

Minutes of the Mount Somers Reserves Board held on the 9th June 2020 at 7.30pm in the Mount Somers Hall Kitchen.

Present

Rhonda Huggins, Heath Heaven, Maryann Heaven, Kristin Stace, Graeme Cook, Ian Beach, Colleen Stanley, Chris Murphy, Leen Braam (Councillor), Rhonda Gallagher (Tree and Turf Supervisor), Paul Wilson (Open Spaces).

Apologies

Claire Harden (Community Administration Officer).

Kristin moved that we give Rhonda Gallagher and Paul Wilson speaking rights.

We had a discussion with Rhonda Gallagher and Paul Wilson about the public toilets. Toilets definitely need work done. Best thing would be to approach community and see where the best place is that they think a public toilet is needed. Maybe work with the Citizens association. We still think one of the best places would be on the fence by the pool so that one of them can be accessed from the pool side. Another option could be to make one big block down the end which would have the camping ground and public toilets together. Rhonda G suggested that if the public toilets were redone we could look at the whole thing, and add washing up basins etc. Discussion about the Dump Station, the cost, responsibilities and ongoing issues with it. All agreed that removing it will be the best option. Kristin is going to talk to Clare about who put the dump station in and the process of removing it. We will look at closing it in the meantime.

Discussion about the shared costs of the public toilet. Council will continue to pay for toilet paper and handtowels, and we will pay for the light outside the public toilet and the other cleaning consumables.

Discussion about the Silver Birches. If we come up with a plan to replace them we can present it to Rhonda Gallagher.

	Action List	By Whom	Status
1	Bring coffee to meeting. Sugar. 😊 😊	Colleen	
2	Graeme to continue to replace tap washers as needed if time allows over the coming months.	Graeme	On Going
3	NZCMZ Listing. M Heaven to follow up with R Huggins and insert photos, new phone number.	Maryann/Rhonda	On Hold
4	Rhonda and Maryann to make a website for the camp. Not to go live until after approval.	Maryann/Rhonda	Done
5	H Heaven and M Heaven to follow up this month's banking concerns from Income and Expenditure Report.	Maryann/Heath	Ongoing

6	Facilitate forms being painted by Year 8 students at Mt Somers Springburn School	Maryann/Rhonda	Done
7	Find out about counter moved to new block now they have sufficient data from other block of toilets.	Leen	Done
8	Dig up hole on rugby field and put a joiner on. Colleen asking Russell.	Colleen	Ongoing
9	Contacting clubs for photo to go into Nor Wester regarding lawn mower	Maryann	Ongoing
10	Attend to spraying of broom and gorse.	Kristin	Ongoing
11	Getting a cost for clearing and spraying the Forestry block	Todd/Chris	Done
12	Contact ADC about shower money boxes. Do they have spares? Can we get \$2 shower machines?	Clare/Maryann	Ongoing
13	Becky Marett to be advised when our meetings are	Maryann	Done
14	Contacting Terry O'Neill about the possibility of replanting Forestry block	Leen	Ongoing
15	Contact J Henderson to get someone to inspect the Dump Station to ensure correct cleaning equipment is provided for the Dump Station.	Maryann	Change
16	Liase with J Lamb to complete Evacuation and Emergency Procedures for the Hall/Camping Ground, Contractors sign in book, Accident Information forms, Hazards Register, Working Bees Hazard Managements form.	Clare	Ongoing
17	Contact Council about Dog signage for Domain.	Clare/Maryann	Done
18	Letter to Rugby Club regarding a contribution towards plumbing costs.	Rhonda	Done
19	Looking into a logo, and prices regarding signage.	Chris	Ongoing
20	Follow up with Council regarding fence/soil removal from tree block and green waste dumping.	Clare	Ongoing
21	Complete Hall plantings.	Kristin	Ongoing
22	Looking at getting some hooks to stop recycling bins from being blown open.	Leen	Ongoing
23	Heath looking into a door for ladies toilet.	Heath	Ongoing
24	Emptying of small swimming pool.	Heath/Chris	Ongoing
25	Letter to Lions regarding ceiling fans.	Kristin	Ongoing
26	Purchasing a spade and a longer hose for sprayer	Heath	Ongoing
27	Purchasing a FSA56 Weed eater.	Maryann	Ongoing
28	Taps leaking in ladies toilet and kitchen.	Plumber/Kristin	Done
29	Quotes for painting inside and outside of hall.	Kristin/Maryann	Done
30	A photo for Clare of the dirt pile in Forestry Block.	Heath	Ongoing
31	Loose patch in kitchen and door frames in ladies toilet.	Rhonda	Ongoing
32	Nathan to look at leak above men's toilet.	Rhonda	Done

Kristin has the spray for the broom and gorse.

Leen talked to Terry regarding the pricing for putting block back into Forestry. This is ongoing discussion.

Leen brought some ideas and pricing for new shower boxes. They were very expensive, and would take a long time to get our money back to cover the cost.

Hazard Register to be discussed next meeting.

Kristin brought the quote for the dog signage. Maryann moved that we purchase two dog signs.

Kristin seconded the motion. Carried. Colleen is going to ask the Rugby club how many they would like and will order them at the same time.

The Rugby Club is willing to pay half of the account for the leak. They just want a copy of the invoice.

Kristin is going to call a working bee to finish the planting around the hall.

Maryann is sending photos to Clare regarding the dirt pile in Forestry Block.

Minutes of the last meeting were taken as read and were moved as a correct record of that meeting. Moved: Colleen Seconder: Graeme

Matters arising from the last meeting

Kristin is going to talk to Clare about the block Todd is leasing. The lease is coming up so we need to have it advertised.

Covid sign was stuck on the hall front door with Tape. Paint came off when removed so Gerald Melbourne has repainted the door with no cost. Rhonda to send a thank you letter.

Correspondence

Incoming

Painting Quote – Ashburton Painters and Decorators – We will forward the quote to council to see if we can get money from council grant.

Playground Audit

Outgoing

Letter to Rugby Club regarding cost for water leak.

Hall Report

Presented

Caretakers Report

Mens toilet needs clay pipe replaced at some stage.

Finance Report

We have been reimbursed for job costings and Clare found the Grant.

Kristin moved that the Finance report is accepted.

General Business

We are going to apply for two heat pumps for the supper room. This will involve the removal of the chimney. The fire place needs work done to it for earthquake strengthening. We haven't had time to provide information for the grant so we are hoping that this is enough. We have had clarification that we do not need to pay 50% towards this.

Banking protocol has changed and will eliminate double writing campers by Wendy.

Robert Schikker approached Kristin about the playground being revamped. Kristin suggested that we have a representative, citizens group has a representative and a couple of other community members to form a subcommittee. Chris is going to be our representative.

Meeting closed 9.20pm

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3	NZCMZ Listing. M Heaven to follow up with R Huggins and insert photos, new phone number.	Maryann/Rhonda	On Hold
4	Working Bee to be organised	Kristin	
5	H Heaven and M Heaven to follow up this month's banking concerns from Income and Expenditure Report.	Maryann/Heath	Ongoing
6	Find out about who put the Dump Station in and what the process of removing it is.	Kristin	
7	Contact Clare about purchasing Dog signs.	Kristin/Colleen	
8	Dig up hole on rugby field and put a joiner on. Colleen asking Russell.	Colleen	
9	Contacting clubs for photo to go into Nor Wester regarding lawn mower	Kristin	
10	Attend to spraying of broom and gorse.	Kristin	
11	A thank you letter to Gerald Melbourne	Rhonda	
12	Contact ADC about shower money boxes. Do they have spares? Can we get \$2 shower machines?	Clare/Maryann	
13	Looking into a logo, and prices regarding signage.	Chris	
14	Contacting Terry O'Neill about the possibility of replanting Forestry block	Leen	
15	Completed Hall Plantings.	Kristin	
16	Liase with J Lamb to complete Evacuation and Emergency Procedures for the Hall/Camping Ground, Contractors sign in book, Accident Information forms, Hazards Register, Working Bees Hazard Managements form.	Clare	
17	Photos for Clare of the dirt pile in Forestry Block.	Maryann	
18	Loose patch in kitchen and door frames in ladies toilet.	Rhonda	
19	Purchasing a FSA56 Weed eater.	Maryann	
20	Follow up with Council regarding fence/soil removal from tree block and green waste dumping.	Clare	
21	Purchasing a spade and a longer hose for sprayer.	Heath	
22	Looking at getting some hooks to stop recycling bins from being blown open.	Leen	
23	Heath looking into a door for ladies toilet.	Heath	
24	Emptying of small swimming pool.	Heath/Chris	
25	Letter to Lions regarding ceiling fans.	Kristin	

 Rhonda

 Clare

 Heath

 Maryann

 Kristin

 Chris

 Ian

 Leen

 Colleen

 Graeme