

Council Activity Briefings



Date: Wednesday 10 August 2022
Time: 9:00am
Venue: Council Chamber
137 Havelock Street, Ashburton

Attendees

Mayor Neil Brown
Deputy Mayor Liz McMillan (Chair)
Councillors Leen Braam
Carolyn Cameron
John Falloon
Rodger Letham
Lynette Lovett
Angus McKay
Diane Rawlinson
Stuart Wilson

Executive Team

<i>Chief Executive</i>	Hamish Riach
<i>GM Business Support (Acting)</i>	Toni Durham
<i>GM Community Services</i>	Steve Fabish
<i>GM Infrastructure Services</i>	Neil McCann
<i>GM Strategy & Compliance</i>	Jane Donaldson
<i>Manager People & Capability</i>	Sarah Mosley

Covid-19 Protection

Council meetings will go ahead as normal under the Orange traffic light setting. A vaccine pass is not required but people attending must wear a mask. There is also the opportunity view copies of agendas and minutes, and watch live-streams of meetings (if available) on our You Tube channel, Facebook page and website: <https://www.ashburtondc.govt.nz/council/public-meetings-research-centre>

Activity Reports

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10:10am	Morning tea break (20 minutes)			

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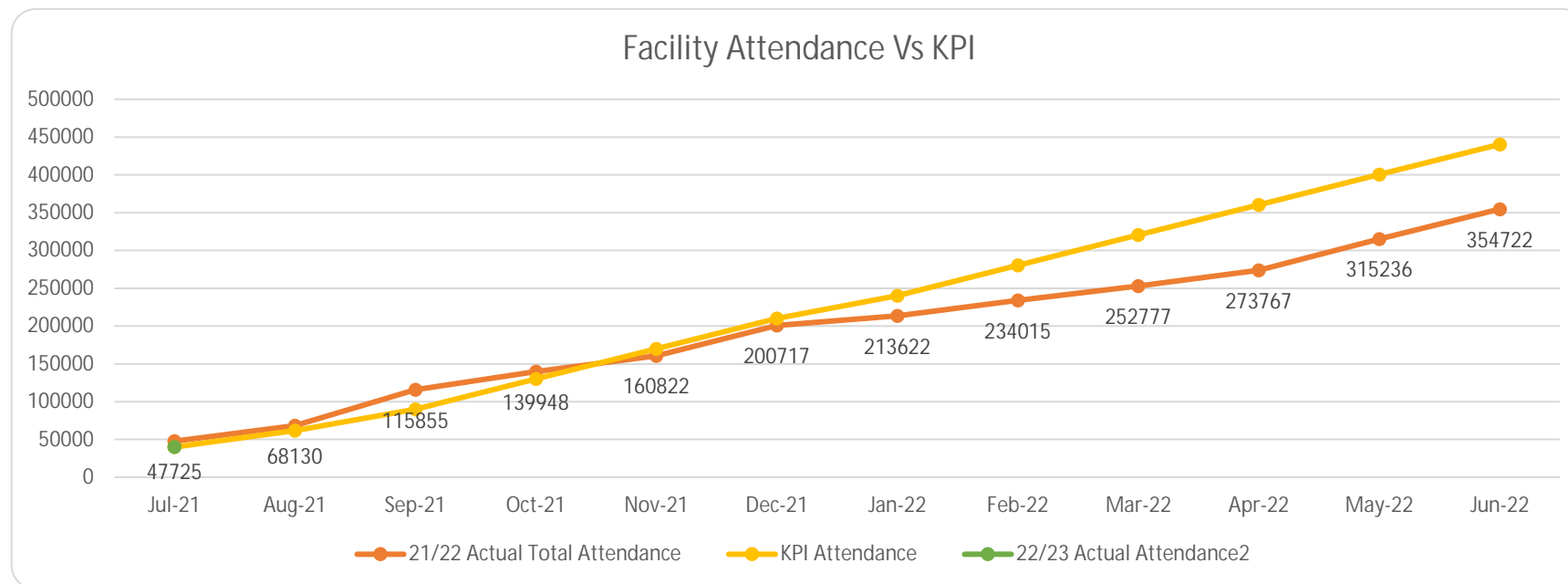
Time	3.	Infrastructure Services		Page
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1. Community Services

1.1 EA Networks Centre

1.1.1 Facility



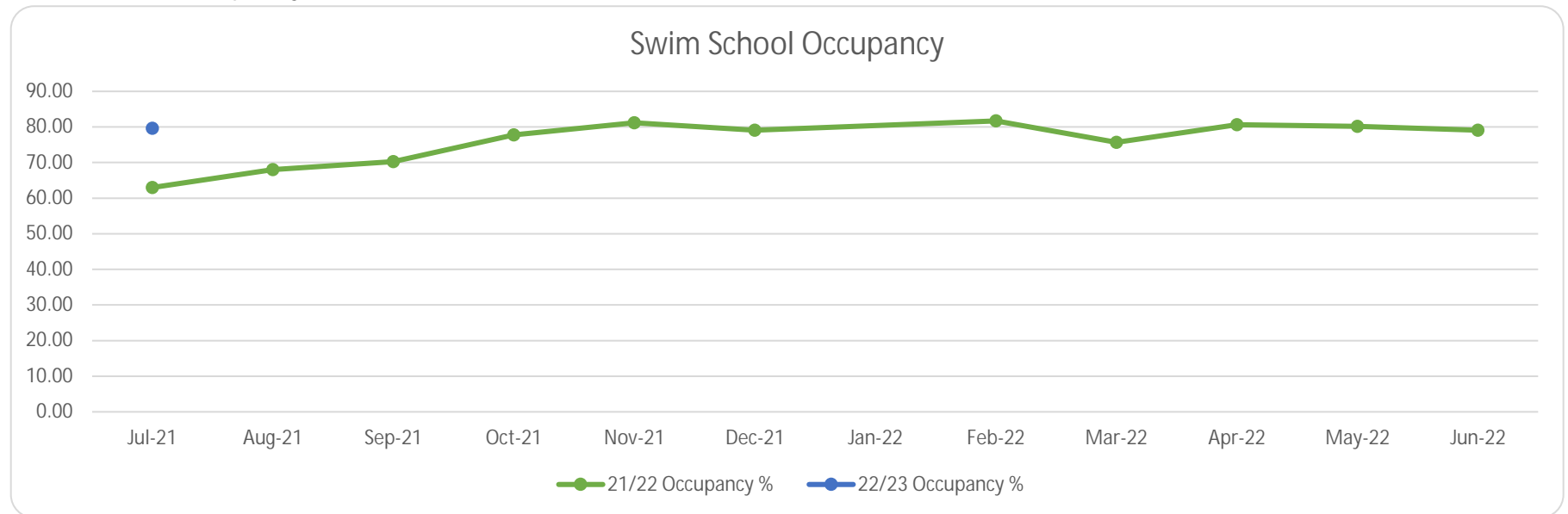
Comments:

- The 2021/31 LTP outlines the level of service and performance measures for EANC to be: *"We provide quality gym, pool and stadium facilities"*.
- The EA Networks Centre is well utilised with a goal of 480,000 attendees in the 2021/22 year. As at 30th June 2022 EANC had 354,722 visitors tracking below the target.
- Facility attendance has been and continues to be heavily impacted by the Covid-19 lockdown however it is positive to see a sharp increase in foot traffic with the beginning of the winter sports season.

- It should be noted that no adjustment to the KPI has been factored in due to the change in facility operating hours nor the change in counting methodology – although the new method is considered an improvement of accuracy.

Note: During September–November entries into the stadium were not counted due to using outdoor court door entry per Covid -19 protocol measures.

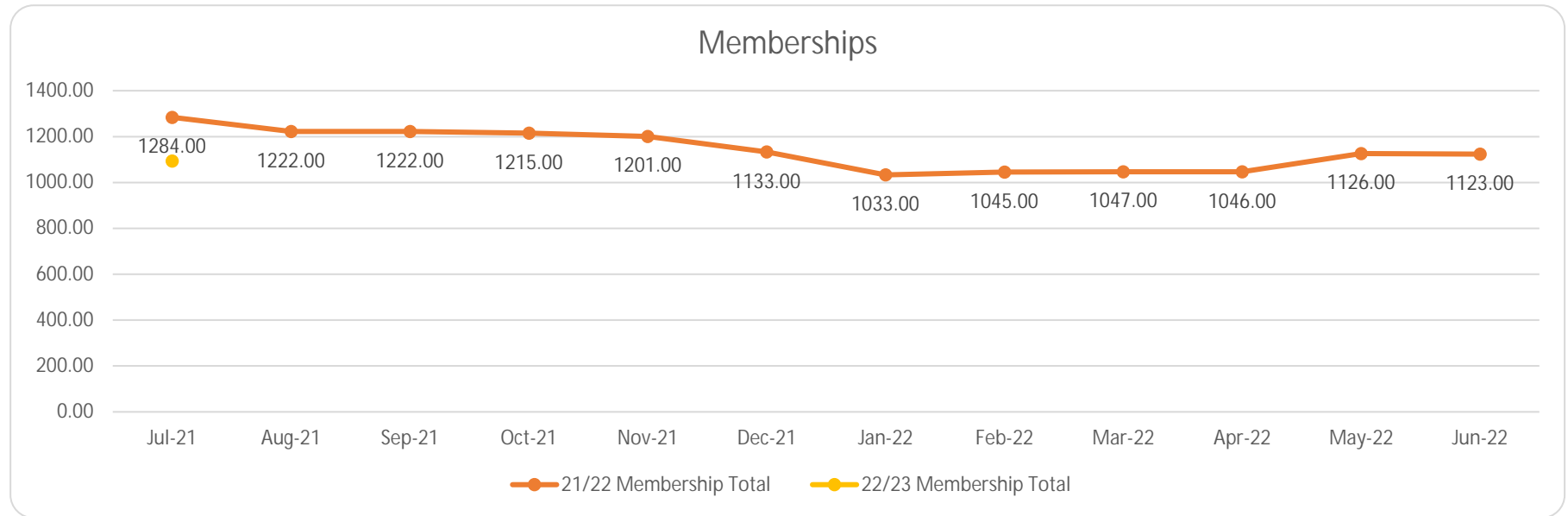
1.1.2 Swim School Occupancy



Comments:

- This graph represents the occupancy of the swim school.
- Occupancy for term 3 is looking positive and officers continue to work to the needs of customers to maintain the best possible outcomes.
- Traditionally there is a downward trend through winter due to the impacts of other sports and farming activities.

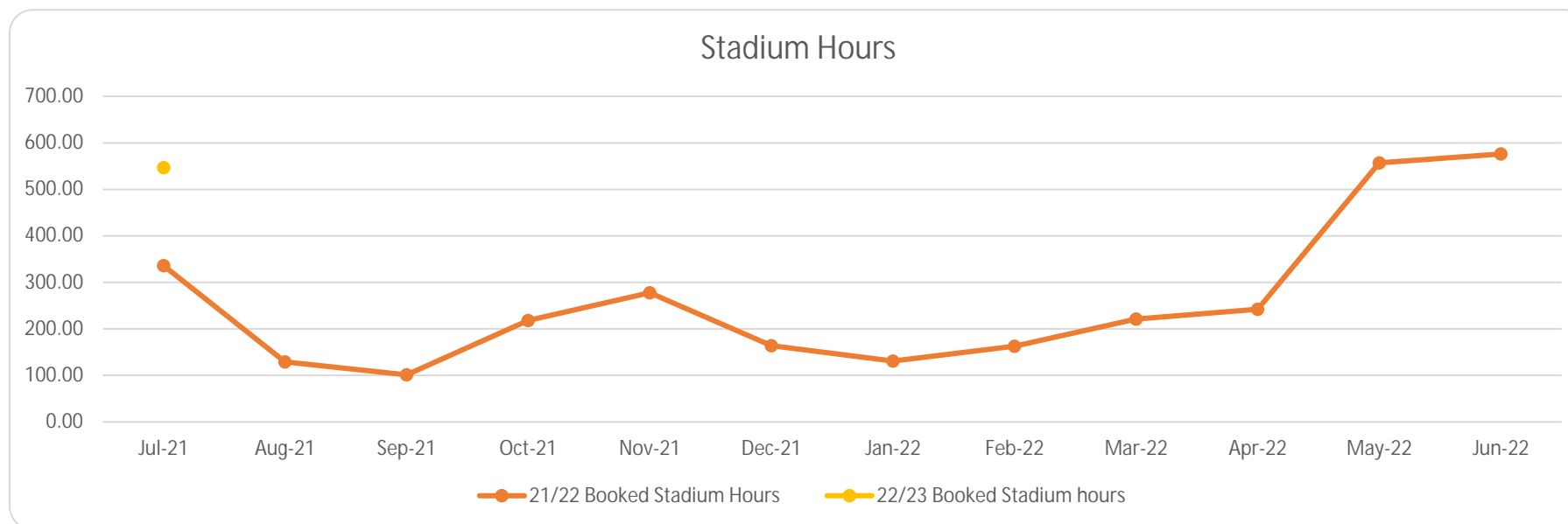
1.1.3 Memberships



Comments:

- This graph represents the tracking of EA Networks Centre memberships.
- Customers are beginning to utilize more online functionality and officers will work with our software providers to enable more opportunity to reduce barriers.
- There is often a forecasted drop off of memberships through August and September due to the impact of calving, however officers will continue to work on programmes and opportunities to increase patronage for the wider community.

1.1.4 Stadium Hours



Comments:

- This graph represents booked hours of stadium by external customers and is demonstrating expected seasonal trends.
- The large upward jump is attributed to the Winter Sports Seasons.
- At the time of writing it is noted that the higher volume of booked hours continues into the new financial year and is forecasting that a number of bookings are continuing through the coming months.

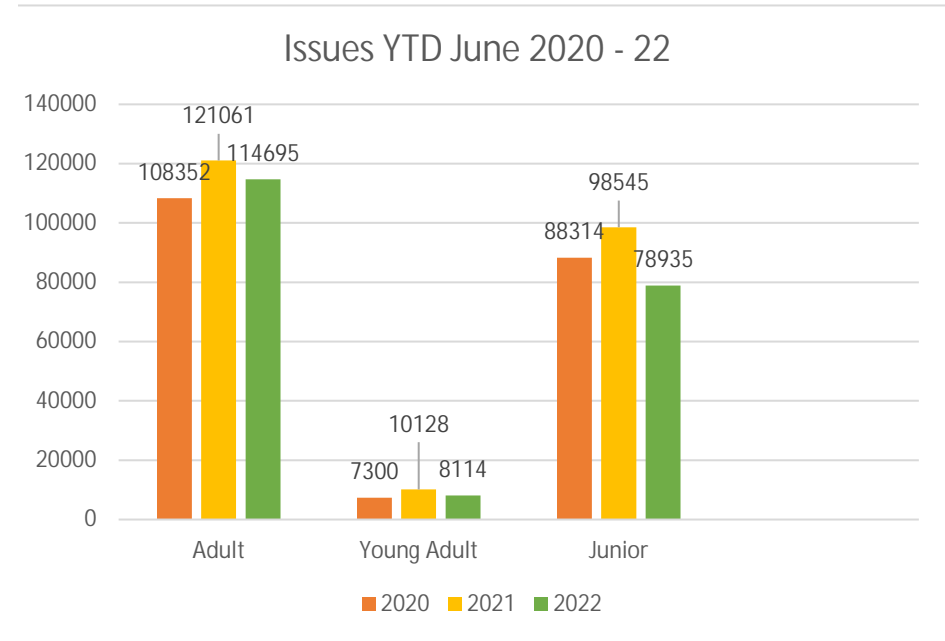
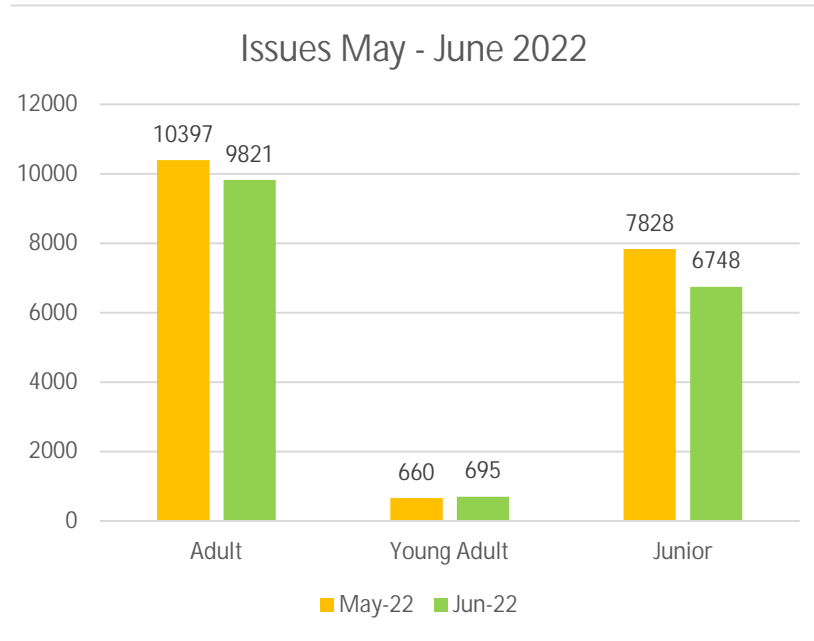
1.1.5 Activity comments for June/July 2022

Facility	
Activity/Programme	Description
Business	<ul style="list-style-type: none"> As reported, a combination of sickness and recruitment challenges continue to plague EANC. Our team are working wherever possible to minimise shortages with a number of staff from all areas of EANC stepping in where possible to keep operation going. EANC in conjunction with Economic Development and Open Spaces are looking to engage with a number of agencies to support recruitment opportunities.
Stadium Stadium bookings	<ul style="list-style-type: none"> The National pickleball tournament was held over three days during the school holidays. This was a massive success and saw people travel from all over the country to compete in the tournament and experience the facility. Our July school holiday programme has also just come to an end, with 121 attendees overall - most of these being re-occurring bookings. After successful pilots in 2021 our team have launched the Active Adventurers programme targeted at enabling self-led play for Tamariki. This programme is aligning to the values of Sport New Zealand and as well as the goals of the recently adopted Ashburton District Council PARs strategy.
Pool Aquatics activities	<ul style="list-style-type: none"> Despite there being a number of positions vacant and the team being hit significantly by sickness, staff have been working hard to ensure that impacts to hours of operation are as minimal as possible. As a team we have managed to get both our small and large inflatable into the pool in the last 6 weeks, which was well received by the public. As we move towards having a fully staffed team, we have a plan for this to be happening regularly.

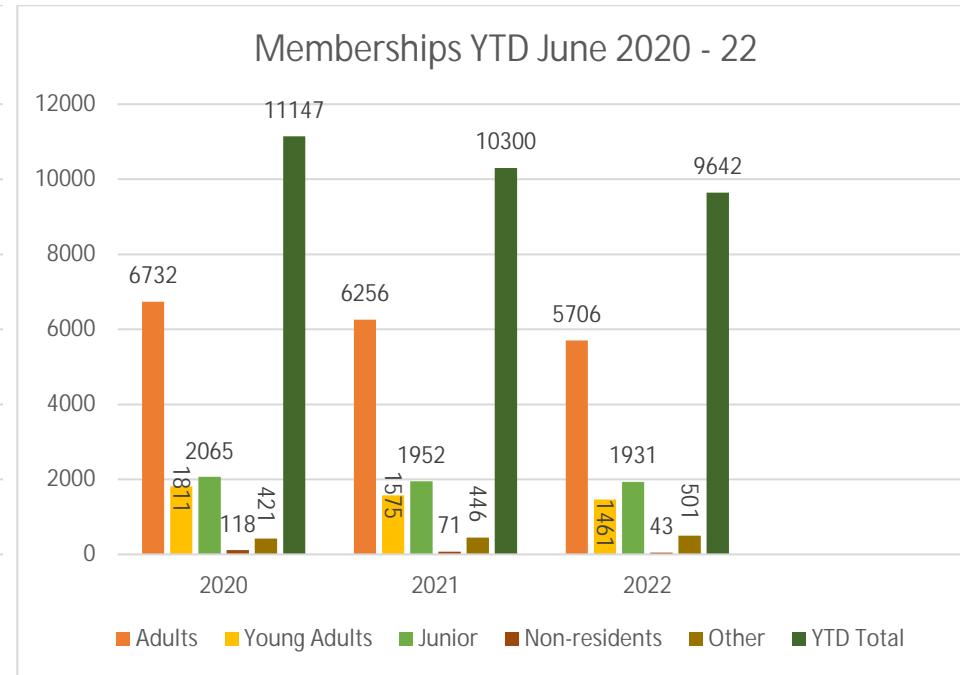
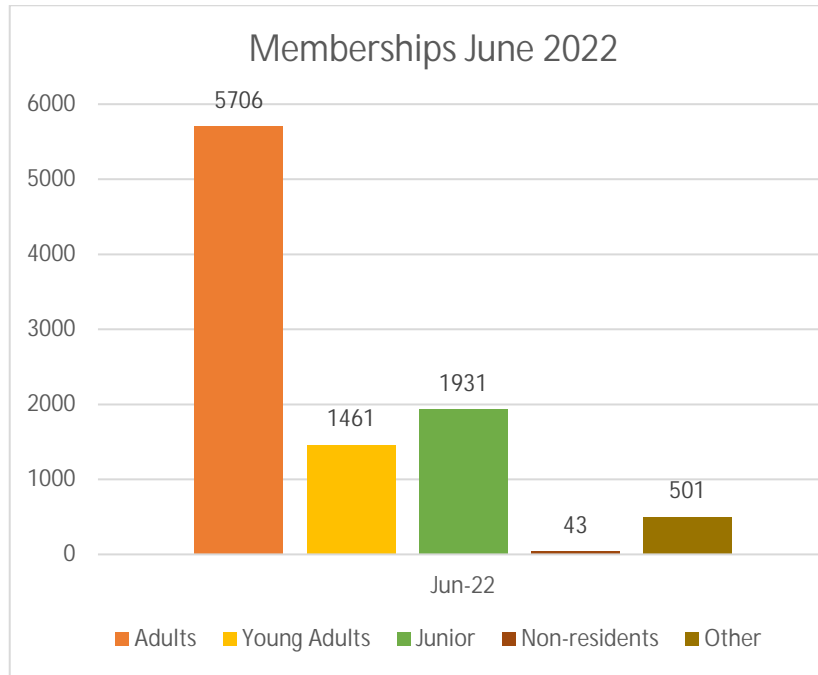
Facility	
Activity/Programme	Description
Fitness centre Gym activities	<ul style="list-style-type: none"> • The fitness centre team continue to engage in number of “Special Populations” classes with “Fit Mum’s”, Breast Cancer Group, ProstFit and O2Go, all targeted at enabling and enhancing the quality of life of participants. • Membership numbers are constant as expected with the winter season and the fitness team continue to support new members in beginning their fitness journey and finding the best direction to suit personal needs. As noted above there is often a dip in membership due to calving that likely rebuilds • We have implemented the new ICG6 bikes into the Spin Room, which can guide clients to train in colour zones. A lot of positive feedback has been received to-date.
Swim school	<ul style="list-style-type: none"> • The EANC swim school is currently recruiting for a new Swim School Manager to lead the team going forward. • The swim school has recently engaged with provider AUSTSWIM to support the on-going professional development of staff. This alignment ensures that the curriculum being taught is industry best practice and that on-going education is available to all tutors. • Our swim school team continue to experience challenges around tutor recruitment, however are excited to have welcomed some new faces to support our schools programme and after schools swim lessons.

1.2 Library

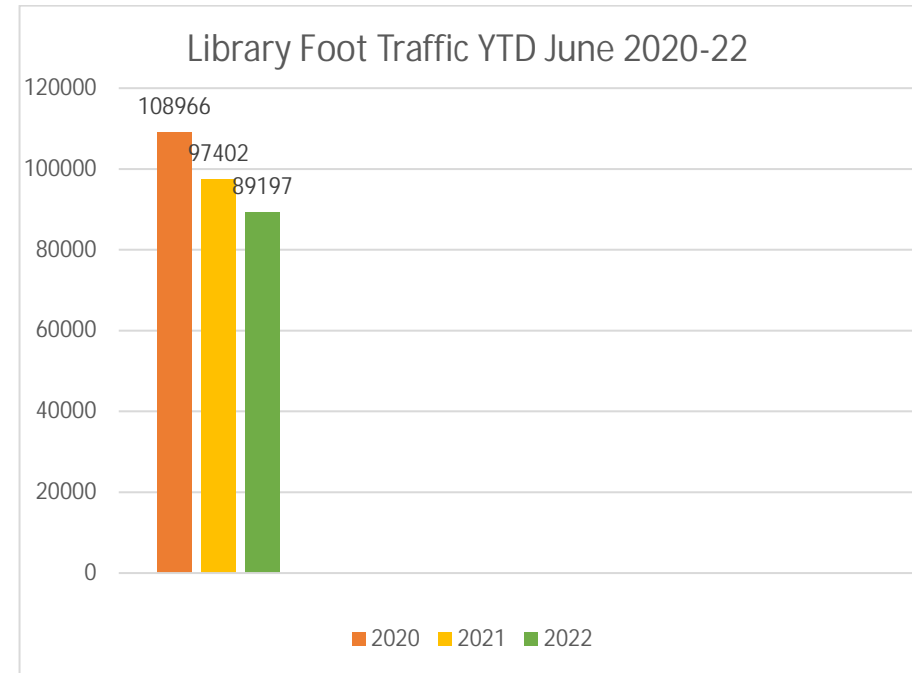
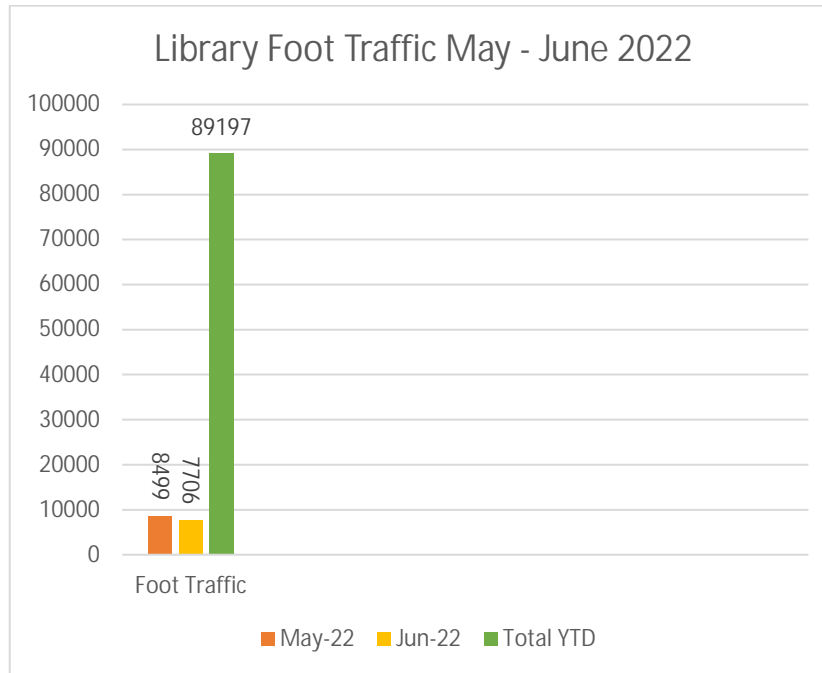
1.2.1 Issues



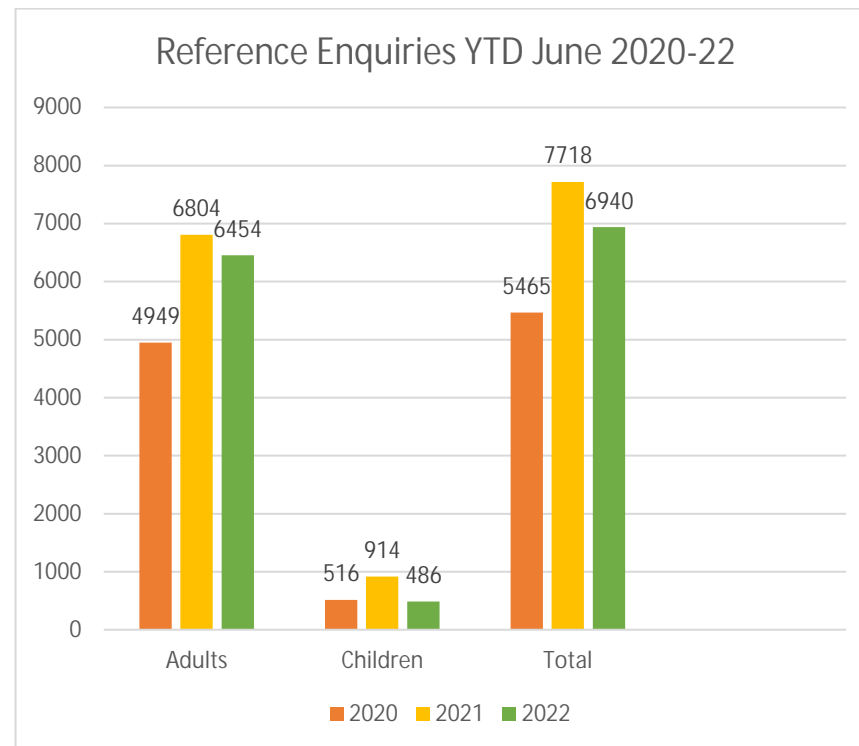
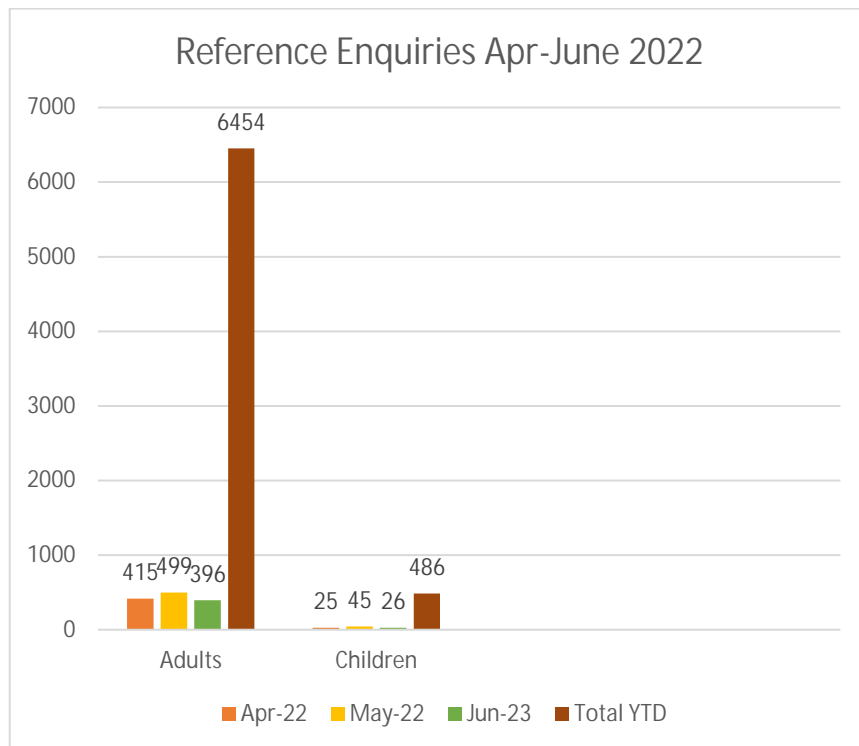
1.2.2 Memberships



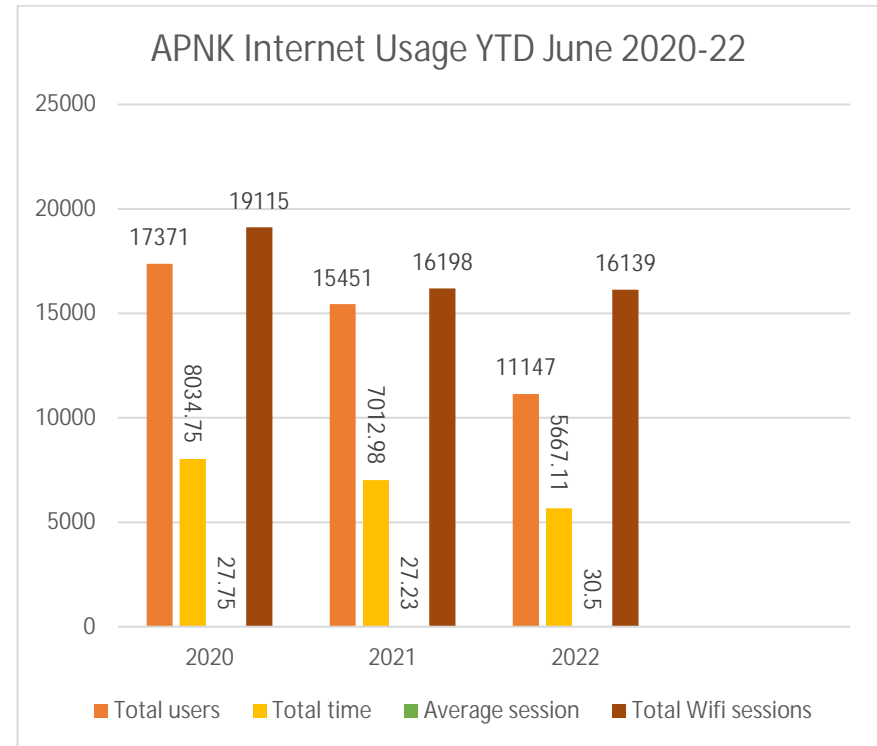
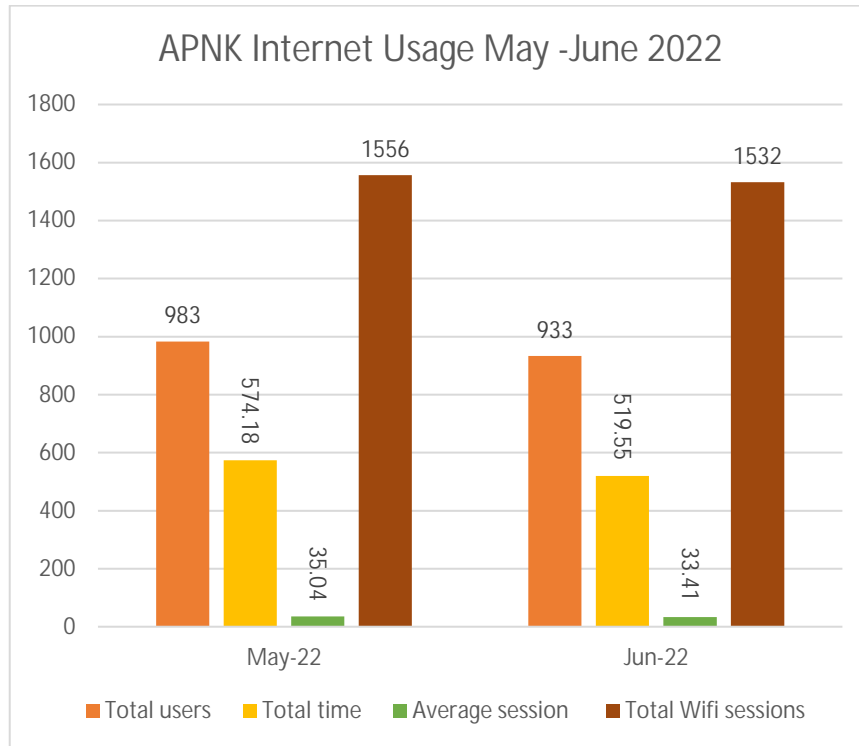
1.2.3 Library Foot Traffic



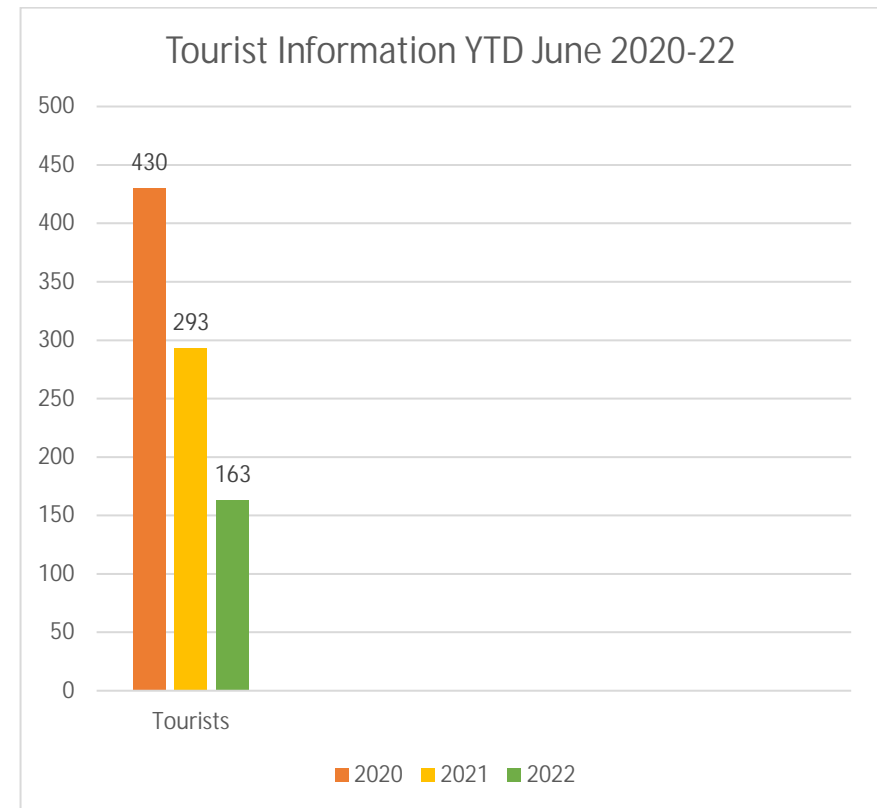
1.2.4 Reference Enquiries



1.2.5 APNK Internet Usage



1.2.6 District Tourism Information Requests



1.2.7 Activities for June 2022

Community Engagement Activities	
<i>Activity/Programme</i>	<i>Description</i>
Click & Collect	<p>Contactless Book Issue</p> <ul style="list-style-type: none"> • The development Click and Collect was implemented during Covid-19 level three to assist with public access. • This service continues for anyone who wishes to use it. • Two people have used the service during this period.
Meeting Spaces	<p>Community use of meeting rooms</p> <ul style="list-style-type: none"> • There were 37 bookings during the period, with a total of 204 people attending. • Groups who utilised meeting spaces at the Library included art & creativity classes; Greg Dunne (Counsellor); speech & language therapy; individuals having video health consultations online; work placement coaching services; Dementia Canterbury; English Language Services; and driver licence training.
Presentations	<p>Library promotion</p> <ul style="list-style-type: none"> • 52 people attended two presentations during the period.
Book Club	<p>Monthly community book club</p> <ul style="list-style-type: none"> • There were 13 attendees to the book club during the period.
Homework Hub	<ul style="list-style-type: none"> • Run in the library during the school term by volunteer teachers, supported by library staff. • Afternoon tea is supplied by "Kai for Kids". • This is a free drop in programme, no bookings are required. • The sessions were moved to Wednesdays only, for the winter. • There were four attendees, with a pool of ten volunteer teachers.
Elderly Outreach	<ul style="list-style-type: none"> • A programme of reading activities, crafts and looking at objects designed encourage older people to engage in conversation and share memories. • Five sessions were held, with 77 participants attending from Elizabeth Street Daycare and the Rosebank Rest Home.

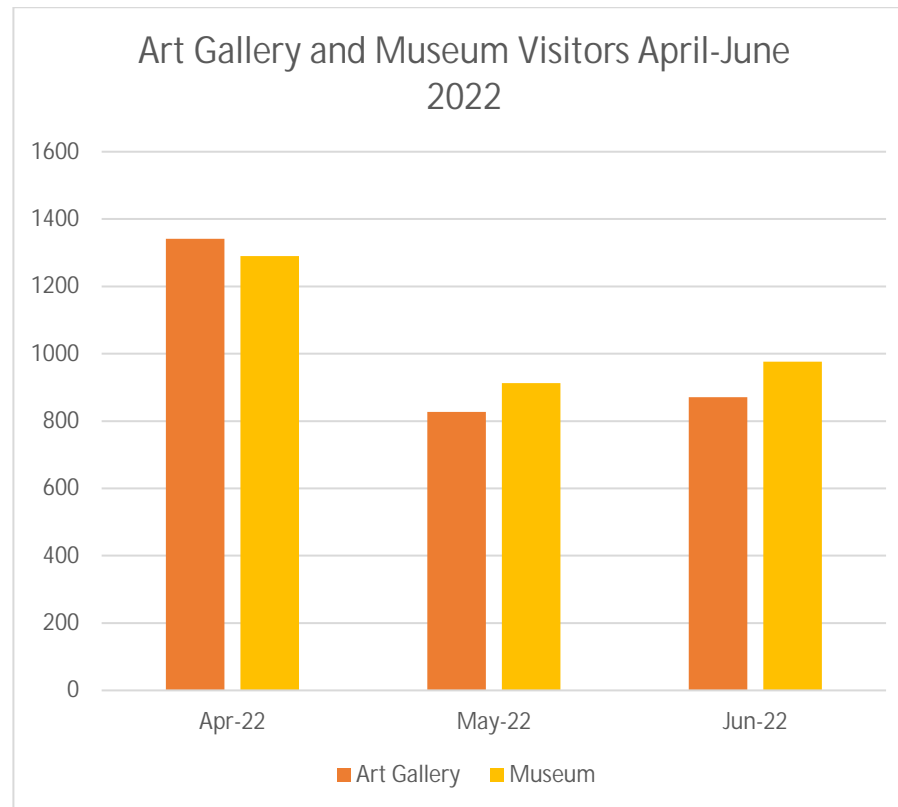
Digital Access Projects	
Activity/Programme	Description
Stepping Up	<p>Digital Steps and Better Digital Futures Programmes (10am to 12pm)</p> <ul style="list-style-type: none"> • Digital Steps classes are held on Tuesdays and are aimed at all beginners looking at specific topics, e.g. Facebook, Trade Me and Google. • Better Digital Future glasses are held on Thursdays. They are aimed at people aged over 65 years of age and include introduction, essentials, safety and engagement. • One-off sessions are held for all age groups. • Numbers have increased significantly since March, with 12 people attending six Stepping Up classes during the period.
CV Help	<p>CVs, Cover Letters and Applications.</p> <ul style="list-style-type: none"> • Four people attended the sessions over the period. • The library continues to offer assistance outside of programme hours to those that require it. • Feedback continues to be positive from both Work and Income NZ and those accessing the service.
Device Drop In	<p>One-on-one assistance with devices on Wednesdays between 2-4pm</p> <ul style="list-style-type: none"> • 23 people received assistance with their devices over the period.
Digital Help	<p>One on one assistance with digital skills, including device and e-Book help outside of official sessions</p> <ul style="list-style-type: none"> • Assistance was provided to 91 people during the period that is being reported on.
EBook Sessions	<p>One on one assistance with accessing e-books held Tuesdays between 2-3pm</p> <ul style="list-style-type: none"> • One person received assistance with e-books during the official help session.
Skinny Jump Wi Fi Modem	<p>Low cost broadband</p> <ul style="list-style-type: none"> • Supply chain issues caused a delay in delivery of Skinny Jump modems. • One person accessed Skinny Jump during the period.

Youth Programming	
Activity/Programme	Description
VR headset	<p>General public use of a VR headset</p> <ul style="list-style-type: none"> • Nine people attended. • A VR headset is available to ages 13+ during open hours. • This activity has only just resumed.

Children's Library	
Wriggle & Read	<p>Movement to music for ages 0-3</p> <ul style="list-style-type: none"> • Four sessions. • 75 Children + 69 Adults = 144 in total. • Wriggle & Read is run during school term time.
Story & Rhyme Time	<p>Stories and Rhymes</p> <ul style="list-style-type: none"> • Matariki Event. • One session was held where 24 children + 7 adults (total = 31) attended. Story & Rhyme Time is run during school term time.
School Class Visits	<p>Story and browsing</p> <ul style="list-style-type: none"> • Nine sessions. • 267 children + 32 adults = 299 total. This included class visits from Ashburton Christian School, Ashburton Borough, a regular small group from Hampstead School and a special visit from Tinwald School.
Coding Club	<p>Game development using Microsoft Makecode Arcade.</p> <ul style="list-style-type: none"> • 63 children attended nine sessions. • Micro bytes & Megabytes coding clubs run during school term time.
Riff-Raff	<p>Library Reading Dog</p> <ul style="list-style-type: none"> • One session was held, five children attended. • Riff-Raff attended a visit to Tinwald School with a total of 20 children attending the session.

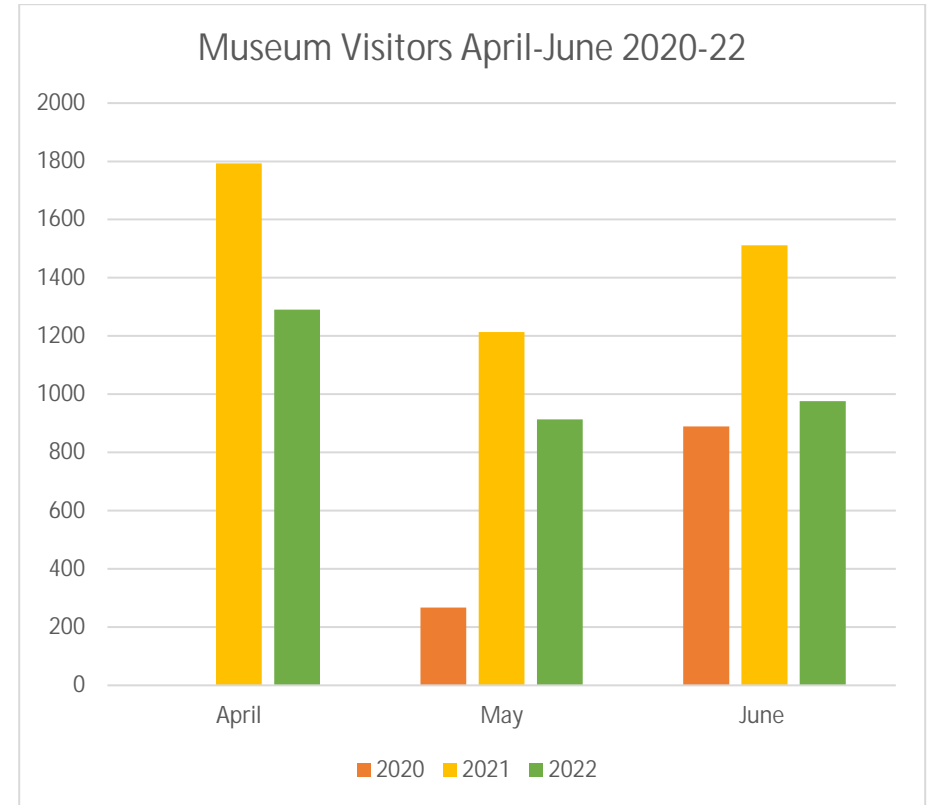
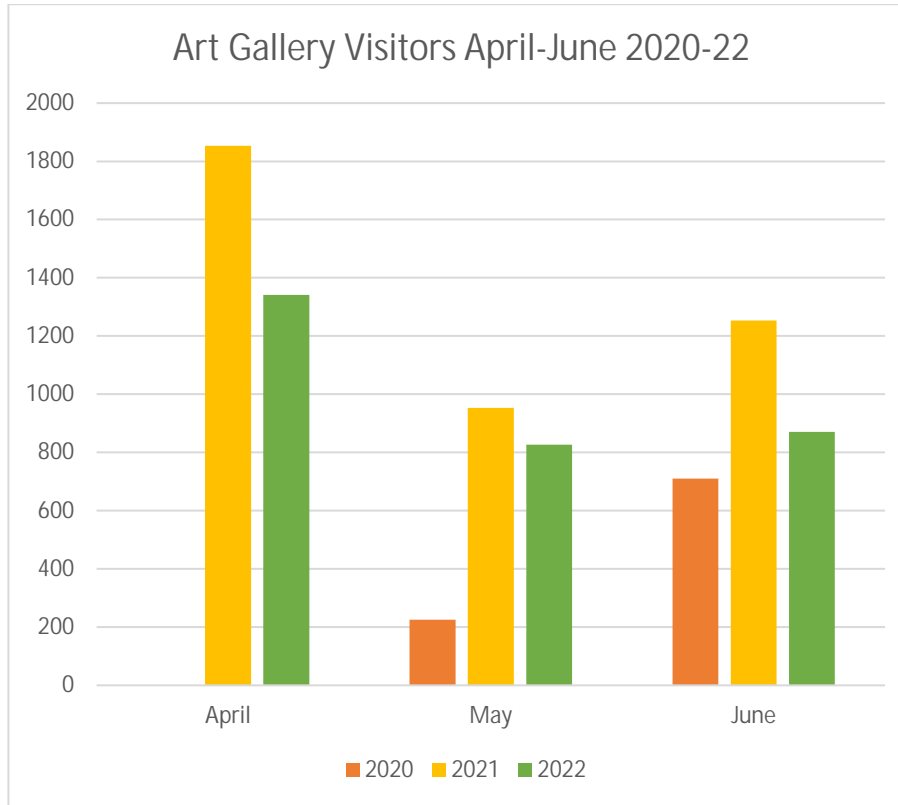
1.3 Ashburton Art Gallery and Museum

1.3.1 Art Gallery and Museum Visitors



Comments:

- The gallery and museum visitor numbers were the highest in April due to the school holidays.
- June visitation numbers were slightly higher than May due to several school visits, large group tours and well-attended exhibition openings and talks (gift and Kā Huru Manu).



Comments:

- There was a slight lift in visitor numbers in June 2022 in comparison to June 2021. Total visitation numbers are lower than anticipated due to the ongoing impacts of Covid-19.
- From April to mid-May 2020, the gallery and museum were closed to visitors due to the Covid-19 nationwide lockdown.


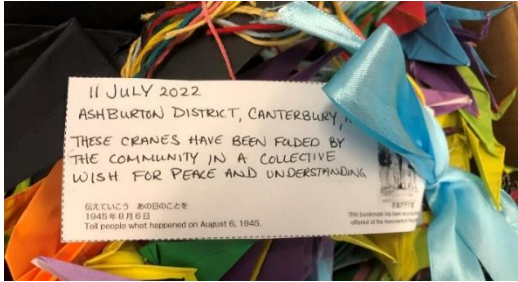

1.3.2 Activities:

Exhibitions and Displays		
<i>Activity/Programme</i>	<i>Description</i>	<i>Date</i>
Gift	<ul style="list-style-type: none"> As in previous report. 	9 May to 19 June 2022
The Whistling Bull: David Elliot and Jack Lasenby	<ul style="list-style-type: none"> <i>The Whistling Bull: David Elliot and Jack Lasenby</i>, features the art of David Elliot, who illustrated eleven of acclaimed New Zealand children's author Jack Lasenby's books. The exhibition is comprised of work from the permanent collection of the Ashburton Art Gallery and items on long-term loan from David Elliot plus items from Ashburton Museum and Historical Society. 	8 June to 19 August 2022
Kā Huru Manu	<ul style="list-style-type: none"> The <i>Kā Huru Manu</i> cultural mapping project and exhibition provides an insight into the Ngāi Tahu history of Hakatere Ashburton by exploring the traditional Māori place names of the region. The exhibition includes maps, books and interactive displays to encourage the use of the Ngāi Tahu mapping resource and the adoption of Māori place. 	19 June to 18 September 2022

Education and Public Programmes		
<i>Activity/Programme</i>	<i>Description</i>	<i>Date</i>
Art Addicts	<ul style="list-style-type: none"> The Gallery's weekly art space for kids during the school term. Weekly sessions continue. Attendance at these sessions has begun to increase to pre-Covid levels. Two sessions in June were cancelled due to staff sickness. 	Weekly from 1-15 June 2022
Jub Jub Club	<ul style="list-style-type: none"> Jub Jub Club is a membership programme for young people (8-13 years) to extend and grow their knowledge and appreciation for art. The June session was cancelled due to staff sickness. 	Monthly

Education and Public Programmes (continued)		
Activity/Programme	Description	Date
In Colour	<ul style="list-style-type: none"> • These are Social sessions that encourage connection with others through creativity. • Monthly sessions continue. 	Monthly 10 June 2022
Kōwhai Mums	<ul style="list-style-type: none"> • Our sensory group for ethnic and migrant mums/caregivers, as well as newcomers to Hakatere Ashburton with children aged 0-5 years old. • Mums/caregivers are invited to relax and socialise whilst their children explore the world through sensory play, imaginative materials, and creative activities. • This group is run in collaboration with Mercedes Walkham, coordinator of the Mid Canterbury Newcomers network. • Two June sessions were cancelled due to staff sickness. 	22 June 2022
Friends tour	<ul style="list-style-type: none"> • The Friends of the Gallery were given a floor talk of <i>The Whistling Bull</i> exhibition, and a tour of the collection store by our Curator and Director. 	8 June 2022
Matariki mahi toi	<ul style="list-style-type: none"> • Drop-in activity in the Gallery foyer. • Visitors were invited to make a whetū (star) to represent Puaka and Matariki. • As the cluster is holistic by nature, visitors were offered a range of open-ended materials to fulfil their creative needs. 	14 June – 7 July 2022
Gift artist talks	<ul style="list-style-type: none"> • Due to Covid disruptions, the <i>gift</i> exhibition didn't have a formal opening. • Thus, this closing event was to celebrate the curators, artists, and staff involved in bringing it to life. • Several of the artists presented informal artists talks in response to the theme of the exhibition. 	18 June 2022
Hakatere Marae, Matariki Outreach	<ul style="list-style-type: none"> • Our team facilitated the 'Matariki mahi toi' programme at the Marae during their Matariki celebrations. • The event was popular and our programme was well-utilised. 	18 June 2022
Kā Huru Manu opening and talk	<ul style="list-style-type: none"> • The exhibition was formally opened and blessed by Te Wera King of Arowhenua. • The opening consisted of a talk by Ngāi Tahu Archive Manager Takerei Norton. 	19 June 2022

Education and Public Programmes (continued)		
<i>Activity/Programme</i>	<i>Description</i>	<i>Date</i>
Kā Huru Manu public talk	<ul style="list-style-type: none"> Following the formal opening of <i>Kā Huru Manu</i>, the Ngāi Tahu Archive Manager Takerei Norton presented a public talk on the cultural mapping project and the context of the exhibition. 	19 June 2022
Kā Huru Manu teachers breakfast	<ul style="list-style-type: none"> A breakfast event was held to share the educational opportunities of <i>Kā Huru Manu</i> to teachers in the district. Takerei Norton presented an informal talk and shared the use of the cultural mapping website. 	20 June 2022
Alzheimer's	<ul style="list-style-type: none"> Monthly group tour is held, in collaboration with Dementia Canterbury. This programme is specially developed for people living with dementia and consists of a guided tour of a current exhibition followed by morning tea. In June, staff chose three local paintings from the Gallery collection to share and speak to. The tour was led by staff with assistance from the group's activity coordinator. 	20 June 2022
Altrusa Club Ashburton Tour	<ul style="list-style-type: none"> The members of the Altrusa Club were given a private guided tour of <i>The Whistling Bull</i> and <i>Kā Huru Manu</i> exhibitions before having a look through the permanent displays of the museum. 	29 June 2022
Mayfield School Visit - Kā Huru Manu programme	<ul style="list-style-type: none"> Staff-facilitated tour and activity exploring the traditional Māori place names of our region. 	30 June 2022

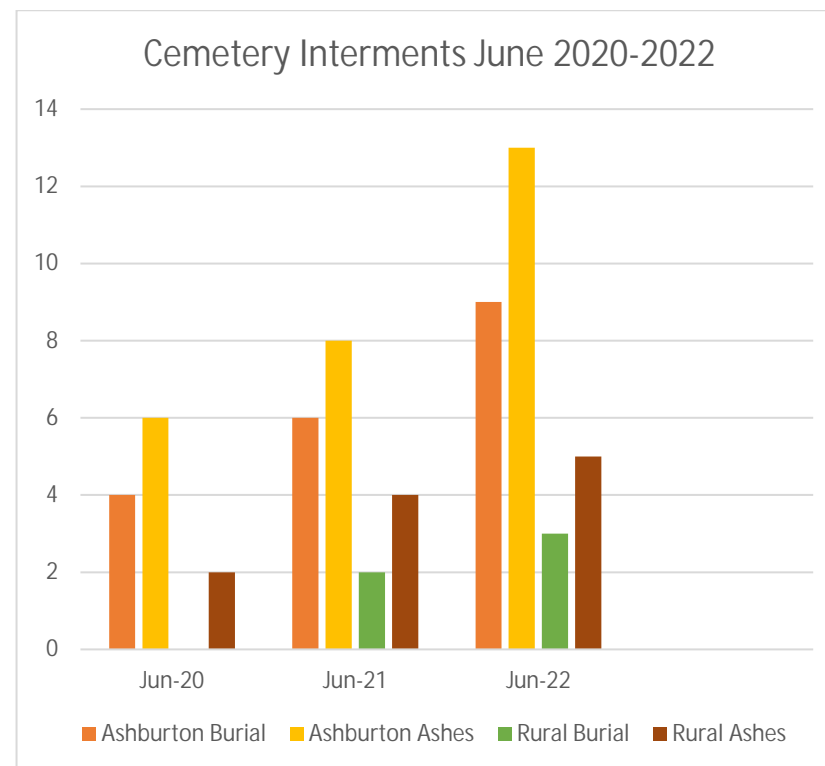
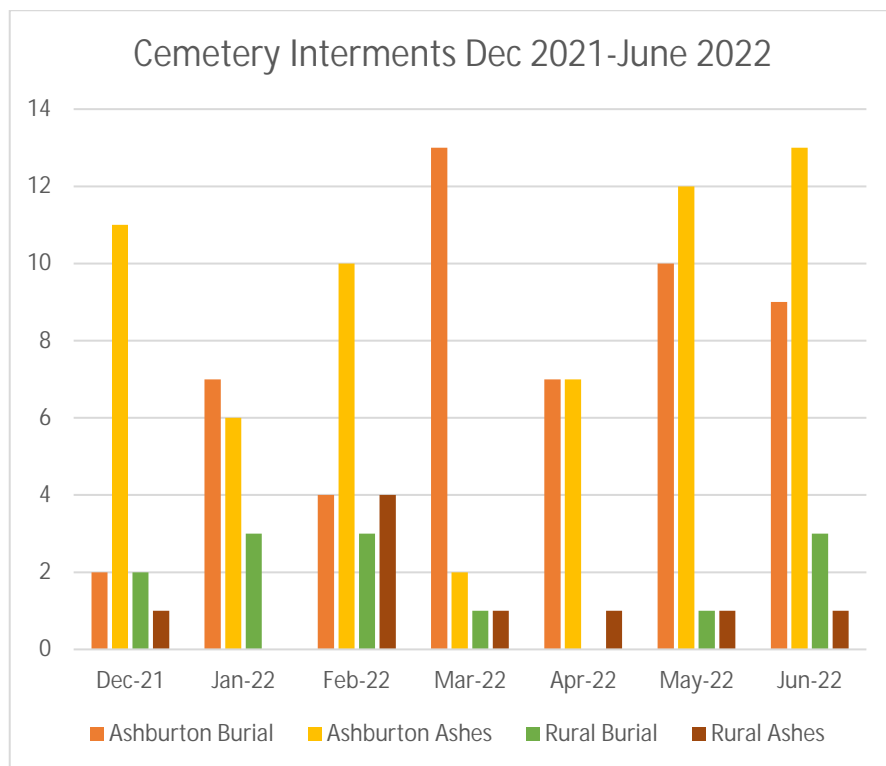
Education and Public Programmes (continued)		
Activity/Programme	Description	Date
Senbazuru (One Thousand Origami Cranes)	<ul style="list-style-type: none"> A community project made a total of 1,800 paper cranes (target had been 1,000) to gift to the Children's Peace Monument in Hiroshima City, Japan to celebrate Sadako Peace Day in August.   	30 June 2022

Collections and Research		
<i>Activity/Programme</i>	<i>Description</i>	<i>Date</i>
Research Room	<ul style="list-style-type: none"> The research remains open for bookings and utilised during opening hours. 	June 2022
Research Enquiries	<ul style="list-style-type: none"> The archives officer received 15 research enquiries in June, all of which have been completed. 14 enquiries were from the general public and 1 was an internal request from ADC employees. 	June 2022
Interpretation Panels	<ul style="list-style-type: none"> The CBD heritage interpretation panels were officially unveiled in June. 	7 June 2022
Collection Development and Management	<ul style="list-style-type: none"> Acquisition of new items, cataloguing and rehousing projects, environmental monitoring and pest management continues. 	June 2022
ADC Art Collection	<ul style="list-style-type: none"> No further progress to report. 	June 2022

Media and Promotion		
<i>Activity/Programme</i>	<i>Description</i>	<i>Date</i>
Reviews/Features	<ul style="list-style-type: none"> Nil to report. 	June 2022
Articles and Blog Posts	<ul style="list-style-type: none"> Our Archivist and guest contributors have written 4 articles for the Ashburton Guardian's heritage page in June. 	June 2022

1.4 Open Spaces

1.4.1 Cemeteries



1.4.2 Activities – items of importance

Cemeteries

- District Cemeteries continue to be busy over winter with more interments than last year.
- Overall interments for June are currently sitting 25% up on June 2019 and 40% up on June 2021.
- Maintaining all Cemeteries to a high standard remain the focus for staff, and inclement weather increases the challenge of achieving this goal.
- Trees planted in the Ashburton cemetery have had mulch placed around them over the root zone. This provides various benefits such as moisture retention in summer by mitigating evaporation, particularly from drying winds. It also adds an aesthetic value to the look of the cemetery and forms a point of demarcation between turf areas and the tree.
- In the recent wind event, several large pine trees on the Eastern operational cemetery boundary were blown over into the undeveloped cemetery paddock which is leased for grazing. Contractors have been on site to deal with the cleanup.

Open Space Management

- Open Spaces management is currently working through planning for delivery of the scheduled capital works and operational maintenance schedules in alignment with the LTP. Now that we are in year two of the LTP we are planning to have most capital projects underway before Christmas.
- Supervisors are continually tweaking their operating models in a drive for efficiency and timely delivery of the agreed Levels of Service.
- Staff also received a lot of Customer Service requests, especially in the recent weather event where there were a lot of wind-related tree issues coming in. Thankfully, there was no damage to Parks and Reserves from the rain.
- Officers have commenced the process of updating and reviewing the Reserve Management Plans (RMP). There is a huge tranche of work involved in getting all of the underlying data firstly collated, then disseminating it to identify required improvements.
- Some of these are confirming worksite locations with title information, making sure these are correctly identified, understanding if the current classifications are correct and if there are appropriate leases in place for lessee's onsite. It is envisaged that the above tasks will identify that a lot more work is required – which will feature in the future development and review recommendation section of the RMP.
- Some scheduled capital replacements are still pending, and supply line issues have meant that some items will have to be implemented in the coming months with the funding carried forward. This is unfortunate, but in the current climate, it cannot be helped.

Open Space Management (continued)

- Staff are working with the Council Information Services staff to map all currently maintained Open Space worksites, including all relevant work streams undertaken, and identify any exclusions maintained by a third party.
- Officers continue working with other Council divisions, updating various strategic documents.
- A recent reassessment of the District play assets has been undertaken. There will be a report coming to the Audit and Risk Committee on the updated assessment and its outcomes and recommendations. This report will also be included in the upcoming iteration of the Asset Management Plan as the basis of knowledge that drives operational requirements going forward.

Gardens

- Open Spaces is now staffed with a full contingent of team members in its Horticultural, Mowing, and Turf teams. It sets the unit up well for the pending spring with its noticeable steep climb in resource demand. Operationally now, we have three mobile gardening teams to manage the outlying garden sites and berms. They all spend one day a week in the Domain with the Domain team, which is good for morale and allows the team to share ideas and collaborate on projects.
- Annual bedding displays have settled in well and are growing as planned. Some are already in bloom despite the weather's best endeavors to stymie growth. Weeding has been delayed while ground conditions are wet and saturated, so it will resume as soon as ground conditions allow.
- Rose pruning is all but complete, and other winter pruning is occurring in line with the maintenance schedule.

Ashburton Domain

- Winter maintenance tasks are continuing to be undertaken in the Domain. Of late, staff has been busy cleaning up the mess following the weather event. The winds wreaked havoc with the Domain trees. Trees received a good cleanout of leaves and small branches due to the wind.
- There was one tree felled as a result of the recent storm event, a pine tree that clipped the corner of the Bowls Club storage shed and boundary fence. Another tree (*Pinus nigra*) in the Pine collection had a large limb compromised, requiring removal. This was another in a series of branch failures in that particular tree over several years. When ground conditions permit, this tree will be removed as it has now lost all amenity value.
- Winter sport in the Domain is still going strong, with both organised and passive sports occurring.

Ashburton Domain (continued)

- Preparations are underway for spring sports field renovation tasks, including fertilising. These tasks need to be performed between the winter and summer sports code activity.
- Horticultural staff continues with annual and perennial bed maintenance and upkeep. Some perennials are starting to move with new shoots appearing. Also, spring bulbs are appearing in the lawns, with their shoots now being prominent above the turf. This is a good sign that spring is not too far away.
- Management has started a conversation with staff about ways to develop the horticultural elements within the Domain. This is one area that did not feature in the Domain Development Planning process. The Council will be updated as these plans progress. Initially, it is envisaged that any development in this area can be accommodated within existing budgets as a matter of course when maintenance replanting occurs. These developments should not be capital intensive.
- Playground maintenance continues around the District. Recently there has been a lot of topping-up occurring of woodchip soft-fall at playgrounds. The chip is trucked in and pumped into the sites. There are more sites pending top-up in the coming weeks.
- Work has commenced at the Ashburton Dog Park, where contractors are replacing and realigning fencing. The park was closed for a day while some of the work was undertaken as a safety precaution. Hard surface gravel paths are to be installed in both dog parks. These tracks will allow the community to walk a circuit within each dog park, on a hard surface. There will also be a row of native broadleaf planted on the eastern boundary of the All Dog park as a form of separation from the adjoining industrial site.
- At the Ashburton Business Estate, gardens have had replacement planting undertaken. These have been in berms where some trees and plants have failed.
- Tree pruning is underway at a number of Ashburton neighborhood reserves. The pruning deals with allowing for mowing access, formative pruning, and trimming any dead or damaged branches. It is an annual task for the winter months.
- There has been some damage to the Hakatere trails walkway/cycle ways network. At the time of writing, staff has been informed that the members of the community that oversees the Lake hood to Tinwald section have some grading works needing to be undertaken to rectify river-related damage.

Trees

- Replacement trees have been planted on the Oak Grove frontage to the Ashburton Domain sports fields. The old trees were removed due to safety concerns. The replacement trees are Acer October Glory, which will provide autumn colour for years to come.
- Residents of Woodham Drive have been consulted via letter, about the removal of street trees, in the street. Trees will be removed in late July. Replacement trees have been purchased, and they are Amelanchier Canadensis.
- Replacement street trees for Jordan Avenue and Nursery Drive have been purchased and will be planted as soon as possible. This species will be Liquidamber Worplesdon.
- Replacement street trees for Todd Place have been purchased and are ready to plant. The species here is Cornus Eddies White Wonder.
- In Methven, the replacement street trees for South Belt are ready to go, and these will be Crataegus Pauls Scarlet.
- Consultation with residents of Colcord Place in Methven has also concluded with no feedback regarding the removal of street trees. These will be scheduled for replacement next winter.
- Argyle Park trees have been pruned from football lighting due to problems with shading at night practices.
- The removal of trees in East Street, south end, was delayed because of inclement weather and, at the time of writing, was rescheduled to occur as soon as an amended traffic management plan can be finalised.
- A lot of the trees that have been removed are Prunus species. They have been problematic for several reasons, including root heave, old age, and form issues. The trees have been on a staff watch-list for several years.

Public Conveniences

- There have again been a few issues recently with public toilets around the District. Public toilets in Ashburton are getting a lot of tagging and vandalism. Staff are busy most days cleaning off tags. Police are regularly notified and provided with camera footage where a possible offender identification is possible. Over the school holidays, staff are seeing footage on the security cameras of young people undertaking willful damage, tagging, and vandalism overnight and with a spike in activity around 5.00 am in the mornings.
- Argyle Park and East Street were particularly hard hit. The Domain toilets are featured closely behind. The Council security contractor has upgraded signage at facilities relating to electronic surveillance of the facility. Staff shall monitor the effectiveness of this addition.
- Staff have fitted new electric hand driers in the Domain public toilets.

1.4.3 Biodiversity

Project proposals
<p>Native Planting</p> <ul style="list-style-type: none">• Replacement planting for pines removed at Lake Camp is proposed for 8th October 2022. We are hoping to plant up to 2000 native plants with volunteers. <p>Wilding pine removal</p> <ul style="list-style-type: none">• Pest Management (ECan's Pest Management Strategy 'good neighbour rule' (GNR)) for sycamore and wilding pine control around Rakaia Gorge. Discussions are underway with District Forester on removing old-man pine by the Rakaia Gorge Bridge (Council land). This project was triggered by GNR from Selwyn District to remove the seed source of wilding spreading across the river. This is part of wider collaborative pest control among ECan, Selwyn DC, and Ashburton DC.
Activity/Programme
<p>Awa Awa Rata Reserve</p> <ul style="list-style-type: none">• Pest monitoring and control - July-December 2022• There is ongoing pest monitoring by the Council Ecologist/Biodiversity Advisor and local volunteers at Awa Awa Rata Reserve. This project is a priority outcome of the recent survey and management plan for the native forest. Data from the monitoring would be used to source funding for wider deer control at the reserve and other forests around Mt Hutt.

Items of Importance

Biodiversity information on the Ashburton District Council website:

- Council Ecologist/Biodiversity Advisor is currently working with the Council Communications team to update biodiversity information on the Council website and make the knowledge accessible to the public. It is expected to be complete by the end of August.

Pest Management:

- Cleanout of wilding species, *Pinus contorta*, at Lake Camp is completed, and a plan for replacement planting is underway with Domain propagated native plants and some sourced from commercial nurseries.
- Cleanout of wilding pines at Wakanui Beach is also completed, and the Wakanui Beach Crew will meet on 28th July to plan for next year's planting.

Biodiversity Monitoring:

- Roadside Vegetation encroaching on the road at Swamp Road significant vegetation site was removed and replanted at the empty sections.

1.5 Economic Development

1.5.1 Activities – items of importance

Economic Development

- On-going, Officers will continue to work on projects with developers, potential investors and stakeholders.
- The Economic Development Strategy refresh will be workshopped with Councilors at the end of August

Specific to this period:

- Facilitating discussions between Government and the company behind the hydrogen generation, storage and distribution facility.
- Exploring with key education stakeholders the development of a Learning Hub in Ashburton
- Providing local data and intelligence to a local developer who is bringing a new retail proposition to Ashburton.
- Working with an international flight school to establish a new flight training centre at Ashburton Airport.
- Developing a project concept for a permanent market in Ashburton.

Note – Projects above have the developers and investors details removed to protect their commercial interests.

Events – ANZ Business of the Year

A review of the Business of the Year Awards that took place on 27 May 2022 took place between Officers and RiRa Events. The review acknowledged the overall success of the event:

- Seventy business registered for the awards in its inaugural year;
- The night attracted 250 guests;
- Feedback from businesses who entered, sponsors and attendees on the night has been really positive.

The review identified a number of areas to be worked on before the next event takes place:

- The venue was too small for the size of the audience, it is expected that the demand for tickets at the next event will be significantly bigger than this year so a bigger venue will need to be sourced;
- The food service was the biggest let down of the night, catering staff found it difficult to move around a very full venue with little room between tables.
- The categories need to be evaluated, some businesses didn't take part because they couldn't see a logical fit with any of the categories and it has been suggested that each category should have a small / med winner (up to 50FTE as an example) and a large winner component. This would encourage some smaller businesses to take part who were put off as they didn't see how they could compete against some of the Districts larger businesses.
- The composition of the judging panel was questioned, some sponsors questioned why other sponsors were judges, it was agreed that the judging panel should be independent of the sponsors.
- Council were very slow in updating marketing material and specifically the website. Further conversations need to take place to determine whether Council continue to lead this part of the project or whether this is delegated to RiRa.

The next Business of the Year Awards will take place in February 2024:

- Event marketing will commence in July 2023.
- Entries will be open between September and November 2023.
- Economic Development and Communication Officers will continue to promote entrants and sponsors so they get maximum value from participating in the event.

Events Programme 2022/23

Recruitment has commenced to fill the Events Advisor vacancy. The core responsibilities of this new role will be:

- Attract events to the District
- Manage and deliver the Council's portfolio of events
 - Citizenship Ceremonies
 - Apprenticeship Ceremony
 - Bite Night
 - Nights of Lights
- Develop an Events Plan for Ashburton District ensuring that all parts of the region are included and that facilities are utilized where appropriate.
- Provide co-ordination of the regional events calendar and work to ensure that events are spread to create the maximum economic and community gain.
- Develop new events that will fit into the regional events calendar
- Provide support to event organisers (within Council / within the District / outside of the District)
- Chair Mid Canterbury Events Forum (new group that we will develop to drive capability and capacity in the District)
- Provide capability training for existing providers

Ashburton Youth Council 2022

- The next Youth Council meeting is being held on Tuesday 2 August.
- Work is underway to recruit more members of the Ashburton Youth Council.
- Adverts have been placed in the media, radio and backed up with social media posts.
- Campaigns are aimed at both the youth as well as parents and caregivers.
- Campaigns will go into schools, Ara Campus, Salvation Army and to Ethnic leaders within community groups.
- The Chair of the Youth Council, Michael Baker and another member will be promoting the opportunity on local radio.

Welcoming Communities

Welcoming Plan

- The Welcoming Communities Advisor has been appointed and commenced on 13 June 2022. The focus for the next six months is to re-engage with community groups and leaders, re-socialise the Welcoming Communities programme with them and identify how we can collectively work towards Welcoming Communities.
- Currently Welcoming Plan is being reviewed and changes made to make it current and inclusive, this will form part of the accreditation level going from level 2 to level 3 in the future. The new Welcoming Plan will also be socialised with community groups and to ensure its relevance and inclusiveness and that Council is delivering against the WC elements and criteria.

Workforce Development

Workforce Plan

Skills shortages, availability of workers and health and wellbeing of workers are key issues for our District. Officers are working as part of the Economic Development Strategy refresh to develop a Workforce Plan for the Ashburton District. The core elements of the plan are:

- Developing our local talent growing a higher skill level in the District.
- Attracting people with the skills our businesses need.
- Developing our future managers and leaders.
- Forecasting future need to ensure future demand is addressed early.

This project will be run with local businesses, key community leaders, schools and other partners with a view to creating the settings required for local businesses to have better channels to skilled workers.

Agricultural Portfolio

Resilient business

The 'Land Use Adaption in a Climate Changed Future' project report is complete and submitted to Our Land And Water for comment. The report makes the following observations:

- Generally, farmers feel they are continually adapting and changing their businesses, and adapting to a changing climate is one of many issues they respond to. Adaption makes logical business sense.
- For farmers, it is not a question of whether to adapt or not, but rather what to adapt to and how.
- The project highlights that farmers need meaningful information to support their adaption practices. Supporting that, climate change discussions need to be done with relatable language using data that can be applied at a farm level. Farmers need to be able to find the information they want. Those who had explored alternative farm practices and land uses, highlighted that there are often gaps in technical information.
- To make changes to their systems farmers need adoption support. Preference for the peer learning model came through strongly with farmers describing an elevated level of trust in their colleagues. They observed that being able to see new or innovative practices on-farm was invaluable. To support change, farmers need working examples. These need to be supported through better-fit-for-purpose tools that bring together financial, environmental, and farm system decisions.
- Farmers engage with, and act on, information from trusted sources. These trusted sources are effective channels to communicate and support farmers. These sources are often linked to people or organisations that are directly engaged with farmers. Farmers need to have input into the design and delivery of climate change research and extension. This includes regulations, to make sure they make sense and are workable.
- There may be increased motivation for adoption as critical farm infrastructure nears the end of its life. Different farm systems invest in different infrastructure assets, which have a finite economic life. At the asset renewal stage, changes to land use may be more feasible because re-investment may not make economic sense in the same way that it once did.

The Resilient Business proposal was presented to Council for approval to progress to MPI for review. This was passed, and next council officers will work with MPI to refine the proposal for presenting to the Independent Investment Panel. A positive outcome from this process will be for the proposal to go to business case.

1.6 Memorial Halls and Reserve Boards

1.6.1 Activities – items of importance

Queen's Platinum Jubilee

- Rakaia, Methven, Hinds, Mayfield, Tinwald, Mt Somers Reserves have had a Platanus acerifolia (London Plane Tree) planted in a ceremony to celebrate the Queen's Platinum Jubilee.
- Each Board were involved in the placement of the trees and this was a successful event.

Mt Somers Reserve Board

- Open Spaces have taken over the management of staffing for the Mt Somers Reserve Board.
- The Board will now work directly with the Open Spaces team throughout the year to keep this partnership working well.

Tinwald Reserve Board

- John and Lee Wood are undertaking the caretaking role at the Ashburton Holiday Park until the new managers are in place. This arrangement is working very well.
- The Reserve hosted the Glow in the Park on the 22, 23 and 24 July. This was another successful event with almost 10,000 people attending.

1.6.2 Reserve Hall Board minutes

Links

[Mt-Hutt-Memorial-Hall-Board-minutes-220622-unconfirmed.pdf \(ashburtondc.govt.nz\)](#)

[Tinwald-Reserve-Board-minutes-220627.pdf \(ashburtondc.govt.nz\)](#)

[Mt-Somers-Reserve-Board-220712.pdf \(ashburtondc.govt.nz\)](#)

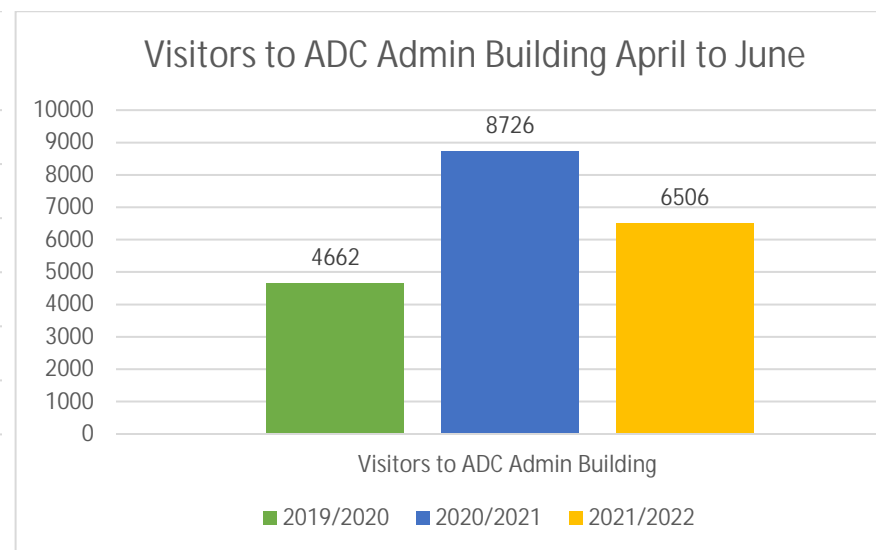
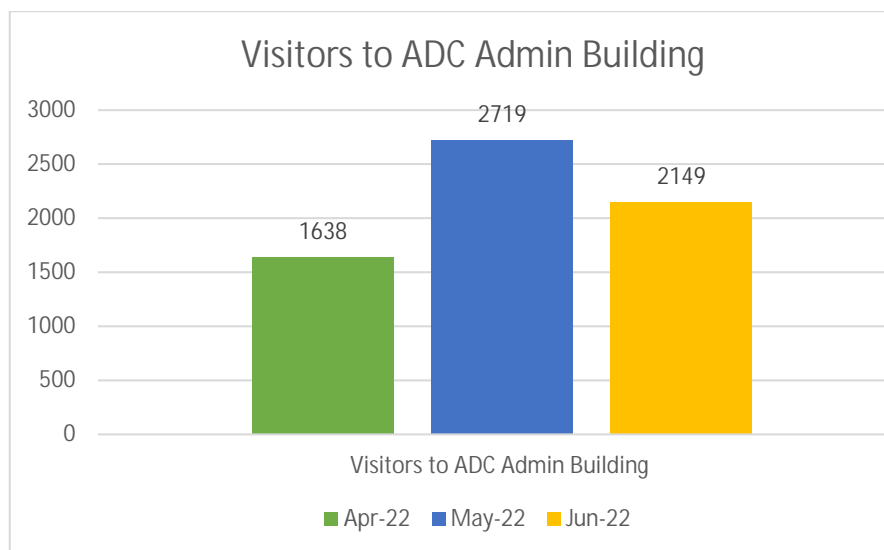
[Methven-Reserve-Board-minutes-220427.pdf \(ashburtondc.govt.nz\)](#)

1.6.3 EA Networks Glow in the Park event

- The EA Networks Glow in the Park event was held for the first time at the Tinwald Domain & Plains Museum area over the three days of Friday 22, Saturday 23 and Sunday 24 June - from 5.30pm to 9.30pm each evening. EA Networks sponsored this event which was to be held in 2021 but cancelled due to Covid-19. Ashburton District Council provided an event manager to run the event, which was free for the community to attend.
- Spectrum Lighting installed over 30 lighting installations around the Plains Museum and Tinwald Domain, with a team of eight taking a week to setup the event space. Over 60 volunteers helped out with car parking and marshalling over the three nights.
- The Event was set up for the public to enter from the car parking to the west of the Tinwald Domain. Pedestrian entry and exit to the event was through an area of food providers and festoon lighting. The walking loop went from the Plains Museum through to the Tinwald Domain and back along the lake to the food area.
- Adventure Balloons attended the event for free, and provided balloon lifts for \$10. The Children's Day Committee provided free glow in the dark face painting
- 9,316 people were counted at the entry to the Plains Museum over the three day period, but we estimate an attendance of well over 10,000 due to the difficulty of accurately counting all attendees. The total people counted as attending each night were 1,880 people on Friday night, 4,836 on Saturday evening with 2,600 people attending on Sunday night. People had also travelled from Timaru, Geraldine, Rolleston, Christchurch and Blenheim to attend.
- Planning will be underway later this year for a repeat of the event, but even bigger and better.

1.7 Customer Services

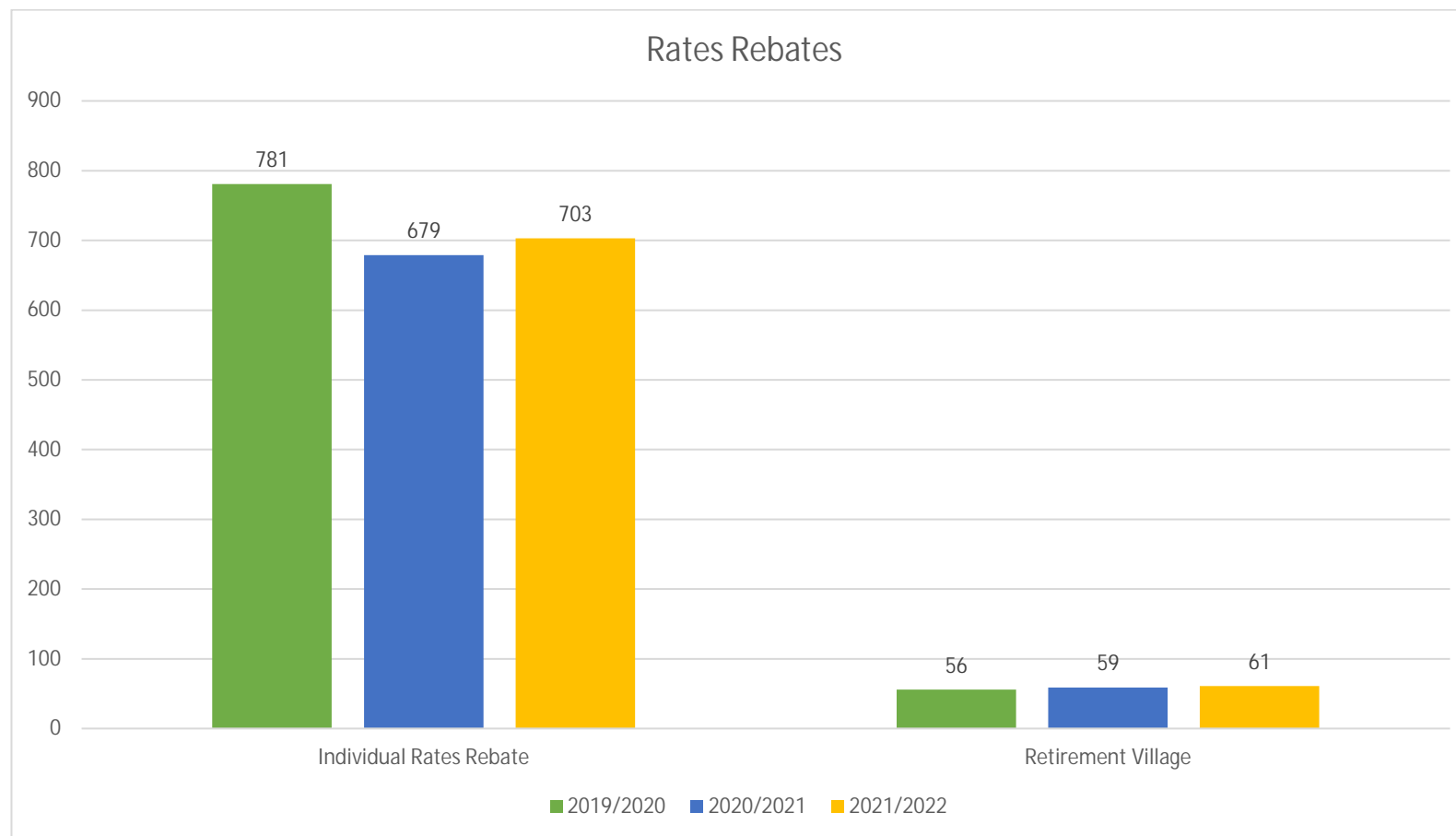
1.7.1 Visitors to ADC Administration Building



Comments:

- During April we started to have more business as usual and staff returning to the administration building. During May the final rates instalment payment saw an increase in foot traffic but also the district getting back to business. June saw the end of the council financial year business with the busyness of preparing for the new council year.
- Visitor numbers during the year 2020/21 show a return from the first Covid-19 lock down catching up with the 3rd rates instalment and then the 4th instalment followed quickly with the flooding event. The 2021/22 year would be fairly normal back to business as usual number of visitors.
- Total visitor numbers to the administration building are 26,759 with 12,670 emails. 28,340 phone calls were received, with 2,763 of these taking place after-hours. In total 70,218 contacts were made.

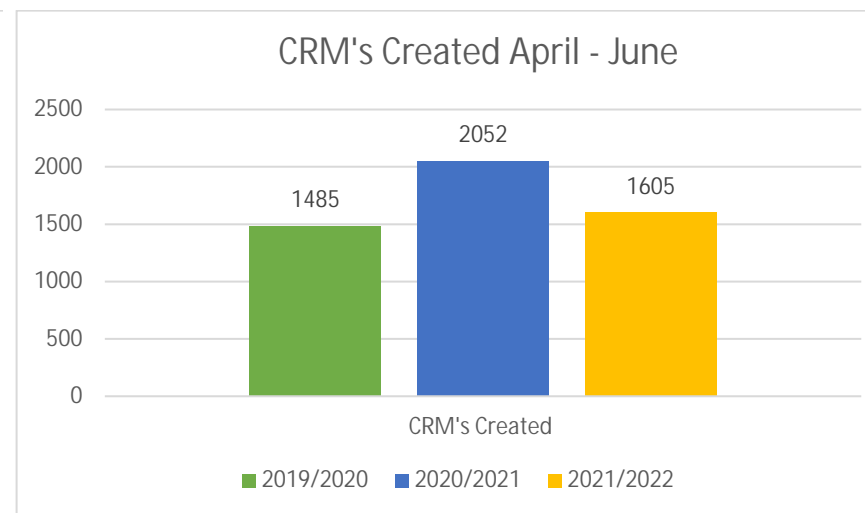
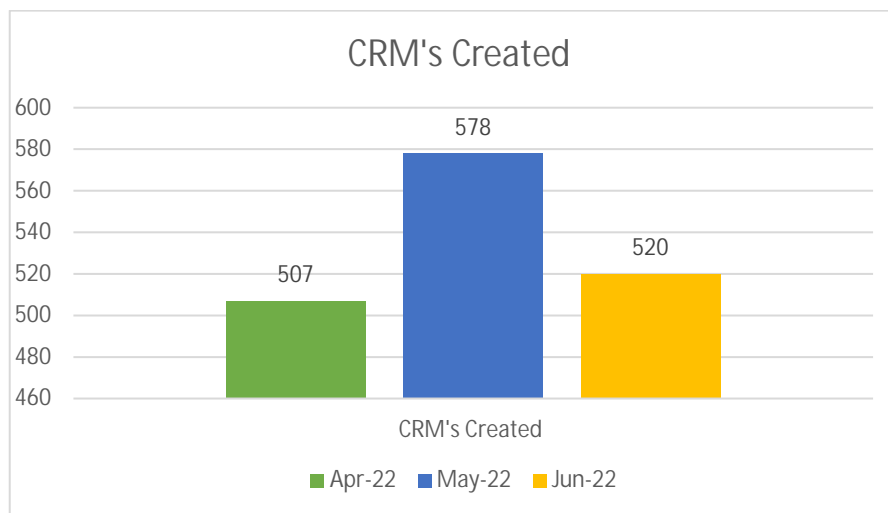
1.7.2 Rate Rebates



Comments:

- Finishing the year with an increase in individual rebates is good to see, with more people now entitled to a rebate. This should increase again with the urban rates increasing and with the rebate amounts increasing also.
- Retirement Villages are hoping with sessions being held onsite to assist with forms being completed, it will be easier and more efficient to receive and input the applications than when restrictions were in place in the past year due to Covid-19.

1.7.3 CRMs Created



Comments:

- CRM's are coming in via phone, website, 'snap send solve', visitors to reception, staff and contractors. Roading is still the top subject being reported on each month. Assets/Water were second this quarter, followed by Rubbish/Recycling. Animal requests were quite a distance behind at fourth, by half the amount of requests.
- At year ending there was a total of 7,804 requests made to Council, comprising of:

CRM's received	
Roading	2,213
Assets/water	1,831
Rubbish and recycling	1,240
Animal control	612
Information requests/LGOIMA's	525
Noise	460
Property maintenance	249

FINAL COMMENTS:

- The year ending on a real high with the ALGIM 2021 award for Best Customer Experience Award being won by Ashburton District Council's Customer Services team. We have enjoyed reading over the report and have identified where we can still make improvements.

2. Strategy & Compliance Group

2.1 Building Services

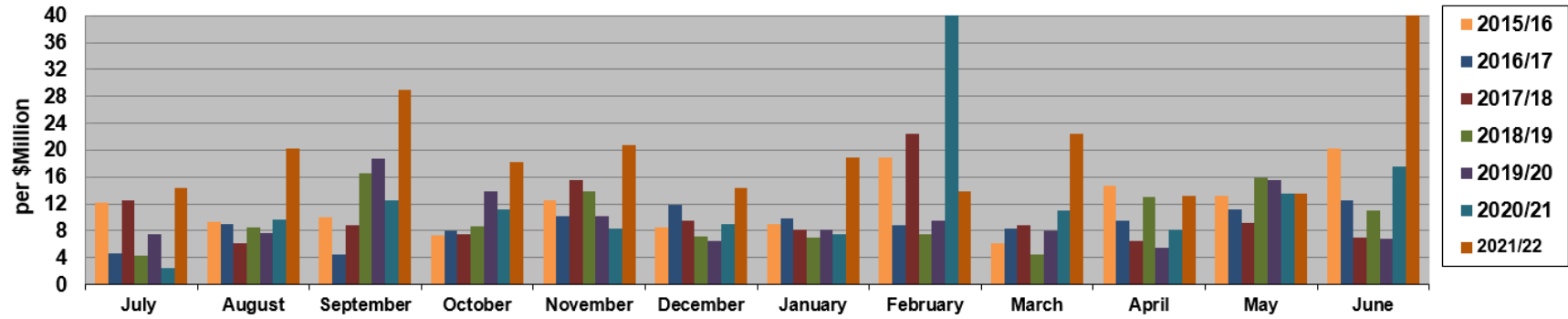
2.1.1 Building consents / amendments

Month	Building Consents Received	Building Consents Received YTD	Building Consents Issued	Building Consents Issued YTD	% Processed within 20 Days	Average Processing Days	Inspections Carried Out (max wait time in brackets)	CCC Issued within 20 Days
July	76 (71)	76 (71)	64 (51)	64 (51)	39.1%	22.6	307 (5)	100%
August	48 (46)	124 (117)	38 (66)	102 (117)	39.4%	21.9	159 (5)	100%
September	83 (65)	207 (182)	86 (41)	188 (158)	25.6%	27.3	307 (7)	100%
October	57 (45)	264 (227)	69 (50)	257 (208)	29.0%	25.3	312 (7)	100%
November	69 (60)	333 (287)	55 (44)	312 (252)	40.0%	23.4	391 (10)	100%
December	37 (45)	370 (332)	53 (40)	365 (292)	45.3%	24.3	275 (7)	100%
January	65 (37)	435 (369)	46 (33)	411 (325)	43.5%	26.1	206 (7)	97%
February	46 (55)	481 (424)	59 (45)	470 (370)	59.3%	19.8	290 (7)	97%
March	115 (84)	596 (508)	96 (74)	566 (444)	50%	20.6	393 (8)	98.3%
April	56 (74)	648 (582)	58 (59)	624 (503)	67.2%	18.9	328 (10)	100%
May	74 (98)	722 (680)	65 (74)	689 (577)	65.1%	21.1	398 (10)	96.9%
June	78 (71)	799 (751)	88 (72)	765 (649)	50%	25.8	345 (10)	100%
Note: figures in brackets are for the corresponding month, the previous year								

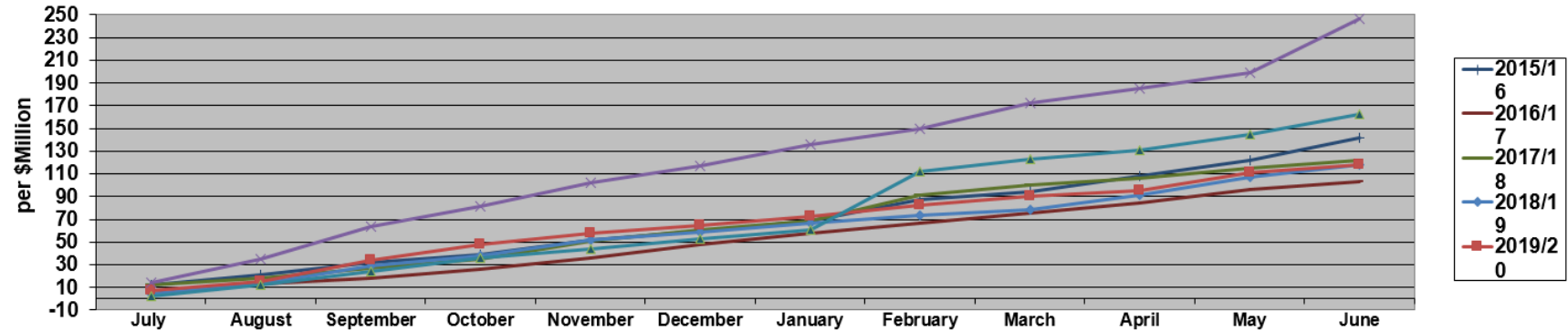
Month	BC Value of Work Received	BC Value of Work Received	BC Value of Work Issued	BC Value of Work Issued YTD
July	\$19,080,527 (\$6,314,658)	\$19,080,527 (\$6,314,658)	\$14,325,251 (\$2,439,526)	\$14,325,251 (\$2,439,526)
August	\$11,668,552 (\$7,507,813)	\$30,749,079 (\$13,822,471)	\$20,293,764 (\$9,576,211)	\$34,619,015 (\$12,015,736)
September	\$30,995,470 (\$19,133,403)	\$61,791,549 (\$32,955,873)	\$28,958,306 (\$12,506,942)	\$63,577,321 (\$24,522,678)
October	\$16,140,481 (\$52,632,650)	\$78,420,014 (\$85,588,523)	\$18,248,787 (\$11,122,222)	\$81,826,108 (\$35,644,901)
November	\$20,714,488 (\$15,828,544)	\$99,178,197 (\$101,417,067)	\$17,868,388 (\$8,397,120)	\$99,694,496 (\$44,042,021)
December	\$11,993,360 (\$22,238,010)	\$111,171,557 (\$123,655,077)	\$14,455,849 (\$8,950,562)	\$114,150,345 (\$52,992,583)
January	\$18,488,067 (\$7,053,638)	\$129,713,624 (\$130,708,715)	\$12,879,953 (\$7,547,388)	\$127,030,298 (\$60,539,971)
February	\$9,627,344 (\$9,439,316)	\$139,951,518 (\$140,148,031)	\$13,900,058 (\$51,680,937)	\$140,930,356 (\$112,220,907)
March	\$53,796,495 (\$17,194,668)	\$193,749,513 (\$157,342,699)	\$22,416,574 (\$11,000,853)	\$163,346,930 (\$123,221,760)
April	\$14,905,654 (\$13,709,442)	\$210,345,548 (\$171,052,141)	\$13,295,188 (\$8,142,678)	\$176,642,118 (\$131,364,438)
May	\$13,027,570 (\$22,420,108)	\$223,373,118 (\$193,472,249)	\$15,724,521 (\$13,538,179)	\$192,366,639 (\$144,902,617)
June	\$26,608,674 (\$19,240,993)	\$249,912,942 (\$214,713,242)	\$47,342,412 (\$17,509,197)	\$237,462,951 (\$164,411,814)
Note: figures in brackets are for the corresponding month, the previous year.				

Month	Building Amendment Received	Building Amendment Received YTD	Building Amendment Issued	Building Amendment Issued YTD	% Processed within 20 Days
July	25 (29)	25 (29)	26 (27)	26 (27)	81%
August	11 (27)	36 (56)	12 (21)	38 (48)	92%
September	14 (13)	50 (69)	13 (20)	51 (68)	100%
October	26 (16)	76 (85)	24 (16)	75 (84)	100%
November	21 (15)	97 (100)	16 (14)	91 (98)	94%
December	17 (14)	113 (114)	20 (11)	111 (109)	100%
January	6 (10)	118 (124)	2 (13)	113 (122)	100%
February	16 (13)	134 (137)	13 (12)	126 (134)	100%
March	19 (14)	153 (151)	16 (13)	142 (147)	100%
April	26 (8)	179 (159)	16 (4)	157 (151)	100%
May	28 (21)	207 (180)	38 (25)	195 (176)	100%
June	29 (12)	236 (192)	21 (10)	216 (186)	100%
Note: figures in brackets are for the corresponding month, the previous year.					

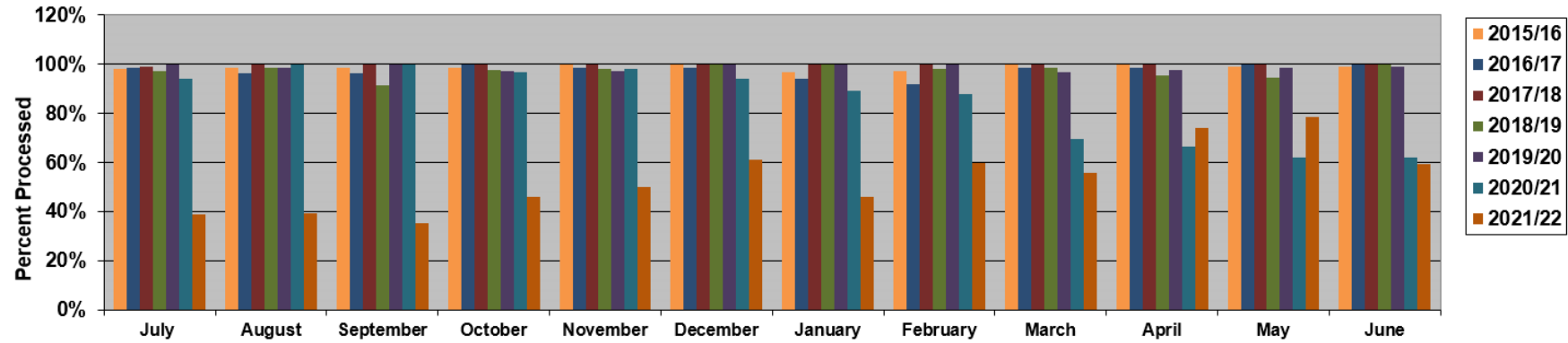
Building Consent Values By Month



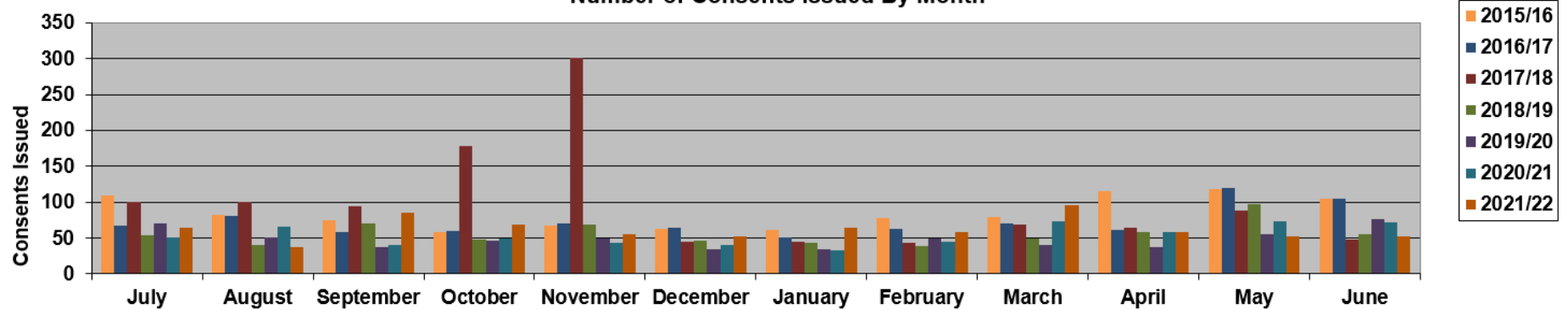
Building Consent Values Accumulating

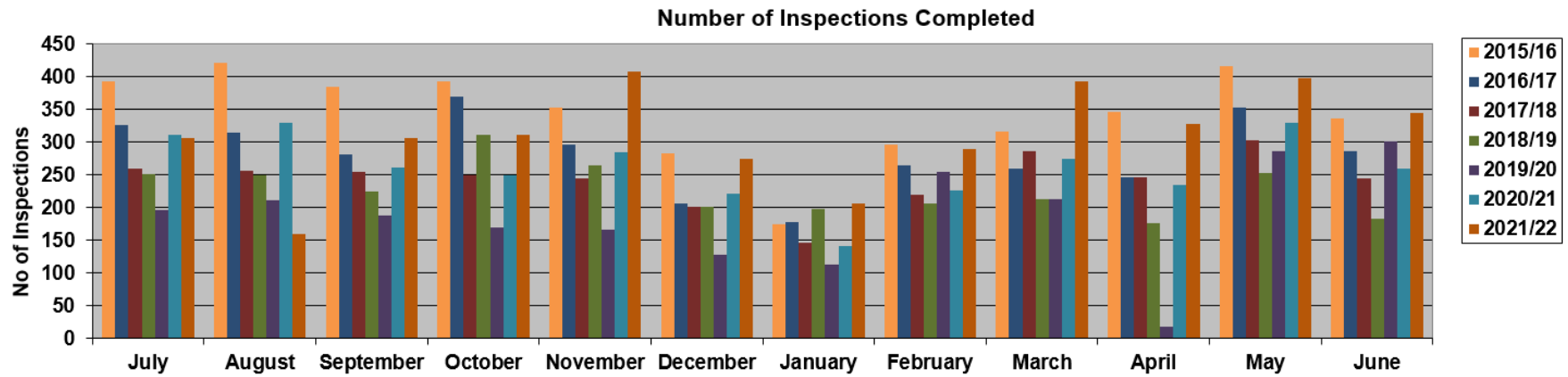
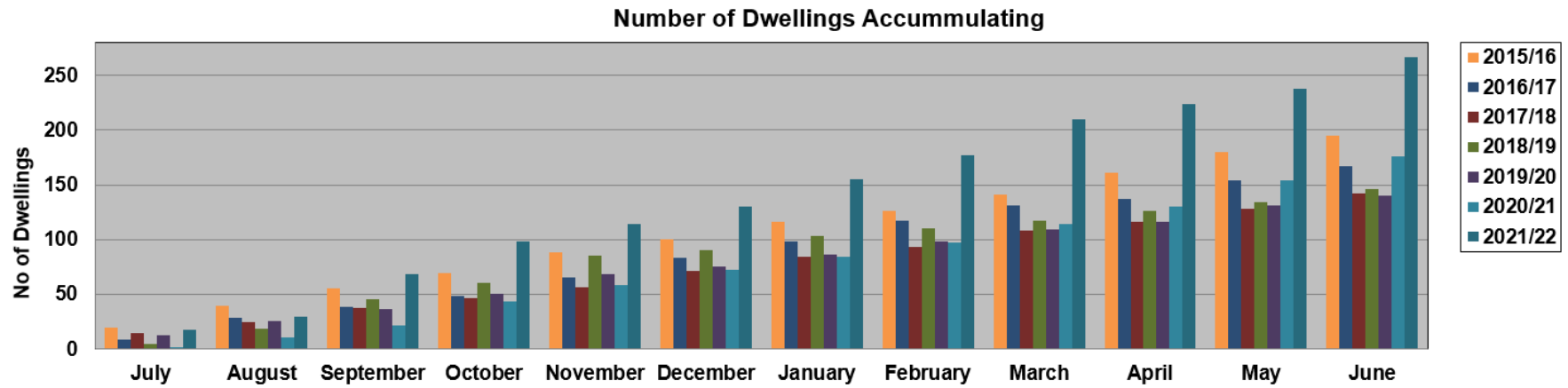


Building Consents Processed Within 20 Day Statutory Time Frame



Number of Consents Issued By Month





- The value of consents for the last financial year (\$212.7m) was the highest on record and this year we have surpassed that figure with \$249.9m of work being received. Also the number of dwelling consents for the last financial year (229) was one of the highest on record and this year we have received 276 dwelling consents. I have reported that we issued \$237.5m worth of work last year but the true value once we add all the amendments that we also processed we actually consented \$241.9m.
- Last briefing, I advised that MBIE were consulting on delaying the new insulation rules. I can now report that the implementation dates have now been staggered from 3 November 2022 (original implementation date) through to 3 May 2023. This means we will have certain milestones for certain elements of a building to keep track of when we process consents, which in turn will again place more pressure on our team.
- Processing timeframes continue to be a problem but we have secured more contractors to help us. Securing more resources was one of the general non-compliances we had to complete for IANZ to renew our accreditation which they now have, although they still continue to monitor our performance along with a number of other Councils. Our next assessment is scheduled for February 2024.

2.2 Civil Defence Emergency Management

- During the month of June the EMO was affected by COVID as a Household Contact and then as a positive case which had him isolating at home for a period of 14 days. This allowed for the consolidation and review of a number of our Emergency Management plans, systems and Standard Operating Procedures (SOPs).
- The EMO has been involved in two meetings regarding the review by ECAN of the Tsunami Inundation Zones for the district. For Ashburton District this has not resulted in large scale changes with the predicted inundation zones not changing significantly since the last review conducted in 2012. Canterbury CDEM Group, ADC Communications and the EMO will work together over the coming months on consultation with the hut communities and a communications plan. ECan plan to make the information available to the public in October/November this year.
- June has also seen two media campaigns undertaken by the National Emergency Management Agency (NEMA) on Flooding and Tsunami zones. The campaigns entitled “Get The Flood Out” and “Own Your Zone” have focussed on these two risks, from a readiness and resilience standpoint.
- The EMO has attended a meeting with the Methven Community Civil Defence team, and we have commenced work on updating the Community Civil Defence Plan for Methven. Other meetings attended were with members of the Hakatere Marae Komiti and Neighbourhood Support. Further meetings are planned with the Methven and Rakaia Search & Rescue groups to continue to maintain good relationships with these organisations in “peace time”.
- The work on the changeover switch for the generator at Mount Hutt Memorial Hall has now been completed and tested, which provides resilience for the hall for a response to any event.
- June also marked the commencement of the Civil Defence Duty Watch system. The Civil Defence trained staff within Council have been divided into three watches, with each watch completing a one calendar month tour of duty (TOD) as the Lead Civil Defence Watch. The Red Watch, with Terry O’Neill as Controller, completed their TOD on 30 June and were not required to stand up the Emergency Operations Centre within the month. Red Watch will now provide reserve capacity and a third eight hour shift capability, until they assume the lead again in September this year. Blue Watch, with Ian Soper as Controller, commenced their TOD on 1 July.

2.2.1 July Rain Events

- There were two rain events within one week of each other that have affected the district. The first involved a southerly front which sat off Banks Peninsula and was forecast to drop up to 100 mm of rain onto the plains of the Ashburton District and fall as snow above 400 metres. This front went through during the day on Wednesday 13 July. The rainfall was less than predicted but still caused disruptions to the district with a lot of surface flooding which affected farm land and many of the roads within the district. This event was handled by Business as Usual functions within Council with the EMO providing coordination where needed.
- The second event was more serious and caused by a North West front hitting the West Coast and severe nor west gales hitting Ashburton district on Monday 18 July, into the early morning of Tuesday 19 July. There was widespread damage caused by trees being uprooted throughout the district. This also resulted in warning level rainfall in the foothills as spillover rain from the front, which inundated the Ashburton River Catchments (and regionally from the Waitaki to the Selwyn Rivers). Both branches of the Ashburton River rose rapidly with the peak flows through the district late on the afternoon of Tuesday 19 July, with 782 cumecs recorded at the Ashburton Bridge.
- The Ashburton Emergency Operations Centre (EOC) was stood up on Sunday 17 July following the warnings issued by the MetService and information provided by ECan Flood Control on the fragility still within the system where repairs had been undertaken from the May 2021 event. The EOC was manned by ADC staff through from Sunday until Wednesday morning, providing coordination, and monitoring of the situation. This flood caused a number of road closures and some spillover from the river onto farmland, however the work completed by ECan on the river system mostly held and the flows went through the system with some damage, but nothing like that experienced 14 months ago. Staff from all of the three watches were involved in providing a very good level of response to the event.

2.3 Alcohol Licensing / Bylaw Monitoring & Enforcement

Month	On/OFF/Club new applications	On/Off/Club renewal application	Special Licence applications	Managers Certificates (new and renewal)	Temporary Authority
July	2	5	5	19	0
August	0	4	4	12	0
September	1	1	4	19	1
October	0	6	3	18	0
November	2	2	3	27	0
December	1	8	2	20	1
January	1	1	1	9	2
February	1	1	2	11	0
March	0	3	2	11	1
Apr	2	1	4	27	1
May	0	3	5	7	0
June	5	1	6	17	0

Tri-agency changes: Police input into alcohol licensing has recently been transferred from Timaru to Ashburton. This change is welcomed because it will provide greater local knowledge and easier contact for Council staff with Police counterparts. The role will be shared by Senior Sergeant Leigh Jenkins and Sergeant Janine Bowden. Health input is no longer provided by ACADs. Their contract was terminated as part of the recent health reforms. The role is now filled by a Te Whatu Ora – Health New Zealand officer, Olivia Ensor.

2.4 Animal Control

The following is a breakdown of animal control activities for the reporting period:

Month	Dogs currently registered	Known un-registered dogs	% of dogs registered	Infringements	Dogs Seized	Dogs Euthanized	Dogs rehomed	Barking dog letters sent	Reports of wandering stock
July	4708	2321	49.3%	2	14	0	0	5	5
August	5951	1135	80.0%	0	6	0	0	15	2
September	6151	958	84.0%	5	7	0	2	10	4
October	6268	841	87.0%	7	2	0	2	5	6
November	6311	741	88.0%	9	1	0	1	7	1
December	6350	701	90.0%	1	0	0	0	9	3
January	6392	688	90.3%	0	7	0	3	2	0
February	6437	626	91.0%	3	6	0	1	8	1
March	6498	574	91.8%	18	6	1	2	5	7
Apr	6557	513	92.7%	6	4	0	0	4	3
May	6590	444	93.8%	26	9	0	0	5	8
June	6953	75	98.9%	4	12	0	0	3	4

Note: There were no notices to register issued in June 2022 as we were rolling into a new registration year.

2.5 Environmental Health

The following is a breakdown of Environmental Health activities for the reporting period:

Month	Food Premise Verifications	Food Control Plans Audited	Mobile shops/food stall inspections	Mentoring Sessions	Hairdresser inspections
July	11	11	3	0	1
August	10	10	0	0	0
September	1	1	4	19	1
October	5	5	0	0	1
November	23	23	0	0	0
December	17	17	0	0	0
January	4	4	0	0	0
February	9	9	1	0	1
March	6	6	0	0	1
Apr	3	3	0	0	1
May	16	16	0	0	1
June	8	8	0	0	2

2.6 Planning

Resource Consents	June 2021	June 2022
No. of resource consent applications decided ₁	23	25
No. of resource consents decided within statutory	23	23
Resource consent KPI Compliance (accumulating)	99%	97.5%
Notified/ Limited notified applications decided	0	2
<i>Other</i>		
No. of 223 Certificates processed	6	5
No. of 224 Certificates processed	7	8
No. of building consents reviewed against District Plan ₂	40	22

Land information memoranda	June 2021	June 2022
LIMs Produced	105	59
LIMs Produced within 10 working days	105	59
LIMS (accumulating)	1116	927

Note: The above tables show statistics for Planning Team activity over the reporting period-

2.6.1 Discussion

- The Planning Team remains busy with a number of new formal pre-application requests having been received over the reporting period.
- Councillors have previously queried the LIM stats and reductions from the previous year given that the 2020/2021 financial year was exceptionally busy. The June 2022 figure is down from the preceding year but is in line with proceeding years (52, 53 and 61 for the month in 2018, 19 and 20 respectively).
- Strategic projects also continue to be advanced, including the review of significant vegetation in the District. The next stage will be to conduct reviews of the existing identified areas starting with desktop assessments. As these areas include private land, staff will also be making contact with the relevant landowners so that they are aware of the project.

2.6.2 Update on Resource Management Reform

- The Government intends to introduce the Natural and Built Environments Bill and the Spatial Planning Bill to Parliament later this year, aiming for September but possibly October. The third Bill, the Climate Adaptation Bill, is expected to be introduced in 2023. The Government has budgeted \$179 million over four years for implementation of resource management reform. This will be used to help complete the National Planning Framework, the first Regional Spatial Strategies and NBA plans, and the National Māori entity.
- The Spatial Planning Act will require the development of Regional Spatial Strategies (RSSs), which will see central government, local government and Māori working together to identify how their region will grow, adapt and change over the next 30-plus years. RSSs will integrate planning across different legislative frameworks associated with the management of the natural and built environments. An obvious example is transport planning which needs early integration with land-use planning.
- Local government will continue to be responsible for consenting and for compliance monitoring and enforcement. Local government will also control secretariat arrangements and be responsible for ensuring that local voice is represented in the system through tools such as Statements of Community Outcomes and other local community plans. A tranced implementation process is proposed which will see a 7-10 year transition for the whole country to be operating under the new system. This means for many councils there will be a continuation of current RMA processes for some significant time.

2.7 Strategy & Policy

2.7.1 Current projects

Brief Project Description	Start Date	Estimated Completion Date	On	Comments
Annual Report	1 July 2022	30 December 2022	Yes	EOY work has begun for 2021/2022 Annual Report
Annual Residents Survey	August 2021	July 2022	Yes	2021/2022 results will be presented to Council 17 August
Aoraki Environmental Consultancy (AEC)	Ongoing		Yes	Officers continue to meet regularly with AEC. Current topics of discussion include Lakes Camp and Clearwater draft plan, strategy development and implementation, policy reviews and planning matters.
Bylaws & Policies	Ongoing		Yes	<ul style="list-style-type: none"> Climate Change Policy – Action Plan drafting Trading in Public Places Bylaw - finalised Gambling Venue Policy – Background report complete
Consultation	Ongoing		Yes	<ul style="list-style-type: none"> Draft Ashburton Airport Development Plan Draft Stormwater Bylaw – pending Council adoption 17
Internal Work	Ongoing		Yes	<ul style="list-style-type: none"> Service Delivery Reviews – Economic Development LocoDelegations – underway Pre-election Report – complete
Strategies	Ongoing		Yes	<ul style="list-style-type: none"> Open Spaces Strategy – action plan under review Sport & Recreation Strategy – complete Airport Development Plan - drafted

2.7.2 External Submissions

The following are submission we will be making.

Organisation	Submission Summary	Process	Due Date
MBIE	<p>Review of the Building Consent System – Issues Paper</p> <p>MBIE is reviewing the building consent system to identify opportunities for improvement. The initial consultation has been completed. The report and next steps are awaited. The joint and several liability rule is out of scope for the review but alongside the consultation MBIE has also released (and is not consulting on) the Governments policy position on risk, liability and insurance in the building sector (Risk-liability-and-insurance-in-the-building-sector-policy-position-statement).</p> <p>https://www.mbie.govt.nz/dmsdocument/22845-issues-discussion-document-review-of-the-building-consent-system</p>	Technical submission that will be made by management.	4 September 2022

The following are initiatives that are out for consultation that we are not preparing a submission for.

Organisation	Name of initiative	Due date
Justice Select Committee	<p>Electoral (Māori Option) Legislation Bill</p> <p>Government Bill that makes the Māori electoral option continuous (with exceptions) and able to be exercised as many times as the elector wishes. There are amendments to the Local Electoral Act (but with the Bill not being reported back until November).</p> <p>https://www.parliament.nz/en/pb/bills-and-laws/bills-proposed-laws/document/BILL_125252/electoral-m%C4%81ori-electoral-option-legislation-bill</p>	30 July 2022

The following are possible upcoming consultation opportunities that we will consider once full details are known. The information has been provided by Taituara based on their intel from government, but they are at pains to indicate that the information is speculative until out for consultation.

Organisation	Name of initiative	Stage
Not clear?	Self-contained Vehicles Bill Government Bill giving effect to a package of changes tightening what is categorized as a self-contained vehicle, and allowing local authorities to better regulate where non-self-contained vehicles may stay overnight.	Bill into House in early 2022
Economic, Science and Innovation Committee	Better Payment Practices Bill Government Bill enabling Government to set regulations requiring large business (including central and local government) to report against a set of performance measures on the speed of payment to small business, and to comply with provisions of a Code.	Bill into House in July 2022
Environment Select Committee	Natural and Built Environment Bill First of two Bills giving effect to RMA reform. This focuses the setting of environmental limits, environmental and land use planning and the governance of those activities.	Bill into House 3rd quarter 2022
Environment Select Committee?	Strategic Planning Bill Second of two Bills giving effect to RMA reforms. This one focuses on regional spatial strategies and the governance of these activities.	Bill into House 3rd quarter 2022
Health Select Committee?	Water Services Entities Amendment Bill #2 Second of two Bills giving effect to water reform. Bill will cover powers, economic regulation, links to land use planning, and amendments to LGA (including LTP 2024).	Bill into House in Sept 2022
Governance Admin Select Committee	Civil Defence and Emergency Management Amendment Bill Gives effect to whatever of the Trifecta Review survives the 'consultation' and policy development process. NEMA officials have said this is the formal consultation.	Bill into House 3rd quarter 2022

Organisation	Name of initiative	Stage
Future for Local Government Panel	Future for Local Government draft report Draft report including recommendations from the panel.	12 October 2022
Presumably Environment	Climate Response Bill Will introduce the legal framework for managed retreat and other climate response matters.	Early 2023
Not clear?	Electoral (Strengthening Democracy) Amendment Bill Bill lowers the voting age to 16, makes the Māori Electoral option continuous, and allows prisoners to vote. NB – this is a Private Members Bill that is waiting first reading. Details about consultation will only be known if and when the Bill gets a first reading.	TBC
Not clear?	Sale and Supply of Alcohol (Harm Minimisation) Amendment Bill Part 1 of the Bill abolishes appeals on local alcohol policies. Part 2 removes the advertising link between sport and alcohol by banning alcohol sponsorship and advertising of all streamed and live sports, and bans alcohol sponsorship at all sporting events. https://www.legislation.govt.nz/bill/member/2022/0147/latest/LMS713437.html?src=qs NB – this is a Private Members Bill that is waiting first reading. Details about consultation will only be known if and when the Bill gets a first reading.	TBC

3. Infrastructure Services Group

3.1 Solid Waste Management

3.1.1 Recycling – May 2022 bin audits


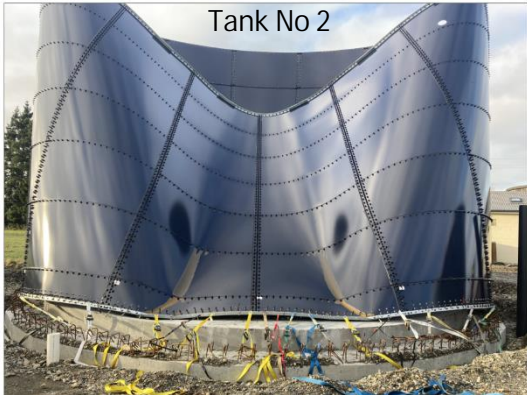
Week / day	Town/Area	Watch List				2 Strike Puill Backs				3 Strick Confiscations				Returned Bins		
		March	April	May	June	March	April	May	June	March	April	May	June	March	April	May
1 Monday	Methven & villages	119	145	161	161	133	124	127	126	9	8	6	6	24	7	10
1Tuesday	Showgrounds Area	90	82	98	98	81	86	71	70	26	26	22	23	8	9	11
1Wednesday	Extended Triangle (Allenton)	132	122	116	127	94	91	69	68	20	18	18	18	11	12	13
1Thursday	Racecourse Area	70	70	78	88	58	57	47	48	14	13	10	10	7	9	12
1Friday	Beach Road Area	113	118	141	142	86	79	74	74	18	15	15	15	9	13	13
2 Monday	Tinwald/Lake Hood	113	124	132	155	96	90	95	124	14	14	14	13	7	7	8
2 Tuesday	Hampstead Area	87	101	134	138	110	95	104	93	19	19	17	19	17	18	24
2 Wednesday	W.Tinwald & Hinds	59	61	61	80	28	28	28	48	5	4	4	4	2	4	4
2 Thursday	Argyle Park Area	59	76	79	95	65	54	46	54	9	7	6	6	5	6	6
2 Friday	E.Town/Chertsey/Rakaia	115	138	165	194	76	83	103	94	15	14	14	13	6	7	7
		957	1037	1165	1278	827	787	764	799	149	138	126	127	96	92	108

- The May audits show a steady increase in the number of houses placed on the watch list in the past four months. While the watch list is increasing, there is a decreasing trend in the number of strike 2 offenders and 3 strike confiscations. June data shows that only 10 percent of those on the watch list ended up proceeding to 3 strike offences and having their bin confiscated.
- Council staff are continuously monitoring the effectiveness of the new tag notification system since its launch in January 2022. The information/education booklet '*Bin It Right*' is currently being reviewed and updated.

3.1.2 Wheelie Bin Vandalism

- Ashburton Police have advised that the person who was apprehended for burning kerbside wheelie bins in February this year has been sentenced to 1 year supervision, 80-hours community work and ordered to pay \$578 in reparation.

3.2 3Waters Projects

Project	Description	Progress
Methven Water Reservoir - Reliant Solutions Limited	Construction of two reservoirs, associated pipe works, valves, meters, fencing and access track. Project value is \$1.7m plus a contingency sum.	<ul style="list-style-type: none"> Assembly of Tank No 1 is practically complete. <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  <p>Tank No 1</p> </div> <div style="text-align: center;">  <p>Tank No 2</p> </div> </div> <ul style="list-style-type: none"> Tank No 2 was damaged during the gale force wind event on Monday 18 July 2022. The damaged tank has been removed from the site. A new tank will be installed once new rings have been delivered. The contractor has indicated that the replacement tank will arrive on site by end of October 2022, depending on the current logistical environment. The costs associated with the replacement tank and the delay to the programme will be covered by the contractor's insurance.
Contract WATER0220.1 – Supply of Membrane for Mt Somers and Methven		<ul style="list-style-type: none"> The contract for the supply, installation and commissioning of a membrane plant for Mt Somers and Methven has been awarded to Masons Engineers NZ. Beca and Masons are working on the design of the membrane building. The tender for the construction of the building will be let in September. Completion of construction works is on schedule for February 2023 dependent of supply chain issues and weather. The membrane and all its ancillary equipment will be fitted into the building once it is completed.

Project	Description	Progress
		<ul style="list-style-type: none"> Commissioning of the membrane plant is scheduled before winter 2023.
Contract WWAT0254 – Sewer main Renewal Contract (Design and Build)		<ul style="list-style-type: none"> ACL have commenced work at the following sites: <ul style="list-style-type: none"> Site 1 – Brucefield Ave (21 Brucefield St to Princes St) Site 2 – Russell Ave (between Somerset St and Saunders Rd) Site 3 – William St (between Burnett St and Cameron St) Site 4 – Clark Street (full length) Site 5 – Mt Hutt College (from McDonald St to 20 Main St) Completion date – 13 January 2023.
Contract WWAT0243 – Sewer Pipeline Renewals Contract		<ul style="list-style-type: none"> The contract for the programmed wastewater pipeline renewals has commenced on the following sites: <ul style="list-style-type: none"> Site 1 – Chalmers Avenue (between Cameron St and Victoria St) Site 2 – Cameron Street (between William St and Chalmers Ave) Ashburton Contracting Limited are currently working on Site 1 in Chalmers Avenue. Total contract amount - \$929,845.92. Completion date – September 2023.
Contract WAT0236 – Water Pipeline Renewals Contract		<ul style="list-style-type: none"> Contract for the renewal of potable water pipelines in Ashburton Township, Methven, Rakaia and Hinds, and associated fittings. The contract has 2 separable proportions. Ashburton Contracting Limited have completed Separable Portion 1 and has commenced the design phase for Separable Portion 2. Total contract amount - \$1,994,233.98. Date for completion of Separable Portion 2 – 30 September 2022.
Methven Meter Installation		<ul style="list-style-type: none"> Installation of meters has progressed well with 1,150 installed to date. The remaining 50 meters will be installed by the end of August.

Project	Description	Progress
Contract WWAT089 - NW Ashburton Wastewater Servicing Contract		<ul style="list-style-type: none"> Installation of approximately 2 kilometres of gravity pipe network on Farm Road, Carters Road and Allens Road. A proposed pump station that consists of a GRP wet well, GRP valve chamber, flow meter, electrical kiosk and odour filter is to be located on Lot 11 (50 m²), 128 Allens Road. The total construction cost estimate for this work is \$4,370,000 excluding GST. The tender award was the subject of a report to Council on 27 July.

3.3 CBD Upgrade Project

- The overall upgrade project has been completed with the snag list of minor repairs and outstanding items is being worked through. The contractor has commenced work on the outstanding items, however the recent wet weather has delayed the necessary concrete repair work.
- The installation of the smart eye parking sensors remains outstanding until the supplier is able to supply and install the sensors.

3.4 Waters Operations

3.4.1 3 Waters CRMs for 2022

Water	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
P1	15	8	11	3	8	7						
P2	127	92	99	79	66	44						
P3	4	1	2	1	2	1						
P4	1	1	2	2	0	0						
Total	147	102	114	85	76	52	0	0	0	0	0	0
Wastewater												
P1	5	0	3	6	3	5						
P2	2	0	2	0	3	5						
P3	0	0	0	0	0	1						
P4	0	0	0	0	0	0						
Total	7	0	5	6	6	11	0	0	0	0	0	0
Stormwater												
P1	0	0	0	0	0	0						
P2	2	0	2	0	1	0						
P3	0	0	0	0	0	0						
P4	0	0	0	0	0	0						
Total	2	0	2	0	1	0	0	0	0	0	0	0
Overall Total	156	102	121	91	83	63	0	0	0	0	0	0

3.4.2 Monthly KPI measures June 2022

- As previously mentioned, an amended contract KPI system rating which includes measures such as process documentation, asset management, response times, reporting and recording will be used starting July 2022.

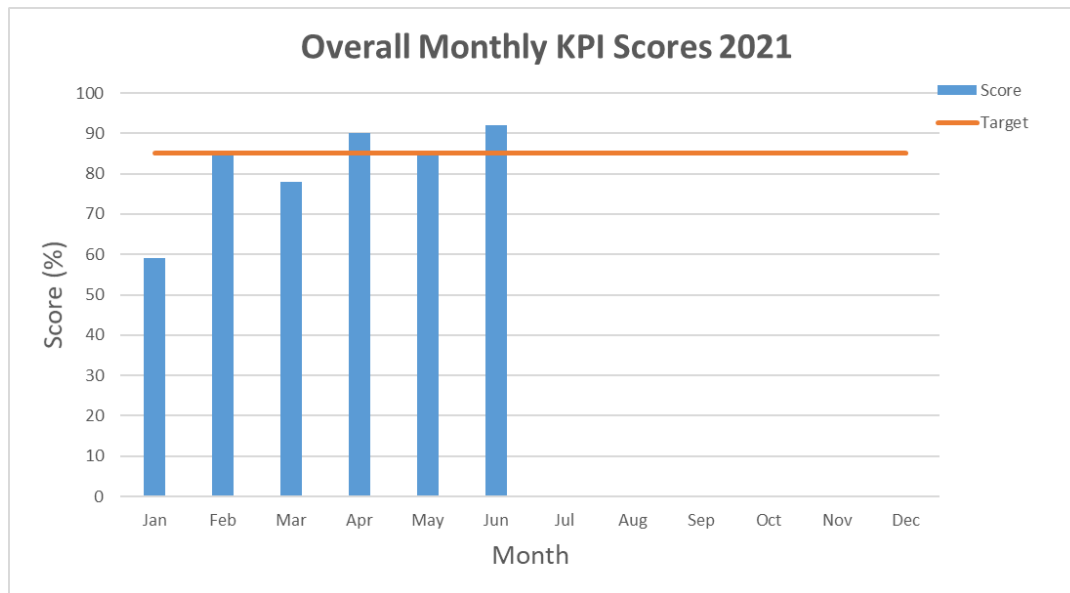
KPI measures – June 2022	KPI Achieved	Actual % Achieved	Overall % of At Risk Sum
Water KPI'S			
WS1 - Priority 1 work on site within 1 hour - urgent reactive	Yes	86	0
WS2 - Priority 1 restore service within 4 hours	Yes	100	5
WS3 - Priority 1 full reinstatement of site with 5 working days	Yes	100	2
WS4 - Priority 2 work carried out within 5 working days	No	71	0
WS5 - Priority 3 work carried out within 10 working days	Yes	100	2
WS6 - Priority 4 work carried out within 20 working days	Yes	100	2
WS7 - Customer satisfaction	Yes	100	3
WS8 - Contractor's reports are accurate and complete	Yes	100	4
WS9 - All accidents investigated and reported	Yes	100	3
WS10 - Complete safety audits planned for month	Yes	100	3
WS11 - Compliance with DWSNZ and WSP	Yes	100	3
Total			27

KPI measures – June 2022	KPI Achieved	Actual % Achieved	Overall % of At Risk Sum
Wastewater KPI'S			
WW1 - Priority 1 work on site within 1 hour - urgent reactive	Yes	100	5
WW2 - Priority 1 restore service within 4 hours	Yes	100	5
WW3 - No repeat sewer blockages within a 2 year period	Yes	100	3
WW4 - Priority 1 full reinstatement of site with 5 working days	Yes	100	3
WW5 - Priority 2 work carried out within 5 working days	Yes	100	3
WW6 - Priority 3 work carried out within 10 working days	Yes	100	3
WW7 - Priority 4 work carried out within 20 working days	Yes	100	2
WW8 - Customer satisfaction	Yes	100	3
WW9 - Contractor's reports are accurate and complete	Yes	100	4
WW10 - Notify Council of all significant overflow	Yes	100	3
WW11 - All accidents investigated and reported	Yes	100	3
WW12 - Complete safety audits planned for month	Yes	100	3
Total			40

KPI measures – June 2022	KPI Achieved	Actual % Achieved	Overall % of At Risk Sum
Stormwater KPI'S			
SW1 - Priority 1 work on site within 1 hour - urgent reactive	Yes	100	4
SW2 - Priority 1 restore service within 4 hours	Yes	100	4
SW3 - Priority 1 full reinstatement of site with 5 working days	Yes	100	2
SW4 - Priority 2 work carried out within 5 working days	Yes	100	2
SW5 - Priority 3 work carried out within 10 working days	Yes	100	2
SW6 - Priority 4 work carried out within 20 working days	Yes	100	2
SW7 - Customer satisfaction	Yes	100	2
SW8 - Contractor's reports are accurate and complete	Yes	100	2
SW9 - All accidents investigated and reported	Yes	100	3
SW10 - Complete safety audits planned for month	Yes	100	2
Total			25
Overall Total			92

3.4.3 Monthly KPI Rating is show below:

Month	Score	Target
Jan	59	85
Feb	85	85
Mar	78	85
Apr	90	85
May	85	85
Jun	92	85
Jul		85



3.5 Drinking Water

3.5.1 Boil Water Notices

- The usual supplies continue to be at the mercy of severe weather. The cycle of extreme weather during July has compromised our treatment effectiveness on a number of occasions recently, necessitating the issuing of boil water notices (BWN).

Scheme	BWN Issued	BWN Lifted	Number of Days in Place
Methven	12 July 2022	16 July 2022	3.19 days
	19 July 2022	24 July 2022	5.18 days
Mount Somers	19 July 2022	24 July 2022	5.04 days
Methven Springfield	20 July 2022	-	

- Tankers/tanks were deployed and maintained for the duration of the notices in Methven¹ (Medical Centre) and Mount Somers (Village Green). In Methven, a roving water tanker was also provided to service businesses where necessary.
- In accordance with transgression response procedures, we require three clear daily tests before lifting a notice, and day 1 cannot commence until the treatment systems returns to compliance.

3.5.2 Annual Compliance Monitoring Programme

- The annual compliance monitoring programme is now underway. It is a significant lift on last year's programme which was also a lift on the year before that. There is a possibility that more samples will be needed that are currently not identified. Officers hold concerns that if that occurs we may not be able to continue to provide the sampling and monitoring service for private supplies.
- Council currently provides this service to 22 private suppliers spread across all points of the district. Officers will liaise with these water suppliers about our programme constraints and alert them to the possibility that we may in future cease offering the service.

¹ The Methven tanker has remained in place for use by Methven Springfield consumers.

3.5.3 Taumata Arowai Visit

- The Canterbury team at Taumata Arowai have made contact and expressed a desire to come down and meet with key staff.
- Originally, it was proposed for mid-July, but this was abandoned due to the storm event and officers managing boil water notices. An alternate date is yet to be advised.

3.5.4 Exercise Wai Ārahina 2022

- Taumata Arowai (TA) has established an annual exercise plan which comprises two exercises per year, one focused on regulatory aspects where they will test their, and water suppliers responses to a drinking water incident (named Wai Aroturuki); and one focused on a disaster scenario where they will test their support and coordination role with the sector (named Wai Ārahina).
- Council has been invited to participate in Exercise Wai Ārahina 2022 scheduled for November 2022. The disaster scenario will be an alpine fault magnitude eight (AF-8). This exercise focuses on the coordination and control arrangements between TA and water suppliers only and is separate and distinct from any exercises run by the National Emergency Management Agency (NEMA).

3.6 Wastewater

3.6.1 North-west Ashburton wastewater servicing

- This contract covers the construction of a new wastewater pump station and pipeline to service the Allens Road, Carters Road and Farm Road area. Tenders for the contract closed on 28 June. The tender award was the subject of a report to Council on 27 July.

3.6.2 Drugs in Wastewater Monitoring Programme

- Council officers completed the latest round of monitoring drugs in wastewater.
- The Ashburton WWTP is one of a number of participating Councils, and is requested to take daily sampling over the course of one week, on an 8 weekly cycle. The information is used by NZ Police and Health agencies. Results for first quarter of 2022 have been published and are available [here](#).
- More information on the programme is available [here](#).

3.7 Stormwater

3.7.1 Bylaw development

- The draft bylaw has been updated to reflect feedback received through pre-consultation with Aoraki Environmental Consultancy Limited and Environment Canterbury.
- At time of writing, further changes were in hand in response to legal review. The draft was now scheduled for adoption by Council for the purposes of public consultation at the 17 August Council meeting.

3.8 District Water Management

3.8.1 Pudding Hill intake closure investigation

- Council officers have engaged an external resource to assist in the investigations into alternative supplies for the property owners that may be affected if the intake and associated race network were closed. John Wright of Melius Limited will be assisting Council with this work. Mr Wright worked at one time for Barrhill Chertsey Limited as Chief Executive.

3.9 Stockwater

3.9.1 General

- The three recent severe rain events, along with the gale force wind event, has been very trying for the network over the last three weeks. Blocked culverts and syphon grills along with washed out intakes have seen the stock water rangers busy all over the district. The intakes only had minor repairs to enable water to be supplied, with the major reinstatement work left until settled weather returns.
- Even with the intakes shut down/off prior the rain events, the very saturated soil has seen substantial land storm water runoff, which has subsequently ended up flowing into the stock water races. This has in turn caused the races to overflow due to too much water and flood out in multiple places around the district.
- Storm water runoff has been a major issue and one that may need further consideration with the continuing closure of races, particularly if property owners decide to fill them in.

3.9.2 Race Water Quality

- Discharge point water samples were collected from three sites on two occasions, 31 May and 7 June. The races were selected immediately adjacent to discharge locations and at different distances from the intake source. All sites were on the Pudding Hill intake system. The test results of these samples are set out in the table below:

ONE-OFF WATER RACE NETWORK - WATER QUALITY RESULTS									
Description	Unit	Report Limit	Site 1 @ SH1		Site 2 @ Somerton Rd		Site 3 @ Woods Rd		Compare
			31/05/2022	07/06/2022	31/05/2022	07/06/2022	31/05/2022	07/06/2022	
Total Nitrogen	g/m3	0.1	0.78	1.3	0.94	1.4	0.65	0.81	NPS-F, Table 5, National Bottom Line = Annual Median 0.24; Annual maximum 0.4 NPS-F, Table 6, National Bottom Line = Annual Median 2.4; Annual 95th percentile 3.5
Total Kjeldahl Nitrogen	g/m3	0.1	0.29	0.62	0.56	0.79	0.17	0.18	
Ammonia as N	g/m3	0.005	0.008	0.006	0.17	0.33	0.009	0.007	
Nitrate-N	g/m3	0.002	0.479	0.701	0.361	0.612	0.475	0.628	
Nitrite-N	g/m3	0.001	0.0047	0.0027	0.0234	0.0322	0.0058	0.0059	
Total Suspended Solids	g/m3	3	4	4	65	24	5	3	NPS-F, Table 22, National Bottom Line = 540
Total Phosphorus	g/m3	0.005	0.018	0.015	0.21	0.088	0.018	0.015	
Ecoli	cfu/100ml	1	390	1000	400	230	210	200	

- Given the results are only two samples, taken a week apart, there are few conclusions that can be drawn from these results.

- The “national bottom lines” have been provided for comparison and for the most part the results compare favourably with the only exceedance being the second sample of the SH1 site for E-coli. We would need many more sites and a much longer series of sampling to make any robust assessment of water race network water quality.

3.9.3 Applications

- For the financial year ended 30 June, a total of 39 applications were received for race closures/alterations/culvert installations. Of those, 30 have been approved/completed with 9 working through the application process. Of those, at least two closure reports will be presented to Council for consideration. A summary of applications is listed below:

Stockwater closures/alterations/culvert installation applications as at 26 July 2022

PHASES									
Application ID	Location	Length*	No of properties	1	2	3	4	5	Comments
SKW/036/20	Westerfield School Road	413.4	1						Physical work to be completed
SKW/004/21	Hinds Highway	3122.8	6						Draft Report
SKW/007/21	Ealing Road	747	1						Physical work to be completed
SKW/009/21	Mayfield Klondyke Road	0	1						Physical work to be completed
SKW/002/22	Methven Highway	6192.7	10						Draft Report for Council
SKW/006/22	Ealing Road	0	1						Physical work to be completed
SKW/007/22	Forks Road	0	1						Physical work to be completed
SKW/008/22	Brothers Road	12164	17						Draft Report for Council
SKW/009/22	Forest Drive	0	1						Physical work to be completed
SKW/011/22	Maronan Road	1113.7	5						Waiting for more info from applicant
SKW/012/22	Stranges Road	902	2						Checking all info provided
SKW/013/22	Back Track	4431	10						Draft Report
SKW/016/22	Bebbingtons Road	6207.1	11						Draft Report
SKW/018/22	Rangitata Terrace Road	4519.1	5						Draft Report
SKW/019/22	83 Massey Road	0	2						Physical work to be completed
SKW/020/22	214 McConnells Road	0	5						Physical work to be completed
SKW/021/22	547 Farquhars Road	0	1						Physical work to be completed
SKW/022/22	354 Barford Road	0	1						Physical work to be completed
SKW/024/22	83 Massey Road	1838	2						Physical work to be completed
SKW/025/22	579 Back Track	2081	2						Physical work to be completed
SKW/026/22	1400 Ealing Road	4160	2						Draft Report
Applications received from 1 July 2022									
SKW/027/22	Fords Road	1347	4						Checking all info received
	Phase complete		Phases:	Application received	Information gathering	Review significance and scope	Reporting and decision making	Sign off work completed and rates/GIS update	
	On track								
	Overdue								

*Note: a 0 in the length column relates to a culvert or pump service installation application - no race is being closed.

3.10 Roads and Footpaths

3.10.1 2021/22 financial year expenditure

At the end of the 2021/22 financial year we spent:

- 102% of the subsidised road maintenance budget excluding the emergency works for the May and July heavy rain events.
- 98% of the subsidised road renewals budget.
- 69% of the subsidised local road improvements.

3.10.2 Main areas of work completed

Information on some of the main areas of work completed are:

- 7,752 m² of sealed pavement digouts completed
- 18,593 m² of stabilised sealed repairs completed which includes 6,865 m² utilising the additional \$300,000
- 6,560 km of unsealed roads graded
- 198 km of high shoulder trimmed
- 53,076 m³ of maintenance metal placed
- 75 km of reseals completed
- 8.11 km of rehabilitation completed

100% of the overall maintenance, operations and renewals was claimed from Waka Kotahi at the end of June. There was 2% over expenditure on maintenance and operations (sealed and unsealed pavement maintenance etc) and 2% under expenditure on renewals (reseals, maintenance metalling etc).

The recent wet weather has caused damage to the roading network particularly in the high country and along the Dry Creek flow path. A submission for additional Emergency Works will be made to Waka Kotahi.

3. 10.3 Monthly achievements

- Routine sealed and unsealed pavement maintenance is ongoing with the cyclic crews busy with sealed road potholes in particular with the cold wet conditions resulting in potholes forming quickly in the older, poorer quality pavements.
- The unsealed metalling progressed well with the target quantity met by the end of June. Maintenance metalling will continue through to October which will spend approximately 75% of the 2022/23 budget.
- The erosion on a section of Ocean View Road at Lowcliffe has resulted in the road being closed temporarily. Options for this section of road are planned to be presented at the Council meeting to be held on 17 August 2022.

3. 10.4 Proposed \$1.7 million additional funding

- A report to Council's 17 August 2022 meeting is planned to recommend the sections of network to spend the additional funding for sealed road overlays.
- The first contract for the approved subsidised seal road rehabilitation has gone to the market and the tender closed on 19 July 2022.

3. 10.5 Local road improvements and new footpaths

- A proposed programme of local road improvements and new footpaths for 2022/23 and 2023/24 has been compiled. The new footpaths in particular were discussed at a Council workshop on 1 June. Included are Racecourse Road, Ashburton as an unsealed footpath until the power undergrounding is completed, an unsealed footpath on SH77 from Methven Township to the thermal pools and confirming the inclusion of Mackie Street, Methven.
- The unsealed footpaths on Racecourse Road and SH77 are proposed to be tendered in a separate contract to have them completed sooner (by Christmas 2022). The remainder will be in a contract along with the footpath renewals contract to be tendered in the near future with construction in the New Year.

3. 10.6 Wills Street pedestrian rail overbridge

- WSP are currently working on a Conservation Management Plan (CMP) for the heritage listed pedestrian overbridge.
- The Rail Heritage Trust has the station and footbridge listed together on their register. While the station was demolished a few years ago, the listing also has the bridge noted as demolished. The Trust has been contacted and responded they will check and update their register. Have not approached them about any funding options until after the CMP has been completed.

3. 10.7 Ashburton second bridge

- The Detailed Business Case written by Stantec will be presented to Council at the 17 August 2022 meeting.

3. 10.8 Tinwald corridor upgrade

- GHD is continuing to work on the upgrade and progressing the preliminary design. Construction is currently programmed to start in mid-2023 (subject to property and consents), and completion to be around mid-2024.
- Engagement with Councillors and community stakeholders is proposed by Waka Kotahi when the preliminary design drawings have been prepared.
- The existing pedestrian crossing near the new NPD site on SH 1 is being removed to enable the construction of their access. A new SH 1 crossing point is currently being constructed between Grahams Street and Jane Street by NPD contractors for Waka Kotahi. This crossing will remain in place until the new traffic signals have been installed at Agnes Street/Lagmhor Road and they will then become the formal signal controlled place to cross SH1 and the level crossing.

3. 10.9 Setting of Speed Limits Rule 2022

- The new rule came into force on 19 May 2022. In conjunction with this is the National Speed Limit Register which replaces Council's Speed Limit Bylaw as the legal instrument. A report is planned to go to Council at the 17 August 2022 meeting to revoke the Bylaw now that Council's speed limit data has been migrated into the NSLR.
- Work is continuing regionally on the Speed Management Plans.

3.11 Contracts - Upcoming Tenders

Contract/Tender	Date tendered
There are no tenders at the present time.	

4. Business Support Group







4.1 Information Systems

4.1.1 Projects

- There are currently 33 active work pieces across all areas of Information Systems. The following provides detail on the larger or more complex work items.

Brief Project Description	Start Date	Estimated Completion Date	On track	Within budget	Carry-over	Comments
Business Improvement and GIS						
Application enhancement and development	BAU Activity		N/A	N/A	No	<ul style="list-style-type: none"> Ongoing development of new and existing processes and support tools to support business improvement across Council Business Groups within Council's ERP and other core applications. <p><i>Recent completed works include:</i></p> <ul style="list-style-type: none"> Version upgrades to latest version of GIS application. Health & Safety (approved contractor) – further development on application and management of contractor endorsements. Health & Safety – developed dashboard for activity reporting. <p><i>Current work includes:</i></p> <ul style="list-style-type: none"> Building – review of processes which support consent applications and subsequent activities. Multi-phased work.

Brief Project Description	Start Date	Estimated Completion Date	On track	Within budget	Carry-over	Comments
						<ul style="list-style-type: none"> • Liquor Licensing – enhancement to licence renewal process and management of this. • Solid Waste – enhancement of process of auditing residential bin contents and result recording and actions. • Privacy Request – development of process to manage received privacy requests. • Planning – enhancement to recommendation letter creation. • Planning – process development to manage pre-planning consent activity.
Aerial imagery	October 2021	June 2021	No	Yes	No	<ul style="list-style-type: none"> • Urban aerial imagery capture - capture completed. Release delayed while identified issues are worked through with supplier and other stakeholders.
Rural imagery	July 2022	June 2023	Yes	Yes	No	<ul style="list-style-type: none"> • Rural imagery refresh in collaboration with ECan. Forms part of a planned cyclic renewal of this asset.
Spatial Census Data Dashboard and Analysis solution	September 2021	December 2022	Yes	N/A	No	<ul style="list-style-type: none"> • Design of GIS dashboard and analysis tool to replace 3rd party system used by Strategy and Policy. • Data sets of Population, Employment, Households, Education and Ethnicity.

Brief Project Description	Start Date	Estimated Completion Date	On track	Within budget	Carry-over	Comments
						<p>Select a Category:</p> <div>  <p>Population</p> <p>Access to population data and analysis</p> </div> <div>  <p>People</p> <p>Access to demographic data and analysis</p> </div> <div>  <p>Households</p> <p>Access to household data and analysis</p> </div> <div>  <p>Education</p> <p>Access to education data and analysis</p> </div> <div>  <p>Employment</p> <p>Access to employment data and analysis</p> </div> <div>  <p>Data Explorer</p> <p>Access to geographic data and analysis</p> </div> <ul style="list-style-type: none"> • First phase released with Population and People. • Second phase underway to add in Household, Education and Employment statistics.
Mapping for Open Spaces Reserve Management	May 2022	August 2022	Yes	N/A	No	<ul style="list-style-type: none"> • Development continuing with Open Spaces .
Open Spaces Asset Responsibility Mapping	May 2022	August 2022	Yes	N/A	No	<ul style="list-style-type: none"> • Development continuing with Open Spaces.
Microsoft M365	September 2020	June 2022	Yes	Yes	No	<ul style="list-style-type: none"> • Application of cloud-based office and other productivity solutions. • Cross function activity within IS involving Business Improvement, Systems and Information Management and will be delivered in a multi-phase approach. • The application includes Office products such as Email, Word, and Excel, but also includes other productivity applications including SharePoint (which our document management

Brief Project Description	Start Date	Estimated Completion Date	On track	Within budget	Carry-over	Comments
						system is built on) and Teams (multi-function communication platform including telephony).

Systems						
Virtual Desktop Upgrade - Replacement of onsite solution to Microsoft cloud service.	January 2022	October 2022	Yes	Yes		<ul style="list-style-type: none"> Solution build has been proven with initial pilot users. This pilot is being expanded to cover other business areas prior to roll out across Council teams.
Art Gallery - Transition of gallery networked services to Council's network and information systems	March 2022	August 2022	Yes	Yes		<ul style="list-style-type: none"> Works progressing through transfer of network, desktop and associated operating hardware such as CCTV and Wi-Fi. Complete bar switch of CCTV and final desktop device.
Cyber Security	BAU Activity		N/A	N/A	N/A	<ul style="list-style-type: none"> Continuing assessment and solution application to reduce cyber security risk profile. Introduction of multi-factor authentication for external connection has been made and actions from external security audit have been assessed and a response plan put in place.
Library and Civic Centre - Te Pātaka o kā Tuhituhi and Te Waharoa a Hine Paaka	May 2021	Feb 2023	Yes	N/A	No	<ul style="list-style-type: none"> Works associated to the ICT scope and supply for new Library and Civic Centre. Items included fall within and outside main contract covering areas such as network, audio-visual and desktop services.
Wi-Fi Replacement – Phase 1. Replacement of current Wi-Fi solution at Open	April 2022	August 2022	Yes	Yes		<ul style="list-style-type: none"> Installation complete at Open Spaces, Art Gallery and Museum.

Brief Project Description	Start Date	Estimated Completion Date	On track	Within budget	Carry-over	Comments
Spaces, Art Gallery & Museum and EA Networks Centre.						<ul style="list-style-type: none"> EANC to be provision as site activity allows.

Information Management						
Electronic document record management system (EDRMS)	BAU Activity		N/A	N/A	N/A	<ul style="list-style-type: none"> Continual improvement works within the EDRMS system. Recently completed are areas related to the Museum. Current activity is looking at general document management functions and improved discovery of policy documents
Physical Record Management - Ongoing work to identify, record, appraise and manage remaining Council physical records.	BAU Activity		N/A	N/A	N/A	<ul style="list-style-type: none"> Appraisal includes classification against Council's adopted retention and disposal schedule as part of the management of the life of that record including that of protected or permanent retention under the Public Records Act. Work includes the decision to retain or dispose and transfer to off-site storage if applicable.
Digital Record Management	BAU Activity		N/A	N/A	N/A	<ul style="list-style-type: none"> Ongoing retention and disposal activities for digital records held within the EDRMS and other digital repositories against Council's retention schedule.
Data Management – Name Amalgamation	BAU Activity		N/A	N/A	N/A	<ul style="list-style-type: none"> Ongoing work to identify name data duplication and subsequent amalgamation of name and related activity held within Council's ERP system.

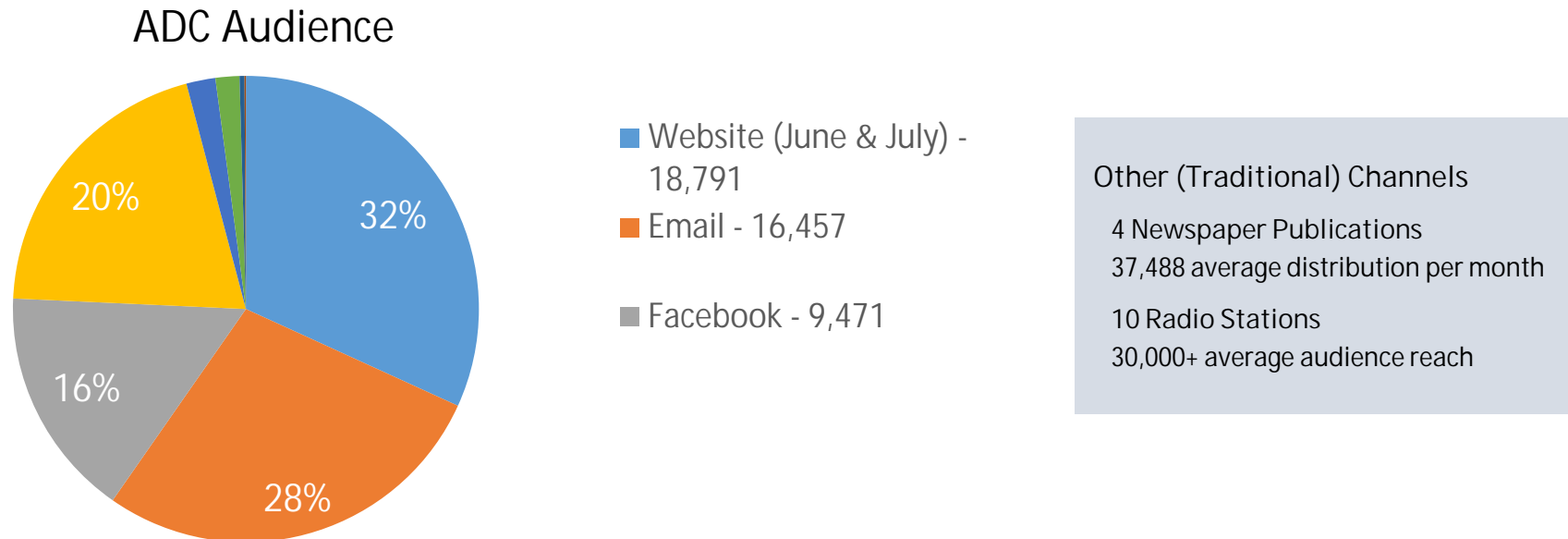
Brief Project Description	Start Date	Estimated Completion Date	On track	Within budget	Carry-over	Comments
Digitalisation of Physical Format Records	May 2022	June 2023	Yes	Yes		<ul style="list-style-type: none"> Digitisation of Asset Field Books, Governance Meeting Minutes commenced. Assessment of Commercial Property files to confirm scope and specification underway.

4.2 Communications

4.2.1 Key Performance Indicators (June - July 2022)

ADC Audience – This graph shows ADC's current *total audience* distribution across multiple digital channels; data represents unique contacts. Traditional channels (newspaper and radio) are noted separately as data represents *average* distributions and audience reach.

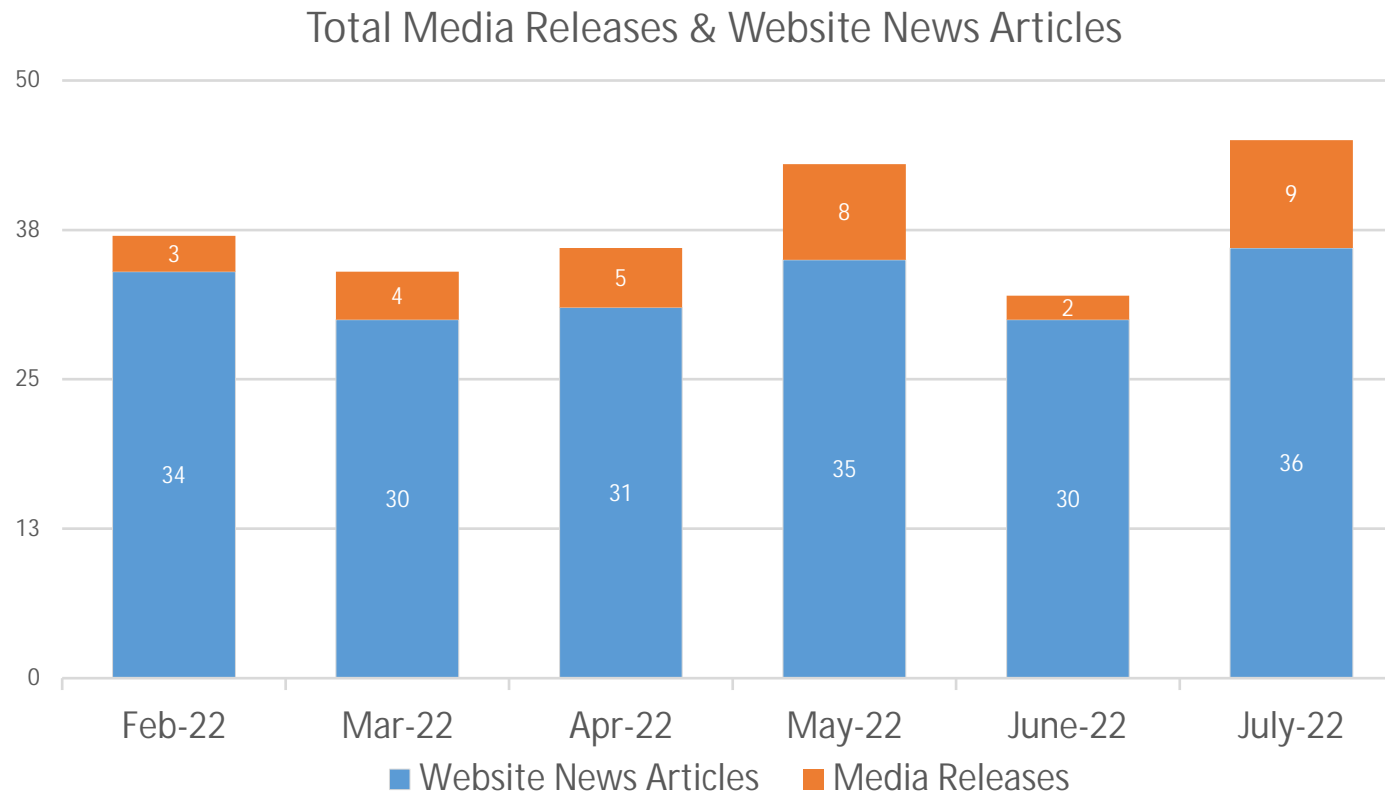
For this reporting period: we saw a modest increase in users across most channels, with a slight decrease on LinkedIn.



4.2.2 Total Media Releases & Website News Articles

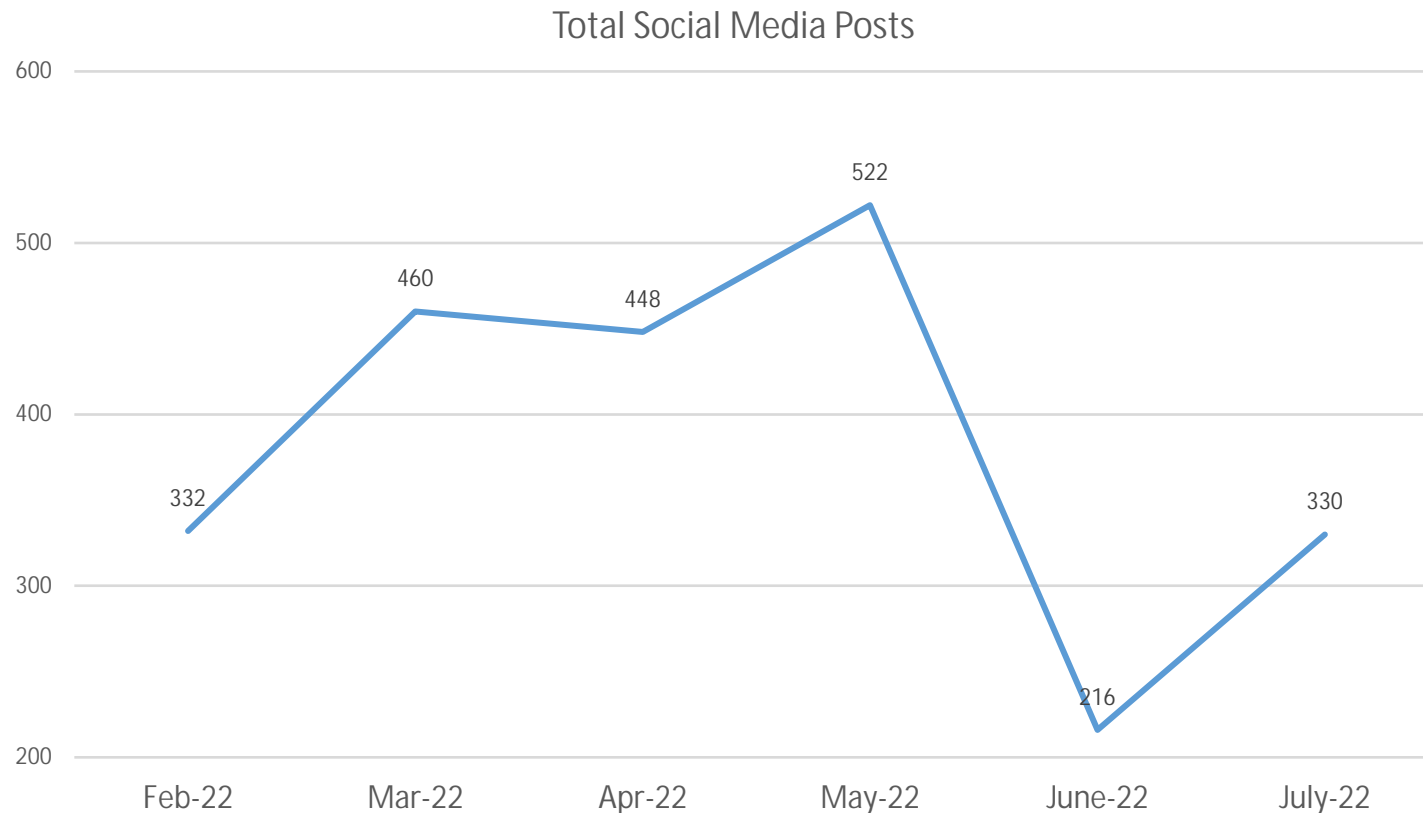
The total number of unique editorial pieces written for ADC's website and media distribution (email). Not all website news content results in a media release.

For this reporting period: we saw a slight lift in output of articles and media releases in July (with still days left in the month). This was likely driven by stories relating to adverse weather.



4.2.3 Total Social Media Posts

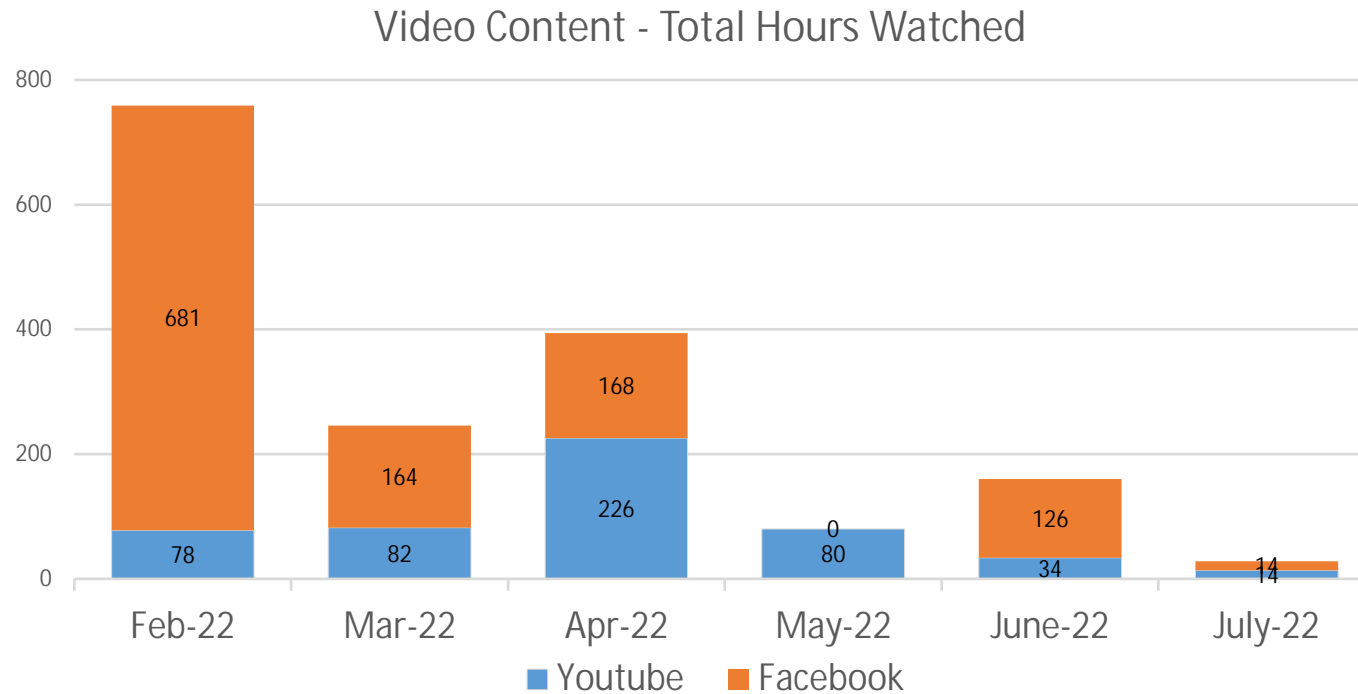
Total number of posts shared across ALL ADC-managed social media accounts, including Facebook, LinkedIn, Twitter, Instagram, and YouTube.
For this reporting period: we saw a decrease in posts in June, rising back up again in July to our Social media channels.



4.2.4 Video Content – Total Hours Watched

Total number of hours watched of ADC-produced video content on both Facebook and YouTube platforms. Videos primarily consist of live coverage of Council meetings.

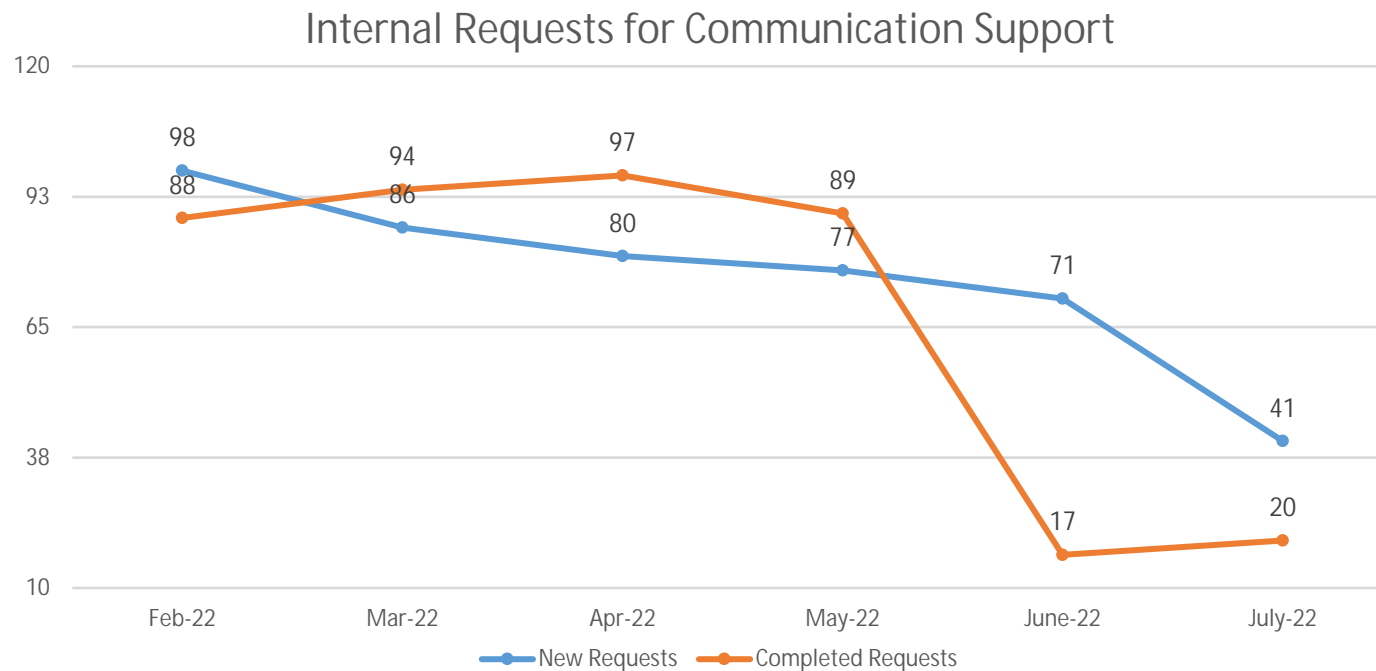
For this reporting period: total video hours watched rose slightly in June, particularly on Facebook.



4.2.5 Total Internal Communication Requests

Work produced by ADC's Communications Team is managed through a request system. This graph shows the total number of new requests for service submitted by ADC internal departments, and total number of requests completed by the Communications Team, by month.

For this reporting period: Internal requests seem to be trending down over time as new personnel in the team are slowly changing the way they work with internal clients. The team is moving to more proactive, strategic and campaign based work, reducing the need to respond to ad-hoc urgent ticket requests.



4.2.6 Top Content by Reach and Engagement

This shows the Council's top performing social media and web content measured by reach and engagement. Any content that has been "boosted" or sponsored has been excluded from the results.

Reach - Number of unique users that saw the content

Engagement - Number of interactions the content received from users (likes, comments, shares, saves, etc.)

4.2.7 Top 5 Facebook Posts in July (Organic Reach)

21,364	Corner of Tramway Rd and Thompsons Track at 8.52am and then 5 minutes later. Keep safe out there everyone!
15,397	We have a number of road closures around our District due to weather conditions.
11,481	Tuesday: 10PM, Met Service announcement
11,164	5pm - CIVIL DEFENCE ASHBURTON UPDATE
10,632	Sneak Preview of Glow in the park!

4.2.8 Top 5 Facebook Posts in July (Engagement)

6,615	Corner of Tramway Rd and Thompsons Track at 8.52am and then 5 minutes later. Keep safe out there everyone!
4,415	We have a number of road closures around our District due to weather conditions
3,186	Our staff on the ground near Surrey Hill & Mt Somers are checking roads and water races
2,824	5pm - CIVIL DEFENCE ASHBURTON UPDATE
2,315	Several roads in the district will be closed tonight (Monday 18 July)

4.2.9 Top 5 Website Articles in July (Unique Page Visits)


7,953	Civil Defence monitors Ashburton district under orange warning
3,243	July rain event: Update 19 July, 7.30pm
2,977	Roads closed, river levels being monitored
1,295	New dates for Ashburton Glow in the Park
923	High winds close recovery parks, bring warnings


4.2.10 Projects / Updates

- Local Body Elections
- Progress underway across a range of channels for the upcoming local body elections, including the Pre-Election Report-
- Current Community Consultations – Airport Development Plan consultation and Stormwater Bylaw consultations
- Progress underway
- Organisational Values Refresh
- Progress underway on the internal rollout of our refreshed organisational values.

4.3 Commercial Property

Current	Brief Project Description / progress
Ashburton Business Estate	<ul style="list-style-type: none"> One sale has been confirmed in stage one and another is currently under contract. The subdivision and amalgamation of lot 3 in stage one is now unconditional. One section in stage three is on hold for a purchase to complete due diligence. A potential purchaser has expressed an interest in purchasing a 6 hectare section in Lot 33 of JB Cullen Drive. There were a number of trees on JB Cullen Drive and Company Road which were blown down in the recent storm.
Elderly persons housing	<ul style="list-style-type: none"> There are 26 people on the waiting lists – six people wanting single units, twenty wanting double units (two are couples and are counted as one application). Three of the people are in Methven. One unit has been allocated with another being vacated giving a total of nine units vacant and in process of being redecorated. Quotes from various building companies have been obtained to ascertain how to best utilise the available 1-16 Friendship Lane site. A report on this is currently being finalised and will be presented to Council in August.
Airport	<ul style="list-style-type: none"> The online system of landing fees collected \$600 for the month of June bringing total for the financial year to \$6,600. 40 letters have been sent out to pilots who have not paid landing fees for the month. CFZ – common frequency zone – the proposal to establish a dedicated frequency zone for the Ashburton Area has been approved and CAA are currently working on deciding which frequency is most suitable for our airspace. Airport Development and Infrastructure Project: Electricity and water is now supplied to 2 hangar sites within the commercial hangar precinct on Seafeld Road. \$18.5K reimbursement from 1 x lessee has been received. A further commercial hangar site has been reserved for the purpose of conducting due diligence. The NZ Airline Academy are still wishing to be granted permission to set up shop at the Airfield and are awaiting the outcome of the Ashburton Airport Development Plan consultation.

Current	Brief Project Description / progress
	<div data-bbox="647 240 1626 979"></div> <div data-bbox="1635 478 2016 699"><p>The new Mid Canterbury Aero Club Building is complete with Fencing and landscaping work also recently completed.</p></div> <ul style="list-style-type: none"><li data-bbox="647 997 2016 1141">• A new Airside entry road and fencing layout has been constructed which allows for the eventual development of the expanded Ashburton Aviation museum. This layout also better allows for better entry and exit for the users of the Ashburton Speedway. It also keeps the 2 activity areas separate from one another.

Current	Brief Project Description / progress
	<div data-bbox="651 240 1581 946">  </div> <div data-bbox="1603 453 2002 715"> <p>This gate configuration offers a better more secure layout for both airside entry at the airport and a more functional use of the gate to the Ashburton Speedway.</p> </div> <ul style="list-style-type: none"> • The Airport Entrance at the Aero Club end of the airport will soon have signs erected discouraging traffic exiting the airport on the dangerous bend. It will be suggested vehicles exit the airport at the entry exit point at the Museum end. • A draft Memorandum of Understanding from the Skydiving operation has been received and being reviewed.
Land for community Buildings	<ul style="list-style-type: none"> • A meeting is being arranged with Pasifika groups on 13th August to ascertain their needs which will be added to current requests for land following which a report to be presented to Council.
Medical centre upgrades	<p>Methven</p> <ul style="list-style-type: none"> • The architect is currently working on an overlay plan for the current building showing the likely increase to the current building to meet the requirements the Medical Centre have requested.

Current	Brief Project Description / progress
	<ul style="list-style-type: none"> Further work is required to establish a suitable location for the Methven Medical Centre to relocate. The work required to retro fit an existing building in Methven to make it fit for purpose rules out this building. <p>Rakaia</p> <ul style="list-style-type: none"> The Quantity Surveyor for assessment has been received, a meeting has been held with the Medical Centre, Council Staff and the Architect to discuss. A report is currently being compiled to bring the information on the costings and design to Council.
<p>Oval Pavilion – Ashburton Domain</p> <p>Walnut Avenue Pavilion – Ashburton Domain</p>	<ul style="list-style-type: none"> A report is going to the August meeting of Council in order to finalise the procedures for the handing over of the building. Once the building is in Council ownership we can liaise further with the occupiers in order to engage contractors to complete the upgrade of the Building. A report is being prepared to go to the September meeting of Council in order to get consent to obtain ownership of this building. Final discussion are being held with the Trust lawyers to allow the transfer of the building. Following this outcome a report which will be presented to Council formalising the transfer of the building. The report will also request funding for some refurbishment which is necessary.
West Street Car Park	<ul style="list-style-type: none"> A draft design has been prepared which is with a storm water engineer for comment on disposal system for the site. Currently waiting for an Archaeological Authority to be granted. The resource consent is currently being worked on.

4.4 Forestry

4.4.1 Wind Damage – 18 July

- The Council was affected by another strong wind event in July with winds on the plains exceeding 130 km/hr gusts.
- After the damage sustained during last year's storms there were several plantations with some partial damage that were not salvage logged. Some of these plantations have incurred even more damage along with some plantations that appeared undamaged being severely affected. It is estimated that at least 50 to 60 hectares of forest is severely affected and may need to be salvage logged.
- The economics of salvage logging will be difficult as the plantations affected are relatively young and they will only produce small low quality logs mostly only suitable for export and currently the export market is still recovering from a slump in the China market.
- There have also been significant cost pressures on both logging and log cartage operations with the increase in price of diesel. Also small young trees are always more expensive to harvest than mature larger trees. This all means we have low quality logs with limited value that will be very expensive to utilise.
- Log buyers will assess the plantations affected and then decisions can be made regarding possible salvage logging.

4.4.2 Tree Planting Winter 2022

- Contractors have been busy since June with this year's planting programme with more than 80,000 trees already planted.
- Conditions have been difficult at times with rain and wind storms, most recently tree stocks could not be delivered from Leithfield Nursery in Southland due to the road closures north of Dunedin.
- It is expected that the programme should be completed in towards the end of August. The contractor will then plant another 15,000 trees for Mackenzie District.

4.5 Finance

4.5.1 Projects

Brief Project Description	Start Date	Estimated Completion Date	On track (yes/no)	Within budget (yes/no)	Carry-over (yes/no)	Comments
2021/22 Annual Report <i>Interim Audit</i>	July 2022	July 2022	Yes	Yes	NA	<ul style="list-style-type: none"> Audit NZ staff were on site for 2 weeks while the interim audit was carried out.
2021/22 Annual Report	30 June 2022	30 December 2022	Yes	Yes	NA	<ul style="list-style-type: none"> Staff are working through financial processes, and building up the audit file to support the annual report numbers.
Pre-Election Report	February 2022	15 July 2022	Yes	Yes	NA	<ul style="list-style-type: none"> Once the Annual Plan was adopted, the Pre-Election Report was updated to include the 2022/23 Annual Plan Financials, and corresponding graphs.
Purchase card Implementation		Unknown	No	Yes	NA	<ul style="list-style-type: none"> The introduction of purchase cards for small miscellaneous purchases is the final part of the procure-to-pay project. This is in conjunction with the IS Team, and are waiting on Tech 1 to confirm their availability to proceed.
Debt Management Process			Yes	Yes	N/A	<ul style="list-style-type: none"> Testing is being carried out, in conjunction with the IS team. All issues must be resolved and letters updated before implementation. This is ongoing.