Matt and Danny to come back to the Methven Community Board if any assistance in managing or facilitating the process is required. It was further suggested that the MCB members could be invited to future interest group meetings.

#### **4 Confirmation of Minutes**

##### *Amendment*

The minutes were amended to record that Kelvin Holmes and Allan Lock declared conflicts of interest for the Methven Lions Club funding request, and withdrew from debate and decision. The Deputy took the Chair for this item.

**That** the minutes of the Methven Community Board meeting held on 31 October 2022, as amended, be taken as read and confirmed.

Owen/Lock

Carried

##### **Matters arising**

- Board members commented on the success of the joint Council / MCB bus trip with site visits made around the Methven township on 6 December.
- Council’s Communications Manager, Janice McKay will be running through the Methven Community Board Facebook page with Megan Fitzgerald and Liz McMillan at the conclusion of this meeting.

## 5 Activity Reports

**That** the activity reports be received.

Fitzgerald / McMillan

Carried

### 5.1 Governance and Business Support

#### 5.1.1 Elected Members' Allowances and Remuneration policy

The Mayor referred to the communications allowance payable to Board members. He noted that the allowance contributes towards internet use and reminded members to make use of their Council-issued Tablets for meeting documentation.

*Post meeting note:* the second instalment of the communications allowance for 2022/23 is due to be paid in January

#### 5.1.2 NZ Community Boards' Executive Committee

The MCB are yet to be advised whether an election will be required for the Zone 5 representative on the Community Board Executive Committee. Nominations closed on 6 December 2022.

**That**, subject to an election being required, the Methven Community Board Chairman be delegated to vote on behalf of the Board for the Zone 5 representative on the NZ Community Boards' Executive Committee.

Owen / Fitzgerald

Carried

The Board agreed that it would be useful if some community board workshops could be organised for Zone 5.

#### 5.1.3 2023 Meeting Schedule

The first MCB meeting of 2023 will be held on Monday 30 January 2023, with items for inclusion in the agenda to be submitted to [governance@adc.govt.nz](mailto:governance@adc.govt.nz) by Monday 16 January 2023.

The Chair advised that he may also include a report and there is opportunity for Board members to include items through the Chair's report.

It was noted that Megan Fitzgerald has been approached to join the LGNZ Young Elected Members Forum (YEMF).

#### 5.1.4 Funding requests

The following applications for funding were considered:

- **Methven Primary School**

Funding of \$100.00 was requested.

**That** the Methven Community Board approve a grant of \$100.00 for the Methven Primary School.

Owen / Jenkinson

Carried

- **Methven and Foothills Walking Festival**

Cr McMillan withdrew from the meeting.

Funding of \$2,500.00 was requested.

A breakdown of marketing costs was received with the application, including a quote for signage. In the future this level of detail will be also distributed to the members.

The event is new to the district after the inaugural event festival was cancelled in 2021 due to Covid-19 restrictions. The festival consists of 12 different events with all funds raised to go back to the community groups participating.

**That** the Methven Community Board approves a grant of \$1,500.00 for the Methven and Foothills Walking Festival.

Owen / Lock

Carried

It was noted that the amount approved recognises that some of the events are held outside the Methven township.

- **Our Lady of the Snows School**

An application for funding of \$50 sought to purchase vouchers for the 2022 prizegiving.

**That** the Methven Community Board approves a grant of \$50 for Our Lady of the Snows School.

Fitzgerald / Lock

Carried

#### 5.1.5 **Customer Request Management**

The Board agreed it will be useful to continue receiving this information.

#### 5.1.6 **Finance Report**

Leanne Macdonald (GM Business Support) gave an overview of the finance report. Carry-overs will change the spend but not the targeted rates.

Further explanation of the targeted rates will be provided to the Board's January meeting.

### 5.2 **Community Services**

#### 5.2.1 **Open Spaces**

- **Reserves**

It is proposed that during the next LTP review process, playgrounds that sit on reserve land will be moved to the Open Spaces team to monitor and maintain. Councillors will need to agree to the funding change. This will remove the Health & Safety risk to reserve boards.

The Board noted that the Methven cemetery is looking good and that there doesn't appear to be any vandalism to the Methven public toilets (nothing has been reported through the CRMs).

### 5.3 **Strategy and Compliance**

#### 5.3.1 **Building Services**

The report shows that the building services team are still busy issuing building consents in the Methven area.

Officers were asked to check the 2021 March total as the year-to-date value of work appears to be incorrect.

## **5.4 Infrastructure Services**

### **5.4.1 Roding**

It was reported that most of the footpath has been completed and it is pleasing to see that it has been moved closer to the fence. The suggestion was made that the trees need to be tidied up.

Mackie footpath, problem solved.

### **5.4.2 Drinking water**

- **Reservoir**

Progress on second reservoir – hopefully positive response on fluoridation, for a short period, from the MOH.

Cr McMillan reported that the new reservoir and backup, will reduce likelihood of water restrictions in Methven this year. The water meters are assisting to find water leaks.

The usual comms will be undertaken if conditions require water restrictions to be imposed.

### **5.4.3 Wastewater**

- **Pipeline renewals**

Noted work will be undertaken in the grounds of Mt Hutt College and will be completed 2023. Work needs to be done to ensure compliance. The consent runs out in 10 years – some land has been purchased.

### **5.4.4 Stormwater**

- **Methven discharge consent**

The Mayor noted that the consent being lodged with ECan is required to continue doing what is already happening. Currently there is no consent.

## **6 Extraordinary Business**

- **Speed limit submission**

The Chair presented the Board's submission which has been lodged with Waka Kotahi's (NZTA) to meet their deadline of 12 December. The Board is requesting the speed limit be reduced to 50km/h at site 77-1 Methven Township North. The Board supports the proposed change to decrease the speed limit to 30km/h outside the three Methven schools.

- **Representation Review**

The Board asked when the next representation review will be carried out. This will be referred to Council officers for response.

The meeting closed at 11:53am.

Confirmed 30 January 2023

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**Chairman**

## 5 Activity Reports

### 5.1 Democracy & Engagement

#### 5.1.1 Western Ward By-election

The Methven Community Board notes with sadness the recent passing of Cr Rodger Letham. Cr Letham was an appointed member of the Board since being elected to Council in 2019.

With the vacancy that now exists in the Western Ward, a by-election is required. This process will start on 16 February with public notice given by the Electoral Officer. Nominations will be called between 16 February and 16 March. If there is more than one eligible candidate an election will be held. Voting would take place from 20 April with polling day on 12 May.

#### 5.1.2 Community Board Executive Elections

Nominations closed for representatives on the NZ Community Boards' Executive Committee (CBEC) in early December. When the Board met on 12 December, the number of nominations received was not known and provision was made for the Board Chair to vote on behalf of the Board for the Zone 5 representative, should an election be required.

Local Government NZ have advised that an election for the Zone 5 sector is required with three candidates being nominated:

- Sharn Nu'u (Malvern Community Board)
- Simon Britten (Waipapa Papanui-Innes-Central)
- Ross Munro (Pleasant Point Community Board)

The preferred candidate will be identified by the Board Chair in confidential discussion with Board members. The Chair will complete the voting form to meet the 1 March 2023 closing date and the outcome of the election will be notified by LGNZ in due course.

Zone 5 CBEC nomination form and candidate information is attached as **Appendix 1**.

#### 5.1.3 Young Elected Members Committee

Nominations for the Young Elected Members Committee (YEM) close on 8 February. As at 17 January, there hadn't been a nomination from the Zone 5 sector and Local Government NZ have encouraged member councils to give this some consideration.

The YEM stands up for elected members under the age of 40. It's a sub-committee of LGNZ's National Council and gives advice about things like getting young people more involved in local democracy. The committee has become increasingly influential in the local government space. Meetings are held bi-monthly with a mixture of in-person and online.

Methven Community Board member, Megan Fitzgerald has expressed her interest and has submitted her nomination to LGNZ. The YEM election will take place online on Thursday 9 February. Young elected members are eligible to vote in this election, stand for election and join the YEM network. In addition to representation from each of the six Zones, there are two 'at large' seats and one Auckland Council seat. Candidates can stand for a specific seat and for an 'at large' seat. If successful for both, their 'at large' seat will be given to the next highest polling candidate. If there is only one nomination for a seat, the position will be declared prior to the election hui.

The Board is appreciative of Megan's willingness to put herself forward for this role and wishes her success with her nomination.



#### 5.1.4 Pecuniary Interests Returns

Board members will be aware that the Local Government Act (Sections 54A to 54I) requires elected members to provide annual returns of certain pecuniary (financial) interests. This information will be held on Council's elected members' pecuniary interests register for a period of 7 years. The Act also requires Council to make a summary of this information publicly available.

Pecuniary interest returns are due by 13 February 2023, to cover the 12-month period from 12 January 2022. The relevant form has been circulated to Board members.

## 5.2 Business Support

### 5.2.1 Customer Request Management

The CRM report for November/December 2022 is attached as **Appendix 2**.

### 5.2.2 Finance Report

The draft financial report for month ending 30 November 2022 is attached as **Appendix 3**.

The draft financial report for month ending 31 December 2022 is attached as **Appendix 4**.

## 5.3 Compliance & Development

### 5.3.1 Building Services

Nothing of significance to report except that we are very busy at present.

2022 Consents	Issued	Issued YTD	Value of Work	Value of Work YTD
January	8 (3)	8 (3)	\$4,134,800 (\$344,000)	\$4,134,800 (\$344,000)
February	3 (3)	11 (6)	\$2,466,550 (\$388,500)	\$6,601,350 (\$732,500)
March	15 (5)	28 (11)	\$6,586,027 (\$429,650)	\$13,187,377 (\$1,162,150)
April	6 (6)	34 (17)	\$2,043,648 (\$313,000)	\$15,231,025 (\$1,475,150)
May	2 (2)	36 (19)	\$644,080 (\$392,524)	\$15,875,105 (\$1,867,674)
June	9 (9)	45 (28)	\$5,199,000 (\$2,180,610)	\$21,074,105 (\$4,048,284)
July	2 (2)	47 (30)	\$496,250 (\$743,000)	\$21,570,355 (\$4,791,284)
August	5 (3)	52 (33)	\$1,886,198 (\$1,497,820)	\$23,456,553 (\$6,289,104)
September	8 (8)	60 (41)	\$1,966,144 (\$2,489,786)	\$25,422,697 (\$8,778,890)
October	7 (2)	67 (43)	\$2,932,346 (\$835,000)	\$28,355,043 (\$9,613,890)
November	2 (6)	69 (49)	\$725,000 (\$2,601,103)	\$29,080,043 (\$12,214,993)
December	2 (2)	71 (51)	\$780,000 (\$371,050)	\$29,860,043 (\$12,585,993)

Note: figures in brackets are for the corresponding month the previous year.

2021 Consents	Issued	Issued YTD	Value of Work	Value of Work YTD
January	3 (3)	3 (3)	\$344,000 (\$819,608)	\$344,000 (\$819,608)
February	3 (4)	6 (7)	\$388,500 (\$518,500)	\$732,500 (\$1,338,108)
March	5 (1)	11 (8)	\$429,650 (\$30,000)	\$1,162,150 (\$1,368,108)
April	6 (2)	17 (10)	\$313,000 (\$355,000)	\$1,475,150 (\$1,723,108)
May	2 (2)	19 (12)	\$392,524 (\$324,454)	\$1,867,674 (\$2,047,562)
June	9 (5)	28 (17)	\$2,180,610 (\$569,846)	\$4,048,284 (\$2,617,408)
July	2 (2)	30 (19)	\$743,000 (\$6,500)	\$4,791,284 (\$2,623,908)
August	3 (2)	33 (21)	\$1,497,820 (\$478,922)	\$6,289,104 (\$3,102,830)
September	8 (4)	41 (25)	\$2,489,786 (\$1,121,913)	\$8,778,890 (\$4,224,743)
October	2 (5)	43 (30)	\$835,000 (\$2,004,361)	\$9,613,890 (\$6,229,104)
November	6 (3)	49 (33)	\$2,601,103 (\$1,055,330)	\$12,214,993 (\$7,284,434)
December	2 (6)	51 (39)	\$371,000 (\$669,000)	\$12,585,993 (\$7,953,434)

Note: figures in brackets are for the corresponding month the previous year.

## 5.4 Infrastructure & Open Spaces

### 5.4.1 Roading

The construction of the unsealed footpath on SH77 to the Ōpuke thermal pools and walkway has been completed.

A new footpath will be constructed on Mackie St following the water main upgrade that has been brought forward to early 2023 to allow the footpath to be constructed before the end of June 2023. The footpath contract went out to tender before Christmas and should be awarded before the end of January 2023.

Digout repairs on Forest Drive are programmed for February 2023.

### 5.4.2 Drinking Water

- **Reservoir**

Tank No. 1 is now used to supply water in Methven. The concrete tank will be drained to allow BECA to investigate its structural integrity and remaining useful life. Depending on the result of the investigation, staff will decide whether to strengthen the tank so that it can be further used or whether it needs to be demolished.

Tank No. 2 is programmed to be installed before the end of February 2023. The tank is currently on a ship enroute to New Zealand from the UK. The contractor is confident that the tank kit will arrive on site in the first week of February. Installation of the tank will take about two weeks, commencing 13 February.

Both tanks No. 1 and 2 are scheduled to supply water in Methven by the last week of February 2023.

Commissioning of the membrane plant by winter of 2023 remains the target at this point in time.

- **Membrane plant**

Work on the membrane plant building has commenced. ACL and McIntosh Commercial Construction have been sub-contracted by Masons Engineering to construct the building. Construction works are expected to be completed by the end of April to allow Masons to supply, install and commission the membrane skids, valves, fittings and necessary equipment.

- **Fluoridation**

A response from the Director General of Health was received on 28 November. The reply noted the efforts Council was taking to find alternate supplies of fluoride and suggested strongly that we continue these efforts. There was no mention in the letter of any formal relief from the requirement to fluoridate.

### 5.4.3 Wastewater

- **Pipeline renewals**

ACL informed that the final section of pipe in the grounds of Mt Hutt College will be laid during the end of term one school holidays, approximately Easter 2023.

### 5.4.4 Open Spaces

- **Reserves**

Parks and reserve maintenance tasks continue around the Methven township with staff taking a close interest in the high-profile areas over the festive period. Keeping on top of weed growth remains a challenge for staff. Chemical weed control remains our control option of choice where it can be safely undertaken.

Annual bedding displays in the middle of town have settled in well and are looking good with plenty of visible colour.

Staff are currently scheduling central business district maintenance to occur in the coming Autumn/Winter. The tasks are replanting and bulking up plantings under street trees. Predominately these will be grasses and smaller grades as there is a tree root burden in most plots. Another task is turf renovation to the site, historically occupied by a hawker's caravan in front of the Mt Hutt Hall. This grass plot currently only has about 50 percent cover and gets muddy when it rains.

Over the festive period staff have maintained a presence around the town, dealing with regular maintenance, litter and overall presentation of Open Space areas.

Grass growth on turf areas is still in full swing with regular rainfall maintaining the growth cycle for all plants. Staff have been very conscious of getting on top of the growth to make it easier to manage over summer, but the weather has not played its part in this. Reviewing the recent rainfall data for the prior month until 2 January 2023 confirms that Methven has received 195mm of rainfall compared to Ashburton with 53.8mm. This fourfold difference has a huge impact upon growth as at the same time temperatures were comparable.

From a reserve planning perspective, staff continue to work with subdivision developers on matters relating to developments and vested sites.

The CBD playground is awaiting some repairs to edging which contains the bark softfall. Currently when it rains heavily, we are experiencing the softfall flowing out of where it is required. One of the

changes will be that an area will have pea metal softfall installed. This will negate the recent issues we have experienced with bark floating.

The replacement spring-mounted rocker at the Camrose playground is yet to arrive. Staff will install it as soon as it comes.

Planning for additional enhancements at the Methven dog park will commence as soon as staff complete construction of new canine enrichment features at the Ashburton dog park. The current holdup is contractor availability.

- **Methven cemetery**

The Methven Cemetery is looking good and has received a lot of visitors recently.

The additional native plantings that were planted late last year are looking good. Some of the new plantings have already been watered by staff and this will continue over the summer. Chemical weed control has also occurred around the bund plantings.

The new lawns are thickening up and on a recent visit bulk clippings were evident on the surface. This is also indicative of the new grass getting its roots deep into the ground and growing well at this time of year.

- **Public toilets**

These are functioning well. It is pleasing to report no significant and minimal recent issues at public toilets in Methven. Staff are experiencing some drainage issues at the Methven Domain toilets and are working on them with suitably qualified personnel.

HAMISH RIACH  
**Chief Executive**



# CBEC ZONE 5 REPRESENTATIVE VOTING FORM

Use this form to vote for your zone's Community Board Executive Council representative.

- // Each community board fills in one voting form.
- // You can vote for one candidate.
- // Vote by ticking the box next to their name below.
- // The Returning Office is LGNZ's Chief Executive or nominee.
- // Please returning your voting form to [nominations@lgnz.co.nz](mailto:nominations@lgnz.co.nz) by 1 March 2023.

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**[PLEASE SELECT ONE]**

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**Sharn Nu'u //**  
Malvern  
Community Board

**Simon Britten //**  
Waipapa Papanui-  
Innes-Central

**Ross Munro //**  
Pleasant Point  
Community Board

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**[THIS VOTE IS CAST BY:]**

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YOUR NAME HERE:

YOUR SIGNATURE HERE:

ON BEHALF OF THIS COMMUNITY BOARD:

[PAGE 1 OF 3]



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## CBEC CANDIDATE BIOS – ZONE 5

### Sharn Nu'u

I have a background in Research and Development as an analyst in the Technology Industry. For the past year I have been focussed on community initiatives in a voluntary capacity.

It is most important to me as an individual and a member of a small rural community to see decision making being brought back to the community members. This is not something I foresee as possible without every support possible for local government including township committees and local boards advocating to local governments on behalf of the people.

My goal is to raise awareness of local support to the people, provide the best possible advice and support and relight the fire in the hearts of public servants.

### Simon Britten

I am seeking election to represent Zone 5 of the Community Boards Executive Committee in order to support community board members across our region.

About me: I am a second-term member of the Waipapa Papanui-Innes-Central Community Board in Christchurch. I also run a community engagement initiative which aims to strengthen the connection between the local community and local government, and since 2011 have worked for Te Ora Hou Ōtautahi, a youth and community development organisation with a long history in the area. I have some familiarity with the Zone through a different lens - for the past ten years I have been working across the same geographic area in my role managing Te Ora Hou's regional school attendance service.

Previously I worked for Tait Communications in marketing management. I have served on boards including a church community trust, Pillars, and my local intermediate school's Board of Trustees. I was a Vodafone Foundation World of Difference recipient while establishing a youth employment programme, and have completed two Canterbury University courses for leaders in the community sector. I value a diverse and connected community that cares for all its members, and am passionate about continuing to make a contribution through local government. [www.simonbritten.com](http://www.simonbritten.com)

### Ross Munro

As a second-term Member of the Pleasant Point Community Board in Timaru District I've gained a strong understanding of the value of grassroots representation in local government.



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I am looking to build on what I've learnt over the past three-years to ensure local communities continue to have a voice, which I believe is vital to ensuring we see councils that are responsive and focused on all their communities, not solely the needs of the largest centres.

I have many years of Banking, Business, Sports coaching and Governance skills to bring to the table that I can help not only serve my Community, but also the wider Community Board Group.

I am employed by BNZ as a Business Partner and my wife and I have three children aged 18, 21 and 22.

## Methven CRM's - 3 December 2022 to 16 January 2023

Application ID	Received	Completed	Details	Address	Source	Primary Group
CRM1601787/22	05 Dec 2022		Pot holes	Racecourse Avenue	Snap, send, solve	Roading
CRM2300193/22	05 Dec 2022	05 Dec 2022	Overgrown vegetation	Carr Street	Snap, send, solve	Parks/Open Spaces
CRM2300194/22	05 Dec 2022	19 Dec 2022	Grass re-seeding not successful	South Belt	Phone	Parks/Open Spaces
CRM2600028/22	05 Dec 2022	05 Dec 2022	Inconsiderate parking and littering	Lilley Place	Email	Parking
CRM3900871/22	05 Dec 2022		Rubbish bin - missing	Colcord Place	Phone	Rubbish bin
CRM3900872/22	05 Dec 2022		Rubbish bin - missing	Spaxton Street	Phone	Rubbish bin
CRM0500177/22	06 Dec 2022		Footpaths, gutters need cleaning and weeding around Methven	McMillan Street	Snap, send, solve	Footpath
CRM101043/22	06 Dec 2022		Leak/burst pipe	South Belt	Snap, send, solve	Water
CRM101044/22	06 Dec 2022		Water quality issue	Forest Drive	Email	Water
CRM1601793/22	06 Dec 2022		Blocked culvert	Barkers Road	Snap, send, solve	Roading
CRM1601795/22	06 Dec 2022		Roading - damaged seal	Forest Drive	Snap, send, solve	Roading
CRM1601796/22	06 Dec 2022		Damaged road sign	Barkers Road	Snap, send, solve	Roading - Signs
CRM1601797/22	06 Dec 2022		Stormwater grate - needs putting back in place	Lampard Street	Snap, send, solve	Roading
CRM3900875/22	06 Dec 2022	12 Dec 2022	Rubbish bin - requested, new build	Arrowsmith Drive	Email	Rubbish bin
CRM101049/22	08 Dec 2022		Leak/burst pipe	Barkers Road	ACL	Water
CRM3900891/22	08 Dec 2022	12 Dec 2022	Rubbish bin - requested, new build	Tactician Lane	Phone	Rubbish bin
CRM0500179/22	09 Dec 2022		Trip hazard, tree root	McKerrow Street	Snap, send, solve	Footpath
CRM200091/22	09 Dec 2022		Blockage and overflow	McDonald Street	Phone	Sewer
CRM500095/22	09 Dec 2022		Water tank - pushed off pallets	Main Street	Snap, send, solve	Water Main
CRM200092/22	10 Dec 2022		Sewerage overflow	Main Street	Phone	Sewer
CRM1601809/22	12 Dec 2022	19 Dec 2022	Overgrown vegetation	Mackie Street	Snap, send, solve	Roading
CRM0800521/22	13 Dec 2022	15 Dec 2022	Property file request	Jackson Street	Email	Information
CRM1200120/22	13 Dec 2022		Overgrown vegetation	Alford Street	Snap, send, solve	Parks/Open Spaces
CRM2700237/22	13 Dec 2022	19 Dec 2022	Elderly housing property maintenance	Champman Street	Phone	Property maintenance
CRM101072/22	14 Dec 2022		Water toby - new request	Colcord Place	Phone	Water
CRM1200122/22	14 Dec 2022		Playground equipment - Lockhead Crescent	Lockhead Crescent	Snap, send, solve	Parks/Open Spaces
CRM3900920/22	15 Dec 2022		Rubbish bin - damaged	Racecourse Avenue	Phone	Rubbish bin
CRM200096/22	15 Dec 2022		Blockage and overflow	McDonald Street	Phone	Sewer
CRM101076/22	16 Dec 2022		Leak/burst pipe	Chapman Street	Phone	Water
CRM101077/22	16 Dec 2022		Leak/burst pipe	MacPhail Place	Phone	Water
CRM3900928/22	16 Dec 2022		Rubbish bin - requested, new build	Burbank Place	Phone	Rubbish bin



Application ID	Received	Completed	Details	Address	Source	Primary Group
CRM3900929/22	16 Dec 2022	22 Dec 2022	Rubbish bin - requested, new build	Arrowsmith Drive	Phone	Rubbish bin
CRM500102/22	16 Dec 2022		Water toby - unable to turn off	Forest Drive	Phone	Water Main
CRM0400006/22	19 Dec 2022		Flooding	Arrowsmith Drive	Phone	Flooding
CRM3900942/22	19 Dec 2022	22 Dec 2022	Rubbish bin - requested, new build	Racecourse Avenue	Phone	Rubbish bin
CRM3900946/22	19 Dec 2022	22 Dec 2022	Rubbish bin - requested, new build	Burbank Place	Phone	Rubbish bin
CRM0800527/22	20 Dec 2022	20 Dec 2022	Property file request	Colcord Place	Email	Information
CRM3900963/22	21 Dec 2022	09 Jan 2023	Rubbish bin - requested, new build	Inky Lord Lane	Phone	Rubbish bin
CRM101089/22	22 Dec 2022		Leak/burst pipe	MacPhail Place	Phone	Water
CRM1601849/22	22 Dec 2022		Broken glass to be removed	Main Street	Phone	Roading
CRM1000001/23	24 Dec 2022	04 Jan 2023	Noise complaint	South Belt	Phone	Noise
CRM0100010/23	31 Dec 2022	05 Jan 2023	Wandering dog	Methven Township	Internet	Animals
CRM200001/23	03 Jan 2023		Blocked dump station	Methven Township	Internet	Sewer
CRM0500001/23	04 Jan 2023		Gutters/footpath need cleaning	Barkers Road	Snap, send, solve	Footpath
CRM100017/23	04 Jan 2023		Leak/burst pipe	Chapman Street	Internet	Water
CRM0100020/23	06 Jan 2023		Barking Dogs	Spaxton Street	Phone	Animals
CRM0500002/23	06 Jan 2023	16 Jan 2023	Overgrown vegetation	Main Street	Snap, send, solve	Footpath
CRM100028/23	06 Jan 2023		Leak/burst pipe	McMillan Street	In person	Water
CRM1200006/23	06 Jan 2023	11 Jan 2023	Playground at Spaxton Street needs mowing	Spaxton Street	Snap, send, solve	Parks/Open Spaces
CRM2300001/23	06 Jan 2023	09 Jan 2023	Overgrown vegetation	South Belt	Snap, send, solve	Parks/Open Spaces
CRM3900027/23	06 Jan 2023		Rubbish bin - damaged	Racecourse Avenue	Phone	Rubbish bin
CRM1600039/23	09 Jan 2023		Damaged road sign	Barkers Road	Snap, send, solve	Roading - signs
CRM1600042/23	09 Jan 2023		Roading work completed but shingle not swept away	Forest Drive	Snap, send, solve	Roading
CRM3900040/23	09 Jan 2023		Rubbish bin - damaged	Main Street	Phone	Rubbish bin
CRM3900052/23	10 Jan 2023		Rubbish bin - not collected	Inky Lord Lane	In person	Rubbish bin
CRM100056/23	11 Jan 2023		Leak/burst pipe	MacPhail Place	Phone	Water
CRM200005/23	11 Jan 2023		Sewerage coming back up sewerage pipe	Barkers Road	Internet	Sewer
CRM2300006/23	11 Jan 2023		Overgrown vegetation	Spaxton Street	Phone	Parks/Open Spaces
CRM3900058/23	11 Jan 2023		Rubbish bin - missing	Lampard Street	In person	Rubbish bin
CRM100058/23	12 Jan 2023		Leak/burst pipe	Spaxton Street	Phone	Water
CRM1000031/23	13 Jan 2023		Noise complaint	Mackie Street	Phone	Noise
CRM3900079/23	13 Jan 2023		Rubbish bin - damaged	Colcord Place	Phone	Rubbish bin
CRM3900084/23	13 Jan 2023		Rubbish bin - missing	Main Street	Phone	Rubbish bin
CRM1600052/23	16 Jan 2023		Drainage - gate/sump needs suction/cleaning	Main Street	Phone	Roading

**Monthly Income and Expenditure Report - 139 - Methven Community Board**

\*Note reserve opening balances will be entered after Audit sign off

For the Month Ended 30 November 2022

	Month Actual	Year To Date Actual	Full Year Budget	Remaining Full Year Budget
<b>Income</b>				
Targeted Rates	12,583.19	61,176.78	145,179.04	84,002.26
Treasury Internal Recoveries	167.42	822.51	0.00	-822.51
<b>Total Income</b>	<u>12,750.61</u>	<u>61,999.29</u>	<u>145,179.04</u>	<u>83,179.75</u>
<b>Expenditure</b>				
Salary / Wages	1,065.20	6,685.24	17,171.04	10,485.80
Staff Training	0.00	0.00	500.04	500.04
Allowances	0.00	500.00	1,576.68	1,076.68
Indemnity Insurance	0.00	1,575.36	1,650.00	74.64
Conference Expenses	0.00	0.00	525.60	525.60
Staff Travel Costs	0.00	0.00	315.36	315.36
Subscriptions / Periodicals	0.00	275.00	0.00	-275.00
Insurance	0.00	0.00	107.04	107.04
Suppers & Receptions	0.00	182.62	315.00	132.38
Grants	0.00	15,435.00	15,435.00	0.00
Sundry Expenditure	0.00	7,454.31	30,315.26	22,860.95
Rents / Leases	0.00	0.00	525.00	525.00
Internal Rental	157.67	788.34	1,891.80	1,103.46
Leadership Team	905.09	4,957.58	12,187.74	7,230.16
Treasury	59.20	306.04	1,226.63	920.59
Rates	117.11	805.92	729.51	-76.41
Communication	360.54	1,781.39	5,090.01	3,308.62
Community Services	1,932.49	12,516.62	60,770.79	48,254.17
<b>Total Expenditure</b>	<u>4,597.30</u>	<u>53,263.42</u>	<u>150,332.50</u>	<u>97,069.08</u>
<b>Net Surplus/(Deficit)</b>	<u>8,153.31</u>	<u>8,735.87</u>	<u>-5,153.46</u>	<u>-13,889.33</u>
<b>Capital Expenditure</b>				
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>Net Cash Movement</b>	<u>8,153.31</u>	<u>8,735.87</u>	<u>-5,153.46</u>	<u>-13,889.33</u>
<b>Cash Reserves</b>				
Separate Reserves	0.00	0.00	5,477.30	
Plus Net Surplus/(Deficit)		8,735.87		
Less Capital Expenditure		0.00		
<b>Closing Cash Reserves</b>		<u>8,735.87</u>		

12/01/2023

## Monthly Income and Expenditure Report - 139 - Methven Community Board

For the Month Ended 31 December 2022

	Month Actual	Year To Date Actual	Full Year Budget	Remaining Full Year Budget
<b>Income</b>				
Targeted Rates	12,583.19	73,759.97	145,179.04	71,419.07
Treasury Internal Recoveries	97.62	920.13	0.00	-920.13
<b>Total Income</b>	<u>12,680.81</u>	<u>74,680.10</u>	<u>145,179.04</u>	<u>70,498.94</u>
<b>Expenditure</b>				
Salary / Wages	1,065.20	7,750.44	17,171.04	9,420.60
Staff Training	0.00	0.00	500.04	500.04
Allowances	0.00	500.00	1,576.68	1,076.68
Indemnity Insurance	0.00	1,575.36	1,650.00	74.64
Conference Expenses	0.00	0.00	525.60	525.60
Staff Travel Costs	0.00	0.00	315.36	315.36
Subscriptions / Periodicals	0.00	275.00	0.00	-275.00
Insurance	0.00	0.00	107.04	107.04
Suppers & Receptions	0.00	182.62	315.00	132.38
Grants	0.00	15,435.00	15,435.00	0.00
Sundry Expenditure	3,586.96	11,041.27	30,315.26	19,273.99
Rents / Leases	0.00	0.00	525.00	525.00
Internal Rental	157.67	946.01	1,891.80	945.79
Leadership Team	691.59	5,701.64	12,187.74	6,486.10
Treasury	78.31	384.77	1,226.63	841.86
Rates	93.71	899.63	729.51	-170.12
Communication	386.68	2,172.01	5,090.01	2,918.00
Community Services	4,147.28	16,669.30	60,770.79	44,101.49
<b>Total Expenditure</b>	<u>10,207.40</u>	<u>63,533.05</u>	<u>150,332.50</u>	<u>86,799.45</u>
<b>Net Surplus/(Deficit)</b>	<u>2,473.41</u>	<u>11,147.05</u>	<u>-5,153.46</u>	<u>-16,300.51</u>
<b>Capital Expenditure</b>				
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>Net Cash Movement</b>	<u>2,473.41</u>	<u>11,147.05</u>	<u>-5,153.46</u>	<u>-16,300.51</u>
<b>Cash Reserves</b>				
Separate Reserves	0.00	0.00	5,477.30	
Plus Net Surplus/(Deficit)		11,147.05		
Less Capital Expenditure		0.00		
<b>Closing Cash Reserves</b>		<u>11,147.05</u>		

17/01/2023