

Audit & Risk Committee

14 May 2025



Audit & Risk Committee Minutes

Minutes of the Audit & Risk Committee meeting held on Wednesday 15 May 2025, commencing at 1.00pm, in the Hine Paaka Council Chamber, Te Whare Whakatare, 2 Baring Square East, Ashburton.

Present

Mayor Neil Brown, Councillors Russell Ellis (Chair), Leen Braam, Carolyn Cameron, Murray Harrington (via MS Teams), Liz McMillan and Richard Wilson.

Also present:

Councillors Phill Hooper, Lynette Lovett, Rob Mackle and Tony Todd.

In attendance

Hamish Riach (CE), Helen Barnes (GM Business Support), Sarah Mosley (GM People & Facilities), and Carol McAtamney (Governance Support).

Staff present for the duration of their reports:

Erin Register (Finance Manager), Laretta Artz (Accountant), Richard Wood (Sport & Recreational Manager), Ellen Nicol (Recreations Services Manager), Katie Perry (People & Capability Manager), Rebecca Lees (Safety & Wellness Lead).

1 Apologies

Nil.

2 Extraordinary Business

That pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987 the following item be introduced as extraordinary business, to be taken as Item 10:

- Management of Accounts Receivable

McMillan/Braam

Carried

3 Declarations of Interest

Nil.

4 Confirmation of Minutes

That the minutes of the Audit & Risk Committee meeting held on 26 March 2025 be taken as read and confirmed.

Cameron/Braam

Carried

5 EA Networks Centre Poolsafe Audit Outcome

Recommendation to Council

1. That the Audit and Risk Committee receives the EA Networks Centre Poolsafe Audit report 2025	
Braam/Wilson	Carried

6 Audit Management Letter 2023/24

Outstanding Issues/Recommendations

It was noted that a number of the recommendations in the audit report have been included in the report for a two/three year period. This is in part due to the fact that a number of the recommendations are not necessarily agreed on. It is intended that a report will be provided to the Committee on a six monthly basis on the progress of the recommendation, whether that is to close and agree to disagree or to implement the recommendation.

That the Audit and Risk Committee receives the 2023/24 Audit Management letter.

Ellis/Murray

Carried

7 Transwaste Canterbury Limited Constitution and Shareholders Agreement

Recommendation to Council

That the Audit and Risk Committee recommends that Council receives the report noting the changes to Transwaste Canterbury Limited’s Constitution and Shareholders Agreement.	
Cameron/McMillan	Carried

10 Management of Accounts Receivable

That the Audit and Risk Committee receive the reports of accounts receivable.

Cameron/Wilson

Carried

Business transacted with the public excluded – 1.50pm

That the public be excluded from the following parts of the proceedings of this meeting, namely – the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No	General subject of each matter to be considered:	In accordance with Section 48(1) of the Act, the reason for passing this resolution in relation to each matter:	
8	Audit & Risk Committee minutes	Section 7(2)(a)	Protection of privacy of natural persons
10	Health and Safety Report	Section 7(2)(a)	Protection of privacy of natural persons

Wilson/McMillan

Carried

The meeting concluded at 2.13pm