

Methven Community Board

AGENDA

Notice of Meeting:

A meeting of the Methven Community Board will be held on:

Date: Monday 17 August 2020
Time: 10.30am
Venue: Board Room, Mt Hutt Memorial Hall
160 Main Street, Methven

Membership

Chairperson	Dan McLaughlin
Deputy Chairperson	Sonia McAlpine
Members	Kelvin Holmes Ron Smith Richie Owen
Council appointees	Cr Rodger Letham Cr Liz McMillan

13 August 2020

To view copies of Agendas and Minutes, visit:

<https://www.ashburtondc.govt.nz/our-council/meetings/agendas-and-minutes>

Methven Community Board

Timetable	
Time	Item
10.30am	Meeting commences
10.35am	Public Forum: Kari Mohoau (fluoridation)
10.45am	Public Forum: Jess Wilson (Wellbeing Opuke)

ORDER OF BUSINESS

1	Apologies	
2	Extraordinary Business	
3	Declarations of Interest	
4	Public Forum	
5	Confirmation of Minutes	3
	- 29 June 2020	
6	Reports	
6.1	Community Services	5
	- Open Spaces	
	- Economic Development	
	- Mt Hutt Memorial Hall and Methven Reserve Board	
6.2	Strategy & Compliance	9
	- Building Services	
	- Strategy & Policy	
6.3	Infrastructure Services	10
	- Roding	
	- Footpaths	
	- Stockwater	
	- Solid Waste	
	- Water Supply	
	- Wastewater	
6.4	Business Support & Governance	13
	- Commercial Property	
	- Customer Request Management	
	- Finance	
	- Community Board Delegations	
	- MCB Discretionary Grants Assessment	

5. *Methven Community Board Minutes*

Minutes of the Methven Community Board meeting held on Monday 29 June 2020, commencing at 10.30am, in the Mt Hutt Memorial Hall Boardroom, 160 Main Street, Methven.

Present

Dan McLaughlin (Chairman), Kelvin Holmes, Ron Smith, Cr Liz McMillan and Richie Owen.

In attendance

Mayor Neil Brown, Sarah Mosley (Manager – People & Capability), Richard Mabon (Senior Policy Advisor), Bevan Rickerby (Economic Development Manager), Toni Durham (Strategy and Policy Manager), and Clare Harden (Community Administration Officer).

1 Apologies

That apologies for absence be received from Cr Rodger Letham and Sonia McAlpine.
Smith/Holmes Carried

2 Extraordinary Business

That pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987 the following item be introduced as extraordinary business:

- Carryover unspent funds from discretionary grant

Holmes/Smith Carried

3 Declarations of Interest

Nil.

4 Confirmation of Minutes

That the minutes of the Methven Community Board meeting held on 2 March 2020, be taken as read and confirmed.

Smith/Owen Carried

Correspondence

A letter was received from Di Callahan. The letter gives thanks for the work that has been done in the cemetery and also asks for additional tree work to removing shading from graves.

5 Activity Reports

That the reports be received

McMillan/Holmes Carried

5.1 Community Services

Bevan Rickerby reported on the Open For Business website: Looking at continuing this page and moving through the seasons e.g. “open for Christmas”. This is a free service.

Board delegations

That the Board holds a workshop, with support from the Governance team, to review the current delegations and terms of reference.

Holmes/Smith

Carried

5.2 Strategy & Compliance

• Civil Defence Emergency Management Plan

Cr McMillan extended thanks and appreciation to Ron Smith for his input to the Methven Community Response team. It was good for Methven to have established this team to assist the isolated and vulnerable community members.

• Policy Review

The Council’s Revenue and Financing and Development Financial Contributions policies are currently out for consultation and close 26 July. Mayor Brown recommended that the Community Board make a submission.

Discussions were held on the speed limit on SH77 at the entrance to the Opuke Thermal Pools and Spa which is currently 100km.

Also, the community have identified the need for a traffic refuge for crossing SH72 at the Bank Street area to the public toilets, as it is expected that there will be increased foot traffic due to the opening of the Skate Park.

That clarification be sought from NZTA as to the intention for the speed limit once the Opuke Thermal Pools and Spa is operational.

McMillan/Smith

Carried

7 Extraordinary Business

• Discretionary Grant Applications

Due to Covid-19 forcing the cancellation of many proposed projects the Board were unable to allocate discretionary grant funds. It was noted that there is some unspent funding from Methven’s hosting of the 2017 Community Boards conference that the Board has retained.

Recommendation to Council

That the Methven Community Board’s unspent discretionary funds be carried over in the 2020/21 financial year.

Holmes/Smith

Carried

The meeting concluded at 12.45pm.

Dated 17 August 2020

_____ Chairman

6. Activity Reports

6.1 Community Services

6.1.1 Open Spaces

An upgrade of the Methven toilets (\$76,000) has commenced. Work was due for completion in August but it's likely that it won't be completed for another 3-4 weeks due to a delay with a water proofing product coming from Australia.

Street tree planting is under way with McMillan Street planted on 30 July. We are waiting for trees to arrive from the North Island for Morgan Street. There was a problem sourcing the preferred variety of tree (Ulmus Frontier) Elm

Camrose playground has had extra trees planted for screening. Lighting bollards and seating has been ordered and will be installed once the electrical supply is installed. We also have walnut trees that will be planted on the large grass area from Barkers Road heading back into this reserve. We have a new town/area man who started on 20 July - Alec Palmer who has been living in Methven for the last few years.

The drinking fountain is still under construction but it is hoped that it will be finished well before summer months.

Staff have completed extra maintenance around hall ready for the Mt Hutt College Ball.

6.1.2 Economic Development

The past month has been very busy with the Economic Advisory group meeting to work through the current situation within the Ashburton District.

Unemployment is holding steady, up approximately 200 on what would be normally expected at this time of the year. The Advisory Group is keeping a close eye on these numbers and ensuring that all sectors are aware of the challenges ahead.

The indications are that 2021 will be the challenging year as wage subsidies cease. The Tourism sector will continue to feel the pain as it appears borders could be closed until 2022. As a district we are a little sheltered with a strong Primary economy and some key food manufacturers within our area.

We were very fortunate to attract Brad Olsen, Senior Economist of Infometrics to speak at a breakfast meeting with about 40 business leaders and elected members. Brad has provided a local economic insights report which can be viewed [online](#).

Agricultural Portfolio Advisor

The Agriculture Portfolio Advisor position has been filled and the successful candidate, Richard Fitzgerald will commence with us on Monday 10 August. Richard has extensive knowledge of working in and with the agricultural sector and farms with his wife in the Methven area. Richard brings a wealth of knowledge and existing contacts. He will be an asset for the District as the advisor's role is to work in a supportive and collaborative way alongside the farming and agribusiness industries, bringing together know-how and knowledge to build resilience and help future-proof the mid Canterbury economy.

Apprenticeship development opportunity

Economic Development is currently working with Venture Timaru and Economic Development in North Otago to facilitate the latest PGF opportunity. This is real money and will be administered by Venture Timaru and will give our district in the initial stage, up to 30 apprentices subsidised through the Regional Apprenticeship Initiative. This is one of three initiatives that work with each other. The three initiatives are set out in **Appendix 1**. We have had a meeting with the building, contracting and engineering sectors which attracted over 30 people to explain the initiative and have had extremely positive feedback.

My Next Move and Drivers licence initiative

Funding that has been made available by Council and the My Next Move initiative has allowed us to employ a fixed term Project Officer to initiate these programmes. To date an extensive amount of research and planning has gone into a new programme, encompassing both licencing and career development for secondary students. The decision to intertwine the two initiatives was made when the interdependence between career development and licencing was highlighted during discussions surrounding the Regional Apprenticeship Initiative.

The draft programme involves the active participation of local employers, AA, The Salvation Army, YMCA, Safer Mid Canterbury as well as Mt Hutt and Ashburton Colleges with the aim of emphasizing industries and opportunities within the localised micro-economic environment.

Currently the coordinator is looking at other funding opportunities to develop a web and mobile based application to support the students in their journey.

Welcoming Communities

Following the Covid-19 response and recovery phases, the Welcoming Communities programme is now returning to business as usual. A raft of workstreams from the Ashburton District Welcoming Plan have reignited as well as and new emerging initiatives in response to community need. Larger projects such as the te reo Māori, Samoan and Filipino languages app, the Hakatere Home & Heritage book and Global Ambassadors programme are progressing well. Planning and coordination has started for 'International Welcoming Week' in September, which is a series of tours around local and Council facilities to show newcomers what is available to them. The Filipino garden planning phase is now moving into action phase to be delivered November 15.

Community Events

A number of events are coming through for the use of the Mt Hutt Memorial Hall and the selling of liquor, one of these is a reschedule due to Covid-19.

Council events

We have booked and confirmed the Council site at the Ashburton A&P Show on 30 and 31 October. This year will see our solid waste team and communications team presenting on the updated plastic recycling and the new civic centre and library fly-throughs.

Civic events

As the Department of Internal Affairs are still sending new citizens their certificates directly, there are no official ceremonies being held. We are running two informal ceremonies to acknowledge the new citizens in the district, these are being held 13 August and 5 November. There is a small number of new citizens as the processing has been slowed due to Covid-19

Ashburton Youth Council events

The annual NZ Mountain Film Festival fundraiser was held Saturday 1 August. Over \$2000 was raised through ticket sales and sponsorship. The money raised from the festival will help fund the Ashburton Youth Council's (AYC) upcoming event, Bite Nite: Reimagined.

Bite Nite Reimagined is ramping up, entertainment has been finalised Have a boogy with live music by Kadodo African Drummers and Dancers, Wishlistt and our headline act Rei. Wrap your tastebuds around dishes from Yes Chef Catering and Events, Vagabond Chefs, Black Forest Waffle Hut, Aoraki Lil Orbit Donuts and Exotic Candy Straps. Enjoy a sporting showcase from our local teams: Netball, Basketball and Futsal.. Promotion has begun and it is great to hear a number of people talking about the event. Tickets are on sale from ADC admin building and NBS. **Where:** EA Networks Centre, 20 River Terrace, Ashburton **When:** Friday 2 October, from 5.30pm to 8.30pm

Appendix 1

Apprenticeship Support for Employers

The Government has recently announced a variety of initiatives to fund both the training of apprentices and assist employers to attract new and retain existing apprentices, while dealing with the effects of COVID-19.

Below is a summary of key financial support avenues available to apprentices and their employers.

Support	Targeted Training and Apprenticeship Fund (TTAF)	Apprenticeship Boost	Regional Apprenticeship Initiative (RAI)
Funded By	Tertiary Education Commission (TEC)	Ministry of Social Development (MSD)	Ministry Business Innovation & Employment via Aoraki Development
Purpose	To support learners to undertake targeted vocational training without fees from 1/7/20 to 31/12/22, which invests in skills to support the economic recovery.	To support employers of apprentices in their first two years of training (can be claimed for existing and new apprentices)	To support employers taking on new apprentices from 1/7/2020
Criteria	<p>Study in the following areas is covered by the TTAF:</p> <p>All apprenticeships</p> <ul style="list-style-type: none"> Level 3-7 sub-degree programmes in targeted areas delivered by tertiary providers Industry training, outside of apprenticeships, in targeted areas. <p>The targeted areas are:</p> <ul style="list-style-type: none"> Primary industries, including agriculture, horticulture and viticulture, fisheries, and forestry. Construction, including building, plumbing, and civil engineering. Community support, including youth work, care for elderly, and community health including mental health and addiction support Manufacturing and mechanical engineering and technology. Electrical engineering; and Road transport (to operate heavy vehicles). <p>For more details on programmes and qualifications please see the below link – which has the provider-based list of targeted programmes. The list for targeted industry training areas is still being worked through with industry training organisations.</p>	<ul style="list-style-type: none"> Applies to employers of first and second year apprentices who are in a TEC approved New Zealand Apprenticeship or a Managed Apprenticeship. <p>Employers can claim:</p> <ul style="list-style-type: none"> \$1000 per month, for each month that an eligible employee is in the first year of their apprenticeship training \$500 per month, for each month that an eligible employee is in the second year of their apprenticeship training Amounts will vary depending on when an employee started their New Zealand Apprenticeship or Managed Apprenticeship. Employers can apply for Apprenticeship Boost whether an apprentice has just started their training programme or is nearing the end of their first two years - right up until the apprentice has completed 24 months of their training programme (while the initiative is running). E.g. For an apprentice 3 months into their apprenticeship when Apprenticeship Boost starts, the employer could claim \$1000 per month for 9 months and \$500 per month for the next 11 months. Apprenticeship Boost will be available from August 2020 and runs for 20 months. <p>More details will be available in the coming weeks at the below link</p>	<ul style="list-style-type: none"> New apprentice who is participating in the NZ Apprenticeship scheme or other Level 4 industry training qualification similar to an apprenticeship e.g. min 120 credits. Priority will be given to: <ul style="list-style-type: none"> people who have lost work due to COVID19 Māori and Pasifika, including existing employees who want to transition into an apprenticeship people who have undertaken pre-trade training and have been unable to progress into an apprenticeship, and other vulnerable workers who would benefit from undertaking an apprenticeship. Priority sectors being primary, construction (inc electrical), manufacturing and engineering, and wood processing <ul style="list-style-type: none"> a wage subsidy is available for up to \$16,000 for the first year of training and up to \$8,000 for the second year up to \$16,000 of funding is also available to assist with professional advice, pastoral care, training etc... to support the employer or apprentice to be successful in sustaining the apprenticeship as necessary. <p>For more details see the below link</p>

6.1.3 Hall & Reserve Board

The Mt Hutt Memorial Hall have received funding from ADC of \$8,205 which will go towards new chairs and carpet for the hall.

The new i-Hub is now in place. Rebranding of the Methven Information Centre is being delivered in two stages. Stage 1 was the immediate signage with the development of a new logo and branding. This was completed ready for the reopening in the first week of July. Work is progressing on Stage 2 which is a rearranged layout inside the building.

The Council Archives Officers are now working through the Hall documents.

Methven Reserve Board have received a grant of \$8,000 for a new lawnmower and landscaping work for edging around the playground.

6.2 Strategy & Compliance

6.2.1 Building Services

Month	2019 Consents Issued	2019 Consents Issued YTD	2019 Value of Work	2019 Value of Work YTD
Jan	7 (2)	7 (2)	\$1,116,380 (\$43,500)	\$1,116,380 (\$43,500)
Feb	2 (4)	9 (6)	\$8,241 (\$537,615)	\$1,124,621 (\$581,115)
Mar	3 (7)	12 (13)	\$116,419 (\$1,392,875)	\$1,241,040 (\$1,973,990)
Apr	1 (6)	13 (19)	\$5,000 (\$951,800)	\$1,246,040 (\$2,925,790)
May	6 (7)	19 (26)	\$340,673 (\$1,015,470)	\$1,586,713 (\$3,941,260)
Jun	3 (2)	22 (28)	\$298,329 (\$7,500)	\$1,885,042 (\$3,948,760)
Jul	4 (5)	26 (33)	\$954,698 (\$83,500)	\$2,839,740 (\$4,032,260)
Aug	2 (2)	28 (35)	\$26,000 (\$474,800)	\$2,865,740 (\$4,507,060)
Sep	4 (9)	32 (44)	\$506,500 (\$2,592,230)	\$3,372,240 (\$7,099,290)
Oct	0 (0)	32 (44)	\$0 (\$0)	\$3,372,240 (\$7,099,290)
Nov	5 (2)	37 (46)	\$649,800 (\$341,200)	\$4,022,040 (\$7,440,490)
Dec	1 (4)	38 (50)	\$300,000 (\$605,747)	\$4,322,040 (\$8,046,237)

Month	2020 Consents Issued	2020 Consents Issued YTD	2020 Value of Work	2020 Value of Work YTD
Jan	1 (7)	1 (7)	\$10,000 (\$1,116,380)	\$10,000 (\$1,116,380)
Feb	3 (2)	4 (9)	\$208,500 (\$8,241)	\$218,500 (\$1,124,621)
Mar	1 (3)	5 (12)	\$30,000 (\$116,419)	\$248,500 (\$1,241,040)
Apr	2 (1)	7 (13)	\$355,000 (5,000)	\$603,500 (\$1,246,040)
May	2 (6)	9 (19)	\$324,454 (\$340,673)	\$927,954 (\$1,586,713)
Jun	5 (3)	14 (22)	\$569,846 (\$298,329)	\$1,497,800 (\$1,885,042)

Note: figures in brackets are for the corresponding month the previous year.

Please be aware that there are building consents that have been issued that are not recorded in the tables above because the properties are outside the Methven Township boundary. For example, the Opuke Hot Pools consent was issued in May for

a value of \$6,500,000 and Thyme Stream subdivision has had \$1,264,000 of consents issued to date.

6.2.3 Strategy & Policy

Brief Project Description	Start Date	Estimated Completion Date	On track (yes/no)	Within budget (yes/no)	Carry-over (yes/no)	Comments
Long-Term Plan 2021-31	October 2019	30 June 2021	Yes	Yes	No	R&F and DFC Policy hearings on 18/19 August. AMPs & BCs at review stage, IS & FS reviews underway, Financial Policies under review, Pre-engagement underway
Community Grants and Funding	January 2020	Sep 2020	Yes	Yes	o	Round 2 of the heritage grant funding and round 1 of the Creative Communities scheme now open.
Bylaws & Policies	Ongoing	Ongoing	Yes	Yes	o	Reviews underway include R&F Policy, DFC Policy, Backflow Prevention Policy, Pressure Sewer System Policy and Property Leases and Licenses Policy
Annual Residents Survey	August 2019	July 2020	Yes	Yes	o	2019-20 survey complete. Results presented to Council 13 August 2020.
Speed Limit Review Consultation	January 2020	June 2020	No	Yes	o	Council finalised decisions 13 August.
Ashburton Domain Development Plan	August 2019	June 2020	No	Yes	No	Submission hearings and deliberations held 10 /11 August.

6.3 Infrastructure Services

6.3.1 Roading

Roading map

Roading staff have prepared an interactive map for roading activities is now available on Council's website [here](#)

Methven pavement cleaning

The current cleaning of paving in Methven is additional to the work programmed annually under the maintenance contract and the pavement cleaning is an extra cost. Footpath cleaning is a subsidised activity which means that Council receives a fixed amount of subsidy from NZTA.

Council could increase its portion of the budget but the subsidy portion would remain the same. Council could choose to give up a maintenance activity to accommodate

the increased spending or residents would have to pay for the extra service through targeted rates. The new contract includes cleaning of pavers once a year.

6.3.2 Footpaths

Board members have expressed concern about the condition of the Methven footpaths where Chorus is laying fibre. Roading staff have received requests asking that the footpaths be reinstated to an acceptable standard.

Footpath Budget for 20/21. **Appendix 2** (pg 16)

6.3.3 Stockwater

The intakes for Methven Auxiliary and Pudding Hill have been reinstated after a heavy rainfall earlier in the year. A number of improvements are also being implemented around applications for stockwater closures/alterations, recording of maintenance requests, and advance notification of affected parties when there potential disruptions to supplies.

6.3.4 Solid Waste

From 1 August 2020, changes have been made to what will be collected through Council's recycling collection systems. A comprehensive communications campaign was undertaken throughout July.

The adjustment to collections system will ensure all loads can be sent for recycling.

Further work will be needed to ensure levels of contamination are kept to a minimum. This will be achieved through kerbside audits of bins in problem areas.

6.3.5 Water Supply

- **Methven reservoir upgrade**

Detailed design on the reservoir has been completed and draft tender documents were completed in early July.

- **Upcoming projects**

Project Name	Description	Budget
Groundwater Source Investigations	Exploratory drilling to find a suitable groundwater source for Methven water supply. Note:- This project may be subject to change pending further consideration by Council.	\$ 240,000
New Reservoir	Construction of new, and upgrades to existing reservoir on the Methven water supply.	\$ 892,300
Watermain Renewal Programme - Forward Design	Survey and design of watermain renewals in Methven programmed for construction in 2021/22. - McKerrow St (Forest Dr to Main St)	\$ 8,600
Water Meter Renewals	Routine renewal of existing water meters on the Methven water supply.	\$ 5,300

6.3.6 Wastewater

- **Upcoming projects**

Project Name	Description	Budget
CCTV Pipeline Condition Assessment (District-wide)	Ongoing programme of pipeline condition assessment using closed circuit TV inspection equipment.	\$ 52,500
Sewermain Renewal Programme – Physical Works	Renewal of existing sewer mains: - Forest Dr (McMillan St to 22 Chapman St)	\$ 405,600
Sewermain Renewal Programme - Forward Design	Survey and design of sewermain renewals programmed for construction in 2021/22. - Mt Hutt College (Netball Courts to 20 Main St)	\$ 6,400

6.4 Business Support and Governance

6.4.1 Commercial Property

- **Heritage plaques**

The blue heritage plaques are progressing, installation will be aligned with a Methven Community Board meeting.

- **Methven EV Charging Station**

Since 2017, EA Networks has installed three electric vehicle (“EV”) charging stations on Ashburton District Council land, including one on the grounds of the Mt Hutt Memorial Hall, Methven. These EV charging stations were installed in collaboration with Council, however there has never been any legal documentation in place which formalises EA Network’s access to, and occupation of, Council’s land. The Methven charging station and associated car parks are accessed off Barkers Road. A plan showing the location of the EV charging station and easement is appended below.

At the 13 August Council meeting, Council granted the right to convey electricity easement over this site, to formalise EA Network’s access and occupation.

A land status report has identified that this site is a reserve for the purposes of the Reserves Act 1977 (“the Act”). There is no Reserves Act notation on the property title. However, the property falls to be a reserve based on the definition of ‘reserve’ in this Act due to how it was acquired by Council.

In September 1909, the property was transferred from the executors of the estate of John Holmes to Council’s predecessor, the inhabitants of the Mount Hutt Road Board.

The will of John Holmes directed that two acres of land from his property known as the ‘triangle’ be dedicated and vested in the Chairman of the Mount Hutt Road Board. The land was to be held as a reserve for the benefit of the inhabitants of the District and to be kept open for public use.

Due to why this land was gifted to Council, the property meets the definition of a reserve as provided by the Act:

“Reserve or public reserve, except as hereinafter provided in this definition, means any land set apart for any public purpose; and includes –

But does not include...

(l) any land taken, purchased or otherwise in any manner acquired, whether before or after the commencement of this Act, by a local authority, unless the land is acquired subject to a trust or a condition that it shall be held by the local authority as a reserve.”

As such, Council must follow the process set out in section 48 of the Act to grant the proposed easement. Section 48(1) enables Council, as administering body of the reserve, to grant easements over a reserve for purposes such as “any public purpose” or “an electrical installation or work”. Council, along with all territorial authorities, has delegated authority from the Minister of Conservation to grant easements over reserve land for which Council is the administering body.

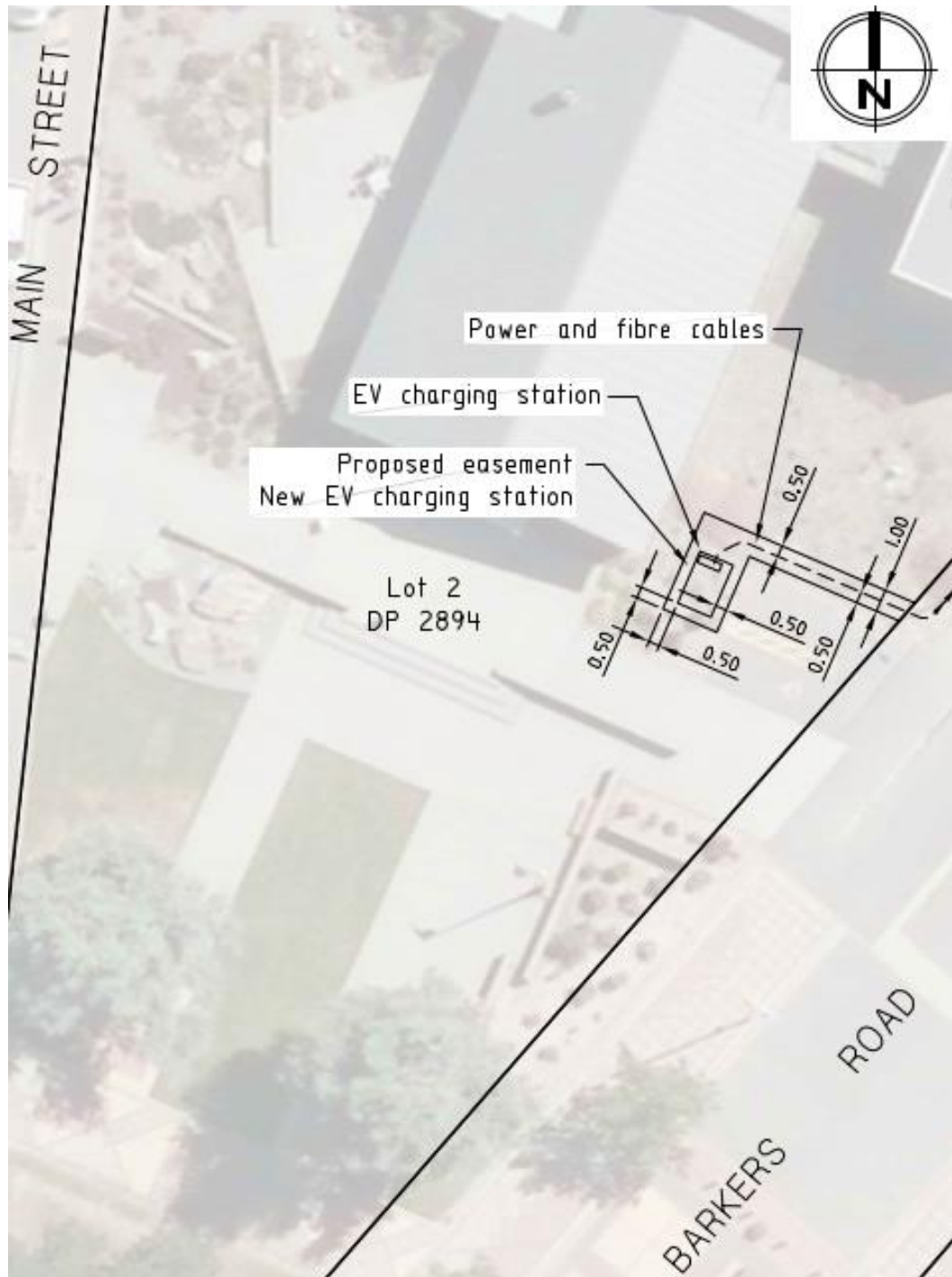
Section 48(2) of the Act requires Council to give public notice of its intention to grant the easement.

However, section 48(3) provides public notice is not required where:

a. the reserve is not likely to be materially altered or permanently damaged; and

- b. the rights of the public in respect of the reserve will not be permanently affected, by the exercise of the easement.

It is not considered that using a very small portion of the 8,094m² property for this EV charging station will materially alter or permanently damage the site, nor will the rights of the public using the land as a whole be permanently affected. As such, Council officers do not propose to give public notice of the Council's intention to grant the Methven easement.



6.4.2 Customer Request Management

Appendix 3 (pg 17)

6.4.3 Finance

Finance Report Appendix 4 (pg 18)

The Board asked for clarification on the amount of \$1,446.00 showing under telephone / tolls in the finance report. This relates to the annual communications allowance payable to elected members towards expenses incurred for internet and phone use and printing. The first instalment of the 2020-21 allowance has been paid in August with the balance to be paid to members in February 2021.

6.4.4 Community Board Delegations

Work is ongoing in the development of terms of reference for the Methven Community Board. A workshop to discuss this, and the new process for allocating the MCB discretionary grants is proposed for Monday 14 September (alternatively, the afternoon of Monday 7 September).

Once the Board has completed the review, a recommendation to amend adopt the terms of reference, and amend the Board delegations will be made to Council.

6.4.5 Discretionary Grant

An application has been received for grant funding from the Methven Historical Society. Appendix 5 (pg 20)

If successful, the funding will be used to produce a colour version of the Methven township 'walking map'. See Appendix 5 (Pg 20)

Council has approved the Methven Community Board's request for unspent discretionary funds to be carried over in the 2020/21 financial year.

Hamish Riach
Chief Executive

Attachments

Appendix 2	Footpaths budget
Appendix 3	CRM report
Appendix 4	Financial reports April 2020
Appendix 5	Grant assessment

Appendix 2

Methven Footpaths Budget 20/21

Natural Account	Accum				Accum				Period			
	Actual	Budget	Var	%Var	Actual	Budget	Var	%Var	Actual	Budget	Var	%Var
10104 - Connection Fees	(137)	0	137	0	0	0	0	0	0	0	0	0
10133 - General Rates	0	(34,722)	(34,722)	100	0	(2,893)	(2,893)	(100)	0	(2,893)	(2,893)	(100)
10142 - Subsidies	0	(45,212)	(45,212)	100	0	(3,768)	(3,768)	(100)	0	(3,768)	(3,768)	(100)
10145 - Targeted Rates	0	(81,019)	(81,019)	100	0	(20,255)	(20,255)	(100)	0	(20,255)	(20,255)	(100)
11003 - Interest - Inte	0	(2,783)	(2,783)	100	0	(232)	(232)	(100)	0	(232)	(232)	(100)
20102 - Treasury Intern	0	(1,826)	(1,826)	100	0	69	69	100	0	69	69	100
20105 - Interest Alloca	0	(163)	(163)	100	0	(14)	(14)	(100)	0	(14)	(14)	(100)
		(165,725)										
30504 - Maintenance Con	0	25,000	25,000	100	0	2,083	2,083	100	0	2,083	2,083	100
30706 - Depreciation -	0	59,136	59,136	100	0	4,928	4,928	100	0	4,928	4,928	100
31001 - Interest - Inte	0	19,218	19,218	100	0	1,602	1,602	100	0	1,602	1,602	100
40105 - Operations Reco	0	19,247	19,247	100	0	1,604	1,604	100	0	1,604	1,604	100
40125 - Treasury	0	2,164	2,164	100	0	171	171	100	0	171	171	100
40126 - Rates	0	3,071	3,071	100	0	23	23	100	0	23	23	100
40127 - Community Relat	0	1,064	1,064	100	0	84	84	100	0	84	84	100
40128 - Business Suppor	0	667	667	100	0	54	54	100	0	54	54	100
40129 - Communication	0	862	862	100	0	72	72	100	0	72	72	100
51002 - Loan Principal	0	44,783	44,783	100	0	44,783	44,783	100	0	44,783	44,783	100
51003 - Infrastructural	0	16,100	16,100	100	0	1,342	1,342	100	0	1,342	1,342	100
51010 - Vested Assets	0	25,000	25,000	100	0	2,083	2,083	100	0	2,083	2,083	100
51018 - Cyclic Renewals	0	33,550	33,550	100	0	2,796	2,796	100	0	2,796	2,796	100
		249,861	249,861									
Less depreciation		59,136										
		190,725										

The \$166k income and the \$191 expenditure are the movements quoted in the annual plan table

Note that depreciation which is a non cash item which is excluded from the table in the annual plan.

Effectively the annual plan table is the cash movements that estimate the balance in the Methven footpath reserve at the end of the year.

Note that the expenditure should actually be \$25,000 lower as it has included vested assets (Assets from subdivisions given to Council) so the estimated balance at the end of the year should be \$105,000

Methven CRM Report June/July/August 2020

Application ID	Completion Date	Received On	Details	Street	Primary Group
CRM2400603/20	06/08/2020	03/07/2020	Leak Other - Fire Hydrant -	Jackson Street	crmWater
CRM2400627/20	06/08/2020	13/07/2020	Leak Burst Pipe - Leak on Road	Morgan Street	crmWater
CRM2600024/20	05/08/2020	15/07/2020	Inconsiderate Parking	Colcord Place	crmParking
CRM2400679/20	03/08/2020	28/07/2020	Maintenance - Valve	Spaxton Street	crmWater
CRM1600499/20	03/08/2020	24/06/2020	Road Surface Faults - Sealed Roads	Methven Township	crmRoading
CRM0800259/20	30/07/2020	29/07/2020	Property File Information	Main Street	crmInform
CRM0100482/20	29/07/2020	24/07/2020	barking dog	Talbot Place	crmAnimals
CRM0100481/20	29/07/2020	24/07/2020	barking dog	Talbot Place	crmAnimals
CRM3800309/20	29/07/2020	05/07/2020	General Enquiry -Bins	Forest Drive	crmKerbCln
CRM1800074/20	24/07/2020	23/07/2020	Blockage - sewer	Spaxton Street	crmSewer
CRM1000288/20	23/07/2020	21/07/2020	Noise complaint	Morgan Street	crmNoise
CRM3800322/20	16/07/2020	14/07/2020	General Enquiry -Bins	Main Street	crmKerbCln
CRM2400626/20	15/07/2020	11/07/2020	Leak Burst Pipe	Dolma Street	crmWater
CRM2400591/20	15/07/2020	29/06/2020	Leak Other - Toby Box	Dolma Street	crmWater
CRM0500068/20	13/07/2020	26/06/2020	Roads/Footpaths- Contractor	Lampard Street	crmFootpat
CRM0100399/20	13/07/2020	23/06/2020	barking dog	Cameron Street	crmAnimals
CRM1000275/20	07/07/2020	05/07/2020	Noise complaint	Barkers Road	crmNoise
CRM0800239/20	06/07/2020	06/07/2020	Property File Information	Cameron Street	crmInform
CRM3800303/20	01/07/2020	30/06/2020	General Enquiry -Bins	Barkers Road	crmKerbCln
CRM2400586/20	29/06/2020	24/06/2020	Leak Other - Toby Box	Chapman Street	crmWater
CRM0100459/20		16/07/2020	Barking dog	Mcmillan Street	crmAnimals
CRM0100506/20		04/08/2020	Barking Dog	Mackie Street	crmAnimals
CRM0500070/20		29/06/2020	Roads/Footpaths- Contractor	Lampard Street	crmFootpat
CRM0500078/20		22/07/2020	Roads/Footpaths	Mcdonald Street	crmFootpat
CRM1600493/20		23/06/2020	Roads/Footpaths	Forest Drive	crmRoading
CRM1600495/20		24/06/2020	Ice Gritting	Mcdonald Street	crmRoading
CRM1600504/20		25/06/2020	Roads/Footpaths	Mcmillan Street	crmRoading
CRM1600510/20		26/06/2020	Signs Non-Regulatory	Memorial Crescent	crmRoading
CRM1600571/20		04/07/2020	Roads/Footpaths	Main Street	crmRoading
CRM1600588/20		08/07/2020	Roads/Footpaths	Wayne Place	crmRoading
CRM1600591/20		09/07/2020	Clean or Clear - Detritus	Patton Street	crmRoading
CRM1600634/20		21/07/2020	Clean or Clear - Detritus	Barkers Road	crmRoading
CRM1600688/20		07/08/2020	Signs Non-Regulatory	Barkers Road	crmRoading
CRM2200049/20		10/07/2020	Street Lights	Memorial Crescen	crmStreetl
CRM2200056/20		07/08/2020	Street Lights	Forest Drive	crmStreetl
CRM2300090/20		03/08/2020	Roads/Footpaths- Contractor	Mckerrrow Street	crmTrees
CRM2400597/20		01/07/2020	Leak Other - Toby Box	South Belt	crmWater
CRM2400644/20		16/07/2020	Roads/Footpaths	Mackie Street	crmWater
CRM2400664/20		22/07/2020	Water Quality - Colour/Appearance	Hobbs Road	crmWater
CRM2400689/20		02/08/2020	Leak Other	Mcmillan Street	crmWater
CRM2400695/20		03/08/2020	Leak Burst Pipe - Leak on Road	Main Street	crmWater
CRM2400696/20		03/08/2020	Leak Burst Pipe - Leak On road	Main Street	crmWater
CRM2400697/20		03/08/2020	Leak Burst Pipe - Leak on Road	Main Street	crmWater
CRM2400698/20		03/08/2020	Leak Burst Pipe - Footpath	Lampard Street	crmWater
CRM2400701/20		03/08/2020	Leak Burst Pipe - Footpath	Main Street	crmWater
CRM2400702/20		03/08/2020	Leak Burst Pipe - Leak on Road	Colcord Place	crmWater
CRM2400703/20		03/08/2020	Leak Burst Pipe - Leak on Road	Colcord Place	crmWater
CRM2400713/20		06/08/2020	Maintenance - Treatment Plant	Methven Township	crmWater
CRM2400714/20		06/08/2020	Maintenance - Treatment Plant	Methven Township	crmWater
CRM3800308/20		06/07/2020	General Enquiry -Bins	Forest Drive	crmKerbCln
CRM3800323/20		14/07/2020	Request new Bin	Camrose Avenue	crmKerbCln
CRM3800327/20		16/07/2020	Missing/Stolen Bin	Main Street	crmKerbCln
CRM3800357/20		03/08/2020	Request new Bin	Spaxton Street	crmKerbCln
CRM3800358/20		03/08/2020	Request new Bin	Spaxton Street	crmKerbCln
CRM3800370/20		06/08/2020	Litterbins - Broken	Barkers Road	crmKerbCln
CRM3800372/20		06/08/2020	Missed Collection - Red Bin	Cameron Street	crmKerbCln
CRM3800380/20		07/08/2020	Request new Bin	Memorial Crescent	crmKerbCln

Monthly Income and Expenditure Report - 139 - Methven Community Board

For the Month Ended 30 June 2020

	Month Actual	Year To Date Actual	Full Year Budget	Remaining Full Year Budget
Income				
Rental	0.00	-182.61	0.00	182.61
Targeted Rates	5,941.93	71,303.10	70,750.00	-553.10
Treasury Internal Recoveries	55.66	776.30	582.00	-194.30
Total Income	<u>5,997.59</u>	<u>71,896.79</u>	<u>71,332.00</u>	<u>-564.79</u>
Expenditure				
Salary / Wages	1,034.90	13,335.35	15,874.04	2,538.69
Allowances	0.00	6.12	1,299.96	1,293.84
Indemnity Insurance	102.35	1,228.20	3,033.00	1,804.80
Conference Expenses	0.00	127.21	0.00	-127.21
Staff Travel Costs	105.00	105.00	300.00	195.00
Stationery	0.00	121.74	0.00	-121.74
Telephone / Tolls	0.00	1,446.00	0.00	-1,446.00
Subscriptions / Periodicals	0.00	275.00	0.00	-275.00
Insurance	8.10	97.20	0.00	-97.20
Suppers & Receptions	0.00	250.00	300.00	50.00
Advertising	0.00	43.48	500.00	456.52
Grants - Discretionary	392.98	2,739.34	10,000.00	7,260.66
Donations	0.00	0.00	500.00	500.00
Sundry Expenditure	2,346.36	3,190.36	0.00	-3,190.36
Rents / Leases	0.00	265.22	0.00	-265.22
Internal Rental	102.17	1,226.04	1,226.04	0.00
People and Capability	1,505.81	18,877.20	20,488.19	1,610.99
Treasury	49.89	541.14	507.35	-33.79
Rates	180.19	-2,112.83	1,032.17	3,145.00
Community Relations	29.76	210.71	233.10	22.39
Business Support	-318.68	11,676.03	15,690.85	4,014.82
Communication	14.52	172.17	179.23	7.06
Total Expenditure	<u>5,553.35</u>	<u>53,820.68</u>	<u>71,163.93</u>	<u>17,343.25</u>
Net Surplus/(Deficit)	<u>444.24</u>	<u>18,076.11</u>	<u>168.07</u>	<u>-17,908.04</u>
Capital Expenditure				
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Net Cash Movement	<u>444.24</u>	<u>18,076.11</u>	<u>168.07</u>	<u>-17,908.04</u>
Cash Reserves				
Separate Reserves	0.00	0.00	168.00	
Plus Net Surplus/(Deficit)		18,076.11		
Less Capital Expenditure		0.00		
Closing Cash Reserves		<u>18,076.11</u>		

Organisation details		Eligibility					About the project						Financials					Council involvement			
Organisation	Previous funding requests + reporting	Located in Methven district?	Legal entity	Non profit org	Indiv, School, Serv G	Central Gov	Project - what will the funds be used for?	Evidence of need	Target population	Number of people who benefit	What is the main outcome?	Measurable outputs	Org bank account?	Other funders	Voluntary / donations	\$ requested	Project total	Effect of not funding	Reputational risk	Discrete / ongoing	Points to consider
Methven Historical Society	Y	Y	Y	Y	N	N	Publish a History of Houses in Methven including a ‘walking map’ of Methven township in Colour.	At present, there is limited information within the community and the historical accuracy is unchecked. MHS members are asked many questions by Methven homeowners and others. In the last year 20 – 25 walks (for over 100 people in total) have been taken around the town (plus a museum visit) by volunteers and the comments have been excellent.	Ashburton community, National and International visitors/Stude nts and for educational institutions , schools and university's.	200	Production of a booklet that is vibrant and historically accurate, thus enabling more participation, access, knowledge and education about our history.	Feedback, number of booklets sold, & number of walks led by volunteers.	Y	Y	Time of house owners working/talking/p roviding information(50 hours) Photographs(30h ours) Historic information research (90 hours) Preprint production(90 hours) Provision of colour photos Preprint photo quality paper(2 Reams)	\$590	\$1,800	The project will have to wait until funding is raised	N	N	The Methven Historical Society have received a grant of \$590 from the ADC Community Project Grant for this year. This was only for a black and white booklet. They would now like to see this in colour, thus the need for the extra grant.