

REQUEST AND APPROVAL FOR CCTV IMAGES

Appendix 1

1.

ASHBURTON DISTRICT COUNCIL

Please use this form to request CCTV images. The information will be used to assess and respond to your request. Send the completed form to Ashburton District Council.

APPLICANT	Information requested by	
	Name	
	Agency (if applicable)	Position/Rank (if applicable)
	QID (if applicable)	Phone
	Address	Email
	Request Details	
	Location	
	Date	Time
	Describe the event	
	Declaration	
Under the Local Government Official Information and Meeting Act 1987 Section 10, and the Privacy Act 1993 Principle 11, I request information listed above which I believe to be recorded in the form of images held by the Ashburton District Council.		
Name		
Signature	Date	

POLICE	Reason for requesting this information	
	Request checked and signed by approved Police Manager	
	Date	File/job reference
	Reason for request	

COUNCIL	Council Use	
	Request approved/declined	Group Manager – Environmental Services or Environmental Monitoring Manager
	Action taken/comments	
	Images downloaded by	

REQUEST FOR CCTV IMAGES PROCESS

NOTE: No images will be released to members of the public

