

Ashburton District Licensing Committee

(Sale and Supply of Alcohol Act 2012)

Notice of Hearing

NOTICE is hereby given that the District Licensing Committee (DLC) will hold a public hearing to consider the proceedings set out below.

Any person who claims an interest in these proceedings must:

- file with the DLC prior to hearing, the grounds of that interest (if not already notified)
- advise if they intend to make submissions or give evidence at the hearing
- provide **four** copies of typed statements of the evidence and submissions to be tendered at the hearing

All parties are required to provide all documents that will be produced as evidence at the hearing to the Ashburton District Licensing Committee by close of business day Wednesday 26th November 2025. All of the above documents **must** also be provided to all other parties within the same timeframe.

Please note that disclosure is an ongoing obligation and evidence should be disclosed as soon as possible. The Committee must conduct the hearing observing the principles of natural justice, which require that all parties to the hearing have a reasonable opportunity to prepare for it. Failure to provide written evidence in advance may result in the Committee adjourning proceedings to a later date or even declining to consider any written evidence that is filed late, unless extraordinary circumstances apply. It is noted, however, that oral evidence may be presented during a public hearing to supplement written materials that have already been circulated.

Submissions, as opposed to evidence, may be provided orally at the hearing. Although it is good practice to file written submissions in advance, it is not mandatory.

If such persons do not then appear in person or by counsel, the matter may be heard and determined in their absence.

Date: Monday 8th December 2025

Venue: Wakanui Room

Ashburton District Council
2 Baring Square East, Ashburton

Time: 10.00 am

Committee Members: Simon Moore (Commissioner), Martin Ferguson (Member) and Carl Purcell (Member)

IN THE MATTER of the Sale and Supply of Alcohol Act 2012

AND

IN THE MATTER of an application by **Joanna Susan Alexandre** for a renewal of Manager's certificate pursuant to Section s.224 of the Act.

DATED at Ashburton this 10th November 2025



Rick Catchpowle

Secretary

District Licensing Committee

Email: rick.catchpowle@adc.govt.nz