

# COVID-19 Response Committee

23 April 2020



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## COVID-19 Response Committee

Minutes of the COVID-19 Response Committee meeting held on Thursday 23 April 2020, commencing at 9.32am, via Zoom.

### Present

His Worship the Mayor, Neil Brown; Councillors Leen Braam, Carolyn Cameron, John Falloon, Rodger Letham, Lynette Lovett, Angus McKay, Liz McMillan, Diane Rawlinson and Stuart Wilson.

### In attendance

Hamish Riach (Chief Executive), Jane Donaldson (GM Strategy & Compliance), Sarah Mosley (Manager People & Capability), Paul Brake (GM Business Support), Neil McCann (GM Infrastructure Services), Brian Fauth (Roading Manager), Bevan Rickerby (Economic Development Manager), Ruben Garcia (Communications Manager),

Governance support: Aisling O'Reilly (meeting co-ordination) and Carol McAtamney (minutes).

### 1 Apologies

Nil.

### 2 Extraordinary Business

Nil.

### 3 Declarations of Interest

Nil.

### 4 Confirmation of Minutes

**That** the minutes of the COVID-19 Response Committee meeting held on 16 April 2020, be taken as read and confirmed.

McMillan/Lovett

Carried

### 5 Draft Government Policy Statement and Draft NZ Rail Plan – proposed regional submissions

The Committee agreed that Council will make its own submission. There was some concern that the draft plans had a focus on the larger cities and didn't take into account the additional costs in the regions where road transport is relied on. It was agreed that a submission from Council would better reflect the requirements of this district

Members of the Infrastructure Services Committee will be invited to meet with Neil McCann and Brian Fauth to prepare a submission that will be brought back to the Committee for approval.

**That** the matter lies on the table meanwhile.

Mayor/Cameron

Carried

## 6 Economic development in a post COVID-19 environment

**That** Council establishes a COVID 19 economic recovery advisory group to be chaired by the Mayor.

McKay/Braam

Carried

Draft terms of reference will be prepared for consideration on 7 May.

## 7 COVID-19 Lockdown update

### • Buy Local/Shop Local campaign

A new website has been constructed for community businesses for a 'buy local/shop local campaign'. Local businesses can add their contact details and the status of their operations/services and advise the community how to access their services.

The Chief Executive reported that information is flowing from Central Government with details on how Council services will operate under Level 3 guidelines. The Library, Museum and EA Networks Centre will remain closed. Social distancing/hygiene will be to the forefront when attempting to get Council back to business as usual.

### • Infrastructure and Community Services

Neil McCann reported

- Currently working with Envirowaste in regard to resource recovery park operations
- Intending to open services from Tuesday with restrictions to enable social distancing/contract tracing to ensure customers safety.
- Normal kerbside collection will also resume from Monday 27 April.

### • Regulatory & Environmental Services

Jane Donaldson reported

- Building inspections will resume next week
- Civil Defence team have moved out of the Council Chamber into a meeting room in the administration building. Calls to the 0800 number for welfare support have reduced significantly.

### • People & Capability

Sarah Mosley reported

- Open Spaces staff will be able to return to work under Level 3 lockdown
- Some EA Network Centre staff will be redeployed to undertake community services – meals on wheels/prescription deliveries etc.

### • Business Support

Paul Brake reported

- Due to the administration building remaining closed at Level 3 lockdown options are currently being worked through for customers who would normally pay their rate instalments over the counter.

The Committee adjourned from 10.15am to 10.25am.

### Business transacted with the public excluded – 10.25am

That the public be excluded from the following parts of the proceedings of this meeting, namely – the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No	General subject of each matter to be considered:	In accordance with Section 48(1) of the Act, the reason for passing this resolution in relation to each matter:	
8	Confirmation of minutes 16/04/20 [now in open meeting]	Section 7(2)(h)	Commercial activities

	Assessment of effect of rent holiday		
<b>9</b>	Health & Safety	Section 7(2)(a)	Protection of privacy of natural persons

Mayor/Rawlinson

Carried

The meeting concluded at 11.00am.