

# Ashburton District Road Safety Co-ordinating Committee

## AGENDA

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### **Notice of Meeting:**

A meeting of the Ashburton District Road Safety Co-ordinating Committee will be held on:

**Date:** Tuesday 3 September 2024  
**Time:** 9.30am  
**Venue:** Wakanui Room, Te Whare Whatakere  
2 Baring Square East, Ashburton

### **ADC Membership**

Cr Liz McMillan (Chair)

Cr Phill Hooper

Cr Richard Wilson

Mayor Neil Brown (ex-officio)

# AGENDA

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- |     |   |    |
|-----|---|----|
| 1   | Apologies                                     |    |
|     | - Mayor Neil Brown                            |    |
|     | - Shane Cochrane – NZ Police                  |    |
|     | - Lucy Mehrtens, Road Safety South Canterbury |    |
| 2   | Notification of Extraordinary Business        |    |
|     | - Nil   |    |
| 3   | Confirmation of Minutes                       | 3  |
|     | - 4 June 2024                                 |    |
| 4   | Correspondence                                |    |
|     | - Nil   |    |
| 5   | Reports                                       |    |
| 5.1 | Ashburton District Road Safety                | 6  |
| 5.2 | Automobile Association                        | 22 |
| 5.3 | ACADS Report                                  | 23 |
| 5.4 | NZTA Report                                   | 24 |
| 5.5 | FENZ – Circulated as a separate document      |    |
| 6   | Next Meeting Date                             |    |
|     | Tuesday 3 December 2024, 9.30am               |    |

# Ashburton District Road Safety Co-ordinating Committee Minutes



**Date:** 4 June 2024  
**Venue:** Wakanui Room, Te Whare Whakaterere, 2 Baring Square East, Ashburton  
**Time:** 9:30am

## 1 Welcome and Apologies

**That** apologies for absence be received from Mayor Neil Brown, Lucy Mehrtens (Road Safety – South Canterbury), Steve Burgerhout (NZ Police) and Shane Cochrane (NZ Police)

Richard Wilson/Neil Simons

Carried

### Present:

Liz McMillan	ADC Deputy Mayor (Chair)	Andrae Gold	ACADS
Phill Hooper	ADC Councillor	Lesley Symington	Safer Mid Canterbury
Richard Wilson	ADC Councillor	Steve Ochsner	FENZ
Neil Simons	Principal Association	Ben Grant	NZ Police
James Long	Waka Kotahi	John Skevington	Automobile Association
Jim Crouchley	Ia Ara Aotearoa/Transporting NZ		

### In attendance:

Mark Chamberlain	Roading Manager	Carol McAtamney	Governance Support Officer
Georgie Wilson	Road and Safety Technician		

## 2 Notification of Extraordinary Business

Nil.

## 3 Confirmation of Minutes

**That** the minutes of the Ashburton District Road Safety Coordinating Committee meeting held on 5 March 2024, be taken as read and confirmed.

Phill Hooper/Neil Simons

Carried

## 4 Correspondence

Nil

## 5 Reports/Agency Updates

### 5.1 Ashburton District Road Safety

- It was noted that CoDrivR user numbers were low. Suggestions were made to move it around various locations in the district, possibly Salvation Army or Community House to see if it would be better utilized.
- Investigations are to be undertaken as to ways to promote CoDrivR

### 5.2 Tinwald School Road Safety

The Tinwald School Board of Trustees raised safety concerns with traffic on Graham Street, specifically between Thomson and Harland Streets.

Recommendations are:

- Extend the 30km/hr school speed limit when we are permitted to have a variable speed limit with static signs
- Install pedestrian crossing signs on Graham Street in advance of the crossing
- School to consider running a crossing patrol on Graham Street

The Roading Manager along with Cr Hooper and Road and Safety Technician are to meet with the Board of Trustee representatives to discuss their concerns and recommended improvements.

#### **Automobile Association**

- \$6k of funds have been raised for the purchase of more cycle lights to be distributed throughout the country.
- It has been advised that it is expected that road-side drug testing will be introduced by Christmas this year.

#### **Drivers Licensing Testing Issues**

- There is currently an issue with excessive wait times for people to sit their practical driving licensing tests. This issue is not limited to the Ashburton district it was reported that Timaru are experiencing the same issues.
- People are travelling to the West Coast to sit their tests
- Some issues discussed were the shortage of assessors, the removal of the re-test fee and the current funding model for the licensing test structure does not work
- James Long is to investigate as to what is causing the delays

#### **FENZ**

- 2023/24 year reported 68 motor vehicle collisions for the Ashburton district
- The majority of incidents in the district occur at intersections
- FENZ attend approximately 26 collisions per day in New Zealand

#### **Community Alcohol Action Plan**

It was noted that Chris Clark, long term Board member and employee of the Ashburton Community Alcohol and Drug Service (ACADS), was made a Member of the NZ Order of Merit at the recently announced King's Birthday honours. Chris was also a long term member of the Road Safety Committee.

The Chair acknowledged the input and efforts from Chris over the years and passed on the Committees congratulations.

#### **Ia Ara Aotearoa/Transporting NZ**

There were concerns raised that when tractors are travelling south the right turn arrow at the State Highway One/Lagmhor Rd traffic signals remains red through several cycles when they are in the lane to turn.

James will follow up with the timings of the loop.

#### **Bike Skills Park – Final Concept Plan**

- Currently applying for funding for a project manager
- Rotary and Service clubs are assisting with raising funds for the construction costs which are currently estimated at \$400k
- Intention to take the final concept design to schools to consult with the children

#### **Waka Kotahi/NZTA**

- Road Safety Week – motorcycle campaign 'ride to the conditions' and undertaking school visits
- LTP has been concluded, funding expected 1 September
- Speed management work - Rakaia has been completed and Methven is still being processed

- Wide centre lines are planned from Christchurch to Ashburton and Timaru to St Andrews
- Rakaia Weigh Station is not yet operation due to calibration issues and testing is yet to be completed

#### **NZ Police**

- Currently undertaking a campaign on alcohol impaired drivers, last operation caught nine impaired drivers within a three hour period.
- Police experiencing issues with the amount of works and cones on the State Highway. Also experience difficulties with the traffic management plans being put in place which sometimes do not make sense to drivers.
- Kings Birthday weekend was quieter than in previous years
- Staffing levels are below full strength

#### **6 Next Meeting**

The next meeting date is Tuesday 3 September 2024 at 9.30am.

Meeting closed at 10.50am



# ASHBURTON DISTRICT ROAD SAFETY COORDINATING COMMITTEE REPORT

September 2024

## Ashburton Road Safety Action Plan Reporting – September 2024

### Promotion

Programme	Organisation	Timeframe	Progress
Community Alcohol Action Plan (CAAP)	Ashburton Community Alcohol and Drug Services	Ongoing	Date to be confirmed for a CAAP planning session with local partners. Billboard advertising has been discontinued as it has reached the targeted audience.
Staying Safe	Age Concern	2024	Session date: Friday 11 October. More dates to be confirmed after this pending funding from NZTA.
RYDA	Road Safety Education	2025	No more sessions for 2024 – to be continued in 2025 pending funding.
Road Safety Promotion Collaboration	Road Safety Billboards	2024	Continued advertising on our road safety billboards (Arundel Rakaia Gorge Road) Contract for this expires 30 September 2024 and will not be renewed as per the new advertising requirements.
CoDRiVR	Gfactor	Ongoing	Ashburton College had a significant increase during April/May, June had no usage as anticipated during the school holidays. Ashburton Library usage remains low but steady for this quarter. The most frequent reasons for not passing a level were crossing the centreline and not following directions to turn left/right or continue straight ahead. Speeding is starting to become a failure factor amongst users at Ashburton College also. Reports attached.
Motorcycle Awareness Month	ACC	September 2024	Waiting for budget costs to be confirmed. Support TDC on a Motorcycle Awareness event in Fairlie.
SADD (Students Against Dangerous Driving)	SADD (Students Against Dangerous Driving)	Ongoing	The SADD students at Ashburton College held their recent Road Safety Day that was postponed from Road Safety Week due to weather. FENZ, NZ Police and St. John were all involved. Mt. Hutt College students are continuing to raise awareness about road safety with their peers.
Rail Safety Week	Ashburton District Council/KiwiRail/Tracksafe	5 – 11 August	Held a small event on Monday 5 August from 8-9am offering free scones and KiwiRail packs to those crossing at one of two pedestrian rail crossings in town. We had great Council representation, including the Mayor, CE, Councillors, Comms and Road Safety partners along with two KiwiRail workers. Some scones were left over after the event, so these were delivered around local businesses with the KiwiRail packs. A

			week long competition was running where members of the public could enter the drawer to win a \$50 prezzy card by completing KiwiRail's 2024 Rail Safety message 'Steely Stare, Steely Stare, All Clear' our winner was Nicola Connor from Ashburton.
Better Together Campaign	NZTA/Police	June 2024	Ran the Better Together campaign through the month of June alongside our key partners. Had the honour of joining alongside Dallas on Saturday 8 <sup>th</sup> June from 5-10pm doing checkpoints and random stops. Eight drivers were caught driving over the breath alcohol limit, three of those earning a day in court. Of those eight, five were men aged 50-59. Throughout Canterbury 45,088 passive breath tests were performed.

## Infrastructure & Management

Programme	Organisation	Timeframe	Progress
Safety Management			
ARC Speed Management Strategy	Aoraki Rooding Collaboration, GHD	Ongoing	Discussion in progress between Council Engineers for a consistent approach across the region. Agreed on 30km/hr at schools.
School Zones	Ashburton District Council	Ongoing	Discussion on safety concerns around the Tinwald School from the BoT. Permanent warning signage to be installed for the pedestrian crossing on Graham Street and pedestrian crossing posts to be repainted. This is now sitting with our contractor HEB to action.
Out of Context Curves Delineation	Ashburton District Council	Ongoing	Sites programmed for 2024-2025 financial year, works to start when budget has been confirmed.
Chalmers Ave/Wellington Street and Havelock Street Intersection	Ashburton District Council	Complete and ongoing monitoring	Minor improvements have been installed at the intersection. The control has been changed from Give Way to Stop control. The intersection will continue to be monitored.

## Safety Projects

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Other agency updates

Agency	Additional update
Ashburton District Council	Request feedback on the 2022/2023 Action Plan report

# CoDriVR - Usage



## System Information

Total Units in Operation	1
Software Version	v1.3
Hardware Version	v1.3
Data Range	01/04/2024 - 30/04/2024

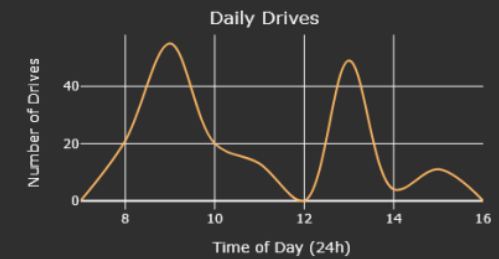
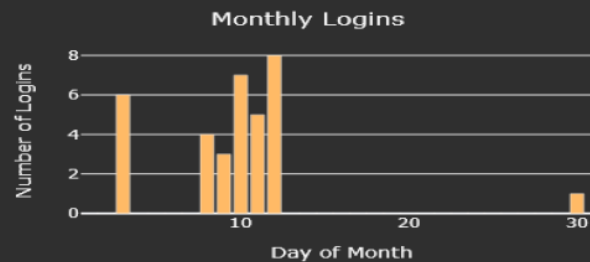
## Drive Experiences

Tutorial
Intersections
Cornering



## Account Activity

Number of Users Enrolled	1597
Total Logins (Estimate)	34
Total Active Users (Estimate)	23
Login Duration (Avg.)	8min 15s
Total Number of Drives	173
Total Drives per User (Avg.)	7

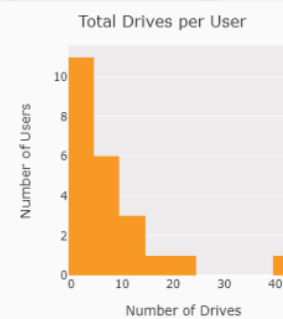
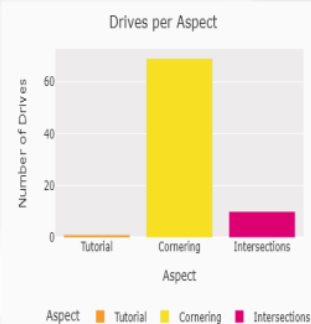


Location Ashb Coll

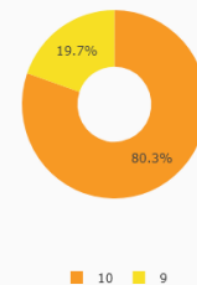
Location Ashb Coll

## Drive Statistics

Drives per Session (Avg.)	5
Drive Duration (Avg.)	1min 6s
- in Tutorial (Avg.)	2min 37s
- in Cornering (Avg.)	1min 3s
- in Intersections (Avg.)	2min 17s



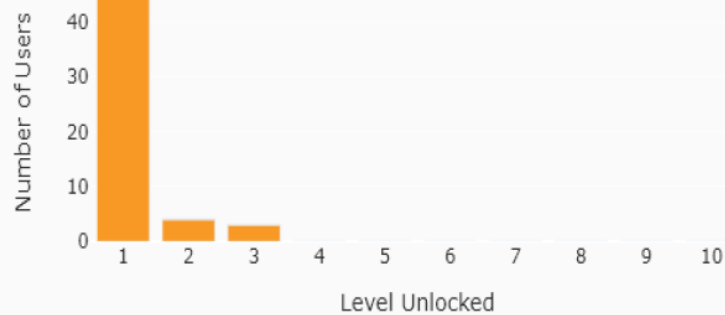
## Drives by Year Group



# CoDriVR - Aspects

## Intersections

Highest Intersection Level Unlocked



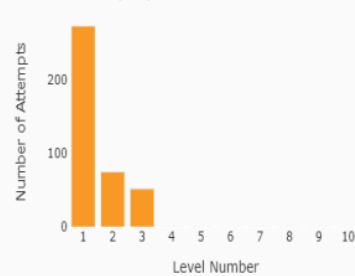
Location Ashb Coll

Top 10 Critical Intersection Errors



Location Ashb Coll

Attempts per Intersections Level

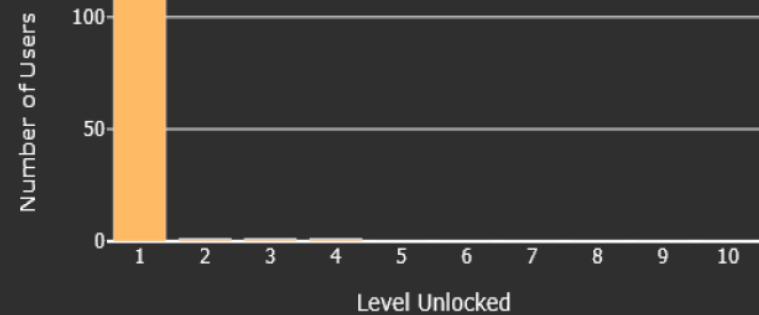


Location Ashb Coll



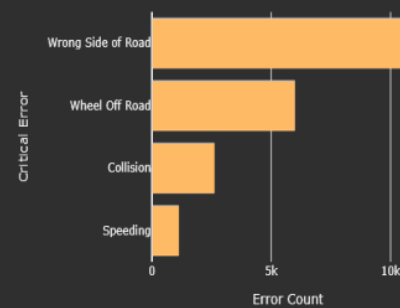
## Cornering

Highest Cornering Level Unlocked



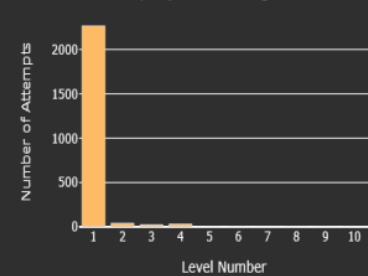
Location Ashb Coll

Top 10 Critical Cornering Errors



Location Ashb Coll

Attempts per Cornering Level



Location Ashb Coll

# CoDriVR - Usage



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Hardware Version	v1.3
Data Range	01/05/2024 - 31/05/2024

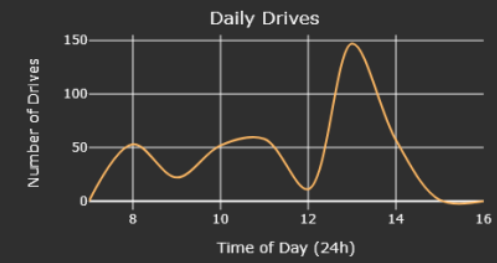
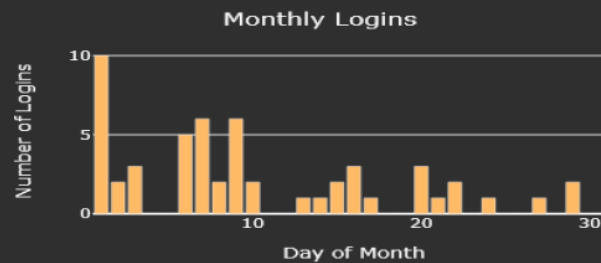
## Drive Experiences

Tutorial
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Cornering



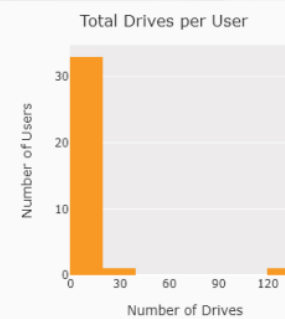
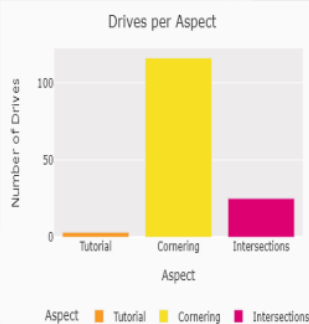
## Account Activity

Number of Users Enrolled	1597
Total Logins (Estimate)	54
Total Active Users (Estimate)	35
Login Duration (Avg.)	12min
Total Number of Drives	401
Total Drives per User (Avg.)	11

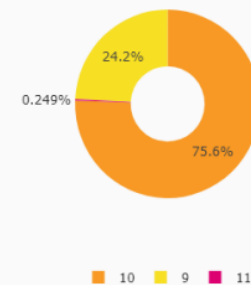


## Drive Statistics

Drives per Session (Avg.)	7
Drive Duration (Avg.)	1min 7s
- in Tutorial (Avg.)	2min 8s
- in Cornering (Avg.)	58s
- in Intersections (Avg.)	1min 46s



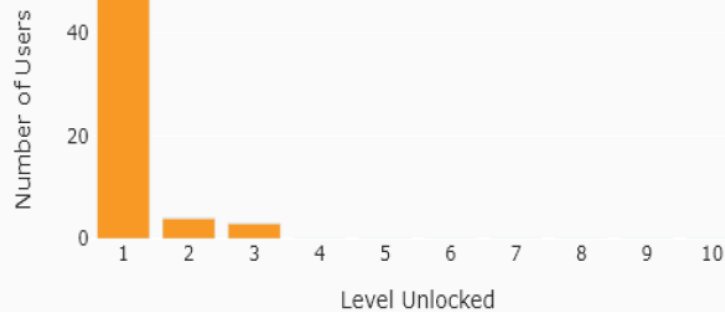
## Drives by Year Group



# CoDriVR - Aspects

## Intersections

Highest Intersection Level Unlocked



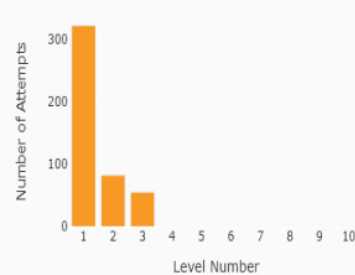
Location Ashb Coll

Top 10 Critical Intersection Errors



Location Ashb Coll

Attempts per Intersections Level

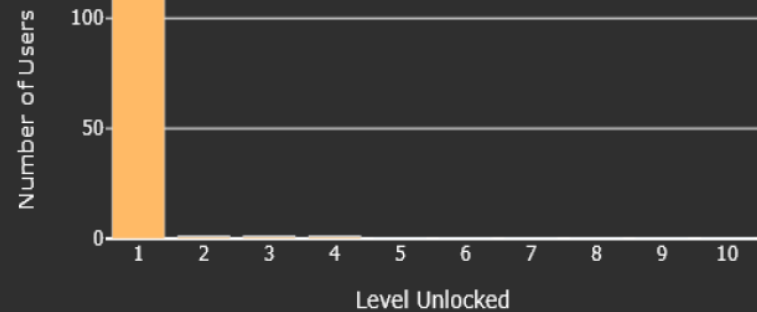


Location Ashb Coll



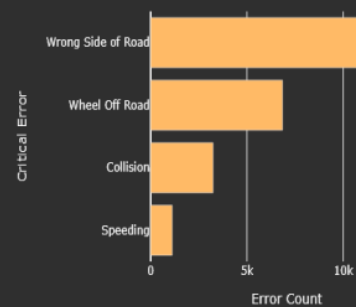
## Cornering

Highest Cornering Level Unlocked



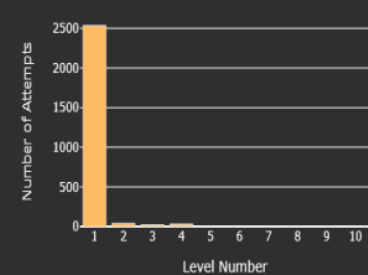
Location Ashb Coll

Top 10 Critical Cornering Errors



Location Ashb Coll

Attempts per Cornering Level



Location Ashb Coll

# CoDriVR - Usage



### System Information

Total Units in Operation	1
Software Version	v1.3
Hardware Version	v1.3
Data Range	01/06/2024 - 30/06/2024

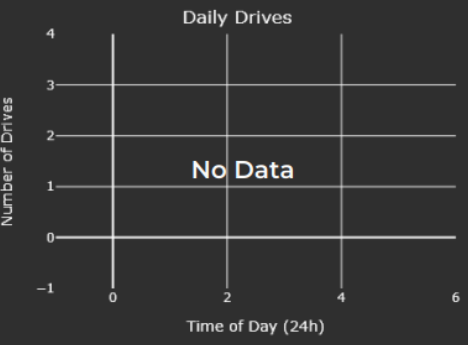
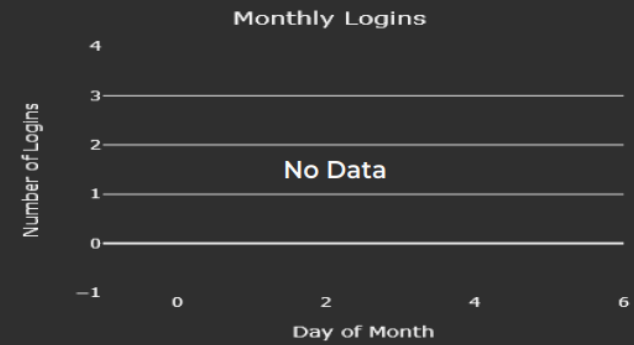
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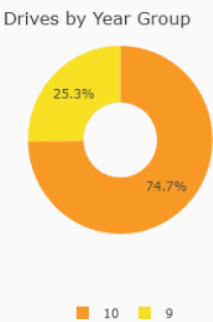
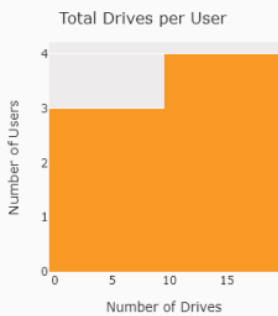
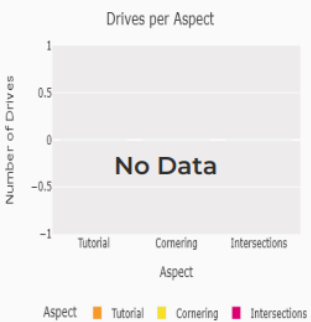
### Account Activity

Number of Users Enrolled	1597
Total Logins (Estimate)	0
Total Active Users (Estimate)	0
Login Duration (Avg.)	0s
Total Number of Drives	150
Total Drives per User (Avg.)	10



### Drive Statistics

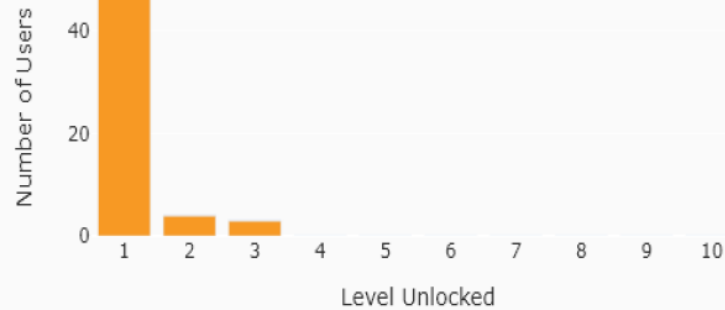
Drives per Session (Avg.)	0
Drive Duration (Avg.)	0s
- in Tutorial (Avg.)	0s
- in Cornering (Avg.)	0s
- in Intersections (Avg.)	0s



# CoDriVR - Aspects

## Intersections

Highest Intersection Level Unlocked



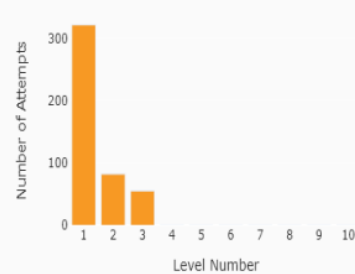
Location Ashb Coll

Top 10 Critical Intersection Errors



Location Ashb Coll

Attempts per Intersections Level

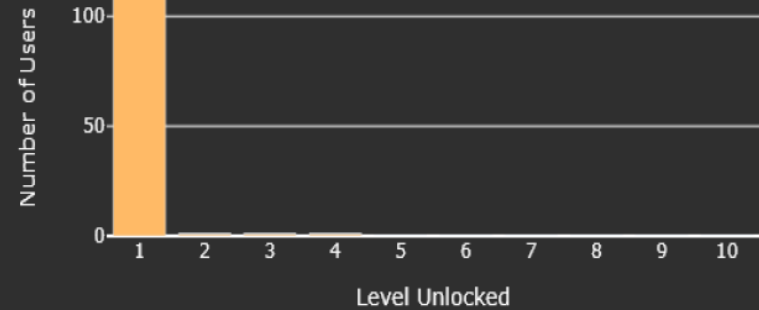


Location Ashb Coll



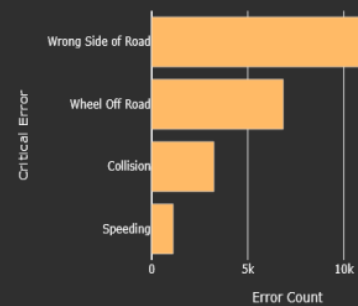
## Cornering

Highest Cornering Level Unlocked



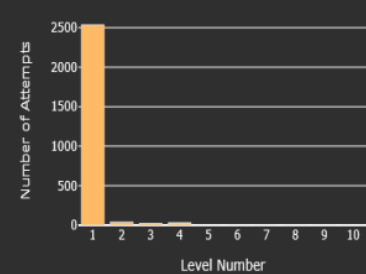
Location Ashb Coll

Top 10 Critical Cornering Errors



Location Ashb Coll

Attempts per Cornering Level



Location Ashb Coll

# CoDriVR - Usage



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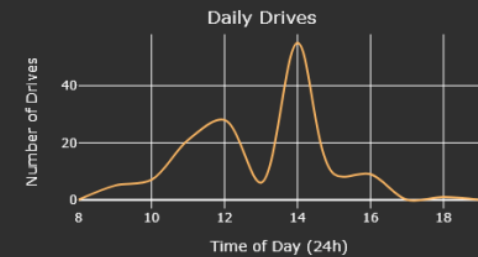
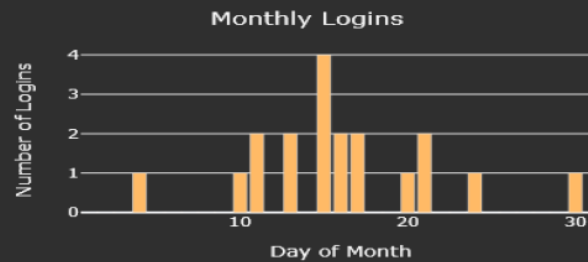
## Drive Experiences

Tutorial
Intersections
Cornering



## Account Activity

Number of Users Enrolled	1000
Total Logins (Estimate)	19
Total Active Users (Estimate)	11
Login Duration (Avg.)	15min 54s
Total Number of Drives	141
Total Drives per User (Avg.)	12

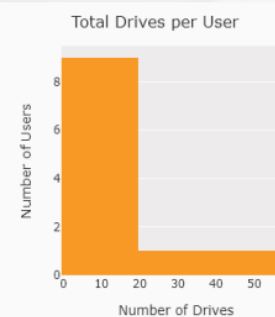
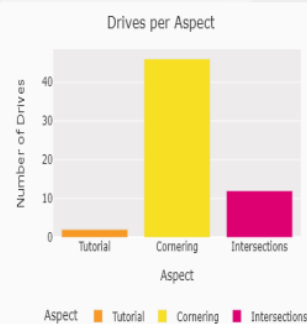


Location Ashb Libr

Location Ashb Libr

## Drive Statistics

Drives per Session (Avg.)	7
Drive Duration (Avg.)	1min 31s
- in Tutorial (Avg.)	4min 13s
- in Cornering (Avg.)	1min 7s
- in Intersections (Avg.)	3min 5s

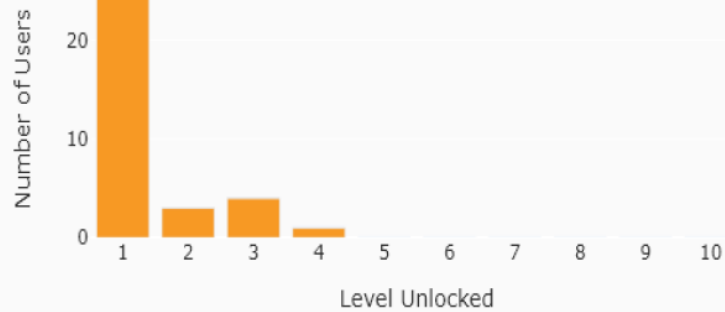




# CoDriVR - Aspects

## Intersections

Highest Intersection Level Unlocked



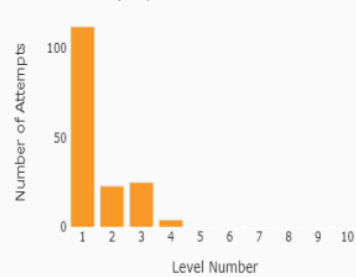
Location Ashb Libr

Top 10 Critical Intersection Errors



Location Ashb Libr

Attempts per Intersections Level

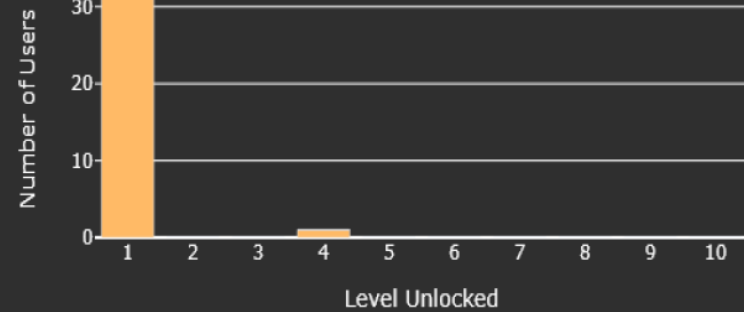


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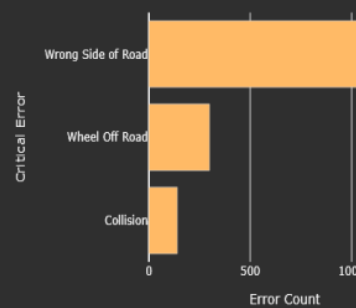
## Cornering

Highest Cornering Level Unlocked



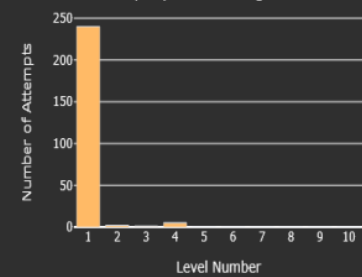
Location Ashb Libr

Top 10 Critical Cornering Errors



Location Ashb Libr

Attempts per Cornering Level



Location Ashb Libr

# CoDriVR - Usage

## System Information

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Software Version	v1.3
Hardware Version	v1.3
Data Range	01/05/2024 - 31/05/2024

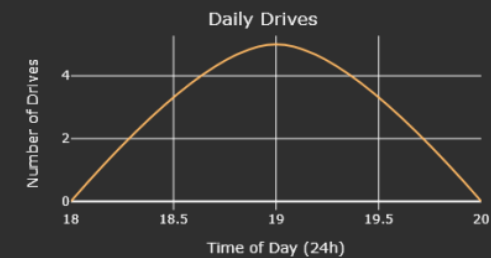
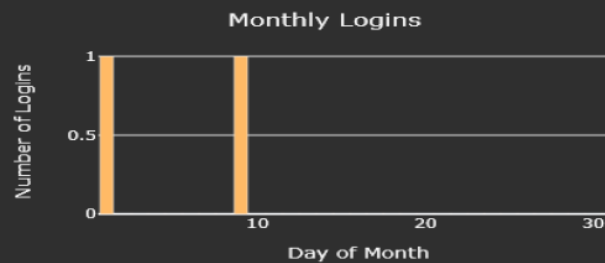
## Drive Experiences

Tutorial
Intersections
Cornering



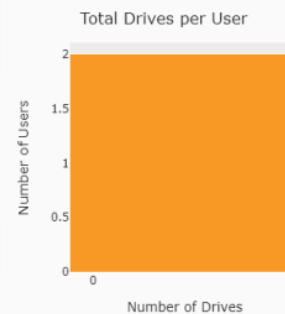
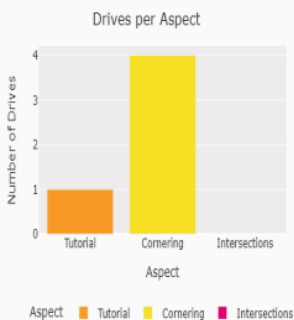
## Account Activity

Number of Users Enrolled	1000
Total Logins (Estimate)	2
Total Active Users (Estimate)	2
Login Duration (Avg.)	5min 17s
Total Number of Drives	5
Total Drives per User (Avg.)	2



## Drive Statistics

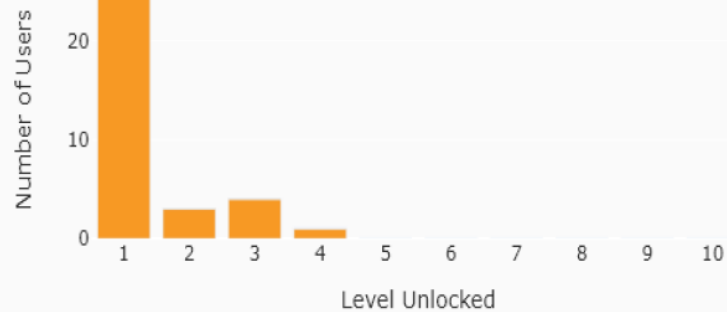
Drives per Session (Avg.)	2
Drive Duration (Avg.)	2min 1s
- in Tutorial (Avg.)	6min 5s
- in Cornering (Avg.)	1min
- in Intersections (Avg.)	0s



# CoDriVR - Aspects

## Intersections

Highest Intersection Level Unlocked



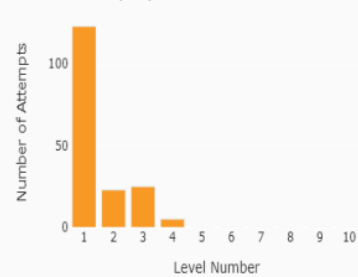
Location Ashb Libr

Top 10 Critical Intersection Errors



Location Ashb Libr

Attempts per Intersections Level

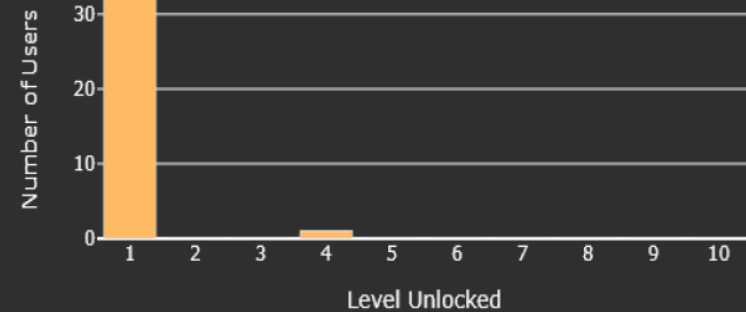


Location Ashb Libr



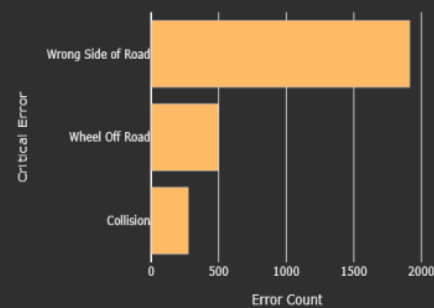
## Cornering

Highest Cornering Level Unlocked



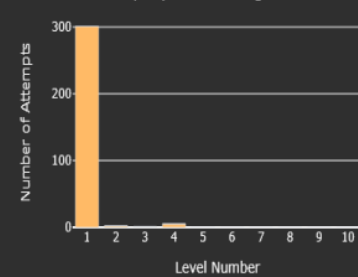
Location Ashb Libr

Top 10 Critical Cornering Errors



Location Ashb Libr

Attempts per Cornering Level



Location Ashb Libr

# CoDriVR - Usage



## System Information

Total Units in Operation	1
Software Version	v1.3
Hardware Version	v1.3
Data Range	01/06/2024 - 30/06/2024

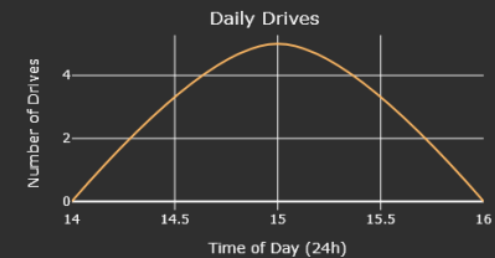
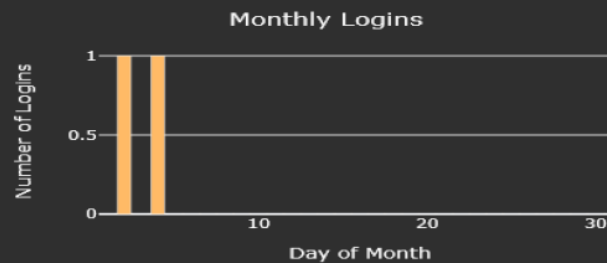
## Drive Experiences

Tutorial
Intersections
Cornering



## Account Activity

Number of Users Enrolled	1000
Total Logins (Estimate)	2
Total Active Users (Estimate)	2
Login Duration (Avg.)	8min
Total Number of Drives	6
Total Drives per User (Avg.)	3

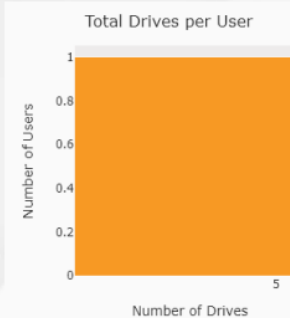
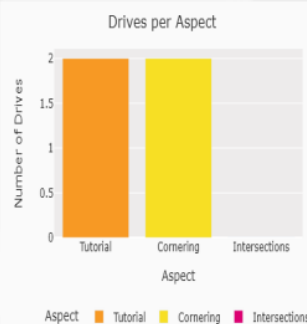


Location Ashb Libr

Location Ashb Libr

## Drive Statistics

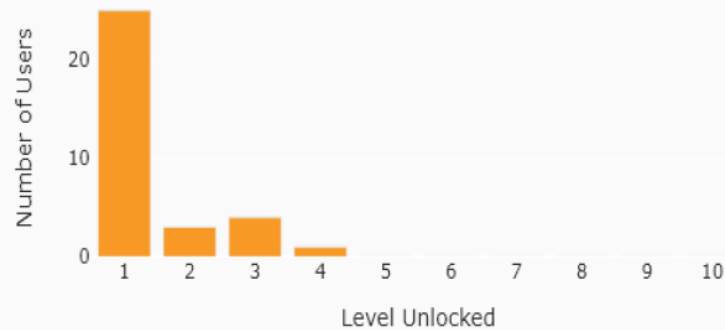
Drives per Session (Avg.)	2
Drive Duration (Avg.)	2min 25s
- in Tutorial (Avg.)	2min 27s
- in Cornering (Avg.)	1min 54s
- in Intersections (Avg.)	0s



# CoDriVR - Aspects

## Intersections

Highest Intersection Level Unlocked



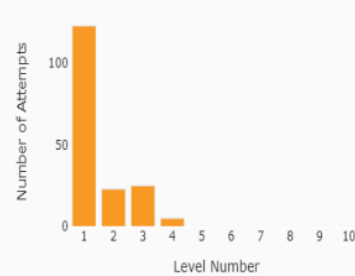
Location Ashb Libr

Top 10 Critical Intersection Errors



Location Ashb Libr

Attempts per Intersections Level

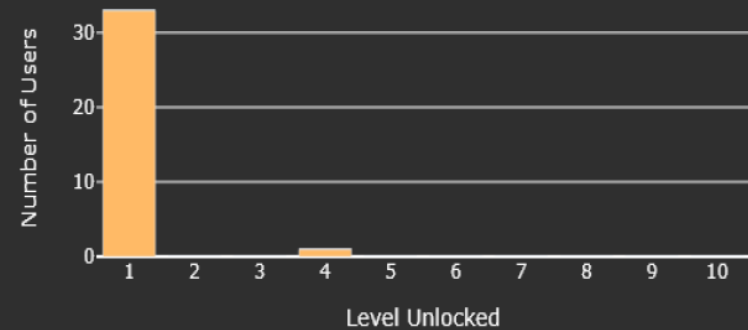


Location Ashb Libr



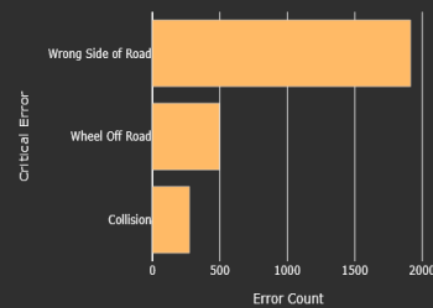
## Cornering

Highest Cornering Level Unlocked



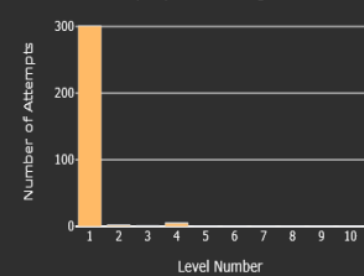
Location Ashb Libr

Top 10 Critical Cornering Errors



Location Ashb Libr

Attempts per Cornering Level



Location Ashb Libr

## 5.2 Automobile Association - Canterbury West Coast

We are pleased to hear Transport Minister Brown allocate substantial funding for both increased roadside breath testing along with the introduction of drug testing. We have been advocating for this for many years. Personally I have concerns about the number of alcohol affected drivers in Ashburton District with very high readings appearing in court here.

The traffic signals in Tinwald appear to be operating very well now, with the high build ups of traffic on Archibald Street initially seemingly better controlled now.

Some recent repairs in SH1 between Ashburton and Christchurch still appear to be sub-standard, with both break up and slumping occurring in some areas. Hopefully as Spring appears with better weather this will improve. There has been a marked improvement in repair times on a positive side though.

We have been approached by media regarding the proposal to increase some motorways to 120kph. I think it fair to say that when discussed in Wellington in June there was little uptake for this but an increase to 110 kph on roads such as the Southern Motorway was acceptable. As a regular traveller on the above road, my personal opinion is that our current driving standards in NZ do not support a major increase. Also the cost to upgrade roads to 120kph capability can be used more wisely to maintain the rest of the roading network.

We are submitting on the usual number of roading issues around our AA District with both good and poor uptake from Councils.

We are now about to begin our Be Seen – Be Safe cycle light project in Canterbury/West Coast. Councils in Otago have adopted our project and by October we will have distributed 1500 sets to children mainly of primary and intermediate ages. We hope to order another 1,000 sets in a few weeks. Our sponsor in Canterbury this year is CORDE and in the West Coast NBS along with several other smaller entities have supplied funding for us. This support has been really appreciated.

The new weighbridge at Rakaia is now operational but on my travels, have not seen it operating often. I have had one report of a very close call when a motorist almost tail ended an exiting truck and trailer. Hopefully this will not become a pattern for the future.

John Skevington  
Chair for Canterbury/West Coast Automobile Association District Council

### 5.3 ACADS Road Safety Meeting Report – September 24

ACADS participated in the weather postponed, Road Safety event hosted by Ashburton College Student Welfare Committee on the 13th of August. 150 pens, information about standard drinks, messaging about being a sober driver and with a sober driver.

Promotion of the refreshed No Safe Limit website and increased police roadside stops and testing on social media.

A community workshop to be arranged on the 17th of September for the 24/25 Summer Road Safety Campaign - *Community Alcohol Action Project*

Andrae Gold  
Health Promotor/Community Connector

## Road safety liaison meeting – September 2024

### Current Projects

- There are currently no capital projects being constructed in the Ashburton District.

### Safety and Low Cost Low Risk

- The LCLR programme for the current 2021-24 is all but complete. Programme for upcoming NLTP 2024-27 is currently under consideration. NZTA are expecting confirmation of the approved programme 1<sup>st</sup> September.
- The value for money safety programme which sits alongside the RONS is also to be confirmed through the NLTP process
- Confirmation through the NLTP will provide certainty about proposed works on State Highway 1 between Rolleston and Ashburton. Previously proposed to be installation of median barrier but scope has been changed to wide centreline only.
- The new Setting of Speed Limits Rule is expected to be signed by end of September. The draft rule is out for consultation. Subject to amendments in the final rule, there will be a requirement for some speed limits to be reversed to the previous limit as of 31 Dec 2019. NZTA will need to review the Rule once signed, and understand the impact on recent speed limit changes across the district, region, and nationally.

### Road Safety Promotion

- The NZTA Board will meet to adopt the 2024-27 NLTP in late August. The NLTP will be published in early September; it will show the activities that NZTA expects to fund for 2024-27. The NLTP has been developed to deliver on the government objectives set out in the Government Policy Statement (GPS) on Transport.
- Indicative funding levels for the continuous programmes of road safety promotion and footpath and cycle path maintenance in the 2024-27 National Land Transport Programme were endorsed by the NZ Transport Agency Board meeting at the end of July.
- The Board will confirm final funding allocations for continuous programmes when it adopts the 2024-27 NLTP in late August.
- NLTF funding can no longer be used for regional road safety advertising, however NZTA will continue delivering national advertising campaigns which can be used by councils to support regional education activity.
- Through our national road safety promotion programme, we'll support NZ Police enforcement and prioritise initiatives to address high-risk behaviours and support at risk road user groups that contribute disproportionately to deaths and serious injuries. Examples of priority topics and audiences includes drink-driving, driving impaired by drugs, driver distraction, the use of seatbelts, children, young drivers, and motorcyclists.
- The total funding available for regional road safety promotion is insufficient to meet bid requests that councils have already submitted.
- As advertising will no longer be funded and existing bid requests won't be met in full, councils will need to resubmit their regional road safety promotion programmes through TIO for approval. Guidance information has been sent out to councils to help them with this process.



## Maintenance Works

- There are currently no significant maintenance works planned in the next quarter. There will be ongoing maintenance of potholes and pavement defects as required, as well as maintenance of other items as required (drainage, signage etc).

# Ashburton District Road Safety Co-ordinating Committee

## Terms of Reference

### Purpose and Scope

The Ashburton District Road Safety Co-ordinating Committee (ADRSCC) is a community committee, administered by the Ashburton District Council. It is recognised by all participants that to effectively address road safety issues in Ashburton District it will require an integrated combination of engineering, education, and enforcement approaches and initiatives. The committee has, since its inception in 1995, worked collaboratively to promote this.

In undertaking its functions the ADRSCC is to consider road safety matters as they relate to all roads in the Ashburton District, including State Highways, and to all users of these roads.

The ADRSCC should also consider road safety matters as they relate to neighbouring territorial authority areas, the Canterbury region and New Zealand as a whole when more integrated approaches are considered beneficial to the promotion of road safety.

**Vision: *Ashburton District has safe roads, roadsides and road users which contribute to an ongoing reduction in injuries and fatalities on our roads.***

### Membership

Membership of the ADRSCC consists of representatives from the following agencies / organisations. Each of the agencies / organisations will endeavour to have at least one representative on the ADRSCC at any one time.

- Ashburton District Council
  - 3 Councillors plus the Mayor (ex officio)
  - Council Roading Officers (including the Graduate Engineer - Roading)
- Waka Kotahi/New Zealand Transport Agency
- New Zealand Police
- Ia Ara Aotearoa/Transporting NZ
- ACC
- ACADS
- NZ Automobile Association
- Mid Canterbury Principals' Association
- FENZ
- South Canterbury Road Safety Co-ordinating Committee

The quorum will be representatives of not less than half the member agencies, with at least one Ashburton District Council elected member present.

- Committee membership is not limited to the above agencies and may include membership from other agencies, organisations or skilled individuals if it is considered by the Committee that they will contribute to achieving the purpose of the District's Road Safety Strategy. Additional members need to be approved by majority vote by the Committee.
- Committee membership will continue until such time as any member wishes to resign, and in that case that member can nominate another person from their agency in their place.
- All members must agree to support the terms of reference.

## Key Actions and Functions of the ADRSCC

The ADRSCC will undertake the following core functions to contribute to achieving the Committee's vision:

Support and encourage education programmes that promote 'Road to Zero' within Ashburton District.

- Support and encourage visible policing campaigns that have a road safety focus.
- Work collaboratively to prepare an annual Road Safety Action Plan.
- Ensure the efficient and effective delivery of projects and initiatives included in the Road Safety Action Plan.
- Raise the profile of road safety initiatives within member organisations and the wider community.
- Provide networking and information sharing opportunities with regular reporting by member organisations on their projects and priorities.
- Advocate for improved road safety both in the district and nationally.

## District Road Safety Action Plan

The Ashburton District Road Safety Action Plan is prepared annually by the ADRSCC and identifies the local road safety goals and actions the Committee will focus on for the year.

The Action Plan details links with the goals and priorities of the 'Road to Zero' strategy and local priorities identified by the ADRSCC. Additional priorities in the Road Safety Action Plan may be added by the Committee. Goals and priorities will be reviewed at least every two years.

The goals of the current Ashburton District Road Safety Plan are:

- 1) A reduction in the number of casualties from crashes involving 16-25 year old drivers and passengers
- 2) A reduction in the number of fatal and serious casualties from crashes involving alcohol or drug impaired drivers
- 3) A reduction in the number of fatal and serious casualties from speed related crashes
- 4) A reduction in the number of fatal and serious casualties from crashes at intersections
- 5) A reduction in the number of motorcyclists killed and seriously injured.
- 6) A reduction in death and serious casualties from lack of restraint, impairment, distraction, speed and fatigue.

## Meetings

- The Committee will meet four times a year at the Ashburton District Council. Meetings will generally be open to the public. *(A section may be included on an agenda for items that would be reasonably expected to be considered with the public excluded.)*
- The Committee will be chaired by one of the Council elected members
- In the absence of a Council elected member, the Committee will be chaired by the Roading Manager.
- All Committee members have full voting rights.
- Council's Standing Orders will not apply to this Committee.
- Recommendations for agenda items are invited from Committee members no later than 7 days before the date of the meeting.
- Committee decisions and activities are reported through Council.
- Technical officer and administration support will be provided by Council's Infrastructure Services Group and Governance Team including notice of meeting to members, agenda preparation and minutes. . Agendas will be circulated not less than 5 days before the meeting.

**Date Adopted:** 22 November 2018

Terms of reference reviewed and updated on 1 August 2023