

Minutes of the Mount Somers Reserve Board held on the 14th September 2021, at 7.30pm in the Mount Somers Hall.

Present

Heath Heaven, Maryann Heaven, Colleen Stanley, Ian Beach, Nathan Huggins, Rhonda Huggins, Clare Harden (Community Administration Officer), Leen Braam (Councillor), Ian Soper (Open Spaces Manager).

Apologies

Kristin Stace

Colleen moved the apologies.

Chris moved speaking rights for Ian Soper.

Ian Soper (Open Spaces Manager) spoke to us about his role. He will oversee caretakers role. Need to contact him about job description and what we expect.

The trees along the swimming pool boundary need thinning and a lot of trees in the domain need tidying up.

Ian needs to scope it out. He will Liase with either Heath or Chris to move forward on this. At the same time could we have the public toilets looked at. They need a lot of work done on these. We would be happy to paint these but need the money to do this. Playground costs – We are still getting charged monthly fees and are the only board that does this. The amounts are always different. It would be great to see what this money goes to. A thought would be to have this cost that we are paying to go towards us painting the public toilets.

	Action List.	By Whom	Status
1	Bring coffee to meeting. Sugar. Colleen, remember your glasses. 😊 😊	Colleen	Done
2	Purchasing outside solar lights	Clare	Ongoing
3	Property team about who pays for insurance	Clare	Done
4	Quote from Rural Electrical about the power points in Domain		Done
5	Contact Project Manager from council regarding Toilet Block.	Clare	Ongoing
6	Mirror stored away		Done
7	Bowling mats to be wrapped		Done
8	Domain signs and new camp kitchen sign	Chris	Ready to go
9	Contact RSA regarding memorial garden and Reon Blake		
10	Remove debris from the domain.	Heath	Done
11	Mower Service	Heath	Ongoing
12	Smoke alarms to be installed		Done
13	Starting the process of painting the public toilets.	Maryann	Ongoing

14	Liase with J Lamb to complete Evacuation and Emergency Procedures for the Hall/Camping Ground, Pool, Contractors sign in book, Accident Information forms, Hazards Register, Working Bees Hazard Managements form.	Clare	Ongoing
15	Camping ground sites. Sites to be marked out and power boxes to be updated and shifted.	Heath Chris Leen Steve	Ongoing
16	Insurance- Some guidance from council.		done

Outcome from council is that we pay for our own insurance.

The bowling mats are to go upstairs

Reon Blake is happy to help us with photos etc of soldiers for our Memorial garden.

The Strategy and Policy team will help us consult with the community regarding the new toilet block.

Minutes of the last meeting were taken as read and were moved as a correct record of that meeting.

Moved: Chris

Seconder: Maryann

Matters arising from the last meeting.

We got the grant for \$8000 from the licensing trust for the stage curtains.

Open day was a success.

Maryann moved that we approve the insurance assessment for the Mount Somers Hall.

Heath seconded the motion. Carried.

Potholes have been fixed on driveway.

Correspondence

- Covid updates
- Licensing trust grant acceptance.

Caretakers report

No report

Hall report

\$135 income

Finance Report

No report

General Business.

Domain Board. Camping Ground. - Quotes from Pete Philpott

Estimate of \$4856.30 for relocation of meter box and new switch board, all weather proof.

Heath moved that we accept the quote \$11,036,74 for installing and rewiring power outlets on camping ground. Also to add at an extra cost, LED lights for the domes. He

also moved the estimate for the relocation of meter box and new switch board. Colleen seconded. Carried.

Meter box lid needs replaced. Nathan looking at this.

Heath moved that we lay water pipes at the same time as trench is dug for power to the meter boxes. Ian seconded the motion. Carried.

Clear lite on men's toilet needs to be replaced. We will replace women's toilet at the same time.

Nathan is going to measure this up and organise to get it up here and put up.

Meeting closed 8.59pm.

	Action List.	By Whom	Status
1	Bring coffee to meeting. Sugar. Colleen, remember your glasses. 😊 😊	Colleen	
2	Purchasing outside solar lights	Clare	
3	Job Description to be sent to Ian Soper.		
4	Clear lite on toilets.	Nathan	
5	Contact Project Manager from council regarding Toilet Block.	Clare	
6	Meter box lid.	Nathan	
7	Domain signs and new camp kitchen sign	Chris	
8	Contact RSA regarding memorial garden and Reon Blake		
9	Mower Service.	Heath	
10	Starting the process of painting the public toilets.	Maryann	
11	Liase with J Lamb to complete Evacuation and Emergency Procedures for the Hall/Camping Ground, Pool, Contractors sign in book, Accident Information forms, Hazards Register, Working Bees Hazard Managements form.	Clare	
12	Camping ground sites. Sites to be marked out and Power boxes updated and shifted.	Heath Chris Leen Steve	
13			

 Rhonda	 Clare	 Maryann
 Heath	 Leen	 Chris
 Colleen	 Ian	
 Kristin	 Nathan	

Mount Somers Reserve Board Wish List

- Upgrading Hall Toilets.
- New cabinetry in Kitchen.
- Stainless Steel Work Benches in Kitchen.
- Playground Upgrade.

- Reseal Driveway.
- Commercial Dishwasher – Steriliser.
- Washing Machine with Coin Slot.
- Paving outside Camp Kitchen.
- Sanding of Hall Floors.
- Painting Hall Toilets.
- Backing Board on Back of Stage.
- Laundry Tub.
- Memorial Garden around Flag Pole.

Jobs to be done.

- Remove Metal Piles over by the Shed.
- Insulate Water Tank.