

Ashburton District Council

AGENDA

Notice of Meeting:

A meeting of the Ashburton District Council will be held on:

Date: **Wednesday 6 October 2021**

Time: **10.00am**

Venue: **Bradford Room, Ashburton Trust Event Centre, 211 Wills Street**

Membership

Mayor	Neil Brown
Deputy Mayor	Liz McMillan
Members	Leen Braam
	Carolyn Cameron
	John Falloon
	Rodger Letham
	Lynette Lovett
	Angus McKay
	Diane Rawlinson
	Stuart Wilson

Meeting Timetable

Time	Item
10am	Meeting commences
11am	Welcome to new and long-serving staff
1pm	<ul style="list-style-type: none"> Stantec - Chris Rossiter (Principal Transportation Engineer) & Dave Hunter (Senior Principal Transport Engineer) Waka Kotahi / NZTA – James Caygill (Director Regional Relationships) & Andrew Washington (Principal Investment Advisor)
2.45pm	Hinds Hekeao Water Enhancement Trust – Peter Lowe & Brett Painter

1 Apologies

2 Extraordinary Business

3 Declarations of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

Minutes

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12	District Licensing Committee Annual Report	36
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14	Carry-over of unspent 2020/21 budget to 2021/22	55
15	Financial Variance Report (June and July)	73
16	Ashburton-Tinwald Connectivity – Indicative Business Case, Strategic Case and Options Assessment (Stantec report)	74
17	Mayor's Report	79

Business Transacted with the Public Excluded

18	Council – 15/09/21		PE 1
	<ul style="list-style-type: none"> Freeholding Glasgow lease Ashburton Business Estate Ashburton Domain People & Capability annual report 	<ul style="list-style-type: none"> Section 7(2)(h) Commercial activities Section 7(2)(h) Commercial activities Section 7(2)(h) Commercial activities Section 7(2)(a) Protection privacy natural persons 	

[Now in open meeting]

- Ashburton Airport future development
- ACL Director appointment process

19	Ashburton Business Estate	Section 7(2)(h) Commercial activities	PE 7
20	Library & Civic Centre PCG – 14/09/21	Section 7(2)(h) Commercial activities	PE 17
21	Audit & Risk Committee – 22/09/21	Section 7(2)(a) Protection privacy natural persons	PE 20
22	Economic Advisory Group – 3/09/21	Section 7(2)(h) Commercial activities	PE 21
23	Economic Advisory Group – 16/09/21	Section 7(2)(h) Commercial activities	PE 24

4. Council Minutes – 15/09/21

Minutes of the Council meeting held on Wednesday 15 September 2021, via Zoom, commencing at 1.00pm.

Present

His Worship the Mayor Neil Brown; Deputy Mayor Liz McMillan; Councillors Leen Braam, Carolyn Cameron, John Falloon, Rodger Letham, Lynette Lovett, Angus McKay, Diane Rawlinson and Stuart Wilson.

In attendance

Hamish Riach (Chief Executive), Paul Brake (GM Business Support), Jane Donaldson (GM Strategy & Compliance), Steve Fabish (GM Community Services), Neil McCann (GM Infrastructure Services), Sarah Mosley (Manager People & Capability), Ruben Garcia (Communications Manager) and Phillipa Clark (Governance Team Leader).

Staff present for the duration of their reports: Simon Worthington (Economic Development Manager), Toni Durham (Recovery Manager/Strategy & Policy Manager), Rachel Thomas (Policy Advisor), Ian Soper (Open Spaces Manager), Bert Hofmans (Open Spaces Planner), Brian Fauth (Roading Manager), Colin Windleborn (Commercial Manager), Michelle Hydes and Zane Adam (Property Officers),

Presentations

Office of the Auditor General – 2.48pm-3.12pm

Athfield Architects – 3.38pm-4.26pm

1 Apologies

Nil.

2 Extraordinary Business

That pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987 the following item be introduced as extraordinary business (item 10):

- to revoke the hold on decisions for freeholding of Glasgow leases

McKay/Cameron

Carried

3 Declarations of Interest

Nil.

4 Confirmation of Minutes – 1/09/21

Reference to ‘saltwater’ removed from Cr McKay’s opposition to the Wakanui working group motion.

That the minutes of the Council meeting held on 1 September 2021, as amended, be taken as read and confirmed.

Wilson/Rawlinson

Carried

5 Economic development quarterly report

Council will be updated in October on the Resilient Business Programme. The project has been scoped and a governance group set up that includes local farmers / farm supply businesses. A report on the economic impact of the flood event is also being prepared.

That Council receives the Economic Development quarterly update.

McMillan/Lovett

Carried

6 Report on the Ashburton economy

The Economic Development Manager commented on the range of labour market issues needing to be addressed and referred to a programme being used in the North Island which is being considered for use here.

Councillors asked for an explanation on the reference to 'place of residence' and whether the Infometrics data on Mt Hutt reflects only local expenditure. The Economic Development Manager will email members with a response to these questions.

That Council receives the Ashburton economy report.

McMillan/Cameron

Carried

7 Community grants 2021-22 – Round 2

The Community Administration Officer provided an update following this morning's workshop –

- *Upper Rangitata Gorge Landcare Group*

The Group has received a total of \$7.1m from the government's 'Jobs for Nature' fund, of which \$200k (\$50k/year for four years) will be allocated to the eradication of weeds on the north side of the Gorge. The balance of the funding is for planting, fencing, wetland restoration, pest trapping, propagation and new jobs being created.

Council supported providing the Group with the \$5,300 requested in Round 2 of the community grants.

A correction was made to the recommendation to show the total funding being allocated is \$26,048.

That Council allocates \$26,048 in community grants and funding for 2021/22 as per the following categories:

1.4 Economic Development – Community Events Grant - \$4,748

1.5 Natural & Built Environment – Biodiversity Grant - \$21,300

Falloon/Cameron

Carried

8 Elected members remuneration and allowances policy

1. That Council adopts the revised Elected Members' Allowances and Reimbursement Policy.

2. That Council reviews the Elected Members' Allowances and Reimbursement Policy in one year if there are changes to the Remuneration Authority's 2022/23 determination.

Lovett/Falloon

Carried

9 Mayor's Report

- **RDR Management Ltd - AGM**

That Council appoints the Deputy Mayor as proxy to vote on Council's behalf at the RDR Management Limited AGM on 5 October 2021, with the Chief Executive as the alternative representative.

Mayor/Rawlinson

Carried

That the Mayor's report be received.

Mayor/McMillan

Carried

10 Extraordinary Business

• Property Holdings Policy

That Council revokes its decision of 28 July 2021, to not accept any further applications to freehold Glasgow leases until a review of the Property Holdings Policy has been undertaken.

Mayor/Rawlinson

Carried

1. **That** Council undertakes a review of the Property Holdings Policy in the first quarter of 2022;

2. **That** Council requests officers to bring forward advice on reinvestment of the proceeds of property sales to maintain a diversified investment portfolio.

McKay/Letham

Carried

Business transacted with the public excluded – 1.56pm

That the public be excluded from the following parts of the proceedings of this meeting, namely – the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No	General subject of each matter to be considered:	In accordance with Section 48(1) of the Act, the reason for passing this resolution in relation to each matter:	
11	Council 1/09/21 <ul style="list-style-type: none">Executive CommitteeAudit & Risk CommitteeCaring for Communities Group	Section 7(2)(a) Section 7(2)(h) Section 7(2)(a)	Protection of privacy of natural persons Commercial activities Protection of privacy of natural persons
12	Freeholding Glasgow lease	Section 7(2)(h)	Commercial activities
13	Ashburton Business Estate	Section 7(2)(h)	Commercial activities
14	Ashburton Airport	Section 7(2)(h)	Commercial activities

Wilson/Letham

Carried

Council resumed in open meeting at 2.48pm.

Office of the Auditor General

Council welcomed the Auditor General John Ryan, along with Hugh Jory (Sector Manager for Local Government) and Dereck Ollsson (Audit Director). John provided an overview of his role, noting there is an acute shortage of auditors which has resulted in Parliament allowing some auditing deadlines to be extended.

The Mayor spoke about some of the key issues that the district is facing – labour shortages, 3Waters and other local government reforms, vaccination roll-out delays and the recent flood event.

John acknowledged Council's concerns about the cumulative effect of the reform proposals. Audit will, over a period of time, publish information on the web on the performance of those sectors undergoing significant reform.

Business transacted with the public excluded – 3.12pm

That the public be excluded from the following parts of the proceedings of this meeting, namely – the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No	General subject of each matter to be considered:	In accordance with Section 48(1) of the Act, the reason for passing this resolution in relation to each matter:	
15	Ashburton Domain	Section 7(2)(h)	Commercial activities

16	ACL Director recruitment process	Section 7(2)(a)	Protection of privacy of natural persons
17	People & Capability annual report	Section 7(2)(a)	Protection of privacy of natural persons
18	CEO annual review 2020-21	Section 7(2)(a)	Protection of privacy of natural persons

Mayor/McMillan

Carried

Council adjourned from 3.12pm to 3.28pm.

Business transacted with the public excluded now in open meeting

- **Ashburton Airport – funding for provision of services for future development**

That Council approves loan funding of \$100,000 in order to initiate the installation of water / electrical and fibre /wireless internet connections to current and future airport lessee locations. *(Letham/Lovett)*

That Council requests staff to investigate the mechanism for the full recovery of the loan, plus costs from the lessees who are utilising the services. *(Mayor/Falloon)*

- **Appointment process for Ashburton Contracting Ltd Director vacancy**

That Council approves the appointment committee for Ashburton Contracting Limited (ACL) Director recruitment process for the upcoming vacancy to consist of four members: the Mayor, Cr Carolyn Cameron, ADC Chief Executive and ACL Board Chair. *(Falloon/McKay)*

The meeting concluded at 5.27pm.

Confirmed 6 October 2021

MAYOR

Council – Extraordinary Meeting

29 September 2021



5. Extraordinary Council Meeting – 29/09/21

Minutes of the Extraordinary Council meeting held on Wednesday 29 September 2021, commencing at 9.08am, in the Council Chamber, 137 Havelock Street, Ashburton.

Present

His Worship the Mayor, Neil Brown; Councillors Leen Braam, Carolyn Cameron, John Falloon, Rodger Letham, Lynette Lovett, Angus McKay, Liz McMillan, Diane Rawlinson and Stuart Wilson.

In attendance

Hamish Riach (Chief Executive), Paul Brake (GM Business Support), Jane Donaldson (GM Strategy & Compliance), Steve Fabish (GM Community Services), Neil McCann (GM Infrastructure Services), Toni Durham (Strategy & Policy Manager), Ruben Garcia (Communications Manager) and Phillipa Clark (Governance Team Leader).

Officers present for the duration of their reports: Richard Mabon (Senior Policy Advisor), Andrew Guthrie (Assets Manager), Ian Hyde (District Planning Manager), Bert Hofmans (Open Spaces Planner), Rachel Thomas (Policy Advisor) and Simon Worthington (Economic Development Manager).

1 Apologies

Nil.

2 Extraordinary Business

Nil.

3 Declarations of Interest

Nil.

4 Grove Street Park disposal – submission hearings and deliberations

- **Tony Moore** (joined via phone 9.12am):

The submitter supports the disposal of Grove Street Park in favour of the developer's proposal to create a new park with access that will provide a safer route for children walking or cycling to Tinwald School.

Concluded 9.18am.

- **Andrew Mason** (Project Manager for subdivision)

The developer sees that their proposal will provide a better outcome for the community. The new subdivision with access to Grove Street will have greater benefit than a cul-de-sac which, although more cost effective, would make the playground difficult to access from the surrounding streets.

Locating near the stormwater reserve provides added benefits. The combined size will be ten times the size of the existing Grove Street park.

The developer proposes that the first \$100k of the 5% reserve contribution will be supplied in kind, so playground equipment can be made available quickly. A scheme will be developed for Council approval before installing.

The developer proposes to have the playground constructed with stages 1 and 2, and anticipates the sections will be completed late 2022 / early 2023.

Concluded 9.45am.

- **Further submissions**

Council reviewed the remaining submissions received in opposition to and in support of the proposed disposal.

Richard Mabon outlined the key points for consideration:

- the decision for the disposal of the park is a completely separate issue to the resource consent
- the submission response was excellent
- the subdivision offers a bigger and better park with sensible traffic management and the economic benefit of housing development

An alternative suggestion from Council officers is moving the park to a more central location within the development, in the vicinity of stage 2 (Lot 61-65) where it would have access to the Residential D subdivision.

In deliberating, Council will need to consider whether to dispose of the park, decline to dispose, or agree to dispose and invite officers to work with the developers on a more central location for the new park.

It was agreed to defer the decision on whether or not to dispose of Grove Street Park until the 6 October Council meeting.

That Council receives this report.

McKay/Falloon

Carried

Council adjourned from 10.29am to 10.48am.

s

5 Three Waters Reform Proposal

The Chief Executive advised that the report reflects the conclusion of a two month process that has included a community survey, webinars, workshops and assistance from Morrison Low in order to provide feedback on the 3Waters Proposal to the Department of Internal Affairs. The Minister of Local Government has advised there will be decisions from Cabinet at the end of the feedback period on what the Government's process will look like, and at this stage Council is not being asked to opt in or out of any reform process.

Council supported the proposed feedback with the inclusion of an additional question (xvii) to consider whether the present consent conditions of Council's infrastructure will be honoured.

That Council:

1. **notes** the Government's 30 June and 15 July 2021 Three Waters Reform announcements;
2. **notes** officer's advice on the accuracy of the information provided to Council in June and July 2021 as a result of the RFI and WICS modelling processes;
3. **notes** that a decision to either support the Government's preferred three waters service delivery option is not lawful (would be ultra vires) at present due to section 130 of the Local Government Act 2002 (LGA), which prohibits Council from divesting its ownership or interest in a water service except to another local government organisation, and what we currently know (and don't know) about the Government's preferred option;
4. **notes** that Council cannot make a formal decision on the Government's proposed reform for three waters service delivery without doing a Long Term Plan (LTP) amendment and ensuring it meets section 130 of the LGA;
5. **notes** that the Government intends to make further decisions about the three waters service delivery model after 30 September 2021;
6. **requests** the CEO to seek guidance on and/or give feedback to the Government on
 - a. the following areas of the Government's proposal that Council needs more information on:

- i. How can Council have guaranteed influence over the direction of the WSE, given the complicated and multi-layered proposed governance structure?
 - ii. What further work is planned on alternative ways of achieving balance sheet separation than the current multi-layered structure of the Representative Governance Group and the Independent Selection Panel?
 - iii. How can the community have guaranteed influence, given the size and scale of the entities?
 - iv. How can Council be guaranteed that the District's three waters investment priorities will be met?
 - v. How will Council have visibility of future pricing proposals of the WSE?
 - vi. Will the proposed economic regulator regulate all private supplies and WSEs, and if not, where is the cut-off point for not being regulated?
 - vii. What work was done on the realities of stormwater being included in the reform proposals?
 - viii. How will charging for stormwater work, noting the private and public benefit of stormwater?
 - ix. How will decisions be reached on which stormwater infrastructure transfers to the WSE and which remains with the Ashburton District Council?
 - x. How can Council have a guarantee as to how the WSE will follow Council's planning and land development ambitions and not be an inhibitor to development in the Ashburton District?
 - xi. How will WSEs be compelled to contribute meaningfully to Ashburton District civil defence emergency planning and management?
 - xii. How does the three waters reform integrate meaningfully with the broader local government reform that is currently underway, most notably the reform of the RMA and the review into the Future for Local Government?
 - xiii. Has Government considered the impact of the reforms on local body governance?
 - xiv. How will rural schemes that are primarily supplying stockwater be treated?
 - xv. How will Government resource the workforce required for the reforms to be successful?
 - xvi. How will the maintenance contract between Ashburton DC and contractor Ashburton Contracting Ltd be treated on transfer (presumably 1 July 2024), including the protection of their workforce?
 - xvii. Will the present consent conditions of Council infrastructure be honoured?
- b. the following areas of the Government's proposal that Council needs more information on:
- i. The Governance Structure to be altered to enable direct Council involvement in Board and Director performance, accountability, appointments etc;
 - ii. Ensure all information is available before asking councils to consult their communities and make a decision on the reforms – including all those matters raised in a. above.
- c. The following feedback from the Community survey conducted by the Ashburton District Council be fed back to DIA/Government:
- i. 504 responses were received from our community
 - ii. 97% of respondents felt it was important for the community to be able to have its say on how three water services are provided
 - iii. 64% of our respondents believe that the continued improvement of health and environmental standards in three waters from what is currently provided is important

- iv. 27% of respondents are prepared to pay more for higher standards, with a further 21% happy to do so if the improvements are localised, justified and/or decided upon by local representation
 - v. Other feedback included concern with the:
 - the community wants to make the decision to opt in /out of the reform - risk of the reform being made mandatory
 - loss of local assets, representation and control
 - complexity of the three water structure
 - speed of the process to date
 - governance arrangements, including iwi representation
7. **notes** that the CEO will report back further once further information and guidance has been received from Government on what the next steps look like and how these should be managed
8. **in noting the above, agrees** Council has given consideration to sections 76, 77, 78, and 79 of the Local Government Act 2002 and in its judgment considers it has complied with the decision making process that those sections require (including, but not limited to, having sufficient information and analysis that is proportionate to the decisions being made).

Mayor/McMillan

Carried

6 **Productivity Commission – Immigration submission**

The Policy Advisor tabled an updated ‘snapshot of Ashburton District’ showing that primary industry (particularly dairy) is the major contributor to GDP in the district (estimated 50%).

Council supported the submission with the inclusion of comment around the need to urgently address the shortage of migrant labour in this district. Council asked that the submission reflect concerns held in this district that rural school rolls are declining due to fewer migrant families, and that migrant students, who don’t have visas, are required to pay international student fees.

That Council approves the submission to the Productivity Commission’s issues paper *Immigration, productivity and well-being*.

Cameron/Rawlinson

Carried

The meeting concluded at 11.58am.

Confirmed 6 October 2021

MAYOR

6. Audit & Risk Committee Minutes – 22/09/21

Minutes of the Audit & Risk Committee meeting held on Wednesday 22 September 2021, commencing at 1.30pm, in the Council Chamber, 137 Havelock Street, Ashburton.

Present

Mayor Neil Brown; Councillors Leen Braam (Chair), Carolyn Cameron, John Falloon, Liz McMillan and Stuart Wilson; Murray Harrington.

Also present:

Councillors Angus McKay, Lynette Lovett and Diane Rawlinson.

In attendance

Hamish Riach (Chief Executive), Jane Donaldson (GM Strategy & Compliance), Neil McCann (GM Infrastructure Services), Paul Brake (GM Business Support), Sarah Mosely (Manager People & Capability), Steve Fabish (GM Community Services), Brian Fauth (Roading Manager) and Carol McAtamney (Governance Support).

1 Apologies

Cr Letham

Sustained

2 Extraordinary Business

Nil.

3 Declarations of Interest

Nil.

4 Confirmation of Minutes – 11/08/21

That the minutes of the Audit & Risk Committee meeting held on 11 August 2021, be taken as read and confirmed.

Falloon/McMillan

Carried

5 Waka Kotahi NZTA Technical Audit Report

Recommendation to Council

That Council receives the Waka Kotahi NZTA Technical Audit Group report and that staff report back regularly on the progress being made on the areas that are suggested for improvements.

Mayor/McMillan

Carried

The Chief Executive relayed appreciation from the Waka Kotahi Audit team to the Roading team for their cooperation and assistance during the audit process.

Business transacted with the public excluded – 2.07pm

That the public be excluded from the following parts of the proceedings of this meeting, namely – the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No	General subject of each matter to be considered:	In accordance with Section 48(1) of the Act, the reason for passing this resolution in relation to each matter:	
9	Health & Safety	Section 7(2)(a)	Protection of privacy of natural persons

Mayor/Cameron

Carried

The Committee resumed in open meeting and concluded at 2.28pm.

7. *Methven Community Board Minutes - 20/09/21*

Minutes of the Methven Community Board meeting held on Monday 20 September 2021, commencing at 10.30am, in the Mt Hutt Memorial Hall Theatre, 160 Main Street, Methven.

Present

Dan McLaughlin (Chairman), Kelvin Holmes, Ron Smith, Sonia McAlpine, Richie Owen; Mayor Neil Brown and Crs Liz McMillan and Rodger Letham.

In attendance

Steve Fabish (GM Community Services), Ian Soper (Open Spaces Manager) and Clare Harden (Community Administration Officer).

1 Apologies

Nil.

2 Extraordinary Business

That pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987 the following item be introduced as extraordinary business:

- 3Waters reform proposal

Holmes/Smith

Carried

3 Declarations of Interest

Nil.

4 Confirmation of Minutes

That the minutes of the Methven Community Board meeting held on 26 July 2021, be taken as read and confirmed.

Smith/McAlpine

Carried

5 Activity Reports

That the reports be received.

McAlpine/Owen

Carried

6 Community Services

• Methven Strategic Plan

Three quotes were obtained for a review of the Methven strategic plan, including engaging with the community, ranging in costs from \$15,000 to \$80,000.

The Board agreed in principle with the proposed review but would like clarification on whether the funding for the review could be considered for inclusion in Year 2 of the Long Term Plan 2021-31.

That the matter lies on the table meanwhile, pending clarification of funding availability in Year 2 of the LTP.

- **Open Spaces**

Following the recent high winds the cemetery plan will require an update. A workshop with the Board is to be scheduled.

The Board would like to see the Council use local contractors for wind clean-up work around town. Holmes Road siding clean-up will resume when resources become available in the Open Spaces team.

8 Infrastructure Services

- **Extraordinary business - 3 Waters reform proposal**

At the Board's request the Mayor provided an update on the 3Waters reform. Central Government are set to announce a decision in December. Council has until the end of September to provide some initial feedback on the proposed reform. A website has been established detailing the 3Waters proposal and community feedback has been sought. [Three Waters Reform Programme | Ashburton DC](#)

Council will be considering this matter at an extraordinary meeting on 29 September 2021.

That the Methven Community Board supports the Ashburton District Council process around the 3Waters reform proposal that includes consultation with the community.

Holmes/Smith

Carried

9 Business Support & Governance

- **ADC Civil Defence funding request**

That the Methven Community Board approves funding of \$1,937 from the Board's discretionary fund for the Mt Hutt Memorial Hall generator.

McMillan/Smith

Carried

The meeting concluded at 12.05pm.

Next meeting: Monday 4 October 2021

Dated 4 October 2021

Chairman

8. *Creative Communities Grants 2021/22 – Round 1*

Minutes of a meeting of the Creative Communities Fund Assessment Committee, held in the Mayor's Reception Room, 5 Baring Square West, Ashburton, on Monday 17 September 2021, commencing at 10.30am.

Present

Femke de Sitter - van der Valk (Chair), Peter Muir, Kay Begg, Kate Beaumont-Smith and Dianne Favel.

In attendance

Clare Harden (Community Administration Officer).

1 Apologies

Nil.

2 Conflict of interest

- Kate Beaumont-Smith (Hakaterere Ceramics)
- Kay Begg (Ashburton Pipe Band)

3 Extraordinary business

Nil.

4 Creative Communities Scheme grant applications

A total of six applications were received for funding requesting a total of \$12,091.61, there was a total of \$19,943.81 available for distribution. The merits of each application were discussed and the following funding decisions were made:

No.	Applicants	Amount requested	Amount granted
1	Big Little Theatre company	\$861	\$861
2	Ashburton Festival of Pipe Bands	\$690	\$690
3	Christmas in the park	\$3,000	\$3,000
4	Hakaterere Ceramics & Pottery	\$1,869	\$1,869
5	Kristin Anne Dunne	\$2,400	\$1,200
6	Zonta Club Of Ashburton Charitable Trust	\$3,271	\$1,500
Total		\$12,091	\$9,121

The balance of funds available in Round 2 (March 2021) will be \$28,672.

Communication to Grant Recipients

Emails will be sent to the groups to inform them of the outcome of their application

Recommendation to Council

That Council receives the minutes of the Creative Community Fund Assessment Committee meeting held on 17 September 2021.

The meeting concluded at 11.25am.

9. Youth Council Minutes - 8/09/21

Minutes of a meeting of the **Ashburton Youth Council** held on Wednesday 8 September 2021, commencing at 4:13pm via Microsoft Teams.

<p>Present: Maddie Page, Sophia Aguila, Ila Cabalse, John Magyaya, Anna Tu'amoheloa, Michael Baker, Easterlin Faamausili, Lara Shierlaw, Dom Cotter, Henry Goodes and Janre Lim,</p> <p>Visitors: Crs Lynette Lovett and Diane Rawlinson, Verity Jackson (ADC Event Co-ordinator) and Janice McKay (ADC Welcoming Communities Advisor) Ella Thorpe and Abby – UN Youth</p>	
1	<p>Apologies Georgia Blundell and Olivia Fox</p>
2	<p>Mental Health Awareness Week</p> <p>In collaboration with Selwyn Youth Council, MHAW runs from 27 September to 3 October. The week will include social media posts, two per day, one will be about one of the five ways of wellbeing and the other will link a celebrity or character to a mental health issue. AYC need to create posts for “Be Active”, “Connect” and Steven Universe. There is an opportunity to record a podcast in Christchurch, the date is still to be confirmed with SYC. The event/activity will be launched the week of 13 September (alert level depending)</p>
3	<p>Bite Nite Culture Fest</p> <p>A discussion was held around the event and what AYC members wanted to have happen if alert levels didn't change or prevented the event to go ahead as planned</p> <p>Plan A – go ahead as planned if we move down to level 1</p> <p>Plan B – go ahead as planned but headline act Rei may not be able to leave Auckland, they will find a replacement</p> <p>Plan C – Cancel</p> <p>Plan D – postpone to 6 November</p> <p>What does AYC want?</p> <ul style="list-style-type: none"> • To deliver the event as is • Rather not make the event fit different alert levels • Rather wait and see than cancel <p>Prizes and giveaways?</p> <ul style="list-style-type: none"> • Des Kruger – a cord of wood • Regent Cinema – pending • Hotel Ashburton - \$50 voucher • KFC – pending • Harvey's Bakehouse – pending • Cookie Time – pending

	<p>Need to come up with some games and challenges people can participate in to win the prizes</p> <p>Winners of the social media sharing 1st Henry, 2nd Sophia, 3rd Dom</p> <p>Volunteer roles at Bite Nite</p> <ul style="list-style-type: none"> • Sports – Maddie, Dom • Stage – Henry • Tickets – Easterlin, Ila, Sophia, Janre • Games/challenges – Lara, Anna, John • Floating – Michael, Lynette, Diane
4	<p>Hoops on Air interview</p> <p>Maddie to do the September interview</p> <p>Topics for discussion will be Mental Health Awareness Week, Bite Nite and 2022 recruitment</p> <p>A general discussion was held on why people should join AYC</p> <ul style="list-style-type: none"> • Find out what Ashburton has to offer • Learn about how to run events • Meet new people • Learn how to run meetings, a sense of how meetings run • Work ethic • Participate in Council process, e.g. submissions • Develop self-confidence, opportunities for youth development and networking, improve skills • Opportunity to have a say in events • Learn how to reach different youth and community groups • Bring different perspectives • Create more diverse space with representation of age groups • Become a voice for the community • Help young people develop interpersonal skills and self esteem • Motivating people to get out in the community • Step out of comfort zone and get involved in the community
5	<p>Youth Volunteer Awards</p> <p>Delwyn Moylan from Volunteering Mid & South Canterbury has approached Janre about a youth volunteer award. Delwyn will present at the October AYC meeting, a summary of the initial details</p> <ul style="list-style-type: none"> • Annual award, looking at 15 May 2022 to tie in with the annual Youth Week • Award would be a trophy for the overall winner and a certificate for the runner up • Costs would be shared between AYC and Volunteering Mid & South Canterbury • Would be a partnership arrangement with both parties having assigned tasks
6	<p>General business</p> <p>Articles, all due 22 September:</p> <p>Meeting wrap – Maddie</p> <p>MHAW – John</p> <p>Why join AYC – Dom</p> <p>What is happening with the Skate Park bins? Verity advised the design is with the Comms team and will continue to follow up on progress</p>

7	Actions <ul style="list-style-type: none"> • Verity to print MHAW posters and leave at ADC customer services for members to collect – will advise when done as only able to access the building under level 2 • Cr Lovett & Rawlinson to ask Mayor Brown if councillors can be encouraged to wear purple for Council meeting on 29 September • Everyone to come up with one game or challenge by 20th September • Everyone to bring their questions on the Youth Volunteer Award to the October meeting
10	Next Meeting <p>Wednesday 13 October 2021, 4:00pm to 6.00pm, Ashburton District Council Chamber.</p> <p>Any apologies are to be sent to Verity or AYC Secretary prior to the meeting commencing.</p>
The meeting closed at 5.45pm	

10. *Deliberations on future of Grove Street Park*

Author	<i>Richard Mabon, Senior Policy Advisor</i>
Activity manager	<i>Toni Durham, Strategy and Policy Manager</i>
General manager	<i>Jane Donaldson, Group Manager, Strategy and Compliance</i>

Summary

- The purpose of this report is to ensure Council can make a fully informed decision on the future of Grove Street Park.
- Grove Street Park is land held in fee simple which has been used as a neighbourhood park for many years. The developers of Ashbury Grove, an 89 lot subdivision east of Grove Street, propose to use the land occupied by the park to enable road access to Grove Street, Catherine Street and destinations west.
- The report recommends that Council agree to the disposal of Grove Street Park.
- This is recommended because:
 - Two points of access/egress for the subdivision is a much better traffic management solution than a cul-de-sac off Grahams Road.
 - The subdivision proposal offers a larger park close nearby with more modern play equipment, with capacity to serve the needs of future development to the east.
 - This option enjoys strong support from submitters.
 - This option presents the least risk of the three options presented in the report.

Recommendation

1. **That** Council agrees to the disposal of Grove Street Park.

Attachments

- Appendix 1** Analysis of submissions – key points
- Appendix 2** Comparison of open space location options

Background

The current situation

1. The background to this decision is contained in previous reports to Council on 30 June and 29 September 2021 and in the consultation document on the future of Grove Street Park.
2. Council received 45 public submissions on the future of Grove Street Park. These are analysed in the Summary of Feedback which was considered at the Council meeting on 29 September and key points are appended as Appendix 1.
3. Two submitters asked to be heard in support of their submission. Mr Tony Moore and Mr Andrew Mason addressed Council on 29 September 2021 and answered questions of clarification.
4. Council adjourned this item to make a decision at the next available Council meeting.

Options analysis

Options available

5. This report discusses three options:
 - Decline to dispose of Grove Street Park
 - Agree to dispose of Grove Street Park
 - Agree to dispose of Grove Street Park and seek a more central location for the new reserve
6. The disposal of the park and resource consent for the subdivision are two separate processes under different statutes. Officers strongly advise Council to keep the decision on the park separate from the outcome of the subdivision resource consent. For this reason, Option three is framed in terms of seeking the agreement of the developers to an amended proposal.

Criteria for analysis

7. Proposed criteria for analysis are:
 - Access to open space (See also appendix 2 attached)
 - Quality of open space (See also appendix 2 attached)
 - Good traffic management
 - Community views
 - Impacts on neighbours
 - Risk

Option one – Decline the disposal of Grove Street Park (Not recommended)

8. Under this option, it is assumed that the developer would proceed with a cul-de-sac road layout and still include the proposed reserve. This Option provides the poorest access to open space for the future community. Access to the new reserve for existing households is more difficult and the cul-de-sac layout produces worse traffic outcomes.
9. This option attracted much lower community support than Option one.
10. It has the least impacts on immediate neighbours of the park.
11. It has more risk than Options two or three because of potential traffic safety issues, and possible reputational risk related to the decision.

Option two – Agree to disposal of Grove Street Park (Recommended)

12. This Option provides good access to open space and a better quality of open space than the existing park. It “piggybacks” off the adjoining stormwater retention reserve.
13. Enabling the road to be formed through the existing park provides good traffic linkages and Officers expect that normal traffic safety issues can be successfully managed through normal approval processes.
14. Community views strongly support this option.
15. This Option will have the most impacts for property owners adjoining the park, who have expressed concerns in regard to noise and traffic safety. As noted in paragraph 24, these concerns can be more fully explored at resource consent to build the road on land zoned Open Space A.
16. This is the least risk option of the three presented.

Option three – Agree to disposal of and move new reserve north (Not recommended)

17. This Option could enable the Council to achieve the most ideal location and attributes for a new reserve as discussed in Appendix 2. Ability to open up pedestrian access through the right of way access to Grove Street would also enable greater access to a more centrally located park. However, Council heard from Mr Mason that existing rights of way are a barrier to this.
18. Like Option two, it is based around two points of access/egress for Ashbury Grove offering good traffic outcomes.
19. The impact for property owners adjoining Grove Street Park is the same as in Option two.

20. Community views on this option have not been traversed during consultation on the future of Grove Street Park. A number of submitters in support noted the short distance from Grove Street Park to the proposed reserve – which would be greater by approximately 160m walking distance. There may have been people who chose not to submit because of the close proximity of the new reserve to the existing park. The likelihood of affected parties seeking judicial review on Council decisions is low, but if challenged Council could find its decision overturned. That risk would be best managed by further consultation, which could set back the decision, and the subdivision proposal, for two more months.
21. The other risk with this option is, as stated during the meeting on 29 September 2021, the subdivision proposal is a land use that is anticipated in this zone under the District Plan, and it is compliant with District Plan policies and rules. In short, Council is not in a strong position to compel the developer to shift the reserve.
22. Due to the risks, costs and uncertainty involved in this Option, and taking into consideration that a centralised location offers greater benefits, Option two is still preferred over Option three.

Legal/policy implications

Approvals required

23. Disposal of a park requires consultation under section 138 of the Local Government Act 2002. This consultation has been undertaken.
24. Should Council agree to dispose of the park, resource consent is required to build a road on the land, as it is zoned Open Space A. This process will enable neighbours to address their concerns regarding safety and noise.
25. Ashbury Grove subdivision requires subdivision resource consent. As clarified in paragraph 12, the subdivision proposal meets district plan requirements.

Assessment of alternative open space locations

26. See Appendix 2 for details. This assessment concludes that a site in the centre of the subdivision is the best overall when reserves planning criteria are considered. For five of those nine criteria, location options two and three are essentially equal.
27. As noted above, Option three would require further public consultation to manage litigation risk and requires the voluntary agreement of the developer to an amended proposal.

Land status and history

28. Research conducted into the history of development in this area has established that the land under Grove Street Park was not designated as recreation reserve under the plans of the Tinwald Town Board or the Ashburton Borough Council.
29. Minutes of the Ashburton Borough Council show that in 1976/77, a subdivision proposal was lodged by WA Proctor for *“five new sections fronting Grove Street close to the Catherine Street intersection.”* The minutes also record that *“Provision is made for a future road running into what is presently County land.”*

Financial implications

Reserves Contribution

30. Officers have established that the financial contribution for reserves payable to Council on the five stages of the subdivision (less the value of the land) would provide sufficient funds for playground equipment.
31. Officers have also established that the \$100,000 contribution in kind offered by the developer was part of, not on top of, meeting the District Plan requirements for financial contributions for reserves.

“Compensatory” Payment

32. During discussion on 29 September 2021, Cr Wilson raised the possibility of Council seeking an additional \$100,000 over and above the financial contribution for open space under the District Plan.
33. There is no basis under the District Plan or the Resource Management Act for such a payment. For that reason, Officers emphasise that this issue needs to be completely separated from the resource consent decisions and treated as a property matter.
34. Council might seek such a payment as a form of compensation for the loss of Grove Street Park. It was explained on 29 September, that a land swap has been discussed with the developers, to ensure that Council receives an equivalent sized piece of land which will facilitate future development east and add to the recreation space.
35. Seeking an additional \$100,000 revenue is a political judgement to be made on its merits.

Requirement	Explanation
What is the cost?	Direct costs are very limited as the consultation document was produced in house and public advertising was done through the website and the Council Brief which appears in local papers.
Is there budget available in LTP / AP?	Yes.
Where is the funding coming from?	Consultation on the future of Grove Street Park is funded from operating budgets.
Are there any future budget implications?	Yes. Council has programmed renewal of the playground assets on Grove Street Park. If Council disposes of the park, those funds will be spent on the next playground in the programme.
Reviewed by Finance	Erin Register, Finance Manager

Financial table

36. The table above is reproduced in full from the report to the 29 September 2021 meeting.

Significance and engagement assessment

37. The table below is reproduced in full from the report to the 29 September 2021 meeting.

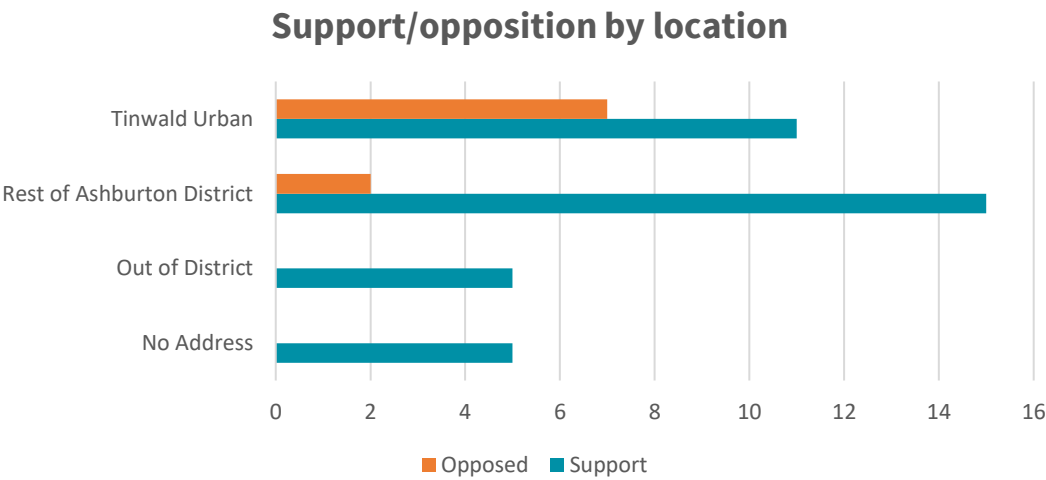
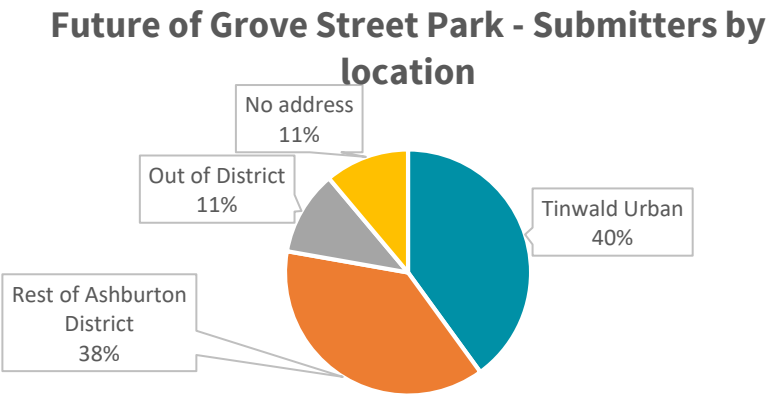
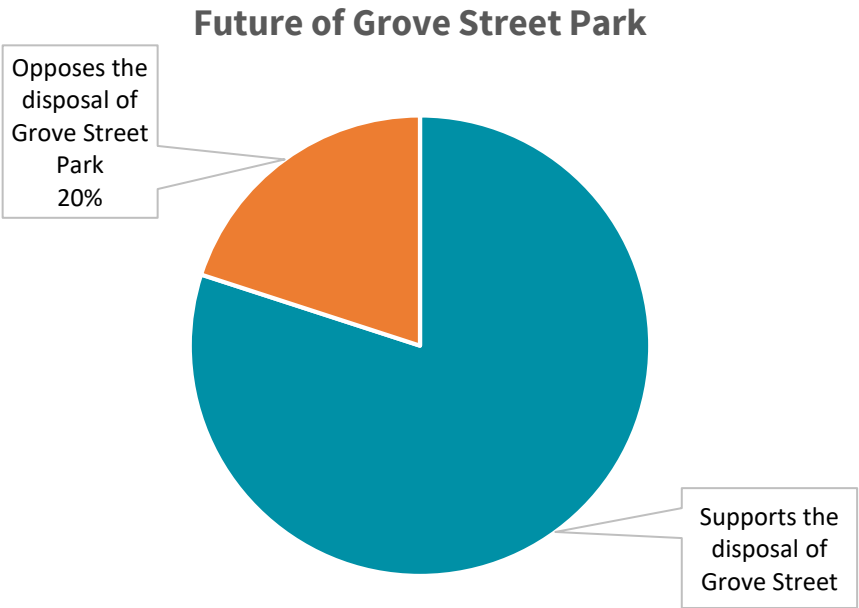
Requirement	Explanation
Is the matter considered significant?	No.
Level of significance	Issue assessed as being of medium significance.
Level of engagement selected	Consult – formal-two-way communication.
Rationale for selecting level of engagement	Consultation required under the Local Government Act 2002.
Reviewed by Strategy & Policy	Toni Durham, Strategy & Policy Manager

Next steps

38. Depending on Council's decision, there may be one or two processes to follow under the Resource Management Act 1991. If Council agrees to dispose of Grove Street Park, then resource consent to build a road on land zoned Open Space A is required.

39. Regardless of Council's decision on Grove Street Park, Council must still make a decision on the subdivision resource consent for Ashbury grove. This will be made under delegated authority, following normal processes.

Appendix 1 – Analysis of submissions – key points



Appendix 2 – Comparison of open space location options

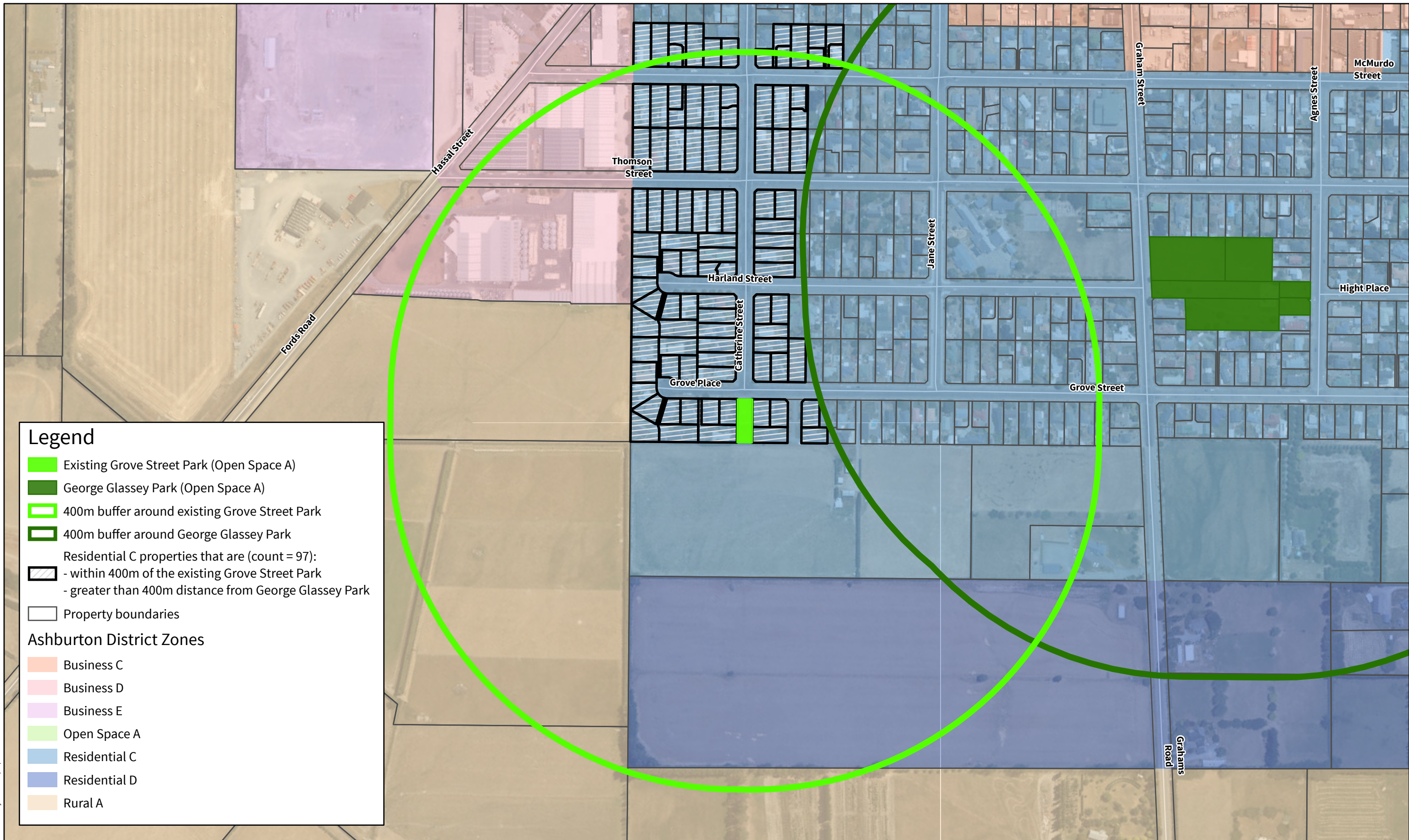
Criteria	Option 1 – Status Quo (Retain Grove Street Park)	Option 2 – New Park (as proposed by Applicant)	Option 3 – New Park (as proposed by Open Spaces)
Catchment	No change to existing properties.(97 properties covered by this buffer) No future residential properties within 400m radius unless park can be accessed from new subdivision. ¹	37 existing residential properties no longer within 400m catchment (60 properties covered by this buffer). Additional 42 Res C and 22 Res D new residential properties within 400m radius ² .	39 existing residential properties no longer within 400m catchment (58 properties covered by this buffer) Additional 42 Res C and 27 Res D new residential properties within 400m radius.
Location	Not centrally located within existing or future residential development.	Not centrally located within subdivision and other future residential development.	Centrally located within existing and other future residential development.
Size	Undersized for neighbourhood park.	Meets best practice guidelines for a neighbourhood park.	Same as Option 2.
Dimensions/proportions	Not ideal shape for a park with road frontage the on the narrowest boundary.	Dimensions and proportions meet guidelines	Dimensions and proportions meet guidelines
Linkages/connections	No future linkage to other parks and reserves.	Opportunity to link to future residential development to the south east.	Opportunity to link to residential properties to the south east.

¹ Assumes a direct linkage into new subdivision is created.

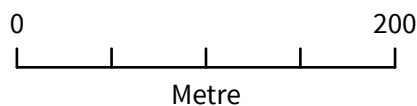
² This is while land is zoned Residential D. This number would increase one land is zoned Residential C.

			Opportunity to also link through to Grove Street along proposed right of way to the north of park.
Street frontage	Narrow street frontage but meets the minim 30% requirement.	Wide street frontage.	Greatest street frontage.
CPTED (Crime Prevention through Environmental Design)	Does not meet several CPTED principles: Safe Movement and Connections (only one exit point), Clear and Logical Orientation (inactive frontages due to high and impermeable boundary fences), Eyes on the Street, See and Be Seen (informal surveillance from adjacent properties is not supported), Well Designed, Managed and Maintained Environments (not a good quality space).	Can be designed to meet CPTED principles: low fences on boundaries and community engagement in the design of playgrounds.	Same as Option 2.
Other		Adjacent stormwater pond adds to the sense of the openness of the park. Located at southern end of subdivision could result in an underutilised park.	Central location in subdivision means more likely to be utilised. Stormwater pond to south provides tow green spaces in the subdivision

		Location is visible along the subdivision and also from Catherine Street.	
Playground	Dated and requires maintenance and upgrading.	Fit for purpose playground more likely.	Same as Option 2.



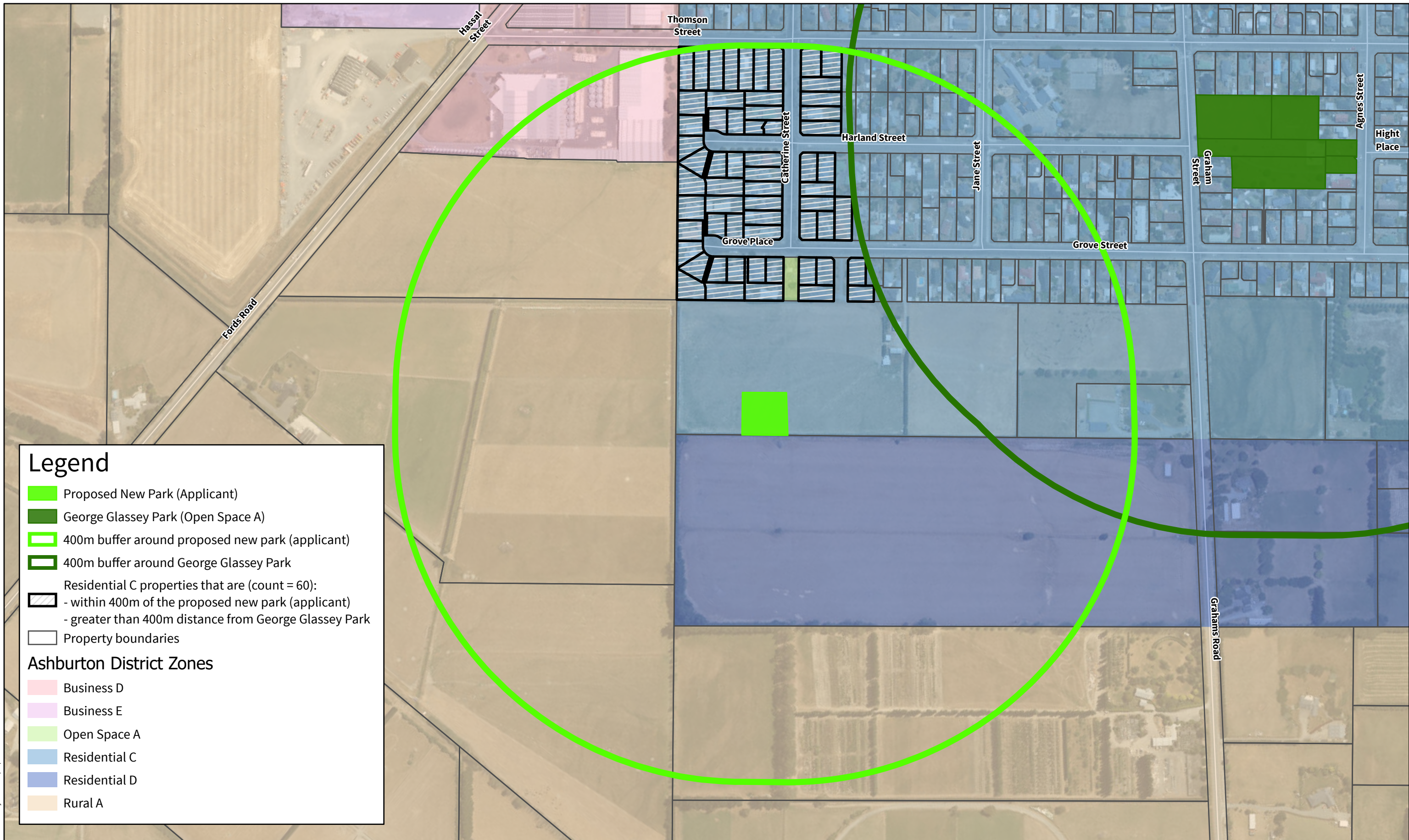
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Scenario 1 - Status Quo Existing Grove Street Park

Disclaimer Note:
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Published by: GIS 28/09/2021



Legend

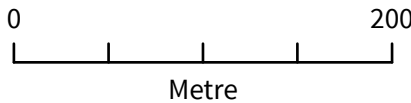
- Proposed New Park (Applicant)
- George Glassey Park (Open Space A)
- 400m buffer around proposed new park (applicant)
- 400m buffer around George Glassey Park
- Residential C properties that are (count = 60):
 - within 400m of the proposed new park (applicant)
 - greater than 400m distance from George Glassey Park
- Property boundaries

Ashburton District Zones

- Business D
- Business E
- Open Space A
- Residential C
- Residential D
- Rural A

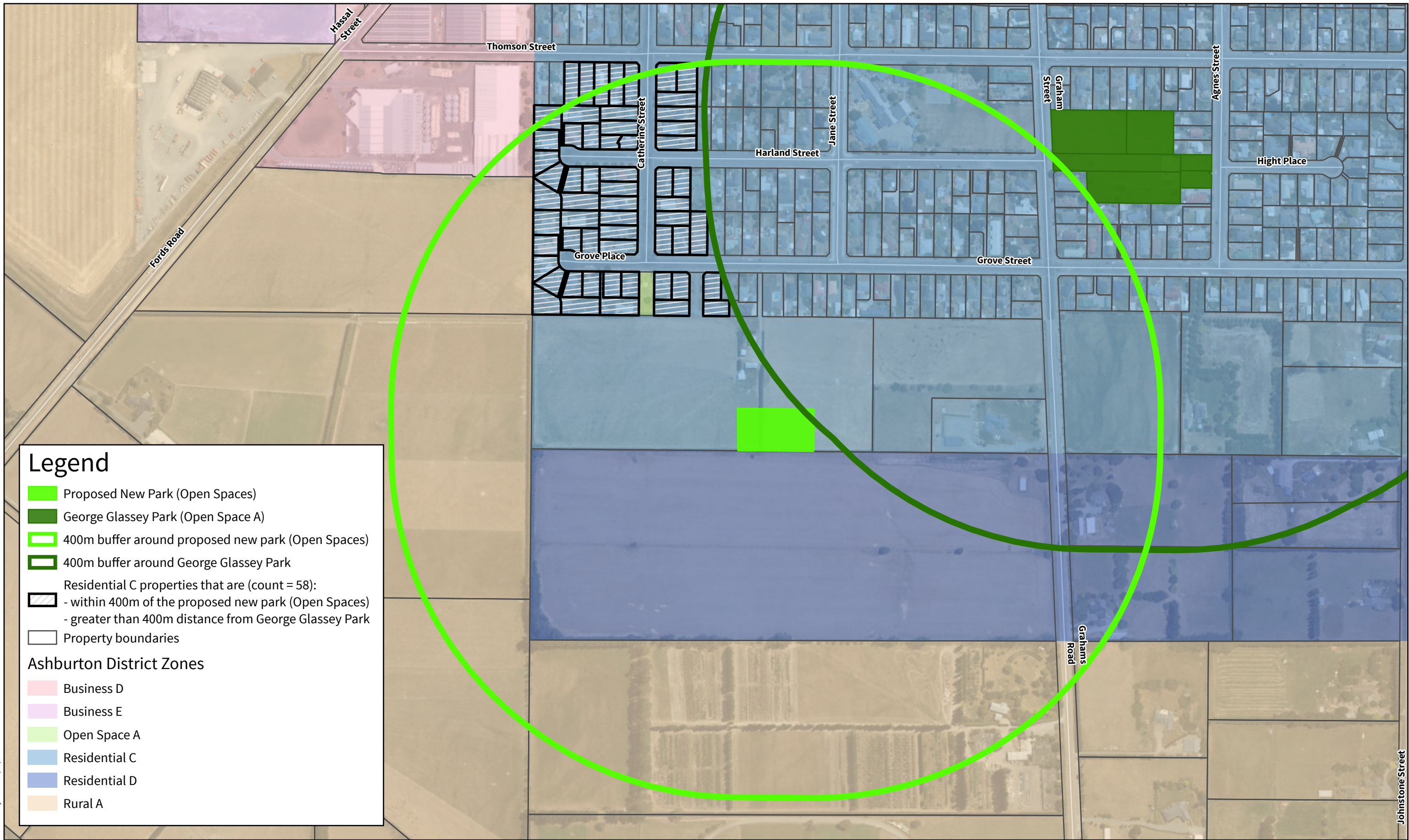


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Scenario 2 - Proposed New Park (Applicant)

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11. Dog control policy and practices report 2020/21

Author	<i>Rick Catchpowle; Environmental Monitoring Manager</i>
Activity Manager	<i>Rick Catchpowle; Environmental Monitoring Manager</i>
GM Responsible	<i>Jane Donaldson; Strategy & Compliance</i>

Summary

- The purpose of this report relates to the activities undertaken regarding dog control within Ashburton District for the period **1 July 2020 to 30 June 2021**. The Dog Control Act 1996 (the Act) requires that such a report be produced annually and made publicly available once adopted by Council.

Recommendation

- 1. That** the report be received.
- 2. That** the Council give public notice of the report and make it publicly available.

Background

1. The Act requires territorial authorities to publicly report each financial year on:
 - The administration of their dog control policy and their dog control practices (Section 10A (1)); and
 - A variety of dog control related statistics listed at Section 10A (2).

Additionally:

- In accordance with Section 10A (3) the Territorial Authority must give public notice of the report in one (1) or more daily newspapers circulating in the Territorial Authority District.
- In accordance with Section 10A (4) the Council must send a copy of the report to the Secretary for Local Government within one month of adoption.
- This report contains information and statistics on the Council's dog control activity for the year **1 July 2020 to 30 June 2021**.

Dog Control in Ashburton

2. Dog control in Ashburton is carried out using Council staff and an approved Contractor.
3. Within Council we employ an Animal Control Systems Officer who is responsible for all of the administration relating to dog and stock control. The Environmental Monitoring Manager supports the animal control function and deals with Court cases, customer complaints and legal questions regarding dog and animal control.
4. The approved local Contractor, First Security Guard Services Ltd, deals with dog control callouts 24 hours per day, seven days per week. They currently employ two staff specifically for animal control, with suitably trained security officers acting in support where necessary.
5. Council's approach to enforcement of the Act follows the "exacerbator pays" principle i.e. dog owners who fail to control their animals effectively are fined and the funds channelled back into the animal control activity.

Dog Pound Activity

6. The dog pound facility on Council owned land in Range Street continues to be operated by the appointed animal control contractor.
7. This reporting period saw 107 dogs impounded, 1 euthanised and 12 re-homed. There were no incidents of repeat impoundings of the same dog.

Dog Exercise Facilities

8. Ashburton Dog Park

The fenced dog park by the Ashburton River suffered severe damage during the flood incident of May/June 2021, placing the park out of commission. Repairs to fencing and grounds are ongoing and expected to be completed by December 2021.

9. Methven Dog Park

The fenced dog park at Methven on Dolma Street has a piped water supply with outlet for dogs to use and a dog bag dispenser with waste receptacle.

10. Range St Land Fill – Exercise Area

The fenced landfill area at the end of Range St, continues to be available for dog owners to exercise their dogs off the leash. This area is not an official dog exercise area due to the land status and access may be restricted from time to time due to the maintenance needs of the land. However, suitable receptacles are provided for the collection of dog waste plus dog bag dispensers to assist owners in cleaning up after their dogs.

Dog Registration

11. The reporting period saw the number of registered dogs decrease by 163 due to transfers out of District or otherwise accounted for. Investigations into known unregistered dogs resulted in 42 dogs newly registered and 23 notices served for failing to register dogs.

Dog Education and Obedience Courses

12. Ashburton District Council has not required any owners to undergo dog education or obedience courses.

Disqualified and Probationary Dog Owners

13. No persons were disqualified or classified as probationary dog owners during the reporting period.

Menacing and Dangerous Dogs

14. Ashburton District Council has 59 dogs classified as menacing and 7 dogs classified as dangerous.

Additional Information:

15. Call outs: During the reporting period contracted staff responded to 591 dog related incidents from across the District, as follows (further breakdown available at Table 1):

- Ashburton 372
- Tinwald 82
- Rakaia 26
- Methven 22
- Rural 89

16. Undeclared dogs: Contracted staff also made enquiries to seek out undeclared dogs, which led to 67 Notices to Register being served and complied with.

Dog Education Programme:

17. Our Systems Administration Officer in her capacity as our internal Animal Control Officer conducted four presentations on dog safety during the reporting period. The presentations can be tailored to teach children or adults how to be safe around dogs.

Society for the Prevention of Cruelty to Animals (SPCA)

18. In early 2018 ADC entered into an agreement with SPCA which saw the Ashburton SPCA Headquarters moved into the ADC pound. This arrangement has now ceased due to SPCA securing alternative facilities, which then gave First Security the opportunity to enter into an agreement with ADC for the Pound to be used as a base for contracted staff.

Dog Control Act 1996 Section 10A

19. The following is a breakdown of statistics for registration year 2020/21, which meets the reporting template requirements of Section 10A of the Act.

Table 1: Statistical information:

Category	2019/20	2020/21
1) Total # Registered Dogs	6891	6728
2) Total # Probationary Owners	3	0
3) Total # Disqualified Owners	0	0
4) Total # Dangerous Dogs	5	7
➤ Dangerous by Owner Conviction Under s31(1)(a)	0	0
➤ Dangerous by Sworn Evidence s31(1)(b)	4	6
➤ Dangerous by Owner Admittance in Writing s31(1)(c)	1	1
5) Total # Menacing Dogs	58	59
➤ Menacing s33A(1)(b)(i) - i.e. by Behaviour	36	36
➤ Menacing s33A(1)(b)(ii)- by Breed character	5	5
➤ Menacing under s33C(1) by Schedule 4 Breed.	17	18
6) Total # Infringement Notices.	56	55
7) Total # Complaints Received	684	591
Wandering	362	282
Barking	88	111
Lost	150	117
Welfare	6	2
Attack	32	27
Rushing	26	11
Other (signage issues/dog waste issues/Bylaw clarification)	20	41
8) Prosecutions	0	0

Dog Control Enforcement Practices

20. During the reporting period staff issued the following notices under the Dog Control Act.

Table 2: List of Infringement Offences

Serial	Offence	Fine Level	2019/20 Issued	2020/21 Issued
1	Failure to Register a Dog (Dog Control Act Sect 42)	\$300	9	23
2	Failure to Advise Change of Address (s.49(4))	\$100	2	0
3	Failure to Keep a Dog Controlled or Confined (s.52A/53(1))	\$200	37	31
4	Failure to Implant a Microchip transponder in a dog (s.36(A)(6))	\$300	0	1
5	Failure to Advise Change of Dog Ownership (s.48(3))	\$100	1	0
6	Failure or Refusal to Supply Information or Willfully Providing False Particulars (s.19 (2)).	\$750	0	0
7	Failure to Comply with menacing classification (s.33EC(1))	\$300	3	0
8	False statement relating to registration (s.41)	\$750	0	0
9	Failure to provide proper care and attention (s.54 (2))	\$300	0	0
10	Falsely notifying the death of dog (s.41 (A))	\$750	0	0
11	Willful Obstruction of a Dog Control Officer (s. 18)	\$750	0	0
12	Failure to Comply with any authorised bylaw (s. 22 (5))	\$750	4	0
13	Failure to comply with barking dog abatement notice (s.55 (7))	\$200	0	0
14	Releasing dog from custody (s. 72 (2))	\$750	0	0

Options analysis

Option 1 - Do not provide a public report on activities

21. Council could decide not to publicly report on annual dog activities. This would be in breach of the Dog Control Act 1996 and is not the recommended option.

Option 2 – Provide a public report on activities

22. This is the recommended option. This would see Council publicly report on the dog activities for 2020/21.

Legal/policy implications

23. It is a statutory requirement of the Dog Control Act 1996 for the Council to publicly report on the dog control activities referred to in this report.

Financial implications

Requirement	Explanation
What is the cost?	The cost of monitoring the activity is included in the Animal Control budget.
Is there budget available in LTP / AP?	Yes
Where is the funding coming from?	Fees & charges 95% General rate 5%
Are there any future budget implications?	No
Reviewed by Finance	Not required

Significance and engagement assessment

Requirement	Explanation
Is the matter considered significant?	No
Level of significance	Low; not significant
Level of engagement selected	1. Inform
Rationale for selecting level of engagement	The purpose of the report is to inform Council and the community of the activity's work over 2020/21. The report will be made publicly available.
Reviewed by Strategy & Policy	Rachel Thomas; Policy Advisor

12. District Licensing Committee Annual Report: 1 July 2020 to 30 June 2021

Author	<i>Rick Catchpowle; Environmental Monitoring Manager</i>
Activity Manager	<i>Rick Catchpowle; Environmental Monitoring Manager</i>
GM Responsible	<i>Jane Donaldson; Strategy & Compliance</i>

Summary

- The Sale and Supply of Alcohol Act 2012 (the Act) requires each Territorial Authority to submit its annual report on the proceedings and operations of its District Licensing Committee (DLC) to the Alcohol Regulatory and Licensing Authority (ARLA). This report is for the period **1 July 2020 to 30 June 2021**.
- The Act further requires that reports are submitted within three months of the end of every financial year. ARLA has accepted that the submission of this annual report is delayed, due to the impact of Covid on collating and confirming required data.

Recommendations

- | |
|---|
| <ol style="list-style-type: none">1. That the report be received.2. That the report be posted on the Ashburton District Council website.3. That the report be sent to the Secretary for the Alcohol Regulatory and Licensing Authority within one month of adoption. |
|---|

Attachments

Appendix 1 List of current On, Off and Club liquor licences in District

Background

1. Section 199 of the Act requires every territorial authority to prepare and send to the licensing authority a report of the proceedings and operations of its licensing committee in the set format below.
2. A copy of the report must be made available by the territorial authority for inspection free of charge for a period of not less than 5 years.
3. Regulation 19 of the Sale and Supply of Alcohol (Fees) Regulations 2013 also requires Territorial Authorities to prepare a report detailing income from fees and licensing costs under the Act. This includes costs relating to DLC functioning, licensing inspectors and enforcement activities relating to the year commencing 1 July 2020. While this additional information is not required to be in the report to ARLA, it must be made publicly available and is therefore included in the overall report.

District Licensing Committee Structure and Personnel

4. During the reporting period Mr Gary Lee resigned as a member of the DLC. However, due to current numbers and the positions filled, a replacement DLC member is not considered necessary.

Commissioners:

Suzanne Griffin
Robin Kilworth
Gregory Clapp
Simon McDonnell

Members:

Tanya Surrey
Debra Hasson
Gary Lee (resigned 12 August 2021)
Tracy McIlraith

Secretariat and Support Staff:

Jane Donaldson	Secretary
Rick Catchpowle	Secretary
Leo Ratten	Licensing Inspector
Jamie Grant	Administration Support/Registrar

Workflow 2020-21

5. In the reporting period the Ashburton DLC received and processed a total of 276 licensing applications, a breakdown of which is as follows:

Applications by Category:

Month	On/Off/Club new applications	On/Off/Club renewal applications	Special Licence applications	Managers Certificates (new and renewal)	Temporary Authority
July	2	0	6	15	0
August	1	1	6	14	1
September	0	1	7	15	2
October	2	2	6	17	1
November	2	0	8	11	0
December	0	0	0	10	0
January	0	0	5	15	0
February	1	1	7	7	0
March	1	3	10	19	1
April	1	1	3	12	0
May	1	0	6	15	1
June	0	7	8	21	0

Risk Category of On, Off and Club licence applications processed:

Application type	Number received in Fee Category: Very Low	Number received in Fee Category: Low	Number received in Fee Category: Medium	Number received in Fee Category: High	Number received in Fee Category: Very High
On-licence new		1	6		
On-licence variation					
On-licence renewal	1	2	2		
Off-licence new			4		
Off-licence variation					

Off-licence renewal			5		
Club licence new					
Club licence variation					
Club licence renewal	3	3			
Total Number	4	6	17	0	0
Total fee paid to ARLA (GST inc)	69	207	828	0	0

Annual fees for existing licences received during reporting period:

Licence type	Number received in Fee Category: Very Low	Number received in Fee Category: Low	Number received in Fee Category: Medium	Number received in Fee Category: High	Number received in Fee Category: Very High
On-licence	1	8	23		
Off-licence	0	0	15		
Club licence	6	6	1		
Total Number	7	14	39	0	0
Total fee paid to ARLA (GST inc)	120.75	483	2018.25	0	0

Managers' certificate applications received during reporting period:

	Number received
Managers' certificate new	92
Managers' certificate renewal	79
Total Number	171
Total fee paid to ARLA (GST inc)	4916.25

Special licence applications received during reporting period:

	Class 1	Class 2	Class 3
Special licence	40	24	8

Temporary authority applications received during reporting period:

	Number received
Temporary authority	6

Permanent club charter payments received during reporting period:

	Number received
Permanent club charter payments	1

Current Liquor Licences

6. A list of all On, Off and Club liquor licences in the District is attached.

Conferences and Training

7. Commissioners and members of the combined Ashburton/Selwyn DLC attended training at Lincoln and Christchurch during the reporting period.

DLC Hearings

8. During the reporting period the DLC convened for one publicly held hearing concerning the Arcadia Nightclub.

Publication of DLC Decisions

9. All decisions made by the DLC are published on the Council's website at:
<http://ashburtondc.govt.nz>.

Notable Trends or Issues

10. DLC comments:
The DLC believes the administration and management of this Committee has again been managed very professionally. Having experienced one very difficult opposed hearing it has become clear that we have a long way to go in reduction of harm caused through alcohol. We may have very good licensees and capable managers but on their own it is unlikely that an indication of the amount of harm caused can be measured in general terms. It is likely that both police and health reports taken together with licensing give a clearer picture. In particular greater resourcing of police in this particular area would be very effective.

DLC Initiatives

11. No new initiatives were adopted or trialled during the reporting period.

Local Alcohol Policy

12. In accordance with Part 2 subpart 2 of the Act, Ashburton District Council has developed a Local Alcohol Policy (LAP) which was adopted on 5 April 2017 with an effective date of 28 August 2017.

Current Legislation

13. The DLC and the Ashburton District Council would welcome further coordinated guidance on best practice in the operation of the Act and its Regulations.

Options analysis

Option 1

14. Council could decide not to publicly report on annual DLC activities. This would be in breach of the Sale and Supply Act 2012 and is therefore not the recommended option.

Option 2

15. This is the recommended option. This would see Council publicly report on the DLC activities for 2020/21.

Legal/policy implications

The Sale and Supply of Alcohol Act 2012

16. It is a statutory requirement for the Council to publicly report on the proceedings and operations of its District Licensing Committee.

Financial implications

Requirement	Explanation
What is the cost?	The cost of monitoring the activity is included in the Liquor Licensing budget
Is there budget available in LTP / AP?	Yes
Where is the funding coming from?	Alcohol licensing cost centre
Are there any future budget implications?	No
Reviewed by Finance	Not required

Significance and engagement assessment

Requirement	Explanation
Is the matter considered significant?	No
Level of significance	Low; not significant
Level of engagement selected	1. Inform
Rationale for selecting level of engagement	The purpose of the report is to inform Council and the community of the activity's work over 2020/21. The report will be made publicly available.
Reviewed by Strategy & Policy	Rachel Thomas; Policy Advisor

Current Liquor Licences (ON/OFF/CLUB) 2020/2021

<u>ApplicationNo</u>	<u>Description</u>	<u>TraderName</u>	<u>PrimaryProperty</u>	<u>RenewalExpiry</u>	<u>Risk</u>	<u>Risk</u>	<u>Comments/Inspector</u>
ClubLic							
62/CL/11/15	Club Licence	Methven Golf Club Incorporated	84 Hobbs Road METHVEN	13/08/2021	5	L	
62/CL/13/15	Club Licence	Ashburton Squash Rackets Club Incorporated	26 Harrison Street ASHBURTON	22/08/2021	2	VL	
62/CL/08/15	Club Licence	Mid Canterbury Aero Club Inc	387 Seafield Road ASHBURTON	22/08/2021	2	VL	
62/CL/03/18	Club Licence	Tinwald Family Sport And Recreation Assoc.	1 Shearman Street TINWALD	22/08/2021	2	VL	
62/CL/04/18	Club Licence	Ashburton Bowling Club Incorporated	337 West Street ASHBURTON	02/09/2021	2	VL	
62/CL/16/15	Club Licence	Mayfield Golf Club Incorporated	30 Bulls Road ASHBURTON	19/12/2021	5	L	
62/CL/01/16	Club Licence	Tennis Mid Canterbury Sub Association Inc.	337 West Street ASHBURTON	20/12/2021	2	VL	
62/CL/02/16	Club Licence	Methven Squash Rackets Club Incorporated	Methven Chertsey Road ASHBURTON	05/05/2022	2	VL	
62/CL/01/19	Club Licence	Methven United Club Incorporated	Methven Chertsey Road ASHBURTON	18/06/2022	5	L	
62/CL/02/19	Club Licence	The Methven Bowling Club Incorporated	Methven Chertsey Road ASHBURTON	17/07/2022	2	VL	
62/CL/04/16	Club Licence	Ashburton Celtic Rugby Football Club Inc.	46 Keenans Road ASHBURTON	25/07/2022	5	L	
62/CL/05/16	Club Licence	Ashburton Collegiate Rugby Football Club Inc.	17 Smithfield Road ASHBURTON	06/08/2022	5	L	
62/CL/03/14	Club Licence	Collegiate South Sports Club	1 Chalmers Avenue ASHBURTON	06/08/2022	2	VL	
62/CL/15/16	Club Licence	Hinds Squash Rackets Club Incorporated	20 Rogers Street HINDS	08/09/2022	2	VL	
62/CL/17/16	Club Licence	Hampstead Bowling Club Incorporated	77 A Cambridge Street ASHBURTON	05/10/2022	5	L	
62/CL/05/18	Club Licence	Mt Somers Rugby Football Club Incorporated	67 Hoods Road MT SOMERS	08/10/2022	5	L	
62/CL/18/16	Club Licence	Ashburton Returned Services Association Inc.	12 Cox Street ASHBURTON	15/11/2022	10	M	
62/CL/15/15	Club Licence	Allenton Sports Club Incorporated	16 Cavendish Street ASHBURTON	03/12/2022	5	L	
62/CL/06/14	Club Licence	Southern Rugby Club (Mid-Canterbury) Inc.	3 Isleworth Road ASHBURTON	28/06/2023	15	M	
62/CL/08/14	Club Licence	Americar Rod & Custom Club Incorporated	62 Maronan Road ASHBURTON	11/10/2023	2	VL	
62/CL/14/16	Club Licence	Ashburton Club And M.S.A. Bowling Club	115 Racecourse Road ASHBURTON	01/11/2023	2	VL	
62/CL/01/15	Club Licence	Rakaia Bowling Club Incorporated	24 Rakaia Barrhill Methven Road	15/02/2024	2	VL	
62/CL/02/21	Club Licence	Rakaia Squash Club Incorporated	24 Rakaia Barrhill Methven Road	14/04/2024	2	VL	
62/CL/01/18	Club Licence	Hampstead Rugby & All Sports Club Inc.	44 Bridge Street ASHBURTON	30/04/2024	5	L	
62/CL/09/15	Club Licence	Rakaia Golf Club Incorporated	481 Acton Road ASHBURTON	25/07/2024	5	L	
62/CL/06/15	Club Licence	Allenton Rugby Football Club Incorporated	21 Melrose Road ASHBURTON	25/07/2024	5	L	
62/CL/05/15	Club Licence	Tinwald Golf Club Incorporated	27 Frasers Road TINWALD	25/07/2024	5	L	
62/CL/04/15	Club Licence	Rakaia Rugby Club Incorporated	144 Railway Terrace RAKAIA	25/07/2024	5	L	
62/CL/07/15	Club Licence	Ashburton Golf Club Incorporated	37 Golf Links Drive ASHBURTON	13/08/2024	5	L	
OffLicence							
62/OFF/01/21	Off-Licence	The Bottle-O Ashburton	160 Tancred Stred St ASHBURTON	Pending	15	M	
62/OFF/06/15	Off-Licence	Devon Tavern	116 Victoria Street ASHBURTON	23/07/2021	10	M	
62/OFF/03/20	Off-Licence	Super Liquor Methven	Methven Mall METHVEN	18/09/2021	15	M	
62/OFF/05/20	Off-Licence	Liquorland Racecourse Road	11 Racecourse Road ASHBURTON	27/10/2021	15	M	
62/OFF/05/17	Off-Licence	Tinwald Liquorland and Bottlestore	103 Archibald Street TINWALD	27/11/2021	15	M	
62/OFF/07/20	Off-Licence	The Bottle O East Street	660 East Street ASHBURTON	11/12/2021	15	M	
62/OFF/06/20	Off-Licence	Allenton Liquor Store	75 Harrison Street ASHBURTON	18/12/2021	15	M	

62/OFF/08/20	Off-Licence	Netherby Four Square Supermarket 2008	2 Bridge Street ASHBURTON	18/01/2022	15	M	
62/OFF/01/19	Off-Licence	Rakaia Foodstore Four Square	60 Elizabeth Avenue RAKAIA	27/02/2022	15	M	
62/OFF/04/18	Off-Licence	Railway Hotel	120 Railway Terrace West RAKAIA	12/03/2022	10	M	
62/OFF/06/17	Off-Licence	Sirocco Wines	111 Rakaia Barrhill Methven Road ASHBURTON	18/06/2022	2	VL	
62/OFF/03/15	Off-Licence	Panthers Rock Cafe And Bar	2006 Arundel Rakaia Gorge Road ASHBURTON	31/07/2022	10	M	
62/OFF/10/15	Off-Licence	Methven Supervalue	30 McMillan Street METHVEN	02/10/2022	15	M	
62/OFF/09/16	Off-Licence	Ashburton Returned Services Association Inc.	12 Cox Street ASHBURTON	15/11/2022	10	M	
62/OFF/12/16	Off-Licence	The Staveley Store	2 Burgess Road ASHBURTON DISTRICT	07/12/2022	5	L	
62/OFF/02/20	Off-Licence	Brown Pub Methven	137 Main Street METHVEN	08/04/2023	15	M	
62/OFF/03/19	Off-Licence	South Rakaia Hotel	41 Railway Terrace East RAKAIA	17/06/2023	10	M	
62/OFF/07/19	Off-Licence	Hinds Wayside Inn	99 Peters Street HINDS	23/09/2023	15	M	
62/OFF/06/19	Off-Licence	Allenton Fresh	98 Harrison Street ASHBURTON	29/11/2023	15	M	
62/OFF/01/18	Off-Licence	Tinwald Supervalue	113 Archibald Street TINWALD	07/01/2024	15	M	
62/OFF/04/17	Off-Licence	Countdown Ashburton	474 East Street ASHBURTON	20/01/2024	15	M	
62/OFF/01/15	Off-Licence	Ashburton MSA Liquor Centre Limited	231 Burnett Street ASHBURTON	28/02/2024	15	M	
62/OFF/05/19	Off-Licence	Thirsty Liquor Rakaia	114 Railway Terrace West RAKAIA	13/03/2024	15	M	
62/OFF/08/16	Off-Licence	Countdown Ashburton South	2 East Street ASHBURTON	30/05/2024	15	M	
62/OFF/01/20	Off-Licence	Mt Somers Tavern	70 Hoods Road MT SOMERS	13/07/2024	10	M	
62/OFF/07/15	Off-Licence	Methven Four Square Supermarket	33 McMillan Street METHVEN	16/07/2024	15	M	
62/OFF/06/18	Off-Licence	Ashburton New World	2 Tancred Street ASHBURTON	27/08/2024	15	M	27

OnLicence							
62/ON/08/19	On-Licence	Sunwins Enterprises Limited	99 Peters Street HINDS	25/09/2020	15	M	Variation - Consent Re
62/ON/02/21	On-Licence	Ash Hills	78 Tancred St ASHBURTON	NEW Pending	15	M	
62/ON/07/21	On-Licence	Miyabi Restaurant	668 East Street, ASHBURTON	NEW Pending	5	L	
62/ON/18/15	On-Licence	Devon Tavern	116 Victoria Street ASHBURTON	23/07/2021	15	M	
62/ON/07/17	On-Licence	Cleavers Corner Gastro Pub	159 West Street ASHBURTON	04/08/2021	15	M	
62/ON/07/20	On-Licence	Millhouse Kitchen	415 West Street ASHBURTON	20/08/2021	5	L	
62/ON/12/14	On-Licence	Mt Potts Lodge Limited	2131 Hakatere Potts Road ASHBURTON	12/09/2021	10	M	
62/ON/21/15	On-Licence	Stronechrubie Restaurant & Accommodation	8 Hoods Road MT SOMERS	28/09/2021	5	L	
62/ON/10/20	On-Licence	Methven Resort	51 Main Street, Methven	29/09/2021	10	M	Sold under T.A.
62/ON/12/18	On-Licence	Formosa Restaurant	163 West Street ASHBURTON	07/11/2021	10	M	
62/ON/11/20	On-Licence	The Fine Lion	152 Burnett Street, ASHBURTON	12/11/2021	15	M	
62/ON/27/14	On-Licence	The Green Parrot Bar & Grill	36 Forest Drive METHVEN	18/11/2021	15	M	
62/ON/26/15	On-Licence	Barkers Lodge	21 Barkers Road METHVEN	20/11/2021	10	M	
62/ON/04/20	On-Licence	Tinwald Tavern	103 Archibald Street TINWALD	27/11/2021	15	M	
62/ON/29/14	On-Licence	Brinkley Village Resort	43 Barkers Road METHVEN	01/12/2021	10	M	
62/ON/12/20	On-Licence	Armadillo's	246 Burnett Street ASHBURTON	25/01/2022	15	M	
62/ON/01/18	On-Licence	Railway Hotel	120 Railway Terrace West RAKAIA	12/03/2022	15	M	
62/ON/01/16	On-Licence	Longbeach Cookhouse	1754 Longbeach Road ASHBURTON	20/03/2022	10	M	
62/ON/03/18	On-Licence	The Print Room	199 Burnett Street ASHBURTON	03/04/2022	15	M	
62/ON/13/17	On-Licence	Nawab Eatery	121 Main Street METHVEN	16/04/2022	5	L	
62/ON/04/21	On-Licence	Koji Japanese Restaurant	51 Creek Road ASHBURTON	14/05/2022	10	M	

62/ON/07/15	On-Licence	Arabica Licensed Cafe	36 McMillan Street METHVEN	02/06/2022	5	L
62/ON/05/21	On-Licence	Noble 600 (MSA)	231 Burnett St ASHBURTON	08/06/2022	10	M
62/ON/02/16	On-Licence	Mt Hutt Ski Area	McLennans Bush Road ASHBURTON	18/06/2022	10	M
62/ON/01/21	On-Licence	Southern Cross Lodge	17 Racecourse Avenue METHVEN	25/06/2022	10	M
62/ON/11/16	On-Licence	Ashburton Performing Arts Theatre Trust	211 Wills Street ASHBURTON	04/07/2022	10	M
62/ON/07/18	On-Licence	Abisko Lodge Limited	74 Main Street METHVEN	31/07/2022	10	M
62/ON/15/16	On-Licence	Panthers Rock Cafe And Bar	2006 Arundel Rakaia Gorge Road ASHBURTON	03/08/2022	15	M
62/ON/14/16	On-Licence	Dom's (2009) Limited	17 Forest Drive METHVEN	27/08/2022	5	L
62/ON/07/19	On-Licence	Highway One Restaurant Ltd	12 Longbeach Road ASHBURTON	08/09/2022	10	M
62/ON/10/18	On-Licence	Salmon Tales Cafe	9 Railway Terrace East RAKAIA	26/10/2022	5	L
62/ON/20/16	On-Licence	The Lake House Restaurant	Torbay Avenue ASHBURTON	02/11/2022	15	M
62/ON/21/16	On-Licence	Taste Cafe	149 Wills Street ASHBURTON	03/11/2022	5	L
62/ON/24/15	On-Licence	The Dubliner Bar and Restaurant	116 Main Street METHVEN	03/11/2022	15	M
62/ON/11/18	On-Licence	Hotel Ashburton	11 Racecourse Road ASHBURTON	19/11/2022	15	M
62/ON/13/18	On-Licence	Red Cottages Staveley & Woolshed	4323 Arundel Rakaia Gorge Road ASHBURTON	20/11/2022	5	L
62/ON/02/18	On-Licence	The Phat Duck	360 West Street ASHBURTON	15/12/2022	15	M
62/ON/01/17	On-Licence	Crossroads in the Square	1 Methven Chertsey Road ASHBURTON	22/01/2023	15	M
62/ON/03/20	On-Licence	Eat Cafe	20 River Terrace ASHBURTON	03/04/2023	5	L
62/ON/03/14	On-Licence	The Blue Pub Methven Limited	2 Barkers Road METHVEN	05/04/2023	15	M
62/ON/02/14	On-Licence	Brown Pub Methven	137 Main Street METHVEN	08/04/2023	15	M
62/ON/06/16	On-Licence	Kelly's Bar And Cafe	234 East Street ASHBURTON	24/05/2023	15	M
62/ON/09/16	On-Licence	The Somerset Grocer	161 Burnett Street ASHBURTON	13/06/2023	15	M
62/ON/02/19	On-Licence	South Rakaia Hotel	41 Railway Terrace East RAKAIA	14/06/2023	10	M
62/ON/17/14	On-Licence	Ski Time Square Limited	43 Racecourse Avenue METHVEN	22/06/2023	15	M
62/ON/03/19	On-Licence	Taj Spice Restaurant Bar & Takeaway	110 Tancred Street ASHBURTON	15/07/2023	5	L
62/ON/05/19	On-Licence	Ton's Thai Restaurant	162 East Street ASHBURTON	29/07/2023	5	L
62/ON/19/16	On-Licence	Speight's Ale House	245 Burnett Street ASHBURTON	25/11/2023	15	M
62/ON/03/17	On-Licence	Cinema Paradiso	112 Main Street METHVEN	16/02/2024	2	VL
62/ON/01/20	On-Licence	Docks	90 Harrison Street ASHBURTON	09/03/2024	10	M
62/ON/04/17	On-Licence	Indian Minar	300 East Street ASHBURTON	08/05/2024	5	L
62/ON/05/20	On-Licence	Mt Somers Tavern	70 Hoods Road MT SOMERS	14/05/2024	15	M
62/ON/06/20	On-Licence	Aqua Japanese Restaurant	112 Main Street METHVEN	29/06/2024	5	L
62/ON/06/18	On-Licence	Thai Chilli	17 Forest Drive METHVEN	30/06/2024	5	L
62/ON/02/20	On-Licence	Tinwald Function Centre Limited	103 Archibald Street TINWALD	03/07/2024	10	M

13. Forestry Wind Damage - 10 September 2021

Author	<i>Terry O'Neill; District Forester</i>
Activity Manager	<i>Colin Windleborn; Commercial Manager</i>
General Manager responsible	<i>Paul Brake; Business Support Manager</i>

Summary

- The purpose of this report is to provide Council information regarding the impact of the recent wind storm that damaged trees in Council plantations. The worst affected areas are assessed to be approximately 60 hectares which will require logging and/or clearing for replanting. The immediate assessment is that the damage is not as bad as the 2013 storm, this event has though affect many younger plantations that have no salvage value.
- Works are already underway to salvage as many merchantable logs as possible with the aim to replant all the affected blocks by next winter. The Council was fortunate that two logging contractors were working in Council plantations and have been re-tasked to salvage logging the wind damaged plantations. Another contractor that was working next door to one of the worst affected plantations and has also commenced harvesting of this plantation. Salvage harvesting is expected to be finished before the end of the calendar year.

Recommendation

- 1. That** Council receives the forestry wind damage report.

Attachments

Appendix Maps

Background

1. This wind storm that recently affected many of the Council's plantations occurred eight years to the day of the last big wind event in 2013. The Metservice provided good warning that this event would happen with another red alert weather warning – the flooding event was also a red alert.
2. The wind damage seems to mainly have happened during Thursday night and Friday morning with the wind coming from a west to north-west direction. Initially emergency works at Plantation 70 on Withells Road at Carew was undertaken following these trees damaging power wires. A logging contractor was moved to the block to remove additional trees that threatened the power wires, so that that EA Networks could safely repair the lines. This work was made more urgent as stronger winds were forecast for Sunday. This second period of strong winds came from a more northerly direction and caused additional damage to the areas damaged on Friday along with new damage in other plantations with the Rakaia Gorge particularly badly affected.
3. The wind damage resulting from these two storms was assessed on the Monday and it became apparent the worst damage was near the foothills and in the Westerfield area. The map below shows the locations of the plantations with the most extensive damage;



4. This full scale map is in the appendix attached. More plantations would likely have been damaged if it had not been for the wind storm in 2013 that removed so many of the Council's older trees. Further evaluation of the affected plantations will continue to more accurately assess the loss, this evaluation will include using imagery from a drone.

Financial implications

5. This wind event will initially mean additional income in the for the 2021/22 financial year; approximately \$450K. However, this income will be balanced by additional costs associated with salvage logging, which is physically more difficult, along with the younger trees having a smaller piece size than a mature plantation.
6. Plantations to be salvage logged range in age from 21 years to just 12 years. The income from the logs salvaged from the younger stands are expected to only just cover the cost of harvesting and they may in fact end with a negative result. The additional plantations being harvested this year will require replanting in 2022, the costs associated with this tree establishment is expected to total approximately \$176K.
7. The most significant financial impact of this wind damaged event will be the reduced income in the future. Plantations requiring salvage were scheduled to be harvested from 2027 and beyond and the expected income from these plantations totals more than \$1.3M.

WIND DAMAGED PLANTATIONS September 2021

Cpt	Plantation	Std	Area (ha)	Year Planted	Book Value	Salvage Value	Mature Value
15	Diamond Town	1	8.3	2004	\$32,933	\$24,444	\$108,951
15	Diamond Town	2	9.0	2003	\$39,803	\$26,505	\$118,140
20	Frasers Rd	1	34.9	2000	\$333,570	\$310,250	\$703,480
21	Oakleys Rd	1	2.1	2001	\$11,945	\$15,908	\$27,566
23	Hinds Lismore Rd	2	6.7	2012	\$22,273	\$43,634	\$87,948
35	Lennies & Hinds-Lismore Rd	1	1.6	2001	\$8,688	\$11,840	\$21,003
44	Frasers & Hackthorne Rds	1	1.8	2002	\$8,345	\$11,610	\$23,628
54	Tanks Rd	3	3.0	2005	\$21,610	\$0	\$67,698
55	Hendersons & Lovetts Rds	2	7.1	2009	\$20,021	\$0	\$93,199
70	Withell Rd	1	1.6	2000	\$9,579	\$10,720	\$21,003
74	Westerfield School Rd	1	4.2	2008	\$12,648	\$0	\$55,132
98	Ashburton Staveley Rd	1	3.7	2009	\$18,149	\$0	\$74,581
Totals			84.0		\$539,564	\$454,910	\$1,402,328

Plantable Area: 88 ha Establishment Costs: \$176,000 All Plantations Radiata Pine

Wind Damage & Scheduled Harvest 2021

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Map Created by Terry O'Neill on 21/09/2021 at 4:53 PM



Cpt 20 Frasers Road – *Pinus radiata* 2000



Cpt 20 Frasers Road



Cpt 74 – Westerfield School Road, Pinus radiata 2008



Cpt 35 – Lennies Road & Hind-Lismore Road, *Pinus radiata* 2002



Cpt 55 – Hendersons Road, *Pinus radiata*



14. Carry-over funds from 2020-21 to 2021-2022

Author *Paul Brake, Group Manager Business Support*
GM Responsible *Hamish Riach, Chief Executive*

Summary

- The purpose of this report is to seek formal approval to carry over unspent budget provisions from the 2020-2021 year into the 2021-2022 year.
- The majority of the carry-over requests are in relation to projects not completed in the 2020-2021 work programme. Carrying over the unspent portion into the 2021-2022 year will allow the completion of these projects as part of the 2021-2022 work programme.

Recommendation

- 1. That** Council approves the request to carry over the unspent funds from the 2020-2021 year into the 2021-2022 year, as detailed in this report.
- 2. That** these carry-overs be funded as per their original funding.

Background

1. A number of projects programmed as part of the 2020-2021 budget were not completed by 30 June 2021. In order to complete the works in the 2021-2022 year, the associated funding has to be carried over to the 2021-2022 year.
2. The reasons for non-completion of the projects include:
 - To allow coordination of work with other works / developments in order to reduce overall project costs
 - Variations to project scope
 - Delays associated with securing consents
 - Delays associated with weather, in particular the May flood emergency event
 - Supply of key equipment and materials
 - Impacts of COVID-19 national response
 - Staff resource availability
3. The requested carry-overs fall into two categories: the first being **committed** projects where work is committed under contract or somehow advanced and the carry-over is required to complete the works. **Required** projects are where no commitment exists, although some may be associated with legislative compliance. Council may have some discretion regarding the carry-over approval of some required projects.
4. Some major projects have not been carried over as they were re-budgeted in the 2021-2022 LTP. These include:
 - Raw water trunkmain renewal in Methven

Drinking Water

5. Group Supplies – various new capital and asset renewal projects. The majority of the carry-over value relates to the Methven scheme, with delays to the reservoir project (now underway) and the trunk pipeline renewal which was delayed pending direction on the final treatment upgrade. The balance are part of Council's ongoing response to the Havelock North enquiry and involved improving asset performance and system redundancy.
6. There is also a carryover (identified as discretionary) which does not have specific projects identified but would provide additional programme flexibility if carried forward.
7. Methven/Springfield – pressure reducing valve (PRV) renewals. These are a required carry-overs as the PRVs directly impact on levels of service and are due for renewal.

Project	Expected Completion Date	Committed / Required	Carry-Over Request
Group Supplies – New capital [WATE activity, account 51003]	30 June 2022	Committed /Required	\$1,290,939
Group Supplies – Asset renewals [WATE activity, account 51018]	30 June 2022	Required	\$475,500
Group Supplies – Asset renewals [WATE activity, account 51018]	30 June 2022	Discretionary	\$503,100
Methven/Springfield – Asset renewals	30 June 2022	Required	\$209,947

Wastewater

8. Ashburton – Asset renewals – This relates to work required in the CBD project which was rescheduled and has now only recently been completed.
9. Methven – Asset renewals – This relates to a section of pipe-bursting on a rear sewer in school grounds. It was deferred to coordinate the project with an adjacent section scheduled for this year, to reduce impact on school operations.

Project	Expected Completion Date	Committed / Required	Carry-Over Request
Ashburton – Asset renewals [253.51018]	31 Dec 2021	Committed	\$154,159
Methven – Asset renewals [254.51018]	30 June 2022	Required	\$153,365

Stormwater

10. Ashburton – Operational – All identified works were completed. The carryover would provide additional flexibility to progress enhancements to our hydraulic model.

Project	Expected Completion Date	Committed / Required	Carry-Over Request
Ashburton – Asset Management [269.30317]	30 June 2022	Required - operational	\$19,500

Stockwater

11. Stockwater – New capital – this covers the original fish screening project, and is considered necessary to retain the budget provision should Council be compelled to proceed with construction of the structures.

Project	Expected Completion Date	Committed / Required	Carry-Over Request
Stockwater – New capital [248.51003]	30 June 2022	Required	\$317,371

Water Resources

12. District Water Management - operational – this carry-over will be directed to support commitment to additional resourcing in the stockwater activity (strategic closures) and ongoing works associated with the Surface Water Strategy action plan.

Project	Expected Completion Date	Committed / Required	Carry-Over Request
District Water Management – Surface Water Strategy [275.30534]	30 June 2022	Required - operational	\$192,625

Transportation

13. Ashburton Second Bridge \$141,397 –Completion of the Indicative Business Case- Strategic

14. Subsidised Roothing - Ashburton CBD project completion \$1,392,830:

- a. Drainage \$380,237
- b. Rain Gardens \$12,593
- c. Rehabilitation \$1,000,000

15. Unsubsidised Roothing – Ashburton CBD completion \$2,245,672

16. Unsubsidised Roothing –New Parking Sensors \$126,688

Project	Expected Completion Date	Committed / Required	Carry-Over Request
Subsidised Roothing Ashburton CBD completion plus 2 nd bridge business case [228.51003]	CBD 31 December 2021 2nd bridge business case 31 June 2022	Committed	\$1,392,830 \$141,397
Non subsidised Roothing Ashburton CBD and parking sensors [229.51003]	30 June 2021	Committed	\$2,372,360

Waste Reduction & Recovery

17. Recycling – asset renewal – gravel renewal in the satellite site yard, which has been delayed until Spring.

Project	Expected Completion Date	Committed / Required	Carry-Over Request
Recycling – gravel renewal in satellite site yard [268.51018]	30 Nov 2021	Committed	\$8,672

18. Solid Waste Management – new capital – carry-over for the work to put a roof over the Ashburton RRP cardboard bunker. Contract REFU0026 was awarded and funded last financial year. Payments to the contractor complete the project from June 2021 to be forwarded.

Project	Expected Completion Date	Committed / Required	Carry-Over Request
Solid Waste Management – Cardboard Bunker Roof [263.51003]	30 June 2021	Committed	\$187,818

19. Ashburton Solid Waste Collection and Recycling – new capital and renewals- these carry forwards will be used to cover the new litterbins for the CBD project.

Project	Expected Completion Date	Committed / Required	Carry-Over Request
Solid Waste Collection – New capital - CBD litterbins [256.51003]	30 Nov 2021	Committed	\$40,676
Solid Waste Collection – Renewals - CBD litterbins [256.51018]	30 Nov 2021	Committed	\$21,042
Recycling – New capital - CBD litterbins [268.51003]	30 Nov 2021	Committed	\$28,400

Democracy - Methven Community Board Discretionary Fund

20. The Community Board has requested that the unspent portion of the discretionary funds for 2020-2021 be carried forward.
21. The Mayor's discretionary fund has an unspent balance of \$11,230 and this is to be carried forward.

Project	Expected Completion Date	Committed / Required	Carry-Over Request
Carryover of discretionary funds and sundry expenditure in 20/21 budget [139.30525]	30 June 2021	Required operational	\$27,000
Carryover of Mayors discretionary fund	20 June 2022	Required operational	\$11,230

Commercial Property

22. Subdivisions; 145- Ashburton Business Estate – new capital – work on stage 2 and 3 was finished in 20/21 however there has been delays in marketing as well as some work required to complete subdivision.
23. Commercial Property: 150- Oval Pavilion – new capital - the work on the building has been delayed due to the wait for the change in ownership.
24. Commercial Property: 150 Art Gallery/Museum – new capital - remedial work on the building has been delayed due to the longer than expected resource consent process.
25. Commercial Property 150 Rakaia Medical Centre – new capital – building alterations
26. Ashburton Domain Depot 148-- new capital – new building/alterations.
27. Airport –operating – unspent formulation of development plan for airport, work for Toilet and repairs.

Project	Expected Completion Date	Committed / Required	Carry-Over Request
Subdivisions – Ashburton Business Estate Stage 2 & 3 145.51007.5201 145.30402.5201	30 December 2021 30 December 2021	Committed Required	\$30,000 \$20,000
Commercial Property – Oval Pavilion remedial work funded from reserves 150.51007.5027	30 June 2022	Required	\$150,000
Commercial Property – Art Gallery/Museum remedial work	30 June 2022	Required	\$1,967,000
Ashburton Domain Depot – new building 148.51007	30 October 2021	Required	\$36,000
Airport – balance new toilet 151.51007	30 Sept 2021	Committed	\$6,000
151.30109 –Professional fees	30 June 2021	Committed	\$30,000
151.30602- Repairs and Maintenance	30 Dec 2021	Committed	\$15,000

Halls ,Reserves and Camping

28. Lake Clearwater –158- operational expenditure – carry-over for the lease /survey work not completed during 20/21.
29. Sundry Rural Properties 162 – new capital – for earthquake strengthening of the Rakaia Memorial Hall.
30. Balmoral Hall 280 – Repairs to Hall

Project	Expected Completion Date	Committed / Required	Carry-Over Request
Lake Clearwater – lease survey boundary line work 15830608	30 June 2022	Committed	\$90,000
Sundry Rural Properties – earthquake strengthening of the Rakaia Memorial Hall 162.51007 162.30308	30 June 2022 30 Dec 2021	Committed Committed	\$100,000 \$13,000
Balmoral Hall – 280 30607	30 Nov 2021	committed	\$19,000

Forestry

31. Maintenance – operational expenditure – carry-over for the clean-up of three small forestry blocks to be leased or sold. This work was not completed in the 2020/2021 year.

Project	Expected Completion Date	Committed / Required	Carry-Over Request
Forestry maintenance – plantation clean-up. 141.30501	30 June 2022	Required	\$20,000

Public Conveniences

32. Public conveniences – asset renewals – toilet cyclic renewals are underway with a contractor engaged. Completion of site works still to occur including reworking driveway at Bowyers. Project manager still engaged to deliver final project features, fencing and landscaping around new Rakaia toilet block.

Project	Expected Completion Date	Committed / Required	Carry-Over Request
Public Convenience Renewals [154.51019]	31 March 2022	Committed	\$45,921

Cemeteries

33. Methven Cemetery – new capital – minor cemetery improvement works and tree works.

Project	Expected Completion Date	Committed / Discretionary	Carry-Over Request
Methven Cemetery [180.51004]	31 December 2021	Required	\$8,455

Parks & Open Spaces

34. Rakaia Beautification – new capital – playground improvements post toilets.
35. Rakaia Beautification – new capital – landscape improvements post toilets.
36. Gardens – new capital – additions (to implement the Domain development plan priorities).
37. Baring Square West – asset renewals – Cenotaph upgrade and related works, the majority has been completed but the work to refurbish the flag pole bases is continuing.

Project	Expected Completion Date	Committed / Required	Carry-Over Request
Rakaia Beautification – Rakaia Playground [171.51008]	31 December 2021	Committed	\$89,657
Rakaia Beautification – Rakaia Landscaping	31 December 2021	Committed	\$10,000

[171.51008]			
Gardens – Domain Development Plan Driveway related additions [166.51009]	30 June 2022	Required	\$285,000
Gardens – Domain Development Plan Driveway Pond Edging [166.51009]	30 June 2022	Required	\$209,000
Baring Square West - flag pole base refurbishment [168.51019]	31 October 2021	Committed	\$47,163
Baring Square East - Redevelopment Civic Centre Project [167.51019]	30 June 2022	Committed	\$112,000
Methven Beautification [170.51019]	30 June 2022	Required	\$49,689

Recreation Facilities

38. EA Networks Centre – Carryover of grant funding due to external training programmes being delayed for apprentices from COVID-19.
39. EA Networks Centre – Cyclic renewals – Bookings and Membership software and hardware replacement, additional development required.
40. EA Networks Centre – new capital – Programme improvement cost, new equipment.

Project	Expected Completion Date	Committed / Required	Carry-Over Request
EANC Grant funding –Swim programme -Sport Mid Canterbury 28230101	30 June 2022	Committed	\$22,000

EANC – Cyclic renewals [282.51018.8533]	30 June 2022	Required – Capital	\$87,000
EANC-New Capital [282.51009.8534]	30 June 2022	Committed – Capital	\$5,000

Arts and Culture

41. Ashburton Museum – new capital – Book display stand, supplier was unable to supply the ordered product, they cancelled the order instead of supplying a requested alternative.

Project	Expected Completion Date	Committed / Required	Carry-Over Request
Ashburton Museum - Book Display Stand [206.51009]	30 June 2022	Required	\$609
Operating Surplus carry over – Funding as part of the incorporation of the Art Gallery operations into Council [20630101]	30 June 2022	Required/Committed	\$165,000

Information Services

42. Information Services – asset renewals – network hardware renewal. Incomplete due to supply chain issues in delivery of equipment. Completion anticipated by October 2021
43. Information Services – new capital –contact centre call management. Work commenced but incomplete as of end of June 2021. Expect completion September 2021
44. Information Services – asset renewals – desktop renewals – Incomplete due to supply chain issues in delivery of equipment.
45. Information Services – asset renewals – Email service transfer. Work is underway with an estimated completion date of August 2021
46. Information Services – new capital – Council Chambers. Incomplete due to supply chain issues in delivery of equipment. Completion estimated for November 2021.
47. Information Services – asset renewals – Desktop Peripheral Equipment. Hardware is confirmed, pending delivery. Completion estimated for January 2022 subject to equipment receipt.

48. Information Systems – asset renewals – WiFi system replacement. Works did not start as planned due to other IS work commitments and priority.
49. Information Systems – asset renewal - Application Enhancements - Cash Receipting, Business Process Mapping Functional. Works did not start as planned due to other IS work commitments and priority.
50. Information Systems – new build reserve – request to transfer unallocated capital to reserve for fit out of ICT equipment within the new build.

Project	Expected Completion Date	Committed / Required	Carry-Over Request
Information Systems – Network Hardware Renewal [135.51008]	October 2021	Committed	\$25,000
Information Systems – New contact centre implementation [135.51008]	September 2021	Committed	\$7,000
Information Systems – Desktop Device Renewal – 1 st phase [135.51008]	31 January 2022	Committed	\$112,000
Information Systems – Email service design services [12097.30308]	August 2021	Committed	\$9,500
Information Systems – Council Chambers Hardware [135.51019]	November 2021	Committed	\$29,000
Information Systems – Desktop Peripheral Equipment (Monitors, Headsets, Cabling) renewals [135.51019]	January 2022	Committed	\$120,000
Information Systems – WiFi System Renewal [135.51018]	30 June 2022	Required	\$85,000
Information Systems – Application Enhancements - Cash Receipting, Business Process Mapping Functional Licensing	30 June 2022	Required	\$100,000

[135.51024 and 135.51013]			
Information Systems – New Build Reserve System Renewal [13540201 and 10620201]]		Discretionary	\$167,456

Plant Operations

51. Plant Operations – Supply chain shortages are resulting in extensive delays in fleet replacement. While some orders have been placed, no definite delivery dates have been given.

Project	Expected Completion Date	Committed / Required	Carry-Over Request
Plant Purchases [137.51006]	30 June 2022 -23	Required /Committed	\$472,787

Economic Development

52. MBIE funding for the agriculture portfolio role was underspent in the 20/21 period due to the staff member undertaking an acting role for six months of the year. This grant money needs to be carried forward into the 21/22 year so that the project can be completed.
53. Welcoming Mural – \$4,000 left of funds from MBIE to pay the artist, Koryu Aoshima. It was intended and agreed to pay him on completion of the project which was scheduled to be before the end of financial year although he hasn't yet completed the project due to delays outside his control.
54. Hakatere Home & Heritage Book Project – \$4,100 left of funds from DIA to pay the book printers and the photographer.
55. Light maintenance is required to be carried forward to complete projects that were committed to in fiscal 20-21 and invoicing delayed to 21-22. \$22,000 from depreciation and \$26,000 from reserves make up the \$48,000 to be carried forward.
56. Regional event funding of \$92,608 for response to Covid impacts on the events industry were received in January 2021 for the calendar year, to date \$32,666.50 has been committed. The balance of \$59,941.50 needs to be carried forward into this financial year so we can meet our obligations under the grant fund.
57. Council resolved during 19/20 to wind up the Access Trust Reserve and apply the funds towards the youth drivers licence project. Due to the disruption for the Economic Development team in 2020-21 these funds have not yet been applied, and therefore are the subject of a carry-over request so we can focus on finishing the My Next Move project this financial year.

58. The Agriculture portfolio grant from the Regional Growth Fund was delayed due to the Agriculture Advisor acting up as the Economic Development Manager during a recruitment phase. This works still need to be completed to satisfy the requirements of the Regional Growth Fund and therefore \$33,846.12 is needed to be carried forward.

Project	Expected Completion Date	Committed / Required	Carry-Over Request
Economic Development – Welcoming Communities grant expenditure [204.30417]	30 August 2021	Committed - operational	\$8,100
Regional Event Fund Grant funding [204.30417.1800]	30 June 2022	Committed - operational	\$59,941.5
My Next Move	30 June 2022	Committed - operational	\$40,520
Lights Maintenance Budget	30 June 2022	Committed - operational	\$48,000
Economic Development – agriculture role [204.30101]	30 June 2022	Committed - operational	\$33,846.12
Total			\$190,407.50

Strategy & Compliance

59. Carry-over for the Strategy and Policy team. The work programme during 2020-21 was not completed due to the impact of the Long Term Plan on staff time. Bringing the funds over to 21-22 will allow the work programme to be caught up.

Project	Expected Completion Date	Committed / Required	Carry-Over Request
Strategy & Policy work programme – [284.30101]	30 June 2022	Required- operational	\$50,000
District Plan review	30 June 2022	Required- operational	\$110,000

People & Capability

60. Carry-over for the People and Capability team. The work programme of 2020-21 was not completed due to priority commitments and operational demands. Some projects have commenced but not yet completed therefore they are committed, whereas other projects are yet to be completed.

Project	Expected Completion Date	Committed / Required	Carry-Over Request
People & Capability Salary [283.30101]	30 October 2022	Committed	\$113,400
People & Capability Health & Safety – Reporting/Lone Worker Devices [283.30111]	30 June 2021	Required- operational	8,300
People & Capability (Contribution to) Ashton Beach enhancement project [283.30308]	30 June 2021	Committed (subject to project continued approval)	\$10,000
People & Capability – Technology 1 Consultancy [283.30308]	30 June 2021	Committed	5,300

Summary of Carry-overs

Activity	Capex	Opex
Drinking Water	\$2,479,486	
Wastewater	\$307,524	
Stormwater		\$19,500
Stockwater	\$317,371	
Water Resources		\$192,625
Transportation	\$3,906,587	
Waste Reduction & Recovery	\$286,608	
Democracy		\$38,230
Commercial Property	\$2,189,000	\$65,000

Forestry		\$20,000
Reserves and Camping	\$100,000	\$122,000
Public Conveniences	\$45,921	
Cemeteries	\$8,455	
Parks & open Spaces	\$802,509	
Recreation Facilities	\$92,000	\$22,000
Arts & Culture	\$609	\$165,000
Information Services	\$645,456	\$9,500
Plant Operations	\$472,787	
Economic Development		\$190,407
P&C		\$137,000
Strategy & Compliance		160,000
Totals	\$11,654,313	\$1,141,262

Options analysis

Option 1 – Approve all carry-overs as detailed

61. This will ensure that all projects originally programmed are completed and provides the opportunity to undertake forward design of some projects in the 2021/22 programmes.
62. No risks have been identified with this option.

Option 2 – Approve carry-overs relating to committed projects only

63. This will ensure that all projects either in progress or contractually committed in some way are completed in the 2021/22 programmes.
64. The funding relating to the discretionary projects would be unspent and appear as favourable variances. The discretionary projects and suggested additional work would not be progressed.

65. The risks identified with this option are:

- Forward design of future programmed works and other works may not be progressed.
- Increased rate requirements in the future if operating cost carry-overs are not available to meet future expenditure.
- Projects already agreed with the community would not be undertaken

Legal/policy implications

66. There are no statutory implications relating to the approval of these carry-overs.

Financial implications

67. There are no financial implications arising from the approval of the recommendations in this report. All funding has already been approved.

68. Individual projects may be subject of separate requests for additional funding once final pricing of those projects has been received, but if this is the case Council will again have the opportunity to confirm or otherwise those projects.

Requirement	Explanation
What is the cost?	Carry-over of unspent budget from 2020-2021, no additional cost.
Is there budget available in LTP / AP?	Carry-over of unspent budget from 2020-2021, no additional budget required.
Where is the funding coming from?	Carry-over of unspent budget from 2020-2021, no additional funding required.
Are there any future budget implications?	No
Finance review required?	No

Significance and engagement assessment

69. No significant consultation with the wider community has taken place on this matter.

70. Consultation on the projects has been carried out as part of the 2018-2028 Long Term Plan development, or in a subsequent Annual Plan that if not consulted on, was considered not significant from that in the 2018-28 LTP.

71. Approval of the recommendations contained in this report is consistent with the Community Outcomes and Strategic Objectives outlined in the LTP in particular:

- **Outcome 1: A thriving and diverse local economy**

Strategic Objective. Our district's infrastructure and services meet our correct and foreseeable future needs.

Strategic Objective. Our water resources are developed and managed in ways that support our environment, economy and lifestyle now and into the future.

- **Outcome 2: Sustainable natural and built environments**

Strategic Objective. We have safe and attractive built environments that meet our community's needs

Requirement	Explanation
Is the matter considered <i>significant</i> ?	No
Level of significance	Low
Level of <i>engagement</i> selected	N/A
Rationale for selecting level of engagement	N/A
Reviewed by Strategy & Policy	No

15. Financial Variance Reports

Reports for June and July 2021 circulated with agenda

16. Ashburton-Tinwald connectivity - Indicative Business Case, Strategic Case and Options Assessment

Author	<i>Brian Fauth, Roding Manager</i>
Activity Manager	<i>Brian Fauth, Roding Manager</i>
Group Manager	<i>Neil McCann, Group Manager Infrastructure Services</i>

Summary

- The purpose of the Ashburton-Tinwald Connectivity (ATC) Indicative Business Case (IBC), Part B of a Detailed Business Case, is to demonstrate the need to invest in the Ashburton transport network to improve connectivity across the Hakatere (Ashburton) River. The report captures the case for change (Strategic Case) and assessment of options.
- The outcome is a technically preferred programme of interventions informed by detailed traffic modelling. It demonstrates a clear need for investment and provides a robust assessment of alternatives and a basis for Council to progress future planning.
- If approved by the Ashburton District Council and Waka Kotahi / NZTA the next step is to proceed with Part C thus completing the Detailed Business Case.
- Part C will focus on progressing the design for the Chalmers Avenue bridge and in parallel, seek approval to have NZTA, progress the design and implementation of improvements to the South Street/SH1 intersection and the SH1 bridge passing-bay clip-ons.
- Whilst undertaking Part C the feasibility and economic viability of the following two options are also to be considered:
 - The opportunity to introduce an on-demand public transport service
 - The possibility of a walking/cycling bridge connecting Tarbottons Road to Dobson Street West

Recommendation

That Council approves the Ashburton-Tinwald Connectivity Indicative Business Case, Strategic Case and Options Assessment and supports it being forwarded for review and approval by Waka Kotahi / NZ Transport Agency to advance to the next phase of the business case. This phase to focus on progressing the design for the Chalmers Avenue Bridge.

Attachment

Appendix 1	Ashburton-Tinwald Connectivity Indicative Business, Case Strategic Case and Options Assessment
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Background

Previous investigations

1. The transport network in both Ashburton and Tinwald has been the subject of several studies with the most recent summarised below.

Ashburton Transportation Study 2006

2. A joint study commissioned by NZTA and ADC to identify the present and future transportation demands within the Ashburton urban area for the 20 year period through to 2026. This study identified that:
 - A second river crossing would be more beneficial for local traffic than inter-district traffic
 - There is a significant traffic pressure point at the SH1 bridge during peak hours which will worsen as the town continues to grow.

Ashburton Second Bridge Issues and Options 2010

3. This study was undertaken to better understand the opportunities and risks associated with introducing a second bridge across the Hakatere River. It evaluated 12 alternative options for a second river crossing using a multi-criteria analysis (MCA) process.

Ashburton Second Bridge Additional Investigations 2011

4. In anticipation of ADC lodging an application for a Notice of Requirement additional investigations for various bridge options were undertaken in 2011. This focused on eight options and included a comparative assessment of the options on a wide range of criteria. This study also examined the option of installing signals in Tinwald which would improve access to SH1 from the local roads but did not address the capacity issues along SH1.

Ashburton Second Bridge Social Impact Assessment 2013

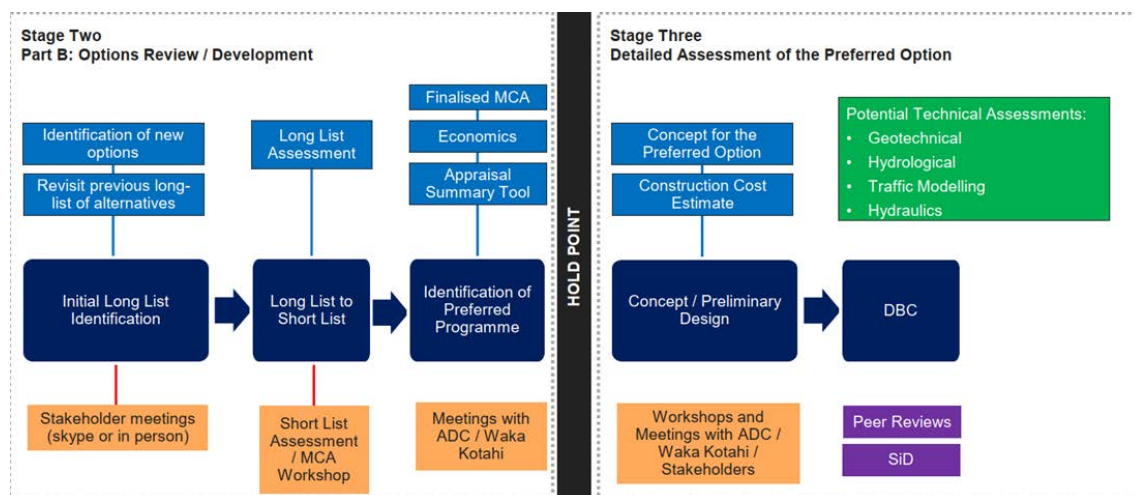
5. The conclusion of the social impact assessment was that the second bridge and proposed access road would provide a positive contribution to the social wellbeing of the Ashburton and Tinwald communities. A second bridge would provide a practical alternative route and improve access to a wide range of activities and facilities in Ashburton. (Aspects of this report helped to inform the evidence base for this Strategic Case and Options Assessment).

Ashburton - Tinwald Connectivity Business Case Strategic Case September 2020

In 2018 Council secured \$94,000 in funding from the Provincial Growth Fund for the development of the strategic case and detailed business case. Waka Kotahi have partnered with this work and have contributed \$156,871.

6. The process is necessary to meet GPS, Waka Kotahi and the Provincial Growth Fund requirements. Without undertaking this detailed level of work, Council is highly unlikely to attract the 80% funding that was targeted in the 2018-28 Long-Term Plan.
7. Stantec are undertaking this work on behalf of Council and Waka Kotahi and their initial work to demonstrate the need for wider investment across the Ashburton and Tinwald transport network was reported to Council on the 24th September 2020.
8. The Strategic Case outlined the benefits of investing in improving connectivity, examined available evidence for the problem, and identified key performance indicators to measure success over time
9. The need for investment to improve connectivity between Ashburton and Tinwald is being driven by the need to:
 - support population growth
 - ensure people can move safely and easily across the river
 - ensure that inter-regional freight is moved efficiently
 - provide locals with alternative travel modes to motor vehicles.
10. The Strategic Case was approved by Council, and forwarded to Waka Kotahi who agreed that the work had sufficient merit to continue.
11. Stantec continued with Stage 2 of the Detailed Business Case and this is now presented.

We are currently here ▼



12. If approved the report will be forwarded to Waka Kotahi for approval to proceed with the final stage of the Detailed Business Case.

Options analysis

Option one – do nothing

13. This option will continue to put significant pressure on the SH1 bridge as the population of Ashburton and Tinwald grows increasing the Ashburton – Tinwald disconnect. Access to the SH corridor will become more difficult, especially if locals continue to rely on their car, for even short journeys, and other remedies will need to be investigated. Council does have the Ashburton second urban bridge in the Long-Term Plan 2021-31, with construction to begin in year 5 (2025/26), therefore, doing nothing is not a viable option.

Option two – Approve the strategic case and Options assessment and forward to Waka Kotahi for their review and approval

14. This is the officers' recommended option. The strategic case and options assessment has been prepared and, once approved by Council, will be forwarded to Waka Kotahi for their review and approval. This is one further step along the process to maximise Council's request to gain government funding to improve connectivity between Ashburton and Tinwald.

Legal/policy implications

Government Policy Statement (GPS).

15. The Government's recently released National Policy Statement on Urban Development directs that councils need to ensure a well-functioning urban environment for all people, communities and future generations. This means
- enabling all people and communities to provide for their social, economic, cultural wellbeing, and health and safety now and into the future
 - providing sufficient development capacity to meet the different needs of people and communities

As such, new development needs to be integrated with the transport network.

Draft Government Policy Statement for Land Transport

16. A key priority of the Draft GPS for Land Transport is "providing people with better travel options to access social and economic opportunities". The current active mode facilities provided on the SH1 bridge and generally across the local road network provide people with poor travel choice. Along with these poor active mode provisions there is also no public transport service (apart from school buses) in Ashburton.
17. There is a need to provide better travel choice to enable ADC to meet overarching mode objectives.

Financial implications

Requirement	Explanation
What is the cost?	\$136,200 for stages 1 and 2 of the detailed business case by Stantec including a further \$134,900 to undertake Traffic Modelling. \$308,661 expended up to 31 st August 2021 of a total approved budget of \$399,400
Is there budget available in LTP / AP?	Yes, budget in NLTP 2021/22 \$399,400. LTP has allowance for expenditure of a further \$500,000 if this business case progresses to the next stage..
Where is the funding coming from?	PGF, NLTP and rates
Are there any future budget implications?	Yes – if strategic case approved then move to detailed business case Funding is to be secured for the detailed business case If project approved then funding for second bridge construction will need to be budgeted. Estimated total cost of \$35m.
Finance review required?	Paul Brake: Group Manager Business Support

Significance and engagement assessment

Requirement	Explanation
Is the matter considered significant?	No – the report itself is not significant, although officers note the high degree of community interest in the project
Level of significance	Not significant
Level of engagement selected	Inform
Rationale for selecting level of engagement	The second Ashburton urban bridge is already in the Long-Term Plan 2021-31 and this report is another step along a process to keep the project moving. The report will provide an update for the community on the second Ashburton – Tinwald Connectivity with emphasis on a second bridge which has attracted a high level of community interest in the past.
Reviewed by Strategy & Policy	Toni Durham, Strategy & Policy Manager

Next steps

See paragraph 13 above

17. Mayor's Report

17.1 Arowhenua Visit with Water Zone Committee

On 28 September Cr Wilson and myself attended a hui on the Arowhenua Marae along with the Water Zone Committee chairs, deputy chairs and some members of the committees. Some of the ECan councillors from Ashburton south to the Waitaki also attended.

The hui was a good opportunity for us to meet iwi leaders, enjoy their kai and have discussion on the committee roles and their plans going forward. It was a fruitful day meeting with other zone committee members and seeing what other challenges they are having.

17.2 Community Honours Awards

The presentation ceremony for the 2021 Community Honours Awards was originally scheduled to be held at the end of September. While it was disappointing to have to postpone the ceremony because of the Covid alert level restrictions, we are hopeful of rescheduling soon and being able to host our award winners when people can gather and enjoy the celebration with fewer restrictions.

17.4 Meetings

- **Mayoral calendar**

September 2021

- 13 September: Regional Transport Committee Workshop (via MS Teams)
- 14 September: Library & Civic Centre Project Control Group meeting and site visit
- 14 September: Hekeao/Hinds Water Enhancement Trust AGM
- 15 September: Council grants workshop
- 15 September: Property Holding Policy workshop
- 15 September: Quotable Value presentation
- 15 September: Council meeting (via Zoom)
- 16 September: Jo Luxton (via Zoom)
- 16 September: Economic Advisory Group (via Zoom)
- 16 September: LGNZ 3Waters update (via Zoom)
- 16 September: Ashburton Art Gallery AGM
- 18 September: Ashburton Bowling Club open day
- 20 September: Methven Community Board
- 20 September: Progress the takiwā approach to 3Waters (via Zoom)

- 20 September: Advance Ashburton
- 22 September: Council Activity Briefings
- 22 September: Library & Civic Centre carpet workshop
- 22 September: Audit and Risk
- 23 September: Blessing of the WINZ Memorial
- 27 September: Is Genetic Engineering an Inevitable Probability (Zoom webinar)
- 28 September: Arowhenua Hui with Water Zone Committee
- 29 September: Extraordinary Council meeting
- 29 September: Council Agencies (six month reports)
- 29 September: EA Networks AGM (via MS Teams)
- 30 September: Kāinga Ora
- 30 September: Progress the takiwā approach to 3Waters (via Zoom)
- 30 September: LGNZ 3Waters update (via Zoom)

October 2021

- 1 October: Ashburton M. Bovis Advisory group
- 1 October: Hekeao/Hinds Water Enhancement Trust

Recommendation

That Council receives the Mayor's report.

Neil Brown

Mayor