

Community Services Committee

AGENDA

Notice of Meeting:

A meeting of the Community Services Committee will be held on:

Date: Thursday 27 August 2020
Time: 2.15pm (approx)
Venue: Council Chamber
137 Havelock Street, Ashburton

Membership

Chairperson	Angus McKay
Deputy Chairperson	Carolyn Cameron
Members	Leen Braam Lynette Lovett Diane Rawlinson Mayor Neil Brown (ex-officio)

20 August 2020

Community Services Committee

Timetable

2.15pm (approx)

Meeting commences

ORDER OF BUSINESS

- 1 Apologies**
- 2 Extraordinary Business**
- 3 Declarations of Interest**

Minutes

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| 5 | Biodiversity Advisory Group – 4/07/20 | 5 |
| 6 | Ashburton Youth Council – 5/08/20 and 1/07/20 | 9 |

Reports

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Business transacted with the public excluded

- | | | |
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4. Community Services Committee Minutes

Minutes of the Community Services Committee meeting held on Thursday 9 July 2020, commencing at 9.18am, in the Council Chamber, 137 Havelock Street, Ashburton.

Present

His Worship the Mayor, Neil Brown; Councillors Angus McKay (Chair), Leen Braam, Carolyn Cameron, Lynette Lovett and Diane Rawlinson.

Also present:

Councillors Stuart Wilson and Rodger Letham.

In attendance

Hamish Riach (Chief Executive), Neil McCann (GM Service Delivery), Paul Brake (GM Business Support), Bevan Rickerby (Economic Development Manager), Toni Durham (Strategy & Policy Manager), Verity Jackson (Events Co-ordinator), and Aisling O'Reilly (Governance Officer).

1 Apologies

Nil.

2 Extraordinary Business

Nil.

3 Declarations of Interest

Nil.

4 Confirmation of Minutes

That the minutes of the Community Services Committee meeting held on 12 March 2020, be taken as read and confirmed.

Cameron/Rawlinson

Carried

5 Ashburton Youth Council

That the minutes of the Youth Council meeting held on 3 June 2020, be received.

Lovett/Braam

Carried

6 Welcoming Communities Accreditation

That the Welcoming Communities Accreditation report be received.

Cameron/Rawlinson

Carried

7 Economic Development Quarterly Report

That the Economic Development Quarterly update June 2020 be received.

Braam/Rawlinson

Carried

Business transacted with the public excluded – 9:28am

That the public be excluded from the following parts of the proceedings of this meeting, namely – the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No	General subject of each matter to be considered:	In accordance with Section 48(1) of the Act, the reason for passing this resolution in relation to each matter:	
8	Covid-19 Economic Recovery Advisory Group 17/06/20	Section 7(2)(h)	Commercial activities
9	Discretionary funding request	Section 7(2)(h)	Commercial activities

Braam/Lovett

Carried

Festive Lighting

Councillors commented positively on the LED lighting that has been recently installed in trees along the East Street Green. It was reported that the lights will be switched on at night from 6 to 31 July. The Committee agreed that it would be useful to know the ongoing plans for the CBD festive lighting, including the siting of the Christmas tree.

That officers be requested to provide a report on festive lighting in the CBD, including Christmas tree and festive lighting/decorations.

McKay/Cameron

Carried

It was further agreed that the tree lighting will continue after 31 July, subject to there being sufficient funding in the Economic Development budget, with this to be reviewed when Council receives the festive lighting report.

Post meeting note: a report will be provided to the Community Services Committee on 27 August 2020.

Business transacted with the public excluded now in open meeting

• Discretionary fund request – Waireka Croquet Club [Council – 13/08/20]

That Council grants the Waireka Croquet Club a one-off discretionary grant of \$10,000 towards the purchase of the second-hand lawn mower, construction of the shed and installation of the security cameras. This funding is conditional on the Club receiving approval for the location of the building with Council's Commercial Property, Open Spaces and Building teams.

Lovett/Braam

Carried

The meeting concluded at 10.13am

5. Biodiversity Advisory Group *(Unconfirmed minutes)*

Minutes of the Biodiversity Advisory Group held on Tuesday 4 August 2020, commencing at 1.00pm at the Council Chamber, 137 Havelock Street, Ashburton.

Present: Councillors Lynette Lovett (Chair) and Diane Rawlinson; Bert Hofmans (ADC); Mary Ralston (Forest and Bird and Awa Awa Rata Reserve); Val Clemens (Forest & Bird and ACCT), Jane Riach (Kanuka Trust), Tania Paddock (Kanuka Trust); Donna Field (ECan and Whitcombe Landcare Group); Alice Shanks (QEII Trust); Ian Fraser (DOC); Edith Smith (Forest & Bird and ACCT), Jayde Couper (Fish & Game); Mike Salvesen (Federated Farmers); and Bill Thomas (Ashburton Water Zone Committee).

In attendance: Aisling O'Reilly (Governance Support - minutes); Willy Leferink (Carters Creek Community Project); Cr Angus McKay (Carters Creek Community Project); Cr Leen Braam and Sue Newman (media).

1 Apologies

Mayor Neil Brown, Janine Holland, Gen de Spa, Barry Austin and Paul Wilson.

Rawlinson/Thomas

Carried

2 Extraordinary Business

Nil.

3 Declarations of Interest

Nil.

4 Confirmation of Minutes – 5/03/20

That the minutes of the Biodiversity Advisory Group meeting held on 5 March 2020 be taken as read and confirmed.

Rawlinson/Edith Smith

Carried

5 Reports and Presentations

5.1 Carters Creek Community Enhancement Project

Willy Leferink and Angus McKay presented on the work the project wants to do:

- Sought feedback and wanted to hear views on what should be planted.
- Project group want to be clear on what they want and where they want to go before applying for any funding.
- Looking for community help for planting and maintaining.

5.2 The importance of eco-sourcing

Alice Shanks spoke about what is needed in this area and the consideration that should be taken when planning what to plant and where.

- Takes some forward planning what deciding what seeds to get and what to plant.
- Forest and Bird have an arrangement with Southern Woods. There is going to be a scientific reserve “Mother area” – can be reassured you are eco-sourcing from the right place.
- DF advised that if a nursery starts up in the area the group needs to strongly support them in getting the business off the ground so they can locally source seeds.
- VC advised it would be helpful to have a storage facility for seed for when groups want to plant.

5.3 Ashton Beach Enhancement Project Update

Bert Hofmans presented an update.

- Reports to Council and community consultation
- Fencing completed (July 2020)
- Dilapidated toilet removed (July 2020)
- Joint presentation to Ashburton Water Zone Committee (28 July 2020)

5.4 Conifers Lake Camp and Clearwater

Mary Ralston

- Moving wilding pines and other conifers. Been a successful piece of work. Asked if there is a need for some more work to be done in this area to prevent the spread of wilding pines.
- BH advised that the Lakes working group developed a 10 year programme for weed and pest control, tree removal and signage. Funding for tree removal is there.

It was suggested that the Lakes working group may need to meet and prepare a draft programme for the year and come back to the Biodiversity Advisory Group with a report.

5.5 Insurance Reserves

Bert Hofmans

- This group has discussed losing roadside remnants. Down to less than 1% of what was original vegetation.
- Outcome that was agreed: create insurance reserves (land a bit safer than roadsides and transplant trees to here)
- Mike Harding (Ecologist) did a survey to come up with potential sites. Has recommended 3 sites that would make good reserves. One is Ashton Beach, Plantation Road (paper road – unformed grass road), Moorhouse Road.
- Will continue to update this group as it develops.

5.6 The impact of one billion trees project on our native vegetation

Edith Smith presented

- Spoke about the impact on native vegetation by trees being planted by farmers.
- DF suggested that the group should put some information out to remind people of what they can plant where. As some farmers want to plant but don't always plant the right thing.
- MS advised that the Federated Farmers newsletter would be a good way to get this information out to a wide range of farmers.

It was agreed that each agency will look in their area at how they can spread this information.

BH will contact the Communications Team to get information into Federated Farmers newsletter.

6 General Matters

Meeting schedule for remainder of the year

- 4 August
- 6 October
- 8 December

7 Agency Updates

Bill Thomas, Ashburton Water Zone Committee:

- Discussed Ashburton River mouth at last meeting. Consents are being reviewed to get the flow up to the right levels.
- Getting youth councillors involved.
- Had a presentation on Upper Rangitata and Rakaia Tramping Project
- Review on zone committee.

Jane Riach, Kanuka Trust:

- Wakanui Beach planting went well. Thanks to everyone involved. Planted around the gorse as per the management plan.
- Learnings from this planting day – need to be more aware of the plant health of what is being planted and the ground preparation. Aware of the continued maintenance needed after planting.
- Thinking of preparing a planting protocol before doing any more.

Ian Fraser, Department of Conservation:

- Apologised for lateness.
- Work is mostly above the gorges.
- Work programme is similar to last year. Waiting on budgets to come through.
- Trapping work and weed programmes continue to happen above the gorges.

Mary Ralston, Forest and Bird:

- Nature heritage fund application continuing. This is for the protection of Lows Cutting.
- Awa Awa reserve has their 50 year anniversary. Will plant some more areas at bottom of reserve to mark this.
- New Council sign at picnic area of Awa Awa reserve seems to have content for another location. **It was advised** that Mary should email Rhonda Gallagher about this.

Edith Smith, Forest and Bird:

- Arrival of black billed gull in Ashburton: number of birds is increasing over domain and gallery. The black hawks work well to deter the birds but only when it is windy.
- Red billed gull is in decline in Timaru.
- Signs alerting people to nesting gulls will be going up soon.

Val Clemens, ACCT:

- Another planting at Wakanui Beach on 3 September. Planning to do another seed bombing
- Harris reserve planting on 13 sept.

Donna Field, ECan and Whitcombe Landcare Group:

- Gave an update on work that ECan has done at the river mouth at Ashton Beach. Over 72 species of birds have been sighted in this area. Trying to discourage people from entering these nesting areas. Signage and fencing.
- Work is happening on Ashburton river mouth project.
- Getting ready for Ashburton river habitat survey.
- Giving advice on management of spring-fed waterways.
- Looking at some projects around Mount Harding stream.
- Whitcomb Landcare group had their AGM. Did a survey of homestead weeds about 10 years ago and removed a lot of these plants. Will do this survey again and start removal again.
- Looking at how to manage pigs coming on to farm land
- Had some goats appear in the area.
- Te Araroa Trail: People camp here and there are no toilets so this becoming an issue. Approaching the trust to see about getting some toilets in there.
- Looking at a large scale funding applications: gorge to the glaciers.

Bert Hofmans, ADC Open Spaces Planner:

Ashton Beach

- Reports to Council and community consultation
- Fencing completed (July 2020)
- Dilapidated toilet removed (July 2020)
- Joint presentation to Ashburton Water Zone Committee (28 July 2020)

Wakanui Beach

- Assisted Kanuka Trust with planting day 26 July 2020
- Weed spraying 27 July 2020
- Wakanui Beach Restoration Group meeting 28 July 2020

Lake Camp

- Completed rabbit proof fencing around spring 2019 plantings.
- Completed a rabbit shoot on 17 June 2020 which resulted in 51 rabbits, 6 hare and 2 possums.

Other

- Organised field trip for ADC Domain staff to Christchurch City Council Botanical Gardens and nursery.
- Lake Heron trapping resulted in 2 cats, 2 ferrets, 2 weasels, and 2 stoats.

The Chair requested written reports for agency updates to be sent in advance of agendas going out.

8 Next Meeting

Tuesday 6 October at 1pm.

The meeting concluded at 4:49pm

6. Youth Council meetings – 5/08/20 & 1/07/20

Minutes of a meeting of the **Ashburton Youth Council** held on Wednesday 5 August 2020, commencing at 4.04pm Council Chambers, Ashburton District Council, 5 Baring Square West, Ashburton.

Present

AYC Acting-Chair/Councillor Michael Baker
 AYC Secretary Neil Alombro
 AYC Media Coordinator Jestena Raj
 AYC Submission Coordinator Maddie Page
 AYC Councillor Olivia Fox
 AYC Councillor Estee Aiolu
 AYC Councillor John Magyaya
 AYC Councillor Henry Goodes

 ADC Councillor Lynette Lovett
 ADC Councillor Diane Rawlinson
 ADC Events Coordinator Verity Jackson
 ADC Economic Development Manager Bevan Rickerby

Visitors

Sarah Parker (Ministry of Social Development)
 Katie Miller (Ashburton District Council)
 Janice McKay (Ashburton District Council)
 Jan Cochrane (Sport Mid Canterbury)

1	Apologies Maria Costas Kavan Faoagali Klara Harrison Lara Shierlaw Ian Teves	
	Janice McKay – Welcoming Communities Mural Project <ul style="list-style-type: none"> - Community led mural for both locals and newcomers - Mural to be situated in Town Centre - Looking for a youth voice to be on the panel - Timeline for mural installation is early December - Time commitment for panelist is two meetings and meetings will be one to two hours length. - Good to hear within the next 2 to 3 weeks. - Looking for only one panelist from the AYC. 	

6	Next Submission for AYC <ul style="list-style-type: none"> - Coming up, our next submission is the Walking and Cycling Strategy - Start thinking on what you would like to see around the district. - Will be out in the next couple of months. 	
7	General Business <ul style="list-style-type: none"> - Articles to be written: <ul style="list-style-type: none"> - Neil Alombro – August Meeting - Henry Goodes – Film Festival - Deadline 14th August, 250 to 300 words. - Talks from two visitors on projects <ul style="list-style-type: none"> - Katie Miller, Project Manager for Economic Development - Start of next year, will be starting an online program regarding careers. - Could involve the Youth Council in what we put forward as feedback as the end product is for the youth. - Next meeting, we will have a presentation from Katie. - Concept in progress and funding in progress - Workshop for different stakeholders can give feedback so what we make is valid and has an effect - Sarah Parker, works for the Ministry of Social Development. <ul style="list-style-type: none"> - Involved with the COVID relief and wage subsidy. - Helps job seekers and companies with employment. - Looks for a great CV and eye contact – soft skills, for employability. - A driver's license is one of the greatest barriers to becoming employed. - Now based here for local businesses and helping to point people in the right direction. 	
8	Wrap Up	
	Action Point List <ul style="list-style-type: none"> - AYC Councillors: Contact Verity if interested in becoming a panelist for the Welcoming Communities Mural Project (End of August). - Neil Alombro: 250 – 300 words summarizing August's AYC meeting (14th of August). - Henry Goodes: 250 – 300 words on the NZ Mountain Film Festival (14th of August). - AYC Councillors: Make sure to put up posters for Bite Nite Reimagined (ASAP). 	
9	Next Meeting Wednesday 2 September 2020, 4:00pm to 6.00pm, Ashburton District Council, Council Chambers Any apologies must be sent to Verity or AYC Secretary prior to the meeting commencing.	
The meeting closed at 5.49pm		

Minutes of a meeting of the **Ashburton Youth Council** held on Wednesday 1 July 2020, commencing at 4.05pm Council Chambers, Ashburton District Council, 5 Baring Square West, Ashburton.

<p>Present</p> <p>AYC Chairperson Kavan Faoagali AYC Deputy Chairperson Maria Costas AYC Secretary Neil Alombro AYC Councillor Klara Harrison AYC Councillor Michael Baker AYC Councillor Olivia Fox AYC Councillor John Julius AYC Councillor Henry Goodes AYC Councillor Ian Teves AYC Councillor Lara Shierlaw ADC Councillor Lynette Lovett ADC Councillor Diane Rawlinson ADC Events Coordinator Verity Jackson ADC Economic Development Manager Bevan Rickerby</p> <p>Visitors</p> <p>Janice McKay (Ashburton District Council) Emma Bush (Kanuka Trust) Tania Paddock (Kanuka Trust)</p>		
1	<p>Apologies</p> <p>Maddie Page Jestena Raj Estee Aiolu Teresa Herewini</p>	
2	<p>Approval of Previous Minutes</p> <p>Motion: That the minutes of the Ashburton Youth Council meeting held on 2 June 2020, be taken as read and confirmed. Moved: Michael Baker/ Klara Harrison Carried</p>	
3	<p>Team Activity</p> <ul style="list-style-type: none"> - Ice Breaker Game to start us off – Animal Family - Ran by Janice McKay - Focus was to make our communication skills better and be able to work better as a team - All families are different and there are many ways you can communicate (non-verbal) - Multi-cultural communication does not have to be verbal 	
4	<p>Training by Bevan Rickerby - How to run a meeting</p> <ul style="list-style-type: none"> - PowerPoint covers all the basics and will be shared out to everyone by Bevan through Verity - Questions to ask ourselves: Are we delivering leadership? Does the AYC through its actions and people provide a clear direction for the young people and council of the district? - Warning signs for a council are when the chair and council are in conflict, lack of funds, lack of forward planning etc. - The Agenda must do as confirming the minutes, matters arising, apologies and finance. 	

	<ul style="list-style-type: none"> - As the chair, you must make decisions for what makes this meeting productive as procedural tasks are not vital. - For motions, as chairman there must be a balanced discussion, a mover and seconder and the chairman must control debate - For amendments, you cannot change the substantive meaning of motion - Closure - Everyone must be aware that the meeting is closed - Laying something on the table means leaving something to be discussed in a later meeting - Simple rules we should all abide by: address all remarks through the chair, one conversation at the time, and to invite the speakers to speak - Informal meetings do not work - Make sure all meetings are formal and have structure - Agenda must be sent five days before the meeting to allow time for additions - Training can be done at a second time by Bevan 	
5	<p>Bite Nite Brainstorming</p> <ul style="list-style-type: none"> - Named as "Bite Nite Reimagined" - Visual plan for Bite Nite will be sent on Messenger - New overall purpose for Bite Nite is about being able to have bites of different things (food, activities, competitions) - Ticket price ranges are: \$10 for 16 and over, \$5 for 15 and under, \$0 for 5 and under, Family of 3 for \$20 - Gold coin donation (which us AYC Councillors will be in charge of) will be for the Kanuka Trust - Capacity is 1400 and our goal is to sell out - Cost for center is \$980 - Tickets on sale by the end of July (most likely) - Possibly having online tickets - Tickets stationed at the College offices would be more available to target audience - Advertising is in the process of being created - Fundraising for this is to have the NZ Mountain Film Festival - Tickets and prices are available now - Aiming is for 150 per screening, 300 total - \$2500 aim for fundraising - Poster assignments will be posted on Messenger by Neil - We will be expected at the event to hand out flyers and gain awareness for Bite Nite - MCs for the NZ Mountain Festival will be Olivia Fox, Henry Goodes, Lara Shierlaw and Kavan Faoagali - Hoops Radio interview and Facebook Live by Klara Harrison - Giveaways still need some more thought - Raffles could be done for EA Swim Passes, Firewood (Michael Baker), PS4 Games etc. 	
6	<p>Guest Speaker: Emma Bush and Tania Paddock from Kanuka Trust</p> <ul style="list-style-type: none"> - Emma and Tania are trustees of Kanuka Trust - Lucky to be in NZ where we look at these issues early on - Perspective on different types of environments in different countries from study overseas for Emma and that NZ does not have damage from the industrial complex - There are many people doing good things in Mid Canterbury, but done in isolation - Runs initiatives such as EnviroKids - Trust is reasonably under resourced 	

	<ul style="list-style-type: none"> - There are many strong opinions in Mid Canterbury on genetic pollution with regards to not eco-sourcing - Hoping for conservation and regeneration for future generations and being able to share knowledge to schools and wider communities - Looking at the big picture (from the mountains to the sea) - Four main pillars for the trust are: balancing biodiversity, predator control, planting for purpose, exploring our footprint. - Collaboration is key – forming key relationships with different groups in our community. - Donations from Bite Nite are much appreciated by the Trust - Looking forward to starting a ‘Kanuka for Schools’ Project - Makes it easier for teachers to put what we are concerned about into their curriculum - Currently has Advance Ashburton helping to make this resource - Plan, learn and take action - Extends an invitation to us for the 26th of July for a Planting Day at Wakanui Beach (on Messenger from Verity) 	
7	Bite Nite Brainstorming cont. <ul style="list-style-type: none"> - Brainstorming finished in the first discussion 	
8	General Business <ul style="list-style-type: none"> - Klara on the weekend had the opportunity for Global Ambassador Communications Training - Elizabeth Hughes ran the training - What to say, what not to say, pausing, communication strategies - Most of the time you have a thought so you directly go to the product - Made Klara realize that there are steps to getting there - An amazing experience from Hughes who works and helps local government 	
	Action Point List <ul style="list-style-type: none"> - Verity Jackson: Sending out PowerPoint from Bevan on “How to run a meeting” - Maria Costas: Article 200-300 words summarizing what the AYC did for Youth Week (10th July) - Neil Alombro: Article 200-300 words summarizing July’s AYC meeting (10th July) - Various Councillors: Make sure posters for assigned locations are up (ASAP) 	
9	Next Meeting Wednesday 5 August 2020, 4:00pm to 6.00pm, Ashburton District Council, Council Chambers Any apologies must be sent to Verity or AYC Secretary prior to the meeting commencing.	
The meeting closed at 6.06pm.		

7. Covid -19 Pandemic Plan and Welfare Recovery

Author	<i>Rick Catchpowle Environmental Monitoring Manager</i>
Activity manager	<i>Rick Catchpowle Environmental Monitoring Manager</i>
General manager	<i>Jane Donaldson, GM Strategy and Compliance</i>

Summary

- The purpose of this report is to present the Covid-19 Pandemic Recovery Plan and provide an update on welfare recovery.

Recommendation

- 1. That** Community Services Committee receives the Covid-19 Pandemic Recovery Plan and welfare recovery update.

Attachments

Appendix1 Pandemic Recovery Plan 2020

Background

1. As a result of the Covid-19 pandemic Ashburton District Council (ADC) was required to create an economic and social welfare recovery plan. **Appendix 1**
2. A need was found for a social welfare group which is called the Caring for Communities Welfare Recovery Group.
3. The group has met on 16 June, 30 June, and 29 July. A summary of activities are as follows:
 - A Purpose has been written up and agreed on:

“To work together to ensure Ashburton District makes a positive and effective social recovery post the Covid-19 pandemic by:

 - Identifying social recovery needs, gaps and issues and where appropriate developing solutions.
 - Supporting social and community agencies which provide social recovery services.
 - Working with local and central government funders to ensure limited resources are best targeted for the District’s social recovery.”
 - Review of the group:
 - The Caring for Communities Welfare Recovery Group will review its activities after six months of operation (December 2020).
 - At this time a decision will be made on the need to continue to meet beyond December 2020.
 - The group membership includes a broad range of organisations and other groups, including a representative from Hakatere Marae. Representation from Arowhenua will be confirmed at next meeting on 1 September.
 - Research is being conducted by an independent researcher to see what the needs of the community are and to see if there are any gaps in support for people. Research is due to be completed by the end of August.
 - Agencies give an update at each meeting on what is going on in their area which provides opportunity for the group to offer up any additional information or support to others.

Legal/policy implications

4. The report is informative. There are no legal or policy implications.

Financial implications

Requirement	Explanation
What is the cost?	Nil cost
Is there budget available in LTP / AP?	No
Where is the funding coming from?	N/A
Are there any future budget implications?	No
Reviewed by Finance	Not required

Significance and engagement assessment

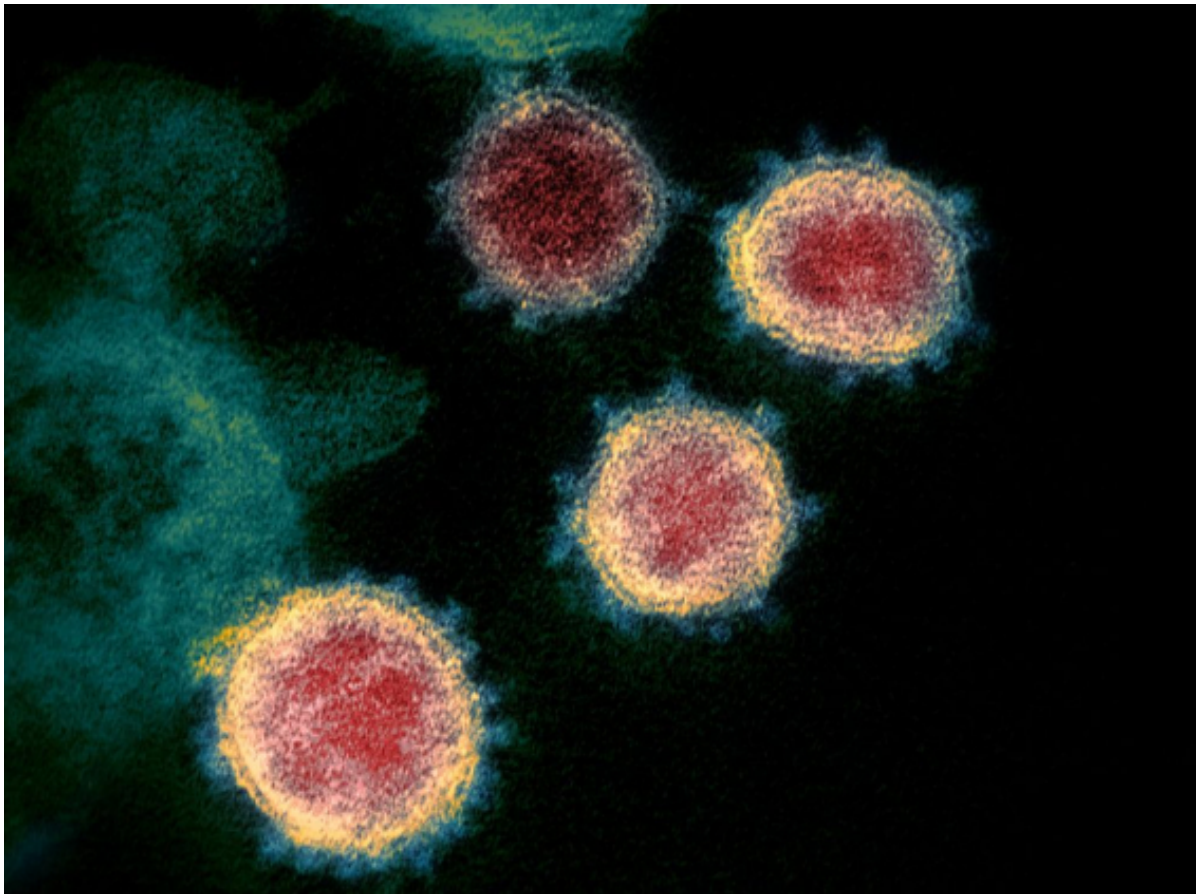
Requirement	Explanation
Is the matter considered significant?	No
Level of significance	Low
Level of engagement selected	Inform
Rationale for selecting level of engagement	The purpose of the report is to provide a welfare recovery update and inform Council of the Recovery Plan adopted.
Reviewed by Strategy & Policy	Toni Durham Strategy and Policy Manager

Appendix 1

ASHBURTON DISTRICT COUNCIL

PANDEMIC RECOVERY PLAN

2020



Covid-19: Ashburton District Council Economic and Social Welfare Recovery Plan

Positively adapting to a changed reality

Through this action plan, we will seek to:

- Work together with our community and key local, regional and national partners
- Provide customer excellence by keeping the needs and welfare of our community at the heart of our decision-making
- Think smarter, by continuing to innovate and improve how we operate

What is Recovery?

The CDEMA 2002 defines recovery as the co-ordinated efforts and processes used to bring about the immediate, medium-term, and long-term holistic regeneration and enhancement of a community following an emergency.

Guidance from the National Emergency Management Agency (NEMA) suggests recovery should:

- Support cultural, physical and psychosocial well-being of individuals and communities;
- Minimise the escalation of the consequences of the disaster;
- Reduce future exposure to hazards and their associated risks – i.e. build resilience; and
- Take opportunities to regenerate and enhance communities in ways that will meet future needs (across the social, economic, natural and built environments).

Planning for Recovery in the Ashburton District

The overall goal of the recovery effort is for the Ashburton District to deliver on its long-term goals and bounce-back by building on its strengths and responding creatively to the current challenges. ADC will work towards achieving this recovery by working with government, the wider community, partners, and a wide range of other stakeholders in the future of the Ashburton District.

This plan has been prepared as a contribution towards ADC's obligations under the CDEMA 2002. Section 155 of Part 9 of the National CDEM Plan requires ADC to use information received in response to an emergency as a basis for developing a recovery action plan, and a recovery strategy (if required), for establishing and planning effective recovery arrangements.

Additionally, this plan has been prepared based on information and advice received from government departments, the National Emergency Management Agency (NEMA), ADC's Emergency Operations Centre, and strategic partners.

Council's Approach to Recovery

The Government has encouraged ADC and other councils in New Zealand to assist with economic recovery by accelerating capital projects and continuing to deliver services to stimulate the local economy. While the private sector may necessarily retrench, there is an opportunity for the public sector to assist with economic recovery. ADC will continue to examine all its costs to ensure that services are delivered in the most effective manner possible.

Recovery also provides an opportunity for ADC to show leadership by responding to Government direction, understanding and supporting the work of other agencies, and working with strategic partners.

This recovery plan is developed in the context of the following guiding principles:

- **Inclusive:** We will celebrate diversity and be inclusive and collaborative in our engagement, planning, decision making and service provision, to ensure our actions are fair and equitable.
- **Open:** We will be accountable to our community and transparent in our decision making. We will make decisions in public whenever possible and clearly communicate the reasons behind them.

- **Ambitious:** We will be ambitious in our aspirations for our district and actively pursue new options that can enhance our prosperity and wellbeing.
- **Bold:** We will provide visionary leadership, take considered risks and make tough decisions where needed to benefit our community and sustain our future.
- **Enabling:** We will support our community to build its capacity to achieve its goals through community led solutions to community issues.
- **Guardianship:** We will act in the public interest as responsible and ethical stewards of the district and the infrastructure assets and resources under our control, ensuring they are used efficiently and effectively to deliver public value now and into the future.

ADC is taking a staged approach to a planned recovery:

Stage One: Recovery Planning

Stage One (this document) makes a commitment to some immediate initiatives for district recovery and establishes the framework for a longer-term response. This is a living document that will be reviewed and updated in stages two and three.

Stage Two: Review and Update

Stage Two will be a consideration of further new initiatives following the release of more national-led recovery initiatives and the availability of a more complete picture of the impact of the pandemic on the district.

Stage Three: Long-term Recovery Plan

Stage Three will be measures considered through the Long Term Plan process.

Recovery Stages:

Stage One:

Recovery Planning

*New initiatives within existing
resources*

*New initiatives - Annual
Budgets*

Stage Two:

Review and Update

*Revise initiatives in response
to national-led recovery*

Stage Three

Long-term Recovery Response

*New initiatives through
Long Term Plan*

Strategic Context

This plan has been prepared within the context of Council's strategic direction and will inform ADC's recovery actions and priorities during the 2020/21 financial year. It will also inform the preparation of the Long Term Plan.

The actions for recovery are structured according to the well-being framework provided by the Local Government Act 2002. They provide a useful check to ensure all aspects of community well-being are addressed in the plan. While all four well-beings are addressed by the plan, given the nature and effects of the pandemic, there is a strong focus on economic recovery and on the social wellbeing of the district overall.

Strategic Partners

ADC makes this recovery response alongside the roles and priorities of many strategic partners, which will be listed as this recovery plan is further developed.

Stage One Recovery Actions – The Immediate Response

All stage one actions are achieved through the reprioritisation of existing budgets within the 2019/20 and 2020/21 financial years, unless otherwise noted.

The following stage one recovery actions are underway or have already been completed:

1. Lead Civil Defence activities in the Ashburton District to ensure comprehensive welfare support.

Council is leading our district's Civil Defence response and is coordinating with the Canterbury Civil Defence and Emergency Management, Canterbury District Health Board, Police, FENZ, Safer Mid Canterbury and other agencies in providing welfare needs for Mid Canterbury residents. Council staff have also acted in various capacities to support community welfare initiatives, including delivering meals on wheels, grocery and pharmacy shopping for vulnerable residents, telephoning over-70s across Canterbury to check on their welfare and helping to keep the COVID-19 testing facility clean at the Ashburton Hospital.

2. Deliver the Mid Canterbury Open for Business initiative to encourage local spending in the Ashburton District.

Council has established a new 'shop local' initiative that promotes local businesses and encourage residents to support Mid Canterbury businesses. The initiative features a district-wide campaign and free online business directory (MidCanOpenForBiz.nz). Mid Canterbury Open for Business recognises the role local businesses will continue to play in helping the local economy recover in the months and years ahead, by providing jobs, training and up-skilling the workforce and contributing to the district's overall wellbeing.

3. Deliver an Economic Development webinar series to share information that builds community resilience

Council partnered with local organisations to offer eleven free online events. These live webinars allowed people to ask questions to a range of local experts on the topics of immigration, events, business continuity, cash flow, raising capital, Kiwisaver, investments, governance, HR, digital marketing, wage subsidies, bookkeeping, software, working from home and mental wellbeing.

4. Establish a COVID-19 Economic Recovery Advisory Group.

A dedicated stakeholder advisory group has been established with representation from across the district's diverse business sectors and agencies. The group is tasked with sharing information, ideas and initiatives to support the district through the COVID-19 pandemic and transitioning back to a strong and functioning local economy. Representation on the advisory group includes tourism, manufacturing, contracting, infrastructure, retail, hospitality, farming, agribusiness, iwi and Council.

5. Waive late penalty fees on rates payments.

Council has amended its Remission and Postponement Policy criteria to allow residents facing financial hardship to apply for late penalty fees on their rates bill to be waived, even if they have already received this assistance in the last 24 months. This change removes an additional financial burden on residents who may be struggling to pay their rates bill on time. Through applying for the waiver,

Council staff will also work with residents to design a payment plan that will help them stay on top of their rates moving forward.

6. Advocate to Central Government

On behalf of our vulnerable citizens and collectively build the social and economic foundations for psychosocial and mental wellbeing.

7. Supporting the “Caring for Communities” Recovery Group

Council’s Recovery Manager and Welcoming Communities Advisor are now members of the “Caring for Communities” Recovery Group. The aims of the Group include ensuring there are no welfare gaps and a coordinated recovery response plan is delivered once the state of civil emergency ceases. This work will, in turn, support the Ministry of Health in meeting the health needs of the community.

Stage Two Recovery Actions – Short to mid-term recovery

1. Reduce the 2020/21 rates increase.

Councillors voted at their 9 April 2020 meeting to reduce the proposed 4.88 per cent rates increase for the 2020/21 year to 2.5 per cent. This decision reflects the Council’s awareness of community welfare during these uncertain times and is intended to reduce the economic pressure on residents in the coming financial year. Council is re-evaluating its proposed expenditure and will make use of its AA+ credit rating to make savings in the budget.

2. Progress key Ashburton District infrastructure projects that future-proof the district and support growth.

Council is continuing to deliver several significant projects for the district that began before the COVID-19 pandemic. The Ashburton CBD Streetscape Revitalisation, Rakaia Salmon Site upgrades and Ashburton River Crossing & Pump Station project have resumed work and will continue on schedule to future-proof the district and support growth.

3. Submit significant infrastructure projects

For Central Government funding and investment.

4. Support local businesses in Council procurement where possible.

At its 30 April COVID-19 Response Committee meeting, Council agreed that it would shop local wherever possible for 12 months in a bid to support local businesses in the economic recovery phase. This move carefully balances the wellbeing of the local economy while also ensuring the Council is continuing to provide residents with cost effective services and infrastructure.

5. Support the Ministry of Health's aims towards psychosocial and mental wellbeing recovery.

Council will ensure the ongoing provision of services which support the wellbeing of the community.

Stage Three Recovery Actions – Long-term recovery

1. Ongoing engagement of COVID-19 Economic Recovery Advisory Group.

The COVID-19 Economic Recovery Advisory Group will maintain its work programme to ensure the district is responding accordingly to the recovery process, and implementing practical initiatives that support a full and functioning economy.

2. Ongoing engagement of the “Caring for Communities” Recovery Group

The “Caring for Communities” Recovery Group will maintain its support of the Ministry of Health to ensure the district is working positively towards long term health recovery.

Actions at all stages to address Economic, Social and Environmental Wellbeing

A comprehensive list of further actions is detailed below under the well-being framework set out in the Local Government Act 2002. These critical recovery actions give effect to Government direction and involve ADC doing its core role well.

Economic wellbeing

To facilitate new building, we will:

- streamline building and resource consent process.
- deliver on the Government's proposed RMA amendments for major projects.
- prioritise District Plan land-supply projects and use of Council land for housing.
- discourage land-banking (through a review of the rates policy).
- increase our advocacy to Government for funding of catalyst projects.

To support local business, we will:

- develop a buy-local campaign with key partners
- stagger a return to enforcement of metered parking
- consider further promotions if parking cost is less than anticipated.
- hold regular Mayoral business and employment summits.
- work with the hospitality sector to promote available facilities.

To support efficient procurement and contractor relationships we will:

- support local contractors where we can.
- consider innovative contracts.
- hold critical contractor meetings and survey them to understand capacity and capability.
- undertake a district demand analysis to understand pressure points on contractors.
- establish efficient procurement and contractor processes to support accelerated capital programme.

Cultural wellbeing

To promote cultural wellbeing we will:

- continue to implement the Ashburton District Council Welcoming Plan (2017) which includes promotion of; inclusive leadership; welcoming communications; equitable access; connected communities; business and employment; civic engagement; public spaces and culture and identity.

To encourage future events, we will:

- continue to deliver a range of inclusive, cross-sector community events
- continue to support local event organisers deliver their events
- uphold the principles of diversity and inclusivity in all external and internal events

To build community spirit we will:

- promote the aims of the Caring for Communities Recovery Group and provide regular feedback to the community.

Social wellbeing

To support community welfare, we will:

- transition welfare back to relevant agencies and confirm the nature of the joint working arrangements in future.
- redirect training to community groups to address skill gaps identified in survey of community groups.
- advocate to central government for an increase to the rates rebate.
- review rates remission policy.
- establish a new community relief fund (subject to Annual Budget decision).

To support active communities, we will:

- promote active sport opportunities and community events

Environmental Wellbeing

To promote climate change we will:

- promote the advantages seen from shutting down systems and activities during lockdown so that the community may continue to enjoy a 'green recovery'.

To promote the use of active and public transport we will:

- promote an urban and rural cycling culture to take advantage of enhanced user experiences during lockdown

To increase biodiversity, we will:

- actively work to protect the environment and the health and well-being of future generations.

To strengthen the relationship with agencies and partners we will:

- actively work in support of all our agencies and partners.
- be active members of the Caring for Communities Recovery Group.

Ongoing Monitoring

This recovery plan is in itself stage one of a three stage recovery process. Stage Two will involve adjusting the plan to accommodate further national direction. ADC will continue to monitor national direction and work with government departments to develop metrics to monitor the effects of the pandemic

8. Ashburton Domain Vehicle Access

Author	<i>Paul Wilson, Acting Open Space Manager</i>
Activity manager	<i>Paul Wilson, Acting Open Space Manager</i>
General manager	<i>Steve Fabish, Group Manager Community Services</i>

Summary

- The purpose of this report is to consider the closure of the Ashburton Domain to vehicles during the hours of darkness (specific closing and opening times are recommended).
- It is recommended that the Council close vehicle access to the Ashburton Domain at West Street between the hours of 11pm to 6am each day.
- There have been ongoing incidents of vandalism in the Domain. It is considered that restricting vehicle access to the Domain when there are no “capable guardians” will reduce vandalism and other activity.

Recommendation to Council

That the Community Services Committee recommends:

- 1. That** the Ashburton Domain entrance at 337 West Street be closed to vehicles from 11pm to 6am year round.

Background

The current situation

1. The main vehicular entrance to the Ashburton Domain is currently open 24 hours a day.
2. There are regular incidents of vandalism and other anti-social behaviour is known to occur in the Domain car park after dark.
3. The New Zealand Police have been consulted and support the closure of the Domain to vehicles after dark as they believe it will reduce incidents of offending in the area.
4. There is no legitimate need for unauthorised vehicles to be in the Domain after dark. Pedestrian access will remain available.

Options analysis

Option one – Status Quo – 24 hour vehicle access

5. In this option the entrance to the Domain will remain open 24 hours a day.
6. This option carries the risk of ongoing vandalism and anti-social behaviour occurring in the Domain.
7. This is option is the lowest cost option in terms of costs associated with checking for vehicles and closing the entrance but may be the highest cost option in terms of repairing vandalism.

Option two – Night time closure

8. In this option the West Street entrance will be closed from 11pm to 6am year round. This will be implemented with chain and removable bollards. Hydraulic bollards could also be used but are considerably more costly to install and maintain. Given the potential changes to access in the Domain as part of the Ashburton Domain Development Plan it is suggested that the lowest cost option is appropriate at this time.
9. The closure of the entrance will be undertaken by Council's contracted security service who will check the car parks for vehicles, escort any remaining vehicles out of the Domain and lock the gate. Signage will advise of gate closing times and the number to call and cost of after-hours call out service to release unattended vehicles. It is proposed that the management of after-hours vehicles be managed directly by the security company.
10. The opening of the entrance will be undertaken by Council cleaning staff at 6am each morning.

11. This option will incur additional operating costs to provide the security service for gate closures and management of unattended vehicles. The cost for this is being determined and will be advised to the Committee at the meeting.

Legal/policy implications

Ashburton Domain and Gardens Reserve Management Plan

12. The Ashburton Domain reserve management plan includes the following policy:

11.7.6 Access to the Domain or to parts of the Domain may be restricted for motorised vehicles as decided by the Ashburton District Council Open Spaces Manager when such a measure is intended to promote general user safety or to prevent damage to the Domain or to property within the Domain.

13. While the management plan delegates this decision to the Open Spaces Manager the Council's delegations manual does not delegate such powers to staff and it is considered appropriate for this decision, including the hours of closure, to be made by Council.

Financial implications

Requirement	Explanation
What is the cost?	The cost of security services for opening and closing is yet to be determined.
Is there budget available in LTP / AP?	Yes – Offset from anticipated savings in reduced vandalism.
Where is the funding coming from?	Open Space operational budget
Are there any future budget implications?	Yes – may require capital funding if hydraulic bollards or other more substantial method of closure is desired.
Reviewed by Finance	Not required as no impact on existing budgets.

Significance and engagement assessment

14. The matter is not considered significant.

Requirement	Explanation
Is the matter considered significant?	No
Level of significance	Low
Level of engagement selected	1. Inform – the Council’s decision will be publicised via its normal media channels
Rationale for selecting level of engagement	<p>The closure of the entrance will only affect a small number of people who are in the Domain very late at night or in the early hours of the morning when there is no legitimate reason to have vehicle access to the Domain. Restricting vehicle access will not prevent pedestrian access so those persons who wish to pass through the Domain at night can continue to do so. Access to the public toilets on the corner of West Street and Walnut Avenue is readily available from Walnut Avenue.</p> <p>Direct consultation has occurred with the New Zealand Police. Senior Sergeant Leigh Jenkins supports the closure as it will reduce offending within the Domain. The Ashburton Bowling Club have also been consulted and support the closure.</p>
Reviewed by Strategy & Policy	Toni Durham, Strategy and Policy Manager

9. *Festive Lighting*

Author *Verity Jackson, Events Coordinator*
Activity Manager *Bevan Rickerby, Economic Development Manager*
GM Responsible *Hamish Riach, CEO*

Summary

- LED fairy lights have been installed in the trees along the west side of East Street, from Cameron Street to Moore Street.
- The lights have traditionally been ‘switched on’ for the Ashburton Nights of Lights Christmas Festival.
- The purpose of this report is to provide information to Council on the timing of having the lights on in the trees.

Recommendation to Council

That the Community Services Committee recommends:

1. **That** Council agrees the fairy lights shall remain in the trees along the west side of East Street, from Cameron Street to Moore Street, on a permanent basis with an annual “health check”; and
2. **That** the festive lights be turned on for the Ashburton Nights of Lights Christmas festival, from the November date until mid-January and a two week period in July to celebrate Matariki **OR** for every night of the year; and
3. **That** if turned on for every night of the year, it be for a 12 month trial period, after which staff report back to Council on the cost, impact on the trees and community feedback. At that stage Council will provide direction on the future arrangements for this activity.

Background

1. Ashburton Nights of Lights Festival began in 2018 after the successful inaugural Light up the Night event. The first Ashburton Nights of Lights Festival was held in 2019 and incorporated Light up the Night, Festive Walk, Buskers Nights and Family Movie Night.
2. Festive Walk 2018 was an event started to highlight the installation of fairy lights in the trees along East Street, and began with the section from Havelock Street to the fountain, and corflute tree installations created by the Ashburton Art Gallery group, Art Addicts. The lights were connected to the street light circuit via the cross-street garlands. The lights were removed from the trees completely in early January and stored away for the next installation.
3. In 2019 the fairy lights were extended, beginning at Cameron Street and running close to the fountain. Again art works were also installed beginning at Havelock Street. As there were no cross-street garlands, standalone power poles were installed near the railway fencing connected to the street light circuit. At the conclusion of the festival the lights remained in the trees, just being disconnected from the power. Additional fairy lights were ordered so that the remaining section from the fountain to Moore Street could be installed for 2020.
4. Investigation has been made to ensure the trees will not be damaged by extending the time the lights are left in and on in the trees. A consultant used by Open Spaces for the health of trees in our district has made the following comments:
 - As the trees grow, the way the lights have been wrapped around the stems may become a problem but this is more of an issue with the lights than the trees. If any fastenings have been used (like zip-ties) then these need to be carefully managed and readjusted if they begin to girdle stems.
 - Some trees can be 'tricked' into leaf initiation by artificial light levels and they may not lose their leaves going into winter. This might be seen with trees (like Platanus SP) that are situated close to a street lamp.
5. Post COVID-19, and after the maintenance had been completed and the new lights were extended from the fountain to Moore Street, it was an Economic Development decision to have the lights turned on for the Matariki celebration period. During this time, there were many favorable comments made by the public and Council requested that the lights remain on.
6. Planning for 2020 Festive Walk is well underway. In addition to the fairy lights and art works from the Art Addicts group, an invitation has been extended to local cultural groups to do displays in the vacant store windows along East Street.

Options analysis

Option One – Fairy lights remain in the trees on a permanent basis, turned on for Christmas and Matariki

7. This option would see the fairy lights remain in the trees along the west side of East Street, from Cameron Street to Moore Street, on a permanent basis with an annual “health check”. The lights would be turned on for the Ashburton Nights of Lights Christmas festival and in a two week period in July to celebrate Matariki, subject to:
- Any degradation to the trees is identified and remedied, annual maintenance is approximately \$3,570.00
 - Fairy lights can be removed from the trees every 5 years for a period of three months and reinstalled to keep them loose around the limbs and prevent choking
 - Wear and tear on the fairy lights would be minimal over a two to five year period
 - Replacement costs would be approximately \$50.00 per string (there are 1,060 strings of lights installed)
 - Cost for power is approximately \$1,800.00

Option Two – Fairy lights remain in the trees on a permanent basis, turned on every night throughout the year

8. This option would see the fairy lights remain in the trees along the west side of East street, from Cameron Street to Moore Street, permanently and will be turned on every night throughout the year.
- This is the least desired option because of ongoing costs that will need to be met from the Economic Development budget
 - This would be detrimental to the health of the trees and may result in trees having to be removed
 - The fairy lights would not be removed from the trees for any length of time to help with the tree recovery. could not easily be removed from the trees, the time out of the trees would need to be short to lessen the visual impact to the community
 - Wear and tear on the fairy lights would increase over a two year period
 - Replacement costs would be approximately \$50.00 per string (there are 1,060 strings of lights installed)
 - Cost for power is approximately \$3,600.00 per year.

Legal/policy implications

Nil.

Financial implications

9. The extra lighting cost and the possible increase in maintenance and replacement cost will need to be budgeted for in the LTP.

Requirement	Explanation
What is the cost?	\$60,170.00. This takes into account having to do a full replacement
Is there budget available in LTP / AP?	No. \$10,660.00 has been budgeted for 21/22 for maintenance only based on festival of lights period only.
Where is the funding coming from?	Any extra funding will above existing will need to be new money
Are there any future budget implications?	Yes new money will need to be found
Finance review required?	Yes

Option 1	Annual Cost
Maintenance on trees	\$3,570.00
Removal and reinstallation (staggered each year with full cycle completed every 5 years)	\$2,132.00
Power usage	\$1,800.00
Replacement lights (approximately 10 strings per year)	\$250.00
Total annual cost for option 1	\$7,752.00

Option 2	Annual Cost
Annual maintenance on trees	\$3,570.00
Removal and reinstallation (all at once)	\$10,660.00
Power usage	\$3,600.00
Replacement lights (approximately 20 strings per year)	\$1,000.00
Total annual cost for option 2	\$18,830.00

Significance and engagement assessment

Requirement	Explanation
Is the matter considered <i>significant</i> ?	No
Level of significance	Low
Level of <i>engagement</i> selected	1 - Inform
Rationale for selecting level of engagement	This is not a significant issue but is of relatively high public interest to the community. Council's decision will likely be reported in the local media and will be promoted through Council's usual media channels.
Reviewed by Strategy & Policy	Toni Durham; Strategy & Policy Manager

27 August 2020

10. End-of-year performance report

Author	<i>Emily Watson; Corporate Planner</i>
Activity manager	<i>Toni Durham; Strategy & Policy Manager</i>
Group manager	<i>Jane Donaldson; Group Manager: Strategy & Compliance</i>

Summary

- The purpose of this report is provide the end-of-year non-financial reporting against the performance measures set in Year 2 of the Long-Term Plan 2018-28.
- These results are for the 2019/20 financial year, from 1 July 2019 – 30 June 2020.

Recommendation

That the Committee receives the Community Services end-of-year non-financial performance report.

Attachment

Appendix 1 Community Services end-of-year performance report

Background

The current situation

1. Council monitors its progress towards achieving the non-financial performance measures. These are reported to Council mid-way through the financial year and at the end of the financial year.
2. As part of the Long-Term Plan process, Council sets levels of service for each activity. Accompanying these levels of services are performance measures and targets.
3. Performance measures enable Council and the community to assess whether the levels of service are being delivered to the community. Targets for each performance measure show the level of achievement Council is aiming for each year.
4. The end of year results are also included in Council's Annual Report.

Legal/policy implications

Legislation

5. Council is required (Local Government Act 2002) to report against the performance targets set for each activity in the Annual Report.
6. While Council isn't required by legislation to provide progress reports, to do so informs both Council and the community with how well Council is tracking on a timely basis.

Financial implications

Requirement	Explanation
What is the cost?	Monitoring Council's performance is met from within existing budgets.
Is there budget available in LTP / AP?	Yes
Where is the funding coming from?	284 Community Planning
Are there any future budget implications?	No
Reviewed by Finance	Not required

Significance and engagement assessment

7. The progress reporting of Council's achievement towards its non-financial performance measures is not considered significant and is of low significance to the community.

Requirement	Explanation
Is the matter considered significant?	No
Level of significance	Low; Not Significant
Level of engagement selected	1 – Inform the community
Rationale for selecting level of engagement	The community will be informed of Council's progress in achieving the non-financial performance measures through relevant media channels.
Reviewed by Strategy & Policy	Toni Durham; Strategy & Policy Manager

End of year performance report – Community Services

END OF YEAR PERFORMANCE UPDATE – COMMUNITY SERVICES

What we're aiming for: To provide community services that meet resident's needs

WHAT WE'RE WORKING TOWARDS (Levels of service)	HOW WE'LL MEASURE PROGRESS (Performance measures)	2018/19 RESULTS	2019/20 TARGET	2019/20 RESULTS	COMMENTS
The majority of residents are satisfied with Council-provided public conveniences	Residents are satisfied with Council-provided public conveniences	90%	80%	94%	
Ashburton District is a safe community	Residents are satisfied with Council's provision of CCTV and security patrols within the district	88%	80%	91%	

END OF YEAR PERFORMANCE UPDATE - ECONOMIC DEVELOPMENT

What we're aiming for: To support the local economy by assisting tourism, employment and business development initiatives.

WHAT WE'RE WORKING TOWARDS (Levels of service)	HOW WE'LL MEASURE PROGRESS (Performance measures)	2018/19 RESULTS	2019/20 TARGET	2019/20 RESULTS	COMMENTS
Council will provide, through Experience Mid Canterbury and Methven i-SITE, a tourism promotion service that meets the needs of the tourism industry and visitors	The EMC business membership will show an increase each year	- 29%	≥ 2%	- 13%	66 in 2017/18 (base year for this measure), 47 in 2018/19, 60 in 2019/20.
	Total visitor guest nights in the Ashburton District will show an increase each year	1.9%	≥ 2%	Unable to be measured	This data is no longer collected and so unable to be reported.

END OF YEAR PERFORMANCE UPDATE – COMMUNITY GRANTS & FUNDING

What we're aiming for: To support other organisations in the community in areas that are far better serviced by these groups than what we could do.

WHAT WE'RE WORKING TOWARDS (Levels of service)	HOW WE'LL MEASURE PROGRESS (Performance measures)	2018/19 RESULTS	2019/20 TARGET	2019/20 RESULTS	COMMENTS
Community-led projects are well supported to enhance community development and wellbeing	Residents are satisfied that the Council provides opportunities for grants and funding to support community-led projects	96%	80%	95%	

END OF YEAR PERFORMANCE UPDATE – PARKS AND OPEN SPACES

What we're aiming for: To provide the district with a network of open green spaces that contribute towards the beauty and enjoyment of the area for residents and visitors alike.

WHAT WE'RE WORKING TOWARDS (Levels of service)	HOW WE'LL MEASURE PROGRESS (Performance measures)	2018/19 RESULTS	2019/20 TARGET	2019/20 RESULTS	COMMENTS
We provide residents with accessible, fit for purpose Parks & Open Spaces	Urban residents live within 400 metres of a park or open space.	95%	100%	95%	
	Urban residents have access to open spaces (per 1,000 residents).	8,507 m ²	≥4,000 m ²	8,715m ²	
	Residents throughout the district have access to sports parks (per 1,000 residents).	3.5 ha	≥3.5 ha	3.5 ha	
Council responds to Parks & Open Spaces failures and requests within median response times	Complaints are responded to within ten working days.	54%	100%	58%	
The majority of residents are satisfied with our Parks & Open Spaces	Residents are satisfied with Council-provided Parks & Open Spaces	95%	80%	92%	
Council responds to cemetery failures and requests within acceptable response times.	Complaints are responded to within ten working days.	67%	100%	100%	
The majority of residents are satisfied with our cemeteries.	Residents are satisfied with Council-provided cemeteries.	96%	80%	97%	

END OF YEAR PERFORMANCE UPDATE – RECREATION FACILITIES

What we're aiming for: To provide recreation services that are well utilised and meet the needs of the community.

WHAT WE'RE WORKING TOWARDS (Levels of service)	HOW WE'LL MEASURE PROGRESS (Performance measures)	2018/19 RESULTS	2019/20 TARGET	2019/20 RESULTS	COMMENTS
We provide all residents and visitors with accessible library resources for recreation and discovery	The Ashburton Public Library is well utilised	109,979	130,000 visitors	90,931	More schools now have improved library facilities on-site. Covid-19.
	Most households in the district utilise the library	9,399	10,050	9,122	Recent 3 year records purge. Numbers will build up again.
We will have a library that is a welcoming and community-centred destination	Users are satisfied with Council's library services	96%	80%	97%	97%
	Free public internet sessions (Aotearoa People's Network Kaharoa) are well utilised and increasing each year	46,587	47,000	36,486	Covid-19 closure. Increase in personal devices.
We provide a modern museum for the community that aligns with NZ Museum Standards	Museum programmes and services are well utilised and increasing	25,706	16,500	20,567	
	Ashburton Museum meets New Zealand Museum Standards	45%	75%	75%	
The majority of users are satisfied with the Museum	Users are satisfied with Council-provided Museum services and programmes	89%	80%	94%	
We provide quality gym, pool, and stadium facilities	EA Networks Centre is well utilised	454,953	>480,000	359,739	Covid-19 Closure saw a drop in numbers on going
	Swim School is well utilised	3,540	>4,500	3,523	Covid -19 closure decreased numbers
	The gym is well utilised	1,634	>1,100	956	Covid -19 closure decreased numbers
The majority of users are satisfied with EA Networks Centre	Users are satisfied with EA Networks Centre services and programmes.	93%	80%	88%	

Community Services Committee

Terms of Reference

Purpose

The purpose of the Community Services Committee is to provide oversight of Council's community services and recreation amenities in a manner that promotes the current and future interests of the community (Local Government Act 2002).

Membership

Membership of the Committee comprises:

- Cr Angus McKay (Chair)
- Cr Carolyn Cameron (Deputy Chair)
- Cr Leen Braam
- Cr Lynette Lovett
- Cr Diane Rawlinson
- The Mayor, Neil Brown (ex-officio)

The quorum is four members.

Meeting Frequency

The Community Services Committee will meet on a six (6) weekly cycle, or more frequently on an as-required basis as determined by the Chair and Group Manager Community Services.

Committee members shall be given not less than 5 working days' notice of meetings.

Delegations

The Community Services Committee has no delegated authority to make decisions. Its role is to consider and review matters of strategy, policy or significance in its sphere of Council business, and (if appropriate) to make recommendations to full Council.

Sphere of business

- EA Networks Centre
- Biodiversity
- Welcoming communities
- Refugee resettlement support
- Cemeteries, including historic (closed cemeteries).
- Conservation works, including Ng King Brothers Chinese Market Garden Settlement
- Grants
- Economic development
- Library
- Memorial hall and reserve boards
- Museum
- Parks, reserves and camp grounds
- Public conveniences and caravan waste disposal facilities
- Recreation and sports facilities
- Rural and urban beautification
- Stockwater operations

Reporting

The Community Services Committee will report to the Council.