
Council Minutes – 29 October 2025

Minutes of the Inaugural Council meeting held on Wednesday 29 October 2025, commencing at 10.30am in the Hine Paaka Council Chamber, Te Whare Whakatere, 2 Baring Square East, Ashburton.

Present

Her Worship the Mayor, Liz McMillan; and Councillors Carolyn Cameron, Russell Ellis, Phill Everest, Deb Gilkison, Phill Hooper, Julie Moffett, Jeanette Maxwell, Tony Todd and Richard Wilson.

In attendance

Hamish Riach (Chief Executive), Helen Barnes (GM Business Support), Toni Durham (GM Democracy & Engagement), Ian Hyde (GM Compliance & Development), Neil McCann (GM Infrastructure & Open Spaces), Sarah Mosley (GM People & Facilities), Tania Paddock (General Counsel) and Phillipa Clark (Governance Team Leader).

1 Apologies

Nil.

2 Extraordinary Business

Nil.

3 Declaration by the Mayor

The statutory declaration was made by the Mayor, as required by cl.14, Schedule 7 of the Local Government Act 2002, and witnessed by the Chief Executive.

The Chief Executive congratulated the Mayor and presented her with the Mayoral Chain.

The Mayor took the Chair.

4 Declarations by the Members of the Ashburton District Council and Members of the Methven Community Board

Statutory declarations were made by the nine Councillors and five Community Board Members, as required by cl.14, Schedule 7 of the Local Government Act 2002, and witnessed by the Mayor and Chief Executive.

5 Address by the Mayor

The Mayor read her address.

6 Certificate of Service

A Certificate of Service was presented to former Councillor Rob Mackle who served as a member of the Ashburton District Council from 12 May 2023 until 11 October 2025.

7 Explanation of Statutory Requirements

The Chief Executive formally drew to elected members' attention the legislation relevant to the carrying out of their duties.

That the report be received.

Cameron/Hooper

Carried

8 Appointments by the Mayor

• Appointment of Deputy Mayor

That Council notes the appointment by the Mayor of Councillor Richard Wilson as Deputy Mayor.

Mayor/Todd

Carried

• Appointment of Western Ward Councillors to the Methven Community Board

That Council notes the appointments of Western Ward Councillors Deb Gilkison and Jeanette Maxwell to the Methven Community Board.

Mayor/Wilson

Carried

9 Council Meeting Schedule – 2025

Have pencilled in 3 Waters and Activity Briefings – noting not yet established, but expecting those committees will be established. Will be confirmed by Council on 5 November.

That Council adopts the schedule of meetings for the period 29 October to December 2025.

Cameron/Todd

Carried

The meeting concluded at 1.58pm. The Mayor then invited the elected members, their guests and members of the public to join her for afternoon tea.

Confirmed by Council 5 November 2025

Mayor Liz McMillan