


Application to Extend an Issued Building Consent or Code Compliance Certificate

SECTION 52 OR SECTION 93, BUILDING ACT 2004




Apply Online: Preferred Option

 ashburtondc.govt.nz

 building@adc.govt.nz

Drop off or Post to:

 2 Baring Square East
Ashburton 7700

Version: 1

Date: June 2024

Code: BAM012

Form: N/A

The Building

Site address:

(Street / Road / Township)

The Owner

Name of owner:

Contact Person:

(If different from owner)

Mailing address:

Street address /
registered office:

Contact details:

Landline:

Mobile:

Daytime no:

After hours no:

Fax:

Website:

Email address:

The Agent

Company Name:

Contact Person:

Contact details: Landline

Mobile

Email address:

Application

Building Consent Number:

The Project

I/we request that Council extend the above Building Consent's deadline for:

Section 52
Work Commencing

Section 93
Extension to CCC

Both Section 52 and
Section 93

Further Info:

Section 52: this is extending the time in which work must commence after the issue of consent – (12 month lapsing)

Section 93: this is extending the time in which a code compliance certificate must be applied for – (24 month CCC)

Please provide a reason for the work extension and the timeframe of when the project may start (up to 12 months):
(The extension timeframe will be determined by council)

Please send all invoices to:

Owner

Agent

Applicant Notes (Other notes or comments which the applicant may wish to add)

The Payment

Cash

Direct Credit

Eftpos

Credit Card

*Note: For direct credit, please make payment to account number **03-1592-0521970-00** include name of applicant and the Building Consent Number (if known). If you don't know the Building Consent number, please enter letters BC in the reference field. This will enable us to match your payment and prevent delays in processing your request.*

Declaration

If acting "for and on behalf", I hereby declare that I am authorised to act as Agent of the Owner.

Signed:

Date:

Name:

I am the

Owner:

Agent:

Privacy Information: *The information you have provided on this form is required so that your building consent application can be processed under the Building Act 2004. The Council collates statistics relating to issued building consents and has a statutory obligation to regularly forward these to Statistics NZ. The Council stores the information on a public register which must be supplied (as previously determined by the Ombudsman) to whosoever requests the information. Under the Privacy Act 2020 you have the right to see and correct personal information the Council holds about you.*

OFFICE USE ONLY

Amount paid: \$

Date:

Officer:

Deposit paid on application

Total to be paid

Date payment processed:

Receipt:

Officer:

Details/Notes:

Further info required?

Yes **OR**

No

Details/Notes:

Date of acceptance:

Officer:

Important Information:

All the relevant information on this form is required to be provided under the Building Act 2004 and/or Resource Management Act 1991 for the Ashburton District Council to assess your application. Under these Acts this information has to be made available to members of the public if requested. The Council collates statistics relating to issued building consents and has a statutory obligation to regularly forward these to Statistics NZ. The information contained in this application may be made available to other units of the Council. Under the Privacy Act 2020, you have the right to access the personal information held about you by the Council which can be readily retrieved. You can also request that the Council correct any personal information it holds about you.

Terms of Trade

I/We understand that:

Building Consents shall be paid for when the consent is collected or if the consent is not collected within three months after the date of consent being granted, the work done to date portion i.e. admin and processing costs of the account will be due and payable. The balance of the invoice will be payable when the consent is collected.

All other accounts shall be paid by the 20th day of the month following the month in which the invoice is issued.

I/We agree to pay according to these terms for any goods or services you supply to us. Failure to meet these Terms of Trade may result in any credit arrangement being withdrawn with any balance becoming payable within seven days. Should failure to meet the terms of trade result in debt recovery and/or legal proceedings, any costs whatsoever incurred in the collection of the debt including debt collector's fees and commissions and legal costs, charges and expenses on a solicitor and own client basis will be added to the account and will be payable by me/us.