
Council Minutes – 25 June 2020

Minutes of the Council meeting held on Thursday 25 June 2020, commencing at 1.00pm, in the Council Chamber, 137 Havelock Street, Ashburton.

Present

His Worship the Mayor, Neil Brown; Councillors Leen Braam, Carolyn Cameron, John Falloon, Rodger Letham, Lynette Lovett, Angus McKay, Liz McMillan, Diane Rawlinson and Stuart Wilson.

In attendance

Hamish Riach (Chief Executive), Jane Donaldson (GM Strategy & Compliance), Neil McCann (GM Infrastructure Services), Sarah Mosley (Manager People & Capability), Toni Durham (Strategy & Policy Manager) and Phillipa Clark (Governance Team Leader).

Staff present for the duration of their reports: Richard Mabon (Senior Policy Advisor), Rachel Thomas (Policy Advisor), Jill Watson (Library Manager), Bevan Rickerby (Economic Development Manager), Colin Windleborn (Commercial Manager).

Presentations

- Tuia and Global Ambassador representative, Jasaiah Claydon-Wade 2.30pm-2.40pm
- Ashburton Contracting Ltd – 3.40pm-4.25pm.

1 Apologies

Nil.

2 Extraordinary Business

Nil.

3 Declarations of Interest

Item 13: the Mayor gave notice he will withdraw from debate and decision as he will be making a submission on the draft Revenue & Financing Policy.

4 Confirmation of Minutes – 21/05/20

That the minutes of the Council meeting held on 21 May 2020, be taken as read and confirmed.

Cameron/McMillan

Carried

5 Confirmation of Minutes – 11/06/20

That the minutes of the Extraordinary Council meeting held on 11 June 2020, be taken as read and confirmed.

Wilson/McMillan

Carried

6 COVID-19 Response Committee – 18/05/20

That the minutes of the COVID-19 Response Committee meeting held on 18 May 2020, be taken as read and confirmed.

Rawlinson/Lovett

Carried

7 COVID-19 Response Committee – 28/05/20

That the minutes of the COVID-19 Response Committee meeting held on 28 May 2020, be taken as read and confirmed.

Wilson/McMillan

Carried

- **Review of Library Collection Policy**

That Council approves the Library Collection Policy 2020.

Wilson/Lovett

Carried

Cr McKay recorded his vote against the motion.

8 COVID-19 Response Committee – 4/06/20s

- **Revenue & Financing Policy – stockwater rate**

1. **That** Council receives the report.
2. **That** Council removes the charge for ‘stockwater services’ and requires those properties paying for services to pay the minimum charge.
3. **That** Council supports Option 3, which increases the minimum amount paid to \$600.00 and uses the \$0.1665 rate.

Letham/McMillan

Carried

Cr A McKay recorded his vote against the motion.

That the minutes of the COVID-19 Response Committee meeting held on 4 June 2020, be taken as read and confirmed.

McMillan/Rawlinson

Carried

9 COVID-19 Response Committee – 18/06/20

- **Suspending the Covid-19 Response Committee**

1. **That** Council receives the report.
2. **That** Council suspends the Covid-19 Response Committee, effective immediately.
3. **That** Council reinstates the Standing Committees, with committee meetings to resume as scheduled on the 2020 meeting calendar
4. **That** Council gives notice to the Methven Community Board that Board meetings will resume as scheduled on the 2020 meeting calendar, with the next meeting being Monday 29 June.

McMillan/Braam

Carried

That the minutes of the COVID-19 Response Committee meeting held on 18 June 2020, be taken as read and confirmed.

Cameron/Lovett

Carried

10 Annual Plan 2020-21

- **Building consent fees**

Council agreed to reduce the annual activity report fee after hearing that the Economic Recovery Advisory Group had expressed concern at the proposed \$400 increase.

That the building consent activity report annual fee be increased from \$154 to \$200 in the 2020-21 year.

Rawlinson/McKay

Carried

- **Mt Hutt Memorial Hall rate**

It was noted that the amount of the targeted rate had been omitted. Later in the meeting, and prior to adoption of the rates resolution, the Finance Manager reported the targeted amount of 0.000047 (cents in \$ of capital value) has been applied. The Annual Plan was amended to reflect this.

- **Reserve balances**

The Finance Manager confirmed that reserve balances will be checked and amounts will be confirmed after the audit has been completed.

1. **That** Council adopts the Ashburton District Council Annual Plan 2020/21, as amended.
2. **That** Council adopts the Fees & Charges Schedule for the 2020/21 financial year as scheduled in the Ashburton District Council Annual Plan 2020/21, as amended .
3. **That** Council delegates to the Chief Executive the authority and responsibility to make minor editorial changes and correction of minor errors to the Annual Plan 2020/21 document.

Cameron/Braam

Carried

11 **Setting of the Rates 2020-21**

Prior to passing the resolution to set the rates Council amended the penalty clauses and included the missing figure for the Mt Hutt Hall targeted rate. With the increase of funding for the Mt Hutt Hall, the overall rate increase for 2020-21 is 2.56%.

That Council authorises the following penalties on rates unpaid by the due date:

- 5% penalty added to unpaid instalments 1 and 2
- 10% penalty added to unpaid instalments 3 and 4
- 10 penalty to any unpaid rates and charges, levied prior to 30 June 2020, if still unpaid at 31 August 2020.

McKay/Falloon

Carried

Cr Letham recorded his vote against the motion.

Council asked for the rates remission policy to be reviewed and this will be referred to the Audit, Risk & Finance Committee.

That Council sets the following rates under the Local Government (Rating) Act 2002 on rating units in the district for the financial year commencing 1 July 2020 and ending on 30 June 2021.

All section references are to sections in the Local Government (Rating) Act 2002. All amounts are GST inclusive.

- The definition of connected and serviceable is contained in Council's Funding Impact Statement – Rating Policy and Schedule of Rates.
- The definition of separately used or inhabited part of a rating unit is contained in Council's Funding Impact Statement – Rating Policy and Schedule of Rates.
- The definition for the amenity rating area is contained within Council's Funding Impact Statement – Rating Policy and Schedule of Rates.

Uniform Annual General Charge (UAGC)

A uniform annual general charge of \$594.90 per separately used or inhabited part of a rating unit, set under section 15.

The Uniform Annual General Charge (UAGC) funds wholly or in part the following activities of Council

- | | |
|-------------------------|----------------------------|
| • Recreation facilities | • Library |
| • Community development | • Public conveniences |
| • Arts and culture | • Democracy and governance |

- Civil defence
- Community grants
- Environmental health

General rate

A general rate set under section 13 of \$0.000335 per dollar of capital value on each separately used or inhabited part of a rating unit in the district.

The general rate will be used to fund either wholly or in part the following activities of Council

- Footpaths
- Stormwater
- Solid waste management
- Civil defence
- Community development
- Memorial halls
- Environmental services
- Water zone committee
- Solid waste collection
- Forestry
- Cemeteries
- Stockwater
- Reserve boards
- Reserves and campgrounds
- Parks and reserves
- Democracy and governance
- Commercial property
- Business development
- District promotion
- Non allocated

Roading rate

A targeted rate for road services set under section 16 of \$0.000458 per dollar of capital value on each separately used or inhabited part of a rating unit in the district.

Water supply rates

The following differential targeted rates are set under section 16 for each water supply area listed below. In each case the differential categories are:

- Connected rating units
- Serviceable rating units

The targeted rates are set as a fixed amount per separately used or inhabited part of a rating unit. Rating units outside the defined water supply areas listed below, but which are nonetheless connected to a water supply scheme servicing a particular water supply area, will be charged the connected rate for that water supply area.

	Connected	Serviceable
Ashburton urban	\$415.30	\$207.70
Lake Hood	\$415.30	\$207.70
Methven	\$415.30	\$207.70
Rakaia	\$415.30	\$207.70
Fairton	\$415.30	\$207.70
Hakatere	\$415.30	\$207.70
Hinds	\$415.30	\$207.70
Mayfield	\$415.30	\$207.70
Chertsey	\$415.30	\$207.70
Mt Somers	\$415.30	\$207.70
Dromore	\$415.30	\$207.70

Water meters – Extraordinary supply

In addition to the above targeted rates, a targeted rate for water supply, set under section 19, will apply for:

- Rating units which fall outside a defined water supply area, but which are nonetheless connected to a water supply scheme servicing a water supply area (except Methven-Springfield, Montalto, Lyndhurst and Barrhill).

- b) Rating units which are used for non-residential purposes and which are connected to a water supply scheme in a water supply area (except Methven-Springfield, Montalto, Lyndhurst and Barrhill).

The rate is 96 cents per 1,000 litres of water consumed in excess of 90 cubic metres consumed in the quarterly periods during each year. The quarterly periods are 1 July to 30 September, 1 October to 31 December, 1 January to 31 March, and 1 April to 30 June.

Water meters –Residential D and Rural A supply

In addition to the above targeted rates, a targeted rate for water supply, set under section 19, will apply for:

- c) Rating units which fall outside a defined water supply area, but which are nonetheless connected to a water supply scheme servicing a water supply area (except Methven-Springfield, Montalto, Lyndhurst and Barrhill).
- d) Rating units which are used for non-residential purposes and which are connected to a water supply scheme in a water supply area (except Methven-Springfield, Montalto, Lyndhurst and Barrhill).

The rate is 96 cents per 1,000 litres of water consumed in excess of 438 cubic metres per annum. The period is 1 July – 30 June.

Methven-Springfield water supply rate

A targeted rate under section 16 of \$2,199.90 on all rating units connected to the Methven-Springfield water supply scheme, plus \$183.40 per 1,000 litres of water supplied in excess of 12,000 litres to any rating unit within the Methven/Springfield water supply scheme.

Montalto water supply rate

A targeted rate under section 16 of \$1,069.70 per rating unit in the Montalto water supply scheme, plus \$33.70 per hectare of land in the Montalto water supply scheme.

Lyndhurst water rate

A targeted rate under section 16 of \$189.80 on all rating units connected to the Lyndhurst water supply.

Barrhill village water rate

A targeted rate under section 16 of \$453.00 on all rating units within the proposed scheme boundary for the Barrhill Village water supply.

Wastewater disposal rates

The following differential targeted rates are set under section 16 for wastewater (sewage) disposal for the Ashburton urban area, Methven and Rakaia townships, and a further loan rate in the Rakaia township, as listed below. In each case the differential categories are:

- a) Connected rating units
- b) Serviceable rating units

The targeted rates are set as a fixed amount per separately used or inhabited part of a rating unit.

	Connected	Serviceable
Ashburton	\$428.40	\$214.20
Methven	\$273.50	\$136.80
Rakaia	\$418.10	\$209.10
Rakaia loan rate	\$173.10	\$86.60

The following additional targeted rates are set under section 16 for wastewater disposal on connected rating units within the Ashburton urban area, Methven and Rakaia townships as listed below. These rates are set differentially based on location and the number of urinals / pans in excess of three, in each rating unit, as listed below.

	Urinal / pan charge from 4+
Ashburton	\$142.80
Methven	\$91.20
Rakaia	\$139.40

Solid waste collection rates

The following rates are set under section 16 for waste collection for each area to which the service is provided as listed below. The targeted rates are set as a fixed amount per separately used or inhabited part of a rating unit.

Ashburton urban	\$232.30
Ashburton CBD (inner)	\$432.80
Methven	\$232.30
Rakaia	\$232.30
Hinds	\$232.30
Mayfield	\$232.30
Mt Somers	\$232.30
Chertsey	\$232.30
Lake Clearwater	\$32.20
Rangitata	\$66.40
Ashburton District extended	\$232.30

Stockwater rate

A targeted rate under section 16 on all rating units within the general stockwater scheme. The rate is to be determined in accordance with the following factors:

- a) A rate of \$109.60 where the total length of any stockwater races, aqueducts or water channels that pass through, along, or adjacent to, or abuts the rating unit does not exceed 161 metres in length; and
- b) A rate of 68 cents per metre where the total length of any stockwater races, aqueducts or water channels that pass through, along or adjacent to, or abuts the rating unit exceeds 161 metres in length; and
- c) A rate of \$136.20 for each pond service, pipe service, ram service, pump service, water wheel or windmill; and
- d) A rate of \$68.10 for each dip service or extension pump service using water from the Council's water race system.

Amenity rates

Targeted rates for amenity services under section 16 are as follows.

Ashburton CBD (inner) footpath cleaning rate

\$0.000389 per dollar on the capital value of every business rating unit within the Ashburton CBD (inner) rating area (as more particularly described by reference to the Ashburton District Council Rating Areas Map Book), for footpath services.

Ashburton urban amenity rate

\$0.000807 per dollar of capital value of every rating unit in the Ashburton urban area excluding Lake Hood (as more particularly described by reference to the Ashburton District Council Rating Areas Map Book) to meet the costs of stormwater services, footpaths and parks and open spaces funding.

Ashburton urban amenity rate – Lake Hood

\$0.000807 per dollar of capital value of every rating unit in the Ashburton (as more particularly described by reference to the Ashburton District Council Rating Areas Map Book) to meet the costs of stormwater services, footpaths, and parks and open spaces funding.

Ashburton business amenity rate

\$0.000292 per dollar of capital value of every business rating unit within the Ashburton urban area excluding Lake Hood (as more particularly described by reference to the Ashburton District Council Rating Areas Map Book) for the provision of district promotion and public conveniences.

Ashburton business amenity rate – Lake Hood

\$0.000292 per dollar on the capital value of every business rating unit within the Ashburton urban area for Lake Hood (as more particularly described by reference to the Ashburton District Council Rating Areas Map Book) for the provision of district promotion and public conveniences.

Methven business amenity rate

\$0.000323 per dollar on the capital value of every business rating unit within the Methven township area (as more particularly described by reference to the Ashburton District Council Rating Areas Map Book) for the purposes of district promotion and public conveniences.

Methven amenity rate

\$0.000607 per dollar on the capital value of every rating unit within the Methven township (as more particularly described by reference to the Ashburton District Council Rating Areas Map Book) to meet the costs of stormwater services, footpaths, parks and open spaces and reserve board funding.

Rakaia business amenity rate

\$0.000345 per dollar on the capital value of every business rating unit within the Rakaia township area (as more particularly described by reference to the Ashburton District Council Rating Areas Map Book) for the provision of district promotion and public conveniences.

Rakaia amenity rate

\$0.000615 per dollar on the capital value of every rating unit within the Rakaia township (as more particularly described by reference to the Ashburton District Council Rating Areas Map Book) to meet the costs of stormwater services, footpaths, parks and open spaces and reserve board funding.

Hinds stormwater rate

\$0.000063 per dollar on the capital value of every rating unit within the Hinds township area for the provision of stormwater services.

Rural amenity rate

\$0.000018 per dollar on the capital value of every rating unit within the rural area, excluding the townships of Methven and Rakaia, for the provision of footpaths and parks and open spaces.

Methven Community Board rate

A targeted rate to fund the Methven Community Board under section 16 of \$107.20 per rating unit within the Methven township (as more particularly described by reference to the Ashburton District Council Rating Areas Map Book).

Mt Hutt Memorial Hall rate

A targeted rate to partially fund the Mt Hutt Memorial Hall under section 16 of **\$0.000047** per dollar on the capital value of each rating unit in the Methven township (as more particularly described by reference to the Ashburton District Council Rating Areas Map Book).

Due dates for payment of rates

The rates will be payable in four equal instalments due on:

- 20 August 2020
- 20 November 2020
- 20 February 2021
- 20 May 2021

Where the 20th of a month in which rates are due does not fall on a working day, rate payments will be accepted without penalty up to and including the first working day after the 20th of that month.

Due dates for payment of water meter charges

That water by meter charges are due on:

Quarterly period	Reading dates completed	Invoice date
1 July to 30 September 2020	15 October 2020	20 November 2020
1 October to 31 December 2020	15 January 2021	20 February 2021
1 January to 31 March 2021	15 April 2021	20 May 2021
1 April to 30 June 2021	15 July 2021	20 August 2021

Penalties

In accordance with sections 57 and 58, the Council authorises the Finance Manager to add the following penalties on rates unpaid by the due date.

A 5% penalty will be added to instalment balances remaining unpaid as at the following dates:

- 21 August 2020
- 21 November 2020

A 10% penalty will be added to instalment balances remaining unpaid as at the following dates:

- 21 February 2021
- 21 May 2021

In addition a further penalty of 10% will be added to any unpaid rates and charges levied prior to 30 June 2020, if still unpaid as at 31 August 2020.

McMillan/Braam

Carried

Post meeting note: the rates resolution has been updated to reflect changes to the uagc and general rate resulting from the Annual Plan amendments. Council revoked its resolution of 25/06/20 and replaced it with a new resolution on 30/07/20.

12 Draft Development & Financial Contributions Policy

That Council adopts the draft Development and Financial Contributions Policy 2021 and Consultation Document for consultation from 26 June to 26 July 2020 under s.82 of the Local Government Act 2002.

Braam/Falloon

Carried

13 Draft Revenue & Financing Policy

The Mayor withdrew from discussion.

Council questioned the late inclusion of an extension of service for solid waste collection which is information not previously seen.

The Group Manager Infrastructure Services advised that the solid waste plans have been put together as a result of feedback from residents over the past two years. This has initiated inclusion of additional areas for consultation.

That Council adopts the draft Revenue and Financing Policy 2021 and Consultation Document for consultation from 26 June to 26 July 2020 using the Special Consultative Procedure under s.83 of the Local Government Act 2002.

Braam/Lovett

Carried

The Mayor abstained from voting.

14 Methven Community Board

Board meetings will resume from Monday 29 June.

15 Mayor's Report

That Council receives the Mayor's report.

Mayor/McMillan

Carried

• 2020 Remits

Council noted that 11 remits have been proposed from various councils for consideration at the LGNZ annual general meeting on 21 August.

• Remuneration

Council agreed that it would be appropriate for the amount saved in the Mayor's temporary salary reduction to be transferred to the Mayor's discretionary fund.

• Rakaia weighbridge station – Notice of Requirement

The Mayor reported that Selwyn District Council, on 24 June, accepted the Notice of Requirement for a weighbridge station between the Rakaia bridge and rail overbridge, and recommended to NZTA that the NOR be confirmed.

Council viewed the video debate from the Selwyn DC meeting.

That the Mayor's report be received.

Mayor/McMillan

Carried

Presentation – Jasaiah Claydon-Wade

Council welcomed Jasaiah Claydon-Wade, Ashburton's current Tuia representative and one of Council's Welcoming Communities Cultural Ambassadors. Jasaiah spoke positively of his experiences which have given him a greater understanding of his Maori heritage. He thanked Council for the privilege of being selected for both roles and said that he has been inspired to study political science with the goal of one day helping with Treaty dispute resolutions.

Welcome to new and long-serving staff

The Manager People & Capability introduced new staff – Katelyn Roddy-Dixon (Property Administration Officer), Zane Adam (Property Officer), Amber Tyson (Senior Information Management Officer) and Romelyn Ungab (Application Specialist).

Council acknowledged the long service of Jill Watson (Library Manager – 45 years), Brian Fauth (Roading Manager – 10 years), Amanda Watson (Customer Services Team Leader – 5 years) and Rhys Roberts (Technical Support Officer, Roading – 5 years).

Council adjourned for afternoon tea from 2.52pm to 3.13pm.

Business transacted with the public excluded – 3.13pm

That the public be excluded from the following parts of the proceedings of this meeting, namely – the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

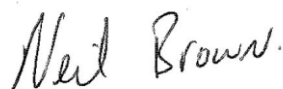
Item No	General subject of each matter to be considered:	In accordance with Section 48(1) of the Act, the reason for passing this resolution in relation to each matter:	
16	Council 21/05/20	Section 7(2)(h)	Commercial activities
17	Extraordinary Council 11/06/20	Section 7(2)(h)	Commercial activities
18	COVID-19 Response Committee 18/05/20	Section 7(2)(h)	Commercial activities
19	COVID-19 Response Committee 28/05/20	Section 7(2)(h)	Commercial activities
20	COVID-19 Response Committee 18/06/20	Section 7(2)(h)	Commercial activities
21	Library & Civic Centre PCG 15/06/20	Section 7(2)(h)	Commercial activities
22	Ashburton Contracting Ltd quarterly report	Section 7(2)(h)	Commercial activities

Mayor/Braam

Carried

The meeting concluded at 4.30pm.

Confirmed 13 August 2020



MAYOR