

Mt Hutt Memorial Hall Board

29 November 2021



Mt Hutt Memorial Hall Board Minutes –29 November 2021

Minutes of the meeting of the Mt Hutt Memorial Hall Board held on 29 November 2021, commencing at 1pm, in the Mt Hutt Memorial Hall, Main Street, Methven.

Present

Martin Nordqvist, Viv Barrett, Karen Blacklow, Cr Liz McMillan, Kelvin Holmes, Denise Dixey and Ole Wallis

Apologies

Angela Grieve

Sustained

In attendance

Steve Fabish (Community Services Manager) Richard Wood (Recreation Services Manager) (and Clare Harden (Ashburton District Council minutes)

3 Notification of Extraordinary Business

Nil.

3 Declarations of Interest

Nil.

4 Confirmation of Minutes

That the minutes of the Mt Hutt Memorial Hall Board meeting held 18 October 2021, be taken as read

Barrett/Blacklow

Sustained

5.1 Finance Report

That the Hall report be received.

Barrett/Blacklow

Carried

Building Report

Verbal Report

- Encounter is waiting for high level cleaning.
- A stone has been thrown at one of the front doors, this is being repaired.
- Two windows have been repaired in the last month due to damage.

6 General Business

- Richard Wood was introduced to the board. He is now the ADC contact for the hall staff and is keen to find ways to get people into the hall.
- Methven Historical Society will present the MOU between the Hall & Society at the AGM in April 2022
- The MCB have approved funding of \$2,910 for the encounter.
- Richard Wood is to be included into the communication & planning of the fridge purchase for the kitchen.
- Richard to follow up on hand dryers, looking to change to paper towels.
- A finance budget workshop will be planned for hall & MCB on the same day.

- The Board would like to see more marketing around the Cash & Carry to attract people to this exhibition.
- New calendar times to be sent out for the Mt Hutt Hall Board Meeting for 2022. The meeting will change to the week after the MCB Meeting and start at the earlier time of 9.30am.
- Richard will send out recommended Christmas open & close times for the hall.
- Christmas hours: 10am to 2pm, closed stat days and following day.
- The Board would like to send a letter of thanks to Philip Wareing for the new free advertising on one of the Philip Wareing trucks
- Agreed to add the Mt Hutt space to the advertising board.

Public Excluded

That the Board move into public excluded – 2.22pm

Holmes / Dixey

Carried

The meeting concluded at 3pm

Next meeting 14 February 2022

Dated 14/02/22

_____ **Chairman**