

Methven Community Board Minutes – 13/03/23

Minutes of the Methven Community Board meeting held on Monday 13 March 2023, commencing at 10:30am, in the Mt Hutt Memorial Hall Board Room, 160 Main Street, Methven.

Present

Kelvin Holmes (Chair), Richie Owen, Robin Jenkinson, Allan Lock and Megan Fitzgerald.

In attendance

Sarah Mosley (Group Manager People and Facilities), Mark Chamberlain (Roading Manager), Linda Clarke (Communications Advisor) and Mary Wilson (Governance Support - minutes).

The Chair welcomed members of the media and a candidate for the upcoming Western Ward By-election.

1 Apologies

Mayor Neil Brown, Deputy Mayor Liz McMillan Sustained

2 Extraordinary Business

The Chair sought agreement for late items to be included on the agenda, including a brief update from his meeting with the Mayor and Chief Executive.

That pursuant to Section 46A (7) of the Local Government Official Information and Meetings Act 1987 the following item be introduced as extraordinary business:

- Chair's update (meeting with Mayor & CE)
- Signage
- Discretionary grant - public excluded Section 7(2)(i) Commercial activities

Owen/Jenkinson Carried

3 Declaration of Interest

Nil.

4 Confirmation of Minutes

That the minutes of the Methven Community Board meeting held on 30 January 2022 be taken as read and confirmed.

Owen/Lock Carried

5 Activity Reports

That the activity reports be received.

Jenkinson/Lock Carried

5.1 Democracy and Engagement

• Western Ward By-election

To date, more than one candidate has been nominated and the Western Ward By-election will be held on 12 May 2023. Voting will commence from 20 April.

- **Alcohol Control Bylaw**

It was agreed that the Board will prepare a submission, a draft of which will be circulated to members for feedback and review before submitting to Council.

- **Methven Community Plan**

Board members requested a workshop towards the end of 2023 to review the current MCP and provide a starting point.

5.3 Compliance & Development

- **Building Services**

A slight downturn in the number of consents, in terms of value, was noted.

5.4 Infrastructure & Open Spaces

- **Roading**

It was reported that the Better-off funding is to be spent by December 2023.

A request for parking restrictions within the Methven Mall carpark has been made to Council. In the interim Council has requested that the recently installed (unapproved) signs be removed.

- **Drinking water**

A site visit for Councillors and MCB members will be organised, and a formal opening will be held.

- **Dog park**

Planning for the Methven dog park upgrade will start once the Ashburton dog park is complete.

- **Public toilets**

It was reported that the toilets at Mt Hutt Memorial Hall appear to have greater use compared to the public toilets. It was noted that the Hall does not receive any funding from Council towards their use.

Trees are to be cleared to make the current public toilet signs more visible, with a second sign also recommended. It was suggested that Waka Kotahi also be asked to install signage to inform of the public toilet location. The Roading Manager agreed to follow this up.

Extraordinary Business

- **Chair's meeting with Mayor and CEO**

The Chair provided updates following his informal meeting with Mayor Neil Brown and Hamish Riach on 9 March.

- ***Representation review***

Council will commence a representation review in July 2023. The review will be an opportunity to look at the ward and community board boundaries and the number / ratio of elected members (councillors and board members). Methven Community Board members will be included in the early preparation for consultation.

- ***District tourism***

Council's district tourism activity has been brought back in-house. It was agreed that the Economic Development Manager be invited to attend the Board meeting in April to provide an update on this.

- ***Long Term Plan 2024-2034***

Preparation for the 2024-2034 Long Term Plan has commenced. Workshops will be held for elected members' input. Early engagement will be undertaken to determine whether projects need to be updated or continue as planned. Consultations will commence in June.

- **Community signage**

During 2021 a request from the local heritage group was received to fund signage to be installed outside the Methven Medical Centre. The signs have been completed, with the stands now ready to go.

The Board has been invoiced for the fabrication of the stands, and approval for payment is sought.

That the Board approves payment to Humm Engineering for the manufacture of sign stands to be installed outside the Methven Medical Centre at a cost of \$1,388.47 plus GST.

Holmes/Lock

Carried

Business transacted with the public excluded – 11:13am

Item No	General subject of each matter to be considered:	In accordance with Section 48(1) of the Act, the reason for passing this resolution in relation to each matter:	
6	Methven Community Board 30/01/23	Section 7(2)(a)	Protection of privacy of natural persons
7	Extraordinary business: Discretionary grant	Section 7(2)(h)	Commercial activities

Owen/Fitzgerald

Carried

The Board resumed in open meeting at 11:29am.

The meeting closed at 11:30am.

[Confirmed by the Board 13 March 2023]

Chairman