

Performance Report

Ashburton Art Gallery
For the year ended 30 June 2020

Prepared by RightWay Limited

Contents

3	Entity Information
4	Approval of Performance Report
5	Statement of Service Performance
6	Statement of Financial Performance
7	Statement of Financial Position
8	Statement of Cash Flows
9	Statement of Accounting Policies
10	Notes to the Performance Report
14	Independent Review Report

Entity Information

Ashburton Art Gallery

For the year ended 30 June 2020

Legal Name of Entity

Ashburton Art Gallery Incorporated

Entity Type and Legal Basis

Incorporated under the Incorporated Societies Act 1908
Registered Charity under the Charities Act 2005

Registration Number

The Charities Register - CC21294

Incorporation Number

272840

Entity's Purpose or Mission

To foster and promote the interest of art, culture, education and recreation for the people in Ashburton District and elsewhere in New Zealand.

Entity Structure

An Incorporated Society governed by a committee

Main Sources of Entity's Cash and Resources

Grants, membership subscriptions, hire fees, merchandise sales, and donations

Current Officers

Derek Binnie (President)
Fleur Tompsett (Vice President)
Michael Armstrong
Sarah Davidson
Jennifer Gill
Denise O'Halloran
Linda Petrie
Selwyn Price
Sarndra Read
Jac Sparks

Physical Address

327 West Street
Ashburton

Postal Address

PO Box 573
Ashburton 7740

Approval of Performance Report

Ashburton Art Gallery

For the year ended 30 June 2020

The Committee are pleased to present the approved performance report including the historical financial statements of Ashburton Art Gallery for the year ended 30 June 2020.

Approved this day of 2020.

Derek Binnie
President

Shirin Khosraviani
Manager / Curator

Statement of Service Performance

Ashburton Art Gallery

For the year ended 30 June 2020

Description of Entity's Outcomes

An accessible, exciting and innovative regional public art gallery which is a source of pride to the Ashburton District community.

Providing art exhibitions which seek to engage both the residents of the district and visitors.

Maintaining an appropriate permanent art collection on behalf of the residents of Ashburton District in line with sound collection management policies.

	2020 ACTUAL	2019 ACTUAL
Description and Numbers of the Entity's Outputs		
Visits from the public	17,679	21,617
Exhibitions of local art works	11	9
Exhibitions of national art works	8	9
Jub Jub Club sessions	12	20
Art Addict Sessions	29	46
Number of artist talks and lectures	6	12
Other public programmes	21	30
School group participants	2,407	2,009
New art works acquired	18	8

Additional Output Measures

Continued education and professional development of staff members

Increased public profile of the Gallery

Statement of Financial Performance

Ashburton Art Gallery

For the year ended 30 June 2020

	NOTES	2020	2019
Revenue			
Donations, fundraising and other similar revenue	1	396,758	390,378
Fees, subscriptions and other revenue from members	1	3,479	4,021
Revenue from providing goods or services	1	42,929	42,823
Interest, dividends and other investment revenue	1	842	1,602
Total Revenue		444,008	438,824
Expenses			
Expenses related to public fundraising		1,168	1,746
Volunteer and employee related costs	2	280,569	263,651
Costs related to providing goods or service	2	122,952	134,399
Other expenses	2	31,823	36,084
Total Expenses		436,512	435,879
Surplus/(Deficit) for the Year		7,496	2,945

These reports have been subject to review, please refer to the Independent Review Report.

The accompanying notes and accounting policies form part of this performance report.

Statement of Financial Position

Ashburton Art Gallery

As at 30 June 2020

	NOTES	30 JUN 2020	30 JUN 2019
Assets			
Current Assets			
Bank accounts and cash	3	238,504	208,782
Debtors and prepayments	3	4,959	6,191
Inventory		18,864	17,577
Other Current Assets	3	840	4,033
Total Current Assets		263,167	236,583
Non-Current Assets			
Property, Plant and Equipment		244,010	269,259
Total Non-Current Assets		244,010	269,259
Total Assets		507,177	505,842
Liabilities			
Current Liabilities			
Creditors and accrued expenses	5	50,624	56,786
Total Current Liabilities		50,624	56,786
Total Liabilities		50,624	56,786
Total Assets less Total Liabilities (Net Assets)		456,553	449,056
Accumulated Funds			
Accumulated surpluses	6	456,553	449,056
Total Accumulated Funds		456,553	449,056

Statement of Cash Flows

Ashburton Art Gallery

For the year ended 30 June 2020

	2020	2019
Cash Flows from Operating Activities		
Donations, fundraising and other similar receipts	456,039	448,643
Fees, subscriptions and other receipts from members	5,959	5,215
Receipts from providing goods or services	49,063	49,426
Interest, dividends and other investment receipts	935	1,493
GST	(44,979)	(39,779)
Payments to suppliers and employees	(433,203)	(397,168)
Cash flows from other operating activities	(1,880)	-
Total Cash Flows from Operating Activities	31,935	67,829
Cash Flows from Investing and Financing Activities		
Receipts from sale of property, plant and equipment	70	336
Payments to acquire property, plant and equipment	(2,284)	(26,082)
Total Cash Flows from Investing and Financing Activities	(2,214)	(25,745)
Net Increase/ (Decrease) in Cash	29,722	42,084
Cash Balances		
Cash and cash equivalents at beginning of period	208,782	166,698
Cash and cash equivalents at end of period	238,504	208,782
Net change in cash for period	29,722	42,084

Statement of Accounting Policies

Ashburton Art Gallery

For the year ended 30 June 2020

Basis of Preparation

The entity has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Goods and Services Tax (GST)

The entity is registered for GST. All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

Income Tax

Ashburton Art Gallery is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

Investments

Investments are stated at the lower of cost and net realisable value.

Accounts Receivable

Receivables are stated at their estimated realisable value. Bad debts are written off in the year in which they are identified.

Stock on Hand

Stock on hand is recognised at the lower of cost, or Net Realisable Value.

Changes in Accounting Policies

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period.

Statement of Cash Flows

The Statement of Cash Flows has been presented on a GST-inclusive basis.

Notes to the Performance Report

Ashburton Art Gallery

For the year ended 30 June 2020

	2020	2019
1. Analysis of Revenue		
Donations, fundraising and other similar revenue		
Ashburton District Council Grant	385,600	378,000
Ashburton District Council Grant (Consultancy Costs)	5,000	5,000
Donations	1,556	1,973
Fundraising Income	4,603	5,405
Total Donations, fundraising and other similar revenue	396,758	390,378
Fees, subscriptions and other revenue from members		
Friends of the Gallery	3,479	4,021
Revenue from providing goods or services		
Art Sales	4,830	4,400
Exhibition Rental	12,294	8,000
Gallery Hire	5,000	3,200
Merchandise Sales	20,805	27,223
Total Revenue from providing goods or services	42,929	42,823
Interest, dividends and other investment revenue		
Interest Income	842	1,602
Total Interest, dividends and other investment revenue	842	1,602
	2020	2019
2. Analysis of Expenses		
Volunteer and employee related costs		
Accident Compensation Levies	694	658
iPayroll Fees	712	688
Staff Expenses	3,352	4,033
Staff Training	2,458	1,903
Travel	1,983	2,668
Wages and Salaries	271,371	253,701
Total Volunteer and employee related costs	280,569	263,651
Costs related to providing goods or services		
Accounting Fees	2,820	3,055
Advertising	14,341	12,483
Art Collection Framing and Repairs	2,099	4,861
Art Sales Commission	-	3,795
Bank and Merchant Fees	603	888
Cost of Sales	12,546	16,115
Education and Outreach	8,170	6,256
Exhibition Expenses	27,424	26,881
Exhibition Fees	17,461	14,048

These reports have been subject to review, please refer to the Independent Review Report.

The accompanying notes and accounting policies form part of this performance report.

	2020	2019
General Expenses	796	2,061
Freight and Postage	3,376	8,452
Insurance	8,684	8,539
Packaging	472	2,533
Printing and Stationery	8,006	9,220
Repairs and Maintenance	3,438	3,541
Security	-	122
Storage	1,252	739
Subscriptions	4,565	4,316
Sundry Equipment	1,676	1,814
Telephone and Information Technology Costs	5,223	4,679
Total Costs related to providing goods or services	122,952	134,399
Other expenses		
Audit Fees	2,480	2,599
Bad Debts	1,880	-
Depreciation	27,463	33,447
Loss on Disposal of Fixed Assets	-	38
Total Other expenses	31,823	36,084
	2020	2019

3. Analysis of Assets

Bank accounts and cash

ANZ Account 00	44,727	36,407
ANZ Account 010	160,739	140,035
ANZ Credit Card 7142	(2,033)	(1,931)
Heartland Deposit 21	8,291	8,046
Heartland Deposit 22	16,010	15,805
Petty Cash	130	130
Westpac Deposit 81	10,640	10,291
Total Bank accounts and cash	238,504	208,782

Debtors and prepayments

Accounts Receivable	127	2,308
Prepayments	4,832	3,883
Total Debtors and prepayments	4,959	6,191

Other current assets

Accrued Interest	142	236
Goods and Services Tax	698	3,797
Total Other current assets	840	4,033

4. Property, Plant & Equipment

2020

These reports have been subject to review, please refer to the Independent Review Report.

The accompanying notes and accounting policies form part of this performance report.

Asset Class	Opening Carrying Amount	Purchases	Sales/Disposals	Current Year Depreciation and Impairment	Closing Carrying Amount
Acquisitions	105,581	652	-	-	106,233
Building Development	41,610	-	-	4,435	37,175
Computer Equipment	4,448	-	-	2,178	2,271
Plant & Equipment	117,620	1,561	-	20,850	98,331
Total	269,259	2,214	-	27,463	244,010

2019

Asset Class	Opening Carrying Amount	Purchases	Sales/Disposals	Current Year Depreciation and Impairment	Closing Carrying Amount
Acquisitions	105,581	-	-	-	105,581
Building Development	46,623	-	-	5,013	41,610
Computer Equipment	627	6,139	-	2,317	4,448
Plant & Equipment	130,613	13,161	38	26,117	117,620
Total	283,444	19,300	38	33,447	269,259

2020

2019

5. Analysis of Liabilities**Creditors and accrued expenses**

Accounts Payable	12,325	20,498
Accrued Wages	7,025	6,517
Annual Leave Accrual	31,274	29,771
Total Creditors and accrued expenses	50,624	56,786

2020

2019

6. Accumulated Funds**Accumulated Funds**

Opening Balance	449,056	446,111
Current year surplus (deficit)	7,496	2,945
Total Accumulated Funds	456,553	449,056
Total Accumulated Funds	456,553	449,056

These reports have been subject to review, please refer to the Independent Review Report.

The accompanying notes and accounting policies form part of this performance report.

7. Donated Works

The Art Gallery received seventeen donated works during the financial year, and these have been added to the permanent collection (Last year - 8).

8. Commitments

There are no commitments as at 30 June 2020 (Last year - nil).

9. Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at 30 June 2020 (Last year - nil).

10. Related Party Transactions

Committee members are also members of the Gallery. The Gallery had related party transactions during the year with the President Derek Binnie, who owns the local storage units (Derlen Storage) that the Gallery has hires monthly.

11. Events After the Balance Date

There were no events that have occurred after the balance date that would have a material impact on the Performance Report.

12. Ability to Continue Operating

The committee, in approving the financial statements, consider the society to have sufficient resources to meet debts as they fall due in the foreseeable future. As such, the financial statements have been prepared on the basis of going concern.

Independent Review Report

Ashburton Art Gallery

For the year ended 30 June 2020