

Methven Community Board

AGENDA

Notice of Meeting:

A meeting of the Methven Community Board will be held on:

Date: Monday 20 September 2021
Time: 10.30am
Venue: Board Room, Mt Hutt Memorial Hall
160 Main Street, Methven

Membership

Chairperson	Dan McLaughlin
Deputy Chairperson	Sonia McAlpine
Members	Kelvin Holmes Ron Smith Richie Owen
Council appointees	Cr Rodger Letham Cr Liz McMillan

1 September 2021

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Methven Community Board

Timetable	
Time	Item
10.30am	Meeting commences

ORDER OF BUSINESS

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4. Minutes –26 July 2021 *[Unconfirmed]*

Minutes of the Methven Community Board meeting held on Monday 26 July 2021, commencing at 10.30am, in the Mt Hutt Memorial Hall Theatre, 160 Main Street, Methven.

Present

Dan McLaughlin (Chairman), Kelvin Holmes, Ron Smith, Sonia McAlpine, Richie Owen and Crs Liz McMillan and Rodger Letham.

In attendance

Neil McCann (GM Infrastructure Services), Steve Fabish (GM Community Services), Simon Worthington (Economic Development Manager), Ian Soper (Open Spaces Manager) and Clare Harden (Community Administration Officer /Minutes)

1 Apologies

Mayor Neil Brown

Sustained

2 Extraordinary Business

The Chair tabled letters from Paul Dixey and Rob Markillie who have expressed their concern about the Methven water supply. [Later in the meeting the Chairman referred the letters to the Group Manager Infrastructure Services who will provide the Chairman with information to respond].

That correspondence received from Paul Dixey and Rob Markillie be received.

Smith/Holmes

Carried

3 Declarations of Interest

Item 8.3 - Discretionary grants

Dan McLaughlin declared an interest in the Llama funding proposal and withdrew from the discussion and decision.

4 Confirmation of Minutes

That the minutes of the Methven Community Board meeting held on 14 June 2021, be taken as read and confirmed.

McAlpine/Smith

Carried

5 Activity Reports

That the reports be received.

Smith/Holmes

Carried

Community Services

- **Open Spaces**

Soft fall being added to playgrounds over the next few weeks.

- **Holmes Road treeline**

Not a reserve but Council staff are undertaking tree pruning and wild seedling removal and will be getting a flail mower in. This will continue through to Barkers Road. Only the road side being done at this point in time.

- **Cemetery**

Open Spaces are working through options, with regards to the northern hedge, to reduce the height and density to enable more wind flow through the cemetery. Steve Fabish advised that the final outcome may be staggered over several years to avoid the cemetery becoming a wind tunnel.

The Board are keen to undertake a site visit with staff to get an understanding of the issues and options.

- **Economic Development**

Over the past month Council has been working with Christchurch NZ on a contract for district promotion, marketing, events etc. The Council are working to get more effective KPI's in place.

- **EMC web site** is free to advertise events, previous user pay site did not work. Council staff now have control of events being added to the site. Council is expecting a significant change of how this service will be delivered in the future.

- **Oak Trees**

A report has been prepared on the lighting of two oak trees and this will be forwarded for the next meeting with updated costs. Power supply needs to be re-fitted at a cost of \$21,869 for both trees. The Board are going to leave this on the table until report has been received.

- **Methven Strategic Plan**

Recommendation

That the Methven Community Board requests that Council staff provide a cost estimate and process for the review of the Methven Community Strategic Plan and report back to the Board.

McLaughlin/McMillan

Carried

Funding Proposal – Llama

Dan McLaughlin withdrew from the meeting for the duration of this item.

Sonia McAlpine took the Chair

It was recommended that the Methven Community Board reject the proposal for funding from Llama for the Methven NZ website and instead explore how Methven events can be showcased on the Experience Mid Canterbury site. Consideration may be given to increasing the listings on the current district events page and promoting that site as the vehicle for finding out what's going on in Methven.

This suggestion wasn't fully supported.

That the Methven Community Board funds \$4,300 for Llama as a one off payment from the discretionary fund into the Methven NZ Website to further develop the site, and that a mechanism be found to protect the domain name for the Community.

Owen/Holmes

Carried

7 Infrastructure Services

Drinking water – reservoir project

- The Chair commented that the Methven Community Board have worked hard to get to this point and would like to note that they are restricted by following the process that is in place.
- The Board would like to record that they support the reservoir project on a basis of a single treatment stream brought forward to the 22/23 year and also support bringing forward the design process.

That the Methven Community Board records its support for the recommendations in two reports being considered by Council on 28 July 2021 (5Ms Water Treatment Plant feasibility and the Methven reservoir contract).

Holmes/McAlpine

Carried

Ron Smith abstained from voting.

- **Mackie Street flooding**

Dan McLaughlin noted that this has been ongoing for longer than 8 years, not from just the 2021 flood.

The meeting concluded at 11.55am.

Dated 6 September 2021

Chairman

5. Methven Community Strategic Plan

Author *Steve Fabish; GM Community Services*
General Manager *Hamish Riach; Chief Executive Officer*

Summary

- The purpose of this report is to update the Methven Community Board on options to review and update the Methven Community Strategic Plan.

Recommendation

- 1. That** the Methven Community Board provide direction on the undertaking a review of the Methven Community Strategic Plan and, if required, what the budget is.

Background

The current situation

1. The Methven Community Board asked staff to investigate the cost and methodology of developing a 2021-2026 Methven Community Strategic Plan.
2. Methven Community Board first developed a Methven Community Strategic Plan in 2009 and this was later updated in 2014.
3. These plans focused on the identification of the following strategic goals with a range of key objectives to achieve these and to identify who will contribute to the success of these goals.
 - An attractive town in which to live, work and play
 - Raise both the business and tourism profiles of Methven, locally, nationally and internationally
 - A well informed and participating community who is effectively represented
 - Methven is a safe and accessible area which cares for the well being of its community
 - Methven community is a leader in recreation opportunities.
4. Staff have sort estimate proposals from three consultancy organisations that would assist the community board in delivering a new plan, but based on the 2009 format.

The scope provided to consultants are best summarised as,

The Methven Community Board are keen to investigate the cost of developing a 2021-2026 Methven Community Strategic Plan. I have attached the 2009 version and it was also revised in 2014.

At this stage I am only needing an estimate of what the cost may be and some options of what a plan structure may look like. The focus will be what are the key goals to capture what is going well and key goals to move the town forward due to growth. From this an action plan to be development to drive improvement and keep what is going well. The expectation is that the deliverable of all the actions are not only Community Board driven, but wider community delivered.

My expectation is that the Community Board will lead this, with some support from Council staff, (but not a lot) and the consultant will do the rest through to final version.

5. Three consultants have supplied high level proposals which can be summarised as follows.

6. Consultancy A (key elements of the project)

- Project commencement discussions; project meeting with community board and staff.
- Desktop background research
- Development of community consultation material
- Planning and implementation of a community workshop
- Development of a draft community strategic plan and associated actions
- Community board, Council and community feedback on draft plan, with potential optional online community survey
- Incorporation of feedback and presentation of the final plan
- Indicative costs \$15,000 to \$ 20,000 plus GST

7. Consultancy B (key elements of the project)

- Community values survey
- Two day “Deep Dive. **Day 1:** Investment Logic Map workshop **Day 2:** Goal definition and action planning
- Plan development
- Re- check with focus group
- Present draft plan to community group
- Community engagement on draft plan
- Finalise and present final plan
- Inform community of final strategic plan
- Indicative costs
 - Low - \$20,000 - \$30,000
 - Consultant would facilitate a “Deep-Dive” and then draft the community plan.
 - ADC would complete any community engagement and all communication with Elected Members.
 - Medium - \$40,000 - 50,000
 - Consultant would provide engagement support, facilitate the “deep-dive” and draft the community plan, host a virtual check in with workshop participants, and present the draft plan to elected members in person before community engagement.
 - ADC would undertake community engagement (supported by consultant) and present the final community plan to Elected Members.
 - High – \$70,000 - \$80,000
 - Consultant would deliver all elements outlined above.

8. Consultancy C (key elements of the project)

- **Getting Clear Workshop** Engaging in and with communities requires awareness, preparation and clarity around: your purpose, goals, values, who else can help and especially how you will be an effective supporter of community led development.
- **Quadrants of Change Workshop** Consider the four key dimensions of change in order to achieve sustainable change in communities
- **The Eco-cycle Workshop** Use an eco-cycle framework to make sense of how to plan when things around us are constantly evolving
- **5D model for change workshop** A practical pathway for approaching change: Define, Discover, Dream, Design, Deliver
- **Grow Community Vision Outreach** Community engagement work around conversations to gather insights and feedback
- **Administration** Data collation, report writing, digital and paper based media communication for public engagement
- Indicative costs \$15,000 plus GST

Option analysis

9. In preparing this report three options have been considered that Methven Community Board may choose:

- Option One- Do nothing and not undertake a review of the current strategic plan
- Option Two- Agree to undertake a review of the current strategic plan and provide staff with guidance on the setting of budget for the project. Once this is determined staff will undertake the procurement of services process.
- Option Three- Redefine the scope of the review of the current strategic plan and ask staff to seek prices.

The advantages and disadvantages of these options are shown in the table below:

Options		Advantages	Disadvantages
1	Do nothing and not undertake a review of the current strategic plan	No work is required and the current plan is used. No expenditure is required	The current plan is out of date and doesn't reflect the current and future challenges for the community

2	Agree to undertake a review of the current strategic plan and provide staff with guidance on the setting of budget for the project. Once this is determined staff will undertake the procurement of services process	A future plan is in place to guide the community to meet current and future challenges. Community will feel part of the process	The Methven Community Board would need to fund the new plan.
3	Redefine the scope of the review of the current strategic plan and ask staff to seek prices.	Community will feel part of the process	The Methven Community Board would need to fund the new plan. The Methven Community Board will need to be clear as to what it wants for the new plan.

Legal/policy implications

Policy requirements

10. The newly adopted 2021-31 Council Long Term plan is main Council document that highlights any future development and programmes in any Ashburton District community.
11. A community strategic plan is not a legislative requirement but more aligned to a plan that guides an individual community on its priorities and goals at a local level, to ensure it is well placed to face current and future challenges.

Financial implications

Requirement	Explanation
What is the cost?	Current estimates range from \$15,000 to \$80,000
Is there budget available in LTP / AP?	This project has not been allowed for in the LTP
Where is the funding coming from?	Funding would need to come from the Methven Community Board Sundry Expenditure budget. There is an unspent sum of \$27,753 of sundry expenditure that could be carried over from the 2020/21 year and a sundry expenditure budget of \$25,000 available in the current financial year. Therefore there is a maximum budget that could be used of \$52,753
Are there any future budget implications?	No –as long as the cost does not exceed the budget provision
Reviewed by Finance	Paul Brake: Group Manager Business Support

Significance and engagement assessment

Requirement	Explanation
Is the matter considered significant?	No
Level of significance	Medium – not significant
Level of engagement selected	2. Comment
Rationale for selecting level of engagement	Any review of the Methven Community Strategic Plan will need to involve the community and Methven Community Board.
Reviewed by Strategy & Policy	Toni Durham; Strategy & Policy Manager

Activity Reports

6. Community Services

6.1 Open Spaces

- **Reserves**

Council Open Spaces staff continue to deliver scheduled maintenance tasks at Council maintained reserves in Methven. The Methven Caretaker is working well and managing time efficiently.

Open Spaces staff have started working on the southern side of the Holmes Road treeline site during winter. The work has been initial pruning and trimming to allow for flail mowing to occur thereafter. Work is approaching the eastern end, and this area has the majority of work to be done. With the new lockdown, staff will not get this task finished before spring mowing commences. Therefore, staff shall reassess their methodology so that it can flail mow the area where work has been undertaken in a timely fashion. Thereafter staff shall continue the cleanup as time and resources allow.

Open Spaces staff will be fencing a pathway at Harmony Gardens to and around the RDR pipe located behind the Harmony Garden. Once complete, it will allow easy access to the historic site for residents and visitors. The timeline for completion is yet to be determined.

There has been some reported vandalism at the Harmony Gardens. It is graffiti on the wooden kiosk. Staff will be contacting the Methven Lions to discuss this repair along with other maintenance aspects of the site.

Street trees in McMillan Street trees have been replaced with Ulmus “Lobel.” It is a very good street tree with an upright growth habit. Bronze coloured new leaves, turn deep green then yellow autumn colour. These trees are expected to do well in this location.

Council officers and GIS mapping staff are working on a map of Methven which details areas of maintenance. Staff understands there are perceived crossovers amongst various services maintenance providers such as State Highway maintenance, Open Spaces maintenance, Three Waters maintenance, and Council roading contractor maintenance areas. It is hoped to have an update on this available at the meeting.

Methven Cemetery

In the past month, the Methven Cemetery entrance fence has been sprayed for moss and lichen. Once these are cleaned off the fence, it will be repainted. Staff have also filled in the potholes in the cemetery driveway.

Cemetery plans are currently being developed for the Methven Cemetery. When complete, the plan will define what the future shall hold for the cemetery site overall. Once staff have a completed draft, our plan is to workshop it with the Methven Community Board. This is to ensure the plan is reflective of the Community Boards’ aspirations for the site. It shall include changes to and methodologies used to achieve changes to the northern treeline, as discussed at the last Community Board meeting.

- **Public Toilets**

The Council has secured \$158,000 of Government funding through the Tourism Infrastructure Fund (TIF). This is a fund used to enable regional projects where there is a defined need and where tourism is impacting local infrastructure.

The new toilets will be located at Awa Awa Rata Reserve and Taylors Stream with two and one cubicles, respectively. The project will include site landscaping and has a total value of \$368,837. The Council, at its meeting on 18 August, resolved to bring forward the Council component of funding contribution from year three to year one of the 2021-31 Long Term Plan. As a result of this decision, staff are currently working on plans for the new facilities and will tender the work in conjunction with other new facilities planned for Mayfield and Rakaia Gorge in the coming months.

6.2 Economic Development

At the time of writing New Zealand has entered into another Covid-19 related lockdown; whilst initial Government response was for a short and sharp lockdown it appears at this stage that the lockdown may last for a longer period of time.

This will have negative impacts on Methven businesses and Council staff are working with partners and contacting local businesses to assess their needs and help steer them towards some of the government support packages. Initial calls show that some businesses are well provisioned and are utilising the support packages, whilst others need help to navigate the government system; some report that they won't apply due to others being in more need. To provide clarity Ashburton District Council will be sending out communications to local businesses that will help them navigate the support available and encourage everyone who is eligible to take up the support.

Prior to the lockdown Council staff have been following up with local events and have posted these onto the Experience Mid Canterbury Events webpage. Unfortunately due to the ongoing Covid-19 situation many local events have been postponed until more certainty is known.

- **Welcoming Communities**

In regards to Covid-19 lockdown welfare, employers of foreign national staff with temporary visa status which end August 31 are encouraged to assist those staff seek help from their home country's consulate or embassy.

- **Welcoming Plan**

The workshop of the new Welcoming Plan development focused on employers of newcomers was to be held on August 19 but was postponed indefinitely due to escalation of Covid-19 alert levels. It will be inclusive of Methven businesses.

- **Refugee Resettlement**

The second meeting of the Ashburton Refugee Resettlement Steering Group is set to go ahead on August 31. Unfortunately, the crisis in their home country of Afghanistan combined with escalated Covid-19 levels is making resettlement challenging for the families.

- **Agriculture Portfolio**

Recent work has included the application for funding support for a project that will evaluate the climate change impacts on the Ashburton District. This will be used to

help support land use decisions and enable farmers' position their business for future extreme weather events.

The Nitrate report, which was commissioned by the District Council, is near completion with the final touches being put in place. It will be presented to Council and a decision made on where to next. The report assess the impact of the Freshwater regulations on the District's economy.

7. Strategy & Compliance

7.1 Building Services

Month	2020 Consents Issued	2020 Consents Issued YTD	2020 Value of Work	2020 Value of Work YTD
Jan	1 (7)	1 (7)	\$10,000 (\$1,116,380)	\$10,000 (\$1,116,380)
Feb	3 (2)	4 (9)	\$208,500 (\$8,241)	\$218,500 (\$1,124,621)
Mar	1 (3)	5 (12)	\$30,000 (\$116,419)	\$248,500 (\$1,241,040)
Apr	2 (1)	7 (13)	\$355,000 (5,000)	\$603,500 (\$1,246,040)
May	2 (6)	9 (19)	\$324,454 (\$340,673)	\$927,954 (\$1,586,713)
Jun	5 (3)	14 (22)	\$569,846 (\$298,329)	\$1,497,800 (\$1,885,042)
Jul	2 (4)	16 (26)	\$6,500 (\$954,698)	\$1,504,300 (\$2,839,740)
Aug	2 (2)	18 (28)	\$478,922 (\$26,000)	\$1,983,222 (\$2,865,740)
Sep	7 (4)	25 (32)	\$2,241,521 (\$506,500)	\$4,224,743 (\$3,372,240)
Oct	5 (0)	30 (32)	\$2,004,361 (\$0)	\$6,229,104 (\$3,372,240)
Nov	2 (5)	32 (37)	\$660,000 (\$649,800)	\$6,889,104 (\$4,022,040)
Dec	6 (1)	38 (38)	\$669,000 (\$300,000)	\$7,558,104 (\$4,322,040)

Month	2021 Consents Issued	2021 Consents Issued YTD	2021 Value of Work	2021 Value of Work YTD
Jan	3 (1)	3 (1)	\$344,000 (\$10,000)	\$344,000 (\$10,000)
Feb	3 (3)	6 (4)	\$388,500 (\$208,500)	\$732,500 (\$218,500)
Mar	4 (1)	10 (5)	\$394,650 (\$30,000)	\$1,127,150 (\$248,500)
Apr	6 (2)	16 (7)	\$313,000 (\$355,000)	\$1,440,150 (\$603,500)
May	2 (2)	18 (9)	\$392,524 (\$324,454)	\$1,832,674 (\$927,954)
Jun	8 (5)	26 (14)	\$1,480,610 (\$569,846)	\$3,313,284 (\$1,497,800)
Jul	1 (2)	27 (16)	\$250,000 (\$6,500)	\$3,563,284 (\$1,504,300)

Note: figures in brackets are for the corresponding month the previous year.

Please be aware that there are building consents that have been issued that are not recorded in the tables above because the properties are outside the Methven township boundary. For example, the Opuke Hot Pools consent was issued in May 2020 for a value of \$6,500,000 and Thyme Stream subdivision has had \$1,914,000 of consents issued to the end of 2020. Thyme Stream this year so far \$1,950,000.

8 Infrastructure Services

8.1 Roothing

- Mt Harding Bridge work is now completed.
- Footpath renewals at Alington Street, Alford Street (South), Alford Street (North) and Barkers Road are now complete.
- Flood damage repair is programmed for Ashburton River Road, Dip Road, Marrs Road, Methven Chertsey Road and the Pudding Hill stream bridge on Arundel Rakaia Gorge Road.
- The abutment, kerb, railing, deck cleaning and scour repairs at the Pudding Hill Stream Bridge were completed successfully during the 2nd – 6th August closure. Damage to the approach guardrail was unrecoverable, redesign of the approach guardrail is required and currently underway. The approach was not sealed due to it needing to be ripped up again to complete the approach guardrail work.
- Temporary wooden railing will be reinstated at the RDR Bridge on Pudding Hill Road while Armco Guardrail design is investigated.

8.2 Drinking Water

- **Reservoir Project**

The contract to construct two reservoirs has been awarded to Reliant Solutions Limited. The contractor is currently finalising the design, and the shipment order for steel panels from the UK will be placed afterwards. A pre-construction meeting will be organised when in Alert Level 3.

- **Water Treatment Plant Upgrade**

Beca consultants have been engaged for the first phase of the project to develop a specification / requirements document for the membrane equipment. This will form the basis of a request for expressions of interest from suppliers for eventual shortlisting and selection. The intention is to place an order with a preferred supplier as soon as possible to ensure that the project is not delayed due to supply of this key equipment.

8.3 Wastewater

- **COVID-19 Testing**

Council was contacted to participate in the MOH testing of wastewater for Covid-19. The request (received 19/08) was actually targeted at schemes serving greater than 10,000 people. But there was a qualifier that they would consider other strategically significant populations.

The Ashburton wastewater treatment plant (WWTP) was sampled, but for the reason noted above, officers also took a 24 hr composite sample from the Methven WWTP over the 20-21 August. This was forwarded to the Environmental and Scientific Research (ESR) laboratory on 24 August. We do not expect to be advised of the result as it is part of the MOH's public health response, however the lab has confirmed that if a positive result was identified, there would be an immediate request for follow-up sampling. Which at the time of writing has not eventuated.

9 Business Support and Governance

9.1 Community board levy

In August, the NZ Community Board Executive Committee (CBEC) met and resolved to hold the levy at the 2020/21 level of \$275 per community board (the maximum contribution for councils with more than one board will be no more than \$825).

The levy complements the annual funding the CBEC receives from Local Government NZ, which meets the administrative and logistic costs associated with quarterly CBEC meetings. It also enables CBEC to invest in activities designed to lift performance and meet community expectations, and to advocate for the interests of boards. Activities undertaken included:

- a highly successful community board conference held in Gore in early May
- assistance for community boards taking part in representation reviews
- provision of an information service for board chairs seeking advice
- engagement with the Remuneration Authority about community board remuneration
- a national zoom meeting for community board members to introduce new members on the committee and answer any questions
- the production of videos for community board members about the forthcoming reforms of water, the RMA and Future for Local Government review.

9.2 Methven Community Board Grant request

- **Ashburton District Council Civile Defence**
- The Ashburton District Council Civile Defence is requesting funding for the Emergency Genorator switch board upgrade of \$1,937

Recommendation

That the Methven Community Board approves the funding request from the ADC Civile defence team of \$1,937

Further detail is explained in the attached report. This projects meet the criteria.

Appendix 3

9.2 Customer request management

The CRM report for June is appended.

Appendix 2

9.3 Finance

The draft financial report to 31 June/July 2021 is appended. **Appendix 3**

Appendix 1

Organisation details		Eligibility	About the project						Financials				Council involvement						
Organisation	Previous funding requests + reporting		Project details	Funding use	Evidence of need	Number of people who benefit	Main Outcome	Org bank acc?	Other funders	Voluntary / donations	\$ requested	Project total	Effect of not funding	Reputational risk	Discrete / ongoing	Points to consider	Officer recommendation	Methven Community Board Recommendation	
Ashburton District Council Civil Defence Team	No	Y	M	In 2020 the Council secured Government funding for several projects as part of the Covid recovery efforts. One project was to replace the original generator at Mt Hutt Memorial Hall that had been found to provide insufficient power to the hall. The generator project budget was based on the purchase of a larger generator, extending the concrete pad to fit the new generator and connection to the hall. This has now been completed. Due to its power capacity the original generator had a changeover switch located on the switchboard that limited emergency power to certain areas of the hall. This excluded the main auditorium, which meant that area could not be used during an emergency event.	Changeover switch to be relocated on the switchboard.	his will allow the hall to have a greater capacity of people accommodated at the Civil Defence Welfare Centre.	Methven Residents and surrounds	Anyone who wants to can circulate our wonderful wee town. We think the Walkway can attract visitors to town and grow our hospitality reputation. Increased accommodation and food/beverage sales will accompany that.This will allow the hall to have a greater capacity of people accommodated at the Civil Defence Welfare Centre.	Y	PGF has paid for the upgrade of the Generator	Nil Many materials have been donated by farmers, businesses and individuals. Posts. Fencing. Wood. Shingle. Sand. Transport. Gravel. Machinery use. The Friends of the Walkway are being invited to contribute materials or make financial contributions The Methven community has a reputation for getting in behind community-good projects and the Walkway is no exception. The local response has been immense to date, and we are sure that will continue to be the case as the project grows. The Community Board has been very helpful over the past three years, contributing a total of some \$9000 over that period. This has greatly helped the progress that has been made to date and is much appreciated.	\$1,937	\$9,921	The Council has a quote for \$9,921 excl GST to complete the work. There is currently \$7,984.00 contingency money left from the allocated Government grant that can be used to complete this work, this application for \$1,937 is to cover the shortfall. If it is not granted we will lose the Government grant and either have to fund the full amount or abandon the project.	Low	Discrete	Eligible project		

Appendix 2

Methven CRM Report July/August 2021					
Application ID	Received On	Completion Date	Primary Address	Full Details	Primary Group
CRM0300022/21	11/08/2021	16/08/2021	South Belt	Pavement - Damaged	crmComplnt
CRM0500109/21	20/07/2021		Main Street	Pavement - Damaged	crmFootpat
CRM0500110/21	23/07/2021		Main Street	Pavement - Damaged	crmFootpat
CRM0500129/21	09/08/2021		Mcdonald Street	Pavement - Damaged	crmFootpat
CRM3800574/21	16/07/2021		Barkers Road	Additional Bins	crmKerbCln
CRM3800609/21	02/08/2021		Farquhar Place	Additional Bins	crmKerbCln
CRM3800677/21	24/08/2021		Mcmillan Street	Missed Collection - Red Bin -	crmKerbCln
CRM1601137/21	23/07/2021		Racecourse Avenue	Incident Type: Flooding	crmRoading
CRM1601140/21	23/07/2021		Main Street	Pavement - Damaged	crmRoading
CRM1601148/21	26/07/2021		Dolma Street	Incident Type: Pothole	crmRoading
CRM1601292/21	11/08/2021		Main Street	Incident Type: Pothole	crmRoading
CRM1601335/21	16/08/2021		Main Street	Clean or Clear - Detritus	crmRoading
CRM1601378/21	25/08/2021		Forest Drive	Incident Type: Street Gutters / Storm Water	crmRoading
CRM1601379/21	25/08/2021		Forest Drive	Incident Type: Pothole	crmRoading
CRM1601380/21	25/08/2021		Forest Drive	Clean or Clear - Detritus	crmRoading
CRM1601381/21	25/08/2021		Hobbs Road	Incident Type: Pothole	crmRoading
CRM100646/21	16/08/2021		Cameron Street	Leak/Burst pipe - CRM Roads	crmWater2
CRM100647/21	17/08/2021		Cameron Street	Leak/Burst pipe - Footpath/Toby as per SSS	crmWater2
CRM500160/21	18/07/2021		Barkers Road	Water - Low P4 as per SSS	crmWtrMain
CRM500161/21	20/07/2021		Lampard Street	Water - Low P4 as per SSS	crmWtrMain

Monthly Income and Expenditure Report - 139 - Methven Community Board

For the Month Ended 30 June 2021

	Month Actual	Year To Date Actual	Full Year Budget	Remaining Full Year Budget
Income				
Targeted Rates	8,514.09	102,075.87	98,223.00	-3,852.87
Treasury Internal Recoveries	0.00	714.28	705.54	-8.74
Total Income	<u>8,514.09</u>	<u>102,790.15</u>	<u>98,928.54</u>	<u>-3,861.61</u>
Expenditure				
Salary / Wages	1,241.78	17,896.05	16,679.00	-1,217.05
Allowances	0.00	0.00	1,298.76	1,298.76
Indemnity Insurance	79.20	1,200.41	207.96	-992.45
Conference Expenses	0.00	743.48	0.00	-743.48
Staff Travel Costs	0.00	24.87	0.00	-24.87
Telephone / Tolls	0.00	1,660.00	0.00	-1,660.00
Subscriptions / Periodicals	0.00	275.00	0.00	-275.00
Insurance	0.00	97.22	102.00	4.78
Suppers & Receptions	90.00	516.52	313.00	-203.52
Advertising	0.00	0.00	522.00	522.00
Grants - Discretionary	0.00	539.13	0.00	-539.13
Donations	0.00	0.00	522.00	522.00
Sundry Expenditure	100.00	31,668.00	59,421.00	27,753.00
Rents / Leases	0.00	121.74	0.00	-121.74
Internal Rental	0.00	139.13	0.00	-139.13
People and Capability	0.00	18,199.02	22,649.95	4,450.93
Treasury	0.00	508.70	636.36	127.66
Rates	0.00	917.57	1,186.45	268.88
Community Relations	0.00	177.14	227.96	50.82
Business Support	0.00	10,667.72	14,299.52	3,631.80
Communication	0.00	165.91	184.65	18.74
Community Services	0.00	118.71	0.00	-118.71
Total Expenditure	<u>1,510.98</u>	<u>85,636.32</u>	<u>118,250.61</u>	<u>32,614.29</u>
Net Surplus/(Deficit)	<u>7,003.11</u>	<u>17,153.83</u>	<u>-19,322.07</u>	<u>-36,475.90</u>
Capital Expenditure				
Other Asset Purchases	0.00	1,056.52	0.00	-1,056.52
	<u>0.00</u>	<u>1,056.52</u>	<u>0.00</u>	<u>-1,056.52</u>
Net Cash Movement	<u>7,003.11</u>	<u>16,097.31</u>	<u>-19,322.07</u>	<u>-35,419.38</u>
Cash Reserves				
Separate Reserves	0.00	0.00	-19,322.00	
Plus Net Surplus/(Deficit)		17,153.83		
Less Capital Expenditure		-1,056.52		
Closing Cash Reserves		<u>16,097.31</u>		