

Ashburton District Council

AGENDA

Notice of Meeting:

A meeting of the Ashburton District Council will be held on:

Date: Wednesday 3 November 2021

Time: 1.00pm

Venue: Council Chamber

Membership

Mayor	Neil Brown
Deputy Mayor	Liz McMillan
Members	Leen Braam
	Carolyn Cameron
	John Falloon
	Rodger Letham
	Lynette Lovett
	Angus McKay
	Diane Rawlinson
	Stuart Wilson

Meeting Timetable

Time	Item
1pm	Council Meeting commences
2.45pm	Youth Council Chair, Michael Baker
3.30pm	Electricity Ashburton – Phil McKendry and Roger Sutton (PE)

1 Apologies

2 Extraordinary Business

3 Declarations of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

Minutes

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Reports

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14	Councillor Reports (<i>Nil</i>)	

Business Transacted with the Public Excluded

15	Council – 20/10/21		PE 1
	<ul style="list-style-type: none"> • Freeholding Glasgow Lease • Fairfield Rail Hub • Eastfield Investments AGM • Caring for Communities Welfare Recovery • C-19 Economic Recovery Advisory Group • Ashburton Relief Sewer project 	<ul style="list-style-type: none"> Section 7(2)(h) Commercial activities Section 7(2)(h) Commercial activities Section 7(2)(h) Commercial activities Section 7(2)(a) Protection privacy natural persons Section 7(2)(h) Commercial activities Section 7(2)(h) Commercial activities 	
	[Now in open meeting]		
	<ul style="list-style-type: none"> • Fairfield Rail Hub • ACL Directors' fees 		
16	Elderly Persons Housing	Section 7(2)(h) Commercial activities	PE 3
17	Service Delivery Review – Animal Control	Section 7(2)(h) Commercial activities	PE 12
18	Service Delivery Review – Environmental Health	Section 7(2)(h) Commercial activities	PE 42

4. Council Minutes – 20 October 2021

Minutes of the Council meeting held on Wednesday 20 October 2021, commencing at 1pm in the Council Chamber, 137 Havelock Street, Ashburton.

Present

His Worship the Mayor Neil Brown; Deputy Mayor Liz McMillan; Councillors Leen Braam, Carolyn Cameron, John Falloon, Rodger Letham, Lynette Lovett, Angus McKay, Diane Rawlinson and Stuart Wilson.

In attendance

Hamish Riach (Chief Executive), Paul Brake (GM Business Support), Jane Donaldson (GM Strategy & Compliance), Steve Fabish (GM Community Services), Neil McCann (GM Infrastructure Services), Sarah Mosley (Manager People & Capability), Ruben Garcia (Communications Manager) and Phillipa Clark (Governance Team Leader).

Staff present for the duration of their reports: Simon Worthington (Economic Development Manager), Richard Fitzgerald (Agricultural Portfolio Advisor), Shirin Khosraviani (Art Gallery & Museum Director), Connor Lysaght (Archives Officer), Toni Durham (Strategy & Policy Manager), Rick Catchpowle (Environmental Monitoring Manager), Andrew Guthrie (Assets Manager), Mel Neumann (Policy Advisor), Rhys Roberts (Technical Support Officer), Tania Paddock (Legal Counsel), Colin Windleborn (Commercial Manager) and Michelle Hydes (Property Officer).

Two members of the public (for item 7)

Presentations

ChristchurchNZ 2.48pm – 3.06pm

1 Apologies

Nil.

2 Extraordinary Business

That pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987 the following item be introduced as extraordinary business with the public excluded (item 24):

- Ashburton relief sewer – Section 7(2)(h) Commercial activities

Braam/McMillan

Carried

The Mayor gave notice that agenda items 5 and 6 will be taken in reverse order.

It was further noted that Michael Baker is unable to attend today's meeting.

3 Declarations of Interest

Nil.

4 Confirmation of Minutes – 6/10/21

- Ashburton-Tinwald connectivity*

The minutes were amended to record that data showing 80% of vehicle movements across the bridge is local was captured from Monday to Thursday.

That the minutes of the Council meeting held on 6 October 2021, as amended, be taken as read and confirmed.

Braam/Cameron

Carried

6 **Freshwater Nitrate – 2.4mg and Economic Impact for Ashburton District**

The Chief Executive confirmed that officers will continue facilitate discussion and bring together the expertise of farmers and other stakeholders. Council will be kept informed through regular reports.

1. **That** Council receives the report and refers it to the Canterbury Mayoral Forum and other relevant stakeholders (both political and industry organisations) for consideration and comment; and
2. **That** Council directs Council staff to work with stakeholders to promote the report and work through the implications of its contents.

Falloon/Braam

Carried

5 **Resilient Business Programme**

Cr Braam left the meeting at 2.20pm.

Council's involvement with the Programme was generally supported with Councillors commenting that the report highlights the potential for opportunities to be created and for Council to take on board and promote farmers' views. Those speaking against the recommendation suggested that Council shouldn't be involved as this isn't core Council business.

That Council receives the Resilient Business Programme update report.

Cameron/Rawlinson

Carried

Crs Lovett and Wilson recorded their votes against the motion.

7 **Interpretation Panels – Street Plaques Working Group**

Members of the Street Plaques Working Group were welcomed to the meeting. Samples of the interpretation panels were displayed.

That Council grants speaking rights to Glenn Vallender and Dave Stewart.

McMillan/Cameron

Carried

1. **That** Council renames the Working Group as the 'Heritage Mid Canterbury Working Group'.
2. **That** Council supports Option 2: Continue with panels, as outlined in the report.
3. **That** the Working Group update Council on further developments by March 2022.

Cameron/Rawlinson

Carried

Cr Braam returned to the meeting at 2.33pm.

8 **Naming of Building – Ashburton Library & Civic Centre**

It was noted that 'ngā' in the original name 'Te Pātaka o ngā Tuhituhi' has been amended to 'kā' to reflect the southern Kāi Tahu dialect use of the 'k' instead of 'ng'.

That Council accepts the names gifted by Te Rūnanga o Arowhenua for the Ashburton Library and Civic Centre building which is currently under construction:

a) Te Pātaka o Kā Tuhituhi (Library)

and

b) Te Waharoa a Hine Paaka (Civic Centre).

Mayor/McMillan

Carried

9 Delegations Manual

- 1. That** Council delegates to the Chief Executive the power to approve contract progress payments greater than \$1,500,000 that are within approved budgeted levels.
- 2. That** the amendment to the Delegations Manual be approved.

Lovett/Falloon

Carried

12 ChristchurchNZ Quarterly Report

Bruce Moffat attended the meeting. An apology was received for Loren Heaphy.

That Council receives the quarterly ChristchurchNZ report for October 2021.

Rawlinson/McMillan

Carried

Council adjourned from 3.06pm until 3.24pm.

10 Wastewater Drainage Bylaw

That Council rolls over the current Wastewater Drainage Bylaw with minor amendments.

Falloon/Braam

Carried

11 Dog Control Bylaw & Dog Control Policy

It was agreed that reference to 'District Council' will be removed to show 'Ashburton Dog Park' on the map and Schedule 1.

Officers agreed to look at the possibility of including signage at the Awa Rata Reserve where dogs are allowed on a leash.

That Council adopts the final Dog Control Bylaw and Policy, as attached in Appendix 1 and Appendix 2.

Lovett/Braam

Carried

Cr McKay opposed dogs being allowed off leash at the Company Road dog exercise area and recorded his vote against the motion.

13 Ashburton Car Club Road Closure

That Council permits the following roads to be closed from 8.30am on Sunday 21 November 2021 until 5.30pm the same day to allow the Gravel Bent Sprint Meeting to be held:

Le Bretons Road from Christys Road intersection

Le Bretons Road from Denshires Road South intersection

Chertsey Road from Le Bretons Road intersection for two kilometres.

McKay/Letham

Carried

14 Mayor's Report

It was noted that the Mayor participated in an online LGNZ meeting on 18 October, and was unable to attend the Methven Community Board meeting that morning.

That the Mayor's report be received

Mayor/McMillan

Carried

15 Councillor Reports

That the Councillors reports be received.

Cameron/Rawlinson

Carried

Business transacted with the public excluded – 3.53pm

That the public be excluded from the following parts of the proceedings of this meeting, namely – the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No	General subject of each matter to be considered:	In accordance with Section 48(1) of the Act, the reason for passing this resolution in relation to each matter:	
16	Council 6/10/21 <ul style="list-style-type: none">Ashburton Business EstateLibrary & Civic Centre PCG 14/09/21Economic Recovery Advisory Group	Section 7(2)(h) Section 7(2)(h) Section 7(2)(h)	Commercial activities Commercial activities Commercial activities
17	Freeholding Glasgow Lease	Section 7(2)(h)	Commercial activities
18	Fairfield Rail Hub	Section 7(2)(h)	Commercial activities
19	ACL Director Remuneration	Section 7(2)(a)	Protection of privacy of natural persons
20	Eastfield Investments AGM	Section 7(2)(h)	Commercial activities
21	Library & Civic Centre PCG 12/10/21	Section 7(2)(h)	Commercial activities
22	Caring for Communities Group	Section 7(2)(a)	Protection of privacy of natural persons
23	Economic Recovery Advisory Group	Section 7(2)(h)	Commercial activities
24	Extraordinary business – Ashburton relief sewer	Section 7(2)(h)	Commercial activities

Mayor/Braam

Carried

Business transacted with the public excluded now in open meeting

- Railyard Relocation – Fairfield Freight Hub**

That Council agrees to contribute \$2.330 million towards relocating the current rail container terminal to the Talley's site just north of Ashburton township, and provide loan funding of \$3 million to the project.

Falloon/Braam

Carried

- Ashburton Contracting Ltd Directors' Fees**

That the Ashburton Contracting Limited Directors' fees are set at \$35,000 and the Chairman's fee at \$70,000 per annum, effective from 1 November 2021.

McKay/Falloon

Carried

The meeting concluded at 4.58pm.

Confirmed 3 November 2021

MAYOR

5. Airport Authority Subcommittee – 13/10/21

Minutes of the Ashburton Airport Authority Subcommittee meeting held on Wednesday 13 October 2021, commencing at 9am, in the Council Chamber, 137 Havelock Street, Ashburton.

Present

Mayor Neil Brown and Councillors Leen Braam (Chair), Rodger Letham and Lynette Lovett.

Also present

Councillors John Falloon, Angus McKay and Stuart Wilson

In attendance

Paul Brake (GM Business Support), Colin Windleborn (Commercial Manager), Zane Adam (Property Officer), Linda Clarke (Communications Advisor) and Carol McAtamney (Governance Support).

1 Apologies

Nil.

2 Conflict of Interest

Nil.

3 Notification of Extraordinary Business

Nil.

4 Confirmation of Minutes

That the minutes of the Ashburton Airport Authority Subcommittee meeting, held on 30 June 2021, be taken as read and confirmed.

Lovett/Letham

Carried

5 Ashburton Airport Activity Update

That a workshop including representation from all interested parties be scheduled in the New Year to discuss the future development of the airport.

Letham/Lovett

Carried

That the Ashburton Airport Authority Subcommittee receives the report.

Letham/Lovett

Carried

6 Ashburton Airport Financial Position – August 2021

That the Ashburton Airport Authority Subcommittee receives the financial report.

Letham/Lovett

Carried

Business transacted with the public excluded – 9.39am

That the public be excluded from the following parts of the proceedings of this meeting, namely – the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No	General subject of each matter to be considered:	In accordance with Section 48(1) of the Act, the reason for passing this resolution in relation to each matter:	
7	Confirmation of minutes 30/06/21	Section 7(2)(h)	Commercial activities

Mayor/Letham

Carried

There being no resolutions passed the Committee resumed in open meeting and concluded at 10.41am.

6. Methven Community Board – 18/10/21

Minutes of the Methven Community Board meeting held on Monday 18 October 2021, commencing at 10.30am, in the Mt Hutt Memorial Hall Theatre, 160 Main Street, Methven.

Present

Sonia McAlpine (Acting Chair), Kelvin Holmes, Ron Smith, Richie Owen; Crs Liz McMillan and Rodger Letham.

In attendance

Paul Brake (Group Manager Business Support), Ruben Garcia (Communications Manager) and Clare Harden (Community Administration Officer).

1 Apologies

Mayor Neil Brown and Dan McLaughlin Sustained

2 Extraordinary Business

Nil.

3 Declarations of Interest

Nil.

4 Confirmation of Minutes

That the minutes of the Methven Community Board meeting held on 20 September 2021, be taken as read and confirmed.

Holmes/Smith Carried

5 Activity Reports

That the reports be received.

McMillan/Holmes Carried

6 Community Services

Open Spaces

- Ian Soper noted that the town is looking good.
- There is one tree still to be removed at the cemetery which will be undertaken today
- An offer has been received to re-do the gates at the cemetery. Ian is to follow this up.
- A draft cemetery redevelopment plan will be provided at the next meeting.
- Options for the establishment of a domain area at the rear of the Garden of Harmony are to be raised by the Board to Council for inclusion in Year two of the LTP.

Communications

- Council's strategy in regard to engaging in social media was explained to the Board.
- The Methven Community Board are encouraged to send in any community stories to the Council.

8 Business Support & Governance

- **Methven Lions Club funding request**

That the Methven Community Board approves funding of \$1,400, plus gst from the Board's discretionary fund for the Methven Town Clock.

Holmes/Owen

Carried

Finance

The Board requested a workshop around the 2022/2023 budget.

The meeting concluded at 11.30am.

Next meeting: Monday 29 November 2021

Dated 29 November 2021

Chairman

7. *Youth Council – 13/10/21*

Minutes of a meeting of the **Ashburton Youth Council** held on Wednesday 13 October 2021, commencing at 4:06pm at Ashburton District Council, Council Chamber.

<p>Present:</p> <p>Michael Baker, Sophia Aguila, Easterlin Faamausili, Henry Goodes, Beatrice Bernarte, Olivia Fox, Dom Cotter, John Magyaya</p> <p>In attendance: Verity Jackson –Cr Lynette Lovett, Cr Diane Rawlinson, Verity Jackson - ADC Event Coordinator, Simon Worthington – Economic Development Manager and Janice McKay – Welcoming Communities Advisor</p>	
1	<p>Apologies</p> <p>Maddie Page, Ila Cabalse, Anna Tu’amoheloa, Lara Shierlaw, Janre Lim</p>
2	<p>Training – Public Speaking - Toastmasters</p> <p>Rebecca Barnes, Mike Johnston, Matt Marshall</p> <p>Learning about communication and public speaking. Little bite sized chunks of interactions with people, how to engage with people, how to hold one on one conversations, does allow to be able to do big presentations.</p> <p>Tips and tricks</p> <ul style="list-style-type: none"> - What is the purpose? - Structure? This can take a number of forms, always good to have a bit of a structure, want people to know what you are talking about - Word choice – do’s and don’ts. Avoid using filler words, e.g. post rugby interviews are a good example of people using ‘um’. A pause is a better alternative than um and ah - Body language – open stance and face the audience, movement can enhance your speech. Have hands at sides, rather than crossed or in pockets, this is very closed and comes across as quite defensive. Eye contact is good for a prepared speech or presentation, better if they are condensed to bullet points. Need to be getting feedback from audience to see if they are engaged. - Voice – instead of speaking in a monotone, you can emphasis some words to make it more interesting to the ear of the audience. Rate is also important, not too fast and not too slow, you may be speaking to time and your speed needs to be appropriate to that. - Practice, practice, practice. Always opportunities to practice your skills. Every interaction is an opportunity to practice these skills. Take the opportunity whenever you can. Repetition makes you more comfortable - Listen, pick up on what you like from other speakers. <p>Particle exercise</p> <ul style="list-style-type: none"> - Table topics – get very little time to prepare and have to get up and take about a topic for 1 minute - Toastmasters is all about learning and discovering - Sophia – technique to get a point across - Easterlin – a good or bad teaching practice - Michael – why is it that people interrupt when someone is talking - Henry – which is better cricket or rugby

	<ul style="list-style-type: none"> - Bea – should we ban cats - Olivia – what is a key issue for teenagers in Ashburton - John – what is one thing (anything) you would like to change - Given 1.5 minutes to prepare, then 1 minute each to talk <p>Feedback</p> <ul style="list-style-type: none"> - One of the ways to provide feedback on a speech is called the ‘compliment sandwich’, commend – recommend – commend - Good use of examples during the speech - Think of your volume when you are speaking especially if you are softly spoken - Don’t look down when you are speaking, if you need to look at your notes do so then look up again - Try not to waste time at the start of a speech that doesn’t add to the substance of what you are talking about, focus on the topic - Some people are better at speaking standing up, restless hands are a good sign of this - At the conclusion, summarizing is good, repeat what you started saying - Smile and using humor is good to use during speeches - Do what you can with the time you have available, conclude with what you are trying to say, make good use of your time - Talk to your audience, focus on who you are talking to rather than focusing on the time - Be aware of nervous actions such as swinging in a chair - Be aware of engaging the whole room rather than one specific person <p>Summary</p> <ul style="list-style-type: none"> - Mike – first got involved with toastmasters at 22, still love getting along as still get so much out of it. Wanted to be able to be a trainer, was a huge boost to confidence to speak in front of people. Encourage each to work on developing yourself, come along to a toastmasters meeting, would be happy to review any presentations - Rebecca – listen to people you have encountered in the past and use what you liked, incorporate it in to your own personal style. Keep practicing. - Matt – year 12 nominated to be red house captain and had to give a speech, then each week had to get up in front of 400 people to give a presentation. Made it more comfortable. Became a criminal defense lawyer, was very nervous but got used to it over time. Now doing more commercial work, those skill left, that’s why he joined toastmasters. The only way to get over nerves and jitters, keep speaking in public, don’t shy away from opportunities, practice and repetition. <p>Joining Toastmasters – Facebook, google Toastmasters there will be information, Janice has details, meet fortnightly on Wednesday (members must be at least 18), \$180 per year, happy for new members and visitors</p>
3	<p>Youth Volunteer Awards – Dellwyn Moylan</p> <p>Dellwyn is the manager of Volunteering Mid and South Canterbury based at Community House, Janre has joined the board as a youth representative. They want to hear what young people want and need. When Trust Power stopped running the community awards there ceased to be a youth award, it used to alternate between the two colleges.</p> <p>ADC runs its own community awards and VMSC has volunteer of the month award.</p> <p>The youth award proposal is still due to go through their board and looking at a collaboration between AYC and VMSC. The awards would be for youth up to the age of 25 years, nominated by a school or organisation they volunteer with. VMSC has a nomination form – what makes the young person stand out, what difference have they made to the organisation, how they changed the organisation.</p> <p>Applications would start in March 2022 – student volunteer week, good opportunity to launch – close in April with the Award ceremony in May, ceremony would alternate between Ashburton and Methven for – hoping the colleges would volunteer their halls for use. Panel of three judges – Dellwyn, AYC member/ADC councillor, member of the community, three categories – sport, environment and culture, general community. Every nominated person receives a certificate and a volunteer pin, then select a winner they will receive a trophy, and a carved trophy for an overall winner which is not necessarily a</p>

	<p>category winner. Youth of Ashburton would be asked to come up with the design. Costs associated with printing, awards and hosting the awards ceremony – still working through these details – costs would be jointly shared with VMSC and AYC/ADC</p> <p>Questions/Feedback</p> <ul style="list-style-type: none"> - Like the idea of using the wood from the old building - Like the sound of it, sounds good - More categories? Don't think so, three is a good starting point - Trophy, do they receive money? Just the trophy unless we get a sponsor on board. Would they keep the trophy forever? Some people do take care of them others don't and some get lost. Something to think about. - Next stage? Will take it to the VMSC board. Review the report at the next AYC meeting. Then can sit down in February and figure out how to get it out. AYC may need to present a report to Council to fund the awards out of the ADC event budget. - Three trophies for three categories plus another trophy for the overall winner. Overall trophy could be the one that comes back each year. Every entrant gets an entry certificate. <p>Getting in touch with VMSC - Based at Community House, have a Facebook page. Please help get the message out about super vaccine Saturday.</p>
4	<p>Event Updates</p> <ul style="list-style-type: none"> • Mental Health Awareness Week – John Unable to go to the podcast with Selwyn Youth. Did the posts every day on social media. Sharing between the two youth councils was challenging. Hero's posts didn't go to plan, only Steven Universe was done. The 5 ways to wellbeing was done well and shared. Ashburton College – purple shirt day went well, had a bake sale, raised \$1,100 for the Mental Health Foundation Mt Hutt College – Janre to provide an update All Selwyn colleges did a purple shirt day • Bite Nite Culture Fest – Verity Went through a thorough process to make the final decision, considered costs that had already been spent, availability of performers, current alert levels and restrictions and weekly updates. Disappointing for everyone, let's work towards the 2022 event. • Nights of Lights Festival – Verity Same process as Bite Nite for making the decision. Giant Christmas tree will still be in the CBD, Festive Walk with the fairy lights and art installations will still be there and runs from Cameron St to Moore St. Simon – we have under spent on event funding for the year so looking at ideas for how we can do some smaller discreet things and look to AYC to have some ideas. CBD retailers are supportive, may be some pop up events like getting buskers down or a band in the CBD, all following Covid restrictions. Michael – would still be nice to incorporate some of the smaller festive activities into the festive season as it was a good countdown to Christmas
5	<p>General Business</p> <ul style="list-style-type: none"> • Articles due 20 October • Minutes due 20 October • 2022 meeting day – discussion held on the meeting day for 2022, Council are continuing with Wednesday which means Council Chambers are more often not available for AYC and Councillors also unavailable. Decided that meetings would move to the second Tuesday of each month, first meeting in February, two inductions will be held on 18 and 25 January • What do you want to do for the December meeting as a wrap up for the year?

	<ul style="list-style-type: none"> • Next meeting – 10 November is Year 13 prize giving. It was decided to move the meeting to Wednesday 3 November
6	Wrap up
7	Actions <ul style="list-style-type: none"> • Janice to share contact details for Toastmasters • Easterlin to do article on the Meeting Wrap • John to do an article on Mental Health Awareness Week • Dome to do an article on joining AYC for 2022 • Verity to do the minutes
10	Next Meeting Wednesday 3 November, 4:00pm to 6.00pm, Ashburton District Council, Council Chambers Any apologies are to be sent to Verity or AYC Secretary prior to the meeting commencing.
The meeting closed at 5.41pm.	

8. *Economic Development quarterly report – July, August and September 2021*

Author	<i>Simon Worthington; Economic Development Manager</i>
Activity manager	<i>Simon Worthington; Economic Development Manager</i>
Group manager	<i>Steve Fabish; Group Manager Community Services</i>

Summary

- The purpose of this report is to provide Council with a high-level update on Economic Development activity and progress from July to September 2021.
- The report is framed around the seven pillars included in Council's adopted Economic Development Strategy and Action Plan.
- A significant event in this period has been the COVID outbreak in the North Island which saw a nationwide lockdown take effect on 17 August 2021 until 7 September 2021.
- The COVID outbreak has had a considerable impact on the local economy and the work of the economic development team.

Recommendation

That Council receives the Economic Development quarterly update.

Strategy and Development Plan Update

Pillar 1: Signaling Council is Open for Business

This pillar relates to Council setting up, establishing its position, and delivering its services in a way that supports economic development. With the outbreak of COVID 19 having a dramatic effect on all of New Zealand it has been key for Council to work with industry to ensure positive outcomes. Action was required to lead the district community as they navigated their way through the COVID 19 lockdown and the subsequent commencement of recovery.

Update

- Council staff have been proactive in reaching out to businesses and understanding their requirements and signposting them to the information and services they need to be able to navigate the lockdown period. Businesses report being confused by the paperwork required to access funding
- The Economic Recovery Advisory Group has been active and has met fortnightly to keep abreast of developments. The group is now considering its future work programme and an update will be provided in the next Activity Briefing Report.
- The Ashburton District Council website has been modified to include links to where businesses can access financial information and practical help. This continues to be updated as new information becomes available.
- The draft Welcoming Plan is now well underway. This plan formally recognises that a council and community have met the Welcoming Communities Standard's outcomes set by Immigration NZ. Accredited communities benefit from a competitive advantage to retain (and attract) newcomers who contribute to the local economy.
- The Council is formulating the approach for supporting a strong and vibrant agricultural economy by building off the research within the Nitrate report (step 1) and Land and Climate Change report (step 2). This will inform the development of the Resilient Business programme (step 3) and identify Council's role in supporting a strong primary industry (step 4) over the medium and long term.

Pillar 2: Placemaking and Branding

Placemaking is about creating the space(s) where people want to live, work and play – places where people and business want to be.

Update

- The Government announced a new one-off residency pathway for current work visa holders to remain in New Zealand permanently on September 30. A media release signaling Mayor Brown's welcoming of this new visa and the value of migrants in the Ashburton community was distributed.
- The August Citizenship Ceremony was cancelled due to the nationwide Covid-19 Alert Level 4 lockdown

- Bite Nite Culture Fest was postponed to November 6 due to the nationwide Covid-19 Alert Level 4 lockdown. The event has since been cancelled due to ongoing uncertainties and restrictions with the Covid-19 pandemic.
- The Business of the Year Awards project has been progressing during the quarter, with registrations continuing to flow in. Text voting for the People's Choice in Retail commencing on 1 August.

Pillar 3: Unlocking Latent Potential

Developing a mechanism to deal with projects that come to Council.

Update

- Council staff are working with businesses in the region who have articulated that they want to develop and grow their businesses.
- Council staff are working with the Mayoral Forum to identify the regional priorities for Economic Development in order that future funding can be better aligned to regional need and ensure that central government fund projects that meet local need.

Pillar 4: Agriculture and Technology

Assisting the agriculture and technology sectors' existing industry bodies to assimilate technology into the sector.

Update

- Two pieces of work are underway which will support the on-farm uptake of innovation and technology
- Land Use and Climate Change project.
 - The proposal for the Changing Land Use and Climate Change project has been approved by the Rural Professional's Fund from 'Our Land and Water' (Agresearch). The project will run from 1 October 2021 – 30 June 2022.
 - The Changing Land Use and Climate Change project aims to empower farmers to explore new and alternative land use options by helping them build a clearer understanding of opportunities emerging through climate change.
 - The project will first be approached with a desktop analysis. The results of the analysis will then be tested and refined with farmer and community stakeholder focus groups to ensure the findings support farmer agency.

- Ashburton District Council will support the project from the existing Economic Development budget which is identified in the project proposal as in-kind.
- Other in-kind contributions cover expert input into the working group by locally based organisations.
- Total project budget including in-kind and grant funding is \$172,750 (excl)
- Resilient Business Programme
 - The purpose of this report is to provide Council with an update on the proposed Resilient Business Programme.
 - The Resilient Business Programme aims to develop the district's economy to be more diverse, resilient and sustainable. This will be achieved by supporting farmers to explore and implement land uses that deliver good environmental, cultural, social and financial outcomes.
 - Structured farmer learning and peer to peer support will enable farmers to move from ideas to implementing practical, evidence based and supported action on farm.
 - A formal evaluation will 'wrap around' the Programme design and the delivery.
It will examine the effectiveness of the Programme and offer improvements to create a tested and well proven model for supporting land use change that can be utilised in other districts and regions.
 - Arowhenua will be a key partner in the project providing cultural advice and practical guidance on the design and delivery of the project.
 - The programme is estimated to cost \$5M over three years and funding will be sought through the Sustainable Farming Futures Fund (SFFF) and co-funding from industry organisations.
 - The programme is proposed to run for three years. This project will also deliver to pillar 5 & 6.

Pillar 5: Natural Resource Management (a) water and (b) tourism and events

Protecting and enhancing the district's natural capital, particularly recognising water as a crucial resource.

Update

- At the time of writing the report the future of some community events is still unknown due to COVID-19.
- Events continue to be held within the district, with the number of events still to return to pre Covid-19 levels.

- The second round of the Regional Event Funding opened on 1 September and closed on 30 September. A total of 9 applications have been received requesting a total of \$57,860. There is \$38,175 to be allocated in this round.
- The annual Nights of Lights Festival has since been cancelled due to the ongoing uncertainty and restrictions of the Covid-19 pandemic. A celebration to open the CBD following the redevelopments involving elected officials, contractors and CBD retailers will take place with numbers limited to 100 attendees. This event may also be live streamed to the wider community.
- The follow up Nitrate report is completed and accepted by the Council. The report includes farm system and budget analysis with an economic impact analysis of the Ashburton District.

Pillar 6: Start-up, SME's and Business Support

Lobbying, advocacy and influencing policy settings important to business.

Update

- Desktop research has been conducted into delivery of New Zealand's Migrant Integration and Settlement Strategy¹ in the Ashburton District. Whilst there is much activity in the education, health and inclusion pillars of the strategy, the employment support pillar is largely untapped. Work is now underway with a wide range of stakeholders to respond to this finding.
- Mayor Neil Brown, Councillor Cameron and Council Staff hosted medical students from Otago University via Zoom during lockdown. The students were exploring the issues and opportunities for Doctors working in rural New Zealand as part of their studies. The students provided great insights into what young people were looking for when considering different geographic regions to live and work in.
- Council staff are working with the Canterbury Employers' Chamber of Commerce and the Regional Partners Fund to ensure that SME's are well supported in the district. In the redevelopment of the Economic Development Strategy we will review what support SME's need and complete a gap analysis on current activities.

Pillar 7: Connecting and Supporting Infrastructure

Acknowledging Ashburton District's reliance on key infrastructure like roading and telecommunications.

Update

- Council staff supported the Mayor and Chief Executive in their work to move the existing rail hub in Ashburton to the new Fairfield Freight Hub. As a result of Ministerial support this project will now proceed.

¹ [Migrant settlement strategy \(newzealandnow.govt.nz\)](https://newzealandnow.govt.nz)

- Work is underway to determine the economic impact of the flood event on the district. Professor Caroline Saunders from the Agribusiness, Economic Research Unit at Lincoln University is leading the work. There have been difficulties obtaining insurance data and also haulage numbers, Council staff are currently working with insurers and freight companies to solicit the data required to complete this work.

Legal/policy implications

This report directly relates to the 7 pillars agreed to and set under the *Economic Development Strategy and Action Plan*.

Financial implications

1. The funding received for the “My Next Move” transition to work programme is subject to the funding guidelines set out by Ministry of Social Development.
2. The funding that will be applied to the PGF express grant will be subject to the funding guidelines as set out by MBIE.

Requirement	Explanation
What is the cost?	Covered within operating budgets and grant funding received.
Is there budget available in LTP / AP?	Yes
Where is the funding coming from?	‘My Next Move’ Transition to work funding is supplied by MSD. PGF express funding is supplied by MBIE. Agricultural Portfolio Advisor role is funded by PGF Economic Development is 100% funded by General Rates.
Are there any future budget implications?	No
Reviewed by Finance	No; not required.

Significance and engagement assessment

The report discusses matters that are of significance to economic development, however, this report does not require any decision of Council.

9. *Lynnford Reserves Board – Transfer of administration functions to Hinds Reserve Board*

Author	<i>Colin Windleborn; Commercial Manager</i>
Activity manager	<i>Colin Windleborn; Commercial Manager</i>
Group manager	<i>Paul Brake; Group Manager Business Support</i>

Summary

The purpose of this report is to seek Council's approval to

- appoint the Hinds Reserve Board to carry out the functions of the Lynnford Reserve Board until the next Council elections in 2022;
- transfer all Lynnford Reserve Board's assets, land and monies to the Hinds Reserve Board;
- authorise the fixing of an appropriate plaque on the reserve to recognise contributions made by the community to the former Lynnford Reserve Board.

Recommendations

1. **That** Council receives the report.
2. **That** Council appoints the Hinds Reserve Board to undertake all the functions of the former Lynnford Reserve Board, in accordance with Schedule 7, s.30(1a) of the Local Government Act 2002; and
 - i) undertakes to transfer all of the Lynnford Reserve Board assets, including administration of land, to the Hinds Reserves Board once all current liabilities of the Lynnford Reserve Board have been settled with any deficit funded by Council; and
 - ii) erects a plaque on the Lynnford Hall site to recognise the former Reserve Board and contribution of the families in the area; the wording of the sign to be approved by the Lynnford Reserve Board.

Attachments

Appendix 1	Lynnford Reserve Board general meeting minutes 9/04/19
Appendix 2	Hinds Reserve Board Minutes 28/09/21
Appendix 3	Lynnford Reserve Board financials
Appendix 4	Location map and photos

Background

The current situation

1. The Reserves Act 1977 provides the structure under which reserves vested in the Crown are administered.
2. The Crown can either administer reserves themselves or choose to have care and control delegated to local authorities or to a voluntary organisation independent of a local authority.
3. Reserve Boards appointed by Council are considered to be subcommittees of Council elected to manage on a voluntary basis the reserve/s in their particular area.
4. Reserve boards have delegated authority from Council to administer and manage the reserve(s) under their control;

In order to undertake this, specific powers of boards are:

- to approve annual budgets for the reserve/s
 - to raise and expend finance
 - to hire and dismiss staff
 - to enter into contracts necessary for the efficient running and suitable use of the reserve(s)
 - any other powers necessary for the efficient and effective management.
5. For some rural areas, it is becoming increasingly difficult to get sufficient interest from the community to form boards to manage the various reserves. This is the situation for the Lynnford Board. *Refer Appendix 1 - minutes of the April 2019 meeting*
 6. Lynnford Reserve is located on Lynnford Road and is a reserve derived from the Crown, vested in Ashburton District Council for recreation purposes pursuant to the Reserves Act 1977. The reserve is also subject to Part 9 of the Ngai Tahu Claims Settlement Act 1998 should the reserve be declared surplus and available for sale. *Refer Appendix 4.*
 7. The land was acquired by the Education Board in 1912. As the land was not required for Education purposes the land vested in the Crown in 1957.
 8. The land was declared Recreation Reserve in 1957, pursuant to the Reserves and Domains Act 1953, to be a public domain known as Lynnford Domain and Lynnford Domain board was appointed to have control of the domain.
 9. In 1980 the land was classified as a reserve for recreation purposes with the land vested in Ashburton County Council in trust for recreation reserve.

10. The Local Government [Canterbury Region] Reorganisation Order 1989 transferred the functions and assets of Ashburton County Council to Ashburton District Council.
11. Reserve boards at that time were effectively amalgamated into Ashburton District Council with boards becoming subcommittees of Council.
12. The Lynnford Reserve Board of Management was constituted with its function to care manage and improve the reserve. The Board was to have one elected Council member from the 'Central Rural Ward' and seven members elected by ballot. It was at this time that the Board became a subcommittee of Ashburton District Council rather than a separate legal entity as it had previously been.
13. In 2016, following local body elections, generic constitutions were approved for the management of a number of reserve boards within Ashburton District Council, Lynnford Reserve being one of these.
14. There are five options for Council to consider for the administration of the functions of the reserves boards when a reserve board essentially is in recession:
 - i. Status Quo – do nothing
 - ii. Discharge the Reserves Board with functions to be undertaken by Council;
 - iii. Delegate administration functions of the reserve board to another entity or reserve board.
 - iv. Reconstitute a reserve board
 - v. Declare the reserve surplus and pass back to the Department of Conservation for management including disposal.
15. Hinds Reserve Board have agreed to take over the functions of the Lynnford Reserves Board provided there is no debt, and a plaque is erected at Council's cost. *Appendix 2*
16. The recommendation in this report seeks to undertake Option 3.

Options analysis

Option one – Status Quo

17. Council could leave status quo until the 2022 triennial election when, unless it resolves otherwise, the Board will automatically be discharged. At this time the new Council would decide the future of the Lynnford Reserve Board.

Advantage

18. Council does not need to do anything until the next election in October 2022.

Disadvantage

19. There would be confusion as to who/ how the functions of the administration of the reserve would be undertaken.

Option two – Discharge the Lynnford Reserves Board

20. Discharge the Lynnford Reserves Board using the process as described in this report and Council would administer the reserve.

Advantage

21. The day to day management of the reserve would be undertaken by Council.

Disadvantage

22. Council would need to allocate resources to carry out the functions of administering the reserve.
23. There would be little community input into the administration of the reserve.

Option Three -Delegate Administration of the Lynnford Reserves to Hinds Reserves Board – recommended option

24. Pass the functions and responsibilities of the Lynnford Reserve Board to Hinds Reserve Board.

Advantage

25. The reserve would be administered by the community in which the reserve is situated.

Disadvantage

26. Hinds Reserve Board do not want to fund the deficit or plaque so Council will need to fund these.

Option Four - Declare that the Lynnford reserve land is not required and pass the land back to the Department of Conservation for Possible Sale.

27. Council could declare that the reserve is not required and once this has occurred then the reserve is then passed to the Department of Conservation for its management or disposal.

Advantage

28. Council would no longer administer the reserve.

Disadvantage

29. There may be community resistance to the relinquishing control of the reserve.
30. The Department of Conservation may not want the reserve back, or if it takes it back, may not maintain the reserve.
31. There would be a time and cost factor to this option.

Legal/policy implications

Reserves Act

32. The Reserves Act 1977 describes how the land is managed under the Reserves Act 1977 with respect to Reserve Boards as they are a subcommittee of Council they are governed by the provisions of the Local Government Act 2002.

Local Government Act 2002

33. The Seventh Schedule of the Local Government Act which allows gives Council the ability to;
- i. Discharge the Lynnford Reserve Board – functions would be undertaken by Council;
 - ii. Delegate administration of the Reserve to another entity – in this case the Hinds Reserve Board;
 - iii. Reconstitute the Hinds Reserve Board;
 - iv. Declare the reserve surplus and pass back to Department of Conservation for management which could include disposal.
34. Once administration of the Lynnford Reserve Board passes, then assets and liabilities of the board pass to the new entity.

Financial implications

Requirement	Explanation
What is the cost?	The financial deficit would need to be met by Council-currently the power, until such time as the power is disconnected. This deficit is currently \$2085.62. In addition the cost of the plaque would need to be met by Council
Is there budget available in LTP / AP?	No
Where is the funding coming from?	Funding will need to be found from the property reserve
Are there any future budget implications?	No the reserve would be administered by Hinds Reserve Board
Reviewed by Finance	Paul Brake: Group Manager Business Support

Financials

35. The reserve board has very little income with the only assets being the land, a hall and a shed. *Appendix 3*

36. There will be no surplus funds to be passed to the Hinds Reserve Board once all liabilities have been met.

Significance and engagement assessment

37. This process is essentially internal, if consultation has taken place with the Lynnford and Hinds Reserves Boards prior to Council passing the resolutions contained within this report.
38. It is the officer's understanding that both the Hinds and Lynnford Reserves Boards have discussed combining the functions and are amenable to this. *Refer Appendices 1 & 2.*

Requirement	Explanation
Is the matter considered significant?	No
Level of significance	Low
Level of engagement selected	3. Comment – informal two-way communication
Rationale for selecting level of engagement	The Lynnford Reserve Board have discussed the transfer of the reserve to Hinds at a past meeting, and the Hinds Reserve Board have agreed to the proposal. Communication with and between the two Reserve Boards will continue throughout the process. This proposal allows the community to continue use of the reserve.
Reviewed by Strategy & Policy	Emily Reed, Corporate Planner

Next steps

Date	Action / milestone
November 2021	Notify respective reserve boards
November 2021	Arrange for an appropriate plaque to be erected.

Appendix 1 Lynnford Reserve Board General Meeting Minutes 9/04/19

Present: M Read, S Wilson, L Lovett, G Bird, J Moore, L Moore, B Bagrie, T McConnell, J Wilde, D Lowe

Apologies, L Bagrie, A McLaughlan

Mike Read talked about the options of the hall as he saw it.

Lyndon Moore asked about cost of the up keep of the hall, would have to be assessed for earthquake risk for a start then looked out for the kitchen and toilets for public use.

Todd McConnell spoke on behalf of the Young Farmers club about what they used the hall for.

There was discussion about young farmers looking after the hall and using it and would the board be responsible for upgrading the hall, everyone seemed to be of the agreement that it was not worth while. Lynette Lovett suggested that a board go up to acknowledge the district.

Geoff Bird moved that the hall be closed down due to the increase costs and lack of use, Lyndon Moore seconded it This was passed by all in attendance.

Stuart Wilson moved that the council be asked about demolition of the hall and a plaque put up to acknowledge the Lynnford hall and school, seconded Bev Bagrie.

Jo Moore moved that we approach the Hinds reserve board about taking over the reserve land, seconded Lynette Lovett.

The power will be cut off as soon as possible. Lynette Lovett moved that the picture on the wall that has been there since the 1940s be found a home for, Bev Bagrie seconded.

Meeting closed at 8.33.

Appendix 2 Hinds Reserve Board Minutes 28/09/21

The Hinds Reserve Board moved a motion on 28th September 2021 that they approve to take over the management of the Lynnford reserve.

On the condition that they do not take over any debt and the council fund the Plaque.

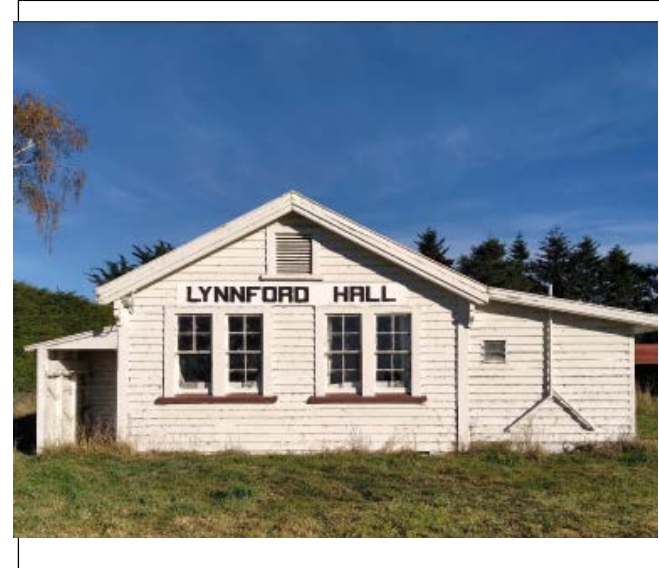
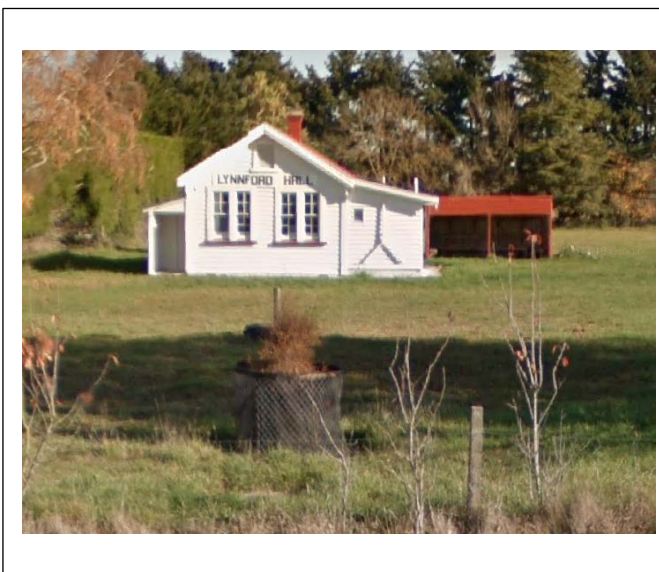
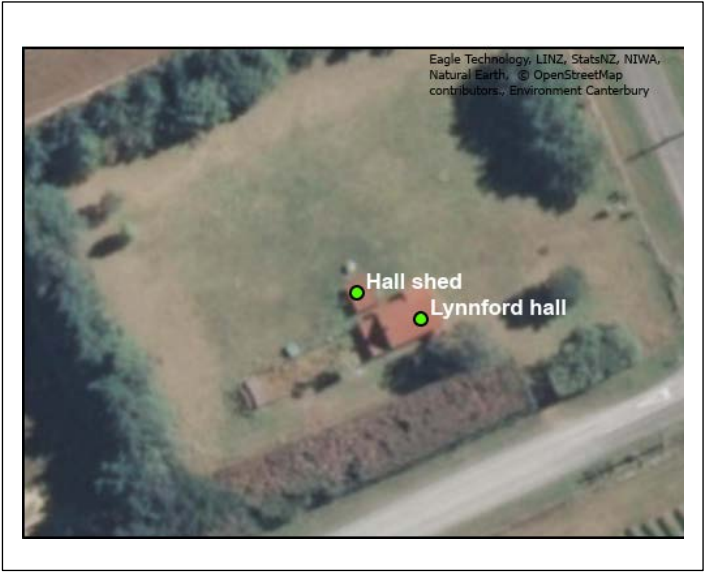
Appendix 3 Lynnford Reserve Board Financials

Monthly Income and Expenditure Report - 190 - Lynnford Recreation Reserve

For the Month Ended 30 June 2021

	Month Actual	Year To Date Actual	Full Year Budget	Remaining Full Year Budget
Income				
Sundry Income	0.00	0.00	226.00	226.00
Total Income	<u>0.00</u>	<u>0.00</u>	<u>226.00</u>	<u>226.00</u>
Expenditure				
Electricity	0.00	0.00	470.00	470.00
Total Expenditure	<u>0.00</u>	<u>0.00</u>	<u>470.00</u>	<u>470.00</u>
Net Surplus/(Deficit)	<u>0.00</u>	<u>0.00</u>	<u>-244.00</u>	<u>-244.00</u>
Capital Expenditure				
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Net Cash Movement	<u>0.00</u>	<u>0.00</u>	<u>-244.00</u>	<u>-244.00</u>
Cash Reserves				
Separate Reserves	0.00	-2,085.62	-244.00	
Plus Net Surplus/(Deficit)		0.00		
Less Capital Expenditure		0.00		
Closing Cash Reserves		<u>-2,085.62</u>		

Appendix 4 Location Map and Photos





TREASURY REPORT

FOR



AS AT 30 SEPTEMBER 2021



AUCKLAND • WELLINGTON • CHRISTCHURCH

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1. MARKET OVERVIEW

1.1 GLOBAL MARKETS OVERVIEW (FOR THE SEPTEMBER 2021 QUARTER)

Central bankers around the globe adopted a more hawkish stance in September as employment slowly crept back to 2019 levels and several supply shocks continue to push inflation above target ranges. Economists have lowered their forecasts for global and US growth for 2021 and 2022 as the COVID-19 Delta variant continues to create issues and add uncertainty to the already clouded outlook. Meanwhile, material weakness in recent Chinese data, the new 'common prosperity' approach, along with the Evergrande drama has the market thinking there could be some serious issues going forward for the world's second largest economy.

The US Federal Reserve ("Fed") left its key benchmark interest rate unchanged in the September meeting, but the minutes suggested tapering will start in November or December stating *"If progress continues broadly as expected the Committee judges that a moderation in the pace of asset purchases may soon be warranted. While no decisions were made, participants generally viewed that as long as the recovery remains on track, a gradual tapering process that concludes around the middle of next year is likely to be appropriate."* The Fed's 'dot plots' also signalled that interest rate increases may follow more quickly than expected, with 9 out of 18 policymakers projecting interest rates will rise in 2022. Members now see the US economy growing at 5.9% in 2021, 3.8% in 2022, and 2.5% in 2023.

The US 10 year Treasury bond yield started and finished the quarter at 1.46%. However, it reached a low of 1.18% in July, before shooting up to 1.53% in September after the Fed meeting confirmed market expectations of the tapering process beginning this year.

Chinese data continues to undershoot expectations, with August's retail sales numbers significantly underperforming expectations and manufacturing PMIs on the cusp of turning contractionary. Authorities also provided more information on their 'Common Prosperity' drive which consists of *"two core priorities: achieving high-quality growth and sharing wealth."* Beyond that, *"narrowing the income gap"* and *"equalizing access to basic public services and narrowing the urban-rural gap"* are the objectives. Meanwhile, China's 1 year onshore swap rate surged to its highest level in almost 4 years, signalling market worries over liquidity shortages on the inevitable default of local property developer Evergrande.

In an entirely predictable move, the Reserve Bank of Australia ("RBA") left its cash and 3 year yield target rates unchanged in September. RBA Governor, Philip Lowe, also announced *"the Delta outbreak has delayed, but not derailed the economic recovery"* while reiterating *"the cash rate is unlikely to rise before 2024 given sluggish wage growth."* The RBA has explicitly said it will not increase the cash rate until actual inflation is sustainably within the 2.0%–3.0% target range, and that it won't be enough for inflation to just sneak across the 2.0% line for a quarter or two.

1.2 NEW ZEALAND MARKET OVERVIEW (FOR THE SEPTEMBER 2021 QUARTER)

	OCR	90 day	2 years	3 years	5 years	7 years	10 years
30 Jun 2021	0.25%	0.33%	0.78%	1.00%	1.36%	1.62%	1.88%
30 Sep 2021	0.25%	0.60%	1.43%	1.63%	1.87%	2.04%	2.26%
Change	0.0%	+0.27%	+0.65%	+0.63%	+0.51%	+0.42%	+0.38%

The New Zealand government's decision to lock down the country following the discovery of the COVID-19 Delta strain in the wider community, necessitated the Reserve Bank of New Zealand ("RBNZ") delaying its ("Official Cash Rate") OCR hiking cycle in August. The RBNZ's own OCR forecasts project the rate to increase to 0.60% by December 2021, with further increases every quarter until December 2022, before the cash rate eventually tops out at 2.10% in March 2024. The RBNZ expects these hikes to slow the economy as it also pared back its GDP growth forecasts.

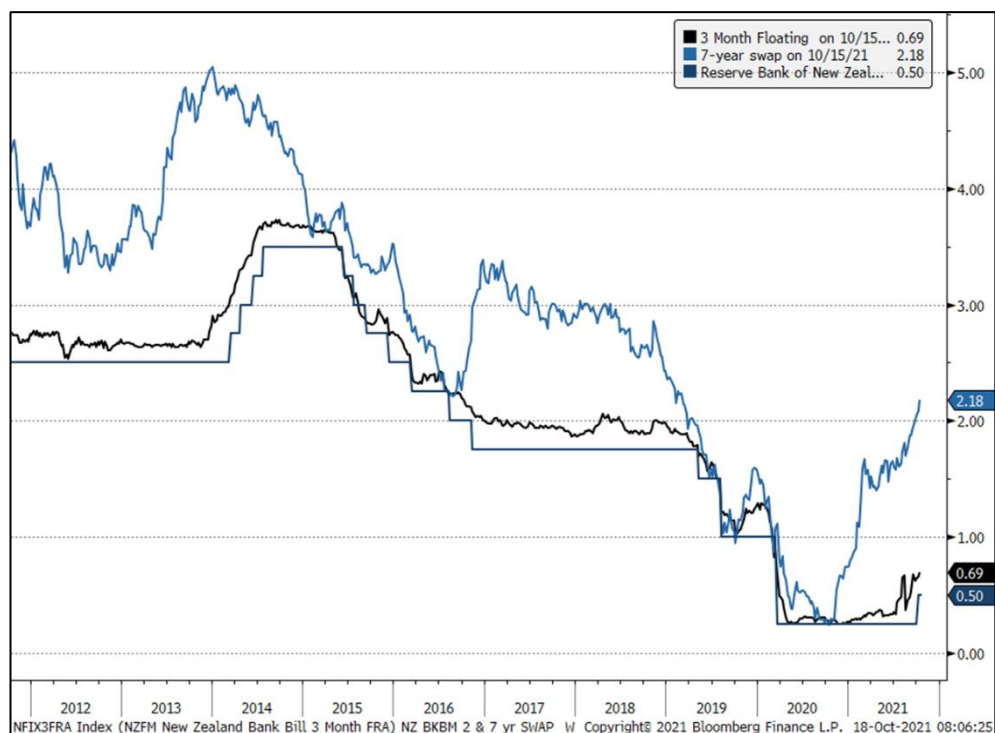
Post the meeting, a speech by RBNZ Assistant Governor Christian Hawkesby stated that *"the August MPS noted that we had more confidence that employment was at its maximum sustainable level and that pressures on capacity would feed through into more persistent inflation pressures over the medium-term"*. Following this speech, market pricing is now assigning an 88% probability of a 25 basis point hike in the OCR to 0.50% in October and has a 92% probability that it will be at 0.75% by the end of November. By the end of 2022, market pricing and RBNZ projections for the OCR are closely aligned around 1.50%.

While there may be some potholes in the road ahead for the New Zealand economy, the June quarter GDP print looked at how the country was doing before the Delta intrusion and, by all accounts it was doing very nicely. June quarter GDP grew by 2.8%, expanding at a pace more than twice the rate anticipated by economists, who were forecasting a modest 1.1% gain. And while there will be the inevitable slowdown in the September quarter given the lockdowns, the June quarter GDP print will essentially 'force' the RBNZ Governor to act on 6 October.

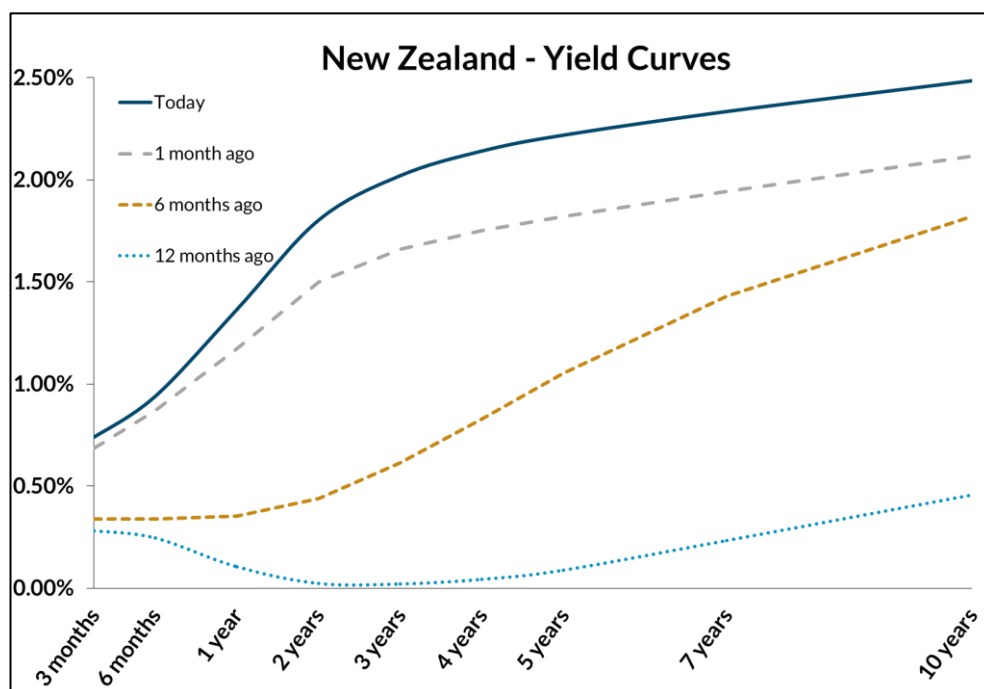
The domestic unemployment rate and participation rate outperformed market expectations in the second quarter. The unemployment rate decreased to 4.7% while the participation rate increased to 70.4%, against expectations of 4.9% and 70.2%. Private sector wages also had a small win as they were up 0.4% for the quarter.

The local yield curve flattened over the quarter, with the market indicator spread between the 2 and 10 year swap rates narrowing from 143 basis points at the end of June to 110 basis points by the end of September. The short end of the curve was driven up by the rate hikes priced in by the market, while the 10 year swap rate climbed in September due to rising long term yields in the US. BKBM has also increased to 0.65% in anticipation of October's 25bp rate hike.

The graph below shows the OCR, 90 day BKBM and the 7 year swap rate. It illustrates that prior to the start of the last hiking cycle in 2014, the 7 year rate increased sharply in anticipation of future OCR hikes, however once the hiking materialised, the 7 year rate actually started falling.



There is very little downside risk priced into the NZ yield curve illustrated below.



1.3 LOCAL AUTHORITY SECTOR

Listed on the following page are the credit spreads and applicable interest rates as at 30 September for Commercial Paper ("CP"), Floating Rate Notes ("FRN") and Fixed Rate Bonds ("FRB"), at which Ashburton District Council ("ADC") could source debt from the Local Government Funding Agency ("LGFA").

Maturity	Margin	FRN (or CP) Rate	FRB
3 month CP	0.15%	0.78%	N/A
6 month CP	1.01%	1.06%	N/A
April 2022	0.17%	0.80%	0.99%
April 2023	0.23%	0.86%	1.52%
April 2024	0.24%	0.87%	1.78%
April 2025	0.30%	0.93%	1.98%
April 2026	0.36%	0.99%	2.17%
April 2027	0.41%	1.04%	2.27%
April 2029	0.44%	1.07%	2.48%
May 2031	0.49%	1.12%	2.64%
April 2033	0.58%	1.21%	2.83%
April 2037	0.64%	1.27%	3.06%

Margins for LGFA debt were little changed over the September quarter, however the rise in the underlying 90 day bank bill pushed the yields for FRNs higher. The yields for FRBs were noticeably higher during the quarter due to the increases in swap rates which were driven by moves in offshore bond yields and expectations for the RBNZ to increase the OCR starting in the fourth quarter of 2021.

2. FIXED INTEREST AND TERM DEPOSIT PORTFOLIOS

2.1 FIXED INTEREST PORTFOLIO

As at 30 September, ADC's Fixed Interest Portfolio ("FIP") had a nominal value of \$2,000,000 and a market value of \$2,075,187. The FIP consisted of two FRBs each with a nominal value of \$1,000,000. During the September quarter, there was one purchase in the FIP, the \$1.0 million September 2026 ANZ subordinated bond at a yield of 2.999%. The makeup of the FIP as at 30 September, including its valuation, is shown in the following table.

Ashburton District Council				30-Sep-21		
Security	Rating	Maturity Date	Coupon (%)	Nominal	Yield (%)	Value
BNZ	AA-	15-Jun-23	4.10	\$1,000,000	1.53	\$1,055,122
ANZ sub	A-	17-Sep-26	2.999	<u>\$1,000,000</u>	2.76	<u>\$1,020,065</u>
				\$2,000,000		\$2,075,187

2.2 TERM DEPOSITS

As at 30 September, ADC had no term deposits. For reference purposes below are the rates available for corporate bonds which ADC would be able to invest in under the parameters of its Treasury Policy.

issuer	Maturity	Coupon	Rating	Yield
Spark Finance	25-Mar-22	4.50%	A-	0.90%
Bank of China (NZ)	17-Oct-22	4.09%	A	1.41%
Genesis	08/-Mar-23	5.81%	BBB +	1.75%
BNZ	16-Nov-23	3.65%	AA-	1.63%
Chch City Holdings	27-Nov-24	3.58%	AA-	1.94%
Auckland Council	24-Mar-25	4.18%	AA	1.91%
Fonterra	14-Nov-25	4.13%	A-	2.42%
Wellington Airport	14-Aug-26	2.50%	BBB	2.96%
Housing NZ	05-Oct-26	2.25%	AA+	2.08%

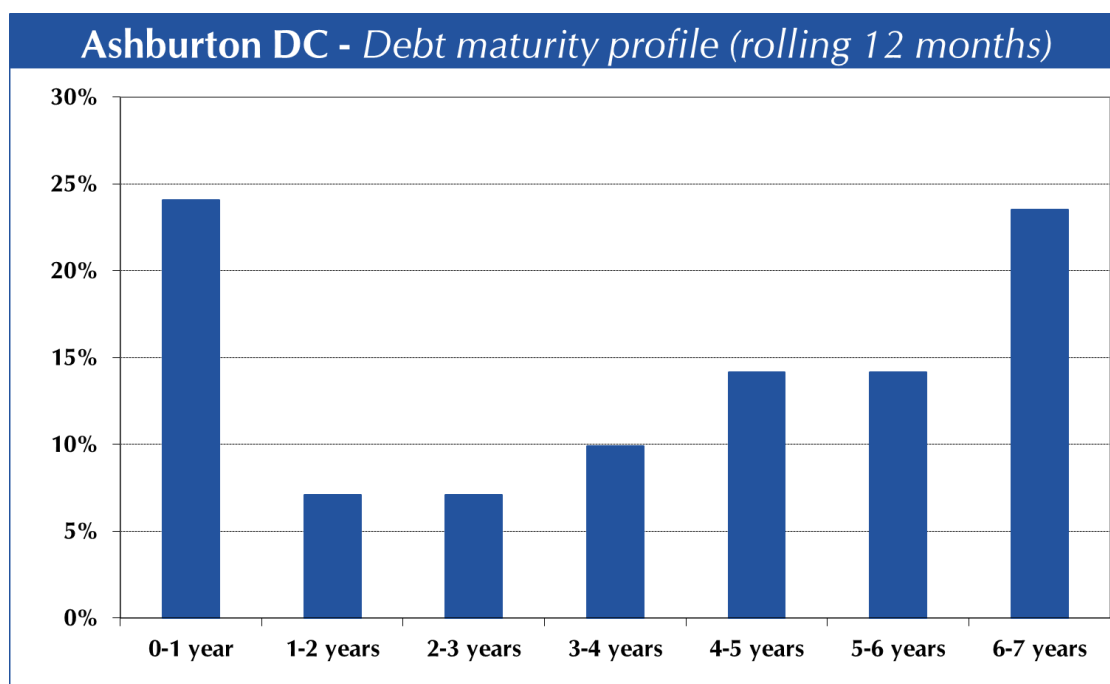
3. DEBT AND HEDGING PROFILES

As at 30 September, ADC had total external debt of \$70.6 million. The debt, all of which was sourced from the LGFA, is detailed in the table below.

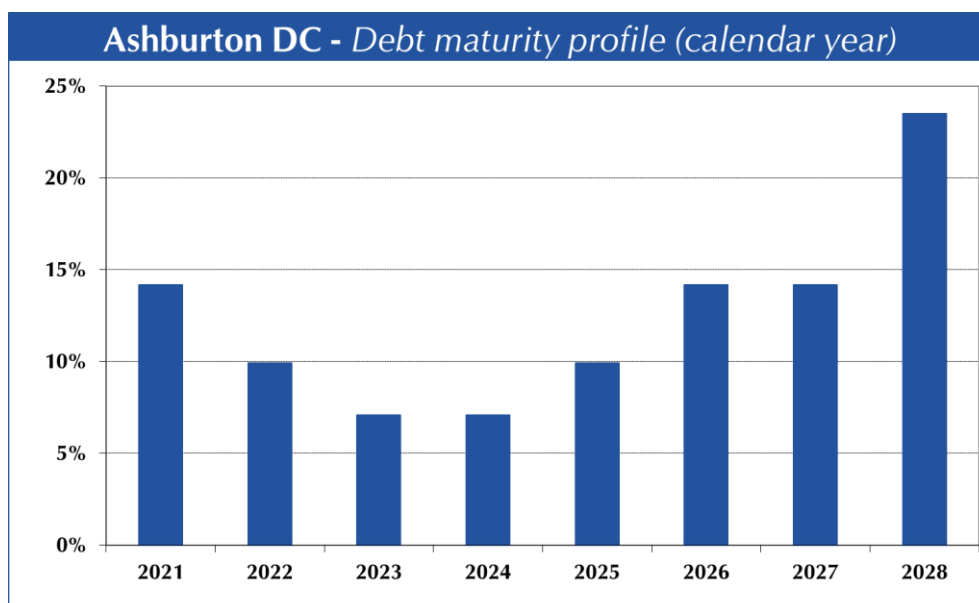
Instrument	Maturity	Rate	Margin	Amount
LGFA CP	15-Oct-21	0.535%	20 bps	\$10,000,000
LGFA FRN	17-Jan-22	0.99%	52 bps	\$2,000,000
LGFA FRN	14-Apr-22	0.92%	59 bs	\$5,000,000
LGFA FRN	15Apr-23	1.05%	64 bps	\$5,000,000
LGFA FRN	15-Apr-24	0.96%	55 bps	\$5,000,000
LGFA FRN	15-Apr-25	0.778%	37 bps	\$7,000,000
LGFA FRN	15-Apr-26	1.04%	63 bps	\$10,000,000
LGFA FRB	15-Apr-27	1.23%	76 bps	\$5,000,000
LGFA FRB	15-Apr-27	0.97%	69 bps	\$5,000,000
LGFA FRB	15-May-28	2.01%	60 bps	\$16,600,000
			TOTAL	\$70,600,000

ADC has a committed bank facility from Westpac Bank ("Westpac") for \$2.0 million, with a line fee of 0.30%, and a margin of 1.15%. As at 30 September, ADC had no drawings under the Westpac facility.

ADC's debt maturity profile incorporating all its debt (excluding the bank facility) is depicted in the following graph. ADC's funding maturity profile complies with the guideline in the Liability Management Policy ("LMP"), that states "To avoid a concentration of debt maturity dates, where practicable no more than 50% of total debt can be refinanced in any rolling 12 month period." As at 30 September ADC was complying with this guideline.



The debt maturity profile based on calendar years is depicted in the following graph. The graph shows a spread of maturities between 2021 and 2028.



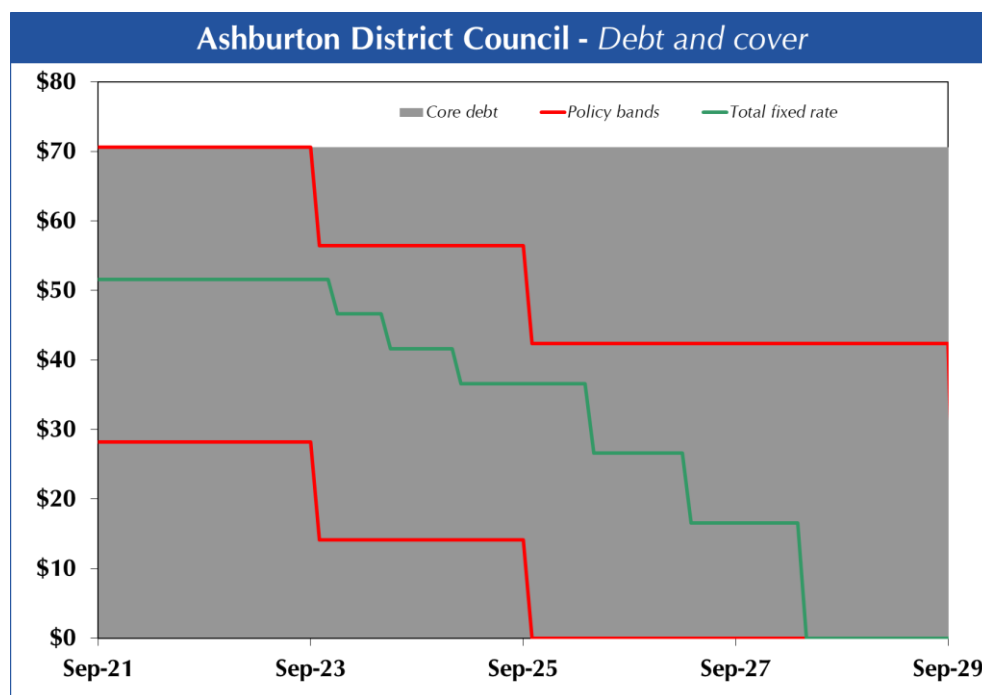
As at 30 September, ADC had four interest rate swaps, all of which were current, details as follows:

Start Date	Maturity Date	Rate	Amount
28-Jun-16	28-Dec-23	3.495%	\$5,000,000
30-Jun-15	28-Jun-24	4.305%	\$5,000,000
17-May-21	17-Feb-25	3.83%	\$5,000,000
17-May-21	15-May-26	2.85%	\$10,000,000
TOTAL			\$25,000,000

To manage its interest rate exposures, ADC's LMP incorporates fixed rate hedging percentages that specify the minimum and maximum amount of fixed rate cover to which ADC shall adhere. These parameters are as follows:

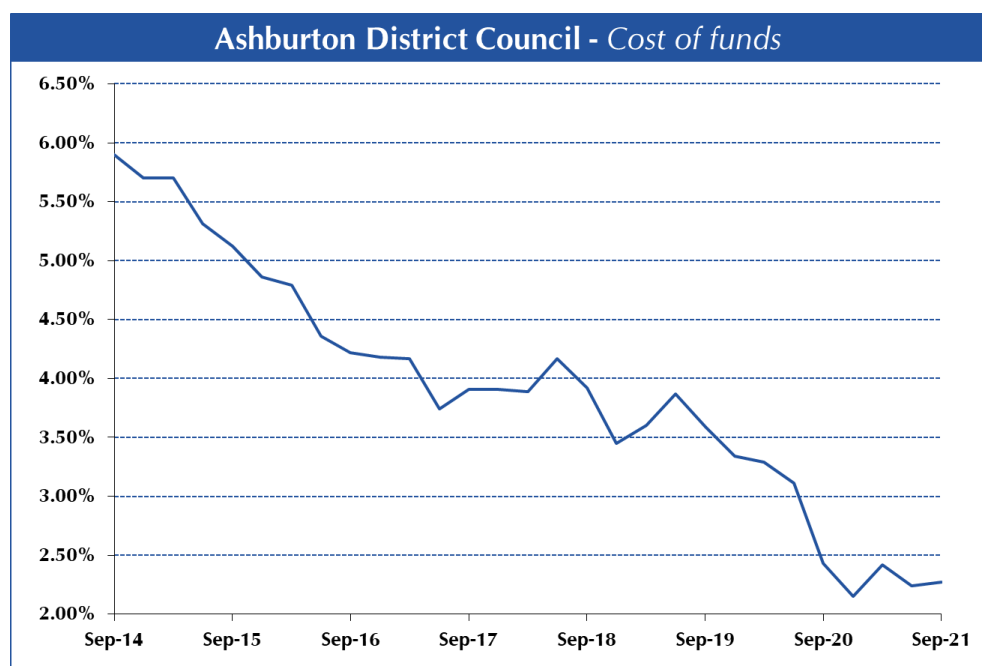
Fixed Rate Hedging Percentages		
	Minimum Fixed Rate	Maximum Fixed Rate
0–2 years	40%	100%
2–4 years	20%	80%
4–8 years	0%	60%

ADC's hedging profile as at 30 September, incorporating the swaps and the FRBs on issue, is depicted in the graph on the following page. The graph shows that as at 30 September ADC was policy compliant.



As at 30 September, ADC's weighted average cost of funds, including the line fee on the \$2.0 million Westpac facility, was 2.27%, up from 2.24% as at 30 June.

ADC's cost of funds remains lower than a large majority of its peers in the local government sector, which indicates the success of its funding and interest rate risk management programme over the last several years. The cost of funds going back to September 2015 is depicted in the following graph.



This document has been prepared by Bancorp Treasury Services Limited ("BTSL"). Whilst all reasonable care has been taken to ensure the facts stated are accurate and the opinions given are fair and reasonable, neither BTSL nor any of its directors, officers or employees shall in any way be responsible for the contents. No liability is assumed by BTSL, its directors, officers or employees for action taken or not taken on the basis of this document.

11. Services Provided over Christmas and New Year 2021-22

Author	<i>Sarah Mosley; Manager People & Capability</i>
Activity Manager	<i>Sarah Mosley; Manager People & Capability</i>
Manager responsible	<i>Hamish Riach; Chief Executive</i>

Summary

- The purpose of this report is to inform elected and community members of the services provided by Council over the Christmas - New Year period.
- The Executive team has confirmed the dates and hours of operation over this period. In doing so, they take into account both the demands on our services at this time of year and the mutual benefit to Council and its employees in taking annual leave over this period to spend with family and friends.
- All phone calls to Council continue to be answered by our service provider (Timaru Answering Service – TAS), who then forward urgent matters onto assigned/on-call employees. No concerns have ever been raised about reducing our hours of operation/capacity over this period.
- The Administration building will follow custom and practice, and close down at 1pm on Christmas Eve, with the building reopening on Wednesday 5 January 2022. The Art Gallery & Museum, Library, EA Networks Centre, Tinwald Pool, and Open Spaces will operate reduced hours with appropriate levels of employees during the Christmas – New Year period (*see Appendix 1*).

Recommendation

- 1. That** Council receives the report.

Attachment

Appendix 1: Table of operating hours

Background

Previous Council decisions

1. Management's processes and measures to manage customer demands over this period have been well tried and tested over many years. Accordingly, this report has always been received by Council.

Interested and affected parties

2. The decision for reduced hours over the Christmas - New Year period follows custom and practice, and adheres to contractual and legislative provisions.
3. Operating reduced services over the Christmas – New Year period is very similar to the approach most other councils follow nationwide. However, some councils 'gift' the 3 days between Christmas & New Year in addition to an employee's annual leave. Our Council does not currently do this, however we do 'gift' early finishes on Christmas and New Year's Eve.

Details

4. The Administration building will close at 1pm on 24 December and full services will commence at 8.30am on Wednesday 5 January 2022.
5. Open Spaces will operate as normal with the exception of a 1pm close 24 December and 3pm close 31 December. Employees in core cleaning roles will continue to perform their duties every day, with other team members either electing to take Annual Leave or working on 29-31 December. The Open Spaces depot will be closed as normal during the weekends and on all public holidays.
6. The Library will close at 5pm on 24, 29, 30 and 31 December and closed on public holidays (actual and observed). Normal hours will resume on 5 January 2022.
7. The Art Gallery & Museum will be closed on 25 & 26 December, with normal operating hours * (10am – 4pm, with the Gallery open until 7pm on Wednesdays) on the remaining days throughout the Christmas and New Year period.

*This Gallery will be open on 1, 2 January 2022, with the Museum also open these days/hours pending staffing levels.

8. The EA Networks Centre will be closed on 25 December and 1 January, with opening hours (10am – 5pm) on 26, 27, 28, 29, 30 December, as well as 2, 3, 4 January 2022. They will close early on 24 and 31 December (3pm). Normal hours for the whole facility will resume on 5 January 2022. A maintenance pool closedown is also due to occur mid to late January. Public communication of these additional pool closedown dates (once confirmed by contractors) will be shared and combined with the promotion of our district outdoor pools.

9. The Tinwald Swimming Pool will be closed on 25 December and operate with an early finish of 5pm on 24, 31 December and 1 January. Otherwise the pool will be open from 12 – 7pm daily until 6 March 2022 (which is subject to change).

Legal/policy implications

Legislation and Contractual Obligations

10. Given the changes in the days and hours of operation across Council, employees affected by a closedown have traditionally been provided with notice well in excess of legislative requirements ([s32 Holidays Act](#)).
11. All employment agreements contain provisions about closedowns (where appropriate), and public holiday entitlements (if an employee is required to work, be on-call or receives a day of leave as per the Holiday's Act).

Financial implications

Requirement	Explanation
What is the cost?	<p>Council will gift the difference between the normal and reduced operating hours (early finishes) to employees with standard working hours, subject to them not taking leave on these days. Note that this does not apply to Casual employees or those who have minimum hour contracts (according to rosters) who have already met their minimum hours.</p> <p>Benefits of operating a closedown period of the Administration building are a reduction in both operating costs and Council's leave liability.</p> <p>A reduction in employee morale would likely occur if our custom and practice of closing early on Christmas Eve and New Year's Eve did not continue where it had previously.</p>
Is there budget available in LTP/AP?	Operating budgets take into account the financial requirements of this period.
Where is the funding coming from?	Operating budgets.
Are there any future budget implications?	No
Finance review required?	No

Significance and engagement assessment

Requirement	Explanation
Is the matter considered <i>significant</i> ?	No
Level of significance	Low
Level of engagement selected	1. Inform
Rationale for selecting level of engagement	Council will communicate our operating hours over the Christmas – New Year period in the coming weeks to our community via various mediums.
Reviewed by Strategy & Policy	No

Appendix 1 Table of operating hours

2021/2022	Tinwald Pool	EA Networks Centre	Art Gallery & Museum	Ashburton Public Library	Open Spaces	Administration Building
Friday 24 December	5pm Close (Normal 7pm)	3pm Close (Normal 9pm)	4pm Close (Normal 4pm)	5pm Close (Normal 8.00pm)	1pm Close (Normal 4.30pm)	1pm Close (Normal 5pm)
Saturday 25 December PUBLIC HOLIDAY	CLOSED	CLOSED	CLOSED	CLOSED	-	-
Sunday 26 December PUBLIC HOLIDAY	12pm – 7pm (Normal hours)	10am to 5pm	CLOSED	CLOSED	-	-
Monday 27 December (Public Holiday Observed)	12pm – 7pm (Normal hours)	10am to 5pm	10am-4pm (Normal Hours)	CLOSED	CLOSED	CLOSED
Tuesday 28 December (Public Holiday Observed)	12pm – 7pm (Normal hours)	10am to 5pm	10am-4pm (Normal Hours)	CLOSED	CLOSED	CLOSED
Wednesday 29 December	12pm – 7pm (Normal hours)	10am to 5pm	10am-4pm Gallery till 7pm (Normal Hours)	9am-5pm	7.30am-4.30pm (Normal Hours)	CLOSED
Thursday 30 December	12pm – 7pm (Normal hours)	10am to 5pm	10am-4pm (Normal Hours)	9am-5pm	7.30am-4.30pm (Normal Hours)	CLOSED
Friday 31 December	12pm – 5pm	10am to 3pm	10am-4pm (Normal Hours)	9am-5pm	7.30am-3pm	CLOSED
Saturday 1 January PUBLIC HOLIDAY	12pm – 5pm or as numbers dictate	CLOSED	10am-4pm (Normal Hours)*	CLOSED	-	-
Sunday 2 January PUBLIC HOLIDAY	12pm – 7pm (Normal hours)	10am to 5pm	10am-4pm (Normal Hours)*	CLOSED	-	-
Monday 3 January (Public Holiday Observed)	12pm – 7pm (Normal hours)	10am to 5pm	10am-4pm (Normal Hours)	CLOSED	CLOSED	CLOSED
Tuesday 4 January (Public Holiday Observed)	12pm – 7pm (Normal hours)	10am to 5pm	10am-4pm (Normal Hours)	CLOSED	CLOSED	CLOSED
Normal hours resume	Saturday 2 January	Wednesday 5 January	Monday 27 December	Wednesday 5 January	Wednesday 5 January	Wednesday 5 January

*This Gallery will be open on 1, 2 January 2022, with the Museum also open these days/hours pending staffing levels.

12. 2022 Schedule of Council Meetings

Author *Phillipa Clark, Governance Team Leader*

Manager responsible *Hamish Riach, Chief Executive*

Summary

- A meeting schedule has been prepared for the Council and Methven Community Board meetings in 2022 for Council's consideration and adoption.
- The draft schedule is prepared on the same basis as the 2021 meeting calendar with two Council meetings generally on the first and third Wednesday each month.
- The Methven Community Board will retain their six weekly cycle of meetings on Mondays.

Recommendations

- 1. That** Council adopts the 2022 schedule of Council and Methven Community Board meetings.

Attachments

Appendix 1: 2022 meeting calendar

Background

The current situation

1. Council adopted the 2021 schedule of meetings following a significant review of the governance structure and meeting frequency in November 2020. At that time, the six weekly cycle of Council and standing committee meetings was replaced with two Council meetings each month. The Audit & Risk Committee and the Executive Committee were the only standing committees retained.
2. Council has operated under this structure for almost a year and the feedback is that it is working well and there is no reason to change. The continued use of regular, scheduled workshops and activity briefings for the provision of information and discussion is also supported.
3. Budget workshop dates have been flagged along with annual plan workshop and submission hearing dates, should consultation be required:
 - 26-27 January – budget
 - 23 February – budget
 - 24 March – annual plan
 - 6 April – draft Annual Plan adopted for consultation
 - 24-25 May – submission hearings & deliberations
 - 2 June – contingency for deliberations
 - 15 June – contingency
 - 29 June – adopt Annual Plan
4. The Methven Community Board's six week meeting cycle has been retained. Board members were asked for feedback and there has been no request for change.
5. The calendar provides for two meeting-free periods from 5 to 21 January, and from 6 to 22 July.
6. Council may adopt a meeting schedule up until the triennial elections on 8 October, but the dates proposed after that will be the decision of the new Council.
7. The meeting schedule is subject to amendments and additions which the Council's business dictates. If it is necessary to cancel a scheduled meeting, all reasonable effort will be taken to notify elected members and the public as soon as practicable of the cancellation and the reasons for the cancellation.

Options analysis

Option one – Adopt the schedule of meetings

8. It is recommended that Council adopts the 2022 schedule of meetings for the Council and Methven Community Board meetings, as presented, or adopt an amended version.

The advantage of having a meeting schedule gives members the ability to plan their commitments over the year and allows for programming of work.

9. There is no disadvantage. The meeting schedule may cover any period that Council considers appropriate and may be amended from time to time.

Option two – Don't adopt a schedule of meetings

10. Council could choose not to adopt a schedule of meetings as there is no statutory requirement to do so. The disadvantage of not having an adopted schedule is that the Chief Executive would be required to give notice to each member of any meeting at least 14 days before the meeting.

Legal/policy implications

Local Government Act 2002

11. Schedule 7, clause 19(5) sets out the requirements for notifying elected members of meetings.

Financial implications

12. There are no budget implications arising from the proposal to adopt a meeting schedule.

Significance and engagement assessment

13. Consultation with the wider community isn't required. Council's governance arrangements are guided by legislation and best practice.

Requirement	Explanation
Is the matter considered significant?	No.
Level of significance	Low.
Level of engagement selected	1. Inform – one-way communication.
Rationale for selecting level of engagement	Council establishes its governance structure within the parameters of legislation. The community is informed through notices of meetings and web based communication.
Reviewed by Strategy & Policy	No.

ADC MEETING CALENDAR 2022

DRAFT (Council to adopt 2022 meeting schedule on 3/11/21)

	January	February	March	April	May	June	July	August	September	October	November	December	
MON								1 CE Forum					MON
TUE		1 ADRSCC + Biodiversity	1					2 ADRSCC + Biodiversity			1 ADRSCC + Biodiversity		TUE
WED		2 Council	2 Council			1 Council		3 Council			2 Council		WED
THU		3	3			2 A/Plan contingency		4	1		3	1	THU
FRI		4	4	1		3	1	5	2		4	2	FRI
SAT	1	5	5	2		4	2	6	3	1	5	3	SAT
SUN	2	6	6	3	1	5	3	7	4	2	6	4	SUN
MON	3 Closed	7 Waitangi	7	4	2 MCB CE Forum	6 Q B/day	4	8	5 MCB	3	7	5	MON
TUE	4 Closed	8 PCG Youth Cncl	8 PCG Youth Cncl	5 Biodiversity	3 ADRSCC	7 Biodiversity	5 PCG	9 PCG Youth Cncl	6	4	8 PCG Youth Cncl	6	TUE
WED	5	9 Briefings Audit & Risk	9	6 Council	4 Council	8 Workshop place-holder	6	10 Briefings Audit & Risk	7 Council	5 Council	9 Briefings Audit & Risk	7 Council	WED
THU	6	10	10	7	5	9	7	11	8	6	10	8	THU
FRI	7	11	11	8	6	10	8	12	9	7	11 Canty Ann	9	FRI
SAT	8	12	12	9	7	11	9	13	10	8 ELECTION	12	10	SAT
SUN	9	13	13	10	8	12	10	14	11	9	13	11	SUN
MON	10	14	14 MCB	11	9	13 MCB	11	15	12	10	14	12 MCB	MON
TUE	11	15	15	12 PCG Youth Cncl	10 PCG Youth Cncl	14 PCG Youth Cncl	12 Yth Cncl	16	13 PCG Youth Cncl	11 PCG Youth Cncl	15	13 PCG Youth Cncl	TUE
WED	12	16 Council	16 Council	13 Workshop place-holder	11 Briefings Audit & Risk	15 A/Plan Council	13	17 Council	14 Agencies	12 Workshop place-holder	16 Council	14 Workshop place-holder	WED
THU	13	17	17	14	12	16	14	18	15	13	17	15	THU
FRI	14	18 M/Forum	18	15 Easter	13	17	15	19	16	14	18	16	FRI
SAT	15	19	19	16	14	18	16	20	17	15	19	17	SAT
SUN	16	20	20	17	15	19	17	21	18	16	20	18	SUN
MON	17	21	21	18 Easter	16	20	18	22	19	17	21	19	MON
TUE	18 Youth Cnl (induction)	22 Water Zone	22 Water Zone	19	17	21	19	23 Water Zone	20	18	22 Water Zone	20	TUE
WED	19	23 Agencies Budget W/S	23 Briefings Audit & Risk	20 Council	18 Council	22 Briefings Audit & Risk	20	24 Workshop place-holder	21 Council	19	23 Workshop place-holder	21 Council	WED
THU	20	24 Mayoral	24 A/Plan Workshop	21	19	23	21 LGNZ	25	22	20	24 Mayoral	22	THU
FRI	21	25 Forum	25	22	20	24 Matariki	22 LGNZ	26	23	21	25 Forum	23	FRI
SAT	22	26	26	23	21	25	23 LGNZ	27	24	22	26	24	SAT
SUN	23	27	27	24	22	26	24	28	25	23	27	25 Closed	SUN
MON	24	28	28	25 Anzac	23	27	25 MCB	29	26	24 Labour	28	26 Closed	MON
TUE	25 Youth Cnl (induction)		29	26 Water Zone	24 A/Plan submissions Water Zone	28 Water Zone	26 Water Zone	30	27 Water Zone	25 Water Zone	29	27 Closed	TUE
WED	26 Budget Workshop		30 Workshop place-holder	27 Workshop place-holder	25 A/Plan submissions	29 Council	27 Council	31 Workshop place-holder	28 Briefings Audit & Risk	26 Inaugural Council Mtg	30	28 Closed	WED
THU	27 Budget Workshop r		31	28	26 Mayoral	30	28		29	27		29 Closed	THU
FRI	28			29	27 Forum		29		30	28		30 Closed	FRI
SAT	29			30	28		30			29		31 Closed	SAT
SUN	30				29		31			30			SUN
MON	31 MCB CE Forum				30					31 CE Forum Inaugural MCB			MON
TUE					31								TUE
	January	February	March	April	May	June	July	August	September	October	November	December	

Meeting	Start time	
Council	9.30am	1 st and 3 rd Wednesdays each month (except July – in 4 th week only)
Council Briefings	9.30am	Wednesday, 6-7 weekly
Audit & Risk Committee	1.00pm	Wednesday, 6-7 weekly (same day as activity briefings)
Council Workshops	am/pm	Wednesdays (when free) / Thursday (contingency) (Place-holders x 11)
Youth Council	4.00pm	2nd Tuesday each month
Library & Civic Centre PCG	9.30am	2 nd Tuesday, each month (except July)
Biodiversity Advisory	1.00pm	1 st Tuesday x 5 per year
Road Safety Committee	9.30am	1 st Tuesday x 4 per year
Methven Community Board	10.30am	Mondays, 6-weekly (x 8 meetings)
Water Zone Committee	1.00pm	4 th Tuesday (monthly)
Meetings scheduled after Election Day (8 October) are subject to change / confirmation by new Council. Inaugural meeting tentatively Wed 26 October		

Dates to Note	
Christmas/New Year Closure	25 Dec 21– 4 Jan 22
Office re-opens	Wed 5 January 2022
Waitangi Day	Mon 7 February
Adopt draft Annual Plan	6 April
Good Friday	15 April
Easter Monday	18 April
Anzac Day	Mon 25 April
Queens Birthday	Mon 7 June
Matariki	Fri 24 June
Meeting-free period 5-21 January & 6-22 July	
LGNZ Conference	21-23 July
Labour Day	Mon 24 October
Canterbury Anniversary Day	Fri 11 November
Council Agencies (6 month reports)	23 Feb & 14 Sep
CE Forum & Mayoral Forum dates tbc	

13. Mayor's Report

13.1 Three Waters Announcement

On 27 October the Government announced that participation in the three waters reform proposal will be mandatory, and that it's committed to working with the sector to refine its model in response to local government feedback.

It is disappointing that the Government has moved to mandate the reforms. We were all looking forward to consulting with our community to discuss whether to opt in or out, once the final revised proposal was available, and we expected to share that feedback with Government before a final decision was made.

We all agree that quality drinking water and environmental outcomes are a good thing for the country, however it has not been clear to ADC whether the proposed reforms are the best way to achieve this and what the advantages are for our district.

As part of the announcement, the Government has released its analysis of sector feedback (copy circulated). Produced jointly by DIA, LGNA and Taituarā this document sets out the sector's concerns and what needs to be changed.

We anticipate that work will now continue on the legislative process and the reform's governance and representation arrangements.

13.2 LGNZ Zone 5&6 Conference – 14/15 October 2021

Along with Councillor John Falloon and CE Hamish Riach, I attended the LGNZ Zone 5 & 6 Conference in Christchurch, 14/15 October 2021.

Mayor Sam Broughton issued an apology, on behalf of LGNZ, for the way the Heads of Agreement, that was signed between LGNZ and the Government on 3Waters, was undertaken. There had been no input from members on the final document which caused angst amongst some of the members. LGNZ have undertaken to review their processes to regain the trust of the members and ensure that they are consulted on future decision-making on subjects such as the Future of Local Government, the Resource Management Act, 3Waters etc.

- **Mayor's Task Force for Jobs**

A \$14.6 million Government contract has been obtained to deliver programmes, with the aim of engaging youth into employment, to 23 councils. Ashburton has been in contact with Noa Woolloff from Mayor's Task Force for Jobs to see where we will benefit from this. Council has an employment workshop scheduled for 24 November

- **Future of Local Government**

Update from Jim Palmer – Independent Chair, Future for Local Government Panel

Stage 1 of the report has been completed and Stage 2 is expected to be completed in a year's time. Jim Palmer will undertake visits to all councils during March 2022 to discuss the next stage.

- **ChristchurchNZ – Destination South Island**

Update from Loren Heaphy – General Manager of Destination and Attraction

- Tourism is not in good shape
- \$10 billion dollars missing out of the South Island economy
- New approach is required
- Regional destination management planning is in progress and will be ready when the borders are re-opened

- **Infometrics**

Update from Brad Olsen – Principal Economist and Director

- Latest Covid lockdowns have caused a \$1-2 billion dollar spend delay
- Hospitality is 25% below normal levels
- 9,000 people has lost their jobs
- Demand for food grants are up 36%
- Construction numbers are well up however costs are rising
- Supply issues are causing concern
- Wages have risen 6.2% in a year
- Employment advertisements are at a record high
- Inflation has risen to 5%
- Shipping costs are approximately 10 times higher than usual
- Interest rates are on the rise

Overall this was an informative and worthwhile conference which provided good networking opportunities with other South Island Mayors, Councillors and Chief Executives.

13.3 Meetings

- **Mayoral calendar**

October 2021

- 19 October: Noa Woolloff - Mayors Task Force for Jobs with Deputy Mayor Liz McMillan (via Zoom)
- 19 October: Webinar – Trade-offs in reducing nitrogen losses and maintaining soil carbon on dairy farms
- 20 October: Council meeting
- 21 October: Parking Strategy Submission Hearings and Deliberations
- 21 October: Rural Support Trust – Social Impact Report Presentation
- 22 October: Hokonui radio interview
- 22 October: IrrigationNZ magazine interview
- 26 October: Ashburton Water Zone Committee
- 26 October: Lower Rakaia Liaison Committee Rating District meeting
- 27 October: ACL Director Review
- 28 October: Stellar webinar
- 28 October: LGNZ Three Waters update (via Zoom)
- 29 October: 50 Plus Age Concern function
- 29 October: Fairfield Freight Hub
- 30 October: Disk Golf Course opening

Recommendation

<p>That Council receives the Mayor's report.</p>

Neil Brown
Mayor