



# Code Compliance Certificate Application

Section 92, Building Act 2004

Form 6  
Version: 9  
Updated: Nov 2023  
Review: Nov 2025

**FOR OFFICE USE ONLY**

Date Received:

**THE BUILDING CONSENT**

Description of Work:			
Building Consent Number:		Issued By: <i>(Building Consent Authority that granted Building Consent)</i>	
Street Address <i>(or RAPID No. if applicable):</i>			

**THE OWNER**

Owner's Name:		Contact Person: <i>(if owner is not an individual)</i>	
Street Address/Registered Office:	Mailing/Billing Address:		
E-mail Address:		Phone Day:	
Phone After Hours:		Cellphone:	
Facsimile No.:		Website:	

**THE AGENT** *Note - The Agent will be the first point of contact for communications with the Council/Building Consent Authority regarding this application/building work and will receive all correspondence including all invoices.*

Agent's Name:		Contact Person: <i>(if owner is not an individual)</i>	
Relationship to Owner			
Street Address/ Registered Office:	Mailing/Billing Address:		
E-mail Address:		Phone Day:	
Phone After Hours:		Cellphone:	
Facsimile No.:		Website:	

**APPLICATION**

<b>All building work to be carried out under the above building consent was completed on:</b> <i>(This information must be provided)</i>	
Date Completed:	

**RESTRICTED BUILDING WORK**

The Licenced Building Practitioner(s) who carried out the work, or supervised, the restricted building work is/are as follows:

Note: Enter the Licenced Building Practitioner (LBP) number or registration number if treated as being licenced under Section 291 of Building Act 2004

Name:		Licence Class:		LBP No:	
Particular work carried out or supervised:					
Name:		Licence Class:		LBP No:	
Particular work carried out or supervised:					
Name:		Licence Class:		LBP No:	
Particular work carried out or supervised:					
Name:		Licence Class:		LBP No:	
Particular work carried out or supervised:					
Name:		Licence Class:		LBP No:	
Particular work carried out or supervised:					
Name:		Licence Class:		LBP No:	
Particular work carried out or supervised:					
Name:		Licence Class:		LBP No:	
Particular work carried out or supervised:					
Name:		Licence Class:		LBP No:	
Particular work carried out or supervised:					
Name:		Licence Class:		LBP No:	
Particular work carried out or supervised:					
Name:		Licence Class:		LBP No:	
Particular work carried out or supervised:					

## PERSONNEL

The personnel who carried out building work other than restricted building work are as follows:

### Builder

Name:		Registration Number:
Mailing Address:		Phone Day:
		Cellphone
		Fax
E-mail Address:		

### Plumber

Name:		Registration Number:
Mailing Address:		Phone Day:
		Cellphone
		Fax
E-mail Address:		

### Drainlayer

Name:		Registration Number:
Mailing Address:		Phone Day:
		Cellphone
		Fax
E-mail Address:		

### Gas Fitter

Name:		Registration Number:
Mailing Address:		Phone Day:
		Cellphone
		Fax
E-mail Address:		

### Designer

Name:		Registration Number:
Mailing Address:		Phone Day:
		Cellphone
		Fax
E-mail Address:		

### Electrician

Name:		Registration Number:
Mailing Address:		Phone Day:
		Cellphone
		Fax
E-mail Address:		

Engineer			
Name:		Registration Number:	
Mailing Address:		Phone Day:	
		Cellphone	
		E-mail Address:	
		Fax	
Others			
Name:		Registration Number:	
Mailing Address:		Phone Day:	
		Cellphone	
		E-mail Address:	
		Fax	

### COMPLIANCE SCHEDULE

The following specified systems are contained on the Compliance Schedule for the building and , in the opinion of the personnel who has installed them, are capable of performing to the performance standards set out in the Building Consent:

There are no Specified Systems in the Building

SS Code	Specified Systems <i>(tick which systems apply to your project)</i>	Applicable Systems
1	Automatic systems for fire suppression <i>(for example, sprinkler systems)</i>	
2	Automatic emergency warning systems for fire or other dangers <i>(other than a warning system for fire that is entirely within a household unit and serves only that unit)</i>	
3	Electromagnetic or automatic doors or windows <i>(for example, ones that close on fire alarm activation)</i>	
4	Emergency lighting systems.	
5	Escape route pressurisation systems.	
6	Riser mains for use by fire services.	
7	Automatic backflow preventers connected to a potable water supply.	
8	Lifts, escalators, travelators, or other systems for moving people or goods within buildings.	
9	Mechanical ventilation or air conditioning systems.	
10	Building maintenance units providing access to exterior and interior walls of buildings.	
11	Laboratory fumes cupboards.	
12	Audio loops or other assistive listening systems.	
13	Smoke control systems.	
14	Emergency power systems for, or signs relating to, a system of feature specified in any clauses of 1 to 13.	
15	Any or all of the following systems and features, so long as they form part of a building's means of escape from fire, and so long as those means also contain any or all of the systems or features specified in clauses 1 to 6, 9, and 13:	
15a	Systems for communicating spoken information intended to facilitate evacuation; and	
15b	Final exits <i>(as defined by clause A2 of the building code)</i> ; and	

15c	Fire separations ( <i>as so defined</i> ); and			
15d	Signs for communicating information intended to facilitate evacuation; and			
15e	Smoke separations ( <i>as so defined</i> )			
16	Cable Cars			
Purpose Group:		Fire Hazard Category:		Maximum Occupant Load:

### COMPLIANCE CERTIFICATE

I request that you issue a Code Compliance Certificate for this work under Section 95 of the Building Act 2004. The Code Compliance Certificate should be sent to:

### Signatories

OWNER		AGENT ( <i>On behalf of and with the authority of the Owner</i> )	
Name: <i>(please print)</i>		Name: <i>(please print)</i>	
Signature		Signature	
Date:		Date:	

### ATTACHEMENTS

The following documents and required information are attached to the application: <i>(this list is not exhaustive)</i>	Office Use Only	
	Received	N/A
<input type="checkbox"/> Evidence of Ownership (Certificate of Title or Sale & Purchase Agreement)		
<input type="checkbox"/> Certificate that relates to the energy work (e.g. gas and electricity)		
<input type="checkbox"/> Evidence that specified systems are capable of performing to the performance standards set out in the Building Consent		
<input type="checkbox"/> Proof of potability of drinking water from private well, and/or rainwater catchment, supply (refer to New Zealand Drinking Water Standards 2005)		
<input type="checkbox"/> Memoranda (Records of Building Work) from Licenced Building Practitioner(s) stating what restricted building work they carried out or supervised		
<input type="checkbox"/> Other documents from personnel who carried out the work		